



CITY OF SURPRISE
Disability Advisory Commission Agenda
16000 N. Civic Center Plaza
Surprise, AZ 85374

Wednesday, January 10, 2018 @ 6:00 PM
 COUNCIL CHAMBERS

+ [Back](#) [Print](#)

CALL TO ORDER.

- A. Roll Call
- B. Pledge of Allegiance
- C. Current Events and Reports – Pursuant to A.R.S. §38-431.02(k) the chief administrator, presiding officer or a member of a public body may present a brief summary of current events without listing in the agenda the specific matters to be summarized, provided that 1) The summary is listed on the agenda; and 2) The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action.
- D. Staff Reports

Disability Advisory Commission Agenda:

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

- E. Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the Board\Commission. There will be no separate discussion on these items unless a board member or commissioner requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

ITEM #	DISTRICT #	ITEM DESCRIPTION	STAFF RECOMMENDATION/ PRESENTED BY
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- | | | | |
|----|-------------------|---|---------------------------|
| #1 | District Citywide | <u>Discussion & action pertaining to approval of the November 8, 2017 and December 13, 2017 meeting minutes.</u> | Approve
Michelle Boyer |
| #2 | District Citywide | <u>Discussion pertaining to the Dial-A-Ride program survey results and future plans in the City.</u> | Approve
Michelle Boyer |
| #3 | District Citywide | <u>Presentation and discussion pertaining to opportunities for Starbucks and City collaboration from Belle Minelli a representative with Starbucks at the Grand/Reems location.</u> | None
Michelle Boyer |
| #4 | District Citywide | <u>Presentation and discussion by West-Mec, Julia Anderson, on Project Search and the opening of the new Surprise facility.</u> | Approve
Bob Monahan |
| #5 | District Citywide | <u>Consideration and action pertaining to the appointment of the Chair position for the Disability Advisory Commission through July 2018 as per Surprise City Code section 2-295, Section 11 due to resignation of the Chair. In the event the current Vice-Chair is appointed the Commission will consider and appoint a new Vice-Chair.</u> | None
Michelle Boyer |
| #6 | District Citywide | <u>Discussion pertaining to areas of concentration, focus, and training for Commissioners.</u> | Approve
Michelle Boyer |
| #7 | District Citywide | <u>Discussion & action pertaining to future agenda items.</u> | Approve
Michelle Boyer |

OTHER BUSINESS:

ADJOURNMENT:

SHERRY ANN AGUILAR, CITY CLERK, CMC

POSTED:

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Disability Advisory Commission

January 10, 2018 @ 6:00:00 PM

+ [Back](#) [Print](#)

Board Meeting Date: January 10, 2018 Contact Person: Michelle Boyer
Submitting Department: District: Citywide
Staff Recommendations: Approve

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion & action pertaining to approval of the November 8, 2017 and December 13, 2017 meeting minutes.

Motion:

I move to approve the minutes from both November 8, 2017 and December 13, 2017 Disability Advisory Commission meetings.

Background:

Financial Impact Statement:

ATTACHMENTS:

Click to download

- ☐ [November 8, 2017 Meeting Minutes](#)
- ☐ [December 13, 2017 Meeting Minutes](#)

External Attachment Links:

Meeting Requirements:

Powerpoint x Video x White Board x Other x

Presentation Speaker Names (spelling and titles for TV captions):



City of Surprise
Disability Advisory Commission (DAC)
Wednesday, November 8, 2017– 6:00 P.M.
Surprise City Hall – Council Chambers
16000 N. Civic Center Plaza
Surprise, Arizona 85374

MINUTES OF THE MEETING

CALL TO ORDER

Vice Chair Brenda Renou called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, November 8, 2017 – 6:00 P.M.

A. ROLL CALL

Joseph Poschner, Chair – Absent
Brenda Renou, Vice Chair – Present
Dan Moore, Commissioner – Present
Kathryn Chandler, Commissioner – Present
Bruce Hertzog, Commissioner – Absent
George Van de Langeryt, Commissioner – Present
Robert Monahan, Commissioner- Present
Michelle Boyer, Commission Liaison – Present

B. PLEDGE OF ALLEGIANCE

Vice Chair Renou led the Pledge of Allegiance.

C. CURRENT EVENTS AND REPORTS

Commissioner Van de Langeryt- Nothing to report

Commissioner Moore - Nothing to report

Vice Chair Renou – Nothing to report

Commissioner Chandler: Nothing to report

Commissioner Monahan: Nothing to report

Commission Liaison: Nothing to report

D. STAFF REPORTS

None to report

CALL TO THE PUBLIC

Vice Chair Renou opened the call to the public. Having none, Vice Chair Renou closed the call to the public.

E. CONSENT AGENDA

REGULAR AGENDA ITEM – NON-PUBLIC HEARING

Item #1: Discussion and action pertaining to approval of the September 13, 2017 meeting minutes

- Motion to approve by Commissioner Van de Langeryt
- Second to approve by Commissioner Monahan
- All in favor approved – zero opposed

Item #2: Presentation by Joshua Mike, Community Development Department on behalf of the Arts and Culture Advisory Commission

- Joshua Mike spoke about the vision of possibly joining projects teaming with the DAC on items within the city Arts and Culture Master Plan
- He explained the upcoming project being worked on called the “Arts and Culture Master Plan”
- Opportunity to bring tools to help other commissions succeed with goals and objectives by breaking down silos between different commissions
- Sets standards to determine how public art, cultural events, festivities, music events and music venues are developed and implemented in the future
- Goal to take the vision to the community when it comes to arts and culture
- Goal to take it beyond visual art and set a plan with future developers of something tangible to be seen within a subdivision
- They want support of document when getting funded they are committed to what it is they are trying to accomplish when it comes to a project.
- Trying to characterize what the community is wanting within the commissions.
- Timeline has been an 18-month duration since February 2017 to be sure there was an all-inclusive outreach program.

- City leaders' vision and professionals along with the public all taken into consideration when determining art projects, or art built, events, contributing to community art projects all decided in October.
- Events attended were at Fiesta Grande by CRS and obtained a lot of feedback, Public Arts Bus Tour, Poetry Slam, Technology & Art Fair
- Next step is to put together a plan of how to help the DAC implement its directive and coordinate with the Arts and Cultural Advisory Commission a way to engage public arts and cultural events.
- Goal is for all commissions to work together and provide requests and advice for their plan they are drafting.
- Joint meeting is with CRS Commission and Tourism Commission also
- Commissioner Monahan wants to meet jointly and have other opportunities to figure out maximizing participation by more effective ways of transportation to the events to remain involved along with having interpreters.
- Commissioner Van de Langeryt mentioned participating in having a table in the events held where they communicate with the public and pass out materials about the committee
- Commissioner Chandler mentioned the positive connection with the DAC in terms of senior center, WHAM, classes with students who are disabled, all participating and connect with each other.
- Commissioner Moore mentioned Phoenix is lacking in arts and cultural areas but also applauded the idea for more of arts in our community.
- The Master Plan is not open to the public yet. It is still being worked on.
- First public draft is in January 2018
- City Council reviews the draft and are aware what is about to go public.
- The public draft will be made public and open invitation to attend round table discussions toward end of January 2018.
- April 2018/May 2018 bringing back final polished version of master Plan being presented.

Item #4: Future Agenda Items

- Commissioner Moore wants to bring back Above and Beyond Award
- Commissioners all agree to round table commission goals, strategies and how to become an asset within the city.
- Michelle Boyer will work with setting up either a council person or city attorney to help teach effective tools to orchestrate the commission.
- Commissioner Chandler and Commissioner Monahan want to have Julia Anderson guest speak with West-Mec
- Commissioner Van de Langeryt and commission want to make sure the Dial-A-Ride program is effective including communication with David Kohlbeck.
- Discussing future Chair person in the vacancy

OTHER BUSINESS:

- Agenda should have listed “Discussion of Future Items”

ADJOURNMENT:

Hearing no further business, Vice Chair Renou requested a motion to adjourn the meeting. Commissioner Van de Langeryt motioned and Commissioner Chandler second the motion. All in favor meeting adjourned at 7:32 pm.

Michelle Boyer

Michelle Boyer, Commission Liaison



City of Surprise
Disability Advisory Commission (DAC)
Wednesday, December 13, 2017– 6:00 P.M.
Surprise City Hall – Council Chambers
16000 N. Civic Center Plaza
Surprise, Arizona 85374

MINUTES OF THE MEETING

CALL TO ORDER

Vice Chair Brenda Renou called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, December 13, 2017 – 6:00 P.M.

A. ROLL CALL

Joseph Poschner, Chair – Absent
Brenda Renou, Vice Chair – Present
Dan Moore, Commissioner – Present
Kathryn Chandler, Commissioner – Absent
Bruce Hertzog, Commissioner – Absent
George Van de Langeryt, Commissioner – Present
Robert Monahan, Commissioner- Present
Michelle Boyer, Commission Liaison – Present

B. PLEDGE OF ALLEGIANCE

Vice Chair Renou led the Pledge of Allegiance.

C. CURRENT EVENTS AND REPORTS

Vice Chair Renou – On November 29th the Surprise Police begin their annual toy drive asking for public assistance. They are currently accepting new unwrapped toys or new wrapping paper to help the less fortunate children in our community. Surprise police and several community partners are working closely together and recently set up toy collection boxes at various locations within the City of Surprise. Donated toys can be dropped off at several locations throughout the city. Collection boxes are at the Surprise Police Department on Statler Plaza, Sun City Grand Palms Center on Remington Drive, Cimarron Club on Clearview Drive, Irish Wolfhound Restaurant and Pub on Litchfield Road, Sun Village Community on West Bell Road, Sunflower Colonnade on Colonnade Way, Vista de la Montana Adult Community on Parkview Place, Sante' of Surprise on Yorkshire Drive, Sunflower RV Resort on El Mirage Road, Grandview Terrace on

Granite Valley Drive in Sun City West, Donations accepted through next Monday, December 18th. Pickleball Ribbon Cutting Ceremony on December 16th at 10am. Join the City of Surprise as it opens eight new pickleball courts at Surprise Community Park on Tierra Buena- free event - the courts are located in between the Aquatic Center and Dream Catcher Park. Reminder everyone the Surprise Community and Recreation Department offers programs for all ability levels under the ADA individuals needing modifications of policies, practices, or procedures, or provisions of auxiliary aids or services should contact Paul Frie at 623-222-2240 at least 15 business days in advance prior to the event if possible so arrangements can be made. Adaptive programs include Intro to Cooking, Arts & Crafts, Buddy Basketball, Buddy Bowling, Buddy Baseball, Special Olympics Bocce Ball and Buddy Bocce, also the Surprise Road Runner Basketball team co-ed 16 years and older. For more information, you should also contact Paul Frie. The surprise Fire/Medical Department has been holding a series of open houses at City Fire Stations so the residents can come out and meet the firefighters. You can check out the living/eating quarters, look at the bays and fire trucks, medical equipment, fire-fighting gear and tools used on emergency calls. Saturday, December 16th at Station 307 on Cactus/Sarival between 9am and noon a free event, December 18th a class preventing identity theft at Surprise City Hall conference room 150 10am – noon (free event) registration is required and the number to call for that is 623-222-3242. December 25th city offices will be closed in observance of the holiday. Police and Fire will still be working. Northwest Deaf Senior Social is the third Tuesday of every month from 10am – 4pm at Villanueva Recreation Center Gym on Hollyhock Street. For more information, call 623-222-1500. Article from AZ Central on December 4, 2017 stating that Arizona schools for deaf and blind are feeling the effects of the state having a teacher shortage. The Arizona Capitol Times reports more than 200 teachers currently serve approximately 2,000 children in two schools for the deaf, one school for the blind, and its state-wide cooperative programs in local public schools. The Arizona state schools for the deaf and blind has 13 teacher vacancies and may need 21 more teachers. The agency is continually struggled to recruit and retain teachers who know their subject matter and are certified to teach students who are blind and deaf so if you know anyone who qualifies let them know.

Commissioner Van de Langeryt- Nothing to report

Commissioner Moore - Nothing to report

Commissioner Monahan: Nothing to report

Commission Liaison: Pertaining to the public concern in assessing future survey results: David Kohlbeck said the responses are coming in and they are following up on those individuals to get a large sample of results. Survey deadline was 12/15 and they have a follow up meeting on the 19th. So it won't be until January when we find out what happened. The attorney and city clerk were contacted for getting help on training but no date or time has been provided. Starbucks on Bell/Reems contacted the city to see if the board would want to team with them on different events.

D. STAFF REPORTS

None to report

CALL TO THE PUBLIC

Vice Chair Renou opened the call to the public. Having none, Vice Chair Renou closed the call to the public.

E. CONSENT AGENDA

REGULAR AGENDA ITEM – NON-PUBLIC HEARING

- Item #1:** Discussion and action pertaining to approval of the November 8, 2017 meeting minutes
- Vice Chair Renou had three corrections
 - Motion to approve by Commissioner Van de Langeryt
 - Second to approve by Commissioner Moore
 - All in favor approved – zero opposed
- Item #2:** Discussion and action pertaining to public concern and assessing future survey results
- David Kohlbeck said the responses are coming in and they are following up on those individuals to get a large sample of results. Survey deadline was 12/15 and they have a follow up meeting on the 19th. So it won't be until January when we find out what happened.
- Item #3:** Discussion and action pertaining to future board training and areas of concentration for each of the commissioners
- Commission Liaison is continuing to get clarification on what the board roles are including the liaison so that way everyone is following the proper procedure and process.
 - Commissioner Monahan asked if the member order and training was provided by the City Clerk's office. Liaison responded she would find more information on where the training comes from.
 - Commissioner Monahan also asked if the training is scheduled on an annual or quarterly basis or as the need arises?
 - The question was posed if the need to meet monthly was necessary or to meet quarterly. The board feels the need to meet monthly.
 - Commissioner Moore said that there was only two people new at one time but now at present time the board is new. Therefore, the board wants to meet monthly and have more training being the members are fairly new.

- Commissioner Moore expressed the concerns for the legality to being properly training and also what is the commission doing. What is the purpose, goals and expectations? Commissioner Van de Langeryt also said he feels the purpose is not solid and needs direction and should be accomplishing more. Commissioner Moore stated he will reach out to Councilman Winters via email to see if he can attend a meeting to provide more direction.
- Commission Liaison advised the commission needs to continue to provide her guest speakers and ideas to place on future items to discuss in the meetings once a month
- Commissioner Monahan explained in the handbook it reads the commission may meet on a minimum once a year so there is flexibility on how often. The board wants to meet monthly so they have progress on input from City Council. The board understands the need to discuss with City Council needs within the city.

Item #4: Discussion and action pertaining to teaming with Starbucks on Grand and Reems location

- Michelle Boyer will reach out to Belle Minelli with Starbucks and invite her or a representative to the January 2018 meeting.

Item #5: Future Agenda Items

- Commissioner Moore reaching out to Councilman Winters for suggestions attending January meeting
- Julia Anderson from Project Search attending January meeting
- Dial-A-Ride Program with David Kohlbeck responses are coming in and he is obtaining feedback and the results not until January 2018.
- Vacancy and Officer application to fill vacancy.
- Commission needs to select Chair and Vice Chair and to have an election among the board. Fill the vacancy first is a priority.

OTHER BUSINESS:

- Agenda should have listed "Discussion of Future Items"

ADJOURNMENT:

Hearing no further business, Vice Chair Renou requested a motioned to adjourn the meeting. Commissioner Monahan motioned and Commissioner Van de Langeryt second the motion. All in favor meeting adjourned at 7:23 pm.

Michelle Boyer

Michelle Boyer, Commission Liaison



CITY OF SURPRISE
Disability Advisory Commission

January 10, 2018 @ 6:00:00 PM

[Back](#) [Print](#)

Board Meeting Date:	January 10, 2018	Contact Person:	Michelle Boyer
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion pertaining to the Dial-A-Ride program survey results and future plans in the City.

Motion:

Discussion only

Background:

Michelle Boyer assisted in arranging David Kohlbeck speaking on how the Dial-A-Ride program is working for the City from recent surveys.

Financial Impact Statement:

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):

David Kohlbeck



CITY OF SURPRISE
Disability Advisory Commission

January 10, 2018 @ 6:00:00 PM

[Back](#) [Print](#)

Board Meeting Date:	January 10, 2018	Contact Person:	Michelle Boyer
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	☒	Public Hearing	Report/Discussion
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Agenda Wording:

Presentation and discussion pertaining to opportunities for Starbucks and City collaboration from Belle Minelli a representative with Starbucks at the Grand/Reems location.

Motion:

Presentation and discussion only.

Background:

Michelle Boyer has arranged for presentation by Belle Minelli on how Starbucks and the city may team in future projects.

Financial Impact Statement:

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	☒	Video	☒	White Board	☒	Other	☒
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Presentation Speaker Names (spelling and titles for TV captions):

Belle Minelli



CITY OF SURPRISE
Disability Advisory Commission

January 10, 2018 @ 6:00:00 PM

+ [Back](#) [Print](#)

Board Meeting Date:	January 10, 2018	Contact Person:	Bob Monahan
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Presentation and discussion by West-Mec, Julia Anderson, on Project Search and the opening of the new Surprise facility.

Motion:

Discussion only

Background:

Commissioner Monahan arranged for a presentation by Julia Anderson of West-Mec regarding Project Search.

Financial Impact Statement:

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):

Julia Anderson



CITY OF SURPRISE
Disability Advisory Commission

January 10, 2018 @ 6:00:00 PM

[Back](#) [Print](#)

Board Meeting Date:	January 10, 2018	Contact Person:	Michelle Boyer
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action pertaining to the appointment of the Chair position for the Disability Advisory Commission through July 2018 as per Surprise City Code section 2-295, Section 11 due to resignation of the Chair. In the event the current Vice-Chair is appointed the Commission will consider and appoint a new Vice-Chair.

Motion:

I move to appoint _____ to serve as Chair through July 2018.

I move to appoint _____ to serve as Vice-Chair through July 2018.

Background:

Chair/vice-chair; elections.

a. Each body must elect a chair and vice-chair each July from among its members.

b. The vice-chair will act as chair in the chair's absence. In the absence of the chair and vice-chair, the body members in attendance must select a member to act as the chair for that meeting.

c. Any vacancy for chair or vice-chair, as may occur for any reason, must be filled from the body membership at the next meeting where a quorum of the body is present.

d. The chair or vice-chair may be removed from their positions as chair or vice-chair at any time by a three-fourths majority vote of the membership.

e. The chair will preside at all meetings of the body, decide all points of order and procedure, and perform any duties required by law, ordinance, or resolution.

f. The chair has the right to vote on all matters before the body and the right to make or second motions in the absence of a motion or a second made by another member.

Financial Impact Statement:

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint x Video x White Board x Other x

Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

January 10, 2018 @ 6:00:00 PM

[Back](#) [Print](#)

Board Meeting Date:	January 10, 2018	Contact Person:	Michelle Boyer
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion pertaining to areas of concentration, focus, and training for Commissioners.

Motion:

Discussion only

Background:

Michelle Boyer, Board Liaison received information from Sherry Aguilar, City Clerk the Open Meeting Law training is conducted by the City Attorney's Office. They normally do one training session per year inviting all board/commission members. The Attorney's Office is aware training is needed but has not set a date. Once a date is set all staff liaisons and members are notified.

Financial Impact Statement:

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

January 10, 2018 @ 6:00:00 PM

[Back](#) [Print](#)

Board Meeting Date:	January 10, 2018	Contact Person:	Michelle Boyer
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion & action pertaining to future agenda items.

Motion:

I move to agendize the following:

Background:

Financial Impact Statement:

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):