

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

June 15, 2017 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Ken Chapman called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on June 15, 2017.

A. ROLL CALL

In attendance were Chair Ken Chapman, Vice Chair Matthew Keating, Commissioners Dennis Bash, Dennis Smith, Gisele Norberg and Eric Cultum. Commissioner Mitchell Rosenbaum was absent.

STAFF PRESENT:

Community Development Director Eric Fitzer, Deputy City Attorney Donna Bronski, Planner Hobart Wingard and Planning and Zoning Commission Secretary Lorraine Nevarez.

COUNCIL MEMBERS PRESENT:

None.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

D. STAFF REPORT

Eric Fitzer, Director, announced that Deputy City Attorney Donna Bronski is retiring and this will be her last meeting with the Planning and Zoning Commission. Mr. Fitzer shared he has worked with Donna for almost three years and she will be missed.

CALL TO THE PUBLIC:

Chair Chapman opened the call to the public to discuss any items not listed on the agenda.

Hearing no comments, Chair Chapman closed the call to the public.

CONSENT AGENDA:

No items.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING:

Item 1 – Internal – Consideration and action pertaining to approval of the June 1, 2017 Planning and Zoning Commission minutes.

Commissioner Smith made a motion to approve the June 1, 2017 Planning and Zoning Commission minutes. Commissioner Bash seconded the motion. The motion passes with 5 votes in favor, 1 abstention (Vice Chair Keating).

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING:

Item 2 – DISTRICT 1 – Consideration and action on the Bell Pointe II Preliminary Plat, dated May 16, 2017, a property generally located north of the intersection of Bell Road and Bell Pointe Boulevard (between Citrus and Perryville Roads).

Hobart Wingard, planner, presented item 2 to the Commission.

The Commission discussed item 2:

- Traffic Study
- Traffic issues
- Adding a warning sign to assist with traffic
- 20% of green space
- Enhancement of lot sizes
- Potential builder
- Estimation of prospective students at the school

Chair Chapman opened the call to the public for item 2.

Roland Winters Jr., resident of Arizona Traditions, explained that Bell Pointe is the only road going in to the existing Bell Point and Arizona Traditions. The concern is the increase in traffic on Bell Pointe when exiting on Bell Road. This is a safety issue. The City has cut down the shrubs on Sun Valley Parkway which has helped. Mr. Winters is asking the Commission to consider including a traffic light on Bell Pointe and Bell Road.

Hearing no further comments, Chair Chapman closed the call to the public.

Chair Chapman called for a motion to include stipulation (a) that states staff will research and contact the Maricopa County Department of Transportation regarding possible options to address traffic traveling east of Sun Valley Parkway and entering on to Bell Road from Bell Pointe Boulevard.

Vice Chair Keating made a motion to include stipulation (a) as stated and was seconded by Commissioner Smith. Motion passes 6 votes in favor.

Chair Chapman called for a motion to consider the agenda item.

Commissioner Norberg made a motion to recommend approval to the Mayor and City Council the Bell Point II Preliminary Plat, dated May 16, 2017 as amended. Commissioner Bash seconded the motion. Motion passes 6 votes in favor.

OTHER BUSINESS:

Item 3 – INTERNAL - Discussion pertaining to future agenda items.

None.

ADJOURNMENT:

Hearing no further business, Chair Chapman adjourned the Planning and Zoning Commission meeting at 6:29 p.m.

Eric Fitzer
Community Development Director

Ken Chapman
Planning and Zoning Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Lorraine Nevarez, Commission Secretary

DATE: _____