



CITY OF SURPRISE
Planning and Zoning Commission Agenda
16000 N. Civic Center Plaza
Surprise, AZ 85374

Thursday, September 6, 2018 @ 6:00 PM
 COUNCIL CHAMBERS

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CALL TO ORDER.

- A. Roll Call
- B. Pledge of Allegiance
- C. Current Events and Reports – Pursuant to A.R.S. §38-431.02(k) the chief administrator, presiding officer or a member of a public body may present a brief summary of current events without listing in the agenda the specific matters to be summarized, provided that 1) The summary is listed on the agenda; and 2) The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action.
- D. Staff Reports

Planning and Zoning Commission Agenda:

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

- E. Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the Board\Commission. There will be no separate discussion on these items unless a board member or commissioner requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

CONSENT AGENDA:

- *#1 District Internal Consideration and action to review and approve or disapprove the August 2, 2018 Planning and Zoning Commission Minutes.

None
 Lorraine
 Nevarez -
 Community
 Development

REGULAR AGENDA ITEM - PUBLIC HEARING:

STAFF
RECOMMENDATION/

ITEM #	DISTRICT #	ITEM DESCRIPTION
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PRESENTED BY

#2	District Citywide	<u>Consideration and action approving the Consolidated Annual Performance and Evaluation Report 2017-2018.</u>
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Approve
Joe Gladieux,
HSCV

OTHER BUSINESS:

#3	District Internal	<u>Discussion regarding direction pertaining to future agenda items.</u>
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No Action
Eric Fitzer -
Community
Development

EXECUTIVE SESSION:**ADJOURNMENT:**

SHERRY ANN AGUILAR, CITY CLERK, CMC

POSTED:

For information purposes: Upon a public majority vote of a quorum of the Commission, the Commission may hold an executive session, which will not be open to the public, but for only the following purposes

- discussion or consideration of records exempt by law from public inspection (A.R.S. §38-401.03 (A)(2)); or
- discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03 (A)(3).

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Planning and Zoning Commission

September 6, 2018 @ 6:00:00 PM

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Board Meeting Date:	September 6, 2018	Contact Person:	Lorraine Nevarez - Community Development
Submitting Department:	CD Boards and Commissions	District:	Internal
Staff Recommendations:	None		

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action to review and approve or disapprove the August 2, 2018 Planning and Zoning Commission Minutes.

Motion:

I move to approve/disapprove the August 2, 2018 Planning and Zoning Commission Minutes.

Background:

Financial Impact Statement:

No Financial Impact

ATTACHMENTS:

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External Attachment Links:

Meeting Requirements:

Powerpoint x Video x White Board x Other x

Presentation Speaker Names (spelling and titles for TV captions):

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

August 2, 2018 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Matthew Keating called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on August 2, 2018.

A. ROLL CALL

In attendance were Chair Matthew Keating, Vice Chair Dennis Bash, Commissioners Mitchell Rosenbaum, Ken Chapman, Dennis Smith, and Gisele Norberg.

STAFF PRESENT:

Community Development Director Eric Fitzer, Chief Deputy City Attorney Ellen Van Riper, Planner Hobart Wingard, Planner Sergio Angulo and Current Planning Supervisor Robert Kuhfuss, and Planning and Zoning Commission Secretary Lorraine Nevarez.

COUNCIL MEMBERS PRESENT:

None.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

None.

D. STAFF REPORT

Eric Fitzer, director, informed the Commission that the August 16, 2018 Planning and Zoning Commission meeting is canceled.

CALL TO THE PUBLIC:

Chair Keating opened the call to the public to discuss any items not listed on the agenda.

Hearing no comments, Chair Keating closed the call to the public.

CONSENT AGENDA:

Item 1 – Internal – Consideration and action approving the July 19, 2018 Planning and Zoning Commission Minutes.

Commissioner Smith made a motion to approve the consent agenda as presented. Commissioner Rosenbaum seconded the motion. Motion passes with 6 votes in favor.

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING:

Item 2 – District 6 – Consideration and action on a Conditional Use Permit to allow for a new Quick Quack Car Wash in a portion on Parcel 2 of the Surprise Pointe PAD generally located south of Waddell Road and east of Litchfield Road.

Shirley Phan, planner, presented item 2 to the Commission.

Chair Keating opened the public hearing.

The commission discussed the following:

- Location of signs
- Parking
- Landscape
- Water use

Hearing no comments, Chair Keating closed the public hearing.

Commissioner Norberg made a motion to approve the Conditional Use Permit to allow for a new Quick Quack Car Wash on a portion on Parcel 2 of the Surprise Pointe PAD generally located south of Waddell Road and east of Litchfield Road, subject to stipulations 'A' through 'C' as stated in the Staff Report. Vice Chair Bash seconded the motion. Motion passes with 6 votes in favor.

Item 3 – District 1 – Consideration and action on a Preliminary Plat to allow for the development of a single-family residential subdivision on parcel L6 of the Desert Oasis at Surprise PAD located on the northwest corner of Jomax Road and 173rd Avenue.

Sergio Angulo, planner, presented item 3 to the Commission.

Chair Keating opened the public hearing.

The commission discussed the following:

- Traffic signals
- Development of Jomax Rd
- Single-family homes

Hearing no comments, Chair Keating closed the public hearing.

Commissioner Rosenbaum made a motion to recommend approval to the Mayor and City Council on a Preliminary Plat to allow for the development of a single-family residential subdivision on parcel L6 of the Desert Oasis at Surprise PAD located on the northwest corner of Jomax Road and 173rd Avenue, subject to stipulations 'A' through 'C'; as stated in the Staff Report. Commissioner Chapman seconded the motion. Motion passes with 6 votes in favor.

Item 4 – District 2 – Consideration and action regarding a Zone Change from Planned Area Development (PAD), Residential Ranch (RR), and Community Commercial (CC) to Residential High with a PUD Overlay for Christopher Todd at Mountain View located on Mountain View Road.

Robert Kuhfuss, current planning supervisor, presented item 4 to the Commission.

Chair Keating opened the public hearing.

Alyson Cline, resident, is in favor of this project. Ms. Cline shared her concern that there are no traffic lights on the corner of Mountain View and Parkview. She also noted that the property is partially in district 2 and district 5 so there should be two council members for that community depending on the district you live in.

Margaret Groski, resident, in favor of this project. Ms. Groski shared her concern that there are no traffic lights on the corner of Mountain View and Parkview.

Tom Nicholas, resident, provided a letter to the Commission that was read by Chair Keating regarding his concerns about traffic.

Clarisse Reid, resident, noted there are speeders and school has started so something needs to be done.

The commission discussed the following:

- Traffic issues
- Transit oriented development district
- Graduated Density Concept impact
- Restricting streets

Hearing no further comments, Chair Keating closed the public hearing.

Vice Chair Bash made a motion to recommend approval to the Mayor and City Council regarding a Zone change from Planned Area Development (PAD), Residential Ranch (RR), and Community Commercial (CC) to Residential High (RH-15) with a PUD Overlay for Christopher Todd at Mountain View located on Mountain View Road, subject to stipulations “a” and “b” as stated in the Staff Report. Commissioner Rosenbaum seconded the motion. Motion passes with 6 votes in favor.

Item 5 – Citywide – Consideration and action on an amendment to the Consolidated Plan 2015-19 Priorities.

Seth Dyson, HSCV director, presented item 5, 6, 7 and 8 to the Commission simultaneously.

Chair Keating opened the public hearing for items 5, 6, 7 and 8.

The Commission discussed the following:

- Relocation of ball field

Hearing no comments, Chair Keating closed the public hearing.

Commissioner Norberg made a motion to recommend approval to the Mayor and City Council an amendment to the Consolidated Plan 2015-19 Priorities. Commissioner Chapman seconded the motion. Motion passes 6 votes in favor.

Item 6 – Citywide – Consideration and action pertaining to an amendment of funding priorities for the Community Development Block Grant Program Fourth Year Annual Action Plan for Year 2018-2019.

Seth Dyson, HSCV director, presented item 5, 6, 7 and 8 to the Commission simultaneously.

The Commission had no comments or questions.

Commissioner Norberg made a motion to recommend approval to the Mayor and City Council, an amendment to the funding priorities for the Community Development Block Grant Program Annual Action Plan Year 2018-19. Vice Chair Bash seconded the motion. Motion passes 6 votes in favor.

Item 7 – Citywide – Consideration and action on the Neighborhood Stabilization Program 1 Substantial Amendment.

Seth Dyson, HSCV director, presented item 5, 6, 7 and 8 to the Commission simultaneously.

The Commission had no comments or questions.

Commissioner Chapman moved to recommend approval to the Mayor and City Council a substantial amendment to the Neighborhood Stabilization Program 1 Action Plan. Commissioner Smith seconded the motion. Motion passes 6 votes in favor.

Item 8 – Citywide – Consideration and action on the Neighborhood Stabilization Program 3 Substantial Amendment.

Seth Dyson, HSCV director, presented item 5, 6, 7 and 8 to the Commission simultaneously.

The Commission had no comments or questions.

Commissioner Smith moved to recommend approval to the Mayor and City Council a substantial amendment to the Neighborhood Stabilization Program 3 Action Plan. Vice Chair Bash seconded the motion. Motion passes 6 votes in favor.

OTHER BUSINESS:

Item 9 – INTERNAL - Discussion pertaining to future agenda items.

Commissioner Norberg encouraged the commissioners to visit Gaines Park to see the art project.

ADJOURNMENT:

Hearing no further business, Chair Keating adjourned the Planning and Zoning Commission meeting at 7:17 p.m.

Eric Fitzer
Community Development Director

Matthew Keating
Planning and Zoning Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Lorraine Nevarez, Commission Secretary

DATE: _____



CITY OF SURPRISE
Planning and Zoning Commission

September 6, 2018 @ 6:00:00 PM

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Board Meeting Date:	September 6, 2018	Contact Person:	Joe Gladieux, HSCV
Submitting Department:	CD Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	Public Hearing	x	Report/Discussion
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Agenda Wording:

Consideration and action approving the Consolidated Annual Performance and Evaluation Report 2017-2018.

Motion:

I move to approve the Consolidated Annual Performance and Evaluation Report 2017-2018.

Background:

In accordance with federal regulations 24 CFR 91.515- Performance Reports, each jurisdiction that has an approved Consolidated Plan shall annually review and report, in a form described by HUD. The report measures the city's progress in reaching goals and objectives contained in the Consolidated Plan and Annual Action Plan. The period covered in the report is July 1, 2017 through June 30, 2018.

Financial Impact Statement:

N/A

ATTACHMENTS:

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 - ☐ [COS CAPER 17/18](#)
 - ☐ [CAPER PRESENTATION](#)
-

External Attachment Links:

Meeting Requirements:

Powerpoint x Video x White Board x Other x

Presentation Speaker Names (spelling and titles for TV captions):

Joe Gladieux, Acting Neighborhood Services Supervisor

Alicia Rubio, Neighborhood Services Program Coordinator



HUMAN SERVICE AND COMMUNITY VITALITY

Date: September 6, 2018

To: Planning and Zoning Commission Members

From: Seth Dyson, Director
Joe Gladieux, Acting Neighborhood Services Supervisor
Alicia Rubio, Neighborhood Services Program Coordinator

Re: Consolidated Annual Performance Evaluation Report (CAPER) 2017-2018

Introduction

Through contractual obligation as well as U.S. Department of Housing and Urban Development (HUD) regulation, the City of Surprise is required to submit the Consolidated Annual Performance and Evaluation Report (CAPER) by September 28th of each year for the preceding program year. This report outlines project/program activities funded by the Community Development Block Grant (CDBG) program for the grant year. The city is required to report on CDBG funding only and HOME funding is reported by the Maricopa County Consortium on the city's behalf.

Today's Public Hearing is aimed at opening a constructive discussion by the commission members, staff, and the residents of Surprise to enable the commission members to recommend submission of the CAPER 2017-18 to HUD. HUD requires that the CAPER be submitted by September 28, 2018 to enable the City of Surprise to continue receiving housing and community development funds in the future.

Background

In accordance with federal regulations 24 CFR 91.515 Performance Reports, each jurisdiction that has an approved Consolidated Plan shall annually review and report, in a form described by HUD. The report measures the city's progress in reaching goals and objectives contained in the Consolidated Plan and Annual Action Plan. The period covered in the report is July 1, 2017 through June 30, 2018.

The activities summarized in the report implement City Council approved projects and programs for Program Year 2017-18, for the provision of housing and community development services to the community. The report does not establish any new policy.

The City of Surprise received \$638,560 in CDBG funding for the Program Year 2017-2018 from HUD.

The Human Service and Community Vitality Department (the Department) provided an Emergency Housing Rehabilitation program for income qualified residents of Surprise living in owner occupied housing. The program continued to operate with roll over funding in the amount of \$22,800 and program income in the amount of \$33,638. This funding helped 12 individual projects to be completed.

Additionally, a design-bid contract for Neighborhood Infrastructure Improvements at the Tech-Celerator Buildings A & B within the Heritage District of Surprise were completed in June 2018. Senior Center Kitchen remodeled was also completed this program year. Lastly, award of the Water Resource Master Plan contract occurred previous program year and has been completed this reporting period.

The Department also solicited applicants for Public Service Grants. Grantees applied for and were awarded \$95,784 (cumulatively) of CDBG funding. Awardees include Aid to Adoption to Special Kids (\$4,010.50), Sun Health (\$19,010.50), Benevilla (\$15,710.50), Central AZ Shelter Services (CASS) (\$9,010.50), MIKID (\$9,010.50), Sojourner (\$7,010.50) Surprise Resource Center (\$21,010.50) and St. Mary's Food Bank (\$11,010.50) all projects are major funding priorities in Consolidated Plan 2015-19 and Annual Action Plan 2017-18 and are City Council approved awards.

The highlights of the report are as follows:

Emergency Housing Rehabilitation Program:

- a. The Department continues to offer Emergency Rehabilitation (rollover funding) on owner-occupied homes. Income qualified individuals are eligible on a first-come-first-served basis. CDBG funding is used for this program.
- b. Repairs under this program include, but are not limited to accessibility, plumbing, heating, cooling and electrical.
- c. 12 individual projects were completed during the 2017-2018 Program Year.
- d. Program is ongoing while funds remain.

Neighborhood Infrastructure Improvements:

- a. Awarded Design Bid contract for tenant improvements to the Tech-Celerator facility (building A & B) in the amount of \$556,328.
- b. Awarded consultant contract in the amount of \$120,000 for the Water Resource Master Plan (funding was allocated from 2015 CDBG award).

Public Service Grants:

- a. The Department solicited proposals for Public Service Grants. Applications were awarded for \$95,784.
- b. Eight (8) organizations were awarded after all grant submissions were individually scored and applicants gave presentations on their individual applications in front of the Planning and Zoning Commission. The Commission made funding recommendations to the City Council, who then approved final funding recommendations for the 2017-2018 Annual Action Plan.
- c. A total amount of \$43,684 was expended through June 30, 2018. Seven agency contracts carried over into 2017-2018 in the amount of \$51,366 with a contract end date of November 30, 2018 for all contracts.
- d. Contract funds in the amount of \$51,650 were carried over from Public Service

Program Year 2016-2017 to Program Year 2017-2018.

- Benevilla provided 477 hours for full day child care, 307 hours for half day child care and 292 home delivered meals for a total contract amount of \$7,812 in which the remaining balance of \$7,763 was spent during Program Year 2017-2018
- Ability 360 completed a total of five (5) handicap modification projects for a total contract amount of \$27,560 of which \$20,691 was spent in 2017-2018 reporting year
- MIKID provided a total of 75 hours of counseling for a contract amount of \$9,010
- The Surprise Resource Center, which provided emergency assistance to 12 households for a total of \$14,165 expended
- Potter's House was awarded \$7,650 for youth services
- Surprise Summer Youth Program was awarded \$13,000 to support 25 youth with workforce development skill-building and experience
- CASS was awarded \$5,000 in which all funds were expended during Fiscal Year 2017-2018

Administration:

- a. 20% of the allotted CDBG funding was set aside for program administration in the amount of \$127,712; \$115,530 was expended during the program year. \$12,182 was leftover and will be transferred to the Emergency Repair Program.

The below table illustrates the current status of projects and funds expended during the 2017-18 program year:

Project	Funding Source	2017-18 Status	Funds Allotted	Funds Expended	Future Action
Emergency Housing Rehabilitation	CDBG	In Progress	\$22,800 rollover \$33,638 PI \$150,400	\$88,552	Emergency Repairs on Owner Occupied, Income Qualified, Homes in Surprise
Public Service Grants	CDBG	In Progress (4) contracts closed from PY16-17 (1) contracts closed from PY17-18	\$95,784	\$ 43,684	Partnership with Funded Non-Profit Organizations for Specified Public Services
Tech-Celerator TI - Surprise Heritage District Building A & B	CDBG	Completed	\$377,560 Building B \$178,768 Building A	\$556,328	Completed June 2018
Senior Center Kitchen Remodel	CDBG	Completed	\$20,000	\$4,388	Completed March 2018
Water Resource Master Plan	CDBG	Design Phase	\$120,000	\$98,558	Completed March 2018
Administrative Allotment	CDBG	In Progress	\$127,712	\$115,530	On Going

Previous Actions

Projects reported on were approved by the Planning and Zoning Commission as well as the City Council through public meetings and public hearings held as part of the CDBG Annual Action Plan process. Funding of each project is determined by the procurement process, and subsequently approved by the City Council if necessary per city procurement guidelines.

Updated Actions

The City of Surprise views 2017-2018 program year as one of continued growth, progress, and significant investment in the future to create sustainable neighborhoods. A draft copy of the report was made available for public comment for 15 days as required per HUD regulation. Any comments received will be included in the final draft of the CAPER.

Future Actions

Submission to HUD by September 28, 2018

Recommendations

Staff recommends approval of CAPER 2017-2018



City of Surprise

Consolidated Annual Performance Evaluation Report

Program Year 2017-2018

Community Development Block Grant and
HOME Investment Partnership

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a) This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Surprise Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2017-2018 provides a quality assessment of high priority activities accomplished during this report period. Investments included neighborhood improvements, public services and the implementation of innovative economic development activities such as improvements to a city-owned facility (AZTechCelerator) currently utilized as a business incubator. Surprise continued to provide services for the Emergency Repair program with rollover funding in the amount of \$22,800 from previous years allocations. Surprise utilized \$33,638 in program income and has been diligent in spending its program income accordingly. 12 homes were assisted with heating/cooling, plumbing and electrical repairs in the amount of \$88,551.61.

Public Services were funded in the amount of \$95,784 to eight (8) local nonprofits. These providers have demonstrated consistency and leadership in providing much-needed services to Surprise residents. Public Services had a carryover amount of \$51,650 from Program Year 2016 due to contract timelines which overlapped Program Years 2016 and 2017.

Central Arizona Shelter Services (CASS) provided a total of 215 bed nights for homeless families and individuals with a contract amount of \$5,000 (2016) and The Surprise Summer Youth Employment Program (SYEP 2016), which provided salaries for 25 youth interns, for a total of \$13,000 expended. Potter's House (2016) expended \$7,650 for 22 youth for mentoring services. All PY 2016 contracts have been expended and closed out during this program year. There currently are eight (8) agency contracts carried over into 2017-218 in the amount of \$51,650 with a contract end date of November 30, 2017 for contracts. A total of \$43,684 was spent for public services.

Neighborhood Improvements (2016) in the amount of \$380,341 consisted of much needed tenant improvements to a city facility located within the target area known as the "AZ TechCelerator." This public facility tenant improvement consisted of Buildings A & B. This facility is utilized as a business incubator and additional office space was needed in order to provide business creation and retention to those who meet program guidelines. An architectural firm was secured and the design phase has been

completed. Improvements to both buildings A & B were completed in June 2018. The combined total cost of the project was \$553,290.

