



CITY OF SURPRISE
Regular City Council Work Session
16000 N. Civic Center Plaza
Surprise, AZ 85374
Tuesday, December 5, 2023 @ 4:00 PM
COUNCIL CHAMBERS

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Proclamation and Community Acknowledgements
- E. City Manager Report
- F. City Clerk Report
- G. Call To The Public

INSTRUCTIONS: In order to address the City Council, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the City Clerk before the meeting begins. You may also [fill out the Call to the Public form online](#) If submitting form electronically, please submit to City Clerk at least one hour before the meeting start time.

Note: A.R.S. 38-431.01(H)- During this time members of the public may address City Council only on issues within the jurisdiction of the City Council which are not an item on the agenda. At the conclusion of the open call, City Council may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the City Council. There will be no separate discussion on these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

Please be aware that Council Members may not discuss or respond to matters raised during call to the public that are not specifically identified on the agenda. Council Members may however, in their discretion, discuss or respond to relevant matters raised during a noticed public hearing or agenda item.

H. Regular City Council Work Session Agenda

CONSENT AGENDA:

REGULAR AGENDA ITEM - PUBLIC HEARING:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | |
|----|--|--|---|
| 1. | Citywide | Presentation and discussion pertaining to a Western Maricopa Education Center (West-MEC) update. | Jodi Tas
City Manager Office |
| 2. | Citywide | Presentation and discussion pertaining to an Emergency Management update. | Kimberly Campbell
City Manager Office |
| 3. | District 1 | Presentation and discussion pertaining to the status of Dale Lane. | Kristin Tytler
Eric Boyles
Transportation |
| I. | Other Business and Future Agenda Items | | |
| J. | City Council Reports | | |
| K. | Executive Session | | |

For information Purposes; Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, but for only the following purposes:

- discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
- discussion or consideration of records exempt by law from public inspection (A.R.S. §38-401.03 (A)(2));

L. Adjournment

KRISTI PASSARELLI, CITY CLERK

POSTED: Thursday, November 30th, 2023 @ 10:00 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE Regular City Council Work Session

Council Meeting Date: December 5, 2023

Contact Person: Jodi Tas, MNGMNT ANALYST - SR

Submitting Department: City Manager Office

District: Citywide

Staff Recommendations: None

Consent: No

Regular: Yes

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to a Western Maricopa Education Center (West-MEC) update.

Motion:

N/A

Background:

Western Maricopa Education Center, otherwise referred to as West-MEC, is a public school district that provides innovative Career and Technical Education (CTE) programs. They first opened their doors in 2002 and today, they serve over 37,000 students from 48 high schools in the northern and western cities of the Phoenix Metropolitan area. West-MEC boundaries span almost 4,000 square miles, serving students at multiple locations including their Northwest Campus in Surprise.

Objective Analysis:

To provide an update to Surprise City Council on their growth, programs and recent partnership with the City of Surprise.

Policy Compliant:

Yes

Financial Impact:

No action being taken, however, future actions that come out of this discussion could have financial impacts.

Budget Impact:

There is no anticipated budget impact related to this item.

FTE Impact:

This item does not impact the overall full-time equivalent count.

ATTACHMENTS:



CITY OF SURPRISE Regular City Council Work Session

Council Meeting Date: December 5, 2023

Contact Person: Kimberly Campbell, Emergency Manager

Submitting Department: City Manager Office

District: Citywide

Staff Recommendations: None

Consent: No

Regular: Yes

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Presentation and discussion pertaining to an Emergency Management update.

Motion:

None, discussion only.

Background:

This presentation will provide a general progress update and highlight some of the many accomplishments of emergency management, emphasizing city partnerships.

Objective Analysis:

Emergency Managers perform many services for their institutions. Focusing on Critical Infrastructure and Key City Resources, these services are focused on prevention, protection, mitigation, response, and recovery from natural and human-caused events, incidents, and disasters that impact the resiliency of communities. This presentation overviews completed and ongoing accomplishments critical to the City and its stakeholders. We support the Continuity of Operations and Continuity of Government Planning, Emergency Operations Plans, Event management, and specialized training. Security-sensitive information will not be presented or discussed.

Policy Compliant:

This item is policy compliant.

Financial Impact:

There is no anticipated financial impact related to this item.

Budget Impact:

There is no anticipated budget impact related to this item.

FTE Impact:

This item does not have an impact on current staff levels.

ATTACHMENTS:

1. EM Council Update 12052023
-



Emergency Management Update

KIMBERLY CAMPBELL, EMERGENCY MANAGER
DECEMBER 6, 2023

Kimberly Campbell - Training and Credentials



Education:

- Orthopedic Physician Assistant, Masters in Business Administration (MBA), and PhD (ABD) in Organizational Leadership.

