

CITY OF SURPRISE
Library Advisory Commission Meeting
16755 W Vereda Solana Dr
Surprise, Arizona 85387

Tuesday, October 12, 2023 @ 6:00 p.m.

Asante Library

Meeting Minutes

A. Call to Order

B. Roll Call

Chair Kady McCarthy, Vice-Chair Deborah Gentry, Commission members Jamie Baker, Kevin Perry and William Shields.

Absent: Lillian Nieto and Jill Thomsen

Staff: Kelsey Lamphier – Arts, Culture & Library Director and Heather Donaldson – Arts, Culture & Library Management Analyst, Sr.

C. Pledge of Allegiance

D. Staff Reports

Director Lamphier reported on the following items:

- Library Card Sign-Up Month
 - 12,000 Surprise Public Library cards registered – Number expected to increase as seasonal residents return to Surprise
 - Dysart Unified School District – 2,000 applications received and we are hoping to visit charter schools next
- Library Material Vendors Set-Up
 - Orders have been placed and will be arriving over the next couple of weeks
- Developmental Toys
 - Partnership with Friends of the Surprise Libraries; Available for checkout at all three libraries
- Words on Wheels – Mobile Library Services
 - Phase 1 (Homebound Delivery) Available Now
 - Phase 2 (Neighborhood Drop Offs/ Pick-ups) Pilot program at Arizona Traditions
 - Phase 3 (Assisted Living Facilities) *In Planning Stage*
 - Library Courier will pick-up/ drop off holds weekly
- Binge Boxes
 - Themed movie boxes – patrons receive special treat bag with binge box while supplies last
- Spooky Events
 - Solar Eclipse this Saturday – Solar eclipse glasses available at libraries starting Friday, October 13th
 - Viewing Party/ Planet-themed Craft

- Star Party 10/21 at 6PM
- Halloween Tale Trail 10/27 at 5:30PM
- Howl-a-ween 10/28at 10AM

E. Library Commission Agenda

CALL TO THE PUBLIC:

None

REGULAR AGENDA ITEMS – NON-PUBLIC HEARING:

1. Consideration and action pertaining to the September 14, 2023 Library Advisory Commission meeting minutes.

Chair McCarthy moved to approve the September 14, 2023 Library Advisory Commission meeting minutes. Commissioner Perry 2nd. 5 Yes votes (2 absent). Motion carried.

2. Presentation and discussion pertaining to current Library Policies.

Director Lamphier made the presentation to the Commission.

- Vice-Chair Gentry pointed out that there is an extra comma in the Collection Development policy after the word being and before the word driven.

Vice-Chair Gentry asked what the city's philosophy is regarding programming and speakers, and she asked if there should be a policy regarding these items. Director Lamphier advised that the City can most certainly look into developing a policy regarding programming and speakers, etc. She also advised that there is no charge for anyone to use the library rooms as long as they are not charging anyone that may be attending their meeting/program.

- Commissioner Perry asked for further explanation of the re-evaluation requests and the city's consideration and procedures for when a patron is adamant about getting a book removed from the library. He expressed his concerns regarding censorship, and he suggested that the formal procedure should be reviewed with the City Attorney as it then becomes a public record.

- Commissioner Baker suggested allowing patrons to initiate the re-evaluation procedure online.

Commissioner Baker inquired as to how the Surprise Public Library System can confirm that the book vendors provide materials that the Surprise community wants. City staff advised that the Collection Development Librarians primarily select the books provided to our libraries by the vendors, and the 3 main library vendors have a wide variety of all different types of books available. We can also purchase from Amazon as well as Barnes & Noble if necessary due to any possible delays, restrictions, etc.

Commissioner Baker asked how we promote full equality regarding library displays. Director Lamphier advised that we are trying to promote all views and intentionally not offend or upset anyone. The library staff looks at the American Library Association and what they are focusing on, or staff suggestions based on City initiatives, popular authors, etc. All displays must have a diverse selection of books on it. Director Lamphier also advised that community members can also request a re-evaluation of a current display as well as the library staff welcomes any community suggestions where displays are concerned. Commissioner Baker suggested having the community suggest and vote on upcoming display themes.

F. Other Business and Future Agenda Items:

- Presentation regarding Surprise Public Library System patron demographics.

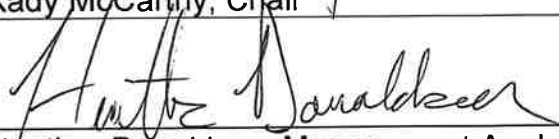
G. Current Events and Reports

Commissioner McCarthy attended a family story time, and she commented that it was very apparent that the staff was working specifically to get the children involved.

Commissioner Perry attended a puppet show at the Surprise Regional Library, and he commented that it was a fantastic program.

ADJOURNMENT:

Motion to adjourn at 7:23 p.m. – Chair McCarthy made a motion to adjourn Commissioner Perry 2nd. 5 Yes votes. Motion Carried.

	 Kady McCarthy, Chair
ATTEST:	 Heather Donaldson, Management Analyst, Sr.

CERTIFICATION:

I, Kesley Lamphier, Director for the City of Surprise Arts, Culture & Library Department, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Library Commission meeting held on October 12, 2023.

	 Kesley Lamphier, Arts, Culture & Library Director
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