

**CITY OF SURPRISE
PLANNING AND ZONING COMMISSION**

MEETING MINUTES

January 7, 2016 / 6:00 PM

**COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374**

CALL TO ORDER.

Chair Ken Chapman called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Thursday, January 7, 2016.

A. ROLL CALL

In attendance were Chair Ken Chapman, Vice Chair Matthew Keating and Commissioners, Jerry Hoyler, Dennis Smith, Shari Martin and Steve Somers. Commissioner Jim Ferguson was absent.

STAFF PRESENT:

Community Development Director Eric Fitzer, Long Range Planning Manager Lloyd Abrams, Deputy City Attorney Donna Bronski, Planner Robert Kuhfuss, and Planning and Zoning Commission Secretary Heather Donaldson.

COUNCIL MEMBERS PRESENT:

None

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

D. STAFF REPORT

None

CALL TO THE PUBLIC:

None

CONSENT AGENDA:

No Items

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING:

Item 1 – INTERNAL – Consideration and action pertaining to approval of the December 17, 2015 Planning and Zoning Commission minutes.

Commissioner Smith made a motion to approve the December 17, 2015 Planning and Zoning Commission minutes. Vice Chair Keating seconded the motion. The motion passed with 6 votes in favor and 1 absence (Ferguson).

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING:

Item 2 – DISTRICT 1 – Consideration and action item regarding a Preliminary Plat for Desert Oasis Parcel L13B, a 103-lot, 13-tract Preliminary Plat.

Robert Kuhfuss, Planner, presented the project to the Commission.

Chair Chapman opened the call to the public. Hearing no comments, Chair Chapman closed the call to the public.

Vice Chair Keating made a motion to approve the Preliminary Plat for Desert Oasis Parcel L 13B as presented by staff. Commissioner Martin seconded the motion. The motion passed with 6 votes in favor, 1 absence (Ferguson).

OTHER BUSINESS:

Item 3 – INTERNAL - Discussion pertaining to future agenda items.

None

ADJOURNMENT:

Hearing no further business, Chair Chapman adjourned the Planning and Zoning Commission meeting at 6:05 p.m.

Eric Fitzer
Community Development Director

Ken Chapman
Planning and Zoning Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Heather Donaldson, Commission Secretary

DATE: _____