



CITY OF SURPRISE
Disability Advisory Commission Agenda
16000 N. Civic Center Plaza
Surprise, AZ 85374

Wednesday, October 10, 2018 @ 6:00 PM
 COUNCIL CHAMBERS

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CALL TO ORDER.

- A. Roll Call
- B. Pledge of Allegiance
- C. Current Events and Reports – Pursuant to A.R.S. §38-431.02(k) the chief administrator, presiding officer or a member of a public body may present a brief summary of current events without listing in the agenda the specific matters to be summarized, provided that 1) The summary is listed on the agenda; and 2) The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action.
- D. Staff Reports

Disability Advisory Commission Agenda:

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

- E. Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the Board\Commission. There will be no separate discussion on these items unless a board member or commissioner requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

ITEM #	DISTRICT #	ITEM DESCRIPTION	STAFF RECOMMENDATION/ PRESENTED BY
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- | | | | |
|----|-------------------|---|---|
| #1 | District Citywide | <u>Discussion and action pertaining to approval of September 12, 2018 Disability Advisory Commission meeting minutes.</u> | Approve
Michelle
Casciato |
| #2 | District Citywide | <u>Presentation on the services provided by Northwest Valley Connect.</u> | No Action
Kathryn
Chandler |
| #3 | District Citywide | <u>Presentation from Scott Burdick, Sr. Service Officer of Disabled American Veterans Star Chapter 24.</u> | No Action
Chair Van de
Langeryt |
| #4 | District Citywide | <u>Discussion on tabling ideas to present information about the DAC at local events.</u> | Approve
Bruce Hertzog |
| #5 | District Citywide | <u>Discussion on future guest speakers for DAC meetings in November and December, 2018.</u> | No Action
Robert
Monahan and
Krista Watson |
| #6 | District 1 | <u>Discussion on Above and Beyond Award nomination form and how the DAC will accept nominations.</u> | Approve
Chair Van de
Langeryt and
Commissioner
Thomas |
| #7 | District 1 | <u>Discussion on future Disability Advisory Commission agenda items.</u> | No Action
Michelle
Casciato |

OTHER BUSINESS:

EXECUTIVE SESSION:

ADJOURNMENT:

SHERRY ANN AGUILAR, CITY CLERK, CMC

POSTED: October 9, 2018 at 10:45 AM

For information purposes: Upon a public majority vote of a quorum of the Commission, the Commission may hold an executive session, which will not be open to the public, but for only the following purposes

- discussion or consideration of records exempt by law from public inspection (A.R.S. §38-401.03 (A)(2)); or
- discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03 (A)(3).

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Disability Advisory Commission

October 10, 2018 @ 6:00:00 PM

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Board Meeting Date:	October 10, 2018	Contact Person:	Michelle Casciato
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to approval of September 12, 2018 Disability Advisory Commission meeting minutes.

Motion:

I move to approve the minutes from the September 12, 2018 Disability Advisory Commission meeting.

Background:

The Disability Advisory Commission held a meeting on September 12, 2018. This action will approve the minutes from that meeting.

Financial Impact Statement:

ATTACHMENTS:

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☐ [September 12, 2018 Meeting Minutes](#)

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):



City of Surprise
Disability Advisory Commission (DAC)
Wednesday, September 12, 2018– 6:00 P.M.
Surprise City Hall – Council Chambers
16000 N. Civic Center Plaza
Surprise, Arizona 85374

MINUTES OF THE MEETING

CALL TO ORDER

Chair George Van de Langeryt called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, September 12, 2018 – 6:00 P.M.

A. ROLL CALL

George Van de Langeryt, Chair – Present
Robert Monahan, Vice Chair - Present
Dan Moore, Commissioner – Present
Kathryn Chandler, Commissioner – Present
Bruce Hertzog, Commissioner – Present
Krista Watson, Commissioner- Present
Jacob Thomas, Commissioner - Present
Michelle Casciato, Commission Liaison – Present

B. PLEDGE OF ALLEGIANCE

Chair Van de Langeryt led the Pledge of Allegiance.

C. CURRENT EVENTS AND REPORTS

Reminder: Each commission may bring up pertinent information to his or her specific area of focus.

Chair George Van de Langeryt – Chair Van de Langeryt advised various events within the City of Surprise including the RideChoice Program.

Vice Chair Monahan – Reported on the Election 2018, AZ Center for Disability Law (ACDL) will staff a hotline for those with accessibility concerns. Another good resource is the REVUP. Spoke about discrimination and appropriate housing and legislative laws. Other misc topics with public schools including charter schools, income for paid

professionals wages for caretakers and support services, funding bills are a hot topic in the communities.

Commissioner Hertzog – Crossing at Grand Avenue and Reems with no sidewalk. Commissioner has been working on wheelchair accessibility. Commissioner is requesting a sidewalk if nothing else and working with Chris in the City of Surprise but needs to find a county representative to budget for the project – no response to date. Mentioned if the doors at public business especially restroom doors are hard to open ask for help from the business to help assist disabled patrons.

Commissioner Watson – Will miss October meeting – work travels. Commissioner attended a meeting sponsored by the Department of Economics Security. Goal is to place individuals into jobs. Employers have a chance to send out information to what jobs are available. The employer were advertising for many jobs with disabilities from a grant given to them. The jobs are in North Phoenix specifically for those with disabilities.

Commissioner Chandler- Transit Feasibility Workshop September 18th from 5pm – 7pm at the City of Surprise in the Community Room.

Commissioner Moore – Automatic doors response for a future topic.

Commissioner Thomas- Introduced himself.

D. STAFF REPORTS

Commission Liaison: Reported on the ADA accommodations person in the City and who the DAC may go to for questions is not one designated person. The DAC would have to find out what they are trying to figure out and each area can assist with specific ADA questions. Above and Beyond Award requirements will be emailed to the COS Communications team for publication. Hearing interrupter for a meeting is accommodated by the liaison.

CALL TO THE PUBLIC

Chair Van de Langeryt opened the call to the public. Resident of the City introduced himself as Charles, the father to an eight year old girl to Jovi who has PURA Syndrome who has been trying to comfortably accommodate her in their home so she does not suffer from neighbors creating disturbances. Pushing for legal accountability when knowing that person has disabilities as he has personally experienced with his family. Jo Jo's Law is something Charles is trying to create in Surprise and the state of Arizona to make a difference for those in the community.

E. CONSENT AGENDA

REGULAR AGENDA ITEM – NON-PUBLIC HEARING

Item #1: Discussion and action pertaining to approval of August 08, 2018 Disability Advisory Commission meeting minutes.

- Minutes approved
- Commissioner Hertzog motioned approval Commissioner Moore second the motion

Item #2: Presenting and discussion by David Kohlbeck, Business Manager- Public Works updating the Commission on the Dial-A-Ride program and proposed changes within the program.

- David Kohlbeck presented on the updated with the Transit program. The change this year is the Ride-Choice Program and all information relating to the new service.
- Discussion on proposed changes

Item #3: Presentation and discussion on the services provided by NW Valley Connect:

- Commissioner Chandler to present at the October meeting.

Item #4: Discussion pertaining to a plan to publicize the Disability Advisory Commission with Community involvement.

- Commissioner Watson will find ways to advertise other than Facebook and requested a Twitter account.
- The Commission agrees they should be at all City functions with a table set up to advertise who they are including news articles and publications.
- Coffee with a Commissioner to learn about the DAC at the Sunsational Coffee Company. City Attorney Wingo advised as long as 3 or fewer commissioners are present at the function a quorum is not present and permitted. Advertise the Coffee with the Commissioner on Facebook and Twitter if there was one created. Commissioner Thomas mentioned once the social media is created the DAC will be able to advertise.
- Commissioner Moore asked about more Facebook posts about upcoming meetings. Also needing to ask our Communications team about where to post events on the DAC city website page.
- Staff Liaison asking Webmaster if DAC may have postings regarding events the DAC is planning to have.
- Commissioner Hertzog suggested if a tabletop set up after the meeting to help residents on various concerns surrounding automatic doors without

product endorsement. Chair Van de Langeryt proposed Commission Hertzog prepare a marketing draft on who they attract and how to get those people together in terms of advertising. Draft the proposal and give to Staff Liaison to put in the agenda.

Item #5: Discussion on the guidelines, criteria and process for nominating and awarding the Above and Beyond Award by the Disability Advisor Commission

- Michelle Casciato to submit the Above and Beyond award to COS Communications as a first rough draft then bring back suggestions to the Commission.
- Jacob Thomas suggested connect hand-outs and social media to advertise
- Chair spoke about order in which the awards are chosen then presented.

Item #6: Discussion pertaining to future Disability Advisory Commission agenda items.

- Vice Chair Monahan organized a presenter for December 12, 2018 from Arizona Rehabilitation Services Surprise office.
- Commissioner Hertzog requested on the agenda item table top ideas
- Commissioner Chandler presenting in October
- Commissioner Moore requested open discussion a proposal Operation Open Door in which the City is the first in the nation to make necessary adjustment to have all public building have automatic doors.
- Commissioner Watson proposed a job fair for those with disabilities and employers to bring those two groups together. Possibly for the table tops included with the two groups. Staff Liaison to get Commissioner best resource within the City.
- Commissioner Watson requested more discussion with Jo Jo's Law and concerns. Requested City of Surprise PD to speak regarding hate crimes and what options are. Staff Liaison sending Commissioner Watson Officer Tovar's information to present in November.
- Commissioner Thomas has a connection the Maricopa County Sheriff's office to help with ideas and suggestions concerning Jo Jo. Also mentioned to speak more about methods of advertising on social media platforms.
- Commissioner Monahan referenced the areas of focus within the Commissioners and asked who would want the housing area of focus and Commissioner Thomas may want communication and marketing to keep track of trends.