In Program Year 2015, Surprise funded a Utility Feasibility Study in the amount of \$120,000. The project was awarded in PY 2016 and has been completed in the amount of \$98,558. The city intends on utilizing this study to help identify future water infrastructure projects within the Original Town Site, also known as “Heritage District.”

DRAFT

City of Surprise | CAPER 2017-2018 | Program Year Three

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Economic Development	Economic Development	CDBG \$0	Jobs created or retained	Businesses Assisted	0	0	0%	3	0	0%
Emergency Housing Rehabilitation	Affordable Housing	CDBG: \$88,552	Homeowner Housing Rehabilitated	Household Housing Unit	74	60	81%	15	12	80%
Neighborhood Infrastructure Improvements	Neighborhood Infrastructure	CDBG: \$377,560	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Businesses Assisted	0	2	100%	0	2	100%
Neighborhood Infrastructure Improvements	Neighborhood Infrastructure	CDBG: \$178,768	Public Facility building rehabilitation	Businesses Assisted	0	11	100%	9	11	100.00%
Program Administration	Administration	CDBG: \$115,530	CDBG Program Administration	Households Housing Unit	0	0	100%	0	0	100.00%

City of Surprise | CAPER 2017-2018 | Program Year Three

Public Services	Public Service	CDBG: \$51,366 (2017) \$43,684 (2018)	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	186	100%	100	131	100%
Senior Center Services	Non-Housing Community Development	CDBG: \$4,388	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	816	100.00%	250	816	100%
Utility Infrastructure Study	Non-Housing Community Development	CDBG: \$98,558	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	100%	0	0	100%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Surprise use of CDBG funds for the priorities that ranked "high" in the Consolidated Plan and the Annual Action Plan have been successfully implemented. The city has made continual progress in meeting its 2017-2018 goals and objectives which were public services, neighborhood infrastructure improvements for economic development, micro-enterprise business development grants and emergency home repair. The Public Service Program has a one-year cycle (contracts) and has met program goals for 2017-2018. CDBG has afforded the city public service partnership opportunities within the Community Action Program housed in our Resource Center, which is located within the Original Town Site.

Other programs, notably in housing, neighborhood infrastructure and economic development can take up to two years to implement. Surprise continues to review the Consolidated Plan via public outreach during the Annual Action Plan process in order to ensure that community priorities are in line with the ranking of the goals and continue to develop viable communities and provide economic opportunities for program eligible residents. Surprise has also taken a proactive approach to coordinating the planning stages of the next Consolidated Plan 2020-2025 planning process.

CR-10 - Racial and ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG
White	90
Black or African American	23
Asian	11
American Indian or American Native	10
Native Hawaiian or Other Pacific Islander	09
Total	143
Hispanic	38
Not Hispanic	105

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The 12 families assisted were demographics of the Program Year 2013 Emergency Home Repair Program and 2017 Emergency Home Repair. These were completed during Program Year 2017-2018. Surprise did receive a total of \$33,638 in program income that was utilized for eligible Emergency Home Repair projects.

Public Service contracts carry over between two program years. 131 individuals were assisted in the amount of \$95,050 from Program Year 2017 carry over and Program Year 18. Surprise managed to stay below the maximum cap of 15% per CDBG regulations.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	1,237,324	859,206.90
HOME	HOME	474,826	204,404.63
HOPWA	HOPWA	n/a	
ESG	ESG	n/a	
Other-Program Income	Other	33,638	33,638

Table 3 - Resources Made Available

Narrative

The City of Surprise is a direct entitlement of Community Development Block Grant formula grant funds. Surprise also receives HOME funds as part of the Maricopa HOME Consortium in which Maricopa County Human Service Department serves as the lead agency for the consortium. Surprise provides annual public service funding opportunities to area nonprofits with CDBG funds. In conjunction with the efforts of the Mayor and City Council additional grant opportunities are available through the "Surprise Community Outreach Program". This program offers grants of \$10,000 or less to qualified local nonprofits that provide direct services to Surprise residents.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
ORIGINAL TOWNSITE	70	77%	n/a

Table 4 – Identify the geographic distribution and location of investments

Narrative

The neighborhood improvements completed this reporting period met the national objective of low/mod income area benefit, in the target area of the Original Town site. The Emergency Repair program (rollover funding) projects were located throughout the city of Surprise, having met the low/mod limited clientele national objective to income qualified residents. (see attached map). Lastly, The Public Service allocations were awarded to local nonprofits that provided services to the special needs populations who met the income criteria.

Leveraging: Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The CDBG program has no match requirement, however the HOME program does. HOME requires a 25% match in which the city has expended \$21,278 in set aside for match requirements for every HOME dollar spent. In conjunction with the CDBG Public Service funding, Surprise has set aside \$65,000 for the "Surprise Community Outreach Program" from general funds to support the public services needed in Surprise. The city also sponsored eight community beautification projects in the CDBG target area throughout the year. Surprise provided the financial support of resources such as tools, equipment, staff and bulk trash fees, which are paid for by the city's general fund.

The neighborhood infrastructure projects identified in the Consolidated Plan are city-owned facilities such as the TechCelerator, Senior Center and public right-away streets, which were also identified as high priority.

On June 2016 the Surprise City Council elected to further promote and leverage revitalization efforts identified in the Consolidated Plan by adopting the "Surprise Heritage Overlay District." The district provides infill incentives for residential and commercial development by waiving 100% of the impact fees in order to aid in the revitalization of the Original Town site.

The city makes every effort to ensure funds are being used efficiently and assure leveraging of resources whenever possible. The city has \$394,836.15 in eligible match funds to provide the 25% eligible match for every HOME dollar spent.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	8	16
Number of households supported through Acquisition of Existing Units	0	0
Total	8	16

Table 6 – Number of Households Supported (CDBG & HOME)

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The annual goals and outcomes in this reporting period (as documented in the Third Year Annual Action Plan 2017-2018) are neighborhood infrastructure, utility infrastructure study (2015-2016), public services and emergency housing repairs (roll over funding). All the projects are consistent with the City of Surprise CDBG policies which also reflect the federal regulations and guidelines, and in doing so there was no willful inaction to hinder any of the goals and outcomes.

Discuss how these outcomes will impact future annual action plans.

The City of Surprise Annual Action Plan outcomes will continue to have a positive impact on the community by ensuring that our projects have access to resources and technical assistance in order to continue making a positive impact in our community. The outcomes of the Utility Feasibility will guide the city in the future planning for water infrastructure projects in the target area that are eligible for CDBG funding and potential Capital Improvement Plan projects.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	5	1
Low-income	4	2
Moderate-income	3	1
Total	12	4

Table 7 – Number of Households Served

Narrative

The city continues to focus its efforts in affordable housing. As part of the Maricopa County Consortium Surprise continues developing relationships with other public agencies to encourage affordable housing initiatives in our Heritage District.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Surprise continues their participation in the MAG Continuum of Care Homeless Committee and in that participation addresses the needs of homelessness and chronic homelessness as noted in the annual plan, which was recently adopted on August 28, 2017 (www.azmag.gov). Surprise takes an active role along with the Surprise Police Department to conduct a "Point in Time" homeless count each year. At that time staff is trained to provide "homeless triage" and help homeless individuals get access to support services. Veterans experiencing homelessness continues to have an emphasis in the local area. Additional volunteers from the community were recruited to expand PIT count efforts.

In addition, Surprise has funded emergency prevention of homelessness from its allocation of public services through nonprofit agencies. The Surprise Resource Center offers eviction prevention and utility assistance in order to prevent homelessness and partners with other public service agencies housed at the Surprise Resource Center.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Surprise allocated 15% of its annual allocation to public service providers, some whose programs and activities were intended to benefit those experiencing homelessness and in need of emergency shelter. An organization who received funding in FY 17-18 was Central Arizona Shelter Services, which provides shelter services and additional support to those experiencing homelessness. The city continues their active participation in MAG Continuum of Care Homeless Committee to address homelessness needs.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Surprise has made great strides in meeting the objectives of helping low-income individuals and families through the services offered at the newly created Surprise Resource Center. This facility is a center for a comprehensive social services offered to regional area residents.

The Surprise Resource Center houses the Community Action Program (CAP) in partnership with Maricopa County Community Service Division to provide support services that foster self-sufficiency and stability. The program offers utility and eviction prevention, employment services, emergency food boxes and information and referral services. Agencies who also offer services are at the Center include: Arizona Department of Economic Security (AZDES), AZ DES Veteran's Program, Women, Infants and Children (WIC) nutrition, free tax preparation assistance through the Volunteer Income Tax Assistance (VITA) program, Domestic Violence advocacy and support groups and benefit enrollment services for health insurance programs (AHCCCS), food stamps (SNAP) and cash assistance (TANF).

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Surprise encourages partnership, funding opportunities and awards to agencies such as Central Arizona Shelter Services and provides self-sufficiency services at the Resource Center. Continuing the active participation in MAG Continuum of Care Homeless Committee will also help the progress of addressing the objectives for reducing and ending homelessness.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Housing Authority of Maricopa County (HAMC) administers the public housing and Section 8 subsidized housing program within City of Surprise. Surprise's housing activities are planned and supported through the Maricopa Consortium Plan.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Housing Authority of Maricopa County offers the Family Self Sufficiency (FSS) Program, which is a voluntary program that assists individuals in Maricopa County public housing and/or in the Housing Choice Voucher program to gain economic independence.

Participants are assisted in establishing an escrow account where savings are set aside to be used towards accomplishing their goals. A portion of the amount paid in rent is placed into this account. Upon successful graduation from the program, the savings are cashed out for the participant's use in achieving their final goals, which may include buying or renting a house.

Actions taken to provide assistance to troubled PHAs

The Housing Authority of Maricopa is not a troubled agency therefore no action taken.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The Surprise Mayor and City Council adopted the "Surprise Heritage District" zoning overlay plan in June 2016. The plan is intended to aid in removing barriers with less restrictive zoning ordinances and to promote revitalization efforts by offering development incentives for both residential and commercial development in the target area. As of program year 2017-2018, one "cottage industry" has opened for business in the Heritage District, as a result of this zoning overlay.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

In addressing the needs of the underserved, the city has created partnerships with social service agencies by providing resources such as office space at the Surprise Resource Center and outreach to the community. We utilized as many funding sources as possible for example the Maricopa County HOME program for affordable housing, Area Agency on Aging for senior congregate meals, and CDBG Public Service funds for youth employment and training opportunities.

Presently listed within the Action Plan is the lack of private financial resources for housing rehabilitation and homebuyer assistance. The City continues to research and identify available resources as lack of funding is a continued issue throughout the market. The City continues utilizing HOME and CDBG funds for homeowner assistance activities.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The city is responsible for performing a lead based test on all residential properties built before 1978. If the property is found to have lead based paint, the city will remediate with lead abatement procedures and retest the property for a lead clearance.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

All activities noted in the Strategic Plan to help people move out of poverty have been ongoing and has continued from year one. These include:

- ❖ Title V employment programs
- ❖ Arizona@Work Maricopa County which include employment workshops and career fairs
- ❖ Veteran Employment Assistance - City of Surprise Resource Center located in the target area offers weekly employment services
- ❖ Financial Fitness workshops at no cost to area residents
- ❖ Tax Preparation at no cost to families struggling with poverty
- ❖ Credit counseling workshops and referral services to nonprofit housing corporations who provide these services at no cost
- ❖ WIC, Women, Infant and Children Nutritional Services
- ❖ Veteran Job Club, as well as other employment services
- ❖ Assistance for enrolment in AHCCCS, TANF, SNAP, and Affordable Care Act application and enrollment, and Medicare benefits counseling
- ❖ Convened interfaith groups to enhance a information and referral processes
- ❖ Partnered with the neighboring City of Peoria, AZ on a regional Community Resource Guide. Over 12 thousand copies of the guide have been made available to schools, faithbased communities, non-profits, businesses and the general public to increase awareness about human, social, Veteran and workforce development services

City of Surprise | CAPER 2017-2018 | Program Year Three

Agency/Program	Funding Allocated	Program Focus	Funding Source	HUD Outcome
Economic Development: Public Facilities/Infrastructure				
TechCelerator Improvements	\$564,994	Building renovation for city owned business incubator (Building A & B)	CDBG	EO-1
Water Resource Master Plan	\$52,416	Water master plan for target area - Original Town Site	CDBG	SL-1
TOTAL	\$617,410			
Owner Housing Objectives				
Housing Rehabilitation	\$172,340	Owner-Occupied Home Repair	HOME	
Emergency Home Repair	\$88,552 \$33,683 Program Income	Emergency Home Repair Assistance	CDBG	DH-1
TOTAL	\$294,575			
Community Development: Public Services Objectives - Anti-Poverty Objectives				
Benevilla	\$15,710.50	Home delivered meals/child daycare subsidy	CDBG	SL-3
St. Mary's Food Bank	\$11,010.50	Emergency food boxes	CDBG	SL-3
New Leaf	\$5,000	Tax preparation for low income individuals	General Funds	EO-3
St. Vincent DePaul	\$3,000	Utility assistance	General Funds	SL-3
Radiant Church	\$2,000	Holiday clothing/food drive	General Funds	SL-3
Salvation Army	\$6,500	Food Rescue Transportation	General Funds	SL-1
Helping Families in Need	\$5,000	Benefits Navigator	General Funds	SL-1
TOTAL	\$48,221			
Community Development: Public Services Objectives - Non-Homeless Special Needs Objectives				
AASK	\$4,208.00	Surprise Foster/Adoption Support Program	CDBG	SL-3
Surprise Resource Center	\$21,050.50	Utility/Rental Assistance/Eviction	CDBG	SL-1
MIKID	\$9,010.50	Mental health counseling for youth/families	CDBG	SL-1
Sojourner Center	\$7,010.50	Domestic violence/Human Trafficking Case management	CDBG	SL-1
Sun Health Foundation	\$19,010.50	Health Care Transition Program	CDBG	SL-1
Benevilla	\$2,000	Kinship Care Program	General Funds	SL-1
Northwest Valley Connect	\$6,000	Senior/ADA transportation	General Funds	SL-1

City of Surprise | CAPER 2017-2018 | Program Year Three

New Life Center	\$1,000	Domestic Violence Services	General Funds	SL-1
One Step Beyond	\$2,000	Culinary therapy for intellectually disabled individuals	General Funds	SL-1
Special Olympics	\$2,000	Special Needs Athletics	General Funds	SL-3
Chance Shelter	\$2,000	Virtual Animal Shelter Services	General Funds	SL-1
Stepping Up For Seniors	\$2,000	Indigent Senior Health Related Needs Program	General Funds	SL-1
TOTAL	\$77,290			
Youth Services Objectives				
Potter's House	\$7,650	Youth Counseling/Mentoring	CDBG	SL-3
Arizona Charter Academy	\$2,000	Artistic Opportunities for Low Income Youth	General Funds	EO-3
Friends of the Library	\$2,000	"Raising a Reader" Program	General Funds	SL-1
HART Pantry	\$2,000	Weekend Food Packs – At Risk Teens	General Funds	SL-1
TOTAL	\$13,650			
Homelessness & Homeless Prevention Objectives				
CASS	\$9,010.50	Emergency Shelter	CDBG	SL-1
Lutheran Social Services	\$7,500	Interfaith Homeless Emergency Shelter Feasibility	General Funds	SL-1
UMOM	\$5,000	Homeless Youth & Families Outreach	General Funds	SL-1
TOTAL	\$21,510.50			
TOTAL ALL SOURCES	\$1,072,656.50			

HUD Outcome Code Key	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

As described in the plan, the "institutional structure" is the overall community delivery system. This system was structured to support housing, community and economic development needs. This structure included other city departments, government agencies, for-profit and nonprofit organizations who play a part in the provision of affordable housing, community development, and economic development needs of the community. Surprise continued to work with these entities to address these specific needs.

As described by the listing of services offered from the Surprise Resource Center, Surprise has formed an extensive network of support organizations and partner agencies in order to help meet the social services needs of residents. This includes the convening of a faith-based community breakfast. This was done as a continuation of conversation regarding the need for a faith-based collaboration to assist with needed community programming.

The city also offers a yearly Surprise Community Outreach Program, a grant program designed to provide grant funds to local non-profit organizations providing high priority social services to Surprise residents.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City of Surprise continued to emphasize coordination between social service agencies and provided a team approach for the Consolidated Plan high priorities. Surprise will continue to offer resources such as office space and citizen outreach to these agencies furthering the resources available to qualified residents.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Surprise joined efforts with Maricopa County Consortium (a cooperative entity that receives HOME funding for Urban County entitlement communities such as Surprise) to participate in a countywide Analysis of Impediments, in accordance with HUD's Fair Housing Planning Guide, Vol. 1. A copy of this plan is available through www.maricopa.gov.

Surprise proclaimed "Fair Housing" month in April 2018 by the Honorable Mayor and City Council. The Human Service and Community Vitality Department also holds

community education classes at no charge to residents, which addressed fair housing rights. This session was held on June 11, 2018 and moderated by a local HOA attorney. Community education classes happen to include the HOA academy, in which fair housing rights are also discussed. This academy is held bi-annually at no charge to the community and attendees receive a “certificate of completion”.

DRAFT

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The CDBG and the HOME project activities are all monitored at least once during the course of the projects' scope of work. The monitoring includes a review of the grantee's project file, an inspection of relevant items and a review of the financial processes which the grantee uses.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Efforts for citizen participation included a public notice announcing the public review and comment period for the CAPER. This was published in the Daily News Sun the week of August 28, 2018. Reasonable accommodations were available upon request. Spanish speaking staff was also available at the public hearing on September 6, 2018. (see attached affidavit)

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Projects are reviewed each year by the Planning and Zoning Commission then recommended to the City Council for approval. Priorities are reviewed to make adjustments in programs and projects that are necessary for meeting the established goals in the Consolidated Plan. If adjustments need to be made we can address it at this level. If during the program year a priority need becomes higher than previously established it can be amended in the Consolidated Plan and can be implemented in the Annual Action Plan.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

None at this time.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

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APPENDIX 1 – PUBLIC NOTICES

Public Notice

City of Surprise

Consolidated Annual Performance and Evaluation Report (CAPER) 2017-2018

Notice is hereby given by the City of Surprise that the Consolidated Annual Performance and Evaluation Report (CAPER) 2017-18 has been drafted and will be available to the public for review for a minimum period of 15 calendar days beginning August 28, 2018.

Notice is also hereby given that the City of Surprise Human Service and Community Vitality Department-Neighborhood Services Division will hold a **Public Hearing regarding the (CAPER) 2017-18 on September 6, 2018, at 6 p.m.** before the Planning and Zoning Commission in the City Hall Council Chambers 16000 North Civic Center Plaza, Surprise, AZ 85374.

The City of Surprise is required by the U.S. Department of Housing and Urban Development (HUD) to annually submit a Consolidated Annual Performance and Evaluation Report (CAPER). This report provides an assessment of expenditures and accomplishments of the city's progress in carrying out its Consolidated Plan 2015-19 and its third-year Annual Action Plan 2017-2018 for the following HUD-funded programs: the Community Development Block Grant Program (CDBG); and the HOME Investment Partnerships Program (HOME); The report covers community development objectives undertaken during the period of July 1, 2017 through June 30, 2018. The report does not establish any new policy.

This Public Hearing concerns the CAPER report that contains a summary of programmatic accomplishments including a description of the resources made available, the investment of available resources, the geographic distribution and location of investments, actions taken to affirmatively further Fair Housing, and other actions indicated in the Consolidated and Annual Action Plans. The purpose of this notice is to make the CAPER report available to the public for comments prior to its submittal to HUD.

HUD regulations require the submission of the CAPER no later than 90 days after the closing of an entitlement grantee's program year. Before submission to HUD, the draft CAPER must be made available for public review and comment for no fewer than 15 days. The public review and comment period for the FY 2017-2018 CAPER will be **August 28 – September 12, 2018**. The CAPER will be submitted to HUD by September 28, 2018.

The CAPER comprises of three parts: 1) a summary of resources and individual program accomplishments; 2) narrative statements providing the status of actions taken during the program year; and 3) a self evaluation of progress made during the past year in addressing identified priority needs and objectives.

The public is invited to review and comment on the draft (CAPER) 2017-18 for a 15-day period **beginning August 28, 2018 and ending September 12, 2018**. This comment period is planned in accordance to the city's adopted Citizen Participation Plan, a requirement of HUD. After all public comments have been considered, the Planning and Zoning Commission will take a formal action on **September 6, 2016 Public Hearing. Upon approval by the Planning and Zoning Commission**, the CAPER will be submitted to HUD by September 28, 2018.

City of Surprise | CAPER 2017-2018 | Program Year Three

Comments must be submitted in writing, email or by phone call by September 12, 2018 at 4:00 p.m. All comments must be directed to Alicia Rubio, Neighborhood Service Coordinator, Human Service and Community Vitality, Neighborhood Services Division, City of Surprise, 16000 N Civic Center Plaza. Please call Alicia Rubio at 623.222.3240 or TDD 623.222.1002 or email at Alicia.rubio@surpriseaz.gov.

The CAPER will be available for review at the following locations:

- City of Surprise website at www.surpriseaz.gov.
- Surprise City Hall, 16000 N Civic Center Plaza, Surprise, AZ 85374.
- The Northwest Regional Library at 16089 N. Bullard Avenue, Surprise.
- The Hollyhock Branch Library at 15844 N. Hollyhock Street, Surprise.
- The Surprise Senior Center, 15832 N. Hollyhock St.

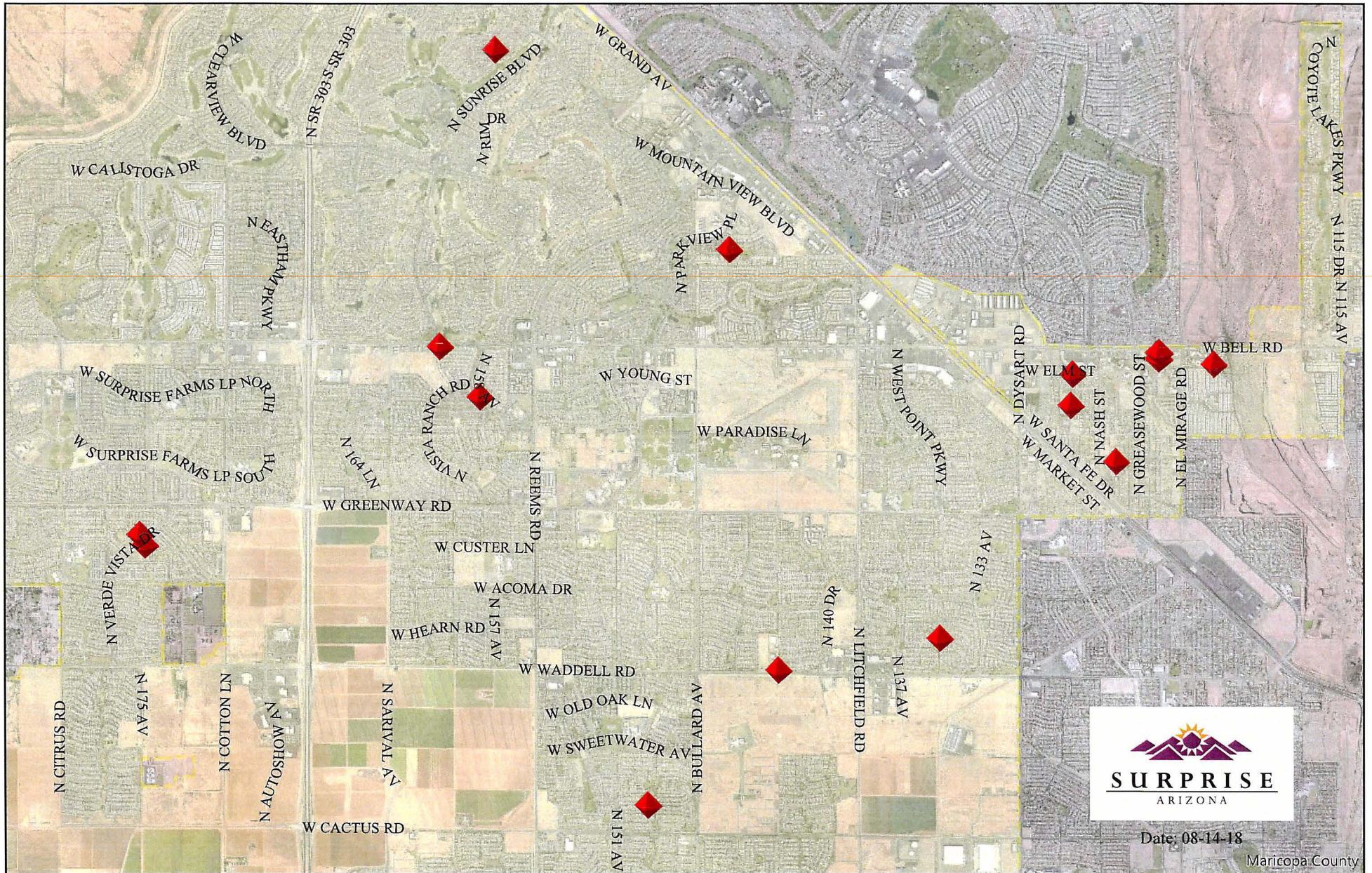
City of Surprise doesn't discriminate against anyone based on race, color, gender, religion, national origin, age, related medical condition or disability. Documents will be available for review in advance at 16000 N Civic Center Plaza, Surprise, AZ, 85374 and can be made in alternate formats. Comments regarding the proposed **CAPER PY 2017-18** should be directed to Alicia Rubio, Neighborhood Service Coordinator, Human Service and Community Vitality, Neighborhood Services Division, City of Surprise. Please call Alicia Rubio at 623.222.3240 or TDD 623.222.1002 for submittal procedure. Please call Alicia Rubio forty-eight hours prior to the meeting time for assistance with translation or accommodations for individuals with disabilities.



Reasonable accommodations will be made upon a timely request.

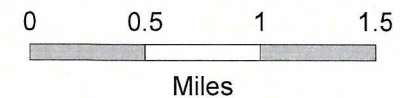
APPENDIX 2 – SURPRISE COMPLETED PROJECT MAPS

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CITY OF SURPRISE 2018 GRANT PROJECTS

◆ 2018 Grant Projects ■ Surprise Corporate Limits





CDBG Consolidated Annual Performance and Evaluation Report (CAPER) 2017-2018

Human Service & Community Vitality | September 6, 2018



Today's Objectives

- Update on CAPER Process
- Approve CAPER 2017-18



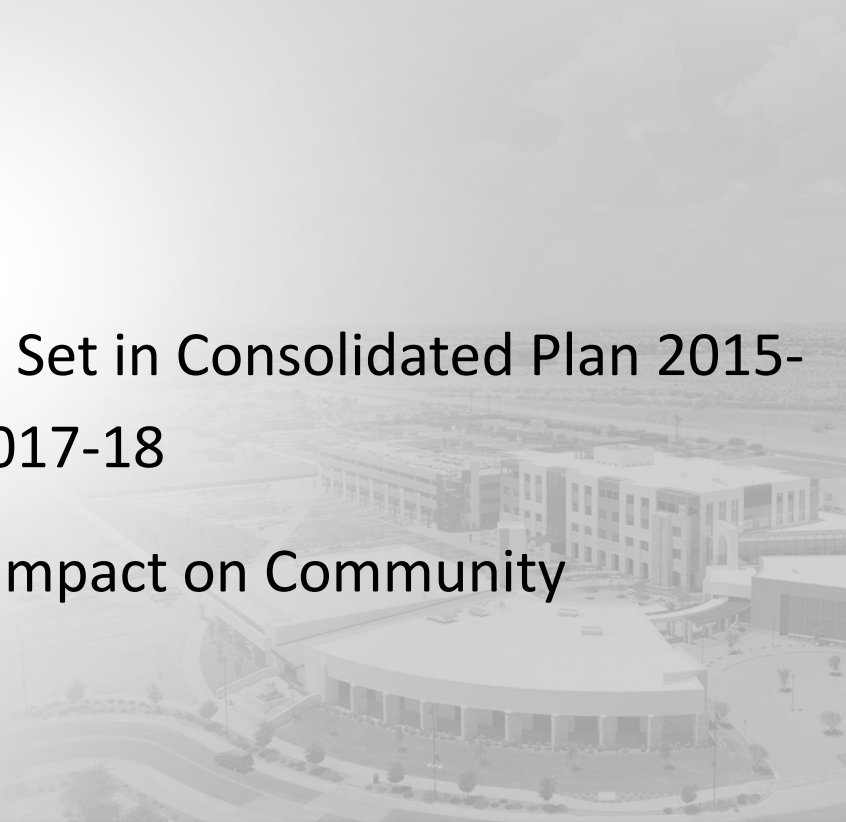


Background

- Mandated by U.S Housing and Urban Development (HUD)
 - Identifies Project/Program Activities Funded by CDBG for the Program Year 2017-18
 - Covers Program Year 2017-18 (July 1, 2017- June 30, 2018)
 - Submit to HUD Within 90 Days of End of Program Year (by September 28, 2018)
- 



Background

- Monitoring Tool for HUD
 - Summarizes Accomplishments
 - Measures Goals and Objectives Set in Consolidated Plan 2015-2019 and Annual Action Plan 2017-18
 - Demonstrates Comprehensive Impact on Community
- 



CAPER 2017-2018

September 2017-18 Allotments CDBG Funding \$638,560

Neighborhood Imp. – TechCelerator	\$184,653
Senior Center Kitchen Remodel	\$20,000
Funded Public Services	\$95,784
Economic Development Business Grants	\$60,000
Emergency Home Repair	\$150,411
Administration	\$127,712

Emergency Housing Rehabilitation

- \$22,800 roll-over and \$33,638 in program income with a budget of \$10,000 per project
- All awardees are income and program qualified
- Repairs include, but are not limited to, heating, cooling, electrical and accessibility
- 12 projects completed in PY 2017-2018 total \$88,551

Emergency Housing Repair Completed Projects



AZ TechCelerator Improvements

Awarded: \$380,341

Project Completed: June 2018

Tenant Improvements –
Electrical, Plumbing and
Design for 4 new offices





Public Services

Organization	Awarded
Aid to Adoption for Special Kids	\$4,010.50
Benevilla	\$15,710.50
CASS	\$9,010.50
MIKID	\$9,010.50
St. Mary's Food Bank	\$11,010.50
Sun Health	\$19,010.50
Surprise Resource Center	\$21,010.50
Sojourner Center	\$7,010.50
Total	\$95,784

CAPER 2017-2018

Project	Funding Source	2017-18	Funds Allotted	Funds Expended	Future Actions
Emergency Home Repair	CDBG	12 projects completed	\$150,400 \$22,800 Rollover \$33,638 Program Income	\$88,552	Ongoing program
Tech-Celerator Improvements Bldg A	CDBG	Bid Stage	\$380,341	\$377,560	Completed
Social Service Funding (15%)	CDBG	• AASK • Benevilla • CASS • Resource Ctr • MIKID • Sojourner • Sun Health • St. Mary's	\$95,784	\$43,684	AASK completed , Benevilla, CASS, Resource Ctr, MIKID, Sojourner, SunHealth & St. Mary's ongoing ;



CAPER 2017-2018

Project	Funding Source	2017-18	Funds Allotted	Funds Expended	Future Actions
Tech-Celerator Improvements Bldg A	CDBG	Construction Phase	\$184,653	\$178,768	Construction Phase-95% complete
Utility Feasibility Study	CDBG	Completed	\$120,000	\$98,558	Completed
Senior Center Kitchen Remodel	CDBG	Completed	\$20,000	\$4,388.17	Completed
Administration	CDBG	Ongoing	\$127,712	\$115,530	Ongoing



Timeline

July 2017-
June 2018

Program
Year

September 14

Final Draft

August 28-
September 12

Public Review





SURPRISE

ARIZONA

**QUESTIONS OR
COMMENTS?**



CITY OF SURPRISE
Planning and Zoning Commission

September 6, 2018 @ 6:00:00 PM

[Back](#) [Print](#)

Board Meeting Date:	September 6, 2018	Contact Person:	Eric Fitzer - Community Development
Submitting Department:	CD Boards and Commissions	District:	Internal
Staff Recommendations:	No Action		

Consent	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion regarding direction pertaining to future agenda items.

Motion:

Background:

Financial Impact Statement:

No Financial Impact

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint x Video x White Board x Other x

Presentation Speaker Names (spelling and titles for TV captions):