



CITY OF SURPRISE
Subcommittee on Community Outreach, Partnerships and Grants
16000 N. Civic Center Plaza
Surprise, AZ 85374

Thursday, March 7, 2024 @ 3:30 PM
COUNCIL OVERFLOW ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Council Subcommittee on Community Outreach, Partnerships & Grants Meeting Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|--|------------------------------|
| 1. | Citywide | Consideration and action pertaining to the approval of the October 18, 2023 Council Subcommittee on Community Outreach, Partnerships and Grants meeting minutes. | Human Svcs and Comm Vitality |
| 2. | Citywide | Consideration and action pertaining to the timeline of the Surprise Community Outreach Program grant for FY25. | Human Svcs and Comm Vitality |
| 3. | Citywide | Consideration and action pertaining to the application of the Surprise Community Outreach Program grant for FY25. | Human Svcs and Comm Vitality |
| 4. | Citywide | Discussion and update pertaining to the FY24 Surprise Community Outreach Program (SCOP). | Human Svcs and Comm Vitality |
| 5. | Citywide | Discussion and update pertaining to the FY24 Neighborhood Grant awards. | Human Svcs and Comm Vitality |
- G. Other Business and Future Agenda Items
 - H. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Monday, March 4, 2024 @ 9:45 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Subcommittee on Community Outreach,
Partnerships and Grants

Council Meeting Date: March 7, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the approval of the October 18, 2023 Council Subcommittee on Community Outreach, Partnerships and Grants meeting minutes.

Motion:

I move to approve the minutes from the October 18, 2023 Council Subcommittee on Community Outreach, Partnerships and Grants meeting.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

This item is compliant with city and council policies.

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. 2023.10.18 Subcommittee COPG Minutes
-

**Subcommittee on Community Outreach, Partnerships & Grants
Meeting Minutes**

October 18, 2023 @ 3 pm

Surprise City Hall
CH 1F N1-150 Lobby
16000 N Civic Center Plaza
Surprise, AZ 85374

The meeting was called to order by Chair Chris Judd at 3:04 pm.

Vice Mayor and Chair Chris Judd and Councilmember Nick Haney were present. Councilmember Jack Hastings was excused. Staff present included Seth Dyson, Deb Perry and Jodi Tas.

1. Consideration and action pertaining to the approval of the June 20, 2023 Council Subcommittee on Community Outreach, Partnerships and Grants meeting minutes.

Councilman Haney motioned to approve the meeting minutes dated June 20, 2023. Chair Judd seconded the motion. The motion passed 2-0.

2. Consideration and action pertaining to funding recommendations for the FY24 Neighborhood Grant Program applications.

Eight communities applied for the FY24 Neighborhood Grant Program. This fiscal year, the city is funding the program in the amount of \$10,000. Subcommittee members heard oral presentations from each community that included Sarah Anne Ranch, Rose Garden, Kingswood Parke, Surprise Farms III, Original Square Mile, Sierra Verde, Homestead of Marley Park and Arizona Traditions.

After presentations, Chair Judd motioned to recess for 15 minutes with a second from Councilman Haney. Motion carried. Meeting recessed at 3:52 pm.

Chair Judd called the meeting to order at 4:19 pm. After discussion and deliberation by Subcommittee members, Councilman Haney motioned to recommend funding consideration for Surprise Farms III (\$2,500), Sierra Verde (\$1,750), Homestead at Marley Park (\$3,000) and Arizona Traditions (\$2,750) to the full City Council. Chair Judd seconded the motion. The motion carries 2-0.

Chair Judd asked staff to add an agenda item for a future meeting. The agenda item is discussion and possible action to recommend increased funding for the Neighborhood Grant Program for FY25.

With no further discussion or action, Councilman Haney made a motion to adjourn with a second from Chair Judd. Motion carries. The meeting adjourned at 5:09 pm.

Approved by:

Chris Judd, Chair

Minutes transcribed by:

Jodi A. Tas



CITY OF SURPRISE
Subcommittee on Community Outreach,
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Council Meeting Date: March 7, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the timeline of the Surprise Community Outreach Program grant for FY25.

Motion:

I move to approve the timeline of the Surprise Community Outreach Program grant for FY25.

Background:

The Community Outreach Program is a council-driven initiative to provide funding assistance to non-profit organizations within the City of Surprise for programs, events, and activities that enhance the overall lifestyle of the community. To be considered for the program, applicants must meet eligibility requirements and submit a completed application.

Objective Analysis:

In an effort to support and grow the quality of life in Surprise, City Council offers the Surprise Community Outreach Program (SCOP) grant. This program provides financial assistance to qualified non-profits that provide a direct service to Surprise residents.

Policy Compliant:

This item is compliant with city and council policies.

Financial Impact:

FY25 SCOP expenditures will not exceed \$150,000.

Budget Impact:

This item is set to be included in the FY25 Annual Budget at \$150,000.

FTE Impact:

N/A

ATTACHMENTS:

1. SCOP FY25 Timeline - DRAFT



Date: March 7, 2024
To: Community Partnerships and Grants Sub-Committee
From: Seth Dyson, Director
Re: Surprise Community Outreach Program FY2024-2025

In the past, the City Council has approved program funding to support local non-profits. The following is a brief timeline of the process that will be followed to ensure that the program is consistently implemented.

- March 7** Application to be reviewed for administrative changes
- March 25** Funding opportunity is publicly released
- April 4** Pre-Application meeting held
- May 3** Applications due (6-week application period)
- May 9** Applications distributed to City Council Sub-Committee
- May (TBD)** City Council Sub-Committee will review program applications and make a recommendation for FY25 funding.
- June 4*** City Council will approve a budget that identifies the amount of program funding allocated to the Community Outreach Program
- June 18*** City Council will vote on recommendations for funding
- June 19 - 21** Letters to awarded applicants will be issued*
**Upon full Council approval*
- June/July** Initiate and finalize contracts with awardees
- July 1** Funding Available to awardees

**Date subject to change*

-
- October 15, 2024** Quarterly Report due from program recipients, including requests for reimbursements
 - January 15, 2025** Quarterly Report due from program recipients, including requests for reimbursements
 - April 15, 2025** Quarterly Report due from program recipients, including requests for reimbursements
 - June 15, 2025** End of program report due, including final requests for reimbursements. Final presentation to Sub-Committee



CITY OF SURPRISE
Subcommittee on Community Outreach,
Partnerships and Grants

Council Meeting Date: March 7, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the application of the Surprise Community Outreach Program grant for FY25.

Motion:

I move to approve the application of the Surprise Community Outreach Program grant for FY25.

Background:

The Community Outreach Program is a council-driven initiative to provide funding assistance to non-profit organizations within the City of Surprise for programs, events, and activities that enhance the overall lifestyle of the community. To be considered for the program, applicants must meet eligibility requirements and submit a completed application.

Objective Analysis:

In an effort to support and grow the quality of life in Surprise, City Council offers the Surprise Community Outreach Program (SCOP) grant. This program provides financial assistance to qualified non-profits that provide a direct service to Surprise residents.

Policy Compliant:

This item is compliant with city and council policies.

Financial Impact:

FY25 SCOP expenditures will not exceed \$150,000.

Budget Impact:

This item is set to be included in the Fiscal Year 2025 budget approval at \$150,000.

FTE Impact:

N/A

ATTACHMENTS:



S U R P R I S E

ARIZONA

COMMUNITY OUTREACH PROGRAM

GUIDELINES AND APPLICATION

FY 2024-2025



Surprise Community Outreach Program FY2024-2025

The City of Surprise is pleased to announce the Community Outreach Program. The major purpose of the program is to provide funding assistance to organizations within the City of Surprise for programs, events, and activities that enhance the overall lifestyle of the community.

To be considered for the program, applicants must meet eligibility requirements and submit a completed application.

Applications for FY2024-2025 will be accepted until Friday, May 3, 2024.

Applications must be concise and filled out completely. Applicants who receive an award during one fiscal year must re-apply for consideration for any subsequent rounds of funding.

A non-mandatory pre-application meeting will be available to all applicants. This meeting will include information about the community outreach program and application process.

**Thursday, April 4, 2024
2:00pm
Surprise City Hall
Community Room**

Official notification will be sent to all applicants following official action by the Surprise City Council. Successful applicants must sign and return the acceptance form before funds are awarded. **All funding decisions made by the City Council are final.**

Thank you for your interest. For questions about the application or the program, please contact Jodi Tas at (623) 222-1330 or jodi.tas@surpriseaz.gov.



Guidelines

1. All City of Surprise Community Outreach Program funding decisions made by the Surprise City Council are final.
2. Approved funds shall be used for the event, program, or activity as proposed by the respective applicant and may not be used or otherwise repurposed for any other event, program, or activity. Further, the approved funds shall be spent within one (1) year of the date of award. Any funds not spent will be forfeited.
3. Awarded applicants must seek reimbursement for spent, approved funds between July 1, 2024 and June 15, 2025.
4. Receipt of an award does not guarantee continued support in subsequent years.
5. Applicants must have enhancement of community lifestyle as their primary mission.
6. Applicant must provide an event, program, or activity that makes Surprise better.
7. The proposed project must take place in the City of Surprise and be open to the public.
8. New applications are required for every round of funding.
9. Applications must include any pertinent financial data, including a proposed budget.
10. Late or incomplete applications will not be accepted.
11. Final reports are due within thirty days of the completion of the program/event/activity. Late or incomplete final reports may hinder an applicant's future funding eligibility.
12. Quarterly updates and a final presentation to the committee may be required.
13. Award recipients will acknowledge the award in all programs, press releases, and other publicity with the following credit line: "_____ is supported by an award from the City of Surprise Community Outreach Program."
14. All applicants agree by accepting the award that all activities surrounding the function will be open to all members of the public and no person shall be denied access to, or participation in, the events on the basis of race, color, national origin, sex, religion, or disability.
15. Maximum award per applicant will be \$10,000.
16. Only one application per organization will be accepted.
17. Funds are provided on a reimbursement basis; no upfront monies will be distributed.
18. Applicants must provide 501(c)3 verification by providing a list of the organization's board of directors, a copy of the non-profit federal tax status 501(c)3, a copy the 501(c)3 Arizona Corporate Commission annual report, ACC Certificate of Good Standing, and W9 Form. Or the applicant must partner with a 501(c)3 organization.



19. Awarded applicants do not have authority or privileges associated with City sponsorship, donations and/or in-kind not identified within the grant award letter (example: Channel 11, Progress Magazine, rental equipment, etc.).
20. Applicants must present their proposal to the Council Sub-Committee on Community Outreach Partnerships & Grants during the [redacted] meeting. The meeting is currently scheduled for xx:xx AM at Surprise City Hall, Community Room, 16000 N. Civic Center Plaza. Additional meeting information will be sent upon receipt of application.



Section 2

Eligibility Criteria

1. Applicants must provide direct services which improve the health and welfare of Surprise residents. The Community Partnerships & Grants Sub-Committee is interested in seeing proposals focus on the following areas/groups in Surprise:
 - a. Community building events
 - b. Programs and services which respond to the Surprise Community Needs Assessment high priority needs areas and populations :
 - i. Low to moderate income individuals and families/youth
 - ii. Homeless individuals and families/youth
 - iii. Individuals with disabilities/special needs
 - iv. Seniors (over 62 years of age)
 - v. Veterans
 - vi. Survivors of violence (domestic, sexual, and hate crimes)
 - vii. Individuals with mental health, behavioral health, substance abuse, and health care treatment needs
2. Applicants that received previous funding must be current in their reporting and have submitted timely and accurate reports.
3. Applicants must demonstrate the ability to generate revenue from other sources.



Application Directions

- a. Please provide comprehensive and clear responses to each of the sections below. Respond to all questions, if a question does not apply to your proposal; indicate this by responding "Not Applicable".
- b. Please respond to the following questions with clear and specific information. The following questions will be ranked on a point system of up to **100 points**.
 1. Provide a brief description of your proposed program/event/activity. Include any previous history, evidence that the event will take place in the City of Surprise, any partnerships with other groups/organizations and how the SCOP funds will be used. (no more than one page) **25 points**
 2. Demonstrate the need for the proposed project/program. (no more than 1/2 page) **25 points**
 3. Specify the total number of persons expected to be served by this project during the funded year and the number of Surprise residents who will be served. (no more than 1/2 page) **15 points**
 4. Identify one goal and three measurable objectives which will be met by this project. (no more than one page) **15 points**
 5. Provide evidence of other leveraged resources. (No more than a paragraph) **10 points**
 6. What is the minimum amount you could accept in order for your program/event/activity to be successful? **10 points**

The City of Surprise reserves the right to reject any and all applications and to waive any requirements in an application when it deems it necessary and in the best interest of the City.



Application Checklist

- Completion of Application sections B 1 through 6
- Proposed budget
- 501(c)3 verification includes all items listed below or the applicant must partner with a 501(c)3 organization:
 - List of board of Director's
 - Copy of the non-profit federal tax status 501(c)3
 - Copy the 501(c)3 Arizona Corporate Commission annual report
 - ACC Letter of Good Standing
 - Completed W9 Form
- Any additional documentation supporting your proposed project

Entire application must be completed and entered into the Neighborly Portal no later than 5pm Friday, May 3, 2024. Late or incomplete applications will not be accepted.

Section 3

Budget

SCOP Expense Report 2024-2025

PROGRAM: Surprise Community Outreach Program (SCOP) 2024-2025

Request \$ _____

Start Date 07/01/2024

Other Funds \$ _____

End Date 06/15/2025

APPLICANT INFORMATION:

Name: _____

Total Cost \$ _____

Address: _____

Program Manager _____

Email: _____

Phone Number _____

	Description	Cost	SCOP Request	Other Funds	Total
1					-
2					-
3					-
4					-
5					-
6					-
7					-
8					-
9					-
10					-
TOTAL:					-

CEO Signature: _____
 (Or authorized representative)

Provide a brief justification of all line items on a separate sheet.



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Subcommittee on Community Outreach,
Partnerships and Grants

Council Meeting Date: March 7, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and update pertaining to the FY24 Surprise Community Outreach Program (SCOP).

Motion:

Discussion only

Background:

This item is to provide an update to the Council Subcommittee on the current year's SCOP status and expenditures.

Objective Analysis:

This item is to provide an update to the Council Subcommittee on the current year's SCOP status and expenditures.

Policy Compliant:

This item is compliant with city and council policies.

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. FY24_SCOP REPORTS_Qtr2
-

FY24 SCOP Award Grantee	Award Amount	Amount Expended	Please describe how your organization has implemented the program/project/activities that the Surprise Community Outreach Program funded.
21 Valley of the Sun YMCA - Northwest Valley Family YMCA	\$5,000.00	\$0.00	<p>We are grateful for support from the City of Surprise.</p> <p>With Surprise Community Outreach Program funding, the Northwest Family YMCA was able to financially assist 21 low/fixed-income children from Surprise so that they may participate in the enriching early learning, afterschool, and day camp care. Program components in afterschool and day camp programs include: STEM, social emotional learning, nutrition, physical activity, art education, global learning, service learning and college & career readiness. Enrichment activities in these core areas complement the school day in a hands-on manner.</p> <p>No issues anticipated.</p> <p>From October 1, 2023 through December 31, 2023 the Northwest Family YMCA allocated \$11,168.60 in financial assistance to children from Surprise in childcare, early learning, and meal programs. \$5,000 of that funding was SCOP funding. The Northwest Valley Family YMCA branch will continue to offer our afterschool and early learning programs which are inclusive and designed to serve children ages 1-12 (Pre-K through 6th grade). Financial assistance is available to ensure accessibility to all children, regardless of ability to pay. In addition to the funding from the SCOP, we hold an annual campaign to raise funding to support low-income families.</p>
22 WHAM - Art: A Path to Healing	\$ 5,000.00	\$1,674.10	<p>Our ongoing ART: A PATH TO HEALING free art classes to Veterans is now being offered 3 times a month, 2 classes at the WHAM facilities in Surprise and one in Goodyear. Each class is offered to any veteran who wants to participate from any area; however, more Surprise residents are coming to the WHAM location. We now have 47 veterans registered.</p> <p>As we seek grant funds to continue this program we also ask for individual donations of money and supplies. This program is expanding since Covid 19 restrictions have lifted.</p>
23 Women4Women Tempe	\$ 5,000.00	\$1,499.41	<p>During this period, we delivered 725 bags to St. Mary's Food Bank, Valley View Food Bank, City of Surprise Resource Center and Adelante Health Clinic.</p>
	\$ 150,000.00	\$76,269.27	<p>We had 5 packing events with a total of 73 volunteers who packed 1,190 bags. We continue to host packing parties and delivering bags.</p>

