



CITY OF SURPRISE
Planning and Zoning Commission Agenda
16000 N. Civic Center Plaza
Surprise, AZ 85374

Thursday, September 21, 2017 @ 6:00 PM
 COUNCIL CHAMBERS

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CALL TO ORDER.

- A. Roll Call
- B. Pledge of Allegiance
- C. Current Events and Reports – Pursuant to A.R.S. §38-431.02(k) the chief administrator, presiding officer or a member of a public body may present a brief summary of current events without listing in the agenda the specific matters to be summarized, provided that 1) The summary is listed on the agenda; and 2) The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action.
- D. Staff Reports

Planning and Zoning Commission Agenda:

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

- E. Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the Board\Commission. There will be no separate discussion on these items unless a board member or commissioner requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

CONSENT AGENDA:

- | | | |
|-----------------------|---|---|
| *#1 District Internal | <u>Consideration and action approving the September 7, 2017 Planning and Zoning Commission minutes.</u> | None
Lorraine
Nevarez -
Community
Development |
| *#2 District Internal | <u>Consideration and action approving the September 7, 2017 Planning</u> | None |

and Zoning Commission Executive Session minutes.

Lorraine
Nevarez -
Community
Development

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

			STAFF RECOMMENDATION/
ITEM #	DISTRICT #	ITEM DESCRIPTION	PRESENTED BY
#3	District Citywide	<u>Presentation and discussion on the current landscape standards, including a status update on the progress of new standards that will be included in the overall Development Code update.</u>	None Joshua Mike - Community Development
#4	District Citywide	<u>Presentation and discussion on the development of the Arts and Culture Master Plan.</u>	None Joshua Mike - Community Development
OTHER BUSINESS:			
#5	District Internal	<u>Discussion and direction pertaining to future agenda items.</u>	No Action Eric Fitzer - Community Development

ADJOURNMENT:

SHERRY ANN AGUILAR, CITY CLERK, CMC

POSTED: September 14, 2017 at 10:10 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Planning and Zoning Commission

September 21, 2017 @ 6:00:00 PM

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Board Meeting Date:	September 21, 2017	Contact Person:	Lorraine Nevarez - Community Development
Submitting Department:	CD Boards and Commissions	District:	Internal
Staff Recommendations:	None		

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action approving the September 7, 2017 Planning and Zoning Commission minutes.

Motion:

I move to approve the September 7, 2017 Planning and Zoning Commission minutes.

Background:

Financial Impact Statement:

No Financial Impact

ATTACHMENTS:

Click to download

☐ [Minutes - September 7, 2017 Meeting](#)

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

September 7, 2017 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Ken Chapman called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on September 7, 2017.

A. ROLL CALL

In attendance were Chair Ken Chapman, Vice Chair Mitchell Rosenbaum, Commissioners Dennis Bash, Matthew Keating, Gisele Norberg and Eric Cultum. Dennis Smith was absent.

STAFF PRESENT:

Community Development Director Eric Fitzer, Community Development Assistant Director Lloyd Abrams, Deputy City Attorney Ellen Van Riper, Planner Robert Kuhfuss, Planner Hobart Wingard, Neighborhood Services Program Supervisor Christina Ramirez and Planning and Zoning Commission Secretary Lorraine Nevarez.

COUNCIL MEMBERS PRESENT:

None.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

D. STAFF REPORT

Director Fitzer informed the commission that staff is considering additional dates in October and November for the joint meeting with City Council. Staff will reach out to the commission regarding potential meeting dates.

Director Fitzer shared information will be forthcoming regarding available trainings for commissioners. The commission is welcome to attend those trainings.

CALL TO THE PUBLIC:

Chair Chapman opened the call to the public to discuss any items not listed on the agenda.

Hearing no comments, Chair Chapman closed the call to the public.

CONSENT AGENDA:

No items.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING:

Item 1 – Internal – Consideration and action pertaining to approval of the August 17, 2017 Planning and Zoning Commission minutes.

Commissioner Keating made a motion to approve the August 17, 2017 Planning and Zoning Commission minutes. Commissioner Bash seconded the motion. The motion passes with 6 votes in favor.

Item 2 – District 1 – Presentation and action approving a Site Plan for Surprise Behavioral Hospital (SBH) generally located north of the northeast corner of North Parkwood Place and West Paradise Lane within the Orchards Planned Area Development (PAD).

Hobart Wingard, planner, presented item 2 to the Commission.

The Commission discussed item 2:

- Type of facility
- Accessible parking spaces
- Parking ratio regarding staff

Vice Chair Rosenbaum made a motion to approve the Site Plan for Surprise Behavioral Hospital generally located north of the northeast corner of North Parkwood Place and West Paradise Lane within the Orchards PAD. Commissioner Norberg seconded the motion. Motion passes with 6 votes in favor.

Chair Chapman moved item 3 to follow after item 5.

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING:

Item 4 – District 3 – Consideration and action regarding a zone change from Residential Ranch to Medium Density Residential (RM-9) with a PUD Overlay.

Robert Kuhfuss, planner, presented item 4 to the Commission.

The Commission discussed item 4:

- Restrictions regarding on-street parking
- Change in product

Chair Chapman opened the call to the public for item 4.

Hearing no comments, Chair Chapman closed the call to the public.

Commissioner Cultum made a motion to recommend approval to the Mayor and City Council on a zone change from Residential Ranch to Medium Density Residential (RM-9) with a PUD Overlay, generally located at the southeast corner of 175th Avenue and the Sweetwater Avenue alignment, subject to stipulations “a” and “b” as listed in the Staff Report. Commissioner Bash seconded the motion. Motion passes with 6 votes in favor.

Item 5 – District Citywide – Consideration and action approving the Consolidated Annual Performance and Evaluation Report 2016-2017.

Christina Ramirez, Neighborhood Services Program Supervisor, presented item 5 to the Commission.

The Commission discussed item 5:

- Funds that may roll-over
- Neighborhood Improvement Areas
- Investment in Techcelerator
- Surprise Youth Summer Program
- Contract regarding the water system
- Utility improvements
- HOME program-25% match
- Education

Chair Chapman opened the call to the public for item 5.

Hearing no comments, Chair Chapman closed the call to the public.

Commissioner Bash made a motion to approve the Consolidated Annual Performance and Evaluation Report 2016-2017. Commissioner Cultum seconded the motion. Motion passes with 6 votes in favor.

Item 3 – District Citywide – Presentation and discussion pertaining to the development status of Special Planning Area 2

Lloyd Abrams, Assistant Director, presented item 3 to the Commission.

The Commission discussed item 3:

- Plans for Tierra Verde, Saguaro View and Legacy Village regions
- Timeline of Happy Valley Road
- Interstate 11
- Interchanges

OTHER BUSINESS:

Item 6 – INTERNAL - Discussion pertaining to future agenda items.

None.

Item 7 – INTERNAL – EXECUTIVE SESSION: A.R.S. §38-431.03(A)(3) – Discussion or consultation for legal advice with the attorney or attorneys of the public body regarding the Arizona Open Meeting Law.

Commissioner Cultum made a motion to recess into executive session. Commissioner Bash seconded the motion. Motion passes 6 votes in favor.

Commission adjourned into Executive Session at 6:58 p.m.

Commission reconvened at 7:29 p.m.

ADJOURNMENT:

Hearing no further business, Chair Chapman adjourned the Planning and Zoning Commission meeting at 7:29 p.m.

Eric Fitzer
Community Development Director

Ken Chapman
Planning and Zoning Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Lorraine Nevarez, Commission Secretary

DATE: _____



CITY OF SURPRISE
Planning and Zoning Commission

September 21, 2017 @ 6:00:00 PM

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Board Meeting Date:	September 21, 2017	Contact Person:	Lorraine Nevarez - Community Development
Submitting Department:	CD Boards and Commissions	District:	Internal
Staff Recommendations:	None		

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action approving the September 7, 2017 Planning and Zoning Commission Executive Session minutes.

Motion:

I move to approve the September 7, 2017 Planning and Zoning Commission Executive Session minutes.

Background:

Financial Impact Statement:

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Planning and Zoning Commission

September 21, 2017 @ 6:00:00 PM

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Board Meeting Date:	September 21, 2017	Contact Person:	Joshua Mike - Community Development
Submitting Department:	CD Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Presentation and discussion on the current landscape standards, including a status update on the progress of new standards that will be included in the overall Development Code update.

Motion:

N/A

Background:

The Planning and Zoning Commission has requested a presentation to better understand the current standards for landscape areas in a development site plan. Staff is also in the process of updating the design standards, including landscaping and open space requirements. This presentation and discussion will provide information on the research being done by staff, including the creation of high design standards that consolidate and elaborate on existing guidelines.

Financial Impact Statement:

There is no direct financial impact from the Summit or the Status Report/Work Plan. Any financial impact will be determined during the budget process.

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint x Video x White Board x Other x

Presentation Speaker Names (spelling and titles for TV captions):

Joshua Mike, Planner II



CITY OF SURPRISE
Planning and Zoning Commission

September 21, 2017 @ 6:00:00 PM

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Board Meeting Date:	September 21, 2017	Contact Person:	Joshua Mike - Community Development
Submitting Department:	CD Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Presentation and discussion on the development of the Arts and Culture Master Plan.

Motion:

N/A

Background:

The Arts and Cultural Advisory Commission is working with Staff and Designing Local, a consultant, to develop a community driven Arts and Culture Master Plan. The presentation will include an update on the purpose, timeline, and upcoming public engagement events.

Financial Impact Statement:

There is no direct financial impact from the Summit or the Status Report/Work Plan. Any financial impact will be determined during the budget process.

ATTACHMENTS:

[Click to download](#)

No Attachments Available

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Meeting Requirements:

Powerpoint	x	Video	x	White Board	x	Other	x
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Joshua Mike, Planner II



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Board Meeting Date:	September 21, 2017	Contact Person:	Eric Fitzer - Community Development
Submitting Department:	CD Boards and Commissions	District:	Internal
Staff Recommendations:	No Action		

Consent	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and direction pertaining to future agenda items.

Motion:

Background:

Financial Impact Statement:

No Financial Impact

ATTACHMENTS:

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