

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

March 16, 2017 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Ken Chapman called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on March 16, 2017.

A. ROLL CALL

In attendance were Chair Ken Chapman, Vice Chair Matthew Keating, Commissioners Dennis Bash, Dennis Smith, Mitchell Rosenbaum and Eric Cultum. Commissioner Gisele Norberg was absent.

STAFF PRESENT:

Community Development Director Eric Fitzer, Assistant Director Lloyd Abrams, Deputy City Attorney Donna Bronski, Economic Development Director Jeanine Jerkovic, Neighborhood Services Program Supervisor Christina Ramirez, Planner Hobart Wingard, and Planning and Zoning Commission Secretary Lorraine Nevarez.

COUNCIL MEMBERS PRESENT:

None.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

D. STAFF REPORT

None.

CALL TO THE PUBLIC:

Chair Chapman opened the call to the public to discuss any items not listed on the agenda.

Hearing no comments, Chair Chapman closed the call to the public.

CONSENT AGENDA:

No items.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING:

Item 1 – Internal – Consideration and action pertaining to approval of the March 2, 2017 Planning and Zoning Commission minutes.

Commissioner Bash made a motion to approve the March 2, 2017 Planning and Zoning Commission minutes. Commissioner Rosenbaum seconded the motion. The motion passes with 6 votes in favor.

Item 2 – DISTRICT 5 – Consideration and action approving a Site Plan for Raising Cane's at Surprise Center.

Hobart Wingard, planner, presented item 2 to the Commission.

The Commission discussed item 2:

- Circulation of vehicles and pedestrians
- Location of stop signs

Commissioner Rosenbaum made a motion to approve the Site Plan for Raising Cane's at Surprise Center subject to stipulations 'A' through 'B' as listed in the staff report. Commissioner Cultum seconded the motion. The motion passes with 6 votes in favor.

Item 3 – DISTRICT 3 – Consideration and action approving a Site Plan Amendment for Radiant Church at Mountain Vista Ranch PAD.

Chair Chapman noted the request of the applicant to table item 3 until the June 1, 2017 Planning and Zoning Commission meeting.

Commissioner Cultum made a motion to table item 3 until June 1, 2017 Planning and Zoning Commission meeting. Commissioner Rosenbaum seconded the motion. Motion passes 6 votes in favor.

Item 4 – DISTRICT 6 – Consideration and action approving a Site Plan for Phoenix Distribution at Skyway Business park, generally located north of the northeast corner of Peoria Avenue and 132 Avenue.

Hobart Wingard, planner, presented item 4 to the Commission.

The Commission discussed item 4:

- Ingress and egress
- Walking paths
- Shared access

Commissioner Cultum made a motion to approve the Site Plan for Phoenix Distribution at Skyway Business Park subject to stipulations 'A' through 'C' as listed in the staff report. Commissioner Bash seconded the motion. The motion passes with 6 votes in favor.

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING:

Item 5 – DISTRICT 6 – Consideration and action on a Conditional Use Permit for Filiberto's at Surprise Point, generally located south of the southeast corner of Litchfield and Waddell Roads.

Hobart Wingard, planner, presented item 5 to the Commission.

The Commission discussed item 5:

- Community input

Chair Chapman opened the call to the public for item 5.

Hearing no comments, Chair Chapman closed the call to the public.

Commissioner Smith made a motion to approve a Conditional Use Permit for Filiberto's at Surprise Point subject to stipulations 'A' through 'D' as listed in the staff report. Commissioner Rosenbaum seconded the motion. The motion passes with 6 votes in favor.

Item 6 – Citywide – Consideration and action pertaining to funding priorities for the Community Development Block Grant Program Annual Action Plan for 2017-2018.

Christina Ramirez, Neighborhood Services Program Supervisor and Jeanine Jerkovic, Economic Development Director presented item 6 to the Commission.

The Commission discussed item 6:

- Is this similar to Chicanos Por La Causa
- Different types of businesses that could be potential candidates
- Funding and staff support regarding the administration of this project
- Phases of Techcelerator
- Follow-up reports regarding the benefits of the grant
- Qualifications of the grants
- Details of the allocation of Administrative funds

Chair Chapman opened the call to the public for item 6.

Hearing no comments, Chair Chapman closed the call to the public.

Commissioner Cultum made a motion to recommend approval to the Mayor and City Council the 2017-2018 Community Development Block Grant Annual Action Plan funding priorities. Vice Chair Keating seconded the motion. The motion passes with 5 votes in favor, 1 vote against.

Item 7 – Citywide – Consideration and action on funding recommendations for Public Service Activities for the Community Development block Grant Program Year 2017-2018.

Christina Ramirez, Neighborhood Services Program Supervisor, presented item 7 to the Commission.

The Commission discussed item 7:

- Advertisement and recruitment of potential businesses
- Application assistance through the process of the program

Chair Chapman opened the call to the public for item 7.

Michelle Springer, Training Manager for Mentally Ill Kids in Distress (MIKID), asked the commission if there are any questions. Ms. Springer noted that MIKID is currently working with six families in the City of Surprise.

Hearing no other comments, Chair Chapman closed the call to the public.

Vice Chair Keating made a motion to recommend approval to the Mayor and City Council the 2017-2018 Community Development Block Grant Public Service Funding recommendations as discussed. Commissioner Rosenbaum seconded the motion. The motion passes with 6 votes in favor.

OTHER BUSINESS:

Item 8 – INTERNAL - Discussion pertaining to future agenda items.

Commissioner Cultum thanked staff for the notifications regarding upcoming projects.

ADJOURNMENT:

Hearing no further business, Chair Chapman adjourned the Planning and Zoning Commission meeting at 7:08 p.m.

Eric Fitzer
Community Development Director

Ken Chapman
Planning and Zoning Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY:

Lorraine Nevarez, Commission Secretary

DATE:
