



CITY OF SURPRISE
Veterans, Disability, and Human Services Commission
16000 N. Civic Center Plaza
Surprise, AZ 85374
Wednesday, January 10, 2024 @ 6:00 PM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Veterans, Disability and Human Services Commission

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - PUBLIC HEARING:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|----------|---|------------------------------|
| 1. | Citywide | Consideration and action pertaining to the December 13, 2023 Veterans, Disability, and Human Services Commission meeting minutes. | Human Svcs and Comm Vitality |
| 2. | Citywide | Presentation and discussion pertaining to America's Mighty Warriors. | Human Svcs and Comm Vitality |
| 3. | Citywide | Discussion pertaining to VDHS Commission working groups. | Human Svcs and Comm Vitality |

G. Other Business and Future Agenda Items

H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

POSTED: Friday, January 5, 2024 @ 8:30 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Veterans, Disability, and Human Services
Commission

Council Meeting Date: January 10, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Consideration and action pertaining to the December 13, 2023 Veterans, Disability, and Human Services Commission meeting minutes.

Motion:

I move to approve the December 13, 2023 Veterans, Disability and Human Services Commission meeting minutes.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

This item is compliant with city and council policies.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:

1. 12.13.23 VDHS Commission Minutes - DRAFT
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**CITY OF SURPRISE
VETERANS, DISABILITY, AND HUMAN SERVICES COMMISSION
REGULAR MEETING MINUTES**

**December 13, 2023 | 6:00 PM
City Council Chambers
16000 N. Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Hanzel called the Veterans, Disability, and Human Services Commission meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on December 13, 2023.

ROLL CALL

In attendance were Chair Steffen Hanzel, Vice Chair Nickolas Kupper, Commissioners Phillip Lair, Shawna Daigle, and Julie Kent-Partridge.

Absences: Commissioner Gwen Maxfield (excused), John Billcheck (unexcused)

PLEDGE OF ALLEGIANCE

STAFF PRESENT:

Community Initiatives Supervisor Danielle Osborne, Human Service & Community Vitality Director Seth Dyson

CURRENT EVENTS REPORT

Chair Hanzel reported on the following upcoming events:

- Parks & Recreation Department: Adaptive Winter Party
 - Friday, December 15th from 10:00am – 12:30pm at Dreamcatcher Park
 - Music, dancing, games, and more
 - Free event but registration is required; call 623-222-2284 to register
- Monthly Virtual HOA Academy
 - Hosted by Mulcahy Law Firm every 3rd Tuesday of the month
- HOA Summit
 - Wednesday, February 28th from 6:00pm – 8:00pm at Surprise Public Safety Building Auditorium
 - For more information, contact Larry Garcia at 623-222-1522
- Surprise Police Department Annual Toy Drive
 - For more information, visit surpriseaz.gov or follow Surprise PD on social media
- Vitalant Blood Drive
 - Tuesday, January 9th from 9:00am to 1:00pm at Surprise City Hall
 - Make an appointment through Vitalant website; walk-ins also welcome

- Inaugural Vet Fest on Saturday, February 10th
 - Now accepting sponsors and exhibitors
 - Sponsorship opportunities available through December 22nd
 - Exhibitor applications accepted through January 26th
 - Family-friendly event will feature music, food, and veteran resources
 - For more information, contact Danielle Osborne at 623-222-1034 or danielle.osborne@surpriseaz.gov
- City offices closed Monday, December 25th and Monday, January 1st

STAFF REPORT

- Mayor's Roundtable on Disabilities
 - Wednesday, January 17th from 9:00am – 11:00am at City Hall
 - Meeting is by invitation only
 - No more than 1-2 representatives for each organization should attend
- Challenge Coin update
 - 135 coins have been ordered
 - Will update with delivery estimate
- Strategic Plan update/Vet Fest overview presentation to Council at Work Session
 - Tuesday, December 19th at 5:00pm

CALL TO THE PUBLIC:

None.

CONSENT AGENDA:

None.

REGULAR AGENDA ITEMS - PUBLIC HEARING:

None.

REGULAR AGENDA ITEMS - NON-PUBLIC HEARING:

Item 1 – Citywide – Consideration and action pertaining to the November 8, 2023 Veterans, Disability & Human Services Commission meeting minutes.

Commissioner Lair moved to approve the November 8, 2023 Veterans, Disability & Human Services Commission meeting minutes. Vice-Chair Kupper seconded the motion. The motion passed with 5 Yes votes, 2 Absent (Maxfield, Billcheck).

Item 2 – Citywide – Discussion and update pertaining to the Surprise Vet Fest.

Commissioner Lair provided an update to the Commission, including an overview and event

layout. Requesting all commissioners to attend and support the event/overviewed commissioner responsibilities and assignments. Commissioner Lair requested that Chair Hanzel, Commissioner Daigle, and Commissioner Maxfield man the VDHS table, Commissioner Kent-Partridge oversee music and food/entertainment; Vice-Chair Kupper with federal and state representatives, and Commissioner Billcheck work with static displays and general organizations. Commissioner Lair and HSCV representatives will fill in where needed. Commissioner Lair has reached out to local high school ROTC programs to assist with general issues such as setup and tear-down; waiting on responses. Sponsorship letters have gone out and open through next week. Currently looking for veteran-run food trucks; no alcohol event.

Item 3 – Citywide – Discussion pertaining to VDHS Commission working groups.

Chair Hanzel would like working groups to meet more regularly – recognition group will meet in February to discuss the plan. Vice-Chair Kupper supports the idea and wants to better utilize the working groups. Commissioner Lair supported the plan and asked about current groups and members. Danielle provided the list of working groups and their members. Chair Hanzel asked for a third person on the Transit working group and will possibly pause the SOS working group. Vice-Chair Kupper stated the Budget working group can come back as needed. Chair Hanzel stated some groups such as the Recognition Program, disabilities roundtable, and other annual groups can rotate occasionally. Commissioner Lair made recommendation to revisit the lists each year after Chair/Vice-Chair selection. Chair Hanzel - certain ones can be revisited after the event occurs, i.e., Vet Fest and Recognition Program.

Commissioner Daigle asked if Recognition Program covers the Veteran's Day Parade Grand Marshal and recommended meeting at least once next year to review program. Chair Hanzel proposed a Grand Marshal working group and asked Danielle to send to full commission.

OTHER BUSINESS AND FUTURE AGENDA ITEMS:

- Resource Center presentation (Commissioner Lair)

ADJOURNMENT:

Commissioner Lair moved to adjourn the meeting of the Veterans, Disability & Human Services Commission on December 13, 2023, at 6:41 p.m. Vice-Chair Kupper seconded the motion. The motion passed with 5 Yes votes, 2 Absent (Maxfield, Billcheck).

Danielle Osborne
Community Initiatives Supervisor

Steffen Hanzel
Veterans, Disability and Human Services Commission Chair

The foregoing instrument is a full, true, and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Athba Arnold
Administrative Specialist

DATE: _____



CITY OF SURPRISE
Veterans, Disability, and Human Services
Commission

Council Meeting Date: January 10, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to America's Mighty Warriors.

Motion:

Presentation and discussion only.

Background:

America's Mighty Warriors is a non-profit which aims to improve the quality of life, resiliency, and recovery of the troops, the fallen, and their families.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

Policy Compliant:

This item is compliant with City and Council policies.

Financial Impact:

None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:



CITY OF SURPRISE
Veterans, Disability, and Human Services
Commission

Council Meeting Date: January 10, 2024 Contact Person:
Submitting Department: Human Svcs and Comm District: Citywide
Vitality
Staff Recommendations:

Consent: No Regular: Yes Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to VDHS Commission working groups.

Motion:

Discussion only.

Background:

Veterans, Disability and Human Services Commissioners will provide updates on their working groups.

Objective Analysis:

To promote quality of life, accessibility and equity for all residents of Surprise, including those who are veterans or who experience disabilities, through cooperation with Surprise residents and any veterans, disability and human service organizations that serve the residents of Surprise.

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None

Budget Impact:

None

FTE Impact:

None

ATTACHMENTS:
