



CITY OF SURPRISE
Public Safety Personnel Retirement System Meeting - Police
16000 N. Civic Center Plaza
Surprise, AZ 85374

Wednesday, July 10, 2019 @ 10:00 AM
COUNCIL OVERFLOW ROOM

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Public Safety Retirement Commission- Police Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- | | | | |
|----|----------|---|-----------------|
| 1. | Internal | Discussion and action pertaining to approval of PSPRS
Local Board- Police June 12, 2019 meeting minutes. | Human Resources |
|----|----------|---|-----------------|

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|-----------------------------|
| 2. | Internal | Consideration and action pertaining to further review of
the Accidental Disability application of Glenn Cannon.
The commission may further consider and take action to
appoint an independent medical examination (IME) for
Glenn Cannon to be conducted by the following IME
professionals: MMRO as primary, MCN as secondary
and Integrated Medical Evaluations Inc. as tertiary (third)
choice. | None

Human Resources |
| 3. | Internal | Consideration and action pertaining to the Accidental
Disability Retirement application and IME summary for
Rachael Tidd. | None

Human Resources |
- G. Other Business and Future Agenda Items
 - H. Executive Session

For information purposes: Upon a public majority vote of a quorum of the Public Safety Personnel Retirement Commission ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2)); or discussion or consultation for legal advice with the Commission's attorneys (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: July 1, 2019 at 2:25 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Police

Council Meeting Date: July 10, 2019
Submitting Department: Human Resources
Staff Recommendations:

Contact Person:
District: Internal

Consent: Yes Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to approval of PSPRS Local Board- Police June 12, 2019 meeting minutes.

Motion:

I move to approve the PSPRS Local Board- Police June 12, 2019 meeting minutes.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. Draft PSPRS Police Minutes -2019.06.12
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**PUBLIC SAFETY RETIREMENT SYSTEM
CITY OF SURPRISE LOCAL BOARD – POLICE**
Draft Minutes, Wednesday, June 12, 2019
16000 North Civic Center Plaza, Surprise, Arizona 85374

The following are the minutes from the PSPRS City of Surprise Local Board – Police Meeting held at 10:00 a.m. Wednesday, June 12, 2019. The meeting was held in City Hall, 1st floor lobby conference room.

Call To Order:

Chair Gwaltney called the meeting to order at 10:00 a.m.

A. Roll Call: Scott Gwaltney, Chairperson & Citizen Board Member – Present
Don Jeffrey, Citizen Board Member – Present
Jim Conner, Citizen Board Member – Present
Ian Murton, Employee Board Member – Police Dept. – Present
Courtney Hicks, Employee Board Member- Police Dept. – Present

In attendance: Chanda Washington, Board Administrator
Lindsey Steinhoff, Human Resources
Donna Meuse, Human Resources
Cynthia Kelley, Board Attorney

B. Pledge of Allegiance: completed

C. Current Events Reports: None

D. Staff Reports: Ms. Washington said the board will have a disability retirement case to review at the next meeting on July 10th. Mr. Gwaltney will be gone on the 10th. The board will further discuss the meeting dates at the end.

The board will also review IME results for Rachael Tidd if they are available for the July meeting.

Call to the Public: None

Consent Agenda:

#1. Discussion and action pertaining to approval of PSPRS Local Board - Police May 8, 2019 Meeting Minutes. **-Approved**

Motion: Hicks
Second: Conner
Opposed: None

Scott Gwaltney- voted yes
Don Jeffrey- voted yes
Jim Conner- voted yes
Ian Murton- voted yes
Courtney Hicks- voted yes

Regular Agenda:

#2. Consideration and action pertaining to the acceptance of (4) new Police Officers into the PSPRS System. – Approved

Move to approve acceptance of four (4) new Police Officers into the PSPRS System as follows:

Dana V. Smith, effective 5/27/19 with pre-existing conditions

Gerrit H. Groenewold, effective 5/27/19 with pre-existing conditions

Keri A. Fernandez, effective 5/27/19 with pre-existing conditions

Nathaniel J. Harrel, effective 5/27/19 with pre-existing conditions

Motion: Conner
Second: Hicks
Opposed: None

Scott Gwaltney- voted yes

Don Jeffrey- voted yes

Jim Conner- voted yes

Ian Murton- voted yes

Courtney Hicks- voted yes

#3. Discussion, review and action pertaining to annual review of accidental disability retirement cases.

Ms. Washington stated this is the first time that the board will be reviewing disability retirement cases. She understands there was some issues with the link and some board members may not have been able to review the files. The copies are printed in the book 153 pages with either the IME reports or PSPRS disability questionnaire. There were approximately 5-6 cases that she had to reach out to PSPRS to get the information and received the information late yesterday and only had a chance to print one of them so far so that would be additional information for the board to review.

She stated that our board meeting procedures indicates that it is up to the chair to select a subcommittee to review the disability retirement cases to determine if the case should be brought before the board and the subcommittee would provide their recommendations before the board and then the board would determine if the individuals should be re-evaluated by sending them for another IME.

Ms. Washington also explained that the city would have to look at offering that person the same type of job that they retired from so we would need to see if the city has an opening that they could offer should the board decided to send for an IME.

Mr. Gwaltney advised the board that in the Fire board it was decided that the employee board members were the subject matter experts and he agreed with that and asked if asked if Mr. Murton and Ms. Hicks would head the subcommittee.

Ms. Hicks advised that her term would be up shortly and she wasn't sure if she would be in attendance at the next meeting. Ms. Washington explained that we were currently going through board member elections to determine who would be elected as the new board member.

Mr. Conner stated that it was thought that the two officers were in a better position to know the duties and responsibilities.

Mr. Murton asked if the board could make a motion to create the subcommittee today and then give them time to review the information that we have gotten at a later date and then present it to the board. Ms. Washington stated yes the board could look at doing that.

Ian asked if they reach out what are the guidelines of what they can or cannot say. Ms. Kelley said she hasn't had a board do that before, but she thinks it is permissible. She recommends that if it is psychological injury the board may not want to reach out to the individual and the board may just want to either decide to send them out or not send them out for an IME. Ms. Kelley further explained that if they refuse to take the IME, they would also lose their disability pension.

Ian would request legal guidance or legal counsel presence when they reach out to the employees to make sure they are not doing or saying anything that is not allowed.

Ms. Kelley states that if the board knows the person or if it is a physical injury the board can reach out to the individual and let them know the board is reaching out to them because of its part of the board's responsibility and ask how they are doing and if they state they are better, the board can send them for

Ms. Washington explained in the board notebooks she has provided a spreadsheet with the information regarding the retirees with disability retirements (accidental or ordinary). If the retiree has 20 years of service in the total years of service column we do not have to review the disability retirement and the board only has to review the disability retirement cases where the person has less than 20 years of service (this includes the years of service at retirement and the number of years & months that have passed since the date of the report to equal to the total years of service).

Ms. Kelley also stated if the retiree is really close to 20 years, the board could decide not to send the person for an IME. Ms. Kelley clarified to the board that they do not have to contact every person who has a disability, but if the board thinks there is something where the individual may have a great chance to heal.

Motion to have a subcommittee for the two elected police employee board members and they will report back at the September 11th meeting with their recommendations about the disability retirements.

Motion: Conner
Second: Jeffrey
Opposed: None

Scott Gwaltney- voted yes
Don Jeffrey- voted yes
Jim Conner- voted yes
Ian Murton- voted yes
Courtney Hicks- voted yes

#3. Consideration and action pertaining to placing items on future agenda.
No Items

For scheduling a meeting, Ms. Hicks is on PTO 1st week, Mr. Gwaltney will be out the 10th, and all others board members can be there on the 10th, therefore the meeting will stay the same for July 10th.

#4. Executive Session: Consideration and action to enter into Executive Session pursuant to A.R.S. 38-431.03 (A) (2) and (3) for consideration or discussion of material deemed confidential by law and/or discussion or consultation for legal advice with the board attorney regarding the local board procedures.

The board did not go into executive session at this meeting.

Adjournment:

Chairman Gwaltney made a motion to adjourn the meeting at 10:28 a.m. – **Approved**

Motion: Gwaltney
Second: Hicks
Opposed: None

Scott Gwaltney- voted yes
Don Jeffrey- voted yes
Jim Conner- voted yes
Ian Murton- voted yes
Courtney Hicks- voted yes

Scott Gwaltney, Chairperson

Donald Jeffrey – Board Member - Citizen

Jim Conner, Board Member - Citizen



**PUBLIC SAFETY RETIREMENT SYSTEM
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Ian Murton, Board Member – Police Dept.

Courtney Hicks, Board Member - Police Dept.

Chanda Washington, Board Secretary

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CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Police

Council Meeting Date: July 10, 2019
Submitting Department: Human Resources
Staff Recommendations: None

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to further review of the Accidental Disability application of Glenn Cannon. The commission may further consider and take action to appoint an independent medical examination (IME) for Glenn Cannon to be conducted by the following IME professionals: MMRO as primary, MCN as secondary and Integrated Medical Evaluations Inc. as tertiary (third) choice.

Motion:

I move to accept for further review the Accidental Disability application for Glenn Cannon.

Subsequent Motion: I move to appoint an independent medical examination (IME) for the Accidental Disability Retirement application for Glenn Cannon to be conducted by the following IME professionals: MMRO as primary, MCN as secondary and Integrated Medical Evaluations Inc. as tertiary (third) choice.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:



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Meeting - Police

Council Meeting Date: July 10, 2019
Submitting Department: Human Resources
Staff Recommendations: None

Contact Person:
District: Internal

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the Accidental Disability Retirement application and IME summary for Rachael Tidd.

Motion:

I move to _____ (approve or disapprove) the Accidental Disability Retirement application and IME summary for Rachael Tidd.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:



CITY OF SURPRISE
Public Safety Personnel Retirement System
Meeting - Police

Council Meeting Date: July 10, 2019
Submitting Department: Agenda Creation
Staff Recommendations:

Contact Person:
District: Citywide

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Executive Disclaimer (PSPRS)

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:
