CITY OF SURPRISE
PLANNING AND ZONING COMMISSION

MEETING MINUTES

February 18, 2016 / 6:00 PM

COUNCIL CHAMBERS
16000 North Civic Center Plaza
Surprise, AZ 85374

CALL TO ORDER.

Chair Ken Chapman called the Planning and Zoning Commission Meeting to order at 6:00 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Thursday, February 18, 2016.

A. ROLL CALL

In attendance were Chair Ken Chapman, Vice Chair Matthew Keating and Commissioners, Dennis Smith, Shari Martin, Jerry Hoyler and Steve Somers. Commissioner Jim Ferguson was absent.

STAFF PRESENT:

Community Development Assistant Director Chris Boyd, City Attorney Robert Wingo, Planner Hobart Wingard, Planner Robert Kuhfuss, Neighborhood Services Program Supervisor Christina Ramirez and Planning and Zoning Commission Secretary Heather Donaldson.

COUNCIL MEMBERS PRESENT:

None

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS REPORT

D. STAFF REPORT

None

CALL TO THE PUBLIC:

None

CONSENT AGENDA:

No Items

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING:

Item 1 – INTERNAL – Consideration and action pertaining to approval of the January 21, 2016 Planning and Zoning Commission minutes.

Commissioner Smith made a motion to approve the January 21, 2016 Planning and Zoning Commission minutes. Commissioner Martin seconded the motion. The motion passed with 6 votes in favor and 1absence (Ferguson).

REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING:

Item 2 – DISTRICT 4 – Consideration and action pertaining to a Conditional Use Permit for Dysart Mini Storage, a property located at the Northeast corner of Dysart Road and Central Avenue.

Hobart Wingard, Planner, presented the project to the Commission.

The Commission discussed:

- Expansion of facility to the North
- Shared access with existing building to the North
- 2 access points
- Welcome addition to Dysart Road

Chair Chapman opened the Call to the Public. Hearing no comments, Chair Chapman closed the call to the public.

Vice Chair Keating made a motion to approve the Conditional Use Permit for Dysart Mini Storage as presented by staff. Commissioner Somers seconded the motion. The motion passed with 6 votes in favor and 1 absence (Ferguson).

Item 3 – CITYWIDE – Consideration and action pertaining to a Text Amendment to Chapter 113 of the Surprise Municipal Code removing political sign regulations.

Robert Kuhfuss, Planner, presented the project to the Commission.

The Commission discussed:

- Revision of line 64 of Staff Report (tense)
- Chapter 113.2 – What is the definition of date in that Chapter
- Determination of abandonment of signs
- Time period to pickup signs
- Process if candidate does not pick up signs on time
- Possibility of fine for not picking up signs on time

Chair Chapman opened the Call to the Public. Hearing no comments, Chair Chapman closed the call to the public.

Vice Chair Keating made a motion to recommend approval to City Council of a Text Amendment to Chapter 113 of the Surprise Municipal Code removing political sign regulations as presented by staff. Commissioner Martin seconded the motion. The motion passed with 6 votes in favor and 1 absence (Ferguson).

Item 4 – INTERNAL – Presentation and discussion pertaining to the Public Service Activities for the Community Development Block Grant Program Year 2016-17.

Christina Ramirez, Neighborhood Services Program Supervisor, gave an overview of the program, process timeline, CDBG goals for public services, the application descriptions and evaluations and the City's funding recommendations.

Public Service Application presentations were given by the following:

- Darrel Christenson - Ability 360
- Jaime Duarte – The Potter's House Surprise
- Joanne Thomson and Gwen Shawley – Benevilla
- Julie Turko – AASK (Aid to Adoption of Special Kids)
- Mike Hoover – SYEP (Surprise Youth Employment Program)
- Michelle Springer – M.I.K.I.D. (Mentally Ill Kids in Distress)
- Katia Brown – CASS (Central Arizona Shelter Services)

Chair Chapman opened the Call to the Public. Hearing no comments, Chair Chapman closed the call to the public.

OTHER BUSINESS:

Item 5 – INTERNAL - Discussion pertaining to future agenda items.

None

ADJOURNMENT:

Hearing no further business, Chair Chapman adjourned the Planning and Zoning Commission meeting at 7:14 p.m.

_____
Chris Boyd
Community Development Assistant Director

_____
Ken Chapman
Planning and Zoning Commission Chair

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Heather Donaldson, Commission Secretary

DATE: _____