

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

January 04, 2024 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Holland called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on January 4, 2024.

A. ROLL CALL

In attendance were, Commissioner Dennis Bash, Vice Chair Ken Chapman, Chair Jared Holland, Commissioner Dennis Smith, Commissioner Matthew Keating, Commissioner Mitchell Rosenbaum, and Commissioner Jay Leonard.

STAFF PRESENT:

Jeffrey Murray, Deputy City Attorney; Lloyd Abrams, Director of Community Development; Tiffany Copp, Assistant Director of Community Development; Chris Sexton, Current Planner; Michelle Espie, Administrative Specialist; and Patricia Rademacher, Administrative Specialist.

COUNCIL MEMBERS PRESENT:

None.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

None.

D. STAFF REPORT

None.

CALL TO THE PUBLIC:

Chair Holland opened the call to the public to discuss any items not listed on the agenda. Hearing no requests, Chair Holland closed the call to the public.

CONSENT AGENDA:

Item 1 – Internal – Consideration and action to approve the Planning and Zoning Commission Meeting dates for 2024.

Commissioner Smith made a motion to approve the Planning and Zoning Commission Meeting dates for 2024. Vice Chair Chapman seconded the motion. Motion passed with 7 votes in favor.

Item 2 – Internal – Consideration and action to approve or disapprove the December 21, 2023 Planning and Zoning Commission Regular Meeting Minutes.

Commissioner Bash made a motion to approve the December 21, 2023, Planning and Zoning Commission Regular Meeting Minutes. Vice Chair Chapman seconded the motion. Motion passed with 6 votes in favor. Commissioner Leonard abstained.

REGULAR AGENDA ITEM – PUBLIC HEARING:

Item 3 – Citywide – Consideration and action pertaining to a Zoning Text Amendment (ZTA) to amend the Surprise Land Development Ordinance (LDO) by removing the development standard restricting marijuana facilities to having a single entrance, thereby bringing the Land Development Ordinance into compliance with Arizona Revised Statutes. Case FS23-0512.

Chris Sexton, Current Planner, presented item 3 to the Commission.

Chair Holland opened the public hearing.

Hearing no further requests, Chair Holland closed the public hearing.

The Commission discussed the following:

- Discussion regarding Single and Dual Entrances
- Specifying Entrance Use

Chair Holland motioned to go into Executive Session and Commissioner Leonard seconded the motion. The motion passed with 6 votes in favor. Commissioner Smith voted against.

Chair Holland called the meeting back into session at 6:32 pm.

The Commission continued to discuss the following:

- Discussion regarding Single and Dual Entrances
- Specifying Entrance Use

Commissioner Keating motioned to approve the proposed Zoning Text Amendment to the Surprise Land Development Ordinance to remove the development standard related to marijuana facilities to a single entrance to City Council. Commissioner Lenard seconded the motion. Motion passed with 5 votes in favor. Chair Holland and Commissioner Bash voted against.

EXECUTIVE SESSION

Consideration and action to recess in executive session pursuant to A.R.S. § 38-431.03(A)(3)(4) for the purpose of discussion or consultation with the attorneys for the Commission regarding the Commission's review and consideration of compliance with Arizona Revised Statutes.

Chair Holland called the meeting back into session at 6:32 pm.

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

None.

ADJOURNMENT:

Hearing no further business, Chair Holland called for a motion to adjourn. Commissioner Rosenbaum made a motion to adjourn; Vice Chair Chapman seconded the motion. All voted in favor.

Meeting adjourned at 6:41 p.m.

Jared Holland
Planning and Zoning Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Michelle Espie, Administrative Specialist

DATE: _____