



CITY OF SURPRISE
Veteran, Disability and Human Service Commission
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, February 14, 2024 @ 6:00 PM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Veterans, Disability and Human Services Commission

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

- 1. Citywide Consideration and action pertaining to the January 10, 2024 Veterans, Disability & Human Services Commission meeting minutes. Human Svcs and Comm Vitality

REGULAR AGENDA ITEM - PUBLIC HEARING:

- 2. Citywide Presentation and discussion pertaining to the CDBG and HOME Needs Hearing for the Program Year 2024 Annual Action Plan. Human Svcs and Comm Vitality

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- G. Other Business and Future Agenda Items
- H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

- I. Adjournment

POSTED: Monday, February 5, 2024 @ 4:30 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Veteran, Disability and Human Service
Commission

Council Meeting Date: February 14, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the January 10, 2024 Veterans, Disability & Human Services Commission meeting minutes.

Motion:

I move to approve the January 10, 2024 Veterans, Disability & Human Services Commission meeting minutes.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

This item is compliant with city and council policies.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:

1. 1.10.24 VDHS Commission Minutes - DRAFT
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**CITY OF SURPRISE
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION
REGULAR MEETING MINUTES**

**January 10, 2024 | 6:00 PM
City Council Chambers
16000 N. Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Hanzel called the Veterans, Disability, and Human Services Commission meeting to order at 6:01 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on January 10, 2024.

ROLL CALL

In attendance were Chair Steffen Hanzel, Commissioners Phillip Lair, Shawna Daigle, Gwen Maxfield, and John Billcheck.

Absences: Vice-Chair Nickolas Kupper (excused), Commissioner Julie Kent-Partridge (excused).

PLEDGE OF ALLEGIANCE

STAFF PRESENT:

Community Initiatives Supervisor Danielle Osborne, Human Service & Community Vitality Assistant Director Deb Perry, Administrative Specialist Athba Arnold.

CURRENT EVENTS REPORT

Chair Hanzel reported on the following upcoming events:

- **MLK Day of Celebration & Service**
 - Saturday, January 13th from 8am-12pm at The Vista Center for the Arts
 - Hands-on service projects and a program of celebration
 - Contact John Williams for more information at john.williams@surpriseaz.gov or 623-222-1647
- **Hazardous Waste Pick-up**
 - Residents can schedule appointments to have waste picked up from their homes
 - January 29 – February 2 for residents south of Bell Rd.
 - February 5 – February 9 for residents north of Bell Rd.
- **Adaptive Adult Social: Pancakes and PJs Party**
 - Friday, January 19th from 6-8pm at Sierra Montana Rec Center
 - Individuals 16 and up with intellectual, developmental, or physical disabilities
 - \$20 for residents; \$22 for non-residents
 - Register at surpriseaz.gov/surpriserec

- Sunday in the Park
 - Sunday, January 21st from 3-7pm at Mark Coronado Park
 - Free event with music and an outdoor market; food and drink available for purchase
- Surprise Pops Band Winter Concert
 - Sunday, January 28th from 3-5pm at The Vista Center for the Arts
 - Theme is “Heroes – Real and Imagined”
 - Free event; non-perishable food donations encouraged to benefit the Valley View Community Food Bank
- Inaugural Vet Fest on Saturday, February 10th
 - Still accepting sponsors and exhibitors
 - Exhibitor applications accepted through January 26th
 - Family-friendly event will feature music, food, and veteran resources
 - For more information, contact Danielle Osborne at 623-222-1034 or danielle.osborne@surpriseaz.gov
- City offices closed Monday, January 15th in observance of Dr. Martin Luther King, Jr. Day.

COMMISSIONER’S REPORT

- Commissioner Lair
 - Upcoming Vet Fest
 - America’s Mighty Warriors has agreed to be the Title Sponsor
 - Ottawa University is the Stage Sponsor
- Commissioner Daigle
 - Disabilities Roundtable is next Wednesday, January 17
 - Contact Danielle Osborne to RSVP

STAFF REPORT

- Mayor’s Roundtable on Disabilities
 - Wednesday, January 17, 2024 from 9-11am
 - The goal is to collaborate on beneficial opportunities for residents experiencing physical and cognitive disabilities
 - No more than 2 representatives per organization
- Homeless Collaborative Meeting
 - Tuesday, January 16, 2024 from 8-10am at City Hall Community Room
 - Meeting will help to learn about current demands and trends with the city’s homeless population
 - Will be reviewing Point in Time Count information
- Point in Time (PIT) Count
 - Tuesday, January 23, will meet at 5am at City Hall Community Room
 - Need volunteers to count individuals living on the streets; will offer surveys to identify their needs
 - Contact Danielle Osborne or Seth Dyson to volunteer
- Annual MLK Event
 - Saturday, January 13 at 8am
 - Special thank you to Lord Garcillano and John Williams for their efforts in coordinating the event
 - Service projects, panel discussions, performances, and food trucks

- Next VDHS Commission meeting is Wednesday, February 7; moved from February 14

CALL TO THE PUBLIC:

None.

CONSENT AGENDA:

None.

REGULAR AGENDA ITEMS - PUBLIC HEARING:

None.

REGULAR AGENDA ITEMS - NON-PUBLIC HEARING:

Item 1 – Citywide – Consideration and action pertaining to the December 13, 2023 Veterans, Disability & Human Services Commission meeting minutes.

Commissioner Lair moved to approve the December 13, 2023 Veterans, Disability & Human Services Commission meeting minutes. Commissioner Daigle seconded the motion. The motion passed with 5 Yes votes, 2 Absent (Kupper, Kent-Partridge).

Item 2 – Citywide – Presentation and discussion pertaining to America’s Mighty Warriors.

Founder Debbie Lee presented on America’s Mighty Warriors – a non-profit that supports active duty, veterans, and their families by providing programs that improve quality of life, resiliency, and recovery. America’s Mighty Warriors programs include the ‘Helping Heroes Heal Program’, which offers assistance with natural hormone and vitamin therapy and Hyperbaric Oxygen Therapy for those with traumatic brain injuries. Ms. Lee called on the commission and public to spread the word about the foundation. Ms. Lee can be reached at americasmightywarriors@gmail.com or 623-537-5322.

Item 3 – Citywide – Discussion pertaining to VDHS Commission working groups.

Chair Hanzel would like each working group to have a clear mission. Chair would like to hold back on final City Council Strategic Plan presentation until more information is provided from working groups to be able to provide a clear plan of action.

Commissioner Daigle would like to see an expansion of the S.O.S. Program to get more volunteers. It is important to get the word out about city resources. Ms. Osborne would like to revisit this working group after Vet Fest. Chair agrees it would be reasonable to begin having working group meetings after Vet Fest. Chair would like city staff present at the first

few meetings to assist with correct note-taking. Ms. Osborne offered to support these meetings any way possible. Chair suggested utilizing Zoom calls, Team meetings, etc.

Commissioner Lair asked for there to be a brief, written description and ultimate goal of each working group; recommends each group come up with these statements. Chair agrees this would be a good topic for the first meeting of each group. Council specifically would like more detailed information on the Transit Group.

Chair Hanzel would like another commissioner to be in the Transit and S.O.S. groups.

Ms. Osborne provided an update on Vet Fest. Eleven exhibitors have signed up but we would like to see more. \$7,000 in sponsorships have been received. America's Mighty Warriors (Title), Ottawa University (Stage), Catholic Charities (Friend of the Event), and My 22 Veterans (Friend of the Event) are sponsors. There will be 2 helicopters and 2 veteran-owned food trucks. Currently working with a musical act to provide entertainment and a musical act for the National Anthem.

Challenge coins have been distributed to commissioners. Commissioner Lair would like to have a small business card sized note to distribute with the challenge coins which details the purpose of the coins.

Mayor's Roundtable on Disabilities has nine RSVPs thus far. These include MIKID, Children's Center for Neurodevelopment Studies, Spencer's Place, Sounds of Autism, and Benevilla.

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

- Ability360 presentation
- Vice-Chair Kupper has expressed intent to resign as Vice-Chair
- If Commission accepts resignation, a new Vice-Chair will be selected

ADJOURNMENT:

Commissioner Daigle moved to adjourn the meeting of the Veterans, Disability & Human Services Commission on January 10, 2024 at 7:04 p.m. Commissioner Billcheck seconded the motion. The motion passed with 5 Yes votes, 2 Absent (Kupper, Kent-Partridge).

Danielle Osborne
Community Initiatives Supervisor

Steffen Hanzel
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Athba Arnold
Administrative Specialist

DATE: _____



CITY OF SURPRISE
Veteran, Disability and Human Service
Commission

Council Meeting Date: February 14, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No	Regular: No	Public Hearing: Yes	Report/Discussion: No
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Agenda Wording:

Presentation and discussion pertaining to the CDBG and HOME Needs Hearing for the Program Year 2024 Annual Action Plan.

Motion:

Discussion only.

Background:

As a recipient of Community Development Block Grant (CDBG) and HOME Investment Partnership funds, the City of Surprise must complete an Annual Action Plan for anticipated funding to be received from the Department of Housing & Urban Development. As part of the Action Plan process, the City must conduct a minimum of two public hearings.

This hearing is being conducted in advance of the City's formation of its Program Year 2024 Annual Action Plan, for the program year that will begin July 1st, 2024.

Objective Analysis:

This "Needs" Public Hearing is being held to provide an opportunity for organizations and citizens to comment and provide input on any housing and/or community development needs they have identified for providing decent housing, a suitable living environment, and expanded economic opportunities, principally for low- and moderate income persons.

Policy Compliant:

This action is compliant with federal requirements and City and Council policy.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:

1. Needs Hearing VDHS Staff ReportDRAFT
 2. NEEDS HEARING VDHS Presentation
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HUMAN SERVICE AND COMMUNITY VITALITY

Date: February 14, 2024
To: Veteran's, Disability & Human Services Commission Members
From: Adam Lane, Housing & Community Services Supervisor
Re: Program Year 2024 Action Plan – “Needs” Public Hearing

Introduction

As a recipient of Community Development Block Grant (CDBG) and HOME Investment Partnership funds, the City of Surprise must complete an Annual Action Plan for anticipated funding to be received from the Department of Housing & Urban Development. As part of the Action Plan process, the City must conduct a minimum of two public hearings.

In accordance with the City's Citizen Participation Plan, this “Needs” Public Hearing is being held to provide an opportunity for organizations and citizens to comment and provide input on any housing and/or community development needs they have identified for providing decent housing, a suitable living environment, and expanded economic opportunities, principally for low- and moderate-income persons.

Background

This hearing is being conducted in advance of the City's formation of its Program Year 2024 Annual Action Plan, for the program year that will begin July 1st, 2024. Although funding amounts have not been announced, based on past year allocations, the City anticipates receiving approximately \$766,813 in CDBG funding, and \$250,000 in HOME funding.

The Action Plan must identify projects that will meet the High Priority Needs that are identified in the City's Consolidated Plan. The High Priority Needs that were identified in the 2020-2024 Consolidated Plan were:

1. **Affordable Housing** – The creation of affordable housing opportunities including preservation of existing housing, rental assistance, and creation of new affordable rental units.
2. **Public Facility Improvements** – Improvements to public facilities located in majority low- and moderate-income areas.

3. **Public Services** – Services for low- and moderate-income persons who are disabled, homeless, at risk of becoming homeless, and youth.
4. **Planning & Administration** – Expenses related to administering the program, preparing planning documents, and Fair Housing activities.

For Program Year 2024, staff will recommend funding the following projects to meet the High Priority Needs identified in the plan:

1. Affordable Housing Acquisition/Rehabilitation
2. Tenant Based Rental Assistance (HOME)
3. Housing Services
4. Public Facility Improvements
5. Public Services
6. Administration & Planning

Any public comments received during the Public Hearing will be considered and included in the final version of the plan.

Recommendations

Staff recommends consideration of all public comments for inclusion in the Program Year 2024 Annual Action Plan.

Future Actions

Review and approve the draft Annual Action Plan following a 30-day public comment period, and final approval by City Council for submission to HUD.



S U R P R I S E
A R I Z O N A

CDBG and HOME

“Needs” Public Hearing

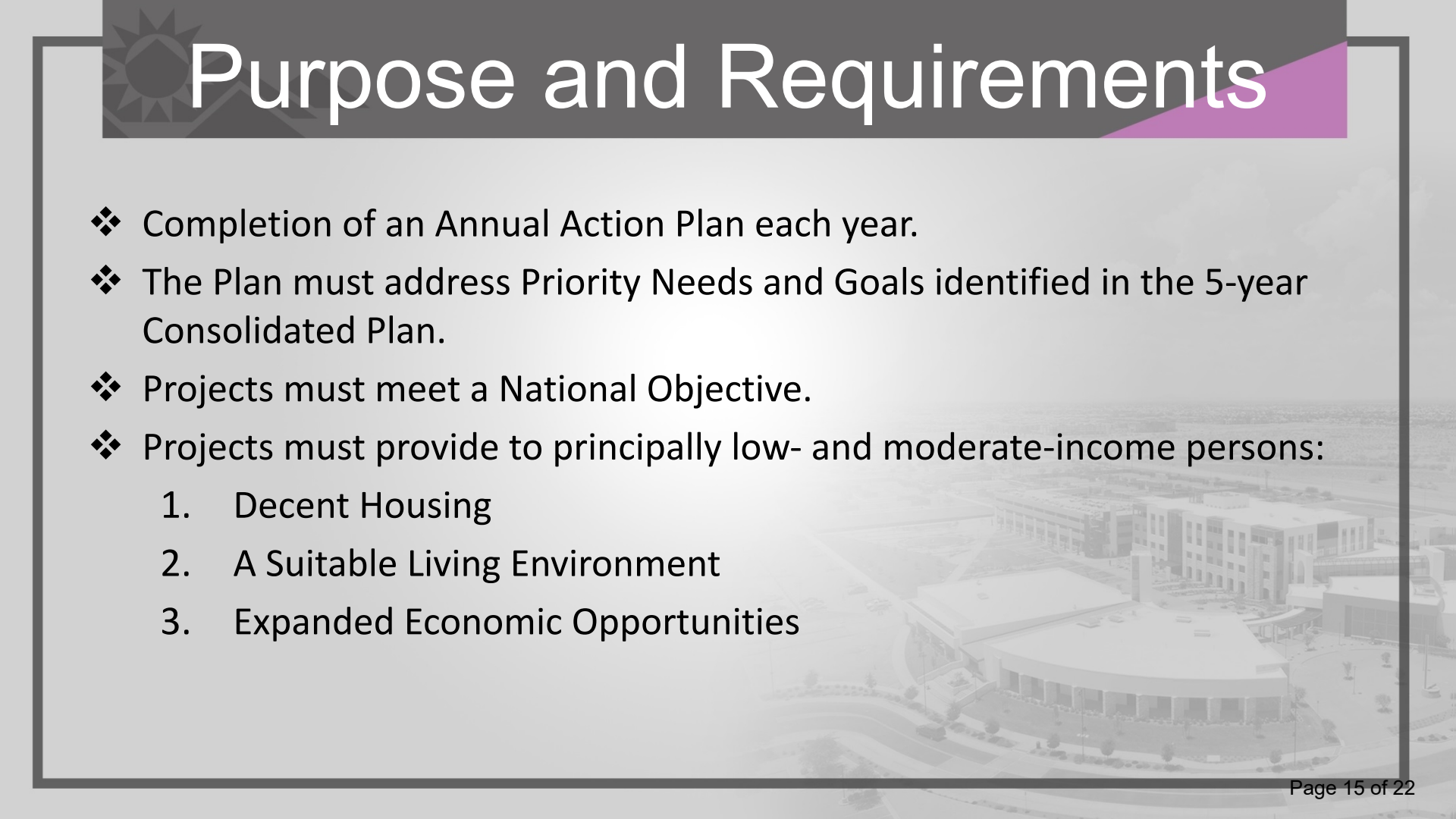
Public Hearing for the Program Year 2024 Annual Action Plan

Human Service & Community Vitality | February 14, 2024



Introduction

- The City of Surprise is an Entitlement City
 - Receives Community Development Block Grant (CDBG) and HOME Investment Partnership funds from the Department of Housing and Urban Development.
- 



Purpose and Requirements

- ❖ Completion of an Annual Action Plan each year.
- ❖ The Plan must address Priority Needs and Goals identified in the 5-year Consolidated Plan.
- ❖ Projects must meet a National Objective.
- ❖ Projects must provide to principally low- and moderate-income persons:
 1. Decent Housing
 2. A Suitable Living Environment
 3. Expanded Economic Opportunities



Purpose and Requirements

- ❖ The City's Citizen Participation Plan includes a "Needs" Public Hearing for Citizen comment and input.

Citizen Participation helps:

1. Better inform the public.
2. Identify "hidden" community needs.
3. Citizens bring forward ideas.
4. Generate involvement and commitment to proposed solutions.



Anticipated Funding

Program Year 2024 (July 1, 2024 – June 30, 2025)

CDBG = \$766,813*

HOME = \$250,000*

*Pending allocation from HUD



Identified Needs

High Priority Needs identified in the Consolidated Plan:

1. Affordable Housing

Preservation of existing housing, rental assistance, creation of new affordable rental units.

2. Public Facility Improvements

Improvements to public facilities located in low- and moderate-income areas.

3. Public Services

Services for LMI persons who are disabled, homeless, at risk of becoming homeless, and youth.

4. Planning & Administration

Expenses related to preparing planning documents and administering the program.



Public Comments and Input

Any and all citizens or organizations are encouraged to participate by commenting on the needs of the community.

All comments will be considered and included in the PY2024 Annual Action Plan.



Staff Recommendations

Staff will recommend the following projects for Program Year 2024:

1. Affordable Housing Acquisition/Rehabilitation
2. Tenant Based Rental Assistance (HOME)
3. Housing Services (in support of the HOME program)
4. Public Facility Improvements
5. Public Services
6. Planning & Administration

What's Next?

March 6th – April 10th

30-Day Comment Period

April 10th, 2024

Commission to Review and Approve the Draft Plan

April 16th, 2024

City Council Approves Plan

May 15, 2024

Plan submitted to HUD



SURPRISE
ARIZONA

QUESTIONS OR COMMENTS?

Adam Lane
Human Service & Community Vitality
Housing & Community Services Supervisor