



CITY OF SURPRISE
Regular City Council Work Session Agenda
16000 N. Civic Center Plaza
Surprise, AZ 85374

Tuesday, June 20, 2017 @ 4:00 PM
COUNCIL CHAMBERS

[Back](#) [Print](#)

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Call To The Public:

INSTRUCTIONS: In order to address the City Council, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the City Clerk before the meeting begins.

[Download the Call to the Public form](#) (PDF download requires [Adobe Acrobat Reader](#))

[Fill out the Call to the Public form online](#) If submitting form electronically, please submit to City Clerk at least one hour before the meeting start time.

The Call to the Public form is also available at the front counter.

Note: A.R.S. 38-431.01(H)- During this time members of the public may address City Council only on issues within the jurisdiction of the City Council which are not an item on the agenda. At the conclusion of the open call, City Council may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the City Council. There will be no separate discussion on these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

E. Regular City Council Work Session Agenda:

Regular Agenda Item - Non-Public Hearing:

- | | | |
|----|---|--|
| 1. | District Citywide Presentation and discussion pertaining to the City of Surprise-Canada Cross-Border Healthcare Taskforce initiative with guest from Toronto, Canada, Marc Kealey, CEO of Kealey & Associates, Inc. and Taskforce Co-Chair. | No Action
Jeanine
Jerkovic,
Economic
Development
Director |
| 2. | District Citywide Presentation and discussion regarding Ottawa University update as requested by Councilmember Ken Remley on June 6, 2017. | No Action
Mike
Hoover,
Economic
Development
Manager |

- | | | |
|----|---|---|
| 3. | District Internal <u>Presentation and discussion pertaining to the methods, process and development of the City of Surprise Rural Roads Policy.</u> | None
Eric Fitzer -
Community
Development |
| 4. | District Internal <u>Discussion and presentation by Maricopa County Elections/County Recorder regarding new voting equipment.</u> | None
Sherry Ann
Aguilar, City
Clerk |

F. Executive Session:

For information Purposes; Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, but for only the following purposes:

- discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
- discussion or consideration of records exempt by law from public inspection (A.R.S. §38-401.03 (A)(2));
- discussion or consultation for legal advice with the city’s attorneys (A.R.S. §38-431.03 (A)(3));
- discussion or consultation with the city’s attorneys regarding the city’s position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (a)(4));
- discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or
- discussion, consultation or consideration for international and interstate negotiations or for negotiations by a city or town, or its designated representatives, with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city or town. A.R.S. §38-401.03 (A)(6)).
- discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).

Confidentiality Requirements Pursuant to A.R.S. §38-431.03(C)(D): Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.

The council may vote to hold an executive session for the purpose of obtaining legal advice from the Board’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

G. Adjournment:

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED:

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE

PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Regular City Council Work Session

June 20, 2017 @ 4:00:00 PM

[Back](#) [Print](#)

Council Meeting Date:	June 20, 2017	Contact Person:	Jeanine Jerkovic, Economic Development Director
Submitting Department:		District:	Citywide
Staff Recommendations:	No Action		

Consent	Regular	Public Hearing	Report/Discussion
---------	---------	----------------	-------------------

Agenda Wording:

Presentation and discussion pertaining to the City of Surprise-Canada Cross-Border Healthcare Taskforce initiative with guest from Toronto, Canada, Marc Kealey, CEO of Kealey & Associates, Inc. and Taskforce Co-Chair.

Motion:

No motion.

Background:

The City of Surprise Economic Development Department has been strategically visiting the Toronto, Canada market and building business relationships for more than two years in order to leverage the increasing economic opportunities emerging from the Canadian market into the State of Arizona. In late January 2017, the City of Surprise participated in a roundtable discussion led by Marc Kealey, CEO of Kealey & Associates, in Toronto in which the growing trend of international patients traveling to the United States for certain medical procedures was discussed. In February 2017, Mayor Wolcott announced that Economic Development Director Jeanine Jerkovic and Marc Kealey would co-chair a cross-border taskforce to research and identify ways in which Surprise can support expanded healthcare services to Canadians who visit or reside in the region.

Objective Analysis:

Addressing a needed healthcare service effectively for the Canadian market would be a benefit to the Canadians who visit or reside in Surprise. It would also enhance Surprise's emerging medical industry growth.

Policy Compliant:

The update is consistent with the 2013 Surprise City Council Strategic Plan in which the attraction of specialty medical clinics was viewed as a means of generating a robust business environment (Goal 5: Economic Development).

Financial Impact:

No financial impact of the initiative is currently under consideration. Further discussions may arise that would be brought for consideration.

Budget Impact:

No budget discussion is currently proposed for the item. Further discussions may arise that would be brought for consideration.

FTE Impact:

No FTE impact is anticipated.

ATTACHMENTS:

[Click to download](#)

No Attachments Available



CITY OF SURPRISE
Regular City Council Work Session

June 20, 2017 @ 4:00:00 PM

[Back](#) [Print](#)

Council Meeting Date:	June 20, 2017	Contact Person:	Mike Hoover, Economic Development Manager
Submitting Department:	Econ Development	District:	Citywide
Staff Recommendations:	No Action		

Consent	Regular	Public Hearing	Report/Discussion
---------	---------	----------------	-------------------

Agenda Wording:

Presentation and discussion regarding Ottawa University update as requested by Councilmember Ken Remley on June 6, 2017.

Motion:

No motion

Background:

Ottawa University announced their plans in February 2017 to transition to a 4-year residential university campus at the Surprise City Center. The university will be opening classes in August of 2017 offering programs from four schools: Business, Education, Arts and Sciences, and Health and Applied Sciences.

Objective Analysis:

The workshop presentation will provide an update on Ottawa University's current and future growth plans and partnerships.

Policy Compliant:

The update is consistent with Council policy, including the adopted City Council strategic plan on Education.

Financial Impact:

None at this time; however, topics covered in this presentation could lead to future actions which may have a financial impact.

Budget Impact:

None at this time; however, topics covered in this presentation could lead to future actions which may have a budgetary impact.

FTE Impact:

There is no FTE impact associated with this update.

ATTACHMENTS:

Click to download

No Attachments Available



CITY OF SURPRISE
Regular City Council Work Session

June 20, 2017 @ 4:00:00 PM

[Back](#) [Print](#)

Council Meeting Date:	June 20, 2017	Contact Person:	Eric Fitzer - Community Development
Submitting Department:		District:	Internal
Staff Recommendations:	None		

Consent	Regular	Public Hearing	Report/Discussion
---------	---------	----------------	-------------------

Agenda Wording:

Presentation and discussion pertaining to the methods, process and development of the City of Surprise Rural Roads Policy.

Motion:

N/A

Background:

In December of 2004, the City Council adopted a Rural Road policy. The purpose of the policy was to establish one-quarter mile alignments throughout the City; secure adequate ROW; and provide a funding mechanism for roadway infrastructure. There were processes set forth which would have established the one-quarter mile alignments and secured adequate ROW to serve future development. However at the time there was no assessment to pay for roadway improvements.

In 2006 staff discussed the situation and determined that the previously proposed method of fee calculation was not equitable. The method required property owners with roadway frontage on the one-quarter mile roads to pay for roadway improvements even though all property owners in the area benefit from the roadway improvement. Numerous washes in certain areas of the City also create a situation where certain one-quarter mile roads may not be feasible to build. Therefore, charging on a square foot basis for one-quarter mile frontage properties might result in people paying for roadways that would never be built.

The City Manager in June 2006 issued a policy amendment to allow for a more equitable assessment to assess all new residents in rural areas where one-quarter mile access roads are required. The method was based on a square foot basis. The amount per square foot is based on the amount needed to build one-quarter mile roads.

Objective Analysis:

Potential positive impacts could include: more understanding of the rural road conditions in the city; identification of potential funding sources to improve rural roadways; identification of rural roads to

assess against other CIP projects.

Potential negative impacts: there may not be potential funding for improvements on certain rural roads that may need improvement; or such roads do not rank high enough for consideration of funding when when evaluated against other CIP projects.

Policy Compliant:

This item is policy complaint based on assessing needs in the community as well as ranking such needs against others in the community.

Financial Impact:

All activity related to ongoing development of the City of Surprise has an economic and fiscal impact on the city and the region.

Budget Impact:

There is no anticipated budget impact related to this item.

FTE Impact:

This item does not have an impact on current staff levels.

ATTACHMENTS:

Click to download

☐ [Rural Roads Policy Presentation](#)



Rural Roads Policy

City Council Work Session
June 20, 2017

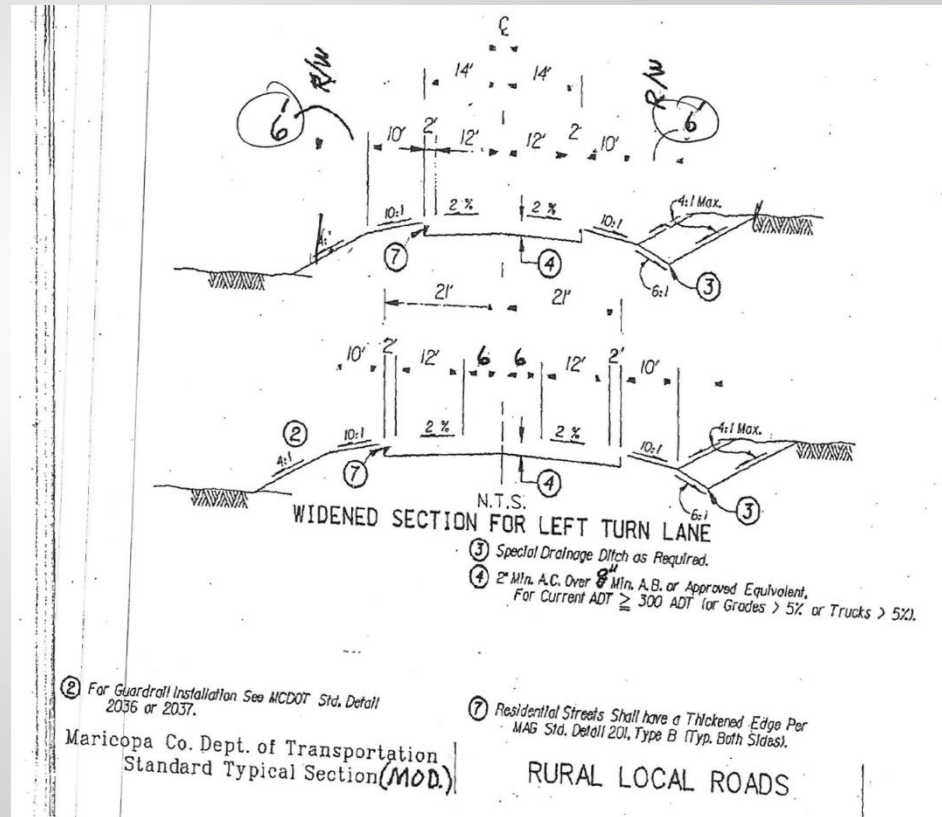


History

- Resolution 04-240 Administrative Rural Road Policy was approved on December 20, 2004
 - Public roads to be established on the one-quarter mile alignments
 - Unless deemed impractical due to terrain, drainage, or other factors per City Engineer
 - Half street Rights-of-Way (ROW) to be secured as follows:
 - 30' for Rural Roads and Collectors
 - 55', 67.5' and 100' for arterials and parkways
 - In lieu payment
 - \$20.00 per linear foot or as established on a case by case basis
 - Cross-section shall be per Maricopa County Department of Transportation Standards

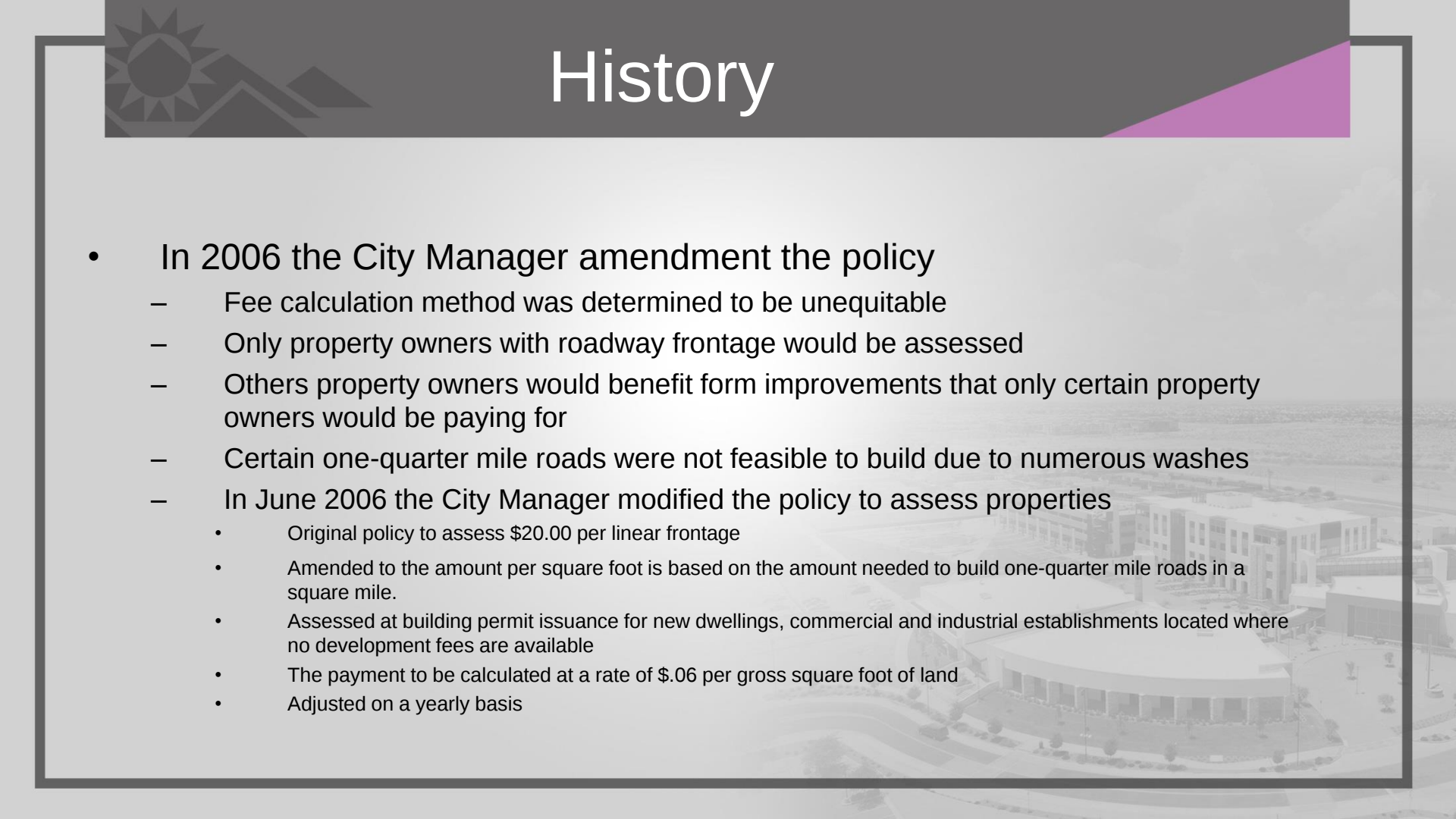
History

- Resolution 04-240
Administrative Rural Road
Policy was approved on
December 20, 2004
- The following projects staff was
directed to continue:
 - Agreement to be reached with Saguaro
View, Saguaro Acres, Section 10,
 - Martin Acres and 219th Avenue from
Sun Valley Parkway to Pinnacle Peak
Road
 - In addition the Engineering Department
was directed to conduct a study on the
options for funding the major drainage
structures needed, including the
development of a drainage ordinance
and drainage assessments.





History

- In 2006 the City Manager amendment the policy
 - Fee calculation method was determined to be unequitable
 - Only property owners with roadway frontage would be assessed
 - Others property owners would benefit from improvements that only certain property owners would be paying for
 - Certain one-quarter mile roads were not feasible to build due to numerous washes
 - In June 2006 the City Manager modified the policy to assess properties
 - Original policy to assess \$20.00 per linear frontage
 - Amended to the amount per square foot is based on the amount needed to build one-quarter mile roads in a square mile.
 - Assessed at building permit issuance for new dwellings, commercial and industrial establishments located where no development fees are available
 - The payment to be calculated at a rate of \$.06 per gross square foot of land
 - Adjusted on a yearly basis
- 

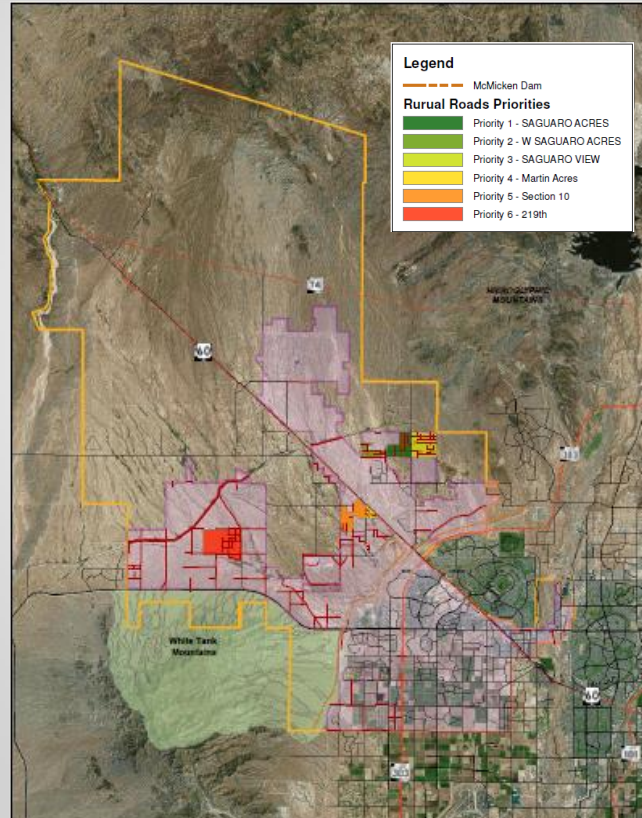
What we know or may not know

- In the rural areas of the City we have
 - Approximately 70 miles of unpaved roads with City ROW
 - Approximately 9 miles of paved roads with no ROW
 - Approximately 40 miles of unpaved roads with no ROW
 - Approximately 8 miles of private unpaved roads
- Need to assess if these numbers still hold true
- Need to assess if the funding mechanism in place should be retained
- Need to look at other funding mechanisms

Rural Roads Evaluation

Consideration for Prioritization

- Roads prone to being damaged after a storm eliminating access
- Are neighborhoods fairly built out
- Reports of delayed emergency vehicles
- Nearby future developments
- Roadway conditions
 - potholes in existing paved roads
 - Existing R/W



Development

Homes / Parcel

Saguaro Acres	32 / 125
W Saguaro Acres	12 / 103
Saguaro View	125 / 225
Martin Acres	23 / 64
Section 10	78 / 194
219 th	24 / 138

