

**CITY OF SURPRISE
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION
REGULAR MEETING MINUTES**

**December 13, 2023 | 6:00 PM
City Council Chambers
16000 N. Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Hanzel called the Veterans, Disability, and Human Services Commission meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on December 13, 2023.

ROLL CALL

In attendance were Chair Steffen Hanzel, Vice Chair Nickolas Kupper, Commissioners Phillip Lair, Shawna Daigle, and Julie Kent-Partridge.

Absences: Commissioner Gwen Maxfield (excused), John Billcheck (unexcused)

PLEDGE OF ALLEGIANCE

STAFF PRESENT:

Community Initiatives Supervisor Danielle Osborne, Human Service & Community Vitality Director Seth Dyson

CURRENT EVENTS REPORT

Chair Hanzel reported on the following upcoming events:

- Parks & Recreation Department: Adaptive Winter Party
 - Friday, December 15th from 10:00am – 12:30pm at Dreamcatcher Park
 - Music, dancing, games, and more
 - Free event but registration is required; call 623-222-2284 to register
- Monthly Virtual HOA Academy
 - Hosted by Mulcahy Law Firm every 3rd Tuesday of the month
- HOA Summit
 - Wednesday, February 28th from 6:00pm – 8:00pm at Surprise Public Safety Building Auditorium
 - For more information, contact Larry Garcia at 623-222-1522
- Surprise Police Department Annual Toy Drive
 - For more information, visit surpriseaz.gov or follow Surprise PD on social media
- Vitalant Blood Drive
 - Tuesday, January 9th from 9:00am to 1:00pm at Surprise City Hall
 - Make an appointment through Vitalant website; walk-ins also welcome

- Inaugural Vet Fest on Saturday, February 10th
 - Now accepting sponsors and exhibitors
 - Sponsorship opportunities available through December 22nd
 - Exhibitor applications accepted through January 26th
 - Family-friendly event will feature music, food, and veteran resources
 - For more information, contact Danielle Osborne at 623-222-1034 or danielle.osborne@surpriseaz.gov
- City offices closed Monday, December 25th and Monday, January 1st

STAFF REPORT

- Mayor's Roundtable on Disabilities
 - Wednesday, January 17th from 9:00am – 11:00am at City Hall
 - Meeting is by invitation only
 - No more than 1-2 representatives for each organization should attend
- Challenge Coin update
 - 135 coins have been ordered
 - Will update with delivery estimate
- Strategic Plan update/Vet Fest overview presentation to Council at Work Session
 - Tuesday, December 19th at 5:00pm

CALL TO THE PUBLIC:

None.

CONSENT AGENDA:

None.

REGULAR AGENDA ITEMS - PUBLIC HEARING:

None.

REGULAR AGENDA ITEMS - NON-PUBLIC HEARING:

Item 1 – Citywide – Consideration and action pertaining to the November 8, 2023 Veterans, Disability & Human Services Commission meeting minutes.

Commissioner Lair moved to approve the November 8, 2023 Veterans, Disability & Human Services Commission meeting minutes. Vice-Chair Kupper seconded the motion. The motion passed with 5 Yes votes, 2 Absent (Maxfield, Billcheck).

Item 2 – Citywide – Discussion and update pertaining to the Surprise Vet Fest.

Commissioner Lair provided an update to the Commission, including an overview and event

layout. Requesting all commissioners to attend and support the event/overviewed commissioner responsibilities and assignments. Commissioner Lair requested that Chair Hanzel, Commissioner Daigle, and Commissioner Maxfield man the VDHS table, Commissioner Kent-Partridge oversee music and food/entertainment; Vice-Chair Kupper with federal and state representatives, and Commissioner Billcheck work with static displays and general organizations. Commissioner Lair and HSCV representatives will fill in where needed. Commissioner Lair has reached out to local high school ROTC programs to assist with general issues such as setup and tear-down; waiting on responses. Sponsorship letters have gone out and open through next week. Currently looking for veteran-run food trucks; no alcohol event.

Item 3 – Citywide – Discussion pertaining to VDHS Commission working groups.

Chair Hanzel would like working groups to meet more regularly – recognition group will meet in February to discuss the plan. Vice-Chair Kupper supports the idea and wants to better utilize the working groups. Commissioner Lair supported the plan and asked about current groups and members. Danielle provided the list of working groups and their members. Chair Hanzel asked for a third person on the Transit working group and will possibly pause the SOS working group. Vice-Chair Kupper stated the Budget working group can come back as needed. Chair Hanzel stated some groups such as the Recognition Program, disabilities roundtable, and other annual groups can rotate occasionally. Commissioner Lair made recommendation to revisit the lists each year after Chair/Vice-Chair selection. Chair Hanzel - certain ones can be revisited after the event occurs, i.e., Vet Fest and Recognition Program.

Commissioner Daigle asked if Recognition Program covers the Veteran's Day Parade Grand Marshal and recommended meeting at least once next year to review program. Chair Hanzel proposed a Grand Marshal working group and asked Danielle to send to full commission.

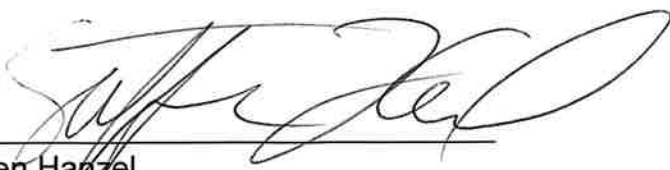
OTHER BUSINESS AND FUTURE AGENDA ITEMS:

- Resource Center presentation (Commissioner Lair)

ADJOURNMENT:

Commissioner Lair moved to adjourn the meeting of the Veterans, Disability & Human Services Commission on December 13, 2023, at 6:41 p.m. Vice-Chair Kupper seconded the motion. The motion passed with 5 Yes votes, 2 Absent (Maxfield, Billcheck).


Danielle Osborne
Community Initiatives Supervisor



Steffen Hanzel
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY:


Athba Arnold
Administrative Specialist

DATE:

1/10/24