



CITY OF SURPRISE
Disability Advisory Commission Agenda
16000 N. Civic Center Plaza
Surprise, AZ 85374

Wednesday, August 8, 2018 @ 6:00 PM
 COUNCIL CHAMBERS

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CALL TO ORDER.

- A. Roll Call
- B. Pledge of Allegiance
- C. Current Events and Reports – Pursuant to A.R.S. §38-431.02(k) the chief administrator, presiding officer or a member of a public body may present a brief summary of current events without listing in the agenda the specific matters to be summarized, provided that 1) The summary is listed on the agenda; and 2) The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action.
- D. Staff Reports

Disability Advisory Commission Agenda:

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

- E. Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the Board\Commission. There will be no separate discussion on these items unless a board member or commissioner requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

ITEM #	DISTRICT #	ITEM DESCRIPTION	STAFF RECOMMENDATION/ PRESENTED BY
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- | | | | |
|----|-------------------|---|--------------------------------|
| #1 | District Citywide | <u>Discussion on future Disability Advisory Commission agenda items.</u> | None
Michelle Boyer |
| #2 | District Citywide | <u>Discussion and action approving the June 13, 2018 Disability Advisory Commission meeting minutes.</u> | None
Michelle Boyer |
| #3 | District Citywide | <u>Discussion on the production of publicity handouts to inform local businesses about the installation and benefits of automatic door openers.</u> | None
Commissioner
Watson |
| #4 | District Citywide | <u>Discussion on the individual Commissioner reports on assigned areas of focus.</u> | None
Vice-Chair
Monahan |

OTHER BUSINESS:

EXECUTIVE SESSION:

ADJOURNMENT:

SHERRY ANN AGUILAR, CITY CLERK, CMC

POSTED: Posted on Thursday, August 2, 2018 @ 7:40 a.m.

For information purposes: Upon a public majority vote of a quorum of the Commission, the Commission may hold an executive session, which will not be open to the public, but for only the following purposes

- discussion or consideration of records exempt by law from public inspection (A.R.S. §38-401.03 (A)(2)); or
- discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03 (A)(3).

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Disability Advisory Commission

August 8, 2018 @ 6:00:00 PM

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Board Meeting Date:	August 8, 2018	Contact Person:	Michelle Boyer
Submitting Department:		District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion on future Disability Advisory Commission agenda items.

Motion:

No motion. DAC members may provide recommendations for future agenda items.

Background:

Financial Impact Statement:

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

August 8, 2018 @ 6:00:00 PM

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Board Meeting Date:	August 8, 2018	Contact Person:	Michelle Boyer
Submitting Department:		District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action approving the June 13, 2018 Disability Advisory Commission meeting minutes.

Motion:

I move to approve the minutes from the June, 13, 2018 Disability Advisory Commission meeting.

Background:

None

Financial Impact Statement:

None

ATTACHMENTS:

Click to download

☐ [June 13, 2018 DAC minutes](#)

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):

None



City of Surprise
Disability Advisory Commission (DAC)
Wednesday, June 13, 2018– 6:00 P.M.
Surprise City Hall – Council Chambers
16000 N. Civic Center Plaza
Surprise, Arizona 85374

MINUTES OF THE MEETING

CALL TO ORDER

Chair Brenda Renou called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, June 9, 2018 – 6:00 P.M.

A. ROLL CALL

Brenda Renou, Chair – Present
Robert Monahan, Vice Chair - Present
Dan Moore, Commissioner – Present
Kathryn Chandler, Commissioner – Absent
Bruce Hertzog, Commissioner – Absent
George Van de Langeryt, Commissioner – Present
Krista Watson, Commissioner- Present
Brian Carmichael, Commission Liaison – Present

B. PLEDGE OF ALLEGIANCE

Chair Renou led the Pledge of Allegiance.

C. CURRENT EVENTS AND REPORTS

Chair Renou – Chair Renou provided a list of City events taking place, including:

- Transit Feasibility Study, Dive in movie, CCC-CPR Classes, Annual 4th of July fireworks at stadium, Pool party at Surprise Aquatics Center on 4th of July, Moving Vietnam wall will be coming to Surprise.
- Also advised that during a recent trip to movies, she was asked to provide a “card” for her service dog. She explained that no certification is needed or issued for service dogs.
- Advised that she is moving and this will be her last meeting.

Vice Chair Monahan –Nothing to report

Commissioner Hertzog – Absent

Commissioner Watson – Advised that she will not be able to make the July meeting.

Commissioner Chandler- Absent

Commissioner Moore – Nothing to report

Commissioner Van de Langeryt – Advised that he provided an updated criteria sheet for Above and Beyond Award to Michelle Boyer; but, it does not appear to have been distributed.

D. STAFF REPORTS

Commission Liaison: Reminded Commission that Surprise Municipal Code 2-295(11) requires a Chair and Vice-Chair to be elected in July for August appointment

CALL TO THE PUBLIC

Chair Renou opened the call to the public. Having none, Chair Renou closed the call to the public.

E. CONSENT AGENDA

REGULAR AGENDA ITEM – NON-PUBLIC HEARING

Item #1: Presentation and discussion by Ivan Rivera with Ability 360 to discuss services they provide.

- David DuBay ASPIRE Coordinator and Community Work Incentives Coordinator with Ability 360 conducted presentation in absence of Ivan Rivera.
- David provided an in-depth presentation discussing the services and mission of Ability 360.
- David's presentation detailed that the Phoenix-based independent living program provides several resources to assist Social Security recipients in achieving employment goals.
- Transition to employment and navigation of Social Security benefit impact were discussed in great detail.
- David answered several from the Commission related to the program and was thanked for his contributions and presentation.

Item #2: Discussion and action pertaining to approval of May 9, 2018 Disability Advisory Commission meeting minutes.

- Minutes approved
- Commissioner Moore motioned approval Commissioner Van de Langeryt second the motion

Item #3: Discussion regarding the production of publicity handouts to inform local businesses about the installation and benefits of automatic door openers.

- Commissioner Watson advised that she had previously provided copies from the Job Accommodation website.
- Commissioner Watson advised that excessive travel has precluded her from devoting enough effort to this discussion and asked to table this agenda item to the August meeting.

Item #4: Discussion pertaining to a plan to publicize the Disability Advisory Commission.

- Commissioner Watson advised that she has recently posted DAC-related activities, including information about the Above and Beyond Application on:
 - Facebook
 - Surprise Matters
 - Next Door App
- Commissioner Moore advised that previous discussion with Michelle led the DAC to believe Communication might be able to increase traffic, via Surprise Progress.
 - Commissioner Moore was advised that this will be researched and reported in the staff report in the August meeting.

Item #5: Discussion on Developing parameters for selecting guest speakers for Disability Advisory Commission meetings.

- Commissioner Watson advised that the group had previously discussed scheduling one speaker, per month to increase engagement.
- The other Commissioners agreed that this would be a wise approach to keep the meeting interesting for outside engagement.
- Commissioner Moore moved to recess for the July meeting.

Item #6: Discussion pertaining to establishing guidelines, criteria, and process for nominating and awarding the Above and Beyond Award by the Disability Advisory Commission.

- Commissioner Van de Langeryt advised that prior awards for the Above and Beyond Award lacked quantitative measures and he prepared a written document to identify criteria.
- Commissioner Van de Langeryt read the proposed criteria to the other members, which highlighted that the award should be geared toward businesses or actions that extend beyond that of benefiting one individual through a kind act.
- He indicated that groups such as businesses or HOAs that take action for the betterment of many, as opposed to just one person or instance, should be targeted for award.
- Commissioner Watson suggested that employers that focus on offering opportunities to individuals with disability should be strongly considered, this idea was agreed upon by all.
- Commissioner Moore shared that in his tenure the most applicable award went to Sun City Grand HOA for efforts that they had made that impacted an entire community. The second most impactful was that awarded to Musical Surprise as they created programs aimed at benefiting those with disability. The group agreed that this should be the focus.
- Commissioner Van de Langeryt advised that he intends to add the suggestion and bring it to the next meeting for review and possible dissemination to the public for applications.

Item #7: Discussion pertaining to tasks within the newly assigned areas of concentration for each Commissioner.

- Vice Chair Monahan sought clarification from staff in this area. He inquired if a standing agenda item was possible, which required each Commissioner to provide a report on activity in their respective areas of focus.
- Staff advised that this is possible and recommended that this might be best accomplished in the opening updates by each Commissioner.
- Vice-Chair Monahan asked if Section C. of the formatted agenda would allow for specific verbiage that each Commissioner is to report on area of focus.
- Commissioner Van de Langeryt indicated that the report should include an action item so that they are all clear on what is being done.

Item #8: Consideration and action pertaining to the appointment of Chair and Vice-Chair for the Disability Advisory Commission beginning August 2018, pursuant to Surprise Municipal Code, 2-295(11)(c).

- Commissioner Van de Langeryt discussed and made motion to recess for July meeting, which was seconded by Commissioner Watson and approved.

- Commissioner Van de Langeryt sought direction from staff on voting for Chair and Vice-Chair in August.
 - Surprise Municipal Code 2-295(11) was referenced and explained at which point the Commission opted to identify and elect positions at current meeting.
- Chair Renou advised that this will be her last meeting and sought interest from each of the present Commissioners to pursue Chair position.
- Vice-Chair Monahan advised that he would like to nominate himself to remain Vice-Chair if the Commission would prefer.
- Commissioner Van de Langeryt indicated that he would be interested in pursuing role of Chair.
- Commissioner Watson advised that she was not interested in either position as did Commissioner Moore.
- Commissioner Moore made motion to nominate Commissioner Van de Langeryt Chair and Vice-Chair Monahan to remain Vice-Chair effective August 1, 2018. This was seconded by Commissioner Watson and approved.

Item #9: Discussion pertaining to future Disability Advisory Commission agenda items.

- Commissioner Moore reiterated that he would like analytics on number of viewers reached with television broadcast.
 - Staff will report results, if attainable, in August staff report.
- Commissioner Watson suggested that the board have a discussion in August on each of their area of emphasis.
- Commissioner Watson also suggested an agenda item to discuss future speakers and public engagement opportunities.
 - A list of upcoming events will be brought by Commissioner Watson to the August meeting for consideration.

OTHER BUSINESS:

- No other business.

ADJOURNMENT:

Hearing no further business, Chair Renou requested a motioned to adjourn the meeting. Commissioner Van de Langeryt motioned and Commissioner Moore second the motion. All in favor meeting adjourned at 7:12pm.

Brian Carmichael

Brian Carmichael, Commission Liaison



CITY OF SURPRISE
Disability Advisory Commission

August 8, 2018 @ 6:00:00 PM

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Board Meeting Date:	August 8, 2018	Contact Person:	Commissioner Watson
Submitting Department:		District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion on the production of publicity handouts to inform local businesses about the installation and benefits of automatic door openers.

Motion:

Discussion only

Background:

Commissioner Watson previously scheduled a discussion for the June 13, 2018 DAC meeting; however, it was tabled. The purpose of this agenda item is to discuss development of literature to inform businesses on studies and information gathered by the Job Accommodation Network related to automatic door openers. Information subject to dissemination will be broad and will refrain from recommendation or promotion of any individual installation vendor.

Financial Impact Statement:

None

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

August 8, 2018 @ 6:00:00 PM

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Board Meeting Date:	August 8, 2018	Contact Person:	Vice-Chair Monahan
Submitting Department:		District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion on the individual Commissioner reports on assigned areas of focus.

Motion:

None

Background:

Vice-Chair Monahan has requested a recurring agenda item focused on reporting from each Commissioner on activities/progress within their assigned area of focus. The previously assigned areas of responsibility are: Vice-Chair Monahan Financial/Employment Commissioner Chandler Transportation Commissioner Van de Langeryt- Communications Commissioner Hertzog Business/Accessibility/Advocacy Commissioner Watson Visibility Commissioner Moore Transportation Prior Chair Renou Housing

Financial Impact Statement:

None

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