Total Dwelling Units	294 / 849
----------------------	-----------



Safety Considerations

Saguaro Acres

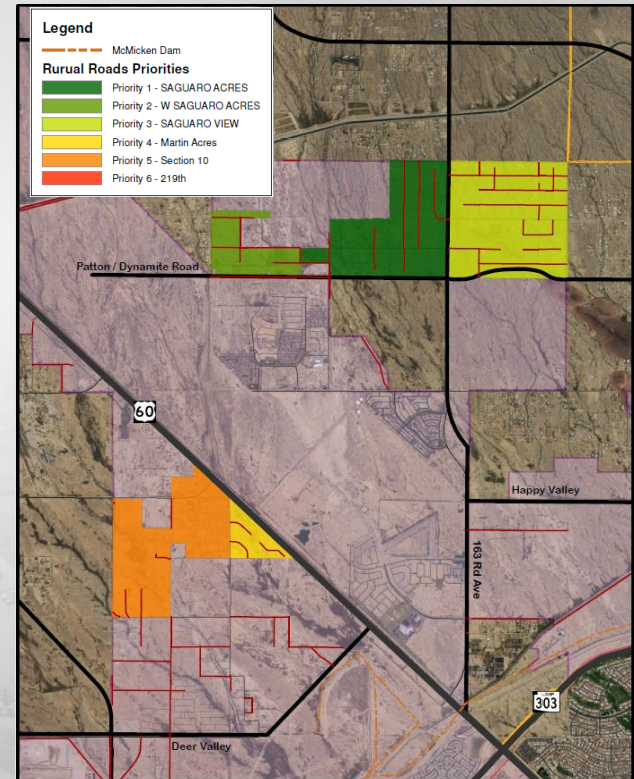
- Emergency vehicles delayed due to poor roadway conditions.
- Large potholes in existing chip sealed roads
- Lack of R/W limits maintenance
- Many of the dirt roads in Saguaro Acres are prone to being washed out or damaged after a storm thereby eliminating many residents' access to their homes

Saguaro Acres, W. Saguaro Acres, and Saguaro View

- Fairly built out with no new developments to shoulder the cost of construction of roadways
- Neighborhoods lack good east-west roadways from 163rd Avenue

Martin Acres and Section 10

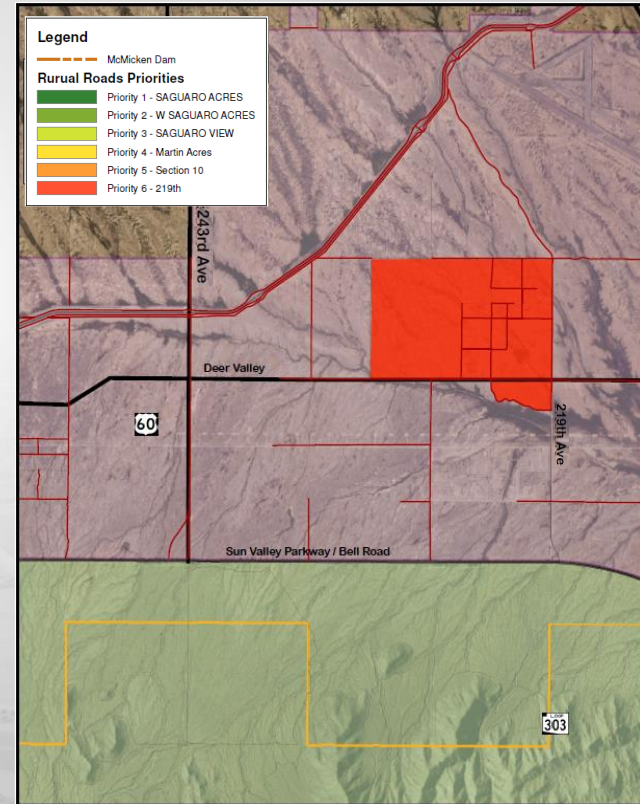
- Have several paved roadways in these neighborhoods, such as Citrus Road, Norwich Drive, and Enoch Drive
- Nearby future developments such as Austin Ranch and Rio Rancho would be constructing or improving several roadways near Martin Acres and Section 10
 - 183rd Avenue, Citrus Road, Happy Valley Road, and Norwich Drive.



Safety Considerations

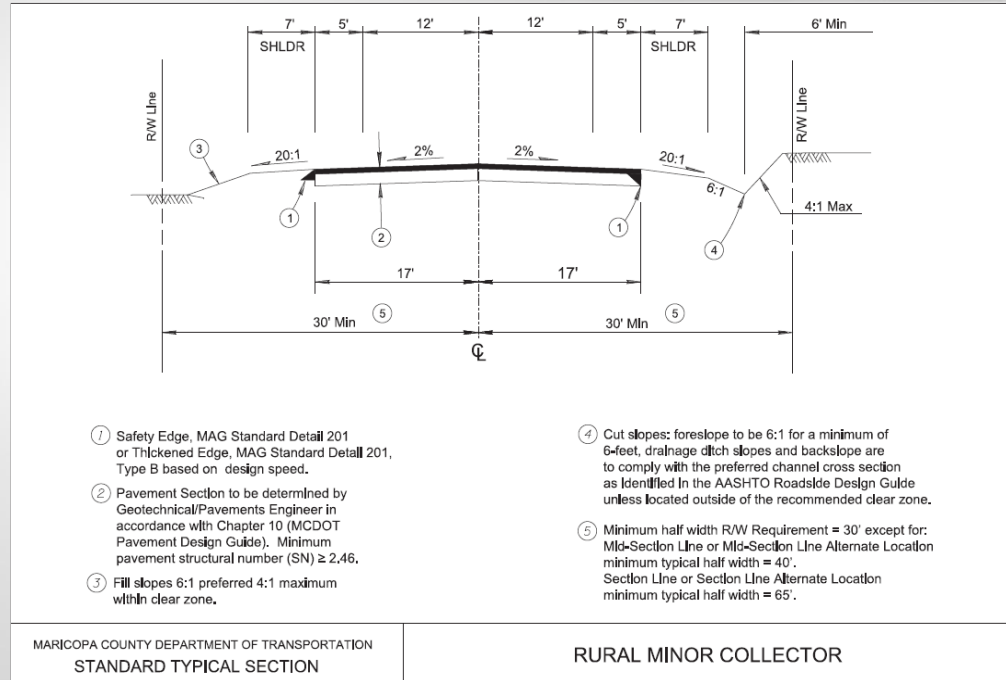
219th

- Currently have several paved roads, such as 219th Avenue which connects to Sun Valley Parkway, Deer Valley Road, Williams Road, 221st Avenue, and 222nd Avenue



Rural Roadway Standard

- Surprise utilizes MCDOT's Rural Road Standard
- Is this the correct standard to utilize?





Next Steps

- Evaluate ROWs in prioritized areas
 - Propose ROW to obtain
 - Propose ROW to abandon
 - Look at other Rural Road Policies established by other Cities and Counties
 - Rural Road Standard
 - Pavement vs no pavement and maintenance requirements
 - Types of pavement
 - Prioritize Rural Roads
 - Prioritization of areas and the roads which make up such areas
 - Establish a cost of service
 - Assess funding mechanisms
 - Amend current policy or develop brand new one
 - Bring Policy to Council by September 2017 for review and approval
 - Continue work on Dale Lane ROW acquisition
- 



SURPRISE
ARIZONA

**QUESTIONS OR
COMMENTS?**

Thank You



CITY OF SURPRISE
Regular City Council Work Session

June 20, 2017 @ 4:00:00 PM

Back Print

Council Meeting Date: June 20, 2017

Contact Person: Sherry Ann Aguilar, City Clerk

Submitting Department:

District: Internal

Staff Recommendations: None

Consent

Regular

Public Hearing

Report/Discussion

Agenda Wording:

Discussion and presentation by Maricopa County Elections/County Recorder regarding new voting equipment.

Motion:

No action - Discussion only!

Background:

Adrian Fontes is the 29th Maricopa County Recorder. His term began in January 2017 and he brings a vision of renewing trust in the voting system to the County Recorder's office. He is firmly committed to the mission of the County Recorder's office to uphold the public record, and to administer elections in the County securely and efficiently.

Objective Analysis:

Policy Compliant:

Financial Impact:

Budget Impact:

FTE Impact:

ATTACHMENTS:

Click to download

No Attachments Available
