



CITY OF SURPRISE
Public Safety Retirement Commission - Police
16000 N. Civic Center Plaza
Surprise, AZ 85374

Wednesday, April 10, 2024 @ 9:45 AM
COUNCIL CHAMBERS

- A. Call To Order
B. Roll Call
C. Pledge of Allegiance
D. Current Events and Reports
E. Staff Reports
Review of FY24 Legal Counsel and IME fees.
F. Public Safety Retirement Commission- Police Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- 1. Internal Considerations and action pertaining to the review and approval of the February 14, 2024 Public Safety Retirement Commission – Police Executive Session Meeting Minutes Human Resources
2. Internal Considerations and action pertaining to the review and approval of the February 14, 2024 Public Safety Retirement Commission – Police Meeting Minutes Human Resources

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- 3. Internal Consideration and possible action pertaining to the review of medical examinations and the acceptance of Police Officers: Michael D. Vaughn, Charon T. Griswold, and Andrea R. Tenuta as well as Police Officer Recruits Kaley M. Lightfoot, Adones M. Hink, Dione Marrero, and Benjamin T. Pedroza into the PSPRS system pursuant to A.R.S. § 38-859. Human Resources
4. Internal Discussion and possible action to enter Executive Session and review medical records exempt from public inspection regarding the accidental disability retirement application for Police Officer Christopher J. Thomas Human Resources

- G. Other Business and Future Agenda Items
H. Adjournment

KRISTI PASSARELLI, CITY CLERK

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Retirement Commission - Police

Council Meeting Date: April 10, 2024
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Review of FY24 Legal Counsel and IME fees.

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. Legal and IME Fees FY24
-

Public Safety Retirement Commission

Legal and IME Fees

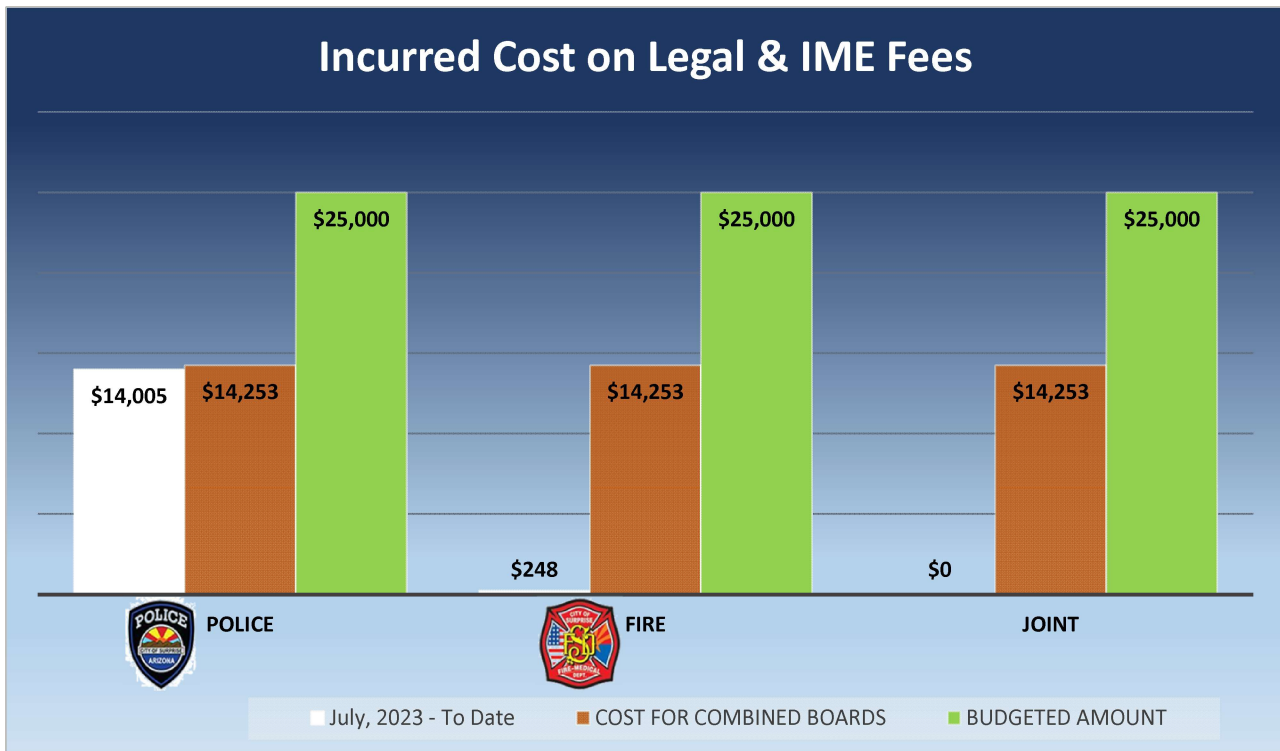
FY 2023 - 2024

BUDGETED AMOUNT	\$25,000.00
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PAID INVOICES FOR LEGAL COUNSEL	
FIRE	\$247.50
POLICE	\$3,110.00
JOINT	\$0.00

