



City of Surprise
Disability Advisory Commission (DAC)
Wednesday, April 11, 2017– 6:00 P.M.
Surprise City Hall – Council Chambers
16000 N. Civic Center Plaza
Surprise, Arizona 85374

MINUTES OF THE MEETING

CALL TO ORDER

Chair Brenda Renou called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, April 11, 2017 – 6:00 P.M.

A. ROLL CALL

Brenda Renou, Chair – Present
Robert Monahan, Vice Chair - Present
Dan Moore, Commissioner – Absent
Kathryn Chandler, Commissioner – Present
Bruce Hertzog, Commissioner – Present
George Van de Langeryt, Commissioner – Absent
Krista Watson, Commissioner- Present
Michelle Boyer, Commission Liaison – Present

B. PLEDGE OF ALLEGIANCE

Chair Renou led the Pledge of Allegiance.

C. CURRENT EVENTS AND REPORTS

Chair Renou – Discussion and consideration for all public to be involved in various current events within the City. Chair Renou went over the monthly activities in various locations, times, dates, and fees if any.

Vice Chair Monahan - Nothing to report

Commissioner Hertzog – The Kiwanis Club of Surprise and Anthem together with the Aktion Club sponsored a food drive to benefit the Valley View Food Bank. They went through quite a bit of food over Easter and the inventory became drained. The drive was only 10 days long but very successful. They furnished 1,630 cans of food during that period. Also sponsoring a Bowl-a-Thon on May 31st at Uptown Bowling in Surprise. Please call 623-215-2449 for further information.

Commissioner Watson - Contacted Department of Justice, Civil Rights Division sent ADA update for small business and ADA update for state and local government. Approaching businesses letting them know who the DAC is as a commission, about automatic door openers and they are inexpensive and a good thing to have even though not required by law. Commissioner made copies of a handout from the job accommodation network for businesses that do not have automatic door openers before the next meeting to give businesses something in writing rather than only verbal.

Commissioner Chandler- Nothing to report

Commissioner Moore – Absent

Commissioner Van de Langeryt – Absent

D. STAFF REPORTS

Commission Liaison: Nothing to report

CALL TO THE PUBLIC

Chair Renou opened the call to the public. Having none, Chair Renou closed the call to the public.

E. CONSENT AGENDA

REGULAR AGENDA ITEM – NON-PUBLIC HEARING

Item #1: Discussion & action pertaining to approval of the March 14, 2018 2018 meeting minutes.

- Correction needed for Commissioner Krista Watson. Liaison Michelle Boyer to correct minutes.
- Motion to approve by Vice Chair Monahan
- Second to approve by Commissioner Hertzog
- All in favor approved – zero opposed

- Item #2:** Presentation by City Attorney Robert Wingo pertaining to open meeting laws and related responsibilities of the DAC.
- City Attorney Robert Wingo spoke on several topics in a general style to cover open meeting laws.
 - City Attorney Robert Wingo kept an open dialogue and reviewed the agenda prior to the meeting to familiarize himself with the purpose of the DAC mission.
 - The open meeting laws and related responsibilities of the DAC openly discussed including powers, duties and responsibilities.
 - The DAC members asked various question regarding open meeting laws and City Attorney Robert Wingo advised the rules and the liaison can help put the DAC member with someone in the City but not specifically work on the project.

Item #3: Discussion and action pertaining to nominating a local vendor for the Above and Beyond Award.

- Commissioner Monahan asked who the last recognition was or how they came to be recognized. Possibly Musical Surprise and how that organization was recognized. Liaison Michelle Boyer confirmed Musical Surprise was the last to receive the Above and Beyond Award in June of 2017.
- Commissioner Hertzog reminded a few months ago the Commission decided to put a hold on any awards so the perimeters are fine-tuned.
- City Attorney Robert Wingo asked the board if they have a criteria for awarding the Above and Beyond? The DAC will need to agendize the topic and discuss. Start by discussing the criteria they would like to see. Someone that truly goes above and beyond what kind of criteria are they looking for?
- Liaison Michelle Boyer was asked to look and see if past recipients on the Above and Beyond Awards were available for commission to put together a criteria.

Item #4: Discussion and action pertaining to a public flyer and budget for promotional materials.

- Commission to vote on the flyer and make corrections to the "Let us Advocate for You!" flyer
- Liaison Michelle Boyer will print the flyer in color for the DAC board to hand out when meeting in public events as a hand out and for businesses.
- Wrist-bands found in a prior DAC members home and were brought in to the Liaison Michelle Boyer.

- Use the flyers as a method of advertising guest speakers. Commissioner Watson to get guest speaker lined up for the following DAC meeting and advertise well with the “Get Involved” flyer.
- Commissioner Herzog proposed to keep agenda small during the nights of the DAC meeting and display the guest speakers with the DAC tables.
- Chair Renou suggested “Coffee with a Commissioner” as part of getting out into the community engaging.
- Commissioner Watson suggested guest speakers to come to the DAC meeting at no cost and see what it grows into. Meeting in May will have a guest speaker for June.

Item #5: Discussion and action pertaining to inviting a guest speaker from Ability 360 to come and give a presentation at future DAC meeting and other future guest speakers.

- Commissioner Hertzog has plans to bring Kiwanis Club/Aktion Club to the DAC meeting in May. Commissioner Chandler would like to see this presentation for May promoted on the City of Surprise Facebook.
- Vice Chair Monahan arranged Ability 360 to join in June DAC meeting as a guest speaker. Focusing primarily on the Benefits Program they offer and also provide an overview of the other programs they offer.
- Commissioner Hertzog wanted to propose an idea to advertise the DAC at various functions within the City of Surprise with the tabletop and brochures to show they are a committee and engage the community. Chair Renou reminded Starbucks on Grand and Reems offered to get involved with the DAC.

Item #6: Consideration and action pertaining to partnering opportunities with Kiwanis Club/Aktion Club.

- Spoke above about future opportunities.

Item #7: Discussion and action pertaining to coordinating with the City's Communications and Risk Department for the purchase of a table drape:

- Commission chose purple for the table drape and Risk is paying for the purchase.

Item #8: Discussion pertaining to assigning areas of concentration to each Commissioner.

- Vice Chair Monahan said in the past there were about seven topic areas for each commissioner to get involved and focus on in terms of research and expertise.
- Commissioner suggested it be a good idea to come up with fresh new topics.
- Commissioner Hertzog suggested to put the lists together but always keep an open eye for any suggestions of other topics and continue to update the topic areas.
- Commission to continue to discuss the topics and work on topics as issues arise and still working on sorting out the areas of focus.

- Transportation is a topic for discussion and something the board is looking to focus on.
- Idea as an example is to have City staff responsible for ADA in transportation present on what policies are and advise the Commission on what they are so they focus appropriately.
- Chair Renou creating a table with all areas of focus for the Commission to discuss at the May meeting as a handout.

Item #9: Discussion and action pertaining to Joshua Mike updating the Commission on the Arts and Culture Master plan.

- Liaison Michelle Boyer explained Joshua Mike wants to come back and present the update in the May meeting.

Item #10: Future Agenda Items

- Commissioner Chandler would like to know more about City staff who work on the ADA policies especially with transportation.
- Vice Chair Monahan has a guest speaker lined up for June from Ability 360 speaking about providing help to those who have disabilities especially those who want to return to work. Particularly with benefits, planning, taking advantage of other programs, and work incentives that might be available. Will mark it down for a future agenda item.
- Commission to discuss Above and Beyond Award criteria
- Commission to discuss flyers as a means for advertising guest speakers
- Commission to discuss brochures as a means for advertisement of what the DAC entails.

OTHER BUSINESS:

- No other business.

ADJOURNMENT:

Hearing no further business, Chair Renou requested a motioned to adjourn the meeting. Commissioner Hertzog motioned and Commissioner Chandler second the motion. All in favor meeting adjourned at 7:43 pm.

Michelle Boyer

Michelle Boyer, Commission Liaison