OTHER BUSINESS:

- No other business.

ADJOURNMENT:

Hearing no further business, Chair Van de Langeryt requested a motioned to adjourn the meeting. Commissioner Watson motioned and Commissioner Hertzog second the motion. All in favor meeting adjourned at 7:23pm.

Michelle Casciato

Michelle Casciato, Commission Liaison



CITY OF SURPRISE
Disability Advisory Commission

October 10, 2018 @ 6:00:00 PM

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Board Meeting Date:	October 10, 2018	Contact Person:	Kathryn Chandler
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	No Action		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Presentation on the services provided by Northwest Valley Connect.

Motion:

No motion. Presentation only.

Background:

Kathryn Chandler, of Northwest Valley Connect, will present the services offered by Northwest Valley Connect. This presentation will tie into the presentation by David Kohlbeck, Business Manager of Surprise's Public Works, from September 12, 2018.

Financial Impact Statement:

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):

Kathryn Chandler

****Will have a presentation but file is too large to be uploaded on Novus. Will have it ready the day of the DAC meeting on the computer in the Mayor's Atrium.**



CITY OF SURPRISE
Disability Advisory Commission

October 10, 2018 @ 6:00:00 PM

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Board Meeting Date: October 10, 2018 Contact Person: Chair Van de Langeryt
Submitting Department: District: Citywide
Staff Recommendations: No Action

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Presentation from Scott Burdick, Sr. Service Officer of Disabled American Veterans Star Chapter 24.

Motion:

Background:

Scott Burdick will speak about the services the Disabled American Veterans provides to veterans and dependents.

Financial Impact Statement:

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):

Scott Burdick, Sr. Service Officer



CITY OF SURPRISE
Disability Advisory Commission

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Board Meeting Date:	October 10, 2018	Contact Person:	Bruce Hertzog
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion on tabling ideas to present information about the DAC at local events.

Motion:

No motion. Discussion only.

Background:

Commissioner Hertzog expressed willingness to create and develop a plan for tabling ideas the DAC may use to create a guideline for display at local events within the City. The DAC would like to begin to set up a table with items to hand out about the DAC around the City and use their table cloth with the DAC logo displaying who they are.

Financial Impact Statement:

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

October 10, 2018 @ 6:00:00 PM

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Board Meeting Date:	October 10, 2018	Contact Person:	Robert Monahan and Krista Watson
Submitting Department:		District:	Citywide
Staff Recommendations:	No Action		

Consent	Regular	☒ x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion on future guest speakers for DAC meetings in November and December, 2018.

Motion:

Background:

November: Commissioner Watson arranged for The Arizona Center for Disability Law to present with guest speakers Natalie Luna Rose, Outreach Manager and J.J. Rico, CEO to provide information and awareness to residents who may need help and is not sure what to do or where to go, and services that are offered.

December: Vice Chair Monahan arranged for Arizona Rehabilitation Services Surprise office to provide information and awareness to residents who may need help and is not sure what to do or where to go, and services that are offered.

Financial Impact Statement:

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint x Video x White Board x Other x

Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

October 10, 2018 @ 6:00:00 PM

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Board Meeting Date:	October 10, 2018	Contact Person:	Chair Van de Langeryt and Commissioner Thomas
Submitting Department:	HR Boards and Commissions	District:	1
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion on Above and Beyond Award nomination form and how the DAC will accept nominations.

Motion:

No motion is required. Discussion only. Once the Commission has discussed and memorialized the process for nominating then awarding the Above and Beyond Award, the Commission will vote to establish those guidelines, criteria, and process at a future meeting.

Background:

Chair Van de Langerty has taken the lead to write a general criteria guideline which the Staff Liaison, Michelle Casciato, sent to the City of Surprise Communications team for publication in publicity opportunities such as Surprise today publication.

Once approved and once a nomination form has been created along with how the DAC will accept those nominations it may be posted on the DAC Facebook page in an effort to reach local businesses.

Financial Impact Statement:

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint x Video x White Board x Other x

Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

October 10, 2018 @ 6:00:00 PM

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Board Meeting Date:	October 10, 2018	Contact Person:	Michelle Casciato
Submitting Department:	HR Boards and Commissions	District:	1
Staff Recommendations:	No Action		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion on future Disability Advisory Commission agenda items.

Motion:

No motion is required. Any DAC member may identify items they would like agendized in the future with general consensus of the Commission.

Background:

Financial Impact Statement:

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):