PAID INVOICES FOR IME's	
* IME COST (POLICE)	\$4,475.00
*IME COST (POLICE)	\$6,420.00
TOTAL IME COST	\$10,895.00

COMBINED COST	\$14,252.50
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**Other costs incurred - Independent Medical Evaluation*



CITY OF SURPRISE
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Council Meeting Date: April 10, 2024
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Considerations and action pertaining to the review and approval of the February 14, 2024 Public Safety Retirement Commission – Police Executive Session Meeting Minutes

Motion:

I motion to approve the February 14, 2024 Public Safety Retirement Commission – Police Executive Session Meeting Minutes

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Retirement Commission - Police

Council Meeting Date: April 10, 2024
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Considerations and action pertaining to the review and approval of the February 14, 2024 Public Safety Retirement Commission – Police Meeting Minutes

Motion:

I motion to approve the February 14, 2024 Public Safety Retirement Commission – Police Meeting Minutes

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

1. Police DRAFT Minutes 2.14.2024
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**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Minutes, Wednesday, February 14, 2024
16000 N. Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the City of Surprise Public Safety Retirement Commission – Police meeting held at 10:15 a.m. Wednesday, February 14, 2024. The meeting was held in City Hall, Council Chambers.

A. Call To Order

Chair Hall called the meeting to order at 10:15 a.m.

B. Roll Call: Skip Hall, Chair – Present
James Conner, Appointed Member – Absent (*excused*)
Kim Drayden, Appointed Member – Present
Severin Hall, Police Department – Present
Christopher Thomas, Police Department – Present

In attendance: Cynthia Kelley, Legal Counsel
Ariana Reyna, PSPRS Board Secretary

C. Pledge of Allegiance – Completed

D. Current Events Reports - None

E. Staff Reports – Review of FY24 Legal Counsel and IME fees.

Upcoming event: 2024 PSPRS Employer-Local Board Conference to be held on Wednesday, March 6 from 9:00 a.m. – 4:00 p.m. in Glendale, AZ. Board members have been registered accordingly.

Save the date: Boards & Commissions Thank you Dinner to take place on Monday, March 25 from 5:30 – 7:30 p.m. at the Surprise Regional Library.

F. Call to the Public – None

Consent Agenda:

1. Considerations and action pertaining to the review and approval of the November 8, 2023 Public Safety Retirement Commission – Police Executive Session Meeting Minutes – APPROVED

Motion to Approve: Kim Drayden

Second: Severin Hall

Opposed: None

2. Considerations and action pertaining to the review and approval of the November 8, 2023 Public Safety Retirement Commission – Police Meeting Minutes – APPROVED

Motion to Approve: Kim Drayden

Second: Severin Hall

Opposed: None

Regular Agenda:

3. Consideration and discussion in relation to the review of the annual actuarial valuation report of the PSPRS for the Surprise Police Department – INFORMATION ONLY

Ariana Reyna stated that PSPRS collaborates with an actuarial consultant that generated the valuation report presented to this commission to help determine whether the assets and contributions are sufficient to fund the plan and provide the prescribed benefits for the applicable plan year.

Chair Hall referenced that the significant data to look at pertained to the funding percentages in the report for Tiers 1, 2 & 3. Ariana Reyna agreed and mentioned that the data is summarized in the first page, right after the Table of Contents, which is page 17 of 63 of the packet itself. Ariana Reyna stated that Tiers 1 and 2 are funded at a total of 67.6 % and Tier 3 members are funded at 108.9%. Chair Hall stated that the City of Surprise is diligently working on being fully funded and there is a goal to achieve this by 2032.

4. Consideration and possible action pertaining to the review of medical examinations and the acceptance of Lateral Police Officers: Tanner R. Cormier and Justin D. Garr as well as Police Officer Recruit Daniel J. Zube into the PSPRS system pursuant to A.R.S. § 38-859 - APPROVED.

Ariana Reyna stated that Lateral Police Officer Cormier was hired on 01/08/2024, while Lateral Police Officer Garr and Police Office Recruit Zube were both hired on 01/22/2024 with the Surprise Police Department. The employees were officially notified of the Board's review of their medical records today. The employees were approved as follows:

Tier 3 Tanner R. Cormier without preexisting conditions



Tier 2 Justin D. Garr without preexisting conditions

Tier 3 Daniel J. Zube without preexisting conditions

Motion to Approve: Severin Hall

Second: Christopher Thomas

Opposed: None

5. **Discussion and possible action to enter Executive Session and review the Independent Medical Exam (IME) findings and other medical records exempt from public inspection regarding the accidental disability retirement application for former Police Officer Jecelyn J. Barcelo - APPROVED.**

Motion to ENTER Executive Session at 10:21 AM: Kim Drayden

Second: Christopher Thomas

Opposed: None

DISCUSSION ENSUED DURING EXECUTIVE SESSION, WHICH TOOK PLACE FROM 10:21 AM – 10:37 AM

Severin Hall stated that the Board has reviewed the Independent Medical Exam and based on the report findings and the Board's discussion, relative to the evaluator's mention of pre-existing conditions and conflicts in the medical records both of which have been explained to the satisfaction of the Board, I motion to APPROVE the accidental disability retirement application for Jecelyn J. Barcelo and request for the Board Secretary to submit retirement paperwork to PSPRS for processing.

Motion to APPROVE FOR IME: Severin Hall

Second: Kim Drayden

Opposed: None

G. Other Business and Future Agenda Items- None

H. Executive Session – None

I. Adjournment

Motion to adjourn at 10:39 a.m. – **APPROVED**



Motion to Adjourn: Severin Hall
Second: Christopher Thomas
Opposed: None

Meeting Minutes Approval:

Skip Hall, Chair
Public Safety Retirement Commission – Police

CERTIFICATION:

I, Ariana Reyna, Board Secretary and HR Business Partner for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are true and correct meeting minutes of the Public Safety Retirement Commission – Police Meeting of **Wednesday, February 14, 2024.**

Ariana Reyna, Board Secretary
Public Safety Retirement Commission - Police



CITY OF SURPRISE
Public Safety Retirement Commission - Police

Council Meeting Date: April 10, 2024
Submitting Department: Human Resources
Staff Recommendations:
Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and possible action pertaining to the review of medical examinations and the acceptance of Police Officers: Michael D. Vaughn, Charon T. Griswold, and Andrea R. Tenuta as well as Police Officer Recruits Kaley M. Lightfoot, Adones M. Hink, Dione Marrero, and Benjamin T. Pedroza into the PSPRS system pursuant to A.R.S. § 38-859.

Motion:

I motion to approve Members into the PSPRS system as follows:

- Tier 3 Michael D. Vaughn WITH ___ OR WITHOUT ___ preexisting conditions
Tier 3 Charon T. Griswold WITH ___ OR WITHOUT ___ preexisting conditions
Tier 3 Andrea R. Tenuta WITH ___ OR WITHOUT ___ preexisting conditions
Tier 3 Kaley M. Lightfoot WITH ___ OR WITHOUT ___ preexisting conditions
Tier 3 Adones M. Hink WITH ___ OR WITHOUT ___ preexisting conditions
Tier 3 Dione Marrero WITH ___ OR WITHOUT ___ preexisting conditions
Tier 3 Benjamin T. Pedroza WITH ___ OR WITHOUT ___ preexisting conditions

Background:

Please be informed of the following hire dates with the Surprise Police Department: Recruit Lightfoot was hired on 11/27/23; Recruits Hink, Marrero, Pedroza & Lateral Officer Vaughn were hired on 1/8/24. Lateral Officer Griswold was hired on 1/22/24 and Officer Tenuta was rehired effective 3/4/24. The employees were officially notified of the Board's review of their medical records today.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Retirement Commission - Police

Council Meeting Date: April 10, 2024
Submitting Department: Human Resources
Staff Recommendations:
Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and possible action to enter Executive Session and review medical records exempt from public inspection regarding the accidental disability retirement application for Police Officer Christopher J. Thomas

Motion:

IF THERE IS SUFFICIENT MEDICAL EVIDENCE TO SUPPORT APPLICATION:

I make a motion to move forward with ordering an Independent Medical Exam for Police Officer Christopher J. Thomas as THERE IS sufficient medical evidence presented to the Local Board.

IF THERE IS NOT SUFFICIENT MEDICAL EVIDENCE TO SUPPORT APPLICATION:

I make a motion to deny/table application because

IF THE BOARD DETERMINES THAT OFFICER DOESN'T MEET REQUIREMENTS:

I make a motion to deny the application for accidental disability retirement as the circumstances do not meet the requirements for the disability benefit for which Police Officer Christopher J. Thomas applied for.

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:
