

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

November 1, 2018 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Matthew Keating called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on November 1, 2018.

A. ROLL CALL

In attendance were Chair Matthew Keating, Commissioners Mitchell Rosenbaum, Ken Chapman, Dennis Smith, Gisele Norberg and Scott Krous. Vice Chair Dennis Bash was absent.

STAFF PRESENT:

Community Development Director Eric Fitzer, Chief Deputy City Attorney Ellen Van Riper, Current Planning Supervisor Robert Kuhfuss, and Planning and Zoning Commission Secretary Lorraine Nevarez.

COUNCIL MEMBERS PRESENT:

None.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

Chair Keating welcomed our new Commissioner Scott Krous to the Planning and Zoning Commission meeting.

D. STAFF REPORT

None.

CALL TO THE PUBLIC:

Chair Keating opened the call to the public to discuss any items not listed on the agenda.

Hearing no comments, Chair Keating closed the call to the public.

CONSENT AGENDA:

Item 1 – Internal – Consideration and action approving the October 4, 2018 Planning and Zoning Commission Minutes.

Commissioner Smith made a motion to approve the consent agenda as presented. Commissioner Rosenbaum seconded the motion. Motion passes with 5 votes in favor, 1 abstention (Commissioner Krous).

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING:

Item 2 – District 2 – Consideration and action regarding a Site Plan for the Christopher Todd Collection on Mountain View.

Commissioner Krous shared that the company he works for EPS Group prepared the plat for this project so he will recuse himself from this item.

Robert Kuhfuss, Current Planning Supervisor, presented item 2 to the Commission.

The Commission discussed the following:

- Elevations of the front entry
- Luke Air Force Comments – Notification Program

Commissioner Norberg made a motion to approve a Site Plan for the Christopher Todd Collection on Mountain View, subject to stipulations “a” through “e” as stated in the staff report. Commissioner Smith seconded the motion. Motion passes with 5 votes in favor.

OTHER BUSINESS:

Item 3 – INTERNAL - Discussion pertaining to future agenda items.

Commissioner Rosenbaum asked if there was any update regarding the planning efforts for major parks and schools in the residential areas.

Assistant Director Lloyd Abrams shared staff is in the process of gathering that information and will be presenting that information.

ADJOURNMENT:

Hearing no further business, Chair Keating adjourned the Planning and Zoning Commission meeting at 6:13 p.m.

Eric Fitzer
Community Development Director

Matthew Keating
Planning and Zoning Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY:

Lorraine Nevarez, Commission Secretary

DATE:
