



**CITY OF SURPRISE**  
**Disability Advisory Commission Agenda**  
**16000 N. Civic Center Plaza**  
**Surprise, AZ 85374**

Monday, April 20, 2015 @ 6:15 PM  
 SPECIAL MEETING - COUNCIL CHAMBERS

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**CALL TO ORDER.**

- A. Roll Call
- B. Pledge of Allegiance
- C. Current Events and Reports – Pursuant to A.R.S. §38-431.02(k) the chief administrator, presiding officer or a member of a public body may present a brief summary of current events without listing in the agenda the specific matters to be summarized, provided that 1) The summary is listed on the agenda; and 2) The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action.
- D. Staff Reports

**Disability Advisory Commission Agenda:**

**CALL TO THE PUBLIC:**

**INSTRUCTIONS:** In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission on any item not on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

- E. Approval of items on the Consent Agenda – all items with an asterisk (\*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the Board\Commission. There will be no separate discussion on these items unless a board member or commissioner requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

**CONSENT AGENDA:**

**REGULAR AGENDA ITEM - NON-PUBLIC HEARING:**

|        |            |                  |                          |
|--------|------------|------------------|--------------------------|
|        |            |                  | STAFF<br>RECOMMENDATION/ |
| ITEM # | DISTRICT # | ITEM DESCRIPTION | PRESENTED BY             |

- |     |                   |                                                                                                                                              |                                  |
|-----|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| #1  | District Citywide | <u>Discussion regarding Fair Housing Presentation by Commissioner Stutzman.</u>                                                              | None<br>Commissioner<br>Stutzman |
| #2  | District Citywide | <u>Discussion and action to appoint Vice Chair with term ending June 30, 2015.</u>                                                           | None<br>Chair Yaeger             |
| #3  | District Citywide | <u>Discussion of recommendations pertaining to the City's Mediation Program and incorporation into the DAC's mission and goals.</u>          | None<br>Chair Yaeger             |
| #4  | District Citywide | <u>Discussion of recommendations pertaining to accessible parking enforcement.</u>                                                           | None<br>Chair Yaeger             |
| #5  | District Citywide | <u>Discussion and action pertaining to DAC promotional items procurement.</u>                                                                | None<br>Commissioner<br>Stutzman |
| #6  | District Citywide | <u>Discussion pertaining to making arrangements for experts in disability related topics to speak at local Libraries.</u>                    | None<br>Commissioner<br>Jeffords |
| #7  | District Citywide | <u>Discussion and action pertaining to the nomination and presentation of an Above &amp; Beyond Award to Mountain Side Fitness.</u>          | None<br>Commissioner<br>Poschner |
| #8  | District Citywide | <u>Discussion and action pertaining to the nomination and presentation of an Above &amp; Beyond Award to Cross Fit Gym.</u>                  | None<br>Commissioner<br>Jeffords |
| #9  | District Citywide | <u>Discussion and action pertaining to approval of the February 18, 2015, March 11, 2015, and April 8, 2015 DAC Regular Meeting Minutes.</u> | None<br>Lynda Davis              |
| #10 | District Citywide | <u>Discussion and action pertaining to future agenda items.</u>                                                                              | None<br>Chair Yaeger             |

**OTHER BUSINESS:**

**ADJOURNMENT:**

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SHERRY ANN AGUILAR, CITY CLERK, CMC

POSTED: POSTED ON APRIL 15, 2015 @ 11:55 A.M.

**SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.**



**CITY OF SURPRISE**  
Disability Advisory Commission

April 20, 2015 @ 6:15:00 PM

Back Print

Board Meeting Date: April 20, 2015

Contact Person: Commissioner Stutzman

Submitting  
Department:

District: Citywide

Staff  
Recommendations: None

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|         |         |   |                |                   |
|---------|---------|---|----------------|-------------------|
| Consent | Regular | x | Public Hearing | Report/Discussion |
|---------|---------|---|----------------|-------------------|

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**Agenda Wording:**

Discussion regarding Fair Housing Presentation by Commissioner Stutzman.

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**Motion:**

None

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**Background:**

None

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**Financial Impact Statement:**

None

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**ATTACHMENTS:**

Click to download

☐ [Fair Housing Presentation](#)

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**External Attachment Links:**

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**Meeting Requirements:**

|            |       |             |       |
|------------|-------|-------------|-------|
| Powerpoint | Video | White Board | Other |
|------------|-------|-------------|-------|

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**Presentation Speaker Names (spelling and titles for TV captions):**

# DISABILITIES: Fair Housing Act

Commissioner Kymberlee Stutzman

# Introduction

The Fair Housing Act  
prohibits  
housing discrimination  
on the basis of disability.

WHO?

WHEN?

WHY?

WHAT?

WHERE?

HOW?

# Definition of a person with a disability according to Federal Law

Any person who has a physical or mental impairment that *substantially* limits one or more major life activities and either

1. has a record of such impairment; OR
2. is regarded as having such an impairment.

Can be a matter of public perception or documentation, but must be somehow substantiated.

# WHO (qualifies as disabled)

The act applies to those who are:

- ▶ Mobility impaired
- ▶ Hearing impaired
- ▶ Visually impaired
- ▶ Mentally impaired
- ▶ Cognitively impaired

**BUT also includes lesser known categories such as ...**

- ▶ **Chronic alcoholism**
- ▶ **AIDS**
- ▶ **AIDS related complex**

# WHAT (is considered a “major life activity” under the Act)

Major life activities include

- ▶ walking,
- ▶ talking,
- ▶ hearing,
- ▶ seeing,
- ▶ breathing,
- ▶ learning,
- ▶ performing manual tasks,
- ▶ and caring for oneself.

# WHEN (are the behaviors in violation)

When the individual, on the basis of the disability alone

- ▶ Refuses to rent or sell to a disabled person
- ▶ Imposes different application or qualification criteria
- ▶ Imposes different fees or prices
- ▶ Imposes terms or conditions that are different from those required of (or provided to) persons who are not disabled

# CLARIFICATION

- ▶ Any form of discrimination during the application, rental, purchase, finance or move in/out process
- ▶ NOT limited just to denials



# WHERE (does the Act apply)

- ▶ At the local, state, and federal level.
- ▶ NOT just HUD homes
- ▶ NOT just State housing
- ▶ INCLUDES private rentals
- ▶ Individual owners, as well as companies

## HOW (does this apply)

The Fair Housing Act requires owners of housing facilities to make *reasonable* exceptions and accommodations in their policies and operations to afford people with disabilities equal housing opportunities.

# WHY (must the accommodations be limited to those which are deemed “reasonable”)

So as to not:

- pose an undue burden on the housing provider,
- fundamentally alter the housing provider's program,
- pose a safety risk to others
- pose a risk of substantial damage to the property of others

Whether a requested accommodation is “reasonable” should be determined on a case by case basis

# Examples of how this may apply to existing housing ...

- ▶ Flashing lights connected to the doorbell for the hearing impaired
- ▶ Grab bars installed for the mobility challenged
- ▶ Soundproofing or special window shades for reducing stimuli
- ▶ Door alarm sensor for the prevention of wandering (dementia)

# SERVICE ANIMALS

(example of an accommodation)



# Another example

- ▶ A housing provider would make a reasonable accommodation for a tenant with mobility impairment by fulfilling the tenant's request for a reserved parking space in front of the entrance to their unit, even though all parking is unreserved.\*

*\*[http://portal.hud.gov/hudportal/HUD?src=/program\\_offices/fair\\_housing\\_equal\\_opp/disabilities/inhousing](http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp/disabilities/inhousing)*

# ACCESS-RELATED MODIFICATIONS



# REMEMBER

Only requires the landlord to allow....



it does not require  
that he pays  
for the change!

# As pertains to newly constructed multifamily housing with four or more units



- ▶ The Act puts some further requirements on multifamily new construction – requiring more barrier free access

# Seven Requirements

1. Accessible Entrance on an Accessible Route
2. Accessible Public and Common-Use Areas
3. Usable Doors
4. Accessible Route Into and Through the Dwelling Unit
5. Accessible Light Switches, Electrical Outlets, Thermostats, and Environmental Controls
6. Reinforced Walls in Bathrooms
7. Usable Kitchens and Bathrooms

# ACCESSIBLE COMMON USE AREAS

- ▶ Such as kitchens and bathrooms



# Exceptions (limited)\*

These requirements apply to most public and private housing. However, there are limited exemptions for:

- ▶ owner-occupied buildings with no more than four units,
- ▶ single-family housing sold or rented without the use of a broker,
- ▶ and housing operated by organizations and private clubs that limit occupancy to members.

\*[http://portal.hud.gov/hudportal/HUD?src=/program\\_offices/fair\\_housing\\_equal\\_opp/disabilities/inhousing](http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp/disabilities/inhousing)

# Federally Assisted Multifamily Housing (5 or more units)\*

If you live in Federally assisted multifamily housing consisting of 5 or more units:

- ▶ 5 percent of these units (or at least one unit whichever is greater) must meet more stringent physical accessibility requirements.
- ▶ Additionally, 2 percent of units (or at least one unit whichever is greater) must be accessible for persons with visual or hearing disabilities.

\*[http://portal.hud.gov/hudportal/HUD?src=/program\\_offices/fair\\_housing\\_equal\\_opp/disabilities/inhousing](http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp/disabilities/inhousing)

# Zoning and Land Use:

- ▶ It is unlawful for local governments to utilize land use and zoning policies to keep persons with disabilities from locating to their area. \*
- ▶ For more information see the:

[Joint Statement of DOJ and HUD on Group Homes, Local Land Use, and the Fair Housing Act.](#)

\*[http://portal.hud.gov/hudportal/HUD?src=/program\\_offices/fair\\_housing\\_equal\\_opp/disabilities/inhousing](http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp/disabilities/inhousing)

# Resources for Ensuring Compliance

- ▶ <http://www.fairhousingfirst.org/>
- ▶ [http://portal.hud.gov/hudportal/HUD?src=/program\\_offices/fair\\_housing\\_equal\\_opp/disabilities/sect504faq](http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp/disabilities/sect504faq)
- ▶ [http://portal.hud.gov/hudportal/HUD?src=/program\\_offices/fair\\_housing\\_equal\\_opp/disabilities/sect504](http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp/disabilities/sect504)

# Filing a Complaint

- ▶ Complaints relating to violations of the Act may be filed with the United States Department of Housing.

Office of Compliance and Disability Rights Division  
Office of Fair Housing and Equal Opportunity  
U.S. Department of Housing and Urban Development  
451 7<sup>th</sup> Street, S.W., Room 5242  
Washington DC 20410

# The Arizona Fair Housing Act

- ▶ A.R.S. 41-1491
- ▶ Substantially similar to the federal fair housing act
- ▶ *“A person may not discriminate in the sale or rental or otherwise make unavailable or deny a dwelling to any buyer or renter because of a disability ...”* A.R.S. § 41-1491.19 (A)
- ▶ Examples of prohibited behavior:
  - *“A refusal to make reasonable accommodations in rules, policies, practices or services if the accommodations may be necessary to afford the person equal opportunity to use and enjoy a dwelling.”* (A.R.S. § 41-1491.19 (E)(2))
  - *“A refusal to permit, at the expense of the disabled person, reasonable modifications of existing premises...”* (A.R.S. § 41-1491.19 (E)(1))



**CITY OF SURPRISE**  
Disability Advisory Commission

April 20, 2015 @ 6:15:00 PM

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|                        |                |                 |              |
|------------------------|----------------|-----------------|--------------|
| Board Meeting Date:    | April 20, 2015 | Contact Person: | Chair Yaeger |
| Submitting Department: |                | District:       | Citywide     |
| Staff Recommendations: | None           |                 |              |

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|         |         |   |                |                   |
|---------|---------|---|----------------|-------------------|
| Consent | Regular | x | Public Hearing | Report/Discussion |
|---------|---------|---|----------------|-------------------|

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**Agenda Wording:**

Discussion and action to appoint Vice Chair with term ending June 30, 2015.

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**Motion:**

Motion to appoint Vice Chair with term ending June 30, 2015.

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**Background:**

Previous Vice Chair submitted resignation.

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**Financial Impact Statement:**

None

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**ATTACHMENTS:**

[Click to download](#)

No Attachments Available

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**External Attachment Links:**

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**Meeting Requirements:**

|            |       |             |       |
|------------|-------|-------------|-------|
| Powerpoint | Video | White Board | Other |
|------------|-------|-------------|-------|

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**Presentation Speaker Names (spelling and titles for TV captions):**



**CITY OF SURPRISE**  
Disability Advisory Commission

April 20, 2015 @ 6:15:00 PM

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|                        |                |                 |              |
|------------------------|----------------|-----------------|--------------|
| Board Meeting Date:    | April 20, 2015 | Contact Person: | Chair Yaeger |
| Submitting Department: |                | District:       | Citywide     |
| Staff Recommendations: | None           |                 |              |

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|         |         |   |                |                   |
|---------|---------|---|----------------|-------------------|
| Consent | Regular | x | Public Hearing | Report/Discussion |
|---------|---------|---|----------------|-------------------|

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**Agenda Wording:**

Discussion of recommendations pertaining to the City's Mediation Program and incorporation into the DAC's mission and goals.

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**Motion:**

None

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**Background:**

None

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**Financial Impact Statement:**

None

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**ATTACHMENTS:**

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No Attachments Available

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**External Attachment Links:**

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**Meeting Requirements:**

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**Presentation Speaker Names (spelling and titles for TV captions):**



**CITY OF SURPRISE**  
Disability Advisory Commission

April 20, 2015 @ 6:15:00 PM

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Board Meeting Date: April 20, 2015

Contact Person:

Chair Yaeger

Submitting  
Department:

District:

Citywide

Staff  
Recommendations: None

Consent

Regular x

Public Hearing

Report/Discussion

**Agenda Wording:**

Discussion of recommendations pertaining to accessible parking enforcement.

**Motion:**

None

**Background:**

None

**Financial Impact Statement:**

None

**ATTACHMENTS:**

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No Attachments Available

**External Attachment Links:**

**Meeting Requirements:**

Powerpoint

Video

White Board

Other

**Presentation Speaker Names (spelling and titles for TV captions):**



**CITY OF SURPRISE**  
Disability Advisory Commission

April 20, 2015 @ 6:15:00 PM

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Board Meeting Date: April 20, 2015

Contact Person: Commissioner Stutzman

Submitting  
Department:

District: Citywide

Staff  
Recommendations: None

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|         |         |   |                |                   |
|---------|---------|---|----------------|-------------------|
| Consent | Regular | x | Public Hearing | Report/Discussion |
|---------|---------|---|----------------|-------------------|

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**Agenda Wording:**

Discussion and action pertaining to DAC promotional items procurement.

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**Motion:**

Motion to approve resources regarding DAC promotional items.

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**Background:**

None

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**Financial Impact Statement:**

The item(s) was approved in the FY2015 human resources operational budget for Boards and Commissions with a total budget amount of \$800.00.

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**ATTACHMENTS:**

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No Attachments Available

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**External Attachment Links:**

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**Meeting Requirements:**

|            |       |             |       |
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**Presentation Speaker Names (spelling and titles for TV captions):**



**CITY OF SURPRISE**  
Disability Advisory Commission

April 20, 2015 @ 6:15:00 PM

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|                        |                |                 |                       |
|------------------------|----------------|-----------------|-----------------------|
| Board Meeting Date:    | April 20, 2015 | Contact Person: | Commissioner Jeffords |
| Submitting Department: |                | District:       | Citywide              |
| Staff Recommendations: | None           |                 |                       |

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|         |         |   |                |                   |
|---------|---------|---|----------------|-------------------|
| Consent | Regular | x | Public Hearing | Report/Discussion |
|---------|---------|---|----------------|-------------------|

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**Agenda Wording:**

Discussion pertaining to making arrangements for experts in disability related topics to speak at local Libraries.

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**Motion:**

None

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**Background:**

Possibility of teaming up with the Library regarding disability series or topics to have experts in the area speak that enrich the lives of our citizens with disabilities.

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**Financial Impact Statement:**

None

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**ATTACHMENTS:**

[Click to download](#)

No Attachments Available

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**External Attachment Links:**

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**Meeting Requirements:**

|            |       |             |       |
|------------|-------|-------------|-------|
| Powerpoint | Video | White Board | Other |
|------------|-------|-------------|-------|

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**Presentation Speaker Names (spelling and titles for TV captions):**



**CITY OF SURPRISE**  
Disability Advisory Commission

April 20, 2015 @ 6:15:00 PM

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Board Meeting Date: April 20, 2015

Contact Person: Commissioner Poschner

Submitting  
Department:

District: Citywide

Staff  
Recommendations: None

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|         |         |   |                |                   |
|---------|---------|---|----------------|-------------------|
| Consent | Regular | x | Public Hearing | Report/Discussion |
|---------|---------|---|----------------|-------------------|

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**Agenda Wording:**

Discussion and action pertaining to the nomination and presentation of an Above & Beyond Award to Mountain Side Fitness.

---

**Motion:**

I move to approve the nomination of the "Above & Beyond" award to Mountain Side Fitness.

---

**Background:**

None

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**Financial Impact Statement:**

None

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**ATTACHMENTS:**

Click to download

☐ [Mountain Side Fitness Above & Beyond Nomination](#)

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**External Attachment Links:**

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**Meeting Requirements:**

|            |       |             |       |
|------------|-------|-------------|-------|
| Powerpoint | Video | White Board | Other |
|------------|-------|-------------|-------|

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**Presentation Speaker Names (spelling and titles for TV captions):**

ABOVE AND BEYOND:

MOUNTAINSIDE FITNESS

15455 W. BELL ROAD

SURPRISE, AZ 85374

(623)889-0374

This gym goes above and beyond in helping their customers, including those with disabilities. The gym employees, including the personal training staff are all very busy during the day. As a person with disabilities, there are some exercises that I need help getting set up on or completing. If I ask for help, or the staff sees that I need help they will not even blink and are right there to help me with whatever I need. They are also cheering me on and giving me advice to how to perform certain exercises. Besides myself, I have seen this staff do the same for many members (both disabled and non-disabled). For this reason, I nominate Mountainside Fitness of Surprise for the Above and Beyond Award!

Thank you,

Commissioner Joseph J. Poschner



**CITY OF SURPRISE**  
Disability Advisory Commission

April 20, 2015 @ 6:15:00 PM

Back Print

Board Meeting Date: April 20, 2015

Contact Person: Commissioner Jeffords

Submitting  
Department:

District: Citywide

Staff  
Recommendations: None

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|         |         |   |                |                   |
|---------|---------|---|----------------|-------------------|
| Consent | Regular | x | Public Hearing | Report/Discussion |
|---------|---------|---|----------------|-------------------|

---

**Agenda Wording:**

Discussion and action pertaining to the nomination and presentation of an Above & Beyond Award to Cross Fit Gym.

---

**Motion:**

I move to approve the nomination of the "Above & Beyond" award to Cross Fit Gym.

---

**Background:**

None

---

**Financial Impact Statement:**

None

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**ATTACHMENTS:**

[Click to download](#)

No Attachments Available

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**External Attachment Links:**

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**Meeting Requirements:**

|            |       |             |       |
|------------|-------|-------------|-------|
| Powerpoint | Video | White Board | Other |
|------------|-------|-------------|-------|

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**Presentation Speaker Names (spelling and titles for TV captions):**



**CITY OF SURPRISE**  
Disability Advisory Commission

April 20, 2015 @ 6:15:00 PM

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|                        |                |                 |             |
|------------------------|----------------|-----------------|-------------|
| Board Meeting Date:    | April 20, 2015 | Contact Person: | Lynda Davis |
| Submitting Department: |                | District:       | Citywide    |
| Staff Recommendations: | None           |                 |             |

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|         |         |   |                |                   |
|---------|---------|---|----------------|-------------------|
| Consent | Regular | x | Public Hearing | Report/Discussion |
|---------|---------|---|----------------|-------------------|

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**Agenda Wording:**

Discussion and action pertaining to approval of the February 18, 2015, March 11, 2015, and April 8, 2015 DAC Regular Meeting Minutes.

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**Motion:**

Motion to approve the February 18, 2015, March 11, 2015, and April 8, 2015 DAC Regular Meeting Minutes.

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**Background:**

None

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**Financial Impact Statement:**

None

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**ATTACHMENTS:**

Click to download

- ☐ [February 18, 2015 DAC Regular Meeting Minutes](#)
  - ☐ [March 11, 2015 DAC Regular Meeting Minutes](#)
  - ☐ [April 8, 2015 DAC Regular Meeting](#)
- 

**External Attachment Links:**

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**Meeting Requirements:**

|            |       |             |       |
|------------|-------|-------------|-------|
| Powerpoint | Video | White Board | Other |
|------------|-------|-------------|-------|

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**Presentation Speaker Names (spelling and titles for TV captions):**



City of Surprise  
Disability Advisory Commission (DAC)  
Wednesday, February 18, 2015 – 6:00 P.M.  
*Surprise City Hall – Council Chambers*  
*16000 N. Civic Center Plaza*  
*Surprise, Arizona 85374*

## **MINUTES OF THE MEETING**

### **CALL TO ORDER**

Chair Yaeger called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, February 18, 2015, at 6:04 p.m.

#### **A. ROLL CALL**

Also in attendance with Chair Yaeger were Commissioners Baker, Jeffords, Poschner and Stutzman.

Vice Chair Hernandez and Commissioner Jess were absent.

Staff in attendance: Bob Wingenroth, City Manager, Robert Wingo, Chief Deputy City Attorney, Mark Schott, HR Director, Scott Bailey, HR Manager, Ricka Gallagher, Risk Analyst; Lynda Davis, Sr. HR Analyst-ADA.

#### **B. PLEDGE OF ALLEGIANCE**

#### **C. CURRENT EVENTS AND REPORTS**

Commissioners Baker, Jeffords, Poschner, and Stutzman had nothing to report.

Chair Yaeger reported:

- Current adaptive recreation events.

#### **D. STAFF REPORTS**

Ms. Gallagher and Ms. Davis had nothing to report.

### **CALL TO THE PUBLIC**

Chair Yaeger opened the call to the public.

Councilman Winters' addressed the Commission regarding his concerns of the cancellation of last month's DAC meeting and further advised his support that the DAC meetings continue to remain televised.

Andy Cepen addressed the Commission regarding the importance of the Dial-A-Ride program being available to citizens to attend the DAC meetings. He further addressed the importance of televising the DAC meetings and commended the Board for being fully staffed.

Mr. Wingenroth, City Manager, provided proposed changes to address their concerns.

Chair Yaeger closed the call to the public.

## **CONSENT AGENDA**

### **REGULAR AGENDA ITEM – NON-PUBLIC HEARING**

**Item #1:** Presentation pertaining to the authority and duties of the DAC, open meeting, and conflict of interest laws.

A presentation regarding Ordinance 2014-14, DAC's powers, duties and responsibilities; along with Staff's responsibilities, open meeting and conflict of interests laws was clarified by Mr. Wingo.

**Item #2:** Discussion and possible action to assign strategic focus areas of interests to Commissioners.

Chair Yaeger requested each Commissioner to select two points of interests/concerns from their powers, duties and responsibilities from Ordinance 2014-14, Section 2-298(d); do research and provide updates at future meetings.

After discussion, the following points of interests/concerns were selected:

- Baker – 1 and 2
- Jeffords – 2 and 3
- Poschner – 1 and 5
- Stutzman – 3 and 4
- Yaeger – 5 and reserve other selection after conferring with Vice Chair Hernandez and Commissioner Jess on their two selections

**Item #3:** Discussion pertaining to the City's Mediation Program and incorporation into the DAC's mission and goals.

Commissioner Baker explained the Mediation Program and how it would possibly apply to the disabled community.

**Item #4:** Discussion pertaining to the DAC Customer Service Survey.

Discussion held regarding the question, "Are you experiencing a disability that would make this a challenge for you?". Chair Yaeger will be contacting Diane Arthur of the City's Communication Department and provide update.

**Item #10:** Approval of the December 3, 2014 DAC Special Meeting Minutes.

Commissioner Stutzman motioned to approve; seconded Commissioner Poschner. Approved 5/0.

**Item #5:** Discussion regarding Town of Huntington Article discussing a program where volunteers participate in parking control.

Discussion held regarding Town of Huntington Article. Commissioner Baker will contact the Police Department to discuss ideas on implementing a new accessible parking enforcement program.

**Item #11:** Consideration and action of items to be placed on future agendas.

The following non-standing items will be placed on the March agenda:

- Meeting dates/time schedule (Yaeger)
- Points of Interests (Yaeger)
- Mediation Program (Baker)
- DAC Survey (Yaeger)
- Accessible Parking Enforcement Program (Baker)
- Fair Housing Program (Stutzman)
- Report regarding Sun City Grand Publication (Jess)
- "Above & Beyond" award to the QT Stations (Jess)
- DAC Promotional Items (Stutzman)

**Items 6, 7, 8 and 9 were tabled by Chair Yaeger.**

**OTHER BUSINESS:**

**ADJOURNMENT:**

Hearing no further business, Chair Yaeger adjourned the meeting at 8:26 pm.

*Lynda Davis*

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Lynda Davis, Sr. HR Analyst



City of Surprise  
Disability Advisory Commission (DAC)  
Wednesday, March 11, 2015 – 6:00 P.M.  
*Surprise City Hall – Council Chambers*  
*16000 N. Civic Center Plaza*  
*Surprise, Arizona 85374*

## **MINUTES OF THE MEETING**

### **CALL TO ORDER**

Chair Yaeger called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, March 11, 2015, at 6:01 p.m.

#### **A. ROLL CALL**

Also in attendance with Chair Yaeger were Vice Chair Hernandez, Commissioners Jeffords, Jess, Poschner and Stutzman.

Commissioner Baker was absent.

Staff in attendance: Lynda Davis, Sr. HR Analyst-ADA.

#### **B. PLEDGE OF ALLEGIANCE**

#### **C. CURRENT EVENTS AND REPORTS**

Chair Yaeger reported that he received a question regarding how the Above & Beyond Award works. Chair Yaeger advised to the Board Members that anyone of the Members can nominate either an individual or company; that the nominee would then be placed on the Agenda for further discussion.

Commissioner Jess reported that she spoke with a Corporate Representative at the QT Corporate office and they are all doing the call button, the call number and restricted parking for accessibility and not allowing the trucks to unload.

Commissioner Jess further advised that she spoke with some individuals at Sun City Grand and they were not interested at this time in doing a publication. Commissioner Jess will inquire with the Sun City Grand Board to see if they would be interested in promoting the Disability Advisory Commission proposed article.

Commissioner Poschner recommended nominating Mountainside Fitness in the City of Surprise for an Above & Beyond Award. Chair Yaeger directed Commissioner Poschner to place this as a future agenda item.

Commissioner Stutzman had nothing to report besides her agenda items.

Vice Chair Hernandez had nothing to report.

Commissioner Jeffords attended the National Federation of the Blind's West Valley Chapter meeting on the third of the month and learned more about Uber Transportation.

Chair Yaeger reported his problems he incurred while trying to locate an accessible parking area at a recent spring training game. Chair Yaeger advised that he was frustrated that the accessible parking signs were not out and that Staff (Sundancers) did not properly direct citizens where the accessible parking area is. Chair Yaeger sent an email to Tara Combs (copied individuals appearing at last meeting) expressing his frustration and asked for suggestions for improvement.

#### **D. STAFF REPORTS**

Ms. Davis had nothing to report.

#### **CALL TO THE PUBLIC**

Chair Yaeger opened the call to the public. Having none, Chair Yaeger closed the call to the public.

#### **CONSENT AGENDA**

#### **REGULAR AGENDA ITEM – NON-PUBLIC HEARING**

**Item #1:** Discussion and action pertaining to Disability Advisory Commission meeting dates and time schedule.

After discussion, all Members are in agreement and approved that the Disability Advisory Commission meeting dates and time schedule will be held on the second Wednesday of every month at 6:00 p.m. in Council Chambers.

**Item #2:** Discussion pertaining to the Commissioners powers, duties and responsibilities.

Chair Yaeger requested each Commissioner to select two points of interests/concerns from their powers, duties and responsibilities from Ordinance 2014-14, Section 2-298(d); do research and provide updates at future meetings.

After discussion, the following points of interests/concerns were selected:

- Baker – 1 and 2
- Jeffords – 2 and 3
- Poschner – 1 and 5
- Stutzman – 3 and 4
- Hernandez - 2 and 4
- Jess - 2 and 4
- Yaeger – 1 and 5

Chair Yaeger advised that he will contact Diane Grialou, Communications Director to update changes regarding new goals.

**Item #3:** Discussion pertaining to the City's Mediation Program and incorporation into the DAC's mission and goals.

Chair Yaeger tabled this item to next meeting.

**Item #4:** Discussion pertaining to publishing the Disability Advisory Commission Survey question.

Members agreed that the question, "What challenges are you or someone you know facing in the city of Surprise due to having a disability? Please let us at the Disability Advisory Commission know so we can advocate for you." This will be the survey question to be taken to the Communication's Department for publication in the Progress Magazine, City of Surprise Website, and other community publications in the City of Surprise.

Commissioner Jeffords motioned to approve; seconded Commissioner Poschner. Approved 6/0.

Discussion held regarding survey question being published in Marley Park Newsletter. Commissioner Poschner will contact developers and representatives of Marley Park and some other areas within the City of Surprise to see if they will publish it.

Chair Yaeger will be contacting Diane Arthur of the City's Communication Department and provide an update.

**Item #5:** Discussion and possible action pertaining to implementing a new accessible parking enforcement program.

6:57 p.m. Chair Yaeger suspended meeting.

7:03 p.m. Chair Yaeger reconvenes meeting.

After discussion, Chair Yaeger will write up the specifics of the implementation of an accessible parking enforcement program and present to Board Members.

**Item #6:** Discussion regarding Fair Housing presentation by Commissioner Stutzman.

Chair Yaeger tabled this item to next meeting.

**Item #7:** Discussion and action pertaining to submission of an article to the Sun City Grand Publication.

Commissioner Jess discussed in the current event report.

**Item #8:** Discussion and action pertaining to the nomination and presentation of an Above & Beyond Award to QT Stations.

Commissioner Jess will contact Misty Horwedel, representative of West Valley of QT Stations and recommends this nomination. Commissioner Jess will advise what her preference is regarding nomination wording and email Ms. Davis the nomination wording for the award to present at the next DAC meeting on April 8, 2015.

Commissioner Stutzman motioned to approve; seconded Commissioner Poschner. Approved 6/0.

**Item #9:** Discussion and action finalizing the purchase and distribution of DAC promotional items.

Commissioner Stutzman advised that she will need to confirm previous December price quotes from Wristbands For Less for:

- 500 Wristbands at \$255.00
- 250 5x7 Magnets at \$215.00
- Total amount for above two items is \$470.00

Board Members agreed that the items should be purple with yellow lettering. Information (City of Surprise logo, DAC, website, telephone number, and local resources) are logistics to be finalized. Chair Yaeger

asked Board Members to come up with some resources that should go on the magnets.

**Item #10:** Discussion and action pertaining to approval of the February 18, 2015 DAC Regular Meeting Minutes.

Chair Yaeger made a motion to not approve the February 18, 2015 meeting minutes until Commissioner Jess was added to Item #2 for her selection of points of interests and that the Call to the Public include the Citizen's suggestions or comments of what they spoke about.

Chair Yaeger motioned not to approve; seconded Vice Chair Hernandez. Approved 6/0.

**Item #11:** Discussion and action pertaining to future Agenda items.

The following non-standing items will be placed on the April agenda:

- Fair Housing Program (Stutzman)
- Mediation Program (Baker)
- Accessible Parking Enforcement Program (Yaeger)
- "Above & Beyond" award to the QT Station (Jess)
- DAC Promotional Items (Stutzman)
- Library on-going presentations (Jeffords)
- "Above & Beyond" nomination to Mountain Side Fitness (Poschner)
- "Above & Beyond" nomination to Cross Fit Gym (Jeffords)

**OTHER BUSINESS:**

**ADJOURNMENT:**

Hearing no further business, Chair Yaeger adjourned the meeting at 8:14 pm.

*Lynda Davis*

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Lynda Davis, Sr. HR Analyst



City of Surprise  
Disability Advisory Commission (DAC)  
Wednesday, April 8, 2015 – 6:00 P.M.  
*Surprise City Hall – Council Chambers*  
*16000 N. Civic Center Plaza*  
*Surprise, Arizona 85374*

## MINUTES OF THE MEETING

### **CALL TO ORDER**

Chair Yaeger called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, April 8, 2015 at 6:00pm.

### **A. ROLL CALL**

Also in attendance with Chair Yaeger were Commissioner Stutzman and Commissioner Jeffords. Three vacancies currently exist on the DAC.

Absent: Commissioner Poschner. Vice Chair Hernandez and Commissioners Baker and Jess officially resigned prior to this meeting.

Staff in attendance: Lynda Davis, Sr. Human Resources Analyst.

### **B. PLEDGE OF ALLEGIANCE**

### **C. ADJOURNMENT**

Having no quorum, Chair Yaeger adjourned the meeting at 6:02pm.

*Lynda Davis*

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Lynda Davis, Sr. HR Analyst



**CITY OF SURPRISE**  
Disability Advisory Commission

April 20, 2015 @ 6:15:00 PM

Back Print

Board Meeting Date: April 20, 2015      Contact Person: Chair Yaeger  
Submitting Department:      District: Citywide  
Staff Recommendations: None

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|         |         |   |                |                   |
|---------|---------|---|----------------|-------------------|
| Consent | Regular | x | Public Hearing | Report/Discussion |
|---------|---------|---|----------------|-------------------|

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**Agenda Wording:**

Discussion and action pertaining to future agenda items.

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**Motion:**

Motion to approve items to be placed on future agendas.

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**Background:**

None

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**Financial Impact Statement:**

Unknown

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**ATTACHMENTS:**

[Click to download](#)

No Attachments Available

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**External Attachment Links:**

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**Meeting Requirements:**

|            |       |             |       |
|------------|-------|-------------|-------|
| Powerpoint | Video | White Board | Other |
|------------|-------|-------------|-------|

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**Presentation Speaker Names (spelling and titles for TV captions):**