

**CITY OF SURPRISE**  
**Library Advisory Commission Meeting**  
**16089 N. Bullard Ave.**  
**Surprise, Arizona 85374**

Tuesday, September 14, 2023 @ 6:00 p.m.

Surprise Regional Library

**Meeting Minutes**

A. Call to Order

B. Roll Call

Chair Kady McCarthy, Vice-Chair Deborah Gentry, Commission members Jamie Baker, Jill Thomsen, Kevin Perry, Lillian Nieto, and William Shields.

Absent: None

Staff: Kathryn Smithyman – Arts, Culture & Library City Librarian, Tonya Stuempfl – Librarian, Nande Marin – Branch Manager and Karina Caraveo – Executive Management Assistant.

C. Pledge of Allegiance

D. Staff Reports

Ms. Smithyman reported on the following items:

- |                                        |                                           |
|----------------------------------------|-------------------------------------------|
| • Library Sign-Up Month                | • Special Collections Toy Kits            |
| • Words on Wheels – Pilot Program      | • DVD movie Binge Box Collections         |
| • Headphones available for Library use | • Video Game Collections                  |
| • Curbside Pick-up                     | • Community Outreach w/Schools            |
| • Creative Bug – online courses        | • Hispanic Heritage Month Celebration     |
| • Wi-Fi hotspots                       | • Quarterly Hiring Events w/Arizona@Work  |
|                                        | • Teens After Dark – Asante Library event |

E. Library Commission Agenda

**CALL TO THE PUBLIC:**

None

**REGULAR AGENDA ITEMS – NON-PUBLIC HEARING:**

1. Consideration and action pertaining to the August 8, 2023 Library Advisory Commission meeting minutes.

Chair McCarthy moved to approve the August 8, 2023 Library Advisory Commission meeting minutes. Commissioner Perry 2<sup>nd</sup>. 7 Yes votes. Motion carried.

2. Presentation and discussion pertaining to the Surprise Public Library System Mission and Vision Statements.

Ms. Smithyman made the presentation to the Commission.

- Commissioner Perry suggested including the following words on the mission statement: welcome, responsive, and services.
- Vice-Chair Gentry suggested including the following words: adapting, welcoming, responsive, and equal accessibility on the mission statement.
- Vice-Chair Gentry suggested breaking up the vision statement into three sentences, Commissioner Perry agreed and suggested adding bullet points.

After further discussion, the Commission agreed to have staff bring back an updated Mission and Vision Statement at a later meeting.

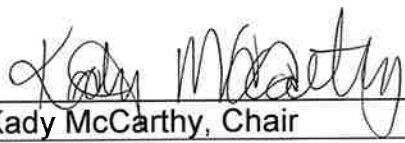
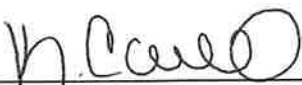
F. Other Business and Future Agenda Items:

- Public Library Policies & Procedures
- Acquiring materials; books, e-books, etc.
- AI programming identification

G. Current Events and Reports  
None

**ADJOURNMENT:**

Motion to adjourn at 6:55 p.m. – Chair McCarthy made a motion to adjourn Commissioner Perry. 2<sup>nd</sup>. 7 Yes votes. Motion Carried.

|                |                                                                                                                                         |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------|
|                | <br>Kady McCarthy, Chair                            |
| <b>ATTEST:</b> | <br>Karina Caraveo, Executive Management Assistant. |

**CERTIFICATION:**

I, Kathryn Smithyman, City Librarian for the City of Surprise Arts, Culture & Library Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Library Commission meeting held on September 14, 2023.

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|--|---------------------------------------------------------------------------------------------------------------------------|
|  | <br>Kathryn Smithyman, City Librarian |
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