



**PUBLIC SAFETY RETIREMENT SYSTEM  
CITY OF SURPRISE LOCAL BOARD – POLICE**  
Minutes, Wednesday, February 14, 2024  
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the City of Surprise Public Safety Retirement Commission – Police meeting held at 10:15 a.m. Wednesday, February 14, 2024. The meeting was held in City Hall, Council Chambers.

**A. Call To Order**

Chair Hall called the meeting to order at 10:15 a.m.

**B. Roll Call:** Skip Hall, Chair – Present  
James Conner, Appointed Member – Absent (*excused*)  
Kim Drayden, Appointed Member – Present  
Severin Hall, Police Department – Present  
Christopher Thomas, Police Department – Present

**In attendance:** Cynthia Kelley, Legal Counsel  
Ariana Reyna, PSPRS Board Secretary

**C. Pledge of Allegiance** – Completed

**D. Current Events Reports** - None

**E. Staff Reports** – Review of FY24 Legal Counsel and IME fees.

Upcoming event: 2024 PSPRS Employer-Local Board Conference to be held on Wednesday, March 6 from 9:00 a.m. – 4:00 p.m. in Glendale, AZ. Board members have been registered accordingly.

Save the date: Boards & Commissions Thank you Dinner to take place on Monday, March 25 from 5:30 – 7:30 p.m. at the Surprise Regional Library.

**F. Call to the Public** – None

**Consent Agenda:**

- 1. Considerations and action pertaining to the review and approval of the November 8, 2023 Public Safety Retirement Commission – Police Executive Session Meeting Minutes – APPROVED**

**Motion to Approve:** Kim Drayden  
**Second:** Severin Hall  
**Opposed:** None



**2. Considerations and action pertaining to the review and approval of the November 8, 2023 Public Safety Retirement Commission – Police Meeting Minutes – APPROVED**

**Motion to Approve:** Kim Drayden  
**Second:** Severin Hall  
**Opposed:** None

**Regular Agenda:**

**3. Consideration and discussion in relation to the review of the annual actuarial valuation report of the PSPRS for the Surprise Police Department – INFORMATION ONLY**

Ariana Reyna stated that PSPRS collaborates with an actuarial consultant that generated the valuation report presented to this commission to help determine whether the assets and contributions are sufficient to fund the plan and provide the prescribed benefits for the applicable plan year.

Chair Hall referenced that the significant data to look at pertained to the funding percentages in the report for Tiers 1, 2 & 3. Ariana Reyna agreed and mentioned that the data is summarized in the first page, right after the Table of Contents, which is page 17 of 63 of the packet itself. Ariana Reyna stated that Tiers 1 and 2 are funded at a total of 67.6 % and Tier 3 members are funded at 108.9%. Chair Hall stated that the City of Surprise is diligently working on being fully funded and there is a goal to achieve this by 2032.

**4. Consideration and possible action pertaining to the review of medical examinations and the acceptance of Lateral Police Officers: Tanner R. Cormier and Justin D. Garr as well as Police Officer Recruit Daniel J. Zube into the PSPRS system pursuant to A.R.S. § 38-859 - APPROVED.**

Ariana Reyna stated that Lateral Police Officer Cormier was hired on 01/08/2024, while Lateral Police Officer Garr and Police Office Recruit Zube were both hired on 01/22/2024 with the Surprise Police Department. The employees were officially notified of the Board's review of their medical records today. The employees were approved as follows:

Tier 3 Tanner R. Cormier without preexisting conditions



Tier 2 Justin D. Garr without preexisting conditions

Tier 3 Daniel J. Zube without preexisting conditions

**Motion to Approve:** Severin Hall

**Second:** Christopher Thomas

**Opposed:** None

- 5. Discussion and possible action to enter Executive Session and review the Independent Medical Exam (IME) findings and other medical records exempt from public inspection regarding the accidental disability retirement application for former Police Officer Jecelyn J. Barcelo - APPROVED.**

**Motion to ENTER Executive Session at 10:21 AM:** Kim Drayden

**Second:** Christopher Thomas

**Opposed:** None

**DISCUSSION ENSUED DURING EXECUTIVE SESSION, WHICH TOOK PLACE FROM 10:21 AM – 10:37 AM**

Severin Hall stated that the Board has reviewed the Independent Medical Exam and based on the report findings and the Board's discussion, relative to the evaluator's mention of pre-existing conditions and conflicts in the medical records both of which have been explained to the satisfaction of the Board, he made a motion to approve the accidental disability retirement application for Jecelyn J. Barcelo and requested for the Board Secretary to submit retirement paperwork to PSPRS for processing.

**Motion to APPROVE:** Severin Hall

**Second:** Kim Drayden

**Opposed:** None

**G. Other Business and Future Agenda Items- None**

**H. Executive Session – None**

**I. Adjournment**

Motion to adjourn at 10:39 a.m. – **APPROVED**



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**Motion to Adjourn:** Severin Hall  
**Second:** Christopher Thomas  
**Opposed:** None

**Meeting Minutes Approval:**

A handwritten signature in black ink, appearing to read "Skip Hall", is written over a horizontal line.

Skip Hall, Chair  
Public Safety Retirement Commission – Police

**CERTIFICATION:**

I, Ariana Reyna, Board Secretary and HR Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct meeting minutes of the Public Safety Retirement Commission – Police Meeting of **Wednesday, February 14, 2024.**

A handwritten signature in blue ink, appearing to read "Ariana Reyna", is written over a horizontal line.

Ariana Reyna, Board Secretary  
Public Safety Retirement Commission - Police