	FY24 SCOP Award Grantee	Award Amount	Amount Expended	Balance Remaining
1	A New Leaf - VITA	\$ 8,500.00	\$3,000.00	\$5,500.00
2	AASK Kinship Program	\$ 6,500.00	\$0.00	\$6,500.00
3	Autism Life and Living	\$ 10,000.00	\$4,891.49	\$5,108.51
4	AZ Burn Foundation	\$ 4,000.00	\$2,453.54	\$1,546.46
5	Benevilla	\$ 5,000.00	\$5,000.00	\$0.00
6	Best Buddies International, Inc.	\$ 5,000.00	\$5,000.00	\$0.00
7	Chance Shelter of Surprise	\$ 6,000.00	\$6,000.00	\$0.00
8	Employed and Overjoyed - Spencer's Place	\$ 10,000.00	\$6,637.71	\$3,362.29
9	HART Pantry	\$ 7,500.00	\$7,500.00	\$0.00
10	Known Church	\$ 7,850.00	\$3,097.25	\$4,752.75
11	One Step Beyond, Inc.	\$ 2,500.00	\$0.00	\$2,500.00
12	Radiant Church	\$ 10,000.00	\$0.00	\$10,000.00
13	Seeds of Hope International Ministries	\$ 6,000.00	\$4,000.00	\$2,000.00
14	Sounds of Autism	\$ 9,000.00	\$9,000.00	\$0.00
15	Special Olympics Arizona, Inc	\$ 4,150.00	\$188.73	\$3,961.27
16	St Vincent de Paul St Clare of Assisi	\$ 5,000.00	\$5,000.00	\$0.00
17	Stepping Up for Seniors	\$ 6,500.00	\$1,327.04	\$5,172.96
18	Surprise Young Life	\$ 8,000.00	\$0.00	\$8,000.00
19	The Vista Community Outreach	\$ 10,000.00	\$10,000.00	\$0.00
20	TheaterWorks	\$ 3,500.00	\$0.00	\$3,500.00
21	Valley of the Sun YMCA - Northwest Valley Family YMCA	\$ 5,000.00	\$0.00	\$5,000.00
22	WHAM - Art: A Path to Healing	\$ 5,000.00	\$1,674.10	\$3,325.90
23	Women4Women Tempe	\$ 5,000.00	\$1,499.41	\$3,500.59
	Totals	\$ 150,000.00	\$76,269.27	\$ 73,730.73

CaseId	Case Name	CategoryId
32439	Women4Women Tempe	5538
32440	HART Pantry	9953
32449	Radiant Church	19167
32473	AASK Kinship Program	5537
32464	Employed and Overjoyed - Spencer's Place	19167
32453	Autism Life and Living	19167
32471	The Vista Community Outreach	19167
32466	Sounds of Autism	19167
32484	Surprise Young Life	19167
32474	Stepping Up for Seniors	19167
32462	A New Leaf - VITA	19167
32465	Known Church	19167
32463	Seeds of Hope International Ministries	19167
32482	Chance Shelter of Surprise	19167
32450	WHAM - Art: A Path to Healing	19167
32450	WHAM - Art: A Path to Healing	5537
32483	Benevilla	5537
32442	Best Buddies International, Inc.	5537
32442	Best Buddies International, Inc.	19167
32480	Special Olympics Arizona, Inc	19167
32494	One Step Beyond, Inc.	19167
32458	AZ Burn Foundation	9951
32476	TheaterWorks	19167
32491	Valley of the Sun YMCA - Northwest Valley Family YMCA	19167
32442	Best Buddies International, Inc.	5537
32442	Best Buddies International, Inc.	19167
32466	Sounds of Autism	19167
32482	Chance Shelter of Surprise	19167
32464	Employed and Overjoyed - Spencer's Place	19167
32474	Stepping Up for Seniors	19167
32463	Seeds of Hope International Ministries	19167
32439	Women4Women Tempe	5538
32440	HART Pantry	9953
32480	Special Olympics Arizona, Inc	19167
32442	Best Buddies International, Inc.	5537
32442	Best Buddies International, Inc.	19167
32465	Known Church	19167
32453	Autism Life and Living	19167
32474	Stepping Up for Seniors	19167
32474	Stepping Up for Seniors	19167
32471	The Vista Community Outreach	19167
32483	Benevilla	5537
32463	Seeds of Hope International Ministries	19167
32450	WHAM - Art: A Path to Healing	5537
32450	WHAM - Art: A Path to Healing	19167
32442	Best Buddies International, Inc.	5537

32442 Best Buddies International, Inc.	19167
32474 Stepping Up for Seniors	19167
32462 A New Leaf - VITA	19167
32474 Stepping Up for Seniors	19167
32480 Special Olympics Arizona, Inc	19167
32458 AZ Burn Foundation	9951
32464 Employed and Overjoyed - Spencer's Place	19167

Category	Budget	Type	EntryDate
Supplies	Community Grants	Amendment	7/17/2023 8:48:04 PM
Food	Community Grants	Amendment	7/17/2023 8:57:18 PM
Grant Award Expenses	Community Grants	Amendment	7/17/2023 9:40:56 PM
Personnel	Community Grants	Amendment	7/26/2023 12:13:53 AM
Grant Award Expenses	Community Grants	Amendment	8/3/2023 10:42:11 PM
Grant Award Expenses	Community Grants	Amendment	8/3/2023 10:47:08 PM
Grant Award Expenses	Community Grants	Amendment	8/3/2023 10:49:54 PM
Grant Award Expenses	Community Grants	Amendment	8/3/2023 10:53:55 PM
Grant Award Expenses	Community Grants	Amendment	8/3/2023 10:59:40 PM
Grant Award Expenses	Community Grants	Amendment	8/3/2023 11:07:11 PM
Grant Award Expenses	Community Grants	Amendment	8/3/2023 11:10:52 PM
Grant Award Expenses	Community Grants	Amendment	8/3/2023 11:13:28 PM
Grant Award Expenses	Community Grants	Amendment	8/3/2023 11:19:34 PM
Grant Award Expenses	Community Grants	Amendment	8/3/2023 11:21:17 PM
Grant Award Expenses	Community Grants	Amendment	8/3/2023 11:26:22 PM
Personnel	Community Grants	Amendment	8/3/2023 11:26:38 PM
Personnel	Community Grants	Amendment	8/3/2023 11:31:29 PM
Personnel	Community Grants	Amendment	8/3/2023 11:35:48 PM
Grant Award Expenses	Community Grants	Amendment	8/3/2023 11:37:17 PM
Grant Award Expenses	Community Grants	Amendment	8/3/2023 11:39:10 PM
Grant Award Expenses	Community Grants	Amendment	8/3/2023 11:44:03 PM
Printing/Copying	Community Grants	Amendment	8/8/2023 6:22:42 PM
Grant Award Expenses	Community Grants	Amendment	8/16/2023 3:00:48 PM
Grant Award Expenses	Community Grants	Amendment	8/16/2023 3:13:29 PM
Personnel	Community Grants	Amendment	1/3/2024 12:00:00 AM
Grant Award Expenses	Community Grants	Amendment	1/3/2024 12:00:00 AM
Grant Award Expenses	Community Grants	Draw Id: 1001	8/30/2023 9:24:17 PM
Grant Award Expenses	Community Grants	Draw Id: 1006	9/7/2023 11:34:59 PM
Grant Award Expenses	Community Grants	Draw Id: 1020	10/23/2023 4:57:37 PM
Grant Award Expenses	Community Grants	Draw Id: 1021	10/23/2023 5:45:23 PM
Grant Award Expenses	Community Grants	Draw Id: 1022	9/25/2023 3:56:55 PM
Supplies	Community Grants	Draw Id: 1025	10/23/2023 5:57:19 PM
Food	Community Grants	Draw Id: 1034	10/23/2023 6:02:27 PM
Grant Award Expenses	Community Grants	Draw Id: 1037	11/3/2023 9:52:21 PM
Personnel	Community Grants	Draw Id: 1035	11/17/2023 6:51:13 PM
Grant Award Expenses	Community Grants	Draw Id: 1035	11/17/2023 6:51:13 PM
Grant Award Expenses	Community Grants	Draw Id: 1051	11/3/2023 9:50:08 PM
Grant Award Expenses	Community Grants	Draw Id: 1055	11/13/2023 4:44:20 PM
Grant Award Expenses	Community Grants	Draw Id: 1056	10/24/2023 6:23:06 PM
Grant Award Expenses	Community Grants	Draw Id: 1060	11/3/2023 9:55:12 PM
Grant Award Expenses	Community Grants	Draw Id: 1063	11/3/2023 9:58:59 PM
Personnel	Community Grants	Draw Id: 1064	11/3/2023 10:01:39 PM
Grant Award Expenses	Community Grants	Draw Id: 1071	11/17/2023 6:58:39 PM
Personnel	Community Grants	Draw Id: 1084	12/21/2023 5:23:59 PM
Grant Award Expenses	Community Grants	Draw Id: 1084	12/21/2023 5:23:59 PM
Personnel	Community Grants	Draw Id: 1094	1/3/2024 6:00:41 PM

Grant Award Expenses	Community Grants	Draw Id: 1094	1/3/2024 6:00:41 PM
Grant Award Expenses	Community Grants	Draw Id: 1100	1/11/2024 11:49:39 PM
Grant Award Expenses	Community Grants	Draw Id: 1101	1/11/2024 11:53:14 PM
Grant Award Expenses	Community Grants	Draw Id: 1106	1/18/2024 9:50:58 PM
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Printing/Copying	Community Grants	Draw Id: 1112	1/18/2024 9:58:07 PM
Grant Award Expenses	Community Grants	Draw Id: 1114	1/18/2024 10:02:48 PM

Amount	ModifiedBy
\$ 5,000.00	deann.blandford@surpriseaz.gov
\$ 7,500.00	deann.blandford@surpriseaz.gov
\$ 10,000.00	deann.blandford@surpriseaz.gov
\$ 6,500.00	deann.blandford@surpriseaz.gov
\$ 10,000.00	deann.blandford@surpriseaz.gov
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\$ 8,000.00	deann.blandford@surpriseaz.gov
\$ 6,500.00	deann.blandford@surpriseaz.gov
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\$ 7,850.00	deann.blandford@surpriseaz.gov
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\$ 2,800.00	deann.blandford@surpriseaz.gov
\$ 2,200.00	deann.blandford@surpriseaz.gov
\$ 5,000.00	deann.blandford@surpriseaz.gov
\$ 2,769.00	deann.blandford@surpriseaz.gov
\$ 2,231.00	deann.blandford@surpriseaz.gov
\$ 4,150.00	deann.blandford@surpriseaz.gov
\$ 2,500.00	deann.blandford@surpriseaz.gov
\$ 4,000.00	deann.blandford@surpriseaz.gov
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\$ 807.28	deann.blandford@surpriseaz.gov
\$ (807.28)	deann.blandford@surpriseaz.gov
\$ 9,000.00	deann.blandford@surpriseaz.gov
\$ 6,000.00	deann.blandford@surpriseaz.gov
\$ 3,782.45	athba.arnold@surpriseaz.gov
\$ 233.45	athba.arnold@surpriseaz.gov
\$ 2,000.00	deann.blandford@surpriseaz.gov
\$ 1,499.41	athba.arnold@surpriseaz.gov
\$ 7,500.00	athba.arnold@surpriseaz.gov
\$ 64.98	athba.arnold@surpriseaz.gov
\$ 3,003.93	athba.arnold@surpriseaz.gov
\$ 1,423.72	athba.arnold@surpriseaz.gov
\$ 3,097.25	athba.arnold@surpriseaz.gov
\$ 4,891.49	athba.arnold@surpriseaz.gov
\$ 139.80	athba.arnold@surpriseaz.gov
\$ 202.31	athba.arnold@surpriseaz.gov
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\$ 5,000.00	athba.arnold@surpriseaz.gov
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\$ 600.00	athba.arnold@surpriseaz.gov
\$ 1,074.10	athba.arnold@surpriseaz.gov
\$ 572.35	athba.arnold@surpriseaz.gov

\$	-	athba.arnold@surpriseaz.gov
\$	166.53	athba.arnold@surpriseaz.gov
\$	3,000.00	athba.arnold@surpriseaz.gov
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\$	123.75	athba.arnold@surpriseaz.gov
\$	2,453.54	athba.arnold@surpriseaz.gov
\$	2,855.26	athba.arnold@surpriseaz.gov

Description

Feminine hygiene products
Groceries and related expenses
Night to Shine supplies and services
Staff Salaries
MCC Food Handlers course, Job Coach
Activity Venue/Food & Beverage Fees
Contract, Admin/Tech Staff, Marketing, Security & Maintenance, Production support (add'l power, lighting, labor, Development hours, training, and mileage
Program & Club expenses, leadership training and materials, summer scholarship, transportation, general expense
Professional services (advice and counseling for low-income seniors), financial assistance to low-income seniors, e
Professional fees
Movie licensing (5 movies), movie equipment rental, location rental, marketing/advertising, pumpkins
Bean Bag Day (MLK Celebration), Project Connect, Inclusion Project
Event catering, rentals, music/entertainment, marketing/advertising
Printing/copying, Vet's lunches/food, office supplies, art supplies/equipment/tools
Program Coordinator
Salaries and ERE
Program Director, Lead Program Manager, ERE @ 15%
Volunteer training and management, office operation, indirect costs (\$1,000)
Competition costs, supplies & equipment
Event rentals

Personnel, materials and supplies, royalties, transportation, marketing, books, and other misc. related.
Financial scholarships for low income families
Program Director, Lead Program Manager, ERE @ 15%
Volunteer training and management, office operation, indirect costs (\$1,000)
Sounds of Autism's - Surprise FY24 SCOP - 1/4ly DrawInvoices and Proof of Payment - Attached Monthly Mileage -
retainer portion of catering for Chance Shelter 2nd annual Gala
Job Coach for Interns
Rental deposit for Katherine Fauchaux, resident of Surprise, could not afford her rent, became homeless, found a
Inclusion Project (The Vista)
Cover Page - Receipts for pads, tampons, panty liners, feminine wipes and hand wipes
payment for food purchase
Equipment for the AIA Unified Badminton Sectional and State Championship
Q1 July 2023 to September 2023
Q1 July 2023 to September 2023
Reimbursements for Sept and Nov. Movie in the Parks. Reimbursements Pumpkins in the Park and Park Rentals.
Total amount requested: \$4,891.49
Erika Dalton, a low-income senior living in Sun City, has been trying very hard to make her rent and utility paymen
Gloria Jones past due electricity bill
Vista Community Outreach - 2024
\$5,000 gross pay request for Benevilla Home Service staff members
Project Connect (Spencer's Place/Employed and Overjoyed)
Reinvoice to correct mistake
Reinvoice to correct mistake
Q2 October 2023 to December 2023

Q2 October 2023 to December 2023

Invoice for assisting Tiffany Smith, a resident of Surprise, with cost of storage while she finds affordable housing.

Q2-OCT-DEC 2023 MESACAN INV

\$584.95 paid to Housing Authority of Maricopa County for rental assistance for Margaret Myers, a resident of Surprise

Portion of State Softball Officials Expense (25%)

Draw request to reimburse for the printing and shipping costs of sending out 4,000 Milo & Moxie: Smart Ranger booklets

Job coach for interns

DrawId	ApprovedBy	ApprovedDate
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1001	deborah.perry@surpriseaz.gov	8/30/2023 9:24:17 PM
1006	deborah.perry@surpriseaz.gov	9/7/2023 11:34:59 PM
1020	deann.blandford@surpriseaz.gov	10/23/2023 4:57:37 PM
1021	deann.blandford@surpriseaz.gov	10/23/2023 5:45:23 PM
1022	deborah.perry@surpriseaz.gov	9/25/2023 3:56:55 PM
1025	deann.blandford@surpriseaz.gov	10/23/2023 5:57:19 PM
1034	deann.blandford@surpriseaz.gov	10/23/2023 6:02:27 PM
1037	deann.blandford@surpriseaz.gov	11/3/2023 9:52:21 PM
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CITY OF SURPRISE
Subcommittee on Community Outreach,
Partnerships and Grants

Council Meeting Date: March 7, 2024
Submitting Department: Human Svcs and Comm Vitality
Staff Recommendations:
Contact Person:
District: Citywide

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and update pertaining to the FY24 Neighborhood Grant awards.

Motion:

Discussion Only

Background:

This item is to provide an update regarding the FY24 Neighborhood Grant awards.

Objective Analysis:

This item is to provide an update regarding the FY24 Neighborhood Grant awards.

Policy Compliant:

This item is compliant with city and council policies.

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

- 1. Update Neighborhood Grant FY24

**Surprise Neighborhood Grant Update
Mar-24**

Name	Project	Amount Awarded	Update
Arizona Traditions	Butterfly Garden	\$ 2,750	<p>The AZT Landscape committee has been busy pursuing implementation of our first butterfly garden.</p> <p>A subcommittee has been formed to come up with a formal plan for the garden. We envision a walkway, benches for seating, additional trees for shelter for butterflies, walkways, and signage.</p> <p>Large surplus flowerpots have been moved to the entrance to the garden. Additionally, irrigation for them was installed and some annuals planted. Currently the HOA is seeking bids for walkway and lighting installation. We have also been obtaining costs for various materials and plants.</p> <p>In the coming month we will be reaching out to community groups seeking donations for trees and benches.</p> <p>We anticipate the first phase of the garden to be completed by March 31st.</p>
Homestead at Marley Park	Community Events	\$ 3,000	<p>Since receiving the grant money, Homestead has had three community events! We had a holiday event in December, BINGO in January, and our first ever Murder Mystery event just this past weekend. The Murder Mystery was a huge hit and we hope to do it again next year.</p>
Sierra Verde	Community Events	\$ 1,750	<p>Sierra Verde's Spring Eggstravaganza is set for 3/23 from 10am-1pm. There are 2 food trucks coming, still working on face painters and balloon twisters. The Surprise Party trailer is booked and we're hoping the Firefighters will be able to attend. There are several raffle prizes that have been donated by local businesses and we are working on getting a "dunk tank" and more. Currently sitting at 71 registered attendees. Really hoping to have more than the 300+ we had last year. Last year roughly 80 people registered the night before the event.</p>
Surprise Farms III	Tables and benches	\$ 2,500	<p>The tables are being ordered and with no unforeseen issues will be shipped to the office by March 2024.</p>
Totals		\$ 10,000	