



CITY OF SURPRISE
Disability Advisory Commission Agenda
16000 N. Civic Center Plaza
Surprise, AZ 85374

Wednesday, April 11, 2018 @ 6:00 PM
 COUNCIL CHAMBERS

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CALL TO ORDER.

- A. Roll Call
- B. Pledge of Allegiance
- C. Current Events and Reports – Pursuant to A.R.S. §38-431.02(k) the chief administrator, presiding officer or a member of a public body may present a brief summary of current events without listing in the agenda the specific matters to be summarized, provided that 1) The summary is listed on the agenda; and 2) The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action.
- D. Staff Reports

Disability Advisory Commission Agenda:

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

- E. Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the Board\Commission. There will be no separate discussion on these items unless a board member or commissioner requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

ITEM #	DISTRICT #	ITEM DESCRIPTION	STAFF RECOMMENDATION/ PRESENTED BY
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- | | | | |
|-----|-------------------|---|---------------------------|
| #1 | District Citywide | <u>Discussion and action pertaining to approval of the March 14, 2018 Disability Advisory Commission meeting minutes.</u> | Approve
Michelle Boyer |
| #2 | District Citywide | <u>Presentation by City Attorney Robert Wingo pertaining to open meeting laws and related responsibilities of the DAC.</u> | Approve
Michelle Boyer |
| #3 | District Citywide | <u>Discussion and action pertaining to nominating a local vendor the Above and Beyond Award.</u> | Approve
Michelle Boyer |
| #4 | District Citywide | <u>Discussion and action pertaining to a public flyer and budget for promotional materials.</u> | Approve
Michelle Boyer |
| #5 | District Citywide | <u>Discussion and action pertaining to inviting a guest speaker from Ability 360 to come and give a presentation at future DAC meeting.</u> | Approve
Michelle Boyer |
| #6 | District Citywide | <u>Consideration and action pertaining to partnering opportunities with Kiwanis Club/Aktion Club.</u> | Approve
Michelle Boyer |
| #7 | District Citywide | <u>Discussion and action pertaining to coordinating with the City's Communications and Risk Management Departments for the purchase of a 30"x72"x29 polyester table drape.</u> | Approve
Michelle Boyer |
| #8 | District Citywide | <u>Discussion pertaining to assigning areas of concentration to each Commissioner.</u> | Approve
Michelle Boyer |
| #9 | District Citywide | <u>Discussion and action pertaining to inviting Joshua Mike to provide an update to the Arts and Culture Master Plan presentation provided at the October 11, 2017 DAC meeting.</u> | Approve
Michelle Boyer |
| #10 | District Citywide | <u>Discussion and action pertaining to future agenda items.</u> | Approve
Michelle Boyer |

OTHER BUSINESS:

EXECUTIVE SESSION:

ADJOURNMENT:

SHERRY ANN AGUILAR, CITY CLERK, CMC

POSTED: April 9, 2017 at 4:55 PM

For information purposes: Upon a public majority vote of a quorum of the Commission, the Commission may hold an executive session, which will not be open to the public, but for only the following purposes

- discussion or consideration of records exempt by law from public inspection (A.R.S. §38-401.03 (A)(2)); or
- discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03 (A)(3).

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Disability Advisory Commission

April 11, 2018 @ 6:00:00 PM

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Board Meeting Date:	April 11, 2018	Contact Person:	Michelle Boyer
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to approval of the March 14, 2018 Disability Advisory Commission meeting minutes.

Motion:

I move to approve the minutes from the March 14, 2018 Disability Advisory Commission meeting.

Background:

Financial Impact Statement:

ATTACHMENTS:

Click to download

☐ [March 14, 2018 meeting minutes](#)

External Attachment Links:

Minutes

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):



City of Surprise
Disability Advisory Commission (DAC)
Wednesday, March 14, 2017– 6:00 P.M.
Surprise City Hall – Council Chambers
16000 N. Civic Center Plaza
Surprise, Arizona 85374

MINUTES OF THE MEETING

CALL TO ORDER

Chair Brenda Renou called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, January 10, 2017 – 6:00 P.M.

A. ROLL CALL

Brenda Renou, Chair – Present
Robert Monahan, Vice Chair - Present
Dan Moore, Commissioner – Absent
Kathryn Chandler, Commissioner – Absent
Bruce Hertzog, Commissioner – Present
George Van de Langeryt, Commissioner – Present
Kristin Watson, Commissioner- Present
Michelle Boyer, Commission Liaison – Present

B. PLEDGE OF ALLEGIANCE

Chair Renou led the Pledge of Allegiance.

C. CURRENT EVENTS AND REPORTS

Chair Renou – Discussion and consideration for all public to be involved in various current events within the City. Chair Renou went over the month of March's activities in various locations, times, dates, and fees if any.

Vice Chair Monahan - Nothing to report

Commissioner Van de Langeryt- Commissioner contacted Mike Gent who informed him the sidewalks at the railroad crossing at Reems and Meeker roads. Maricopa County owns the property at the crossing and are extremely reluctant to spend money in any repairs. Mike Gent is going to look into the Sun City West Homeowners Association to see if they can appeal to the county for help in fixing the problem. That is the only way to Del Webb Hospital so if someone is on a wheelchair, bicycle or walking it is very difficult to cross and not smooth tough ground.

Commissioner Hertzog – On February the 17th he attended a Charter presentation for the Kiwanis Club of New Rivers and Sun City Agua Fria to a “New Action Club”, which is a service of the Kiwanis with One Step Beyond in Peoria and a branch in Surprise. The charter was presented by Mr. Jerry Friedler, SW District Aktion Club Administrator. They have over 12,000 members all over the world to serve adults with disabilities. The mission of the Aktion Club is to provide adults with disabilities an opportunity to develop initiative, leadership skills and to serve their communities. Kiwanis club is managed by the members not by the club or the advisors.

Commissioner Watson - Vision is to see what service gaps are out there and see what the board can provide in terms of guest speakers and workshops similar to what some of the other boards may be doing. To start off working on a brainstorming session where they can invite those individuals with disabilities and/or caretakers to see what kind of information they would be interesting in hearing about. Perhaps an idea is after the Kiwanis Club have a member come and speak about their program and maybe the second half see what the board can do in terms of other programs and guest speakers. Template was designed to help brainstorm ideas from bringing in speakers.

Commissioner Chandler- Absent

Commissioner Moore – Absent

D. STAFF REPORTS

Commission Liaison: Next meeting will have City Attorney, Robert Wingo as a guest speaker at the April meeting per the board’s request.

CALL TO THE PUBLIC

Chair Renou opened the call to the public. Having none, Chair Renou closed the call to the public.

E. CONSENT AGENDA

REGULAR AGENDA ITEM – NON-PUBLIC HEARING

Item #1: Presentation by former DAC Commission Member Winters providing the Commission suggestions for a more effective DAC.

Former DAC Commissioner explained he first started on the board for Surprise. Above and Beyond Award was always given to those in the city who went above and beyond. A booklet was provided that has all the boards and commissions within the city and the mission. The mission was read aloud as a refresher or introduction to those new on the board. The former Commission member explained a project he was thinking about for quite a while and suggested to previous chair has to do with the button at the intersections to cross is at different heights or in gravel. Perhaps break up in groups and check out the busy intersections that have the button within Surprise. Regarding the Above and Beyond Award to look at business making them more inviting to the disabled residents of Surprise. Pushing a button to get into the building is much easier and recognizing those businesses is part of the award. The owner or business who has installed the button for easy access into the building has done that themselves and that is an idea to give the award to that business. The cost to install the door is around \$1,200 so for some businesses the cost is not excessive but for some it is. Another member of the commission was responsible for putting the automatic door in the movie theater in Surprise. Lot of different ideas that can be done if taking the initiative. Another idea is to set up a table and talk to residents.

- Commissioner Hertzog asked about the mailboxes and advised he checked all the codes and nothing locates or address the problem. He feels they do not have communication from building and codes area of Surprise. Commissioner Hertzog wants to help work with the City and companies on retro- fit not new construction. Former DAC Member Winters explained handicap bathrooms are required by law but automatic doors are not.
- Chair Renou asked if there are flyers or brochures to give out when setting up tables at community events to pass out. Form DAC Member Winters advised to see Diane Arthur and let her know the board wants to get out into the public and seen so the residents know there is some place to go.
- Commissioner Watson asked if Diane Arthur asked if she could put together a tablecloth and put the tri-fold brochures out on the table that she helps to make? Former DAC Member Winters advised for the Commission to reach out to Diane and her group see what she can offer and make the ideas happen.

- Vice Chair Monahan posed the question to Former DAC Member Winters if there was any particular teams or boards to partner with? Vice Chair asked if the City of Surprise Human Resources does any job fairs or collaborate with the DAC to increase awareness or advocacy for hiring people with disabilities as an example. CRS is a good board that has a lot of events going on with the City of Surprise. They have the Dream Catcher Park and many events for disable children.
- Commissioner Van de Langeryt commented that he does agree with the buttons at intersections being very difficult to get to especially those in a wheelchair or in a scooter.
- Chair Renou asked the process of how to change the traffic light buttons. First, the commission needs to come up with good position where the curb isn't in the way and after that they call Mike Gent in Public Works and let him be aware of the situation and problems to cross the street.
- Vice Chair Monahan asked about training for the commission if that is from the City Attorney or who performs that training? All members are required to attend a workshop. Liaison Michelle Boyer explained City Clerk's office is working on setting up a training session.
- Commissioner Hertzog mentioned a benefit is knowing who the commission can go to for a change. If there is a problem Former DAC Member Winters said to call him for help and he will direct the board member to help.

Item #2: Discussion & action pertaining to approval of the November 8, 2017, December 13, 2017 and January 10, 2018 meeting minutes.

- Motion to approve by Commissioner Van de Langeryt
- Second to approve by Vice Chair Monahan
- All in favor approved – zero opposed

Item #3: Discussion and action pertaining to a public flyer.

Commissioner Watson floating the idea to have an open general community meeting to see where there are gaps from other areas to bring in speakers or sponsoring sponsor groups.

- Vice Chair Monahan asked how to properly bring in guest speakers and how much time is needed?
- Liaison Michelle Boyer advised the question will be added this to the meeting in April and ask the question to City Attorney Robert Wingo.
- Liaison Michelle Boyer will bring a flyer created in the past and any other magnets or brochures created at next meeting.

Item #4: Discussion pertaining to areas of concentration and focus for Commissioners.

- Commissioner Monahan explained last fall began creating a plan to focus and concentrate in as a sub-committee area of expertise or advocacy, housing, business, transportation, financial, connectivity and visibility. Assigning each member to a specific task.
- Chair Renou advised for each member to think about what he or she wants to focus on and talk about that at the next meeting.

Item #5 Future Agenda Items

- Vice Chair Monahan wants to pursue a guest speaker from Ability 360 or similar providing help to those who have disabilities especially those who want to return to work. Particularly with benefits, planning, taking advantage of other programs, and work incentives that might be available. Will mark it down for a future agenda item.
- Commissioner Hertzog mentioned West-Mec was a good organization that works very good and several others that deal with younger group and some with older group.
- Both Vice Chair Monahan Ability 360 information plus Commissioner Hertzog having other organizations he may find to discuss that are beneficial.
- Commissioner Watson asked about Ability 360 to join our next meeting and Vice Chair Monahan will work with having a guest speaker on the agenda for April 11, 2018 meeting.
- A question for the DAC is to ask Robert Wingo if they are permitted to share information about city surveys on social media including the DAC Facebook page. Commissioner Hertzog mentioned City Attorney at the April meeting and to ask at that time about the proper use of information on social media sites.

OTHER BUSINESS:

- Commissioner Watson asked if she was permitted to post on social media or Facebook the survey for transportation. Nextdoor, Surprise Matters as examples of social media platform to put information.

ADJOURNMENT:

Hearing no further business, Chair Renou requested a motioned to adjourn the meeting. Vice Chair Monahan motioned and Commissioner Van de Langeryt second the motion. All in favor meeting adjourned at 7:46 pm.

Michelle Boyer

Michelle Boyer, Commission Liaison



CITY OF SURPRISE
Disability Advisory Commission

April 11, 2018 @ 6:00:00 PM

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Board Meeting Date:	April 11, 2018	Contact Person:	Michelle Boyer
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	☒	Public Hearing	Report/Discussion
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Agenda Wording:

Presentation by City Attorney Robert Wingo pertaining to open meeting laws and related responsibilities of the DAC.

Motion:

No action requested - presentation only

Background:

Financial Impact Statement:

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	☒	Video	☒	White Board	☒	Other	☒
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Presentation Speaker Names (spelling and titles for TV captions):

City Attorney Robert Wingo



CITY OF SURPRISE
Disability Advisory Commission

April 11, 2018 @ 6:00:00 PM

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Board Meeting Date:	April 11, 2018	Contact Person:	Michelle Boyer
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to nominating a local vendor the Above and Beyond Award.

Motion:

I move to nominate _____ for the Above and Beyond Award.

Background:

Financial Impact Statement:

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint x Video x White Board x Other x

Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

April 11, 2018 @ 6:00:00 PM

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Board Meeting Date:	April 11, 2018	Contact Person:	Michelle Boyer
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to a public flyer and budget for promotional materials.

Motion:

Background:

Financial Impact Statement:

ATTACHMENTS:

Click to download

☐ [DAC flyer](#)

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):



Wednesday, April 18, 2018

Surprise City Hall

Community Room

6:00 p.m.—8:00 p.m.



AN OPEN COMMUNITY MEETING TO MAKE CONNECTIONS
AND TO GENERATE IDEAS TO BETTER SERVE RESIDENTS WITH
DISABILITIES AND THEIR CARETAKERS

Sponsored by the Disability Advisory

Commission

RSVP:

Krista Watson

(602) 696-4778

Krista.surprise@hotmail.com

Reasonable Accommodations will be
provided. Please advise of any accommodations
needs

Be Heard:

Social Groups?

Guest Speakers?

Workshops?

Activities?

Barriers and Solutions?

Support Groups?



CITY OF SURPRISE
Disability Advisory Commission

April 11, 2018 @ 6:00:00 PM

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Board Meeting Date:	April 11, 2018	Contact Person:	Michelle Boyer
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to inviting a guest speaker from Ability 360 to come and give a presentation at future DAC meeting.

Motion:

Background:

Financial Impact Statement:

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

April 11, 2018 @ 6:00:00 PM

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Board Meeting Date:	April 11, 2018	Contact Person:	Michelle Boyer
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action pertaining to partnering opportunities with Kiwanis Club/Aktion Club.

Motion:

I move to invite a member of the Kiwanis Club to speak about the Kiwanis' Aktion Club program.

Background:

The Aktion Club has more than 12,000 members around the world. Kiwanis is a community service club for adults with disabilities. Mission of the Aktion Club is to provide adults with disabilities an opportunity to develop initiative leadership skills to service their communities.

Financial Impact Statement:

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

April 11, 2018 @ 6:00:00 PM

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Board Meeting Date:	April 11, 2018	Contact Person:	Michelle Boyer
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to coordinating with the City's Communications and Risk Management Departments for the purchase of a 30"x72"x29 polyester table drape.

Motion:

I move to approve the purchase of table drape as discussed.

Background:

Color recommendations are royal purple, black or gray. Communications will assist with design proof and help order for the DAC.

Financial Impact Statement:

Risk Management will pay for the drape estimated cost \$152.00

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

April 11, 2018 @ 6:00:00 PM

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Board Meeting Date:	April 11, 2018	Contact Person:	Michelle Boyer
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion pertaining to assigning areas of concentration to each Commissioner.

Motion:

No motion is needed. Commissioners may either volunteer or by consensus of the Commission be assigned to focus on subjects or themes pertinent to the Commission's mission.

Background:

Areas of concentration: Advocacy, Business, Connectivity, Financial Solutions, Disaster Security & Emergency Preparedness, Communication & Outreach, Housing, Transportation

Financial Impact Statement:

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

April 11, 2018 @ 6:00:00 PM

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Board Meeting Date:	April 11, 2018	Contact Person:	Michelle Boyer
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to inviting Joshua Mike to provide an update to the Arts and Culture Master Plan presentation provided at the October 11, 2017 DAC meeting.

Motion:

I move to invite Joshua Mike as a guest speaker at the May 2018 DAC meeting.

Background:

Follow up on City Arts & Culture plans.

Financial Impact Statement:

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):

Joshua Mike



CITY OF SURPRISE
Disability Advisory Commission

April 11, 2018 @ 6:00:00 PM

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Board Meeting Date:	April 11, 2018	Contact Person:	Michelle Boyer
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to future agenda items.

Motion:

I move to agendize the following:

Background:

Financial Impact Statement:

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):