

CITY OF SURPRISE
Library Advisory Commission Meeting
16089 N. Bullard Ave.
Surprise, Arizona 85374

Tuesday, November 9, 2023 @ 6:00 p.m.

Surprise Regional Library

Meeting Minutes

A. Call to Order

B. Roll Call

Chair Kady McCarthy, Vice-Chair Deborah Gentry, Commission members Jamie Baker, Jill Thomsen, Kevin Perry, Lillian Nieto, and William Shields.

Absent: None

Staff: Kelsey Lamphier – Arts, Culture & Library Director and Heather Donaldson – Arts, Culture & Library Management Analyst, Sr.

C. Pledge of Allegiance

D. Staff Reports

Director Lamphier reported on the following items:

- Osher Lifelong Learning Institute (OLLI) out of ASU will be partnering with Surprise Public Library System; Classes will be hosted at the Surprise Regional Library beginning in January of 2024.
- William Steig original artwork now hanging in Children's area at Surprise Regional Library.
- Surprise Public Library System will be participating in City of Surprise Veteran's Day Parade.
- Surprise Public Library System attended the AZ Traditions Meeting today and signed up 40 new library card patrons.
- There is now a suggestion box at Asante Library pursuant to the suggestion of the Library Advisory Commission at the October 2023 meeting.

E. Library Commission Agenda

CALL TO THE PUBLIC:

None

REGULAR AGENDA ITEMS – NON-PUBLIC HEARING:

1. Consideration and action pertaining to the October 12, 2023 Library Advisory Commission meeting minutes.

Commissioner Shields moved to approve the October 12, 2023 Library Advisory Commission meeting minutes. Commissioner Perry 2nd. 7 Yes votes. Motion carried.

2. Presentation and discussion pertaining to the First Quarter Update, a review of the progress of, and a discussion on the key measures of the success of the Library Advisory Commission.

Director Lamphier made a presentation to the Commission to include the following topics:

- First three month progress
 - 80,000 patrons
 - 76 volunteers
 - 300 +/- Programs
 - 13,114 Library Cards Issued
- Library Program Highlights
- City Department Updates
- Community Engagement
 - Dysart Unified School District
 - Ottawa University
 - Sun City Grand Computer Club
 - TutorTime
 - Sun City West
- Summer Reading Program
- Featured Services
- Words on Wheels

F. Other Business and Future Agenda Items:

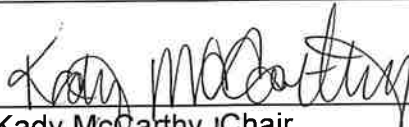
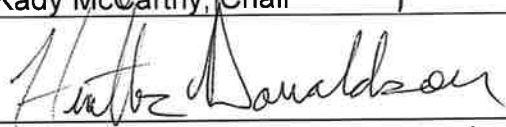
- Update on Surprise Public Library System Mission and Vision Statement
- Volunteer Program presentation
- Collection Development process / policy
- No Late Fee Policy and its impact on budget
- Organizational Chart
- Surprise Public Library System demographics

G. Current Events and Reports

- Vice-Chair Gentry went to the Master Gardner Session
- Chair McCarthy enjoyed the eclipse and appreciated the glasses provided by the Surprise Public Library System

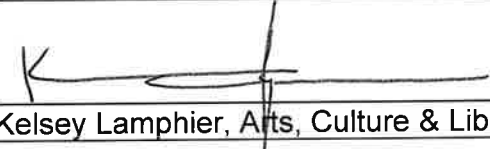
ADJOURNMENT:

Motion to adjourn at 7:23 p.m. – Vice-Chair Gentry made a motion to adjourn. Commissioner Perry 2nd, 7 Yes votes. Motion Carried.

	 Kady McCarthy, Chair
ATTEST:	 Heather Donaldson, Management Analyst, Sr.

CERTIFICATION:

I, Kelsey Lamphier, Director for the City of Surprise Arts, Culture & Library Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Library Commission meeting held on November 9, 2023.

	 Kelsey Lamphier, Arts, Culture & Library Director
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