



CITY OF SURPRISE
Regular City Council Meeting Agenda
16000 N. Civic Center Plaza
Surprise, AZ 85374

Tuesday, May 1, 2018 @ 6:00 PM
COUNCIL CHAMBERS

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A. Call To Order

B. Roll Call

C. Pledge of Allegiance

D. PROCLAMATION AND COMMUNITY ACKNOWLEDGEMENTS

E. City Manager Report:

District Internal [Introduction of the new Surprise Youth Council Members and issuance of the Oath of office by the City Clerk.](#)

None
Mike
Cassidy,
Youth
Services

F. City Attorney Report:

G. City Clerk Report:

District Citywide [The City Clerk will give an update on the upcoming May 15th Special Election - Circle City Water.](#)

None
Sherry Ann
Aguilar,
City Clerk

H. Call To The Public:

INSTRUCTIONS: In order to address the City Council, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the City Clerk before the meeting begins.

[Download the Call to the Public form](#) (PDF download requires [Adobe Acrobat Reader](#))

[Fill out the Call to the Public form online](#) If submitting form electronically, please submit to City Clerk at least one hour before the meeting start time.

The Call to the Public form is also available at the front counter.

Note: A.R.S. 38-431.01(H)- During this time members of the public may address City Council only on issues within the jurisdiction of the City Council which are not an item on the agenda. At the conclusion of the open call, City Council may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the City Council. There will be no separate discussion on these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

I. Regular City Council Meeting Agenda:

Consent Agenda:

- | | | | |
|----|-------------------|---|--|
| 1. | District 1 | <u>Consideration and action pertaining to a conditional acceptance of maintenance of the streets and public utility improvements at Desert Oasis Parcel L13B; Resolution # 2018-60.</u> | None
Karl Zook,
Public
Works
Department |
| 2. | District Citywide | <u>Consideration and action pertaining to approval of the Second Amendment to the Intergovernmental Agreement between the Maricopa County Library District and City of Surprise to extend operation of the Northwest Regional Library and Hollyhock Library for two years until June 30, 2020; Resolution # 2018-44.</u> | None
Donna
Miller -
Community
&
Recreation
Services
Director |
| 3. | District Citywide | <u>Consideration and action pertaining to an amendment of the Fiscal Year 2018 Budget by reallocating appropriations of \$220,000 from Solid Waste Contingency to Solid Waste Supplies and Services associated with increased operational costs and amending the Capital and Operating List of items over \$50,000; Resolution # 2018-63.</u> | None
Mike Gent
Public
Works
Director |
| 4. | District Citywide | <u>Consideration and action pertaining to amending the FY2018 budget by reallocating appropriations of \$337,400 from Grants Contingency to the Ground Ambulance Fund to cover Personnel, Supplies, and Services expenses and amending the Operating List of Items over \$50,000; Resolution # 2018-67.</u> | None
Chief Tom
Abbott |
| 5. | District Citywide | <u>Consideration and action approving the Intergovernmental Agreement (IGA) between the Maricopa County Library District and City of Surprise for library services; Resolution # 2018-57.</u> | None
Donna
Miller,
Director -
Community
&
Recreation
Services |
| 6. | District Internal | <u>Consideration and action to amend the Fiscal Year 2018 budget by reallocating appropriations of \$4,000 from contingency within the Grants Fund for acceptance of a grant award from the Arizona Governor's Office of Highway Safety, Buckle Up Arizona! Click It or Ticket Enforcement Campaign; Resolution #2018-58.</u> | None
James
Jackson,
Commander |
| 7. | District Internal | <u>Consideration and action on the meeting minutes of April 17, 2018 Regular City Council Work Session and Council City Council Meeting.</u> | None
Sherry Ann
Aguilar, City
Clerk |

Regular Agenda Item - Non-Public Hearing:

- | | | | |
|----|-------------------|---|------|
| 8. | District Citywide | <u>Consideration and action pertaining to approval of the purchase of</u> | None |
|----|-------------------|---|------|

approximately 0.59 acres of unimproved real property within the Original Townsite commonly known as 16007 North Nash Street, Surprise, Arizona for \$85,000.00; Resolution # 2018-53.

Eric Fitzer -
Community
Development

9. District Citywide Consideration and action adopting the tentative expenditure limitation budget for FY2019 in the amount of \$327,044,300 and authorizing publication of said tentative budget; Resolution # 2018-66.

None
Lindsey
Duncan,
Finance
Director and
Holly
Osborn,
Assistant
Finance
Director

10. District Citywide Consideration and action pertaining to adoption of an updated 2018 Emergency Operations Plan; Resolution # 2018-59.

None
Chief Tom
Abbott

J. Other Business and Future Agenda Items:

K. Mayor/Council Reports:

L. Executive Session:

For information Purposes; Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, but for only the following purposes:

- discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
- discussion or consideration of records exempt by law from public inspection (A.R.S. §38-401.03 (A)(2));
- discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3));
- discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (a)(4));
- discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or
- discussion, consultation or consideration for international and interstate negotiations or for negotiations by a city or town, or its designated representatives, with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city or town. A.R.S. §38-401.03 (A)(6)).
- discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).

Confidentiality Requirements Pursuant to A.R.S. §38-431.03(C)(D): Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the

Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.

The council may vote to hold an executive session for the purpose of obtaining legal advice from the Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

M. Adjournment:

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: April 27, 2018 at 8:21 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Regular City Council Meeting

May 1, 2018 @ 6:00:00 PM

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Council Meeting Date: May 1, 2018
Submitting Department:
Staff Recommendations: None

Contact Person: Mike Cassidy, Youth Services
District: Internal

Consent	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Introduction of the new Surprise Youth Council Members and issuance of the Oath of office by the City Clerk.

Motion:

No action - Oath of Office as follows:

1. Alexander Mejia
 2. Alyssa Blandford
 3. Aden Chudziak
 4. Tatiana Alarcon
 5. Lana Aguon
 6. Prince Alino
 7. Maurice Policarpio
 8. Dakota Dolister
 9. Carlie Hess
 10. Bryan Main II
-

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

Click to download

No Attachments Available



CITY OF SURPRISE
Regular City Council Meeting

May 1, 2018 @ 6:00:00 PM

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Council Meeting Date: May 1, 2018

Contact Person: Sherry Ann Aguilar, City Clerk

Submitting Department:

District: Citywide

Staff Recommendations: None

Consent

Regular

Public Hearing

Report/Discussion

Agenda Wording:

The City Clerk will give an update on the upcoming May 15th Special Election - Circle City Water.

Motion:

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

[Click to download](#)

No Attachments Available



CITY OF SURPRISE
Regular City Council Meeting

May 1, 2018 @ 6:00:00 PM

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Council Meeting Date:	May 1, 2018	Contact Person:	Karl Zook, Public Works Department
Submitting Department:	Public Works	District:	1
Staff Recommendations:	None		

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action pertaining to a conditional acceptance of maintenance of the streets and public utility improvements at Desert Oasis Parcel L13B; Resolution # 2018-60.

Motion:

I move to approve Resolution # 2018-60.

Background:

The Public Works Department conducted the final inspection of the public improvements for Desert Oasis Parcel L13B on or about May 22, 2017 totaling 19,995 SY (approximately 3900 LF) and determined that the infrastructure was compliant and acceptable to the city. The infrastructure includes asphalt pavement, storm drain, water and wastewater lines.

Objective Analysis:

The improvements for this property provide access and conveyance to the property, storm drains to convey wastewater to retention basins, sewer lines to convey wastewater from the property to the City's public system and water lines to convey domestic water to the property. This action will accept the required infrastructure.

Policy Compliant:

City Code generally requires development to install public infrastructure required to serve the development. Upon completion and acceptance of such infrastructure, the infrastructure becomes the property of the City. Acceptance of this infrastructure will officially transfer ownership and future maintenance to the City

Financial Impact:

Acceptance of streets, sewer, water, and storm drain infrastructure increases the city's asset base and adds to future maintenance commitments. The total acceptance value of the infrastructure included with this item is \$1,515,100.

Budget Impact:

Funding for the infrastructure maintenance now and in the future will be supported from the city's HURF, Water Operations, Wastewater Operations, and Stormwater Operations Funds. The anticipated incremental additional maintenance expense associated with the acceptance of these infrastructure items will be incorporated in future year budgets.

FTE Impact:

This action does not change the full time equivalent count

ATTACHMENTS:

Click to download

- ☐ [Notice of Completion Letter](#)
 - ☐ [Inspector Sign off](#)
 - ☐ [Resolution #2018-60](#)
-



Public Works Department
Engineering Development Services
16000 North Civic Center Plaza
Surprise, Arizona 85374
Phone 623-222-6141
Fax 623-222-6006

November 29, 2017

Pulte Home Corporation
16767 N. Perimeter Dr. 100
Scottsdale, AZ 85260

**RE: NOTICE OF COMPLETION AND COUNCIL ACTION REQUIREMENT FOR
DESERT OASIS PARCEL L13B – FS15-268**

The City of Surprise Public Works Department has completed the inspection of the street and public utility improvements for the above referenced subdivision. These improvements are in substantial compliance with the approved plans and specifications. Council action is required prior to conditional acceptance and the official beginning of the warranty period. The time frame for Council action is approximately 90 days after the following items have been submitted:

- A copy of all lien releases or a title report
- Actual construction cost for related civil permits issued
- Warranty assurance in a format acceptable by the City

A notice of the required assurance amount and acceptable formats will be sent via email once actual construction costs have been submitted by the applicant. The warranty period starts upon council acceptance for a period of two (2) years; please ensure warranty assurance will not expire prior to this date. The applicant will be notified of the council date as soon as it is scheduled and the warranty financial assurance is required to be submitted to the city 10 calendar days prior to the council date. If a warranty financial assurance is not received within 10 calendar days, council action and start of the warranty period will be delayed, at a minimum, an additional two (2) weeks.

A letter of conditional acceptance and notification that the warranty period has begun will be forwarded upon the completion of council acceptance. Also, a request to release the associated completion assurance will be made; notification will be sent when assurance document is available for pick up.

If you have any questions or concerns, you can reach me at 623-222-6141.

Sincerely,

Kristin Tytler, P.E.,
Development Engineering Manager

kt/jg

c: William Valdez, Civil Inspector
Mike Gent, Public Works
David Kohlbeck, Public Works
John McFarland, Public Works
Lee Lambert, Water Resource Management
Warren Bert, GIS

Lora Ingram, Finance
Antonio DeLaCruz, Public Works
Fermin Camacho, Public Works
Terry Lowe, Water Resource Management
Warren Dancer, Water Resource Management
File



PROJECT SIGN OFF FORM

PUBLIC WORKS - ENGINEERING SERVICES, INSPECTIONS

Date Submitted: 11/1/2017 Commercial ☐ Commercial w/Offsite ☒ Residential

☒ COMPLETION ACCEPTANCE (End of Construction) ☐ FINAL ACCEPTANCE (End of Warranty)

11/17/2016 Date of Punch-List Walk 5/22/2017 Date Punch-List Completed

FS Number: FS15-268

Permit Number(s): E16P-0034

Project Name: Desert Oasis

Project Description (Phase/Parcel): 13B

Project Developer/Builder: (Name, Address, and Phone #)

Pulte Development Corporation, 16767 North Perimeter Drive 100 Scottsdale, Az. 85260 480-391-6245

MAG TIP Reporting:

Street Name	Classification	Begin Limits	End Limits	# Lanes	Length to nearest 1/4 mi.	Features
N 175th Ln	Collector	Sta 1+48	W Blue Sky Dr	2	1/4	
W Blue Sky Dr	Local	N 175th Ln	N 174th Ave	2	1/4	
W Oberlin Way	Local	N 175th Dr	Sta 13+29	2	1/4	
W Gambit Trail	Local	N 175th Dr	N 174th Dr	2	1/4	
W Hedgehog Pl	Local	N 175th Dr	N 174th Dr	2	1/4	

MATERIALS:

Asphalt: Knochel Bros Supplier 19,995 Total Lane Miles 1303 Total Square Yards

Water: 8"C900 Size/Type 5,274 Total Linear Feet 12"DIP Size/Type 1303 Total Linear Feet

Sewer: 8"PVC Size/Type 5784 Total Linear Feet 4"PVC Size/Type 3090 Total Linear Feet

Storm: 18"RGRCP Size/Type 300 Total Linear Feet 30"RGRCP Size/Type 130 Total Linear Feet

Fire Ln: N/A Size/Type _____ Total Linear Feet _____ Size/Type _____ Total Linear Feet

Additional Comments:

SUPPORTING DOCUMENTATION REQUIRED:

☒ Copy of Punch List

☒ Final Certification Letter from Engineer of Record

☒ Complete Geotechnical Testing Packet

☒ Sewer Pressure Testing Results

☒ Sewer Manhole Vacuum Testing Certification

☒ Sewer Manhole Insecticide Certification

☒ Sewer Videos with Operators Notes (inc. re-videos)

☐ Other _____ (Specify)

☐ Asphalt Concrete Emulsion Fog Seal Cert. (SS1H)

☒ Asphalt Concrete Ticket w/ Name of Contractor

☒ Streetlight Energize Letter

☒ As built Documents (PDF copy on CD)

☒ As Built Documents in PDF format (copy on CD)

☐ Updated asbuilt CAD base files (copy on CD)

APPROVAL:

Civil Inspector: William Valby

Date: 11/1/2017

Civil Engineering Supervisor: Kristen J. Feltz

Date: 11/1/2017



PROJECT SIGN OFF FORM
PUBLIC WORKS - ENGINEERING SERVICES, INSPECTIONS

Date Submitted: 11/1/2017 ☐ Commercial ☐ Commercial w/Offsite ☒ Residential

☒ COMPLETION ACCEPTANCE (End of Construction) ☐ FINAL ACCEPTANCE (End of Warranty)

11/17/2016 Date of Punch-List Walk 5/22/2017 Date Punch-List Completed

FS Number: FS15-268

Permit Number(s): E16P-0034

Project Name: Desert Oasis

Project Description (Phase/Parcel): 13B

Project Developer/Builder: (Name, Address, and Phone #)

Pulte Development Corporation, 1676 North Perimeter Drive 100, Scottsdale, Az, 85260 480-391-6245

MAG TIP Reporting:

Street Name	Classification	Begin Limits	End Limits	# Lanes	Length to nearest 1/4 mi.	Features
✓ N 174th Ln	Local	W Bent Tree Dr	Sta 10+44	2	1/4	
✓ N 175th Dr	Local	W Bent Tree Dr	W Oberlin Wy	2	1/4	
✓ N 174th Dr	Local	W Bent Tree Dr	W Gambit Trl	2	1/4	
✓ N 175th Av	Local	W Oberlin Wy	W Blue Sky Dr	2	1/4	
✓ W Bent Tree Dr	Local	N 175th Dr	N 174th Dr	2	1/4	

MATERIALS:

Asphalt: _____ Supplier _____ Total Lane Miles _____ Total Square Yards

Water: _____ Size/Type _____ Total Linear Feet _____ Size/Type _____ Total Linear Feet

_____ Size/Type _____ Total Linear Feet _____ Size/Type _____ Total Linear Feet

Sewer: _____ Size/Type _____ Total Linear Feet _____ Size/Type _____ Total Linear Feet

_____ Size/Type _____ Total Linear Feet _____ Size/Type _____ Total Linear Feet

Storm: _____ Size/Type _____ Total Linear Feet _____ Size/Type _____ Total Linear Feet

_____ Size/Type _____ Total Linear Feet _____ Size/Type _____ Total Linear Feet

Fire Ln: _____ Size/Type _____ Total Linear Feet _____ Size/Type _____ Total Linear Feet

Additional Comments:

SUPPORTING DOCUMENTATION REQUIRED:

☐ Copy of Punch List

☐ Final Certification Letter from Engineer of Record

☐ Complete Geotechnical Testing Packet

☐ Sewer Pressure Testing Results

☐ Sewer Manhole Vacuum Testing Certification

☐ Sewer Manhole Insecticide Certification

☐ Sewer Videos with Operators Notes (inc. re-videos)

☐ Other Sheet 2

☐ Asphalt Concrete Emulsion Fog Seal Cert. (SS1H)

☐ Asphalt Concrete Ticket w/ Name of Contractor

☐ Streetlight Energize Letter

☐ As built Documents (PDF copy on CD)

☐ As Built Documents in PDF format (copy on CD)

☐ Updated asbuilt CAD base files (copy on CD)

(Specify)

APPROVAL:

Civil Inspector: William Valdez

Date: 11/1/2017

Civil Engineering Supervisor: _____

Date: 11/1/2017

RESOLUTION # 2018-60

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE, ARIZONA, CONDITIONALLY ACCEPTING MAINTENANCE OF THE STREET AND PUBLIC UTILITY IMPROVEMENTS AT DESERT OASIS PARCEL L13B, GENERALLY LOCATED AT N. 175TH LANE AND W. BLUE SKY DRIVE.

WHEREAS, the Mayor and City Council of the City of Surprise approved a final plat entitled "Desert Oasis Parcel L13B" on, January 19, 2016;

WHEREAS, Centex Homes, the developer of Desert Oasis Parcel L13B, dedicated to the City the street and public utility improvements, generally located at N. 175th Lane and W. Blue Sky Drive;

WHEREAS, the City of Surprise Public Works Department Engineering Division conditionally accepted the improvements describes in this resolution on November 11, 2017;

WHEREAS, the City of Surprise notes that the two-year warranty period will commence upon conditional acceptance by the City; and

WHEREAS, the City of Surprise will release the warranty and begin maintenance of the street and public utility improvements upon final acceptance of the improvements.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Surprise, Arizona, as follows.

Section 1. The City of Surprise conditionally accepts the street and public utility improvements generally located as depicted on the map attached as Exhibit A and listed on Exhibit B.

Section 2. Upon final acceptance by the City Engineer, the City Council hereby directs the City to release warranty and begin maintenance of the street and public utility improvements.

APPROVED AND ADOPTED this _____ day of _____, 2018.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Robert Wingo, City Attorney

Exhibit A

Map of Infrastructure

DESERT OASIS PARCEL L13b

- SEWER
- STORM DRAIN
- WATER

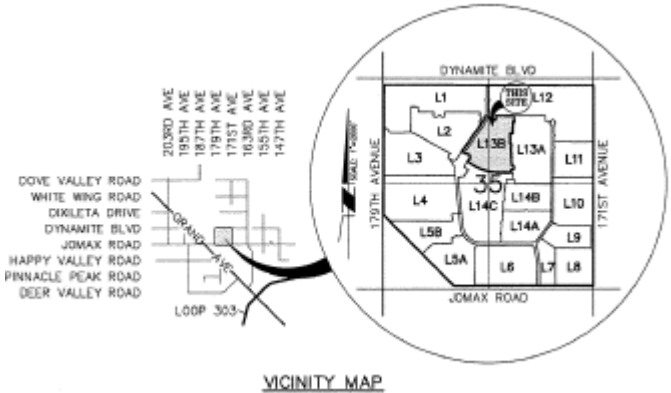
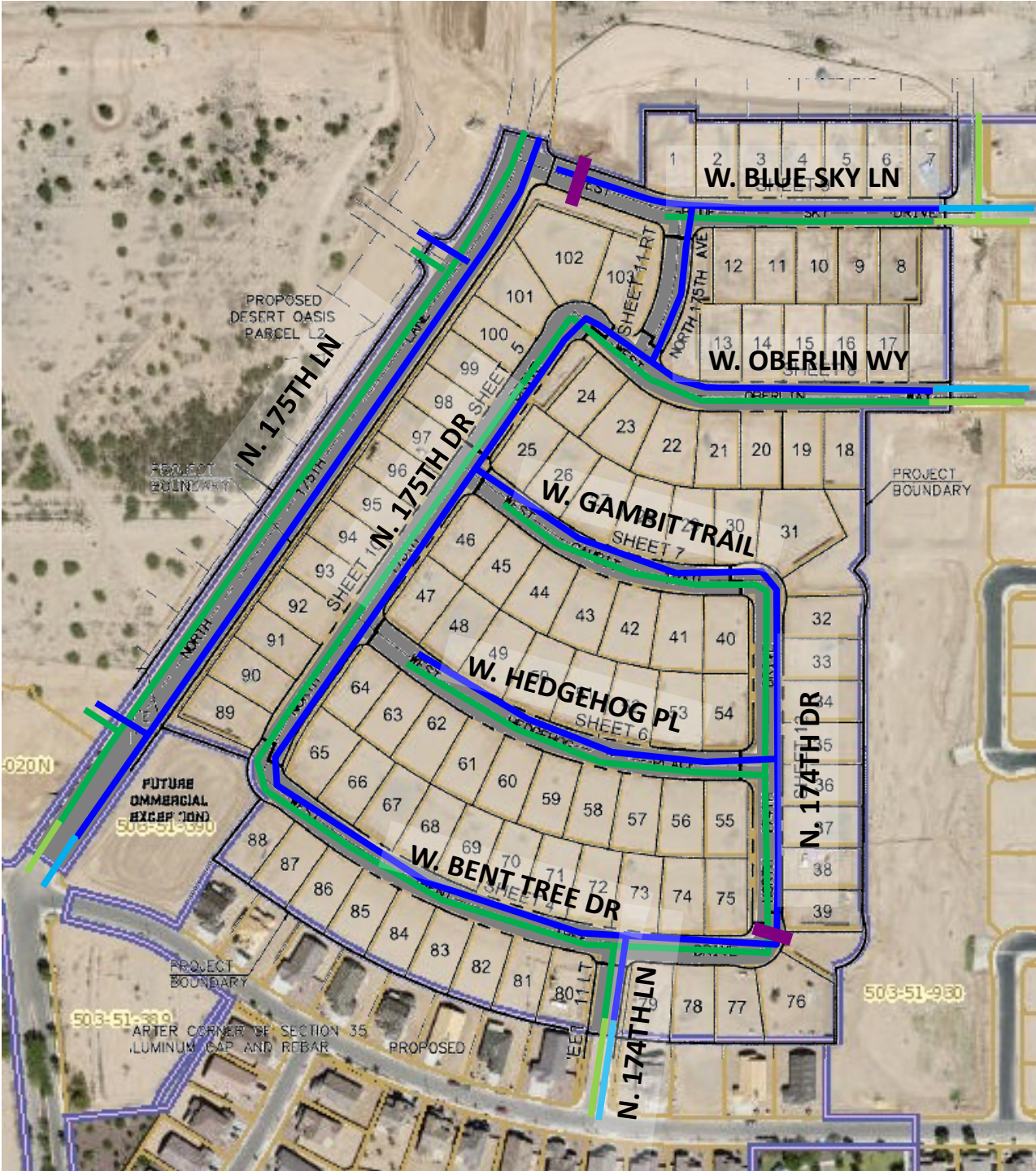


EXHIBIT B

List and Cost of Improvements



ENGINEERING DIVISION
PUBLIC WORKS
CITY OF SURPRISE
16000 N. CIVIC CENTER PLAZA
SURPRISE, AZ 85374
T. 623-222-6150

Memorandum

To: City of Surprise City Council
From: Public Works – Engineering Services
Date: 03/14/2018
Re: Desert Oasis Parcel L13B

The public improvements for the above project have been completed and are on the May 1, 2018 council agenda for acceptance. The amounts for the infrastructure have been provided by a third party and not the City of Surprise. The following are the infrastructure improvements included with this acceptance and the corresponding valuation that the City will be accepting:

- City Concrete - \$352,340.70
- City Drainage - \$27,734.00
- City Paving - \$426,494.20
- City Sewer - \$318,266.40
- City Water - \$390,265.00



CITY OF SURPRISE
Regular City Council Meeting

May 1, 2018 @ 6:00:00 PM

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Council Meeting Date:	May 1, 2018	Contact Person:	Donna Miller - Community & Recreation Services Director
Submitting Department:	CRS	District:	Citywide
Staff Recommendations:	None		

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action pertaining to approval of the Second Amendment to the Intergovernmental Agreement between the Maricopa County Library District and City of Surprise to extend operation of the Northwest Regional Library and Hollyhock Library for two years until June 30, 2020; Resolution # 2018-44.

Motion:

I move to approve Resolution # 2018-44.

Background:

The Maricopa County Library District and the City of Surprise entered into an intergovernmental agreement for the operation of the Northwest Regional Library in 2001. The term of the agreement was for ten years, with an option to renew an additional five years. The first ten years the county paid for operating the library. After that, the city began to fund a percentage of the operating costs paid by the library district until the city became responsible for 100% of the cost to operate the Northwest Regional Library in Fiscal Year 2016. In Fiscal Year 2017, the city entered into a new IGA with Maricopa County Library District for the operation of Northwest Regional Library and Hollyhock Library. In Fiscal Year 2018, an amendment was completed extending the IGA for one additional year while the city completed the Library Feasibility Study. The current IGA expires June 30, 2018.

The Library Feasibility Study recommended to remain part of the Maricopa County Library District for an additional two-year term, with options to renew. This amendment will allow continuation of library programming at Hollyhock Library and the Northwest Regional Library for two years commencing on July 1, 2018. The IGA will expire on June 30, 2020.

Objective Analysis:

The current library IGA expires on June 30, 2018. The agreement is needed to continue to provide library services to Surprise residents and Maricopa County residents.

Policy Compliant:

This action is consistent with City and Council Policy.

Financial Impact:

Approval of this IGA would extend the term of the current agreement with Maricopa County Library District for the operation of the Northwest Regional Library and Hollyhock Library for two years.

Budget Impact:

Approval of the IGA, will necessitate the inclusion of a package for the FY2019 budget. The FY2019 budget currently includes this \$88,100 package increase from the FY2018 budget. This increase is due to projected increases in operational needs including annual wage increases, medical benefits, and costs associated with Proposition 206 and the Fair Labor Standards Act (FLSA).

FTE Impact:

There is no FTE impact.

ATTACHMENTS:

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☐ [IGA with MCLD](#)

☐ [Resolution](#)

**SECOND AMENDMENT TO
INTERGOVERNMENTAL AGREEMENT
BETWEEN THE
MARICOPA COUNTY LIBRARY DISTRICT AND
THE CITY OF SURPRISE, ARIZONA
FOR THE OPERATION OF THE NORTHWEST
REGIONAL LIBRARY AND THE HOLLYHOCK
BRANCH LIBRARY**

Agenda # C-65-16-030-M-02

THIS SECOND AMENDMENT (“Amendment”) TO INTERGOVERNMENTAL AGREEMENT C-65-16-30-M-00, effective July 1, 2016, by and between the City of Surprise, Arizona (“City”) and the Maricopa County Library District (“Library District”), as amended by First Amendment to Intergovernmental Agreement effective July 1, 2017 (collectively “Agreement”); whereas, the terms of Agreement expire June 30, 2018, with reference to the following facts:

RECITALS

WHEREAS the City and the Library District executed an Intergovernmental Agreement (“IGA”) on July 1, 2016, amended by First Amendment to Intergovernmental Agreement effective July 1, 2017, to operate the Northwest Regional Library and the Hollyhock Branch Library.

WHEREAS, the IGA expires on June 30, 2018.

WHEREAS the Parties wish to continue this IGA; and extend the term of the IGA for two years.

AMENDMENTS

NOW, the Parties agree to incorporate by reference the foregoing Recitals and agree as follows:

- 1.1. The term of the IGA shall be extended for two (2) years commencing from July 1, 2018 until June 30, 2020.
- 1.2 This Amendment is effective upon execution by the Parties.
- 1.3 The Parties agree that the statutory language of A.R.S. §38-511 is applicable to this Amendment and incorporate the same by reference.
- 1.4 All other terms and conditions of the IGA shall remain in full force and effect.

CITY OF SURPRISE, ARIZONA

MARICOPA COUNTY LIBRARY
DISTRICT

By: _____
Mayor
City of Surprise

By: _____
Chairman, Board of Directors
Maricopa County Library District

ATTEST:

ATTEST:

By: _____
City Clerk Date

By: _____
Clerk of the Board Date

The foregoing Agreement has been reviewed by the undersigned counsel who has determined that it is in proper form and within the power and authority granted under the laws of the State of Arizona.

By: _____
Attorney Date
City of Surprise

By: _____
Attorney Date
Maricopa County Library District

RESOLUTION # 2018-44

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE, ARIZONA, APPROVING A SECOND AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT WITH MARICOPA COUNTY LIBRARY DISTRICT FOR THE OPERATION OF THE NORTHWEST REGIONAL LIBRARY AND THE HOLLYHOCK BRANCH LIBRARY.

WHEREAS, pursuant to Arizona Revised Statute §11-951, *et seq.*, the City of Surprise has the authority to enter into intergovernmental agreements with other governmental entities for the purposes set forth within;

WHEREAS, the City of Surprise and the Maricopa County Library District entered into Intergovernmental Agreement C-65-16-30-M-00 (the "IGA"), effective July 1, 2016, governing the operation of the Northwest Regional Library and the Hollyhock Branch Library;

WHEREAS, the parties amended the IGA effective July 1, 2017 in order to extend the term for one year from July 1, 2017 to June 30, 2018;

WHEREAS, the parties desire to amend the agreement again in order to extend operation of the two facilities until June 30, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Surprise, Arizona, as follows.

Section 1. The Second Amendment to the Intergovernmental Agreement between the City of Surprise and the Maricopa County Library District, attached as Exhibit A, is approved.

Section 2. The Mayor, or her designee, is hereby authorized to execute and submit all documents and other necessary or desirable instruments in connection with said agreement.

APPROVED AND ADOPTED this ____ day of _____, 2018.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Robert Wingo, City Attorney

EXHIBIT A

SECOND AMENDMENT TO INTERGOVERNMENTAL AGREEMENT BETWEEN
THE CITY OF SURPRISE AND MARICOPA COUNTY LIBRARY DISTRICT



CITY OF SURPRISE
Regular City Council Meeting

May 1, 2018 @ 6:00:00 PM

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Council Meeting Date:	May 1, 2018	Contact Person:	Mike Gent Public Works Director
Submitting Department:	Public Works	District:	Citywide
Staff Recommendations:	None		

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action pertaining to an amendment of the Fiscal Year 2018 Budget by reallocating appropriations of \$220,000 from Solid Waste Contingency to Solid Waste Supplies and Services associated with increased operational costs and amending the Capital and Operating List of items over \$50,000; Resolution # 2018-63.

Motion:

I move to approve Resolution # 2018-63.

Background:

The Public Works Solid Waste operational division associated with residential collections is experiencing higher than projected operations costs associate with four areas. 1)Trash Cans; higher than projected failures of existing trash containers as well as an increase in new services, the department planned on adding or replacing 4,800 containers but are on track to distribute 6,300 cans. 2) Fuel; diesel fuel prices have risen 28% since July of 2017 the department only projected a 3% rate increase in fuel costs. 3) Auto Parts; Solid Waste vehicles have been extended in useful life which has led to a higher than anticipated cost for repairs directly tied to auto parts. 4) Landfill service fees; tonnages continue to increase beyond anticipated growth projections, FY18 projection was 33,000 tons and we are trending closer to 34,700 tons for FY18. In addition to the \$220,000 requested to be moved from contingency the department will also be moving \$51,000 administratively from the Bulk and Recycling operational budgets.

Objective Analysis:

The Solid Waste collections division is currently trending over budget for FY2018 in addition to this request the Solid Waste division will also administratively transferring \$51,000 from Bulk and Recycling operations to cover the short falls in the collections area.

Policy Compliant:

This item is policy compliant.

Financial Impact:

The approval of this item will allow the City to complete processing invoices associated with Solid Waste operations for the remainder of FY2018.

Budget Impact:

The FY2018 approved annual budget for all Solid Waste collections of \$4,012,900 based on revised estimates of anticipated actual expenditures the collection budget will need an additional \$220,000. If approved, this item will amend the appropriated budget for FY2018 and the FY2018 Operating List of Items Over \$50,000 by adding the necessary amounts for items # 18075 (Solid Waste Containers), # 18084 (Landfill fees), #18085 (Auto Parts), and #18101 (Fuel).

FTE Impact:

There are no FTE's associated with this item.

ATTACHMENTS:

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☐ [Budget Amendment 2018-63](#)

RESOLUTION # 2018-63

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE, ARIZONA, AMENDING THE FISCAL YEAR 2018 BUDGET BY REALLOCATING APPROPRIATIONS OF \$220,000 FROM SOLID WASTE CONTINGENCY TO SOLID WASTE SUPPLIES AND SERVICES RELATED TO ADDITIONAL OPERATIONAL COSTS FOR NEW AND REPLACEMENT TRASH CANS, FUEL, AUTO PARTS AND LANDFILL SERVICES, AND AMENDING THE CAPITAL AND OPERATING LIST OF ITEMS OVER \$50,000 ASSOCIATED WITH THE RELATED SUPPLIES AND SERVICES.

WHEREAS, the FY2018 budget was adopted included funding for trash containers, fuel, auto parts and landfill services for the solid waste division of Public Works;

WHEREAS, the City has experienced a higher than anticipated need for new and replacement trash cans;

WHEREAS, the Solid Waste vehicles have had their useful life extended which has led to higher repair costs associated with auto parts;

WHEREAS, fuel prices for diesel have increased 28% since July of 2017 as compared to the 3% projected increase;

WHEREAS, landfill tonnages have increased beyond projections;

WHEREAS, it is necessary to amend the FY2018 budget to reallocate appropriations from solid waste contingency to solid waste supplies and services budget;

WHEREAS, the FY2018 budget, including the FY2018 Capital and Operating List of Items Over \$50,000, was adopted by Council Resolution #2017-64 on June 6, 2017;

WHEREAS, the City of Surprise Procurement Code §2-388 (d) requires the authority of Mayor and Council when the cost to the city is greater than \$50,000;

WHEREAS, this action will necessitate a budget amendment; and

WHEREAS, the City of Surprise Administrative Policies requires the approval of the Mayor and Council for budget amendments of this nature.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Surprise, Arizona, as follows.

Section 1. That the statements and schedules attached as *Exhibit A* and incorporated by reference are adopted, amending the budget of the City of Surprise, Arizona for the fiscal year July 1, 2017 through June 30, 2018.

APPROVED AND ADOPTED this ____ day of _____, 2018.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Robert Wingo, City Attorney

RESOLUTION # 2018-63

Exhibit A

1. Appropriation- The allocations below represent a reallocation of appropriations in the amount of \$220,000 within the Solid Waste Contingency Fund to Solid Waste Operations Fund to establish a budget for Furniture Fixtures and Equipment, Fuel, Auto Parts, and Landfill Services. These allocations do not represent an actual transfer of funds, but only a transfer of spending authority.

Fund	Department	Project/ Category	Rev/ Exp	Current Budget	Increase/ (Decrease)	Amended Budget
Solid Waste	Public Works	Supplies	E	933,200	195,000	1,128,200
Solid Waste	Public Works	Services	E	1,185,900	25,000	1,210,900
Solid Waste	General Operations	Contingency	E	1,278,600	(220,000)	1,058,600

2. List of Operating Items Over \$50,000 - Council approved monies for Solid Waste containers, and Citywide Fuel, Auto Parts and Landfill Fees for the purpose of Citywide Operations Fiscal Year 2018 Capital and Operating List of Items Over \$50,000. This amount was based the approved budget. With this budget amendment and additional line item adjustments within the operating budget those amounts will change accordingly.

Reference#	Description	Current Amount	Increase/ (Decrease)	Amended Amount
18075	Solid Waste Containers	284,900	52,100	337,000
18084	Landfill Fees	1,541,500	25,000	1,566,500
18085	Auto Parts	863,300	112,900	976,200
18101	Fuel	1,455,000	30,000	1,485,000



CITY OF SURPRISE
Regular City Council Meeting

May 1, 2018 @ 6:00:00 PM

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Council Meeting Date:	May 1, 2018	Contact Person:	Chief Tom Abbott
Submitting Department:	Fire	District:	Citywide
Staff Recommendations:	None		

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action pertaining to amending the FY2018 budget by reallocating appropriations of \$337,400 from Grants Contingency to the Ground Ambulance Fund to cover Personnel, Supplies, and Services expenses and amending the Operating List of Items over \$50,000; Resolution # 2018-67.

Motion:

I move to approve Resolution # 2018-67.

Background:

On November 2, 2015, the Surprise Fire-Medical Department (SFMD) deployed its first ambulance, Medic 305. This ambulance required six new staff members; three EMTs and three Paramedics. On February 13, 2017, the SFMD deployed its second ambulance, Medic 302. Again, this ambulance required six new staff members; three EMTs and three Paramedics. On December 30, 2017, the SFMD deployed its third ambulance, Medic 303. Similar to the first two deployments, this ambulance required six new staff members; three EMTs and three Paramedics. To date, the SFMD operates three ambulances with 9 full-time EMTs, 9 full-time Paramedics and 1 part-time paramedic. Salaries for these employees are paid out of the Ground Ambulance Fund. In addition, salaries for one Financial Specialist and one Administrative Technician are paid for out of the Ground Ambulance Fund. The EMT and Paramedic positions provide on scene Advanced Life Support and Basic Life Support, while the Financial Specialist and Administrative Technician are responsible for billing aspects of the Ambulance program. A bulk of this budget amendment is to increase Personnel appropriations. This is due to a change in staffing strategies between the time SFMD applied for their Certificate of Necessity (CON) and program implementation. Following one full fiscal year of operations and shortly after the closeout of the FY2017 budget, the Finance and Fire-Medical Departments quickly identified this discrepancy and the impact it would have on the FY2018 budget. The Departments have closely monitored the Ground Ambulance Service fund through the third quarter of FY2018 and have a firm grasp on the amount needed to cover Personnel costs for the remainder of the fiscal year. As a side note, budget for FY2019 has been entered accordingly. As with any new program, it takes years to develop a solid, reliable trend. SFMD has added one new ambulance each fiscal year since FY2016, which makes a trending analysis extremely challenging.

Objective Analysis:

The budget amendment will allow SFMD to continue ambulance operations through the remainder of the fiscal year. This includes paying salaries for 9 full-time EMTs, 9 full-time paramedics, one part-time paramedic, one full-time Financial Specialist and one full-time Administrative Technician. Additionally, the budget amendment will provide funding for SFMD to pay for supplies and several services that are essential to running the ambulance service.

Policy Compliant:

This action is compliant with City and Council policy.

Financial Impact:

This budget amendment will reduce FY2018 Grants Contingency one-time by \$337,400 and increase budget authority one-time within the Ground Ambulance Fund, \$224,300 in Personnel, \$72,300 in Supplies, and \$40,800 in Services. Actuals incurred will increase the inter-fund loan which the Department will repay, over time, utilizing revenue received from ambulance transports.

Budget Impact:

Appropriations of \$337,400 will be reallocated from Grants Contingency to the Ground Ambulance Fund to cover expenses within the Personnel, Supplies, and Services categories.

FTE Impact:

There is no FTE impact.

ATTACHMENTS:

Click to download

☐ [Resolution 2018-67](#)

RESOLUTION # 2018-67

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE, ARIZONA, AMENDING THE FISCAL YEAR 2018 BUDGET BY REALLOCATING APPROPRIATIONS OF \$337,400 FROM GRANTS CONTINGENCY TO GROUND AMBULANCE SERVICE TO FUND PERSONNEL, SUPPLIES & SERVICES THROUGH FY2018 AND AMEND THE FISCAL YEAR 2018 OPERATING LIST OF ITEMS OVER \$50,000 TO INCREASE THE SAFETY FIRST AID SUPPLIES ITEM TO \$275,000 AND ADD A MEDICAL BILLING SERVICE AGREEMENT LINE ITEM IN THE AMOUNT OF \$135,000.

WHEREAS, the FY2018 budget was adopted included funding for Personnel, Supplies & Services within the Ground Ambulance Service Fund;

WHEREAS, the Surprise Fire-Medical Department anticipates a budget shortfall in the Personnel, Supplies & Services categories within the Ground Ambulance Service Fund based on actuals and forecasts of FY2018 expenses;

WHEREAS, a portion of the reallocation of appropriations will increase the Safety First Aid Supplies and Service Agreements line items and requires amendments to the Operating List of items over \$50,000;

WHEREAS, the FY2018 budget, including the FY2018 Capital and Operating List of Items Over \$50,000, was adopted by Council Resolution #2017-64 on June 6, 2017;

WHEREAS, the City of Surprise Procurement Code §2-338 (d) requires the authority of the Mayor and Council when the cost to the city is greater than \$50,000.

WHEREAS, this action will necessitate a budget amendment; and

WHEREAS, the City of Surprise Administrative Policies requires the approval of the Mayor and Council for budget amendments of this nature.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Surprise, Arizona, as follows.

Section 1. That the statements and schedules attached as *Exhibit A* and incorporated by reference are adopted, amending the budget of the City of Surprise, Arizona for the fiscal year July 1, 2017 through June 30, 2018.

Section 2. That the statements and schedules attached as *Exhibit B* and incorporated by reference are adopted, the Fiscal Year 2018 Capital and Operating List

of Items Over \$50,000 of the City of Surprise, Arizona for the fiscal year July 1, 2017 through June 30, 2018.

APPROVED AND ADOPTED this ____ day of _____, 2018.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Robert Wingo, City Attorney

RESOLUTION # 2018-67
Exhibit A

1. Appropriation - The allocation below represents a reallocation of appropriation in the amount of \$337,400 from Grants Contingency to Ground Ambulance Service to cover expenses related to Personnel, Supplies and Services for the remainder of FY2018. These allocations do not represent an actual transfer of funds, but only a transfer of spending authority.

Fund	Department	Project/Category	Rev/ Exp	Current Budget	Increase/ (Decrease)	Amended Budget
Grants	General Operations	Contingency	E	7,549,200	(337,400)	7,211,800
Ground Ambulance Service	Fire - Medical	Personnel Services	E	1,057,400	224,300	1,281,700
Ground Ambulance Service	Fire - Medical	Supplies	E	135,100	72,300	207,400
Ground Ambulance Service	Fire - Medical	Services	E	127,700	40,800	168,500
Expense Total				8,869,400	-	8,869,400

RESOLUTION # 2018-67
Exhibit B

1. List of Operating Items Over \$50,000

With Resolution 2018-51, Council approved \$150,000 for the purpose of Safety First Aid Supplies included on the Fiscal Year 2018 Capital and Operation List of Items Over \$50,000. This amount is based on the necessity for additional medical supplies for the Ground Ambulance Service Fund due to usage being higher than anticipated.

Reference #	Description	Current Amount	Increase/ (Decrease)	Amended Amount
18316	Safety First Aid Supplies	\$150,000	\$125,000	\$275,000

This Resolution would provide authorization to add a line item for the Medical Billing Service Agreement in the amount of \$135,000 to the FY2018 Operating List of Items Over \$50,000. This request is based on FY2018 estimates being higher than anticipated.

Reference #	Description	Current Amount	Increase/ (Decrease)	Amended Amount
NEW	Medical Billing Service Agreement	\$0	\$135,000	\$135,000



CITY OF SURPRISE
Regular City Council Meeting

May 1, 2018 @ 6:00:00 PM

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Council Meeting Date:	May 1, 2018	Contact Person:	Donna Miller, Director - Community & Recreation Services
Submitting Department:	CRS	District:	Citywide
Staff Recommendations:	None		

Consent	☒	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action approving the Intergovernmental Agreement (IGA) between the Maricopa County Library District and City of Surprise for library services; Resolution # 2018-57.

Motion:

I move to approve Resolution # 2018-57.

Background:

The Maricopa County Library District (MCLD) was formed to provide regional leadership and informational resources for all citizens of Maricopa County. It is funded through a secondary property tax, which is utilized to support libraries in cities and towns as well as unincorporated Maricopa County. The Library District budgets a dollar total to be divided up between the participating City Libraries. The amount allocated to each City Library is calculated on the assessed valuation and by total cards issued to city nonresidents that live within Maricopa County. The City of Surprise has been part of this program for the past several years. This amendment will allow the city to receive this benefit for five additional years.

Objective Analysis:

As a library assistance program participant the libraries in surprise will benefit from this program. The Maricopa County Library District will purchase additional library materials at no cost to the city.

Policy Compliant:

This action is consistent with City and Council Policy.

Financial Impact:

There are no expenses incurred by signing the library assistance IGA. This agreement allows for the Maricopa County Library District Library Assistance Program to spend money on library materials on behalf of the City.

Budget Impact:

No Budget Impact

FTE Impact:

No FTE Impact

ATTACHMENTS:

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☐

[Resolution](#)

☐

[Library Assistance IGA](#)

RESOLUTION # 2018-57

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY
OF SURPRISE, ARIZONA APPROVING AN
INTERGOVERNMENTAL AGREEMENT WITH THE MARICOPA
COUNTY LIBRARY DISTRICT FOR THE LIBRARY ASSISTANCE
PROGRAM.**

WHEREAS, pursuant to Arizona Revised Statutes §9-411 *et seq.*, the City has established and provided for library facilities and services that are owned and funded by the City;

WHEREAS, pursuant to Arizona Revised Statute §11-951, *et seq.*, the City of Surprise has the authority to enter into intergovernmental agreements with other governmental entities for the purposes set forth within;

WHEREAS, the City of Surprise and the Maricopa County Library District previously entered into an intergovernmental agreement for the Library Assistance Program, which is intended to help provide library services and materials for non-residents who are eligible to use the Maricopa County Library District facilities;

WHEREAS, the current intergovernmental agreement is set to expire after June 30, 2018;

WHEREAS, the City of Surprise and the Maricopa County Library District desire to enter into a new intergovernmental agreement in order to continue the Library Assistance Program for an additional five years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Surprise, Arizona, as follows.

Section 1. The intergovernmental agreement between the City of Surprise and the Maricopa County Library District attached as Exhibit A, is approved.

Section 2. The mayor, or her designee, is authorized to execute the agreement and all other documents necessary to effectuate the purposes of the agreement.

[SIGNATURES TO FOLLOW ON NEXT PAGE]

APPROVED AND ADOPTED this ____ day of _____, 2018.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Robert Wingo, City Attorney

EXHIBIT A

INTERGOVERNMENTAL AGREEMENT BETWEEN
THE CITY OF SURPRISE AND MARICOPA LIBRARY DISTRICT

INTERGOVERNMENTAL AGREEMENT
BETWEEN THE
MARICOPA COUNTY LIBRARY DISTRICT
AND CITY OF SURPRISE
FOR
THE LIBRARY ASSISTANCE PROGRAM

Agenda # _____

The governing bodies of the City of Surprise (hereinafter "City") and the Maricopa County Library District (hereinafter "Library District") authorize and approve this Intergovernmental Agreement ("Agreement") to be effective on the 1st day of July, 2018 for provision of certain library services and reimbursements.

WHEREAS A.R.S. §§ 48-3901 and 11-903 allow a City to elect to become a part of, or participate in a county library district, which is a political taxing subdivision of this state for purposes of providing library services to district residents;

WHEREAS the City is a member of the Library District program and wishes to participate in the Library Assistance Program of the Library District;

WHEREAS, pursuant to A.R.S. § 9-411 *et seq.*, the City has established and provided for a City library and library facilities and services which are owned and funded by the City and its governing body;

WHEREAS, the Library District has established a Library Assistance Program for the benefit of its members in order to expand the availability of Library Services;

WHEREAS, the City and the Library District are authorized to act and enter into this intergovernmental agreement regarding the Library Assistance Program pursuant to A.R.S. § 11-952; and

WHEREAS the City wishes to have its municipal library participate in and benefit from the Library Assistance Program by purchasing library materials in an amount to be determined based on the percentage of assessed valuation and the percentage of cards issued for the use of its library and library services by Non-Residents of the City who are entitled to the benefits of the Maricopa County Library District.

NOW, THEREFORE, in consideration of the covenants hereinafter set forth, the parties agree as follows:

SECTION I – OBLIGATIONS OF THE CITY

1. Services Offered. The City shall provide the following library services to persons who are Non-Residents of that City but entitled to the benefits of the Library District (hereinafter referred to as “Non-Residents”) to the same extent and pursuant to the same rules and regulations as the City provides these facilities and services to City residents. “Non-Residents” as used in this Agreement means only those persons entitled to Library District benefits, and does not include other non-residents. The services include access to and use of City library facilities, materials and services.
2. Accounting and Documentation. The City agrees to identify Non-Residents utilizing the services listed in paragraph 1 hereof and provide within thirty-one (31) days after the end of each calendar year an accounting and documentation as described in Attachment “A” to this Agreement.

SECTION II – OBLIGATIONS OF THE LIBRARY DISTRICT

3. Allotment to City. The Library District shall make an allotment to the City based on the percentage of the assessed valuation from the preceding February State Abstract and on the percentage of gross cards issued to Non-Residents of the City that are entitled to the benefits of the Library District. This allotment will be a not to exceed amount at a library materials vendor that is on contract with the Library District. The allotment will be calculated as follows:
 - a. Assessed Value Allocation (40% of Total) – The sum total of primary net assessed value for all participating municipal libraries will be calculated. Then, the percentage for each municipality will be calculated using the aforementioned total. Forty percent (40%) of the total allocated for the Library Assistance Program will be multiplied by each municipal percentage to find the individual assessed value allocation.
 - b. Cards Issued Allocation (60% of Total) – Each Library will submit to the Library District accounting and documentation as required in Section I(2). This will be submitted on or before January 31 of each year, for the CALENDAR YEAR. The submissions will be totaled and the percentage for each participating municipality will be calculated. The Allocation for each library system will be calculated by multiplying their percentage times 60% of the funding available for the Library Assistance Program.

SECTION III – OTHER TERMS AND CONDITIONS

4. Term. This Agreement shall terminate June 30, 2023, unless sooner terminated by the parties hereto and is renewable only upon written amendment executed by both parties.

5. Termination. Either party may terminate this Agreement upon 90 days' notice to the other party.
6. Severability and Savings. If any part of this Agreement is held to be invalid or unenforceable, such holding will not affect the validity or enforceability of any other part of this Agreement so long as the remainder of the Agreement is reasonably capable of completion without inequity to the party(ies). If any part of this Agreement is held to be invalid or unenforceable, such holding and any actions taken subsequent thereto shall not require a return or reimbursement, nor affect in any way, the receipt or expenditure by the City, of tax revenues paid or payable as of the date of such holding pursuant to this or any similar Agreement. The provision of this Agreement for payment of funds by the Library District shall be effective when funds are appropriated for purposes of this Agreement and are actually available for payment. The Library District shall be the sole judge and authority in determining the availability of funds under this Agreement and the Library District shall keep the City fully informed as to the availability of funds for its program.
7. Entire Agreement Supersedes Any Other. This Agreement comprises the entire agreement of the parties and supersedes any and all other agreements or understandings, oral and written, whether previous to the execution hereof or contemporaneous herewith.
8. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona and the laws, rules and regulations of the City and the Library District.
9. Cancellation. The parties hereto acknowledge that this Agreement is subject to cancellation pursuant to A.R.S. § 38-511.
10. E-Verify. The parties verify compliance with the requirements in A.R.S. § 41-4401 and A.R.S. § 23-214.
11. Indemnification. Each party (as 'indemnitor') agrees to indemnify, defend, and hold harmless the other party (as 'indemnitee') from and against any and all claims, losses, liability, costs, or expenses, including reasonable attorney's fees, (hereinafter collectively referred to as 'claims') arising out of bodily injury of any person (including death) or property damage, but only to the extent that such claims which result in vicarious/derivative liability to the indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the indemnitor, its officers, officials, agents, employees, or volunteers.
12. Records. The Library District will comply with A.R.S. § 41-151.22 regarding the confidentiality of the user records it receives pursuant to this Agreement.

13. Boycott of Israel. Each party certifies that it is not currently engaged in, and for the duration of this Agreement agrees not to engage in, a boycott of Israel as defined in A.R.S. § 35-393.

IN WITNESS WHEREOF, the CITY OF SURPRISE and the MARICOPA COUNTY LIBRARY DISTRICT have executed this Agreement effective on the date first above written.

CITY OF SURPRISE

MARICOPA COUNTY LIBRARY DISTRICT

By: _____
Mayor
City of Surprise

By: _____
Chairman, Board of Directors
Maricopa County Library District

ATTEST:

ATTEST:

By: _____
City Clerk Date

By: _____
Clerk of the Board Date

In accordance with A.R.S. Section 11-952, the foregoing Agreement has been reviewed by the undersigned counsel who has determined that it is in proper form and within the power and authority granted under the laws of the State of Arizona.

By: _____
Attorney
City of Surprise

By: _____
Attorney
Maricopa County Library District

ATTACHMENT "A"
INTERGOVERNMENTAL AGREEMENT
BETWEEN
THE MARICOPA COUNTY LIBRARY DISTRICT
AND
THE CITY OF SURPRISE
FOR
THE 2018 - 2023
LIBRARY ASSISTANCE PROGRAM
POLICY AND PROCEDURES

Policy:

Any resident of Maricopa County may obtain a free library card from a participating library upon presentation of current identification and proof of residence. Any borrower participating in this project must conform to the rules, policies, and regulations of the library from which the materials are borrowed. Non-Resident library cards will be issued from January 1 through December 31 each fiscal year covered by the Agreement.

Procedures:

- A. Issuance of a Non-Resident Library Card
 - 1. A resident of Maricopa County must present current identification and proof of residence. Resident is defined as any individual showing proof of residence, business ownership or property ownership in Maricopa County. Visitors who are in Maricopa County for less than a month do not qualify as residents.
 - 2. A card will be given with an expiration date, which is one year from date of issue.
- B. Statistical Reporting
 - 1. In order to be eligible for the Library Assistance Program, each participating library must submit an Annual Non-Resident Report to the Library District by January 31 for the prior calendar year. The report must provide the following information for each borrower:
 - a. Name
 - b. Street Address
 - c. City/Town and ZIP code of residence
 - d. Date of registration/renewal
 - e. Card number

This information can be a computer report prepared by the City Library automation system.

Additionally, a summary sheet totaling the number of Non-Resident library cards issued per Municipality/Unincorporated County for the year submitted must be included.

2. The County will prepare and distribute an annual statistical report.



CITY OF SURPRISE
Regular City Council Meeting

May 1, 2018 @ 6:00:00 PM

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Council Meeting Date:	May 1, 2018	Contact Person:	James Jackson, Commander
Submitting Department:	Police	District:	Internal
Staff Recommendations:	None		

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action to amend the Fiscal Year 2018 budget by reallocating appropriations of \$4,000 from contingency within the Grants Fund for acceptance of a grant award from the Arizona Governor's Office of Highway Safety, Buckle Up Arizona! Click It or Ticket Enforcement Campaign; Resolution #2018-58.

Motion:

I move to approve Resolution #2018-58.

Background:

The City of Surprise Police Department applied for and was awarded a \$4,000 grant for overtime for the 2018 Click It or Ticket Enforcement Campaign to enforce seat belt and child passenger safety laws as part of the national "Click It or Ticket" campaign.

Objective Analysis:

This grant will provide overtime funding for occupant protection enforcement efforts. Such enforcement will contribute to fewer and less severe injuries of our citizens if involved in traffic accidents.

The one negative to obtaining any grant funding is the employee time spent in overseeing the grant and making regular reports back to the grantor.

Policy Compliant:

The grant is consistent with the City's past practice of enforcing City traffic laws and enhancing seat belt and child passenger safety enforcement efforts in the City of Surprise.

Financial Impact:

This grant award is \$4,000 for overtime salary expenses incurred as a result of participation in this enforcement campaign. There is no city match; however, all employee related expenses (ERE) associated with this overtime will be absorbed by the Police Department's current operating budget.

Budget Impact:

Acceptance of this grant will reallocate appropriations in the amount of \$4,000 from contingency within the Grants Fund to FFY18 GOHS Buckle Up AZ! Click It or Ticket Enforcement Campaign within the Grants Fund to cover the projected overtime expenses for additional occupant protection enforcement. This allocation does not represent an actual transfer of funds, but only a transfer of spending authority.

FTE Impact:

This item does not have an impact on current staff levels.

ATTACHMENTS:

Click to download

- ☐ [2018 2018-CIOT-023 Award Letter](#)
 - ☐ [2018 GOHS Buckle Up AZ! Click It Or Ticket Grant](#)
 - ☐ [Resolution 2018-58](#)
-



DOUGLAS A. DUCEY
GOVERNOR

ALBERTO C. GUTIER
DIRECTOR
GOVERNOR'S HIGHWAY SAFETY REPRESENTATIVE

April 6, 2018

Chief Terry Young
Surprise Police Department
14250 W. Statler Plaza, Suite 103
Surprise, Arizona 85374

PROJECT REFERENCE:

Contract Number: 2018-CIOT-023
Total Estimated Costs: \$4,000.00
Purpose of Project: Buckle Up Arizona (Click it or Ticket) Enforcement Overtime

Re: Funding for the FFY 2018 "Buckle Up Arizona...It's the Law!" Enforcement Campaign

Dear Chief Young:

Every year law enforcement agencies across Arizona conduct a two-week enforcement campaign focusing on enforcing Arizona's safety belt and child passenger safety laws. This campaign "Buckle Up Arizona...It's the Law!" is part of the national "Click it or Ticket" campaign.

The Governor's Office of Highway Safety ("GOHS") has selected your agency to receive funding to conduct enforcement of Arizona's safety belt and child passenger laws during this year's campaign, from May 21, 2018 through June 3, 2018. You have been selected to receive funding in part based on your agency's participation last year and your continued stellar effort on enforcing traffic laws. As you know, Arizona has a secondary seat belt law, it is important that this is communicated in any pronouncements of this funding.

Enclosed is a copy of the referenced Highway Safety Contract for your review and signature. This is not an authorization to proceed with the project.

Please complete the following steps:

1. Have your fiscal staff complete the Reimbursement Instructions (page 22);
2. As Project Director, sign and date the signature page (page 23) : If you agency needs more than one contract back please make copies.
3. Return all signed copies of the Contract to 1700 West Washington Street, Executive Tower Suite 430, Phoenix, AZ 85007.

Please do not incur any costs at this time as it would nullify the contract. Once the signed copies are received, I will approve and sign the contract as the GOHS Director/Governor's Highway Safety Representative and an original executed contract with a letter of authorization to proceed will be forwarded to you.

Thank you for your participation in this campaign. If you have any questions, please feel free to contact me directly.

Sincerely,

Alberto Gutier, Director
Governor's Highway Safety Representative

Date

4-9-18 -

HIGHWAY SAFETY CONTRACT

This page, the Project Directors Manual and attached hereto and incorporated herein by reference, constitute the entire contract between the parties hereto unless the Governor's Highway Safety Representative authorizes deviation in writing.

CFDA: 20.616

1. APPLICANT AGENCY Surprise Police Department	GOHS CONTRACT NUMBER 2018-CIOT-023
ADDRESS 14250 W. Statler Plaza, Suite 103, Surprise, Arizona 85374	PROGRAM AREA 405b
2. GOVERNMENTAL UNIT City of Surprise	AGENCY CONTACT Michael Robbins
ADDRESS 16000 N. Civic Center Drive, Surprise, Arizona 85374	3. PROJECT TITLE Buckle Up Arizona Enforcement Campaign (CIOT)
4. GUIDELINES 405b – Occupant Protection (OP)	
5. BRIEFLY STATE PURPOSE OF PROJECT: Federal 405b funds will support Personnel Services (Overtime) and Employee Related Expenses to participate in the two-week Buckle Up Arizona Enforcement Campaign from May 21, 2018 through June 3, 2018 to enhance seat belt and child safety seat usage throughout the City of Surprise.	
6. BUDGET COST CATEGORY	Project Period FY 2018
I. Personnel Services	\$4,000.00
II. Employee Related Expenses	\$0.00
III. Professional and Outside Services	\$0.00
IV. Travel In-State	\$0.00
V. Travel Out-of-State	\$0.00
VI. Materials and Supplies	\$0.00
VII. Capital Outlay	\$0.00
TOTAL ESTIMATED COSTS	\$4,000.00

PROJECT PERIOD FROM: Effective Date (Date of GOHS Director Signature) TO: 06-03-18

CURRENT GRANT PERIOD FROM: 05-21-18 TO: 06-03-18

TOTAL FEDERAL FUNDS OBLIGATED THIS FY: \$4,000.00

A political subdivision or state agency that is mandated to provide a certified resolution or ordinance authorizing entry into this contract must do so prior to incurring any expenditures. Failure to do so may result in termination of the awarded contract.

PROBLEM IDENTIFICATION AND RESOLUTION:

Motor vehicle collisions continue to be the leading cause of death, injury and property damage in Arizona and the United States. A number of factors contribute to the risk of collision including; vehicle design, speed of operation, road design, road environment, driver skill and/or impairment and driver behavior. The human factor that has been consistently identified in reducing collisions and minimizing their effects is consistent usage of seat belts and child safety seats.

According to the Arizona Motor Vehicle Crash Facts, there were 952 vehicle occupants (driver/passenger) fatalities in 2016, of which 333 (35%) were unrestrained. Children under the age of five accounted for 11 passenger fatalities in 2016, of which 3 (27%) were unrestrained.

In 2017, seat belt usage in Arizona reached **86.1%**, a decrease of **1.9%** since 2016. The noted decrease is attributed partly to the Arizona Governor's Office of Highway Safety (GOHS) funded statewide enforcement campaigns, enhanced earned media, and extensive outreach support of educational and public awareness activities.

The summary of the 2013 through 2017 Arizona Seat Belt Use Survey results are presented in the following table:

GROUPS OBSERVED	2013	2014	2015	2016	2017
Total Front Seat Occupants Seat Belt Use	84.7%	87.2%	86.6%	88.0%	86.1%
All Drivers Seat Belt Use	84.7%	87.1%	87.1%	88.2%	86.1%
Front Seat Passenger Seat Belt Use	84.0%	87.7%	84.8%	87.3%	86.0%
Children Safety Restraint Use	N/A	N/A	N/A	N/A	N/A

Seat belts and child safety seats have proven to significantly reduce the chance of death and injuries of passengers in vehicles. According to the Center for Disease Control and Prevention, seat belt use reduces serious crash-related injuries and deaths by about **50%**. The proper and consistent use of Child Safety Seats has been found to reduce the risk of fatal injury by **71%** for infants (younger than 1 year old) and by **54%** for toddlers (1 to 4 years old) in passenger cars. Properly installed booster seats reduce the risk for serious injury by **45%** among children ages 4 to 8-year-old.

Numerous factors affect the occupant protection enforcement program in Arizona:

- Arizona presently conducts enforcement under a secondary seat belt law and a primary child safety seat law
- Arizona currently exceeded the national average seat belt usage rate of 87% in 2014
- Arizona continues to develop and expand a highly visible Occupant Protection Enforcement Program

Selective Traffic Enforcement Programs (STEP) is a proven approach that can be used to quickly change motorists' behavior in a short period of time. This particular STEP is a widely-publicized enforcement campaign focused on changing a particular behavior among motorists.

As part of the National Click It or Ticket Campaign, Arizona has developed and promoted the **"Buckle Up Arizona... It's the Law!"** program, which has been an effective enforcement message in a secondary law state.

This program unites state-wide law enforcement agencies to engage in aggressive traffic enforcement with a **"zero tolerance"** approach to seat belt and child safety seat violations. The goal is to sustain and increase seatbelt usage rates in the designated geographical areas of the participating agencies.

The mobilizations begin with earned media generated at the State and local level followed by a high visibility enforcement campaign lasting two weeks. Paid media phases in approximately one week later followed by high-visibility enforcement lasting for two weeks. Additional earned media conducted through the GOHS has been paramount in enhancing occupant protection message.

OVERVIEW OF PROGRAM:

Federal 405b funding will support Personnel Services (Overtime) and Employee Related Expenses to participate in the national two-week **"Buckle Up Arizona"** enforcement campaign from **May 21, 2018 through June 3, 2018**.

The purpose of the campaign is for the Surprise Police Department to engage in aggressive traffic enforcement with a **"zero tolerance"** approach to seat belt and child safety seat violations. The goal is to sustain seatbelt usage rates in the designated geographical areas of the participating agencies.

The campaign will be supported by earned media to reinforce the occupant protection message. The Surprise Police Department will participate in other educational and public awareness activities to support the enforcement component.

Occupant protection usage surveys will be conducted subsequent to the enforcement campaign by an independent research organization to analyze the effectiveness of the program. Results will be provided to the respective law enforcement agency upon receipt of the completed study.

GOALS/OBJECTIVES:

The Surprise Police Department is required to complete the following goals and objectives under the guidelines of the contract:

- Provide intensive traffic enforcement during designated period with zero tolerance for safety belt/child restraint laws
- Heighten enforcement visibility through news media contacts, safety belt/child seat inspections, and other public awareness and educational activities
- The Surprise Police Department shall provide a written press release announcing the enforcement program to the local media affecting their respective areas (a copy of this press release shall be sent to the GOHS Director prior to the initiation of the enforcement campaign)

- The Surprise Police Department is additionally encouraged to invite media representatives for live interviews and ride-a-longs during the enforcement activities
- The Surprise Police Department shall develop and participate in some form of enforcement activity, such as saturation patrols, multi-agency enforcement task forces etc. related to respective areas with low restraint usage.
- The Surprise Police Department shall submit a Final Enforcement Summary Report to GOHS no later than **June 8, 2018**.
- The Surprise Police Department shall a Final Statement of Accomplishments Report including press releases, news stories, educational/public awareness activities, enforcement statistics and quality photographs by **June 15, 2018**.
- **The Surprise Police Department shall provide the names of top enforcement performers for possible future recognition by GOHS and their respective agency**

MEDIA RELEASE

To prepare complete press release information for media (television, radio, print and on-line) during each campaign period including a main press release, schedule of events, departmental plans and relevant data. **The material will emphasize the campaign's purpose, aggressive enforcement and the high cost of Occupant Protection in terms of money, criminal and human consequences.**

The Surprise Police Department will maintain responsibility for **reporting sustained enforcement** activity in a timely manner. Additionally, it is the responsibility of the Surprise Police Department to report all holiday task force enforcement statistics to GOHS on-line at the GOHS website **no later than 10:00a.m. the morning following each day of the event.**

PURSUIT POLICY:

All law enforcement agencies receiving federal funds are encouraged to follow the guidelines established for vehicular pursuits issued by the International Association of Chiefs of Police (IACP) that are currently in effect.

METHOD OF PROCEDURE:

The Surprise Police Department will make expenditures as follows to meet the outlined Program Goals/Objectives:

Personnel Services – To support Overtime for two-week Buckle Up Arizona Enforcement Campaign from May 21, 2018 through June 3, 2018

Employee Related Expenses – To support Employee Related Expenses for Agency Overtime

PRESS RELEASE:

Agencies are required to develop and distribute a press release announcing this grant award (a copy of this press release shall be sent to the GOHS Director at the same time it is sent to the media). This press release shall include the objective and specify that the funding is from the Governor's Office of Highway Safety. A sample press release for the Buckle Up Arizona Campaign will be provided to the agency.

PROFESSIONAL AND TECHNICAL PERSONNEL:

Terry Young, Chief, Surprise Police Department, shall serve as Project Director.

Michael Robbins, Support Services Sergeant, Surprise Police Department, shall serve as Project Administrator.

Gabriela Gallegos, Occupant Protection Coordinator, Governor's Office of Highway Safety, shall serve as Project Coordinator.

REPORT OF COSTS INCURRED (RCI):

The Project Director shall submit a Report of Costs Incurred (RCI) with supporting documentation attached, to the Governor's Office of Highway Safety within thirty (30) days of the enforcement period in correlation with the required report.

RCIs shall be typed and delivered via mail or hand delivered with appropriate supporting documentation, to the Governor's Office of Highway Safety. **Electronically submitted RCIs will not be accepted. Expenditures submitted after the expiration date will not be reimbursed and the agency will accept fiscal responsibility.**

The RCI template and instructions are available on the Governor's Office of Highway Safety website at <http://www.azgohs.gov/grant-opportunities/>. Failure to meet the reporting requirements may be cause to terminate the project.

FINAL ENFORCEMENT SUMMARY REPORT:

All participating agencies shall complete and submit total enforcement statistical data implementing the attached form no later than **June 8, 2017**, to the Governor's Office of Highway Safety.

FINAL STATEMENT OF ACCOMPLISHMENTS:

The Project Director shall complete and submit the attached Final Statement of Accomplishments Report no later than **June 15, 2018**, to the Governor's Office of Highway Safety. All agencies receiving funding are required to submit a Final Statement of Accomplishments Report. The report is a summary overview of the contracted project and is reviewed by the Governor's Office of Highway Safety project coordinator to determine the effectiveness of the project.

PROJECT MONITORING:

Highway safety grant project monitoring is used by GOHS project coordinators to track the progress of project objectives, performance measures and compliance with applicable procedures, laws, and regulations.

The process is used throughout the duration of the contracted project and serves as a continuous management tool. Project monitoring also presents an opportunity to develop partnerships, share information and provide assistance to contracted agencies. Additionally, project monitoring outlines a set of procedures for project review and documentation.

Project monitoring also serves as a management tool for:

- Detecting and preventing problems
- Helping to identify needed changes
- Identifying training or assistance needed
- Obtaining data necessary for planning, and evaluation
- Identifying exemplary projects

Types of Monitoring

Monitoring is formal and informal, financial and operational. The most common types of monitoring are:

- Ongoing contact with the contracted grantee through phone calls, e-mails, correspondence, and meetings
- On-Site and/or In-House monitoring reviews of project operations, management, and financial records and systems
- Review of project Quarterly Reports
- Review and approval of Report of Costs Incurred (RCIs)
- Desk review of other documents in the project-grant files for timely submission and completeness

Monitoring Schedule	
Total Awarded Amount:	Type of Monitoring:
Under \$50,000	Desk Review/Phone Conference
\$50,000 and over	May have an In-House GOHS Review
\$100,000+	May have an On-Site Review
Capital Outlay Greater than \$25,000 (combined)	May have an On-Site Review

Desk Review and Phone Conference	Internal review of all written documentation related to contractual project including, but not limited to the Contract, Quarterly Reports, enforcement data, financial data, e-mails, letters, notes, press releases, photographs, inventories, and other written correspondence. A phone conference call conducted during the course of the project which includes the date and time of the call, the person(s) contacted, and the results. It serves as an informational review to determine progress of programmatic/financial activities. Both the designated project administrator and fiscal contact should be present, if possible, during the phone conference. If identified financial or operational problems are present, GOHS reserves the right to bring the grantee in for an in-house meeting at GOHS. Monitoring form written by Project Coordinator, any findings, areas of improvement, concern, or recognition will be provided to the grantee.
In-House Review	Documents performance review results including project activities, reimbursement claims review, equipment purchases, approvals, and other information. Reviews applicable information related to the project(s) including, but not limited to the Contract, Quarterly Reports, enforcement data, financial data, e-mails, letters, notes, press releases, photographs, inventories, and other written correspondence. Completed at GOHS in a meeting with appropriate operational and financial personnel. Monitoring form written by Project Coordinator, any findings, areas of improvement, concern, or recognition will be provided to the grantee.
On-Site Monitoring	Documents performance review results including project activities, reimbursement claims review, equipment purchases, and other information. Reviews applicable information related to the project(s) including, but not limited to the Contract, Quarterly Reports, enforcement data, financial data, e-mails, letters, notes, press releases, photographs, inventories, and other written correspondence. Conducted on-site at the grantee's Agency with monitoring form completed on-site by Project Coordinator. Any findings, areas of improvement, concern, or recognition, will be provided to the grantee.

On-site and/or In-house monitoring for grantees of designated projects with large capital outlay purchases, personnel services, and complex projects must be completed within the second or third quarter of the fiscal year. Contracted projects displaying any problems might need on-site monitoring more than once during the fiscal year.

On-site and/or In-house monitoring includes a review and discussion of all issues related to assure the effective administration of the contracted project. The following are the most important items to review:

- Progress toward meeting goals/objectives and performance measures
- Adherence to the contract specifications, timely submission of complete and correct reports, including required documentation
- Quarterly reports
- Status of expenditures related to the outlined budget
- Accounting records
- Supporting documentation (training documentation, inventory sheets, photographs, press releases, etc.)

In addition, the designated project administrator will assure that any equipment purchased will be available for inspection and is being used for the purpose for which it was bought under the outlined contractual agreement.

Documentation

The Governor's Office of Highway Safety will retain all findings documented on the GOHS Monitoring Form in the grantee's respective federal file. Findings will be discussed with the grantee designated contract representative (project administrator, fiscal specialist) by phone and/or e-mail. All noted deficiencies will be provided to the grantee with guidance for improvement and solutions to problems. Grantees that exhibit significantly poor performance will be placed on a performance plan as outlined by the project coordinator. Grantee monitoring information will additionally provide documentation for potential funding in subsequent fiscal year grant proposal review.

PROJECT PERIOD:

The Project Period shall commence on the date the GOHS Director signs the Highway Safety Contract and terminate on June 3, 2018 of that or subsequent year as indicated on the Highway Safety Contract. Any unexpended funds remaining at the termination of the contract shall be released back to the Governor's Office of Highway Safety.

DURATION:

Contracts shall be effective on the date the Governor's Office of Highway Safety Director signs the contract and expire at the end of the project period.

If the Agency is unable to expend the funds in the time specified, the Project Director will submit notification on the Agency's letterhead and hand-deliver or submit via regular mail to the Director of the Governor's Office of Highway Safety a minimum of 90 days prior to the end of the project period.

The Agency shall address all requests to modify the contract to the Director of the Governor's Office of Highway Safety on Agency letterhead and either hand deliver or submit the request via regular mail. All requests for modification must bear the signature of the Project Director.

Failure to comply may result in cancellation of the contract. Any unexpended funds remaining at the termination of the contract shall be released back to the Governor's Office of Highway Safety.

ESTIMATED COSTS:

I.	Personnel Services (overtime)	\$4,000.00
II.	Employee Related Expenses	\$0.00
III.	Professional and Outside Services	\$0.00
IV.	Travel In-State	\$0.00
V.	Travel Out-of-State	\$0.00
VI.	Materials and Supplies	\$0.00
VII.	Capital Outlay	\$0.00
TOTAL ESTIMATED COSTS		\$4,000.00

*Includes all applicable training, tax, freight, and advertising costs. The GOHS reserves the right to limit reimbursement of Employee Related Expenses from zero (0) to a maximum rate of 40 percent. This is the maximum ERE amount to be reimbursed. It is agreed and understood that the Surprise Police Department shall absorb any and all expenditures in excess of **\$4,000.00**.

CERTIFICATIONS AND AGREEMENTS

This CONTRACT, is made and entered into by and between the STATE OF ARIZONA, by and through the Governor's Office of Highway Safety (GOHS) hereinafter referred to as "STATE", and the agency named in this Contract, hereinafter referred to as "AGENCY".

WHEREAS, the National Highway Safety Act of 1966, as amended (23 USC §§401-404), provides Federal funds to STATE for approved highway safety projects; and

WHEREAS, STATE may make said funds available to various state, county, tribal, or municipal agencies, governments, or political subdivisions upon application and approval by STATE and the United States Department of Transportation (USDOT); and

WHEREAS, AGENCY must comply with the requirements listed herein to be eligible for Federal funds for approved highway safety projects; and

WHEREAS, AGENCY has submitted an application for Federal funds for highway safety projects;

NOW, THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOODS AND VALUABLE CONSIDERATION, it is mutually agreed that AGENCY will strictly comply with the following terms and conditions and the following Federal and State Statutes, Rules, and Regulations:

I. Project Monitoring, Reports, and Inspections

- A. AGENCY agrees to fully cooperate with representatives of STATE monitoring the project, either on-site or by telephone, during the life of the Contract.
- B. AGENCY will submit Quarterly Reports (one for each three-month period of the project year) to STATE in the form and manner prescribed by STATE. Notice of the specific requirements for each report will be given in this Contract or at any time thereafter by giving thirty (30) days written notice to AGENCY by ordinary mail at the address listed on the Contract. Failure to comply with Quarterly Report requirements may result in withholding of Federal funds or termination of this Contract.
- C. AGENCY will submit a Final Report/Statement of Accomplishment at completion of the Contract to include all financial, performance, and other reports required as a condition of the grant to STATE within thirty (30) days of the completion of the Contract.
- D. Representatives authorized by STATE and the National Highway Traffic Safety Administration (NHTSA) will have the right to visit the site and inspect the work under this Contract whenever such representatives may determine such inspection is necessary.

II. Reimbursement of Eligible Expenses

- A. AGENCY's Project Director, or Finance Personnel, will submit a Report of Costs Incurred Form (RCI) to STATE each time there have been funds expended for which reimbursement is

being requested. Failure to meet this requirement may be cause to terminate the project under Section XX herein, "Termination and Abandonment".

- B. AGENCY will reimburse STATE for any ineligible or unauthorized expenses for which Federal funds have been claimed and reimbursement received, as may have been determined by a State or Federal audit.
- C. STATE will have the right to withhold any installments equal to the reimbursement received by AGENCY for prior installments which have been subsequently determined to be ineligible or unauthorized.

III. Property Agreement

- A. AGENCY will immediately notify STATE if any equipment purchased under this Contract ceases to be used in the manner as set forth by this Contract. In such event, AGENCY further agrees to either give credit to the project cost or to another active highway safety project for the residual value of such equipment in an amount to be determined by STATE or to transfer or otherwise dispose of such equipment as directed by STATE.
- B. No equipment will be conveyed, sold, salvaged, transferred, etc., without the express written approval of STATE, or unless otherwise provided elsewhere in this Contract.
- C. AGENCY will maintain or cause to be maintained for its useful life, any equipment purchased under this Contract.
- D. AGENCY will incorporate any equipment purchased under this Contract into its inventory records.
- E. AGENCY will insure any equipment purchased under this Contract for the duration of its useful life. Self-insurance meets the requirements of this section.

IV. Travel

In-State and Out-of-State Travel

In state and out-of-state travel claims will be reimbursed at rates provided by AGENCY's regulations, provided that such regulations are as restrictive as those of STATE. Where they are less restrictive, ARS §38-624 will apply.

The State must approve all out-of-state travel in writing and in advance.

V. Standard of Performance

AGENCY hereby agrees to perform all work and services herein required or set forth, and to furnish all labor, materials, and equipment, except that labor, material, and equipment as STATE agrees to furnish pursuant to this Contract.

VI. Hold Harmless Agreement

Neither party to this agreement agrees to indemnify the other party or hold harmless the other party from liability hereunder. However, if the common law or a statute provides for either a right to indemnify and/or a right to contribution to any party to this agreement then the right to pursue one or both of these remedies is preserved.

VII. Non-Assignment and Sub-Contracts

This Contract is not assignable nor may any portion of the work to be performed be subcontracted unless specifically agreed to in writing by STATE. No equipment purchased hereunder may be assigned or operated by other than AGENCY unless agreed to in writing by STATE.

VIII. Work Products and Title to Commodities and Equipment

A. The work product and results of the project are the property of STATE, unless otherwise specified elsewhere in this Contract. All property, instruments, non-consumable materials, supplies, and the like, which are furnished or paid for by STATE under the terms of this Contract, unless otherwise provided for elsewhere in this Contract, are and remain the property of STATE and will be returned at the completion of this project upon request of STATE. The work product and results of the project will be furnished to STATE upon request, if no provision is otherwise made by this Contract.

B. The provisions of subparagraph A apply whether or not the project contracted for herein is completed.

IX. Copyrights and Patents

Any copyrightable materials, patentable discovery, or invention produced in the course of this project may be claimed by STATE and a copyright or patent obtained by it at its expense. In the event STATE does not wish to obtain such copyright or patent, AGENCY may do so, but in any event, provision will be made by AGENCY for royalty-free, nonexclusive, nontransferable, and irrevocable licenses to be given the United States Government and STATE and its political subdivisions to use such copyrightable material, patented discoveries, or inventions in any manner they see fit. The STATE reserves the right to impose such other terms and conditions upon the use of such copyrights or patents as may be deemed in the best interest of STATE in the event AGENCY is allowed to obtain a copyright or patent.

X. "Common Rule" and OMB Circular No. A-102 (Revised)

"Common Rule" (49 CFR Part 18): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments

OMB Circular No. A-102 (Revised): Grants and Cooperative Agreements with State and Local Governments

The application of USDOT "Common Rule" and Circular A-102 requires that:

AGENCY and sub-grantees will use their own procurement procedures, which reflect applicable State and local laws and regulations, provided that the procurements conform to applicable Federal law. The most stringent purchasing requirement at each level must be met.

The Arizona Procurement Code (ARS §41-2501, et. seq.) and promulgated rules (A.A.C. Title 2, Chapter 7) are a part of this Contract as if fully set forth herein and AGENCY agrees to fully comply with these requirements for any procurement using grant monies from this Contract.

XI. Non-Discrimination

During the performance of this contract/funding agreement, the contractor/funding recipient agrees—

- A. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
- B. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR part 21 and herein;
- C. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
- D. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including, but not limited to, withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
- E. To insert this clause, including paragraphs A through E, in every subcontract and subagreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.
- F. If AGENCY fails or refuses to comply with its undertaking as set forth in these provisions, STATE or the USDOT may take any or all of the following actions:
 - 1. Cancel, terminate, or suspend, in whole or in part, the agreement, contract, or other arrangement with respect to which the failure or refusal occurred; and
 - 2. Refrain from extending any further Federal financial assistance to AGENCY under the Highway Safety Program with respect to which the failure or refusal occurred until satisfactory assurance of future compliance has been received from AGENCY.

- G. Pursuant to the requirement of Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794), AGENCY must operate this Highway Safety Project so that it is accessible and otherwise non-discriminatory to handicapped persons.

XII. Executive Order 2009-09

It is mutually agreed that AGENCY will comply with the terms and conditions of Executive Order 2009-09, *Non-Discrimination in Employment by Government Contractors and Subcontractors*. Executive Order 2009-09 is located in Part II of the Project Director's Manual.

XIII. Application of Hatch Act

The AGENCY will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

XIV. Minority Business Enterprises (MBE) Policy and Obligation

- A. Policy: It is the policy of the USDOT that minority business enterprises as defined in 49 CFR Part 23, will have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this Contract. Consequently, the minority business enterprises requirements of 49 CFR Part 23 apply to this Contract.
- B. Obligation: The recipient or its contractor agrees to ensure that minority business enterprises, as defined in 49 CFR Part 23, have the subcontracts financed in whole or in part with Federal funds provided under this Contract. In this regard, all recipients or contractors will take all necessary and reasonable steps in accordance with 49 CFR, Part 23 to ensure that minority business enterprises have the maximum opportunity to compete for and perform contracts. Recipients and their contractors will not discriminate on the basis of race, color, creed, sex, or national origin in the award and performance of USDOT-assigned contracts.

XV. Arbitration Clause, ARS §12-1518

Pursuant to ARS §12-1518, the parties agree to use arbitration, after exhausting applicable administrative reviews, to resolve disputes arising out of this Contract where the provisions of mandatory arbitration apply.

XVI. Inspection and Audit, ARS §35-214

Pursuant to ARS §35-214, all books, accounts, reports, files, and other records relating to this Contract will be subject at all reasonable times to inspection and audit by STATE for five (5) years after completion of this Contract. The records will be produced at the Governor's Office of Highway Safety.

XVII. Appropriation of Funds by U.S. Congress

It is agreed that in no event will this Contract be binding on any party hereto unless and until such time as funds are appropriated and authorized by the U.S. Congress and specifically allocated to

the project submitted herein and then only for the fiscal year for which such allocation is made. In the event no funds are appropriated by the U.S. Congress or no funds are allocated for the project proposed herein for subsequent fiscal years, this Contract will be null and void, except as to that portion for which funds have then been appropriated or allocated to this project, and no right of action or damages will accrue to the benefit of the parties hereto as to that portion of the Contract or project that may so become null and void.

XVIII. Continuation of Highway Safety Program

It is the intention of AGENCY to continue the Highway Safety Program identified in this Contract once Federal funding is completed. This intended continuation will be based upon cost effectiveness and an evaluation by AGENCY of the program's impact on highway safety.

XIX. E-Verify

Both parties acknowledge that immigration laws require them to register and participate with the E-Verify Program (employment verification program administered by the United States Department of Homeland Security and the Social Security Administration or any successor program) as they both employ one or more employees in this State. Both parties warrant that they have registered with and participate with E-Verify. If either party later determines that the other non-compliant party has not complied with E-Verify, it will notify the non-compliant party by certified mail of the determination and of the right to appeal the determination.

XX. Termination and Abandonment

- A. The STATE and AGENCY hereby agree to the full performance of the covenants contained herein, except that STATE reserves the right, at its discretion, to terminate or abandon any portion of the project for which services have not been already performed by AGENCY.
- B. In the event STATE abandons the services or any part of the services as herein provided, STATE will notify AGENCY in writing and within twenty-four (24) hours after receiving such notice, AGENCY will discontinue advancing the work under this Contract and proceed to close said operations under the Contract.
- C. The appraisal value of work performed by AGENCY to the date of such termination or abandonment shall be made by STATE on a basis equitable to STATE and AGENCY and a final reimbursement made to AGENCY on the basis of costs incurred. Upon termination or abandonment, AGENCY will deliver to STATE all documents, completely or partially completed, together with all unused materials supplied by STATE.
- D. AGENCY may terminate or abandon this Contract upon thirty (30) days written notice to STATE, provided there is subsequent concurrence by STATE. Termination or abandonment by AGENCY will provide that costs can be incurred against the project up to and including sixty (60) days after notice is given to STATE.

- E. Any equipment or commodities which have been purchased as a part of this Contract and which have not been consumed or reached the end of its useful life will be returned to STATE upon its written request.

XXI. Cancellation Statute

All parties are hereby put on notice that this Contract is subject to cancellation pursuant to ARS §38-511, the provisions of which are stated below.

In accordance with ARS §38-511, this Contract may be cancelled without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting, or creating the Contract on behalf of the STATE, its political subdivisions or any department or agency of either, is at any time while the Contract or any extension of the Contract is in effect, an employee of any other party to the Contract in any capacity or a consultant to any other party of the Contract with respect to the subject matter or the Contract.

The cancellation shall be effective when written notice from the Governor or Chief Executive Officer or governing body of the political subdivision is received by all other parties to the Contract unless the notice specifies a later time.

AGREEMENT OF UNDERSTANDING AND CERTIFICATION OF COMPLIANCE**Acceptance of Condition**

It is understood and agreed by the undersigned that a grant received as a result of this Contract is subject to the Highway Safety Act of 1966, as amended (23 U.S.C.A. §§401-404), ARS §28-602, and all administrative regulations governing grants established by the USDOT and STATE. It is expressly agreed that this Highway Safety Project constitutes an official part of the STATE's Highway Safety Program and that AGENCY will meet the requirements as set forth in the accompanying Project Director's Manual, which are incorporated herein and made a part of this Contract. All State and Federal Statutes, Rules, Regulations, and Circulars referenced in this Contract are a part of this document as if fully set forth herein. It is also agreed that no work will be performed nor any obligation incurred until AGENCY is notified in writing that this project has been approved by the Governor's Highway Safety Representative.

Certificate of Compliance

This is to certify that AGENCY will comply with all of the State and Federal Statutes, Rules and Regulations identified in this Contract.

Certification of Non-Duplication of Grant Funds Expenditure

This is to certify that AGENCY has no ongoing nor completed projects under contract with other Federal fund sources which duplicate or overlap any work contemplated or described in this Contract. It is further certified that any pending or proposed request for other Federal grant funds which would duplicate or overlap work described in the Contract will be revised to exclude any such duplication of grant fund expenditures. It is understood that any such duplication of Federal funds expenditures subsequently determined by audit will be subject to recovery by STATE.

Single Audit Act

If your political subdivision has had an independent audit meeting the requirements of the Single Audit Act of 1984, (31 U.S.C.A. §7501 et. seq.), please forward a copy to GOHS, Attention: Fiscal Services Officer, within thirty (30) days of the effective date of this Contract. If such audit has not been performed, please advise when it is being scheduled.

Buy America Act

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase only steel, iron, and manufactured products produced in the United States with Federal funds, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than twenty-five (25) percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification to and approved by the Secretary of Transportation.

Prohibition on Using Grant Funds to Check for Helmet Usage

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

Certification Regarding Debarment and Suspension

- A. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1300.
- B. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
- C. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
- D. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- E. The terms *covered transaction*, *debarment*, *suspension*, *ineligible*, *lower tier*, *participant*, *person*, *primary tier*, *principal*, and *voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and Coverage sections of 2 CFR part 180. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
- F. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.
- G. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled Instructions for Lower Tier Certification including the Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transaction, provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations

for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1300.

- H. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-procurement Programs.
- I. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- J. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

Certification Regarding Debarment, Suspension, and Other Responsibility Matter

- A. The prospective primary participant certifies to the best of its knowledge and belief, that its principal:
 - 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
 - 2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;
 - 3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - 4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

- B. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Certification

- A. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1300.
- B. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
- C. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- D. The terms covered transaction, debarment, suspension, ineligible, lower tier, participant, person, primary tier, principal, and voluntarily excluded, as used in this clause, have the meanings set out in the Definition and Coverage sections of 2 CFR part 180. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
- E. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.
- F. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1300.
- G. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.

- H. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- I. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency with which this transaction originated may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend you, or take other remedies as appropriate.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion

- A. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- B. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

REIMBURSEMENT INSTRUCTIONS

1. Agency Official preparing the Report of Costs Incurred:

Name: _____

Title: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

2. Agency's Fiscal Contact:

Name: _____

Title: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

Federal Identification Number: _____

3. *REIMBURSEMENT INFORMATION:*

Warrant/Check to be made payable to:

Warrant/Check to be mailed to:

(Agency)

(Address)

(City, State, Zip Code)

4. *DUNS Number:*

(DUNS #)

(Registered Address & Zip Code)

Lobbying Restrictions

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The undersigned will require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients will certify and disclose accordingly.
- D. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 USC §1352. Any person who fails to file the required certification will be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature of Project Director:

Terry Young, Chief
Surprise Police Department

***Signature of Authorized Official of
Governmental Unit:***

Bob Wingenroth, City Manager
City of Surprise

Date

Telephone

Date

Telephone

RESOLUTION # 2018-58

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE, ARIZONA, AUTHORIZING THE CITY TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ARIZONA GOVERNOR'S OFFICE OF HIGHWAY SAFETY AND AMENDING THE FISCAL YEAR 2018 BUDGET FOR RECEIPT OF GRANT FUNDING BY REALLOCATING APPROPRIATIONS OF \$4,000 WITHIN THE GRANTS CONTINGENCY FUND TO THE OVERTIME COMPENSATION FUND.

WHEREAS, the Arizona Governor's Office of Highway Safety (GOHS) annually awards grants to local agencies to focus upon highway safety;

WHEREAS, GOHS has offered the City of Surprise an award in the amount of \$4,000 for overtime reimbursement to enforce seat belt and child passenger safety laws as part of the 2018 Buckle Up AZ (Click it or Ticket) seatbelt enforcement campaign;

WHEREAS, the City of Surprise Police Department desires to accept the award;

WHEREAS, the FY2017 budget was adopted by Council Resolution #2017-64 on June 6, 2017;

WHEREAS, these actions will necessitate a budget amendment; and

WHEREAS, the City of Surprise Administrative Policies require the approval of the Mayor and Council for budget amendments of this nature.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Surprise, Arizona, as follows.

Section 1. The City is hereby authorized to accept a grant award in the amount of \$4,000 from the Governor's Office of Highway Safety for the City of Surprise Police Department to enforce Arizona's safety belt and child passenger safety laws as part of the 2018 Buckle Up AZ! Click it or Ticket seatbelt enforcement campaign.

Section 2. That the City Manager, or his designees, is authorized to conduct all negotiations and to execute and submit all documents and other necessary or desirable instruments in connection with said grants and related contracts.

Section 3. That the statements and schedules attached as *Exhibit A* and incorporated by reference are adopted, amending the budget of the City of Surprise, Arizona for the fiscal year July 1, 2017 through June 30, 2018.

APPROVED AND ADOPTED this ____ day of _____, 2018.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Robert Wingo, City Attorney

RESOLUTION # 2018-58

Exhibit A

1. Appropriation - The allocations below represent a reallocation of appropriations in the amount of \$4,000 from contingency within the Grants Fund to FFY18 GOHS Buckle Up Arizona Click It Or Ticket OT (\$4,000) within the Grants Fund to cover the projected overtime expenses for additional traffic safety and seat belt enforcement. These allocations do not represent an actual transfer of funds, but only a transfer of spending authority.

Fund	Department	Project/Category	Rev/ Exp	Current Budget	Increase/ (Decrease)	Amended Budget
Grants	Police	#G31380 FFY18 GOHS Buckle Up AZ	E		4,000	4,000
Grants	Police	#G31380 FFY18 GOHS Buckle Up AZ	R		4,000	4,000
Grants	General Operations	Contingency	E	7,549,200	(4,000)	7,545,200
Grants	General Operations	Other	R	11,857,100	(4,000)	11,853,100
Expense Total				7,549,200	-	7,549,200
Revenue Total				11,857,100	-	11,857,100



CITY OF SURPRISE
Regular City Council Meeting

May 1, 2018 @ 6:00:00 PM

[Back](#) [Print](#)

Council Meeting Date:	May 1, 2018	Contact Person:	Sherry Ann Aguilar, City Clerk
Submitting Department:		District:	Internal
Staff Recommendations:	None		

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action on the meeting minutes of April 17, 2018 Regular City Council Work Session and Council City Council Meeting.

Motion:

I move to approve the meeting minutes.

Background:

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

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- ☐ [Work Session](#)
 - ☐ [Reg Minutes](#)
-

CITY OF SURPRISE
Regular City Council Work Session - April 17, 2018
16000 North Civic Center Plaza
Surprise, AZ 85374

Tuesday, April 17, 2018 @ 4:00PM

Call To Order

Roll Call

Mayor Wolcott called the Regular City Council Work Session to order at 04:00 PM at Surprise City Hall Council Chamber, 16000 North Civic Center Plaza Surprise, Arizona 85374, on **Tuesday, April 17, 2018**. Also in attendance with Mayor Wolcott were Vice Mayor Remley, Council Member Winters, Council Member Hayden, Council Member Duffy, Council Member Tande and Council Member Hall.

Staff Present:

City Manager, Bob Wingenroth, City Attorney, Robert Wingo, and City Clerk, Sherry Ann Aguilar.

Pledge of Allegiance

1. **Discussion as requested by Councilman Hall (seconded by Councilman Winters) pertaining to an, "Update from the City Staff and the Landowner about the development components and the future plan for the City Center – NO ACTION**

City Manager Wingenroth set the stage for this item with an overview of the City Center outlined by a map of the specific area. He highlighted all of the development components that are already in the square mile and showed a draft plan of the property located along Civic Center Plaza as well as Elm Street. Then he led into a map on the City bullet highlighting Paradise Lane and Statler Street. Staff worked with professionals as well as SCDC on a drainage study. Drainage Study Highlights, there is a need/requirement for water retention and detention, but have the density that we are looking for. Surprise Center Fiscal Impact Analysis - 14-year period, basically now to 2030, estimated tax dollars we will get for each year. Mr. Wingenroth then turned over the presentation to members of SCDC to continue the presentation. Joe Larue, Sun Health, Bob McKee, Talawiwi ranches, Air Field Capital Partners led by Rick West of Carefree Partners, the owners of the land along with VP, Scott Phillips.

Regular City Council Work Session Minutes – April 17, 2018 – Page 2

LaRue - Bell/Grand Interchange - Very significant. Many cities around the valley eyeing those dollars, Council reacted quickly and thank you for making this a reality. The other thing that I want to call out on creating the relationship with the City of Phoenix was phenomenal, the deed restrictions was extremely important. Ottawa University, having the patience to make sure you had the right university partner, it really says we have to get back and work together with your community. Whatever we do now will impact the city for many years to come. 1) Commitment to collaborate with Sun Health and the City. 2) Schedule regular meetings, too many great things are happening. 3) Make ourselves available to attend public hearings, public meetings, committed to find time in our schedules. Bob McKee, bought Talawiki and is a member of the Surprise Development Company, we traded our family ranch north of Luke Air Force Base for this property and here with my son representing. I echo the sentiments echoed by Joe LaRue. We are of the same mind as Sun Health in making ourselves available to the City. Scott Phillips, Carefree Partners continued the presentation on the Surprise Center. The collaboration of the City has been going on for a long time. Thanked Mr. Mr. Wingenroth for working with us on this project. We want our City to be walkable, and the design of the streets are very important.

Mayor Wolcott - I am not sure of what projects you are speaking of other than what I have seen in the media. We don't typically negotiate projects from the dais. At the end aren't we all here to work together in bringing forward projects.

Scott Phillips discussed bullet points on the powerpoint including land uses, open spaces, common improvements, primary streets and utilities, major infrastructure, properties to be conveyed for public use. Highlighted a map of the Town Center Land Use Concept, Master Plan. Public input is a great idea, would love to start this tonight. Presented a master plan that was created in 2002, and a site plan with urban development. Another site plan with developers along Bell Road, Starbucks, Tokyo Joe's, Raisin Canes, etc., On the south side a multi-family development.

Size Comparison - Let's figure what the Surprise Walkable development looks like. 2 acres, the size of Kierland Commons, we are talking about a small section of the area. If we could have 30,000 people working, 15,000 people living, 100,000 people enjoying, that will be a home run. Guiding Principles - Walkability, living streets, total connectivity, proximity, adaptability, reinvestment, continuously assessing new uses long term. Creating linkages between projects.

Council Member Hall- You represent the managing project. I am here in support of the managing partner.

Regular City Council Work Session Minutes – April 17, 2018 – Page 3

Council Member Hall - Real expensive lawsuit, the settlement was accomplished by staff and landowner, we came to an agreement and part of how we got the 20 acres for Ottawa. The meeting that was held was with the Mayor and 2 Councilmembers and 3 Planning & Zoning Commissioners and City Staff, this didn't include the whole Council. What is all the concertation about?

Mr. Phillips - That's a good question, we have been working on this since 1995, spring training facility, very involved in Surprise Farms and Arizona Traditions, plus schools, long term community partner in Surprise. Long term partnerships can cause trepidation. I don't know what the root cause is, but it has hurt the reputation of the City, but we need to move forward. Mattamy Homes was in the works for many months, then turned down by the City, that was a challenge. These sorts of things cause division, but not that we can't overcome this. Hall- Looks like the staff has been working hard on this, consultants, drainage study, etc. Why are we not getting more projects out of the ground?

Mr. Phillips - Many reasons including economy, projects backing out, etc., Until we can work together as a group, it's going to be a challenge.

Council Member Hall - Rebate statute, during the development process, there will be other studies done to justify a rebate.

Mr. Phillips - Each project has to stand on its own, we have to come back with any new project, this is the start of that, not the finish.

Council Member Hall - Tax revenue question.

Mr. Phillips - Not strict build out to 2030, estimated square footage for a build out.

Council Member Winters - Thank you for your presentation Scott, we are stuck in a quagmire, we can't even agree on projects. Is it possible for all of the players to get together in executive type meeting to discuss what is acceptable?

Mr. Phillips - We are fans of holding meetings in public. There is a need for collaboration and a need to work closely with the City for permitting and development.

Vice Mayor Remley - You are here on behalf of the general partner, correct? He asked that Rick West come forward. All of us here has been beating around the bush for years. Would you agree to partner with the other developments and move forward?

Mr. West said yes we have always been willing to work together.

Regular City Council Work Session Minutes – April 17, 2018 – Page 4

Mayor Wolcott - I appreciate that all 3 partners are in the room today and would like to see it happen more often. The last time we were all in the room was 2012. At the meeting on April 5th I shared a document, invited Mr. West to sit down with me and the other partners and City staff. It was a great discussion, so much positive came out of the discussion. Both sides became frustrated. It is 2018, at the State of the City, the City has walked the walk. We have spent over a quarter billion dollars, and the price tag is going up. As you mentioned, the work that was done on this draft of a master plan was done by the City, our staff did the detail work, our City staff spent their hours that put the drawings together. We hired a consultant to find out what the build-out would be when completed. I reached out for almost a year asking for meetings, only 2 members showed up, I don't know what this is. I don't appreciate for you to stand here; you don't know what it is. I don't appreciate reading in the paper that the Council rejecting Mattamy and that the Council is unpredictable at best. That is inflammatory language, it does not benefit the collaborative process. There is also information that was fed to the reporter that was incorrect.

Mr. Phillips - I am not going to lie, there are challenges here, and have been for a long time. Mayor, we have talked about this in your office.

Mayor Wolcott - I cannot direct the members of SCDC, this is not our plan, this is your plan. Our taxpayers have invested a quarter billion dollars, not including staff time working on all of these projects. We want to work together, but all developers ask where is your Master Plan?

Mayor Wolcott - asked the other 2 partners, have you ever adopted a Master Plan?

LaRue - Based off of 2012 discussion, one off approvals based on what has come forward. Scott talked about a divided house, we don't see a divided house with the City, we are committed to make things happen. Having these direct meetings with the partners is going to move us forward. I do not approve of the language in the newspaper in the article that came out. This is inappropriate.

Mayor Wolcott - A divided house would not have landed Ottawa, economic development engine that is known around the world. We are doing more and more every day; this is not some hick town. Now we are focused on this piece, this Master Plan, we all agreed, had a full joint meeting, there was public testimony, opportunity to share our thoughts with everyone. The managing partner was not there and I realize because of a health issue. There is a lot of preliminary work that needs to get done. Again, when we are reviewing for the future, we need to work collaborative and respectfully. Getting more and more expensive every day. We want to work forward, but it is not this Council or staff's fault, we are all in this together. Tonight it is time to stop talking past each other, work together and move on.

Council Member Duffy - I am not blaming anybody, but my question is can we do this and move forward. You can feel the tension in the room, is it possible and how do we do it, we are not doing the residents any good. We have to let go of what has happened.

Regular City Council Work Session Minutes – April 17, 2018 – Page 5

Council Member Tande - Public/private partnerships, I really appreciated the meeting on April 5th, a new beginning. I want community engagement, but the residents are hungry for things, how much better will the Master plan be with public input. I am looking forward to having a sense of place, maybe 15 years to build out. Challenge everyone to get this done faster. Identify what a long term plan is, plan a denser master plan now. Thank you and good luck to new beginnings.

Council Member Hall - Scott can you please put the plan up? A master plan like that has no legal binding, correct? What is wrong with this plan? Scott - Not a lot wrong with it, fantastic frame work, a lot that works for Ottawa and moving forward with new projects. Master Plans are always subject to change.

Council Member Hall - At the end of the day, the market will drive this, and changes often. The market is going to tell us what we are going to invest in, it's their money. I want public input, but we have done all that. Let's take a look at what is there and how can we build within the frame work.

Mayor Wolcott - A lot has been said, this Council stands ready to work with you for the future of our City. The City Center deserves its own brand; you have an opportunity of a lifetime here. I sent a piece of Apple News, the development community is hungry for parcels of land like this. They want to get their money into something and want to make money, need to capitalize. We need to make certain we have a master plan.

Public Comments:

Richard Ozga - (Handout) moved in to Surprise 2010. Discussed the growth in Scottsdale, Kierland Commons, etc. The map shown was misleading. A lot of healthcare facilities, do you realize there is over 100 facilities here?

Ken Wright - I am aware of the City's position on this, I used the words from another guy.... read a statement for the record. It is inevitable that this will happen. The two key issues brought up tonight were collaboration and still meet the guiding principles. The subject is out there, no acrimony, it's what is best for the City and how it could be integrated for the current property owners.

Ed Hanzel - Grew up in Chicago, it has perfectly square locks, other than the water front. I first went out to CA., in 1955, and I saw there were curved streets, so pretty, everything was nice and curved. I am looking at the plan here, will be able to see a mile from Bullard Avenue to Litchfield Road, I want to see landscaping and curved streets. Businesses on the ground floor, living spaces up above, you can have a hotel and not make it look like a hotel.

Regular City Council Work Session Minutes – April 17, 2018 – Page 6

Donna Bronski - Two points to add to the comments, remind everyone when we are talking about making a plan for this property, it doesn't show all of the hundreds of roof tops that surround this property that will provide for the property. It's not just this property that the customers will come from, from all over. 2) there has been a lot of discussion of what is a master plan? What we need is a more specific master plan, if you look at developments that are being marketed all over the valley and world, but they give an idea of the character of what we want for the property. I think this is what is missing. Not set in stone or legally binding, but give us more vision of what this area could be like. We need to focus more on some of these open spaces, this could be done up front, could inspire and encourage uses to come around them.

Mayor Wolcott - Continue to work together set up meetings for the future. It was a consensus that a master plan was needed. When new design a City we should be thinking like architects, need to think like our residents. Excited about the future and working together and guidance from SCDC as a whole, I look forward to this and thank you for attending.

Council Member Winters made the motion to recess the Regular City Council Work Session at 5:46 PM. Council Member Hayden seconded the motion. Seven yes votes, motion carried.

Mayor Wolcott reconvened the Regular City Council Work Session at 7:47 PM.

2. Discussion and presentation regarding the City Manager's FY2019 Recommended Budget – NO ACTION

Finance Director, Lindsey Duncan and Assistant Finance Director, Holly Osborn gave a detailed presentation regarding the City Manager's FY2019 Recommended budget.

Vice Mayor Remley - 387 million dollars, the residents probably don't realize that's how much it takes to run the City. When we talk about our property taxes, it's a very small amount.

Vice Mayor Remley - Each year we are coming close to the estimates. Doing a great job.

Vice Mayor Remley - First question - How much of that increase is due to the funding related to the bond issue, and what are we doing with it?

Vice Mayor Remley - 2nd question - Are sales tax has been growing fast, the economy is doing good. We are forecasting a conservative number, how conservative?

Vice Mayor Remley - Third question - Tax laws and State shared income tax.

Vice Mayor Remley - How much are we going to be spending on our bond money this year?

Regular City Council Work Session Minutes – April 17, 2018 – Page 7

8.4 million.

Vice Mayor Remley - Our general fund balance is declining; how does that effect our rating with our bond rating company? Is the City protected if our City takes a burp?

Council Member Hall - I have reviewed all of the department budgets, it seems like CRS needs more operating resources and capital resources. We need to get to a point where we can shine the apple. Wingenroth - We have started a discussion to look into this, bring back to a meeting. We do have some potential resources we haven't tapped.

Mayor - Great overview, everyone is having a chance to break down the details.

Adjournment

Council Member Tande made the motion to adjourn the Regular City Council Work Session of April 17, 2018 at 8:32 PM. Council Member Hall seconded the motion. Seven yes votes, motion carried.

Sharon R. Wolcott, Mayor

ATTEST:

Sherry Ann Aguilar, City Clerk

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Regular City Council Meeting of **Tuesday, April 17, 2018**.

Sherry Ann Aguilar, City Clerk

CITY OF SURPRISE
Regular City Council Work Session - April 17, 2018
16000 North Civic Center Plaza
Surprise, AZ 85374

Tuesday, April 17, 2018 @ 4:00PM

Call To Order

Roll Call

Mayor Wolcott called the Regular City Council Work Session to order at 04:00 PM at Surprise City Hall Council Chamber, 16000 North Civic Center Plaza Surprise, Arizona 85374, on **Tuesday, April 17, 2018**. Also in attendance with Mayor Wolcott were Vice Mayor Remley, Council Member Winters, Council Member Hayden, Council Member Duffy, Council Member Tande and Council Member Hall.

Staff Present:

City Manager, Bob Wingenroth, City Attorney, Robert Wingo, and City Clerk, Sherry Ann Aguilar.

Pledge of Allegiance

1. **Discussion as requested by Councilman Hall (seconded by Councilman Winters) pertaining to an, "Update from the City Staff and the Landowner about the development components and the future plan for the City Center – NO ACTION**

City Manager Wingenroth set the stage for this item with an overview of the City Center outlined by a map of the specific area. He highlighted all of the development components that are already in the square mile and showed a draft plan of the property located along Civic Center Plaza as well as Elm Street. Then he led into a map on the City bullet highlighting Paradise Lane and Statler Street. Staff worked with professionals as well as SCDC on a drainage study. Drainage Study Highlights, there is a need/requirement for water retention and detention, but have the density that we are looking for. Surprise Center Fiscal Impact Analysis - 14-year period, basically now to 2030, estimated tax dollars we will get for each year. Mr. Wingenroth then turned over the presentation to members of SCDC to continue the presentation. Joe Larue, Sun Health, Bob McKee, Talawivi ranches, Air Field Capital Partners led by Rick West of Carefree Partners, the owners of the land along with VP, Scott Phillips.

Regular City Council Work Session Minutes – April 17, 2018 – Page 2

LaRue - Bell/Grand Interchange - Very significant. Many cities around the valley eyeing those dollars, Council reacted quickly and thank you for making this a reality. The other thing that I want to call out on creating the relationship with the City of Phoenix was phenomenal, the deed restrictions was extremely important. Ottawa University, having the patience to make sure you had the right university partner, it really says we have to get back and work together with your community. Whatever we do now will impact the city for many years to come. 1) Commitment to collaborate with Sun Health and the City. 2) Schedule regular meetings, too many great things are happening. 3) Make ourselves available to attend public hearings, public meetings, committed to find time in our schedules. Bob McKee, bought Talawiki and is a member of the Surprise Development Company, we traded our family ranch north of Luke Air Force Base for this property and here with my son representing. I echo the sentiments echoed by Joe LaRue. We are of the same mind as Sun Health in making ourselves available to the City. Scott Phillips, Carefree Partners continued the presentation on the Surprise Center. The collaboration of the City has been going on for a long time. Thanked Mr. Mr. Wingenroth for working with us on this project. We want our City to be walkable, and the design of the streets are very important.

Mayor Wolcott - I am not sure of what projects you are speaking of other than what I have seen in the media. We don't typically negotiate projects from the dais. At the end aren't we all here to work together in bringing forward projects.

Scott Phillips discussed bullet points on the powerpoint including land uses, open spaces, common improvements, primary streets and utilities, major infrastructure, properties to be conveyed for public use. Highlighted a map of the Town Center Land Use Concept, Master Plan. Public input is a great idea, would love to start this tonight. Presented a master plan that was created in 2002, and a site plan with urban development. Another site plan with developers along Bell Road, Starbucks, Tokyo Joe's, Raisin Canes, etc., On the south side a multi-family development.

Size Comparison - Let's figure what the Surprise Walkable development looks like. 2 acres, the size of Kierland Commons, we are talking about a small section of the area. If we could have 30,000 people working, 15,000 people living, 100,000 people enjoying, that will be a home run. Guiding Principles - Walkability, living streets, total connectivity, proximity, adaptability, reinvestment, continuously assessing new uses long term. Creating linkages between projects.

Council Member Hall- You represent the managing project. I am here in support of the managing partner.

Regular City Council Work Session Minutes – April 17, 2018 – Page 3

Council Member Hall - Real expensive lawsuit, the settlement was accomplished by staff and landowner, we came to an agreement and part of how we got the 20 acres for Ottawa. The meeting that was held was with the Mayor and 2 Councilmembers and 3 Planning & Zoning Commissioners and City Staff, this didn't include the whole Council. What is all the concertation about?

Mr. Phillips - That's a good question, we have been working on this since 1995, spring training facility, very involved in Surprise Farms and Arizona Traditions, plus schools, long term community partner in Surprise. Long term partnerships can cause trepidation. I don't know what the root cause is, but it has hurt the reputation of the City, but we need to move forward. Mattamy Homes was in the works for many months, then turned down by the City, that was a challenge. These sorts of things cause division, but not that we can't overcome this. Hall- Looks like the staff has been working hard on this, consultants, drainage study, etc. Why are we not getting more projects out of the ground?

Mr. Phillips - Many reasons including economy, projects backing out, etc., Until we can work together as a group, it's going to be a challenge.

Council Member Hall - Rebate statute, during the development process, there will be other studies done to justify a rebate.

Mr. Phillips - Each project has to stand on its own, we have to come back with any new project, this is the start of that, not the finish.

Council Member Hall - Tax revenue question.

Mr. Phillips - Not strict build out to 2030, estimated square footage for a build out.

Council Member Winters - Thank you for your presentation Scott, we are stuck in a quagmire, we can't even agree on projects. Is it possible for all of the players to get together in executive type meeting to discuss what is acceptable?

Mr. Phillips - We are fans of holding meetings in public. There is a need for collaboration and a need to work closely with the City for permitting and development.

Vice Mayor Remley - You are here on behalf of the general partner, correct? He asked that Rick West come forward. All of us here has been beating around the bush for years. Would you agree to partner with the other developments and move forward?

Mr. West said yes we have always been willing to work together.

Regular City Council Work Session Minutes – April 17, 2018 – Page 4

Mayor Wolcott - I appreciate that all 3 partners are in the room today and would like to see it happen more often. The last time we were all in the room was 2012. At the meeting on April 5th I shared a document, invited Mr. West to sit down with me and the other partners and City staff. It was a great discussion, so much positive came out of the discussion. Both sides became frustrated. It is 2018, at the State of the City, the City has walked the walk. We have spent over a quarter billion dollars, and the price tag is going up. As you mentioned, the work that was done on this draft of a master plan was done by the City, our staff did the detail work, our City staff spent their hours that put the drawings together. We hired a consultant to find out what the build-out would be when completed. I reached out for almost a year asking for meetings, only 2 members showed up, I don't know what this is. I don't appreciate for you to stand here; you don't know what it is. I don't appreciate reading in the paper that the Council rejecting Mattamy and that the Council is unpredictable at best. That is inflammatory language, it does not benefit the collaborative process. There is also information that was fed to the reporter that was incorrect.

Mr. Phillips - I am not going to lie, there are challenges here, and have been for a long time. Mayor, we have talked about this in your office.

Mayor Wolcott - I cannot direct the members of SCDC, this is not our plan, this is your plan. Our taxpayers have invested a quarter billion dollars, not including staff time working on all of these projects. We want to work together, but all developers ask where is your Master Plan?

Mayor Wolcott - asked the other 2 partners, have you ever adopted a Master Plan?

LaRue - Based off of 2012 discussion, one off approvals based on what has come forward. Scott talked about a divided house, we don't see a divided house with the City, we are committed to make things happen. Having these direct meetings with the partners is going to move us forward. I do not approve of the language in the newspaper in the article that came out. This is inappropriate.

Mayor Wolcott - A divided house would not have landed Ottawa, economic development engine that is known around the world. We are doing more and more every day; this is not some hick town. Now we are focused on this piece, this Master Plan, we all agreed, had a full joint meeting, there was public testimony, opportunity to share our thoughts with everyone. The managing partner was not there and I realize because of a health issue. There is a lot of preliminary work that needs to get done. Again, when we are reviewing for the future, we need to work collaborative and respectfully. Getting more and more expensive every day. We want to work forward, but it is not this Council or staff's fault, we are all in this together. Tonight it is time to stop talking past each other, work together and move on.

Council Member Duffy - I am not blaming anybody, but my question is can we do this and move forward. You can feel the tension in the room, is it possible and how do we do it, we are not doing the residents any good. We have to let go of what has happened.

Regular City Council Work Session Minutes – April 17, 2018 – Page 5

Council Member Tande - Public/private partnerships, I really appreciated the meeting on April 5th, a new beginning. I want community engagement, but the residents are hungry for things, how much better will the Master plan be with public input. I am looking forward to having a sense of place, maybe 15 years to build out. Challenge everyone to get this done faster. Identify what a long term plan is, plan a denser master plan now. Thank you and good luck to new beginnings.

Council Member Hall - Scott can you please put the plan up? A master plan like that has no legal binding, correct? What is wrong with this plan? Scott - Not a lot wrong with it, fantastic frame work, a lot that works for Ottawa and moving forward with new projects. Master Plans are always subject to change.

Council Member Hall - At the end of the day, the market will drive this, and changes often. The market is going to tell us what we are going to invest in, it's their money. I want public input, but we have done all that. Let's take a look at what is there and how can we build within the frame work.

Mayor Wolcott - A lot has been said, this Council stands ready to work with you for the future of our City. The City Center deserves its own brand; you have an opportunity of a lifetime here. I sent a piece of Apple News, the development community is hungry for parcels of land like this. They want to get their money into something and want to make money, need to capitalize. We need to make certain we have a master plan.

Public Comments:

Richard Ozga - (Handout) moved in to Surprise 2010. Discussed the growth in Scottsdale, Kierland Commons, etc. The map shown was misleading. A lot of healthcare facilities, do you realize there is over 100 facilities here?

Ken Wright - I am aware of the City's position on this, I used the words from another guy.... read a statement for the record. It is inevitable that this will happen. The two key issues brought up tonight were collaboration and still meet the guiding principles. The subject is out there, no acrimony, it's what is best for the City and how it could be integrated for the current property owners.

Ed Hanzel - Grew up in Chicago, it has perfectly square locks, other than the water front. I first went out to CA., in 1955, and I saw there were curved streets, so pretty, everything was nice and curved. I am looking at the plan here, will be able to see a mile from Bullard Avenue to Litchfield Road, I want to see landscaping and curved streets. Businesses on the ground floor, living spaces up above, you can have a hotel and not make it look like a hotel.

Regular City Council Work Session Minutes – April 17, 2018 – Page 6

Donna Bronski - Two points to add to the comments, remind everyone when we are talking about making a plan for this property, it doesn't show all of the hundreds of roof tops that surround this property that will provide for the property. It's not just this property that the customers will come from, from all over. 2) there has been a lot of discussion of what is a master plan? What we need is a more specific master plan, if you look at developments that are being marketed all over the valley and world, but they give an idea of the character of what we want for the property. I think this is what is missing. Not set in stone or legally binding, but give us more vision of what this area could be like. We need to focus more on some of these open spaces, this could be done up front, could inspire and encourage uses to come around them.

Mayor Wolcott - Continue to work together set up meetings for the future. It was a consensus that a master plan was needed. When new design a City we should be thinking like architects, need to think like our residents. Excited about the future and working together and guidance from SCDC as a whole, I look forward to this and thank you for attending.

Council Member Winters made the motion to recess the Regular City Council Work Session at 5:46 PM. Council Member Hayden seconded the motion. Seven yes votes, motion carried.

Mayor Wolcott reconvened the Regular City Council Work Session at 7:47 PM.

2. Discussion and presentation regarding the City Manager's FY2019 Recommended Budget – NO ACTION

Finance Director, Lindsey Duncan and Assistant Finance Director, Holly Osborn gave a detailed presentation regarding the City Manager's FY2019 Recommended budget.

Vice Mayor Remley - 387 million dollars, the residents probably don't realize that's how much it takes to run the City. When we talk about our property taxes, it's a very small amount.

Vice Mayor Remley - Each year we are coming close to the estimates. Doing a great job.

Vice Mayor Remley - First question - How much of that increase is due to the funding related to the bond issue, and what are we doing with it?

Vice Mayor Remley - 2nd question - Are sales tax has been growing fast, the economy is doing good. We are forecasting a conservative number, how conservative?

Vice Mayor Remley - Third question - Tax laws and State shared income tax.

Vice Mayor Remley - How much are we going to be spending on our bond money this year?

Regular City Council Work Session Minutes – April 17, 2018 – Page 7

8.4 million.

Vice Mayor Remley - Our general fund balance is declining; how does that effect our rating with our bond rating company? Is the City protected if our City takes a burp?

Council Member Hall - I have reviewed all of the department budgets, it seems like CRS needs more operating resources and capital resources. We need to get to a point where we can shine the apple. Wingenroth - We have started a discussion to look into this, bring back to a meeting. We do have some potential resources we haven't tapped.

Mayor - Great overview, everyone is having a chance to break down the details.

Adjournment

Council Member Tande made the motion to adjourn the Regular City Council Work Session of April 17, 2018 at 8:32 PM. Council Member Hall seconded the motion. Seven yes votes, motion carried.

Sharon R. Wolcott, Mayor

ATTEST:

Sherry Ann Aguilar, City Clerk

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Regular City Council Meeting of **Tuesday, April 17, 2018.**

Sherry Ann Aguilar, City Clerk



CITY OF SURPRISE
Regular City Council Meeting

May 1, 2018 @ 6:00:00 PM

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Council Meeting Date:	May 1, 2018	Contact Person:	Eric Fitzer - Community Development
Submitting Department:	CD	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action pertaining to approval of the purchase of approximately 0.59 acres of unimproved real property within the Original Townsite commonly known as 16007 North Nash Street, Surprise, Arizona for \$85,000.00; Resolution # 2018-53.

Motion:

I move to approve Resolution #2018-53.

Background:

The City Council has identified the Surprise Heritage District as an important area to the City's heritage and as such a place for strategic city investments. The City owns the majority of property south of the site and thus has identified the "Simmons" property as a property to acquire as an investment for City services in the future. The property is approximately 0.59 acres in size and is unimproved. City staff has conducted, through consultants, an Environmental Phase 1 and an Appraisal. The Environmental phase 1 came back favorable, and thus no further environmental investigation of the subject property is required at this time. The Appraisal of the fair market value is \$65,000.00. City staff believe the purchase price of \$85,000.00 is justified for two reasons: (1) the property is important to the assemblage of properties in the area for future City facilities; and (2) acquiring the property by exercise of the City's power of eminent domain would cost more than \$20,000.00 for payment of attorneys' fees and costs of litigation, including, but not limited to, engaging a board certified appraiser to prepare an eminent domain appraisal and to serve as an expert witness.

Objective Analysis:

Purchase of the property will allow for the City to move forward with future planning of the City services in the Original Townsite. The environmental phase 1 was favorable.

Potential negative impacts could be that the City would no longer collect property taxes. Long term operations and maintenance of the property would be at the City's expense.

Policy Compliant:

The purchase of the property is compliant with the Council priority of reinvigorating and redeveloping the Original Town Site of the City of Surprise.

Financial Impact:

To acquire the property will cost the City \$85,000 with potential closing costs. There will also be ongoing costs associated with operations and maintenance of the property for the foreseeable future.

Budget Impact:

The funding source for this purchase is General Capital Projects Fund, Community Development #P42010 OTS Land Acquisition. Current Balance is \$472,200. The purchase of the Simmons Property at \$85,000 would leave a balance of \$387,200.

FTE Impact:

No new FTEs will be required as a part of purchasing the property.

ATTACHMENTS:

Click to download

- ☐ [Simmons Property close up map](#)
 - ☐ [Resolution 2018-53 Simmons Purchase](#)
-

APN# 501-79-033B

Puhkarit Education Fund LLC/Simmons R/ETAL

0.59 AC

501-79-033D

501-79-033C

501-79-033B

501-79-033A

501-79-0335

501-79-0332

501-79-0337

501-79-0337

501-79-071

501-79-173

501-79-072

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RESOLUTION # 2018-53

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE, ARIZONA, AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY ATTORNEY AND CITY STAFF TO TAKE ANY AND ALL ACTION NECESSARY; TO SIGN ANY AND ALL DOCUMENTS; TO EXECUTE A PURCHASE AGREEMENT AND JOINT ESCROW INSTRUCTIONS AND OTHER NECESSARY AGREEMENTS, INSTRUMENTS AND DOCUMENTS FOR THE PURCHASE OF .59 ACRES OF LAND, LOCATED AT 16007 NORTH NASH STREET FROM DAVID SIMMONS FOR PUHKARIT EDUCATION FUND LLC.

WHEREAS, pursuant to ARS § 9-241(A), a municipal corporation may purchase, receive, hold, lease and convey property, real and personal, as may be necessary or proper to carry out the purposes of the corporation, within or without its limits;

WHEREAS, David Simmons owns .59 acres of land located at 16007 North Nash Street, Surprise, Arizona, identified as Maricopa County Assessor Parcel No. 501-79-033B;

WHEREAS, the City of Surprise has identified the property as a strategic investment for a public purpose within the City's Original Townsite;

WHEREAS, the City of Surprise procured a Phase 1 Environmental Site Assessment prepared by Western Technologies, Inc. which when concluded found no evidence of adverse environmental impacts on the Property, and further site due diligence concluded that no further environmental investigation of the Property is required at this time;

WHEREAS, the City of Surprise commissioned an appraisal which was conducted by Appraisal Technology Inc., and which determined the property's current market value to be \$65,000; and

WHEREAS, based on the appraised value of the property and extensive negotiations between the parties, the City of Surprise has offered, and David Simmons for Puhkarit Education Fund LLC has accepted a sale price of \$85,000.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Surprise, Arizona, as follows.

Section 1. The City is hereby authorized to enter into a purchase agreement with David Simmons for Puhkarit Education Fund LLC for the purchase of .59 acres of land located in the City's Original Townsite for the agreed upon purchase price.

Section 2. The City Manager, or his designee, is hereby authorized to execute and submit all documents and other necessary or desirable instruments in connection with said agreement.

APPROVED AND ADOPTED this ____ day of _____, 2018.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Robert Wingo, City Attorney



CITY OF SURPRISE
Regular City Council Meeting

May 1, 2018 @ 6:00:00 PM

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Council Meeting Date:	May 1, 2018	Contact Person:	Lindsey Duncan, Finance Director and Holly Osborn, Assistant Finance Director
Submitting Department:	Finance Dept	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action adopting the tentative expenditure limitation budget for FY2019 in the amount of \$327,044,300 and authorizing publication of said tentative budget; Resolution # 2018-66.

Motion:

I move to approve Resolution # 2018-66.

Background:

The adoption of the tentative budget is the first in a series of three actions by the Mayor and Council that will establish the FY2019 budget and property tax levy amount. The tentative budget sets the maximum expenditure limit for FY2019. After it is adopted, the total expenditures cannot be modified to a higher amount, but can be reduced. The budget forms that serve as exhibit A to the resolution will be published twice prior to a public hearing and adoption of the final budget that is scheduled to occur on June 5th. The final step of adopting the property tax levy will follow on June 19th.

Objective Analysis:

This is the first step in the process of adopting and finalizing the FY2019 budget.

Policy Compliant:

This resolution is compliant with City and Council policy.

Financial Impact:

Not applicable; however, items discussed may have an impact on future operations.

Budget Impact:

This action will set the maximum expenditure limit for FY2019. Revision can be made to decrease, but not increase the total expenditure amount for the final budget

FTE Impact:

Adoption of the tentative budget will increase the number of FTEs in the FY2019 budget.

ATTACHMENTS:

Click to download

☐ [Resolution 2018-66](#)

RESOLUTION 2018-66

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE, ARIZONA SETTING FORTH THE TENTATIVE BUDGET IN CONFORMANCE WITH THE EXPENDITURE LIMITATION FOR THE CITY OF SURPRISE FOR FISCAL YEAR 2019.

WHEREAS, pursuant to the provisions of the laws of the State of Arizona, the Mayor and Council of the City of Surprise is required to adopt a budget; and

WHEREAS, the City Manager has prepared and filed with the City Council the City Manager's tentative budget and estimates of expenses for the fiscal year beginning July 1, 2018, and ending June 30, 2019.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Surprise, Arizona, as follows:

Section 1. That the statements and schedules attached hereto as Exhibit A and incorporated herein by reference are hereby adopted as the City's official tentative budget and estimates of expenses for the fiscal year beginning July 1, 2018, and ending June 30, 2019, in conformance with the expenditure limitation.

Section 2. That upon approval of the City Council a summary of such official tentative budget and estimates of expenses shall be published in the official City newspaper once a week for two consecutive weeks.

Section 3. That a public hearing meeting shall be held beginning at or after 6:00 p.m. on June 5, 2018, at the Surprise City Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, at which time any taxpayer may appear and be heard in favor of or against any proposed expenditure or tax levy.

APPROVED AND ADOPTED this _____ day of _____, 2018.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Robert Wingo, City Attorney

EXHIBIT "A"

Fiscal Year 2019 Budget Statements and Schedules

CITY OF SURPRISE
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Fiscal Year 2019

Resolution for the Adoption of the Budget

Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses

Schedule B—Tax Levy and Tax Rate Information

Schedule C—Revenues Other Than Property Taxes

Schedule D—Other Financing Sources/<Uses> and Interfund Transfers

Schedule E—Expenditures/Expenses by Fund

Schedule F—Expenditures/Expenses by Department (as applicable)

Schedule G—Full-Time Employees and Personnel Compensation

CITY OF SURPRISE
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2019

Fiscal Year		S c h	FUNDS							
			General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds
2018	Adopted/Adjusted Budgeted Expenditure/Expenses*	E	107,793,400	30,030,400	3,438,300	50,802,100	0	65,534,900	18,175,400	275,774,500
2018	Actual Expenditures/Expenses**	E	103,991,600	16,373,900	3,439,400	14,593,200	0	35,981,000	15,205,400	189,584,500
2019	Fund Balance/Net Position at July 1***		40,063,100	2,236,100	0	66,728,600	0	50,244,800	7,387,000	166,659,600
2019	Primary Property Tax Levy	B	7,879,900	0	0	0		0	0	7,879,900
2019	Secondary Property Tax Levy	B	0	0	4,359,900	0		0	0	4,359,900
2019	Estimated Revenues Other than Property Taxes	C	102,625,300	38,785,900	0	9,168,400	0	49,954,700	15,293,000	215,827,300
2019	Other Financing Sources	D	0	0	0	0	0	0	0	0
2019	Other Financing (Uses)	D	0	0	0	0	0	0	0	0
2019	Interfund Transfers In	D	6,697,800	2,893,700	3,440,800	19,712,100	0	26,709,400	0	59,453,800
2019	Interfund Transfers (Out)	D	(21,823,300)	(3,072,800)	0	(1,915,500)	0	(32,642,200)	0	(59,453,800)
2019	Reduction for Amounts Not Available:									
LESS:	Amounts for Future Debt Retirement:									
2019	Total Financial Resources Available		135,442,800	40,842,900	7,800,700	93,693,600	0	94,266,700	22,680,000	394,726,700
2019	Budgeted Expenditures/Expenses	E	111,738,100	41,435,900	7,800,700	66,738,700	0	81,064,300	18,266,600	327,044,300

EXPENDITURE LIMITATION COMPARISON

1. Budgeted expenditure/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC expenditure limitation

	2018	2019
1. Budgeted expenditure/expenses	\$ 275,774,500	\$ 327,044,300
2. Add/subtract: estimated net reconciling items	(2,599,700)	(2,732,600)
3. Budgeted expenditures/expenses adjusted for reconciling items	272,256,100	323,375,300
4. Less: estimated exclusions	48,510,600	53,768,500
5. Amount subject to the expenditure limitation	\$ 223,745,500	\$ 269,606,800
6. EEC expenditure limitation	\$ 1,014,546,578	\$ 1,048,246,472

☐ The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

CITY/TOWN OF SURPRISE
Tax Levy and Tax Rate Information
Fiscal Year 2019

	<u>2018</u>	<u>2019</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>9,547,026</u>	\$ <u>9,918,764</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>7,431,400</u>	\$ <u>7,879,900</u>
B. Secondary property taxes		<u>4,359,900</u>
C. Total property tax levy amounts	\$ <u>7,431,400</u>	\$ <u>12,239,800</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u>7,431,400</u>	
(2) Prior years' levies		
(3) Total primary property taxes	\$ <u>7,431,400</u>	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	\$ _____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ <u>7,431,400</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>0.7591</u>	<u>0.7591</u>
(2) Secondary property tax rate	<u> </u>	<u>0.4200</u>
(3) Total city/town tax rate	<u>0.7591</u>	<u>1.1791</u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>104</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

CITY OF SURPRISE
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUE 2018	ACTUAL REVENUES 2018*	ESTIMATED REVENUES 2019
GENERAL FUND			
Local Sales Tax			
Local Sales Tax Revenue	\$ 41,325,400	\$ 43,650,700	\$ 45,163,500
Bed Tax Revenue	157,300	166,500	169,800
Construction Sales Tax Revenue	1,250,000	1,250,000	1,250,000
	\$ 42,732,700	\$ 45,067,200	\$ 46,583,300
Intergovernmental			
State Fire Ins Premium Tax Rev	\$ 338,600	\$ 334,400	\$ 338,600
Auto Lieu Tax (VLT)-County	5,444,900	5,571,700	5,827,000
State Shared Sales Tax Rev	12,134,900	12,966,100	13,560,100
State Shared Income Tax Rev	16,024,500	16,431,500	16,287,500
Non-Grant Intergovtl Rev-Local	175,000	175,000	160,000
Non-Grant Intergovtl Rev-County	95,500	109,800	95,500
	\$ 34,213,400	\$ 35,588,500	\$ 36,268,700
Charges for Services/Other			
City Clerk	\$ 72,000	\$ 150,000	\$ 210,000
General Operations	312,600	872,600	648,600
Charges for Services/Other	0	0	2,379,900
Police	99,300	130,000	99,300
City Court	1,064,100	1,200,100	1,214,800
Economic Development	210,100	132,800	150,000
Community Development	2,407,000	5,123,900	5,660,100
Human Svcs and Comm Vitality	32,500	39,000	64,500
Community and Recreation Svcs	4,210,200	4,332,300	2,031,700
Finance	67,800	84,200	84,200
Fire - Medical	437,400	206,200	91,400
Public Works	886,000	1,763,900	1,853,300
	\$ 9,799,000	\$ 14,035,000	\$ 14,487,800
Franchise Fees			
APS Franchise Revenue	\$ 2,611,700	\$ 2,671,300	\$ 2,763,900
Cable TV Franchise Revenue	1,655,200	1,208,800	1,220,100
Southwest Gas Franchise Rev	308,600	298,000	308,400
Water Franchise Revenue	564,200	551,100	561,100
Southwest Gas Capital Revenue	0	293,700	0
Business License Revenue	377,700	380,000	368,000
Sanitation Haulers License Rev	40,800	64,000	64,000
	\$ 5,558,200	\$ 5,466,900	\$ 5,285,500
General Fund Total	\$ 92,303,300	\$ 100,157,600	\$ 102,625,300

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF SURPRISE
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUE 2018	ACTUAL REVENUES 2018*	ESTIMATED REVENUES 2019
SPECIAL REVENUE FUND			
Animal Seizure Bond Forfeiture			
Charges for Services/Other	\$ 1,000	\$ 1,000	\$ 1,000
	\$ 1,000	\$ 1,000	\$ 1,000
Donations			
Charges for Services/Other	\$ 538,900	\$ 563,300	\$ 541,200
	\$ 538,900	\$ 563,300	\$ 541,200
Grants			
Federal Grant Revenue	\$ 1,891,900	\$ 965,800	\$ 2,191,800
State Grant Revenue	0	2,800	0
Area Agency on Aging-Federal	50,000	50,000	50,000
DEA-DAG Revenue-Federal	10,100	11,300	36,200
Charges for Services/Other	13,000,000	68,200	20,288,900
	\$ 14,952,000	\$ 1,098,100	\$ 22,566,900
HALO			
Non-Grant Intergovtl Rev-Local	\$ 145,100	\$ 0	\$ 0
Charges for Services/Other	7,000	0	0
	\$ 152,100	\$ 0	\$ 0
LTAF II/ALF			
State Shared Lottery Tax Rev	\$ 350,000	\$ 357,000	\$ 357,000
	\$ 350,000	\$ 357,000	\$ 357,000
Municipal Court Enhancement			
Charges for Services/Other	\$ 90,000	\$ 75,000	\$ 86,500
	\$ 90,000	\$ 75,000	\$ 86,500
Municipal Court FARE			
Non-Grant Intergovtl Rev-State	\$ 4,000	\$ 3,000	\$ 3,500
	\$ 4,000	\$ 3,000	\$ 3,500
Municipal Court JCEF			
Charges for Services/Other	\$ 22,000	\$ 17,000	\$ 18,500
	\$ 22,000	\$ 17,000	\$ 18,500
Municipal Court MFTG			
Non-Grant Intergovtl Rev-State	\$ 11,000	\$ 6,300	\$ 6,500
	\$ 11,000	\$ 6,300	\$ 6,500
Neighborhood Revitalization			
Federal Grant Revenue	\$ 1,465,200	\$ 539,400	\$ 726,100
Grant Revenue-Program Income	1,120,700	958,900	1,329,500
	\$ 2,585,900	\$ 1,498,300	\$ 2,055,600

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF SURPRISE
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUE 2018	ACTUAL REVENUES 2018*	ESTIMATED REVENUES 2019
Net Premium Seating			
Charges for Services/Other	\$ 30,000	\$ 30,000	\$ 30,000
	\$ 30,000	\$ 30,000	\$ 30,000
Program 1033 Auction Proceeds			
Charges for Services/Other	\$ 1,000	\$ 1,000	\$ 1,000
	\$ 1,000	\$ 1,000	\$ 1,000
SB1398 Fines			
Charges for Services/Other	\$ 15,900	\$ 15,900	\$ 15,900
	\$ 15,900	\$ 15,900	\$ 15,900
SPD RICO			
Charges for Services/Other	\$ 245,000	\$ 245,000	\$ 245,000
	\$ 245,000	\$ 245,000	\$ 245,000
SPD Towing			
Charges for Services/Other	\$ 105,000	\$ 105,000	\$ 105,000
	\$ 105,000	\$ 105,000	\$ 105,000
Spring Trng Ticket Surcharge			
Charges for Services/Other	\$ 689,000	\$ 689,000	\$ 689,000
	\$ 689,000	\$ 689,000	\$ 689,000
Stadium Improvements			
Charges for Services/Other	\$ 137,100	\$ 137,100	\$ 137,100
	\$ 137,100	\$ 137,100	\$ 137,100
SW Gas Capital Expenditures			
Charges for Services/Other	\$ 0	\$ 3,400	\$ 0
	\$ 0	\$ 3,400	\$ 0
Tourism			
Local Sales Tax	\$ 553,700	\$ 586,100	\$ 597,700
	\$ 553,700	\$ 586,100	\$ 597,700
Unclaimed Property Disposal			
Charges for Services/Other	\$ 1,000	\$ 1,000	\$ 1,000
	\$ 1,000	\$ 1,000	\$ 1,000
Wildland Fire			
Non-Grant Intergovtl Rev-State	\$ 157,600	\$ 275,000	\$ 157,600
	\$ 157,600	\$ 275,000	\$ 157,600
Arizona Office of Tourism			
Non-Grant Intergovtl Rev-State	\$ 100,000	\$ 100,000	\$ 100,000
	\$ 100,000	\$ 100,000	\$ 100,000

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF SURPRISE
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUE 2018	ACTUAL REVENUES 2018*	ESTIMATED REVENUES 2019
Highway User Revenue			
Highway User Tax Revenue-State	\$ 8,347,700	\$ 8,494,800	\$ 8,335,500
Charges for Services/Other	9,000	9,000	2,500
	<u>\$ 8,356,700</u>	<u>\$ 8,503,800</u>	<u>\$ 8,338,000</u>
SLIDs			
Charges for Services/Other	\$ 19,300	\$ 113,500	\$ 0
Special Assessment District Property Tax	2,549,900	2,549,200	2,731,900
	<u>\$ 2,569,200</u>	<u>\$ 2,662,700</u>	<u>\$ 2,731,900</u>
Special Revenue Fund Total	<u>\$ 31,668,100</u>	<u>\$ 16,974,000</u>	<u>\$ 38,785,900</u>
CAPITAL PROJECTS FUND			
Transportation Improvement			
Local Sales Tax	\$ 2,037,800	\$ 3,094,500	\$ 2,648,300
	<u>\$ 2,037,800</u>	<u>\$ 3,094,500</u>	<u>\$ 2,648,300</u>
163rd Ave Dev 2014 Law			
Charges for Services/Other	\$ 48,500	\$ 0	\$ 0
	<u>\$ 48,500</u>	<u>\$ 0</u>	<u>\$ 0</u>
Fire & EMS Dev Fee			
Charges for Services/Other	\$ 1,482,600	\$ 1,990,100	\$ 2,028,100
	<u>\$ 1,482,600</u>	<u>\$ 1,990,100</u>	<u>\$ 2,028,100</u>
General Govt Dev Fee			
Charges for Services/Other	\$ 659,400	\$ 1,079,400	\$ 437,700
	<u>\$ 659,400</u>	<u>\$ 1,079,400</u>	<u>\$ 437,700</u>
Park & Rec Dev Fee			
Charges for Services/Other	\$ 320,700	\$ 838,000	\$ 900,000
	<u>\$ 320,700</u>	<u>\$ 838,000</u>	<u>\$ 900,000</u>
Police Dev Fee			
Charges for Services/Other	\$ 322,000	\$ 483,600	\$ 500,000
	<u>\$ 322,000</u>	<u>\$ 483,600</u>	<u>\$ 500,000</u>
Public Works Dev Fee			
Charges for Services/Other	\$ 0	\$ 0	\$ 12,700
	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 12,700</u>
Rds Reg. Sig. SPA 2 4 and 6			
Charges for Services/Other	\$ 0	\$ 14,000	\$ 0
	<u>\$ 0</u>	<u>\$ 14,000</u>	<u>\$ 0</u>
Rds Regional Sig. SPA 3 and 5			
Charges for Services/Other	\$ 0	\$ 100	\$ 100
	<u>\$ 0</u>	<u>\$ 100</u>	<u>\$ 100</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF SURPRISE
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUE 2018	ACTUAL REVENUES 2018*	ESTIMATED REVENUES 2019
General Capital Projects Fund			
Local Sales Tax	\$ 1,738,800	\$ 3,288,500	\$ 2,634,200
Charges for Services/Other	0	0	7,300
	<u>\$ 1,738,800</u>	<u>\$ 3,288,500</u>	<u>\$ 2,641,500</u>
Stadium Gov Construction 2015			
Charges for Services/Other	\$ 0	\$ 300	\$ 0
	<u>\$ 0</u>	<u>\$ 300</u>	<u>\$ 0</u>
Capital Projects Fund Total	<u>\$ 6,609,800</u>	<u>\$ 10,788,500</u>	<u>\$ 9,168,400</u>
ENTERPRISE FUNDS			
Ground Ambulance Service			
Charges for Services/Other	\$ 2,331,200	\$ 2,775,000	\$ 3,330,000
	<u>\$ 2,331,200</u>	<u>\$ 2,775,000</u>	<u>\$ 3,330,000</u>
Water Operations			
Charges for Services/Other	\$ 14,602,900	\$ 14,970,100	\$ 16,160,400
	<u>\$ 14,602,900</u>	<u>\$ 14,970,100</u>	<u>\$ 16,160,400</u>
Water System Dev Impact Fees			
Charges for Services/Other	\$ 260,700	\$ 533,500	\$ 603,500
	<u>\$ 260,700</u>	<u>\$ 533,500</u>	<u>\$ 603,500</u>
Water Resource Dev Impact Fees			
Charges for Services/Other	\$ 253,200	\$ 188,200	\$ 197,500
	<u>\$ 253,200</u>	<u>\$ 188,200</u>	<u>\$ 197,500</u>
Sewer Operations			
Charges for Services/Other	\$ 17,193,700	\$ 17,511,200	\$ 18,175,200
	<u>\$ 17,193,700</u>	<u>\$ 17,511,200</u>	<u>\$ 18,175,200</u>
Sewer System Dev Impact Fees			
Charges for Services/Other	\$ 1,237,200	\$ 1,619,500	\$ 1,536,500
	<u>\$ 1,237,200</u>	<u>\$ 1,619,500</u>	<u>\$ 1,536,500</u>
Solid Waste Operations			
Charges for Services/Other	\$ 7,632,300	\$ 7,672,900	\$ 7,925,000
	<u>\$ 7,632,300</u>	<u>\$ 7,672,900</u>	<u>\$ 7,925,000</u>
Stormwater Operations			
Charges for Services/Other	\$ 1,974,000	\$ 1,985,000	\$ 2,026,600
	<u>\$ 1,974,000</u>	<u>\$ 1,985,000</u>	<u>\$ 2,026,600</u>
Enterprise Funds Total	<u>\$ 45,485,200</u>	<u>\$ 47,255,400</u>	<u>\$ 49,954,700</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF SURPRISE
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUE 2018	ACTUAL REVENUES 2018*	ESTIMATED REVENUES 2019
INTERNAL SERVICE FUND			
Risk Management - Int Svc Fd			
Charges for Services/Other	\$ 2,135,900	\$ 2,134,900	\$ 2,155,000
	\$ 2,135,900	\$ 2,134,900	\$ 2,155,000
Employee Healthcare - Int Svc			
Charges for Services/Other	\$ 12,822,300	\$ 11,938,600	\$ 12,163,900
	\$ 12,822,300	\$ 11,938,600	\$ 12,163,900
Workers' Compensation			
Charges for Services/Other	\$ 818,500	\$ 984,600	\$ 974,100
	\$ 818,500	\$ 984,600	\$ 974,100
Internal Service Fund Total	\$ 15,776,700	\$ 15,058,100	\$ 15,293,000
TOTAL ALL FUNDS	\$ 191,843,100	\$ 190,233,600	\$ 215,827,300

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF SURPRISE
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2019

FUND	OTHER FINANCING 2019		INTERFUND TRANSFERS 2019	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
General Fund (Other Transfers)	\$	\$	\$	\$ (19,837,900)
General Fund (Debt)				(1,985,400)
General Fund (Franchise Fee In Lieu)			647,200	
General Fund (Cost Allocation)			5,481,600	
General Fund (PILOT)			569,000	
Total General Fund	\$	\$	\$ 6,697,800	\$ (21,823,300)
SPECIAL REVENUE FUND				
Net Premium Seating (Other Transfers)	\$	\$	\$ 125,800	\$
Highway User Revenue Capital (Other Transfers)			2,624,500	
Highway User Revenue (Other Transfers)				(2,624,500)
Municipal Art Fund (Other Transfers)			143,400	
Tourism (Debt)				(448,300)
Total Special Revenue Fund	\$	\$	\$ 2,893,700	\$ (3,072,800)
DEBT SERVICE FUND				
Stadium Gov Debt Service 2015 (Debt)	\$	\$	\$ 1,586,700	\$
Refunded Gov Debt Service 2015 (Debt)			1,854,100	
Total Debt Service Fund	\$	\$	\$ 3,440,800	\$
CAPITAL PROJECTS FUND				
Vehicle Replacement (Other Transfers)	\$	\$	\$ 5,856,000	\$
General Capital Projects Fund (Other Transfers)			13,856,100	(66,700)
General Govt Dev Fee (Debt)				(367,200)
Fire & EMS Dev Fee (Debt)				(66,900)
Park & Rec Dev Fee (Debt)				(437,600)
Police Dev Fee (Debt)				(135,400)
Fire & EMS Dev Fee (Other Transfers)				(771,200)
General Govt Dev Fee (Other Transfers)				(70,500)
Total Capital Projects Fund	\$	\$	\$ 19,712,100	\$ (1,915,500)

CITY OF SURPRISE
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2019

FUND	OTHER FINANCING 2019		INTERFUND TRANSFERS 2019	
	SOURCES	<USES>	IN	<OUT>
ENTERPRISE FUNDS				
Sewer Operations (Franchise Fee In Lieu)	\$	\$	\$	\$ (325,700)
Sewer Operations (Cost Allocation)				(1,647,200)
Sewer Operations (PILOT)				(382,400)
Water Operations (Franchise Fee In Lieu)				(294,500)
Water Operations (Cost Allocation)				(1,522,100)
Water Operations (PILOT)				(174,700)
Solid Waste Operations (Franchise Fee In Lieu)				(27,000)
Solid Waste Operations (Cost Allocation)				(1,763,400)
Solid Waste Operations (PILOT)				(11,000)
Ground Ambulance Service (PILOT)				(900)
Stormwater Operations (Cost Allocation)				(167,200)
Ground Ambulance Service (Cost Allocation)				(381,700)
Ground Ambulance Capital Fund (Other Transfers)			127,800	
Ground Ambulance Service (Other Transfers)				(127,800)
Water Utility Capital (Other Transfers)			6,793,100	(28,900)
Water Resource Dev Impact Fees (Other Transfers)			406,700	
Water Operations (Other Transfers)				(7,199,800)
Sewer System Dev Impact Fees (Other Transfers)			1,777,800	
Sewer Utility Capital (Other Transfers)			7,888,000	(34,500)
Sewer Operations (Other Transfers)			841,700	(9,665,800)
MPC-Sewer Debt Service 2007 (Debt)			3,634,200	
Refund Sewer Debt Service 2015 (Debt)			813,200	
Solid Waste Capital (Other Transfers)			3,607,600	(13,300)
Solid Waste Operations (Other Transfers)				(3,607,600)
Stormwater Capital (Other Transfers)			819,300	
Stormwater Operations (Other Transfers)				(819,300)
Sewer System Dev Impact Fees (Debt)				(4,447,400)
Total Enterprise Funds	\$	\$	\$ 26,709,400	\$ (32,642,200)
TOTAL ALL FUNDS	\$	\$	\$ 59,453,800	\$ (59,453,800)

CITY OF SURPRISE
Expenditures/Expenses by Fund
Fiscal Year 2019

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES 2018*	BUDGETED EXPENDITURES/ EXPENSES 2019
GENERAL FUND				
General Fund				
Mayor and Council	\$ 463,900	\$ 35,700	\$ 509,300	\$ 540,300
City Manager Office	3,390,400	3,900	3,371,000	3,650,700
Legal	1,948,400	11,400	1,996,100	2,288,500
City Clerk	817,300		739,100	807,900
Finance	4,228,600		3,843,900	4,330,500
Human Resources	2,261,300		2,264,900	2,358,600
Information Technology	4,857,100		4,829,000	5,227,700
General Operations	5,231,300	78,300	2,979,500	5,845,000
Police	27,623,500	1,490,600	27,754,600	28,478,400
Fire - Medical	20,132,900	1,650,700	21,670,600	20,827,700
City Court	2,313,900		2,225,500	2,429,600
Economic Development	1,325,400	(11,000)	1,214,900	1,236,900
Community Development	4,415,700	82,400	4,409,700	4,760,200
Human Svcs and Comm Vitality	1,394,200	195,000	1,422,300	1,759,100
Community and Recreation Svcs	16,150,000	338,900	16,899,600	16,970,300
Public Works	7,339,800	76,800	6,984,200	8,188,700
Water Resource Management				
Contingency	32,400	(85,400)	877,400	2,038,000
General Fund Total	\$ 103,926,100	\$ 3,867,300	\$ 103,991,600	\$ 111,738,100
SPECIAL REVENUE FUND				
Animal Seizure Bond Forfeiture				
Police	\$ 1,000	\$	\$ 1,500	\$ 1,000
Donations				
City Manager Office	\$ 5,000	\$	\$ 5,000	\$ 5,000
Legal	500		500	500
Police	12,400		14,300	12,400
Fire - Medical	5,400		5,400	5,400
Economic Development	5,000		5,000	5,000
Human Svcs and Comm Vitality	48,200		18,800	48,200
Community and Recreation Svcs	506,500	54,000	535,600	491,900
Contingency	500,600			444,800
Grants				
Legal	\$ 20,300	\$ 328,000	\$ 21,200	\$ 327,100
Police	352,400	638,300	115,800	879,100
Fire - Medical	729,500	43,300	332,500	440,700
Community Development	712,300	(53,000)	450,100	286,600
Human Svcs and Comm Vitality	137,500	60,000	170,500	164,500
Public Works				207,700
Contingency	13,000,000	(5,475,800)		20,261,200

CITY OF SURPRISE
Expenditures/Expenses by Fund
Fiscal Year 2019

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES 2018*	BUDGETED EXPENDITURES/ EXPENSES 2019
HALO				
Fire - Medical	\$ 181,800	\$	\$	\$
Municipal Art Fund				
Contingency	\$ 6,700	\$	\$	\$ 143,400
LTAF II/ALF				
Public Works	\$ 350,000	\$	\$ 357,000	\$ 357,000
Municipal Court Enhancement				
City Court	\$ 85,000	\$	\$ 40,000	\$ 40,000
Contingency	11,700			82,900
Municipal Court FARE				
City Court	\$	\$	\$	\$ 25,800
Contingency	29,400			5,800
Municipal Court JCEF				
Contingency	\$ 22,000	\$	\$	\$ 41,000
Municipal Court MFTG				
City Court	\$	\$	\$	\$ 41,000
Contingency	53,500			11,000
Neighborhood Revitalization				
Human Svcs and Comm Vitality	\$ 2,585,900	\$ (13,300)	\$ 1,498,300	\$ 2,055,600
Net Premium Seating				
Community and Recreation Svcs	165,000		165,000	165,000
Contingency	53,600			41,600
Program 1033 Auction Proceeds				
Police	\$ 700	\$	\$ 400	\$ 700
Contingency	5,700			5,900
Proposition 400				
Public Works	\$ 47,600	\$	\$ 47,600	\$
Contingency				100
SB1398 Fines				
Police	\$ 15,900	\$	\$ 15,900	\$ 15,900
Contingency				5,700
SPD DEA				
Contingency	\$ 16,500	\$	\$	\$ 16,500
SPD RICO				
Police	\$ 510,800	\$	\$ 277,600	\$ 710,800
Contingency	544,600			76,000

CITY OF SURPRISE
Expenditures/Expenses by Fund
Fiscal Year 2019

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES 2018*	BUDGETED EXPENDITURES/ EXPENSES 2019
SPD Towing				
Police	\$ 110,900	\$	\$ 81,700	\$ 212,200
Contingency	302,800			189,200
Spring Trng Ticket Surcharge				
Community and Recreation Svcs	689,000		689,900	689,000
SW Gas Capital Expenditures				
Contingency	\$ 125,700	\$	\$	\$
Tourism				
Community and Recreation Svcs	\$ 2,200	\$ (2,200)	\$	\$
Contingency	458,800	1,000		622,400
Unclaimed Property Disposal				
Police	\$ 1,000	\$	\$ 2,400	\$ 1,000
Contingency				3,100
Wildland Fire				
Fire - Medical	\$ 155,000	\$	\$ 266,400	\$ 160,800
Contingency				37,500
Arizona Office of Tourism				
Community and Recreation Svcs	100,000		100,000	100,000
Highway User Revenue				
Public Works	\$ 6,293,100	\$	\$ 6,257,300	\$ 6,593,900
Contingency	42,000	23,500		46,900
Highway User Revenue Capital				
Public Works	\$ 2,919,200	\$ (95,800)	\$ 2,261,400	\$ 2,624,500
SLIDs				
General Operations	\$ 2,599,700	\$	\$ 2,636,800	\$ 2,732,600
Special Revenue Fund Total	\$ 34,522,400	\$ (4,492,000)	\$ 16,373,900	\$ 41,435,900
DEBT SERVICE FUND				
Refunded Gov Debt Service 2015				
General Operations	\$ 1,853,700	\$	\$ 1,854,200	\$ 1,854,100
Stadium Gov Debt Service 2015				
General Operations	\$ 1,584,600	\$	\$ 1,585,200	\$ 1,586,700
Election 2017 Debt Service				
General Operations	\$	\$	\$	\$ 4,283,700
Contingency				76,200
Debt Service Fund Total	\$ 3,438,300	\$	\$ 3,439,400	\$ 7,800,700

CITY OF SURPRISE
Expenditures/Expenses by Fund
Fiscal Year 2019

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES 2018*	BUDGETED EXPENDITURES/ EXPENSES 2019
CAPITAL PROJECTS FUND				
Transportation Improvement				
General Operations	\$ 90,500	\$	\$ 90,500	\$ 90,500
Public Works	4,159,400	(100)	3,603,500	3,731,400
Contingency		100		1,312,700
163rd Ave Dev 2014 Law				
Contingency	\$ 142,400	\$	\$	\$ 107,600
Fire & EMS Dev Fee				
General Operations	\$ 69,700	\$ (3,800)	\$ 90,800	\$ 99,000
Contingency	3,187,900	2,600		4,858,100
General Govt Dev Fee				
General Operations	\$ 10,400	\$ (10,400)	\$	\$
Contingency		10,400		5,300
Library Dev Fee				
General Operations	\$ 10,400	\$ (10,400)	\$	\$
Contingency	4,602,000	10,400		4,617,200
Park & Rec Dev Fee				
General Operations	\$ 102,200	\$ (10,400)	\$ 190,000	\$ 280,000
Contingency	733,200	9,200		1,411,100
Police Dev Fee				
General Operations	\$ 10,400	\$ (10,400)	\$	\$
Contingency	1,999,000	9,200		2,595,000
Public Works Dev Fee				
General Operations	\$ 10,400	\$ (10,400)	\$	\$
Public Works	142,600	40,800	12,700	6,309,400
Contingency	8,248,200	10,400		2,099,700
Rds Reg. Sig. SPA 2 4 and 6				
Contingency	\$ 2,486,500	\$	\$	\$ 2,503,200
Rds Regional Sig. SPA 3 and 5				
Contingency	\$ 23,700	\$	\$	\$ 23,900

CITY OF SURPRISE
Expenditures/Expenses by Fund
Fiscal Year 2019

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES 2018*	BUDGETED EXPENDITURES/ EXPENSES 2019
General Capital Projects Fund				
City Manager Office	\$ 225,000	\$	\$ 225,000	\$ 50,000
Legal	388,400	96,400	484,900	
Finance	14,500	(14,500)		
Human Resources	66,300	(66,300)		
Information Technology	2,731,700	83,200	2,265,800	1,654,500
Police	350,500		329,900	415,700
Fire - Medical	324,300	(83,800)	240,400	434,500
City Court	112,000			112,000
Economic Development	20,000			670,000
Community Development	357,900	667,800	207,000	1,204,100
Human Svcs and Comm Vitality	33,700		14,700	63,800
Community and Recreation Svcs	3,355,100	33,800	3,159,100	1,176,100
Public Works	7,121,800	(85,200)	2,038,900	8,753,900
Contingency	673,500	(673,500)		1,896,300
Vehicle Replacement				
Fire - Medical	\$ 2,616,000	\$ (773,200)	\$ 406,900	\$ 2,636,200
Public Works	2,200,400	(234,100)	1,233,100	3,219,800
Contingency	62,500			
Stadium Gov Construction 2015				
Community and Recreation Svcs	\$ 73,000	\$ (73,000)	\$	\$
Contingency		73,000		
Public Safety Election 2017				
City Manager Office	\$	\$	\$	\$ 397,400
Police				892,800
Fire - Medical		1,797,400		2,642,300
Public Works		2,056,500		2,056,500
Traffic Election 2017				
City Manager Office	\$	\$	\$	\$ 203,300
Public Works		1,054,900		3,136,900
Pavmnt Preservtn Election 2017				
City Manager Office	\$	\$	\$	\$ 131,200
Public Works		150,000		4,947,300
Capital Projects Fund Total	\$ 46,755,500	\$ 4,046,600	\$ 14,593,200	\$ 66,738,700
ENTERPRISE FUNDS				
Ground Ambulance Service				
Fire - Medical	\$ 1,674,900	\$ 147,900	\$ 1,870,400	\$ 3,085,400
Contingency	435,800	(200,900)		839,100
Ground Ambulance Capital Fund				
Contingency	\$	\$	\$	\$ 292,100

CITY OF SURPRISE
Expenditures/Expenses by Fund
Fiscal Year 2019

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES 2018*	BUDGETED EXPENDITURES/ EXPENSES 2019
Water Operations				
City Manager Office	\$ 4,000	\$	\$ 4,000	\$ 4,000
Finance	1,135,900		1,097,100	1,236,100
Information Technology	30,900		31,500	32,400
General Operations	37,000		37,000	37,000
Public Works	696,200		701,500	426,300
Water Resource Management	6,336,600		6,180,500	6,720,400
Contingency	160,500	37,600		4,001,100
Water Utility Capital				
Finance	\$	\$	\$	\$ 1,116,600
Information Technology	37,200	(37,200)	(3,700)	
Public Works	520,100	(128,200)	184,800	287,300
Water Resource Management	4,116,600	351,800	1,674,300	5,360,300
Water System Dev Impact Fees				
General Operations	\$ 4,329,700	\$ (2,269,800)	\$ 2,122,000	\$ 314,300
Water Resource Management	1,400,000			1,400,000
Contingency	499,100	19,200		1,259,200
Water Resource Dev Impact Fees				
General Operations	\$ 57,700	\$ (24,100)	\$ 21,600	\$ 18,000
Water Resource Management	502,300		502,300	481,800
Contingency	1,442,200	13,900		789,300
Sewer Operations				
Finance	\$ 757,200	\$	\$ 732,100	\$ 785,300
Information Technology	41,600		42,900	43,400
General Operations	600,200		9,600	600,200
Public Works	383,700	(163,400)	317,100	116,000
Water Resource Management	8,080,800	163,400	8,225,900	8,495,500
Contingency	4,142,800	71,800		9,673,100
Sewer Utility Capital				
Information Technology	\$ 48,400	\$ (48,400)	\$ (5,000)	\$
Public Works	1,192,600	(27,700)	152,800	1,652,300
Water Resource Management	5,615,800	(243,200)	1,134,600	6,201,200
Sewer System Dev Impact Fees				
General Operations	\$ 57,600	\$ (24,000)	\$ 21,600	\$ 18,000
Water Resource Management	1,015,400	(829,000)	164,000	22,500
Contingency	717,600	6,000		1,117,300

CITY OF SURPRISE
Expenditures/Expenses by Fund
Fiscal Year 2019

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES 2018*	BUDGETED EXPENDITURES/ EXPENSES 2019
Solid Waste Operations				
City Manager Office	\$ 400	\$	\$ 400	\$ 400
Finance	329,500		312,600	341,200
Information Technology	17,900		18,500	18,600
Public Works	5,266,200		5,170,100	5,465,600
Contingency	1,241,800	36,800		1,640,600
Solid Waste Capital				
Information Technology	\$ 36,800	\$ (36,800)	\$ (3,700)	\$
Public Works	3,318,600	(237,600)	32,500	3,594,300
Stormwater Operations				
Finance	\$ 100,400	\$	\$ 95,800	\$ 103,400
Information Technology	5,200		6,300	5,600
Public Works	497,600		487,000	472,900
Water Resource Management	191,400		180,600	197,400
Contingency	2,081,700			2,413,600
Stormwater Capital				
Public Works	\$ 260,000	\$	\$ 15,800	\$ 819,300
MPC-Sewer Debt Service 2007				
General Operations	\$ 3,642,100	\$	\$ 3,642,100	\$ 3,634,200
MPC-Sewer Reserve 2007				
Contingency	\$ 5,092,900	\$	\$	\$ 5,118,500
Refund Sewer Debt Service 2015				
General Operations	\$ 803,900	\$	\$ 804,100	\$ 813,200
Enterprise Funds Total	\$ 68,956,800	\$ (3,421,900)	\$ 35,981,000	\$ 81,064,300
INTERNAL SERVICE FUND				
Risk Management - Int Svc Fd				
Human Resources	\$ 2,309,700	\$	\$ 1,985,300	\$ 2,311,000
Contingency	1,253,400			1,668,400
Employee Healthcare - Int Svc				
Human Resources	\$ 12,731,100	\$	\$ 12,730,200	\$ 12,736,800
Contingency	1,133,100			576,300
Workers' Compensation				
Human Resources	\$ 748,100	\$	\$ 489,900	\$ 781,600

CITY OF SURPRISE
Expenditures/Expenses by Fund
Fiscal Year 2019

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES 2018*	BUDGETED EXPENDITURES/ EXPENSES 2019
Contingency				192,500
Internal Service Fund Total	\$ 18,175,400	\$	\$ 15,205,400	\$ 18,266,600
TOTAL ALL FUNDS	\$ 275,774,500	\$	\$ 189,584,500	\$ 327,044,300

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF SURPRISE
Expenditures/Expenses by Department
Fiscal Year 2019

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES 2018*	BUDGETED EXPENDITURES/ EXPENSES 2019
MAYOR AND COUNCIL				
General Fund	\$ 463,900	\$ 35,700	\$ 509,300	\$ 540,300
Department Total	\$ 463,900	\$ 35,700	\$ 509,300	\$ 540,300
CITY MANAGER OFFICE				
General Fund	\$ 3,390,400	\$ 3,900	\$ 3,371,000	\$ 3,650,700
Donations	5,000		5,000	5,000
General Capital Projects Fund	225,000		225,000	50,000
Public Safety Election 2017				397,400
Traffic Election 2017				203,300
Pavmnt Preservtn Election 2017				131,200
Water Operations	4,000		4,000	4,000
Solid Waste Operations	400		400	400
Department Total	\$ 3,624,800	\$ 3,900	\$ 3,605,400	\$ 4,442,000
LEGAL				
General Fund	\$ 1,948,400	\$ 11,400	\$ 1,996,100	\$ 2,288,500
Donations	500		500	500
Grants	20,300	328,000	21,200	327,100
General Capital Projects Fund	388,400	96,400	484,900	
Department Total	\$ 2,357,600	\$ 435,800	\$ 2,502,700	\$ 2,616,100
CITY CLERK				
General Fund	\$ 817,300		\$ 739,100	\$ 807,900
Department Total	\$ 817,300		\$ 739,100	\$ 807,900
FINANCE				
General Fund	\$ 4,228,600		\$ 3,843,900	\$ 4,330,500
General Capital Projects Fund	14,500	(14,500)		
Water Operations	1,135,900		1,097,100	1,236,100
Water Utility Capital				1,116,600
Sewer Operations	757,200		732,100	785,300
Solid Waste Operations	329,500		312,600	341,200
Stormwater Operations	100,400		95,800	103,400
Department Total	\$ 6,566,100	\$ (14,500)	\$ 6,081,500	\$ 7,913,100

CITY OF SURPRISE
Expenditures/Expenses by Department
Fiscal Year 2019

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES 2018*	BUDGETED EXPENDITURES/ EXPENSES 2019
HUMAN RESOURCES				
General Fund	\$ 2,261,300	\$	\$ 2,264,900	\$ 2,358,600
General Capital Projects Fund	66,300	(66,300)		
Risk Management - Int Svc Fd	2,309,700		1,985,300	2,311,000
Employee Healthcare - Int Svc	12,731,100		12,730,200	12,736,800
Workers' Compensation	748,100		489,900	781,600
Department Total	\$ 18,116,500	\$ (66,300)	\$ 17,470,300	\$ 18,188,000
INFORMATION TECHNOLOGY				
General Fund	\$ 4,857,100	\$	\$ 4,829,000	\$ 5,227,700
General Capital Projects Fund	2,731,700	83,200	2,265,800	1,654,500
Water Operations	30,900		31,500	32,400
Water Utility Capital	37,200	(37,200)	(3,700)	
Sewer Operations	41,600		42,900	43,400
Sewer Utility Capital	48,400	(48,400)	(5,000)	
Solid Waste Operations	17,900		18,500	18,600
Solid Waste Capital	36,800	(36,800)	(3,700)	
Stormwater Operations	5,200		6,300	5,600
Department Total	\$ 7,806,800	\$ (39,200)	\$ 7,181,600	\$ 6,982,200
GENERAL OPERATIONS				
General Fund	\$ 5,231,300	\$ 78,300	\$ 2,979,500	\$ 5,845,000
Transportation Improvement	90,500		90,500	90,500
Fire & EMS Dev Fee	69,700	(3,800)	90,800	99,000
General Govt Dev Fee	10,400	(10,400)		
Library Dev Fee	10,400	(10,400)		
Park & Rec Dev Fee	102,200	(10,400)	190,000	280,000
Police Dev Fee	10,400	(10,400)		
Public Works Dev Fee	10,400	(10,400)		
Refunded Gov Debt Service 2015	1,853,700		1,854,200	1,854,100
Stadium Gov Debt Service 2015	1,584,600		1,585,200	1,586,700
Election 2017 Debt Service				4,283,700
SLIDs	2,599,700		2,636,800	2,732,600
Water Operations	37,000		37,000	37,000
Water System Dev Impact Fees	4,329,700	(2,269,800)	2,122,000	314,300
Water Resource Dev Impact Fees	57,700	(24,100)	21,600	18,000
Sewer Operations	600,200		9,600	600,200
Sewer System Dev Impact Fees	57,600	(24,000)	21,600	18,000
MPC-Sewer Debt Service 2007	3,642,100		3,642,100	3,634,200
Refund Sewer Debt Service 2015	803,900		804,100	813,200
Department Total	\$ 21,101,500	\$ (2,295,400)	\$ 16,085,000	\$ 22,206,500

CITY OF SURPRISE
Expenditures/Expenses by Department
Fiscal Year 2019

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES 2018*	BUDGETED EXPENDITURES/ EXPENSES 2019
POLICE				
General Fund	\$ 27,623,500	\$ 1,490,600	\$ 27,754,600	\$ 28,478,400
Animal Seizure Bond Forfeiture	1,000		1,500	1,000
Donations	12,400		14,300	12,400
Grants	352,400	638,300	115,800	879,100
Program 1033 Auction Proceeds	700		400	700
SB1398 Fines	15,900		15,900	15,900
SPD RICO	510,800		277,600	710,800
SPD Towing	110,900		81,700	212,200
Unclaimed Property Disposal	1,000		2,400	1,000
General Capital Projects Fund	350,500		329,900	415,700
Public Safety Election 2017				892,800
Department Total	\$ 28,979,100	\$ 2,128,900	\$ 28,594,100	\$ 31,620,000
FIRE - MEDICAL				
General Fund	\$ 20,132,900	\$ 1,650,700	\$ 21,670,600	\$ 20,827,700
Donations	5,400		5,400	5,400
Grants	729,500	43,300	332,500	440,700
Ground Ambulance Service	1,674,900	147,900	1,870,400	3,085,400
HALO	181,800			
Wildland Fire	155,000		266,400	160,800
General Capital Projects Fund	324,300	(83,800)	240,400	434,500
Vehicle Replacement	2,616,000	(773,200)	406,900	2,636,200
Public Safety Election 2017		1,797,400		2,642,300
Department Total	\$ 25,819,800	\$ 2,782,300	\$ 24,792,600	\$ 30,233,000
CITY COURT				
General Fund	\$ 2,313,900	\$	\$ 2,225,500	\$ 2,429,600
Municipal Court Enhancement	85,000		40,000	40,000
Municipal Court FARE				25,800
Municipal Court MFTG				41,000
General Capital Projects Fund	112,000			112,000
Department Total	\$ 2,510,900	\$	\$ 2,265,500	\$ 2,648,400
ECONOMIC DEVELOPMENT				
General Fund	\$ 1,325,400	\$ (11,000)	\$ 1,214,900	\$ 1,236,900
Donations	5,000		5,000	5,000
General Capital Projects Fund	20,000			670,000
Department Total	\$ 1,350,400	\$ (11,000)	\$ 1,219,900	\$ 1,911,900

CITY OF SURPRISE
Expenditures/Expenses by Department
Fiscal Year 2019

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES 2018*	BUDGETED EXPENDITURES/ EXPENSES 2019
COMMUNITY DEVELOPMENT				
General Fund	\$ 4,415,700	\$ 82,400	\$ 4,409,700	\$ 4,760,200
Grants	712,300	(53,000)	450,100	286,600
General Capital Projects Fund	357,900	667,800	207,000	1,204,100
Department Total	\$ 5,485,900	\$ 697,200	\$ 5,066,800	\$ 6,250,900
HUMAN SVCS AND COMM VITALITY				
General Fund	\$ 1,394,200	\$ 195,000	\$ 1,422,300	\$ 1,759,100
Donations	48,200		18,800	48,200
Grants	137,500	60,000	170,500	164,500
Neighborhood Revitalization	2,585,900	(13,300)	1,498,300	2,055,600
General Capital Projects Fund	33,700		14,700	63,800
Department Total	\$ 4,199,500	\$ 241,700	\$ 3,124,600	\$ 4,091,200
COMMUNITY AND RECREATION SVCS				
General Fund	\$ 16,150,000	\$	\$ 16,605,800	\$ 14,073,100
Donations	506,500	54,000	535,600	91,900
Net Premium Seating	165,000		165,000	
Spring Trng Ticket Surcharge	689,000		689,900	
Tourism	2,200	(2,200)		
Arizona Office of Tourism	100,000		100,000	
General Capital Projects Fund	3,355,100	33,800	3,159,100	1,176,100
Stadium Gov Construction 2015	73,000	(73,000)		
Department Total	\$ 21,040,800	\$ 12,600	\$ 21,255,400	\$ 15,341,100
COMMUNITY AND RECREATION SVCS				
General Fund	\$	\$ 338,900	\$ 293,800	\$ 2,897,200
Donations				400,000
Net Premium Seating				165,000
Spring Trng Ticket Surcharge				689,000
Arizona Office of Tourism				100,000
Department Total	\$	\$ 338,900	\$ 293,800	\$ 4,251,200

CITY OF SURPRISE
Expenditures/Expenses by Department
Fiscal Year 2019

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES 2018*	BUDGETED EXPENDITURES/ EXPENSES 2019
PUBLIC WORKS				
General Fund	\$ 7,339,800	\$ 76,800	\$ 6,984,200	\$ 8,188,700
Grants				207,700
LTAI II/ALF	350,000		357,000	357,000
Proposition 400	47,600		47,600	
Transportation Improvement	4,159,400	(100)	3,603,500	3,731,400
Highway User Revenue	6,293,100		6,257,300	6,593,900
Highway User Revenue Capital	2,919,200	(95,800)	2,261,400	2,624,500
Public Works Dev Fee	142,600	40,800	12,700	6,309,400
General Capital Projects Fund	7,121,800	(85,200)	2,038,900	8,753,900
Vehicle Replacement	2,200,400	(234,100)	1,233,100	3,219,800
Public Safety Election 2017		2,056,500		2,056,500
Traffic Election 2017		1,054,900		3,136,900
Pavmnt Preservtn Election 2017		150,000		4,947,300
Water Operations	696,200		701,500	426,300
Water Utility Capital	520,100	(128,200)	184,800	287,300
Sewer Operations	383,700	(163,400)	317,100	116,000
Sewer Utility Capital	1,192,600	(27,700)	152,800	1,652,300
Solid Waste Operations	5,266,200		5,170,100	5,465,600
Solid Waste Capital	3,318,600	(237,600)	32,500	3,594,300
Stormwater Operations	497,600		487,000	472,900
Stormwater Capital	260,000		15,800	819,300
Department Total	\$ 42,708,900	\$ 2,406,900	\$ 29,857,300	\$ 62,961,000
WATER RESOURCE MANAGEMENT				
General Fund	\$	\$	\$	\$
Water Operations	6,336,600		6,180,500	6,720,400
Water Utility Capital	4,116,600	351,800	1,674,300	5,360,300
Water System Dev Impact Fees	1,400,000			1,400,000
Water Resource Dev Impact Fees	502,300		502,300	481,800
Sewer Operations	8,080,800	163,400	8,225,900	8,495,500
Sewer Utility Capital	5,615,800	(243,200)	1,134,600	6,201,200
Sewer System Dev Impact Fees	1,015,400	(829,000)	164,000	22,500
Stormwater Operations	191,400		180,600	197,400
Department Total	\$ 27,258,900	\$ (557,000)	\$ 18,062,200	\$ 28,879,100
CONTINGENCY				
General Fund	\$ 32,400	\$ (85,400)	\$ 877,400	\$ 2,038,000
Donations	500,600			444,800
Grants	13,000,000	(5,475,800)		20,261,200
Ground Ambulance Service	435,800	(200,900)		839,100
Municipal Art Fund	6,700			143,400
Municipal Court Enhancement	11,700			82,900

CITY OF SURPRISE
Expenditures/Expenses by Department
Fiscal Year 2019

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES 2018*	BUDGETED EXPENDITURES/ EXPENSES 2019
CONTINGENCY				
Municipal Court FARE	29,400			5,800
Municipal Court JCEF	22,000			41,000
Municipal Court MFTG	53,500			11,000
Net Premium Seating	53,600			41,600
Program 1033 Auction Proceeds	5,700			5,900
Proposition 400				100
SB1398 Fines				5,700
SPD DEA	16,500			16,500
SPD RICO	544,600			76,000
SPD Towing	302,800			189,200
SW Gas Capital Expenditures	125,700			
Tourism	458,800	1,000		622,400
Transportation Improvement		100		1,312,700
Unclaimed Property Disposal				3,100
Wildland Fire				37,500
Highway User Revenue	42,000	23,500		46,900
Ground Ambulance Capital Fund				292,100
163rd Ave Dev 2014 Law	142,400			107,600
Fire & EMS Dev Fee	3,187,900	2,600		4,858,100
General Govt Dev Fee		10,400		5,300
Library Dev Fee	4,602,000	10,400		4,617,200
Park & Rec Dev Fee	733,200	9,200		1,411,100
Police Dev Fee	1,999,000	9,200		2,595,000
Public Works Dev Fee	8,248,200	10,400		2,099,700
Rds Reg. Sig. SPA 2 4 and 6	2,486,500			2,503,200
Rds Regional Sig. SPA 3 and 5	23,700			23,900
General Capital Projects Fund	673,500	(673,500)		1,896,300
Vehicle Replacement	62,500			
Stadium Gov Construction 2015		73,000		
Election 2017 Debt Service				76,200
Water Operations	160,500	37,600		4,001,100
Water System Dev Impact Fees	499,100	19,200		1,259,200
Water Resource Dev Impact Fees	1,442,200	13,900		789,300
Sewer Operations	4,142,800	71,800		9,673,100
Sewer System Dev Impact Fees	717,600	6,000		1,117,300
Solid Waste Operations	1,241,800	36,800		1,640,600
Stormwater Operations	2,081,700			2,413,600
MPC-Sewer Reserve 2007	5,092,900			5,118,500
Risk Management - Int Svc Fd	1,253,400			1,668,400
Employee Healthcare - Int Svc	1,133,100			576,300

CITY OF SURPRISE
Expenditures/Expenses by Department
Fiscal Year 2019

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES 2018*	BUDGETED EXPENDITURES/ EXPENSES 2019
CONTINGENCY				
Workers' Compensation				192,500
Department Total	\$ 55,565,800	\$ (6,100,500)	\$ 877,400	\$ 75,160,400
Total All Departments	\$ 275,774,500	\$	\$ 189,584,500	\$ 327,044,300

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF SURPRISE
Full-Time Employees and Personnel Compensation
Fiscal Year 2019

FUND	Full-time Equivalent (FTE) 2019	Employee Salaries and Hourly Costs 2019	Retirement Costs 2019	Healthcare Costs 2019	Other Benefit Costs 2019	Total Estimated Personnel Compensation 2019
GENERAL FUND	711.8	\$ 54,244,700	\$ 11,786,000	\$ 8,411,200	\$ 4,077,500	= \$ 78,519,400
SPECIAL REVENUE FUND						
Grants		\$ 1,307,400	\$ 129,600	\$ 47,200	\$ 106,300	\$ 1,590,500
Municipal Court FARE		25,800				25,800
Municipal Court MFTG		41,000				41,000
Neighborhood Revitalization		59,500				59,500
SPD Towing	0.5	23,700	3,100	8,500	1,900	37,200
Wildland Fire		108,000	33,800		3,400	145,200
Highway User Revenue	36.1	2,260,100	292,000	477,400	246,700	3,276,200
Total Special Revenue Fund	36.6	\$ 3,825,500	\$ 458,500	\$ 533,100	\$ 358,300	= \$ 5,175,400
CAPITAL PROJECTS FUND						
Transportation Improvement	1.0	\$ 103,000	\$ 13,300	\$ 17,700	\$ 8,900	\$ 142,900
Public Works Dev Fee					44,400	44,400
Public Safety Election 2017					101,500	101,500
Traffic Election 2017					64,000	64,000
Pavmnt Preservtn Election					25,800	25,800
Total Capital Projects Fund	1.0	\$ 103,000	\$ 13,300	\$ 17,700	\$ 244,600	= \$ 378,600
ENTERPRISE FUNDS						
Ground Ambulance Service	26.0	\$ 1,465,500	\$ 185,500	\$ 275,900	\$ 133,600	\$ 2,060,500
Water Operations	34.5	2,155,200	277,400	349,700	188,700	2,971,000
Sewer Operations	44.7	3,006,800	387,100	481,800	264,000	4,139,700
Solid Waste Operations	37.0	2,068,900	266,800	461,100	215,500	3,012,300
Stormwater Operations	5.2	313,300	40,300	62,300	31,500	447,400
Total Enterprise Funds	147.5	\$ 9,009,700	\$ 1,157,100	\$ 1,630,800	\$ 833,300	= \$ 12,630,900
INTERNAL SERVICE FUND						
Risk Management - Int Svc	2.0	\$ 197,400	\$ 25,500	\$ 24,600	\$ 15,500	\$ 263,000
Employee Healthcare - Int	1.0	79,900	10,300	12,800	6,300	109,300

CITY OF SURPRISE
Full-Time Employees and Personnel Compensation
Fiscal Year 2019

FUND	Full-time Equivalent (FTE) 2019	Employee Salaries and Hourly Costs 2019	Retirement Costs 2019	Healthcare Costs 2019	Other Benefit Costs 2019	Total Estimated Personnel Compensation 2019
<u>Workers' Compensation</u>	<u>1.0</u>	<u>54,400</u>	<u>7,000</u>	<u>7,100</u>	<u>4,300</u>	<u>72,800</u>
Total Internal Service Fund	<u>4.0</u>	<u>\$ 331,700</u>	<u>\$ 42,800</u>	<u>\$ 44,500</u>	<u>\$ 26,100</u>	<u>= \$ 445,100</u>
 TOTAL ALL FUNDS	 <u>900.9</u>	 <u>\$ 67,514,600</u>	 <u>\$ 13,457,700</u>	 <u>\$ 10,637,300</u>	 <u>\$ 5,539,800</u>	 <u>= \$ 97,149,400</u>



CITY OF SURPRISE
Regular City Council Meeting

May 1, 2018 @ 6:00:00 PM

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Council Meeting Date:	May 1, 2018	Contact Person:	Chief Tom Abbott
Submitting Department:	Fire	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action pertaining to adoption of an updated 2018 Emergency Operations Plan; Resolution # 2018-59.

Motion:

I move to approve Resolution # 2018-59.

Background:

This resolution is to adopt the most recent updates to the City's Emergency Operations Plan. The Surprise Fire-Medical Department has been working collaboratively with the Maricopa County Department of Emergency Management and members of various departments within the City of Surprise to ensure all pertinent aspects of the current Emergency Operations Plan were evaluated and updated to meet the current emergency response needs at all levels of local government. This plan currently provides direction and guidance to both our internal and external stakeholders while simultaneously ensuring an appropriate emergency response to large-scale incidents to minimize property damage and maximize survival.

Objective Analysis:

The City of Surprise has maintained an Emergency Operations Plan for many years, but without continual evaluation, updating, and exercising, the plan becomes obsolete and useless in an emergency. The surrounding communities are constantly changing in topography, demographics, geography, economics and resource allocation. All of these changes affect response and mitigation efforts in a disaster. The Surprise Fire-Medical Department along with a consortium of members and subject matter experts in various fields met and reviewed all essential functions and responsibilities within the city. Areas evaluated included, but were not limited to, transportation, public works, public safety, hazardous materials, communications, search and rescue, recovery and mitigation, health and medical, etc. Research and evaluation included the most up to date information on the City of Surprise and surrounding areas to ensure the best response and mitigation plan was identified in this Emergency Operations Plan.

Policy Compliant:

This action is compliant with City, County and Council policy.

Financial Impact:

There is no financial impact.

Budget Impact:

There is no budget impact.

FTE Impact:

There is no FTE impact.

ATTACHMENTS:

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☐ [Resolution](#)

Please contact Tom Abbott or Jodi Tas for a copy of the Emergency Operations Plan (EOP) 2018.

Tom Abbott, Fire Chief
Tom.Abbott@surpriseaz.gov
623-222-5020

Jodi Tas, Management Analyst, Sr.
Jodi.Tas@surpriseaz.gov
623-222-1330

RESOLUTION # 2018-59

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE, ARIZONA ADOPTING THE CITY OF SURPRISE EMERGENCY OPERATIONS PLAN 2018 (EOP) AND DECLARING THE DOCUMENT CONFIDENTIAL.

WHEREAS, in Homeland Security Presidential Directive 5 and other subsequent documents, the President of the United States directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS) that would provide a consistent nationwide approach for federal, state, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents of any cause, size or complexity;

WHEREAS, in Arizona Revised Statutes Chapter 26, Section 308, the City is mandated to take the actions necessary for proper emergency management including the adoption of a local emergency operations plan in support of the state emergency operations plan;

WHEREAS, in Surprise Municipal Code Chapter 18, Article I, the City has mandated that the City Manager take the action necessary for proper emergency management including the adoption of an emergency operations plan;

WHEREAS, the adoption of an EOP is essential to providing effective and coordinated emergency response and to further the intent of the National Incident Management System; and

WHEREAS, the EOP is a secure document and maintaining the Plan in a confidential manner is essential for the safety and security of the City and its residents as well as for the effectiveness of the Plan,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Surprise, Arizona, as follows.

Section 1. Pursuant to Surprise Municipal Code Chapter 18, Article I, the City has committed to prepare for emergency situations; therefore, the City is adopting the “City of Surprise Emergency Operations Plan 2018” (EOP) and deleting any and all other emergency plans previously adopted by the City. The EOP is on File with the Emergency Management Director, the Chief of the Surprise Fire-Medical Department.

Section 2. The EOP has been determined to be a secure document and is only released to the public upon request and approval of the City Manager, Civil Preparedness Director, or authorized agent.

APPROVED AND ADOPTED this ____ day of _____, 2018.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Robert Wingo, City Attorney