



CITY OF SURPRISE
City Council Work Session Minutes
100 North Civic Center Plaza
Surprise, AZ 85374

Tuesday, April 4, 2017 @ 04:00 PM

Call to Order

Roll Call

Mayor Wolcott called the **Regular City Council Work Session** to order at 04:00 p.m. Surprise City Hall Council Chamber 16000 North Civic Center Plaza Surprise, Arizona 85374 , on **Tuesday, April 4, 2017**. Also in attendance with Mayor Wolcott were Vice Mayor Tande, Council Member Winters, Council Member Hayden, Council Member Remley, Council Member Hall, and Council Member Williams (excused)..

Staff Present: City Manager, Bob Wingenroth, City Clerk, Sherry Ann Aguilar, and City Attorney, Robert Wingo.

Pledge of Allegiance

Call to the Public

Regular Agenda Item - Non-Public Hearing

1 - Presentation and discussion of Public Service funding priorities for the Community Development Block Grant Program Third Year Annual Action Plan for Year 2017-2018 - NO ACTION

Neighborhood Services Manager, Christina Ramirez gave a powerpoint presentation regarding Public Service funding priorities for the Community Development Block Grant Program Third Year Annual Action Plan for Year 2017-2018.

Planning & Zoning public hearing in March, then second hearing with recommendations moving forward to Council for consideration. Have not received the actual numbers from HUD yet.

Council Member Remley - What questions did Planning & Zoning concerning these requests and recommendations?

Ms. Ramirez - Total funding amount by St. Mary's food bank, questioning actual Surprise numbers.

Council Member Remley - Various organizations that we sponsor here, are they Surprise organizations? If not, why not?

Ms. Ramirez - Not all of them but they all reach Surprise residents in some capacity, and they are required to record certain data proving they live in Surprise.

Vice Mayor Tande - Change in timeline? Reasoning for this? Was it changing funding levels?

Ms. Ramirez - Yes, received notices through HUD, cut to CDBG funding, reduction of approx. 13%, working on other resources to improve on the budget.

Annual Action Plan - 3 Year Priorities:
Public Services
Neighborhood Improvement Projects
Economic Development

Council Member Hall - Micro-Enterprise grants can only be for Original Townsite?

Ms. Ramirez - No, but have to meet the low to moderate income criteria, can be anywhere in Surprise.

Council Member Remley - Micro-Enterprise Grants, numbers don't match.

2 - Presentation and discussion pertaining to the Community Development Block Annual Action Plan 2017-2018 - NO ACTION

3 - Presentation and discussion pertaining to a Surprise Youth Council update on recent activities and accomplishments - NO ACTION

Samantha Salazar, member of the Surprise Youth Council gave a presentation updating on recent activities and accomplishments.

Recruitment Strategy and Success

BLOOM365 Program

Personal Development Initiatives and Events - Skill Building

City Council Relations - Development of Mentorship Program:
Guidance of City related issues
Information sessions

National League of Cities, Pittsburgh, PA.:
Conference overview
Takeaways
Law Enforcement
Friendship Building

Service in our community:
Hydration Outreach
Teacher Supply Drive
Veteran's Day Parade

Mental Health Initiative/Our Initiative - The need for mental/emotional wellness resources at local

schools

Level 4 - Comprehensive Ad campaign

Mayor Wolcott - Very impressed what all of you have done, excellent comprehensive report. Thank you for personalizing this report, the residents will be impressed.

Vice Mayor Tande - You are creating the foundation for our youth, all needed things for the City.

4 - Presentation and discussion pertaining to the City of Surprise Utility Billing administration - NO ACTION

Andrea Davis, Asst. Finance Director led the presentation regarding City of Surprise Utility Billing Administration.

Council Member Hall - Billing questions

Mayor Wolcott - Method to collect on bills not paid.

Council Member Winters - Complimented staff on their efforts

Vice Mayor Tande - Meter read methods?

Council Member Remley - Money saved for paperless?

Ms. Davis - Approx. \$5,200 per month. Significant savings.

Council Member Remley - When we switched over to doing the job ourselves, are we to conclude that we can pick up 1.7 million per year for doing this in-house.

Ms. Davis - Yes, correct.

Director of Water Resources Management, Terry Lowe led the discussion on Non-Residential Portion - Storm water Utility

May 2016 - Council adoption of utility rates

Rate based on Level of Service

Rate Calculations based on Impervious Surface Area

Commercial credit program opened in July 2016

Go-Live November 2016

Billing Strategy

Council Member Remley - Have you considered a billing fee for sending out the bill?

Mr. Lowe - we will look into this.

Council Member Hall - Rancho Mercado, explain how storm water works for a development out in rural area.

Vice Mayor Tande - hat triggers them having to pay fees, the permit process, lot inspections, etc.? Do we have a compliance level for out of state owners?

Mr. Lowe - Not yet, will look at this.

Executive Session

Adjournment

Council Member Winters made the motion to adjourn the Regular City Council Work Session of April 4, 2017 at 4:56 PM. Council Member Hall seconded the motion. Six yes votes, one excused (Williams). Motion carried.

Sharon R. Wolcott, Mayor

ATTEST:

Sherry Ann Aguilar, City Clerk,

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Regular City Council Work Session of **Tuesday, April 4, 2017.**

Sherry Ann Aguilar, City Clerk,