

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

November 2, 2017 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Ken Chapman called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on November 2, 2017.

A. ROLL CALL

In attendance were Chair Ken Chapman, Vice Chair Mitchell Rosenbaum, Commissioners Dennis Smith, Dennis Bash, Matthew Keating, Gisele Norberg and Eric Cultum.

STAFF PRESENT:

Community Development Director Eric Fitzer, Deputy City Attorney Ellen Van Riper, Planner Hobart Wingard, Planner Sergio Angulo and Planning and Zoning Commission Secretary Lorraine Nevarez.

COUNCIL MEMBERS PRESENT:

None.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

D. STAFF REPORT

Eric Fitzer, director, noted the November 16, 2017 Planning and Zoning Commission meeting is canceled; there are no agenda items to be considered.

CALL TO THE PUBLIC:

Chair Chapman opened the call to the public to discuss any items not listed on the agenda.

Hearing no comments, Chair Chapman closed the call to the public.

CONSENT AGENDA:

Item 1 – Internal – Consideration and action approving the October 5, 2017 Planning and Zoning Commission Minutes.

Commissioner Smith made a motion to approve the October 5, 2017 Planning and Zoning Commission minutes. Commissioner Bash seconded the motion. The motion passes with 7 votes in favor.

Item 2 – Internal – Consideration and action approving the October 19, 2017 Planning and Zoning Commission Minutes.

Commissioner Bash made a motion to approve the October 19, 2017 Planning and Zoning Commission minutes. Vice Chair Rosenbaum seconded the motion. The motion passes with 7 votes in favor.

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING:

Item 3 – District 1 – Consideration and action on a Preliminary Plat to allow for the development of a single-family residential subdivision in parcels L7 & L8 of the Desert Oasis at Surprise PAD located on the Northwest corner of Jomax Road and 171st Avenue.

Sergio Angulo, Planner, presented item 3 to the Commission.

The Commission discussed item 3:

- Elementary School accessibility
- Ingress and egress
- Right in and right out on 171st & Jomax
- Shade over playground equipment

Chair Chapman opened the call to the public.

Hearing no comments, Chair Chapman closed the call to the public.

Vice Chair Rosenbaum made a motion to recommend approval to the Mayor and City Council regarding a Preliminary Plat to allow for the development of a single-family residential subdivision in parcels L7 & L8 of the Desert Oasis at Surprise PAD located on the Northwest corner of Jomax Road and 171st Avenue. Commissioner Norberg seconded the motion. The motion passes with 7 votes in favor.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING:

Item 4 – District 1 – Consideration and action on the Civic Plaza Comprehensive Sign Program generally located on the southwest corner of Bell Road and Civic Center Derive the Surprise Center Pad.

Hobart Wingard, Planner, presented item 4 to the Commission.

The Commission discussed item 4:

- Number of CSP with different sign codes
- Effects on business
- Number of tenants on monument sign
- Sign code

Commissioner Cultum made a motion to approve Civic Plaza Comprehensive Sign Program. Commissioner Keating seconded the motion. The motion passes with 4 votes in favor, 3 votes against (Commissioner Smith, Commissioner Bash and Chair Chapman).

OTHER BUSINESS:

Item 5 – INTERNAL - Discussion pertaining to future agenda items.

None.

ADJOURNMENT:

Hearing no further business, Chair Chapman adjourned the Planning and Zoning Commission meeting at 6:57 p.m.

Eric Fitzer
Community Development Director

Ken Chapman
Planning and Zoning Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Lorraine Nevarez, Commission Secretary

DATE: _____