



CITY OF SURPRISE
City Council Meeting Minutes
100 North Civic Center Plaza
Surprise, AZ 85374

Tuesday, April 19, 2016 @ 06:15 PM

Call to Order

Roll Call

Mayor Wolcott called the **Regular City Council Meeting** to order at 06:15 p.m. Surprise City Hall Council Chamber 16000 North Civic Center Plaza Surprise, Arizona 85374 , on **Tuesday, April 19, 2016**. Also in attendance with Mayor Wolcott were Vice Mayor Biundo, Council Member Williams, Council Member Villanueva, Council Member Hall, and Council Member Tande.

Staff Present: City Manager, Bob Wingenroth, City Attorney, Robert Wingo, and City Clerk, Sherry Ann Aguilar.

Pledge of Allegiance

Proclamation and Community Acknowledgements

A proclamation recognizing April as Fair Housing Month in the City of Surprise. Mayor Sharon Wolcott will present the proclamation to Surprise Neighborhood Services Supervisor Christina Ramirez.

Mayor Wolcott recognized April as Fair Housing Month in the City of Surprise and presented the proclamation to Surprise Neighborhood Services Supervisor Christina Ramirez.

City Manager Report

Paul Bernardo, Youth Services Coordinator asked Councilmember Williams to introduce the winning classes for the Literacy Challenge that were in attendance.

Last month you asked staff to do focus conversation in the community for a bond in November 2016. The month of May will be several public hearings throughout the City.

City Attorney Report

City Clerk Report

City Clerk Aguilar reported on Special Election on May 17th ballots will be mailed out on Wednesday, ballot box available on at City Hall May 9-17 and Passport Services.

Consent Agenda

1 - Consideration and action accepting maintenance of the streets and public utility improvements at Surprise Farms Gateway, generally located at the southwest corner of Bell Road and State Route 303; Resolution # 2016-48 - APPROVED

2 - Consideration and action to amend the fiscal year 2016 budget by reallocating appropriations of \$110,200 within the Neighborhood Revitalization Fund FY14-15 Community Development Block Grant Operating Project and \$94,400 from the FY14-15 Community Development Block Grant Operating Project to the FY14-15 Community Development Block Grant Senior Center Improvement Project; Resolution # 2016-52 - APPROVED

3 - Consideration and action accepting the Asante Park improvements, generally located at 163rd Ave and Pat Tillman Blvd; Resolution #2016-54 - APPROVED

4 - Consideration and action accepting the Asante Fire Station land, generally located at 163rd Ave and Happy Valley Rd; Resolution #2016-55 - APPROVED

5 - Consideration and action to approve a liquor license request by Ben Bowlen for West End Bar & Grill located at 14051 W. Grand Avenue, Surprise, AZ. 85374 for a series 12 license (1207A580 Interim Permit/New License/LLC) - APPROVED

6 - Consideration and action on the minutes of April 5, 2016 Regular City Council Work Session and Regular City Council Meeting - APPROVED

7 - Discussion and action pertaining to the intent to create a lighting improvement district pursuant to A.R.S. 48-616 for the purpose of purchasing facilities and energy for lighting the public streets and parks for the Austin Ranch Parcel 1 #148 Street Lighting Improvement District; Resolution # 2016-37 - APPROVED

Council Member Winters removed this item from the consent agenda for clarification.

Council Member Villanueva made the motion to approve Resolution 2016-37. Council Member Winters seconded the motion.

8 - Consideration and action pertaining to authorizing the City Manager to accept the State of Arizona, Department of Homeland Security grant in the amount of \$15,000 in support of the Urban Area Security Initiative (UASI) program; amending the fiscal year 2016 budget by reallocating appropriations of \$15,000 from within the grants and contingency fund; Resolution # 2016-57 - APPROVED

9 - Consideration and action to approve a Series 12 liquor license (New License/Interim Permit) for Mom's Fixins, LLC, located at 15266 W. Bell Road, #100, Surprise, AZ. 85374 - APPROVED

Council Member Hall removed this item from the consent agenda for clarification on the Fire report.

Council Member Hall made the motion to approve the liquor license for Mom's Fixins. Council Member Tande seconded the motion. Seven yes votes. Motion carried.

10 - Consideration and action authorizing the City Manager to execute an Intergovernmental Agreement with the U.S. Drug Enforcement Agency for reimbursement of overtime salary expenses for up to \$10,000 for selected Surprise Police Department personnel to assist in a pending case investigation; amending the fiscal year 2016 budget to account for the \$10,000 grant; Resolution # 2016-59 - APPROVED

Council Member Williams made the motion to approve the consent agenda excluding items 7 and 9. Council Member Hall seconded the motion. Seven yes votes. Motion carried.

Regular Agenda Item - Public Hearing

12 - Consideration and action to approve Public Service funding priorities for the Community Development Block Grant Program Second Year Annual Action Plan for Year 2016-2017 - APPROVED

Neighborhood Services Supervisor, Christina Ramirez reported on this item.

Council Member Winters made the motion to approve public service funding priorities for the CDBG Program Second Year Annual Action Plan for Year 2016-2017. Council Member Williams seconded the motion. Six yes votes, one abstained (Hall). Motion carried.

11 - Consideration and action to approve grant funding priorities for the Community Development Block Grant Program Second Year Annual Action Plan for Year 2016-2017.

Neighborhood Services Supervisor, Christina Ramirez reported on the Annual Action Plan for Year 2016-2017.

Council Member Williams made the motion to approve the CDBG Program Second Year Annual Action Plan for Year 2016-2017. Council Member Tande seconded the motion. Six yes votes, one abstained (Hall). Motion carried.

Regular Agenda Item - Non-Public Hearing

13 - Consideration and action amending the 2016 fiscal budget by reallocating appropriations of \$358,200 from grant fund contingency to the Finance, Water Resource Management and Information Technologies Department's personnel and operations budget; Resolution # 2016-63 - APPROVED

Finance Director, Lindsey Duncan reported on Resolution 2016-63.

Council Member Winters - When will this take place?

Ms. Duncan - we go live for utility billing, November 1st this year.

Council Member Villanueva made the motion to approve Resolution 2016-63. Council Member Williams seconded the motion. Seven yes votes. Motion carried.

14 - Consideration and action amending the fiscal year 2016 budget by reallocating

appropriations of \$237,900 to the Enterprise Resource Planning (ERP) System project for the purposes of incorporating a utility billing module; Resolution # 2016-64 - APPROVED

Finance Director, Lindsey Duncan reported on Resolution 2016-64,

Council Member Tande made the motion to approve Resolution 2016-64. Council Member Hall seconded the motion. Seven yes votes. Motion carried.

15 - Discussion and presentation regarding the City Manager's FY2017 Recommended Budget - NO ACTION

Finance Director, Lindsey Duncan and Budget Manager, Jared Askelson reported on the FY2017 Budget.

Council Member Williams - I like the online version of the budget document, I would like to take a closer look at landscaping medians, bottleneck roadways, etc. and we need to discuss prioritization of projects.

Council Member Winters - questioned Page 20 - Donations

Council Member Hall - Big improvement in financial clarity in the budget process. This budget has been easier to read than in the past, I really commend Finance staff. I have a couple of questions regarding building inspector, why are we adding a position?

CD Director Fitzer clarified with stats for justification.

Council Member Hall - SCDC consultant, what will be the results?

Council Member Hall- Master Arts plan?

Council Member Hall - Economic Development - Investment we are putting into AZTechcelerator, make sure we have a clear mission and focus.

Council Member Hall - I know you and Jeanine are building relationships with Canada, but as a resident, what is this doing for me?

ACM, Rick Buss explained some of the discussions that are taking place.

Council Member Hall - Asked Terry Lowe, reduction in chemicals, why?

Vice Mayor Biundo - We run a lean organization, but there are some things that we might want to take a look at. Pavement Preservation County HURF funding, what's the net increase for this program?

4.5 million, 1.8 average per year.

Vice Mayor Biundo - How much of the increased personnel costs can be contributed to benefits package?

Vice Mayor Biundo - Management Analyst position, Council approved a position half way through the

year, yet the position isn't funded on a fiscal year full FTE basis.

Vice Mayor Biundo - Questioned unfilled positions, how many do we have? If we don't fill them, then do we really need the position?

Ms. Duncan - We do not have a policy in place regarding this question.

Vice Mayor Biundo - Funded Capital Projects - If we have 55 million of funded projects, if a bond of 60 million passes, do we have the capacity to manage this, will we need additional staff?

Vice Mayor Biundo - There were some funds allocated for the proposed regional veteran center, what is the status of this?

City Manager Wingenroth - In your budget, we have budgeted \$50,000. for this year, but how we are moving forward, it is still being developed.

Council Member Tande - 3 bullet point: 1) appreciate the help from staff for charts to show residents regarding property tax rates, etc. We are the lowest employee ratio to resident in the valley. 2) Revenues - Property tax and state shared revenues, can we calculate what those amounts will be from the State? 3) Credit rating upgrade - strive for the highest rating.

Council Member Hall - Question for Mike Gent, Recycling program, the diversion rate needle hasn't moved a bit.

Council Member Hall - Education is a key component to recycling, would like to see more of this soon.

Council Member Hall - I think travel and training should be broken out by District so we are more transparent. I think our Community Outreach should be increased for Council to \$75,000.

Last thing, I want to look at having the Tax Foundation of America, evaluate income, property tax, use tax, and rank states by tax burden.

City Manager Wingenroth - Could we discuss how we break out travel for Council.

Mayor Wolcott - Each and every month there is a report that is posted on our website each month. We are traveling and training as a Council, and some Council needs are different. It's all in one budget, and this doesn't put pressure on a Councilmember that goes over their allocated funding to ask for additional funding from the whole Council.

Council Member Tande - I really like transparency also, and before coming on Council, I met with the City Manager for options. It's Your Money, it breaks it down.

Council Member Hall - What is the problem with budgeting it by Council Member, why don't we do this? I would rather track myself.

Council Member Tande - It makes it a lot easier to manage a bigger budget, it's all transparent.

Council Member Hall - Why do we not have a total for Discretionary Funds, what's the difference?

Mr. Wingenroth - Why don't we research with other cities to see what their reporting methods are and

bring this back to you for discussion.

Vice mayor Biundo - We need to be proactive and make sure it is out there for everyone to see.

Council Member Villanueva - The need for the Community Outreach is there, it is for the betterment of the entire City. I think that people that have been on the Council for a long time, they traveled, and new Council that comes on may want to travel to learn.

Mayor Wolcott - We should make the reports more visible on our website and easier to access.

Mr. Wingenroth - Would you like for us to raise the fund?

Council Member Williams - Community Outreach Fund? I need clarification. I have concerns with the same 501C3's repeating funding requests.

Council Member Hall - \$65,000. and \$10,000. is recommended.

Council Member Winters - Page 69 of the budget book, for some reason the funding stopped in 2015, federal mileage allowance.

Council Member Hall - C minus on transportation, we need to focus more on this area. Tourism gets an "F", we haven't done anything on this. We need some real help on focusing on these two areas. MAG is supposed to be rebalancing Prop 400, and there is a big gap.

Mayor Wolcott - I agree with you that it is our turn, we should have been at the table in 2009, but there was no voice at the table at that time.

Council Member Winters - I am sure glad to see others as passionate about transportation as I am.

Mayor Wolcott - We will focus this year's budget on public safety.

Other Business

Council Member Hall: Boys and Girls Club update. 2nd - Council Member Williams.

Council Member Hall - Report from CRS regarding satellite youth programs. 2nd - Council Member Villanueva.

Council Member Winters - Discussion and possible action regarding joining the White Tanks Conservancy. 2nd - Council Member Williams.

Mayor and Council Reports:

Mayor and Council attended and/or reported on the following:

Council Member Tande - Report on developments; looking forward to grand opening of IRIS, USA, Tuesday May 3rd.

Council Member Hall - Workshop for Job Fair on Friday, super invigorating environment, over 40 attended. Job Fair at Communiversity, at least 140 people had been there. Cobalt, IRIS, Hyundai,

Honda, to name a few.

Council Member Villanueva - Commend police department maps identifying where crime is all over the City.

Council Member Winters - Friday night Police Officer Recognition.

Council Member Williams - Thanked Chief Young and Mike Gent for going to an HOA meeting last weekend. Really appreciate our staff, very accessible.

Vice Mayor Biundo - Attended a memorial event for Mr. Kilmer, Inductee in the Veteran's Hall of Fame.

Mayor Wolcott - What are you doing with the OTS. When are we going to have a plan? Tomorrow night, Surprise Heritage District Plan will be presented to the community. Very important project.

Executive Session

Adjournment

Council Member Williams made the motion to adjourn the Regular City Council Meeting of April 19, 2016 at 8:45 PM. Council Member Hall seconded the motion. Seven yes votes. Motion carried.

Sharon R. Wolcott, Mayor

ATTEST:

Sherry Ann Aguilar, City Clerk,

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Regular City Council Meeting of **Tuesday, April 19, 2016.**

Sherry Ann Aguilar, City Clerk,