CITY OF SURPRISE
PLANNING AND ZONING COMMISSION

MEETING MINUTES

March 1, 2018 / 6:00 PM

COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374

CALL TO ORDER.

Chair Ken Chapman called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on March 1, 2018.

A. ROLL CALL
In attendance were Chair Ken Chapman, Vice Chair Mitchell Rosenbaum, Commissioners Dennis Smith, Dennis Bash, Matthew Keating, Gisele Norberg and Eric Cultum.

STAFF PRESENT:
Community Development Director Eric Fitzer, Deputy City Attorney Ellen Van Riper, Planner Hobart Wingard, Current Planning Supervisor Robert Kuhfuss, Human Services and Community Vitality Director Seth Dyson, Neighborhood Services Coordinator Alicia Rubio and Planning and Zoning Commission Secretary Lorraine Nevarez.

COUNCIL MEMBERS PRESENT:

None.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT
None.

D. STAFF REPORT

Eric Fitzer, Director, noted the City of Surprise Arts and Cultural Master Plan is available for public review and comment.

CALL TO THE PUBLIC:

Chair Chapman opened the call to the public to discuss any items not listed on the agenda.

Hearing no comments, Chair Chapman closed the call to the public.

CONSENT AGENDA:

Item 1 – Internal – Consideration and action approving the February 15, 2018 Planning and Zoning Commission Minutes.

Commissioner Bash made a motion to approve the consent agenda as presented. Commissioner Smith seconded the motion. Motion passes with 7 votes in favor.

Chair Chapman moved item 8 to follow after item 1.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING:

Item 8 – District 6 – Consideration and action approving a Site Plan for Hardy World generally located on the southwestern corner of Dysart and Waddell Roads.

The Commission discussed item 8:

- Landscape plans

Commissioner Keating made a motion approve a Site Plan for Hardy World subject to stipulations 'A' through 'C' as stated in the Staff Report. Vice Chair Rosenbaum seconded the motion. Motion passes with 7 votes in favor.

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING:

Item 2 – District 3 – Consideration and action regarding a Zone change from Residential Ranch (RR) to Medium Density Residential 3.65 Dwelling Units per Acre with a PUD Overlay (RM-6 PUD) and Medium Density Residential 4.47 Dwelling Units per Acre with a PUD Overlay (RM-9 PUD) for Rancho TruGold.

Robert Kuhfuss, Planner, noted item 2 and 3 will be tabled indefinitely resulting from an advertising error.

Chair Chapman opened the call to the public.

Hearing no comments, Chair Chapman closed the call to the public.

Commissioner Norberg made a motion to table the consideration and action regarding a Zone change from Residential Ranch (RR) to Medium Density Residential 3.65 Dwelling Units per Acre with a PUD Overlay (RM-6 PUD) and Medium Density Residential 4.47 Dwelling Units per Acre with a PUD Overlay (RM-9 PUD) for Rancho TruGold. Vice Chair Rosenbaum seconded the motion. Motion passes with 7 votes in favor.

Item 3 – District 3 – Consideration and action regarding a Preliminary Plat in the RM-6 PUD and RM-9 PUD zoning districts, for Ranch TruGold, generally located along Sweetwater Avenue Alignment between Cotton Lane and 175th Avenue.

Robert Kuhfuss, Planner, noted item 2 and 3 will be tabled indefinitely resulting from an advertising error.

Chair Chapman opened the call to the public.

Hearing no comments, Chair Chapman closed the call to the public.

Commissioner Norberg made a motion to table the consideration and action regarding a Preliminary Plat in the RM-6 PUD and RM-9 PUD zoning districts, for Rancho TruGold, generally located along Sweetwater Avenue alignment between Cotton Lane and 175th Avenue. Commissioner Bash seconded the motion. Motion passes with 7 votes in favor.

Item 4 – Citywide – Consideration and action on an amendment to the Consolidated Plan 2015-19.

Seth Dyson, Director of Human Service & Community Vitality, presented item 4 and 5 simultaneously to the Commission.

The Commission discussed item 4 and 5:

- Administrative fee
- Location of the Ball Park
- Enhancements to the area
- Ball Field use
- Hours of the park
- New City Services Building
- Partnerships
- HUD 5-year Plan
- CDBG parameters
- Historical society

Chair Chapman opened the call to the public.

Hearing no comments, Chair Chapman closed the call to the public.

Commissioner Bash made a motion to recommend approval to the Mayor and City Council an amendment to the Consolidated Plan 2015-2019. Commissioner Smith seconded the motion. Motion passes with 6 votes in favor, 1 against (Commissioner Cultum).

Item 5 – Citywide – Consideration and action on an amendment to the funding priorities for the Community Development Block Grant Program Third Year Annual Action Plan for Year 2017-2018.

Seth Dyson, Director of Human Service & Community Vitality, presented item 4 and 5 simultaneously to the Commission.

The Commission discussed item 5 during item 4.

Chair Chapman opened the call to the public.

Hearing no comments, Chair Chapman closed the call to the public.

Commissioner Keating made a motion to recommend approval to the Mayor and City Council an amendment to the funding priorities for the Community Development Block Grant Program Annual Action Plan Year 2017-2018. Commissioner Smith seconded the motion. Motion passes with 6 votes in favor, 1 against (Commissioner Cultum).

Item 6 – Citywide – Consideration and action on funding recommendations for Public Service Activities for the Community Development Block Grant Program Year 2018-2019.

Seth Dyson, Director of Human Service & Community Vitality, presented item 6 to the Commission.

Chair Chapman opened the call to the public.

Hearing no comments, Chair Chapman closed the call to the public.

The Commission discussed appropriate allocations to the different organizations.

Commissioner Keating made a motion to recommend approval to the Mayor and City Council the 2018-2019 Community Development Block Grant Public Service Funding recommendations as discussed. Vice Chair Rosenbaum seconded the motion. Motion passes with 7 votes in favor.

Item 7 – Citywide – Consideration and action on funding priorities for the Community Development Block Grant Program Fourth Year Annual Action Plan for Year 2018-2019.

Seth Dyson, Director of Human Service & Community Vitality, presented item 7 to the Commission.

Chair Chapman opened the call to the public.

Hearing no comments, Chair Chapman closed the call to the public.

Commissioner Bash made a motion to recommend approval to the Mayor and City Council the funding priorities for the Community Development Block Grant Program Annual Action Plan Year 2018-2019. Commissioner Norberg seconded the motion. Motion passes with 7 votes in favor.

OTHER BUSINESS:

Item 9 – INTERNAL - Discussion pertaining to future agenda items.

The Commission requests additional information regarding landscape plans, traffic plans specific to schools, parking areas for semi-trucks, City Center development, changes to the law. The Commission also asked for a status on scheduling the joint meeting with City Council.

ADJOURNMENT:

Hearing no further business, Chair Chapman adjourned the Planning and Zoning Commission meeting at 8:02 p.m.

____
Eric Fitzer
Community Development Director

____
Ken Chapman
Planning and Zoning Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: ______________________________
Lorraine Nevarez, Commission Secretary

DATE: ______________________________