

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

October 5, 2017 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Ken Chapman called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on October 5, 2017.

A. ROLL CALL

In attendance were Chair Ken Chapman, Vice Chair Mitchell Rosenbaum, Commissioners Dennis Smith, Dennis Bash, Matthew Keating, Gisele Norberg and Eric Cultum.

STAFF PRESENT:

Community Development Director Eric Fitzer, Community Development Assistant Director Lloyd Abrams, Deputy City Attorney Ellen Van Riper, Planner Hobart Wingard, Planner Robert Kuhfuss and Planning and Zoning Commission Secretary Lorraine Nevarez.

COUNCIL MEMBERS PRESENT:

None.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

D. STAFF REPORT

Director Fitzer shared the Joint Meeting will be Thursday, November 9 at Ottawa University Community Room at 6:00 PM.

CALL TO THE PUBLIC:

Chair Chapman opened the call to the public to discuss any items not listed on the agenda.

Hearing no comments, Chair Chapman closed the call to the public.

CONSENT AGENDA:

Item 1 – Internal – Consideration and action pertaining to approval of the September 21, 2017 Planning and Zoning Commission minutes.

Commissioner Smith made a motion to approve the September 21, 2017 Planning and Zoning Commission minutes. Vice Chair Rosenbaum seconded the motion. The motion passes with 6 votes in favor, 1 abstention (Commissioner Bash).

Chair Chapman moved item 2 to follow after item 3.

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING:

Item 3 – District 2 – Consideration and Action on an Ordinance rezoning the Colonnade portion of the Sun City Grand PAD generally located northwest of the corner of West Grand Avenue and North Reems Road from Rural Residential (RR/R1-43), Multifamily (R3-PAD), and Commercial (C2-PAD) to Mixed- Use (MU-21-PAD), Ordinance 201-20.

Hobart Wingard, Planner, presented item 3 to the Commission.

The Commission discussed item 3:

- Mixed-uses
- Construction timeline
- Sign and parking deviation
- Review process
- Citizen participation/review
- Safety of residents
- Parking standards
- Sidewalk width

Chair Chapman opened the call to the public.

Jean Bonde, resident, shared that this is a needed facility. She requests that the process be expedited to get this facility built. There are many residents that need these services.

Hearing no further comments, Chair Chapman closed the call to the public.

Commissioner Keating made a motion to recommend approval to the Mayor and City Council of the proposed Colonnade at Sun City Grand PAD Zoning Amendment, subject to stipulations 'A' through 'C' as listed in the staff report. Commissioner Norberg seconded the motion. The motion passes with 7 votes in favor.

Item 2 – Internal – Presentation and discussion regarding a proposed text amendment to Chapter 113 of the Surprise Municipal Code regarding signs.

Robert Kuhfuss, Planner, presented item 2 to the Commission.

The Commission discussed item 2:

- Landscape

- Walkability
- Visibility of signage
- Class II
- Class I
- 15 ft. rule

Chair Chapman opened call to the public.

Kathy Basque, WEMAR, shared that realtor signs at specific turns are important to the location of the property being shown. Ms. Basque requested the A frame signs size get amended to 28 ½ x 30 inches to accommodate the standard size that is currently be used by realtors. Ms. Basque appreciates the Commissioners consideration.

Hearing no further comments, Chair Chapman closed the call to the public.

OTHER BUSINESS:

Item 4 – INTERNAL - Discussion pertaining to future agenda items.

Vice Chair Rosenbaum asked for an update regarding the Bloomberg Workshop. Director Fitzer shared that updates regarding the workshop will be discussed during the scheduled joint meeting.

ADJOURNMENT:

Hearing no further business, Chair Chapman adjourned the Planning and Zoning Commission meeting at 7:23 p.m.

Eric Fitzer
Community Development Director

Ken Chapman
Planning and Zoning Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Lorraine Nevarez, Commission Secretary

DATE: _____