Experience:

- Firefighter, Flight Paramedic, Wildland Firefighter, Hazmat Tech, Emergency Manager
- Deployed to Hurricanes, Tornados, Floods, Blizzards, Mudslides, Wildfires, etc.
- Planned for DNC, (2) Super Bowls, (2) World Series, (4) NCAA Events, POTUS visits, etc.
- Served as Assistant Director of Arizona Division of Emergency Management; directed statewide response, recovery, mitigation, operations, and logistics.

Certifications:

- Certified Emergency Manager (CEM) = 1893 (US)
- FEMA EMI- National Emergency Management Executive Academy = 355 graduates
- Center for Homeland Defense and Security - Executive Leadership Program = 979 graduates

The total number of people who have achieved both are estimated to be 30 globally

Today's Update will Include:

1. Status of City Plans
2. City of Surprise Increased Capabilities (EOC)
3. Special Event and Sporting Event Planning
4. Disaster Deployment and Training
5. Various Exercises

Emergency Management Refresher

We Prepare for Hazards by Creating Plans



Natural Disasters: Floods, wildfires, severe storms, & heat

Human Caused Disasters: Industrial accidents, HazMat spills, transportation accidents, infrastructure failures, and acts of terrorism

Public Health Emergencies: This involves outbreaks of infectious diseases, pandemics, and biological threats

Cybersecurity Threats: Attacks on critical infrastructure

Civil Unrest and Social Disruption: This includes riots, civil disturbances, and social upheavals

City of Surprise Emergency Plans

- ✓ Emergency Operations Plan (Confidential)
- ✓ Continuity of Operations Plan (COOP)
- ✓ Continuity of Government Plan (COG)
- ✓ Multi-Jurisdictional Threat Hazard Identification and Risk Assessment Plan
- ✓ Surprise Stadium Evacuation Plan
- ✓ Disaster Recovery Plan
- ✓ Community Wildfire Protection Plan



Emergency Operations Plan (EOP) and Continuity of Operations Plans (COOP)

The Surprise Emergency Manager is charged with integrating all activities necessary to build, sustain and improve the capability to mitigate, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism or other human caused disasters. This is done through collaboration with all city departments.



Continuity of Operations & Government Planning

- ✓ Establish Essential Functions
- ✓ Determine Orders of Succession
- ✓ Establish Delegations of Authority
- ✓ Define Continuity of Facilities
- ✓ Determine Continuity of Communications
- ✓ Ensure Vital Records Management
- ✓ Protect Human Capital
- ✓ Devolution of Control and Direction
- ✓ Reconstitution
- ✓ Test, Training, and Exercise



Increased Capabilities Emergency Operations Center

- ✓ Increased Situational Awareness (SA) through technological upgrades
- ✓ Enhanced command, coordination, and communications
- ✓ Improved resource acquisition through training and technology
- ✓ Augmented data and analytics tools (cameras, live drone feeds, traffic cameras, body cameras, GIS, etc.)
- ✓ Upgraded flexibility EOC activation levels (virtual and in person)
- ✓ Building a Special Event Team with crowd management and Special Event Certificates Updated Standard Operating Procedures
- ✓ Created Job Actions Sheets for position specific roles
- ✓ Improved operational and strategic coordination
- ✓ Increased training and exercising of the EOC



Increased Capabilities of CoS Team Members

NOT IF, BUT WHEN

- ✓ Community education
- ✓ COVID coordination/Monitor public health emergencies
- ✓ Emergency Actions Plans
- ✓ Create internal training and education for staff awareness
- ✓ Staff communication, coordination, and collaboration
- ✓ Monitoring intelligence and threat levels (elections, mail, fuel shortages, etc.)
- ✓ Lead Regional Emergency Management Coalitions
- ✓ Collaborate with Fire/EMS, and Police – as the 3rd leg of the public safety stool
- ✓ Monitor HazMat, DOT routes, Railroad, LEPC board member
- ✓ Track emerging threats, Taiwan Semiconductor Plant and impacts
- ✓ Support OUAZ planning



Special Events and Sports Venue Planning

Event Management, Training, Planning, Coordination

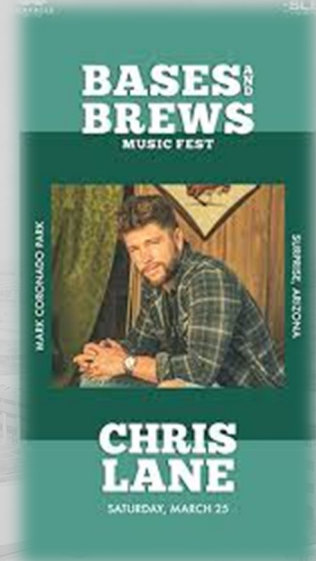


**SATURDAY,
OCTOBER 7 • 5-9 P.M.**

NEW LOCATION!

Mark Coronado Park
15960 N. Bullard Ave.

surpriseaz.gov/FiestaGrande



Why is Event Planning Important?

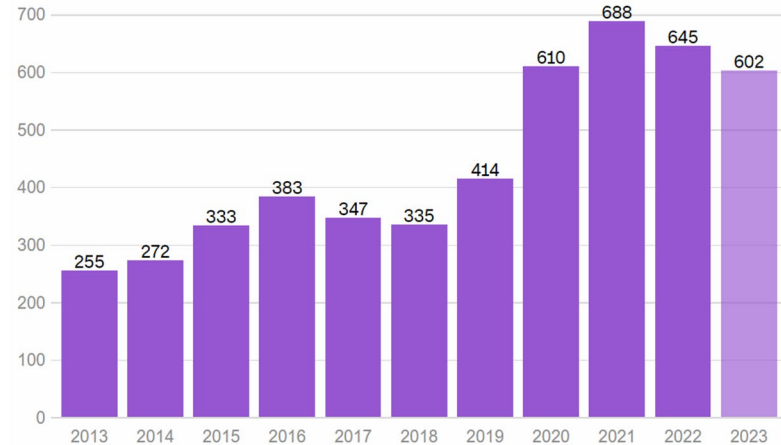
As of November 14, 2023, there have been more than 595 mass shootings in the US this year. 602 people dead and 2,500 injured.

Since 2020, we have seen a large increase in mass killings,-

AVERAGE OF ONE MASS KILLING A WEEK.

Mass shootings in the US

Mass shootings in the United States are on the rise, according to data from the Gun Violence Archive.



Note: 2023 data is partial and is checked daily

Source: Gun Violence Archive

Graphic: Curt Merrill and Daniel Wolfe, CNN

*Radical beliefs on the rise, personal grievances, belief in conspiracy theories and hateful ideology are strong motivations.

Coordination: Whole Community, One City

Experience – Deployed COS Water Resource Team to assist Gila Bend Arizona repair a complete failure of their wastewater system damaged by severe storms and flooding.



Experience – Deployed COS Water Resource Team to assist Jackson Mississippi's Water Crisis on an EMAC request- First of its kind in Arizona.

Training – Teach Incident Management Courses, Coordinate and Facilitate courses to build our teams depth in their areas to include Water Resources, Finance, Public Works, Parks and Rec, Sports and Tourism, and Public Safety.



Whole Community, One City

Coordination:

Support Local events – Super Bowl LVII - 2023
Waste Management Phoenix Open – 2023
World Series 2023
NCAA Men's Basketball Final Four - 2024

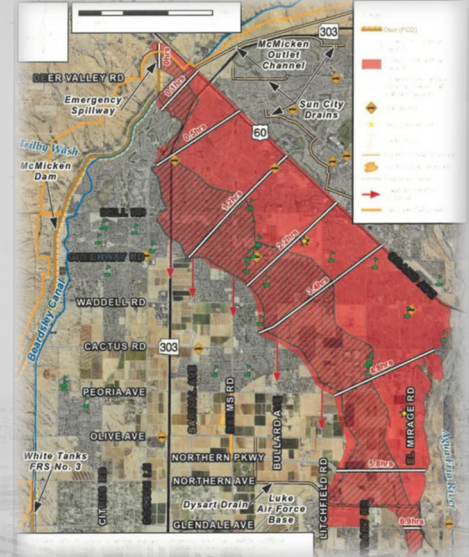


Whole Community, One City

Exercises–

- ✓ Maricopa County Flood Exercise 2023 McMicken Dam Failure
- ✓ Mass Casualty and Fatality Exercises
- ✓ Hospital Hazmat Exercises
- ✓ Family Reunification Exercise
- ✓ FEMA Integrated Emergency Management Course- Scheduled for August 2024 (4-days)

Upcoming Exercise: 3 days of power outage, response and recovery scenarios- this will bring all aspects of city government to participate.





SURPRISE
ARIZONA

**QUESTIONS OR
COMMENTS?**

Thank You



CITY OF SURPRISE
Regular City Council Work Session

Council Meeting Date: December 5, 2023

Contact Person: Kristin Tytler, Department
Director, Eric Boyles, ASSISTANT DIRECTOR -
FINANCE

Submitting Department: Transportation

District: District 1

Staff Recommendations: None

Consent: No

Regular: No

Public Hearing: No

Report/Discussion: Yes

Agenda Wording:

Presentation and discussion pertaining to the status of Dale Lane.

Motion:

None, discussion only

Background:

This item is being brought to Council to provide discussion surrounding the history of Dale Lane. There are currently portions of the roadway that the City does not have the ROW dedicated to the City, and the roadway has drainage and maintenance issues. Currently, there is a new development being constructed along Dale Lane that has changed the roadway profile and residents are concerned with the changes and how that will affect the drainage.

Objective Analysis:

Look at the history of Dale Lane and have Council and staff discuss options for moving forward to provide a solution to the residents' concerns.

Policy Compliant:

This item is compliant with City Council and Citywide policies.

Financial Impact:

There is no anticipated financial impact related to this item.

Budget Impact:

There is no anticipated budget impact related to this item.

FTE Impact:

This item does not have an impact on current staff levels.

ATTACHMENTS:
