



CITY OF SURPRISE
Disability Advisory Commission Agenda
16000 N. Civic Center Plaza
Surprise, AZ 85374

Wednesday, May 27, 2015 @ 6:00 PM
 COUNCIL CHAMBERS

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CALL TO ORDER.

- A. Roll Call
- B. Pledge of Allegiance
- C. Current Events and Reports – Pursuant to A.R.S. §38-431.02(k) the chief administrator, presiding officer or a member of a public body may present a brief summary of current events without listing in the agenda the specific matters to be summarized, provided that 1) The summary is listed on the agenda; and 2) The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action.
- D. Staff Reports

Disability Advisory Commission Agenda:

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission on any item not on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

- E. Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the Board\Commission. There will be no separate discussion on these items unless a board member or commissioner requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

ITEM #	DISTRICT #	ITEM DESCRIPTION	STAFF RECOMMENDATION/ PRESENTED BY
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- | | | | |
|----|-------------------|--|-------------------------------------|
| #1 | District Citywide | <u>Presentation of the "Above & Beyond" award to Mountainside Fitness for providing excellent customer service to patrons with disabilities.</u> | None
Commissioner
Poschner |
| #2 | District Citywide | <u>Discussion of recommendations pertaining to accessible parking enforcement.</u> | None
Chair Yaeger |
| #3 | District Citywide | <u>Discussion pertaining to making arrangements for experts in disability related topics to speak at local Libraries.</u> | None
Commissioner
Jeffords |
| #4 | District Citywide | <u>Discussion and action pertaining to the nomination and presentation of an Above & Beyond Award to Cross Fit Gym.</u> | Approve
Commissioner
Jeffords |
| #5 | District Citywide | <u>Discussion pertaining to scheduling the month of the "Above & Beyond" Award Presentation to QT Stations.</u> | None
Vice Chair
Stutzman |
| #6 | District Citywide | <u>Presentation and discussion pertaining to ADA Protocol/Dial-a-Ride Public Transportation.</u> | None
Commissioner
Jeffords |
| #7 | District Citywide | <u>Presentation and discussion pertaining to Accessibility of Audible Signals.</u> | None
Commissioner
Jeffords |
| #8 | District Citywide | <u>Discussion and action pertaining to approval of the April 20, 2015 DAC Special Meeting Minutes.</u> | None
Lynda Davis |
| #9 | District Citywide | <u>Discussion and action pertaining to future agenda items.</u> | None
Chair Yaeger |

OTHER BUSINESS:

ADJOURNMENT:

SHERRY ANN AGUILAR, CITY CLERK, CMC

POSTED: May 19, 2015 at 2:00 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Disability Advisory Commission

May 27, 2015 @ 6:00:00 PM

Back Print

Board Meeting Date:	May 27, 2015	Contact Person:	Commissioner Poschner
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Presentation of the "Above & Beyond" award to Mountainside Fitness for providing excellent customer service to patrons with disabilities.

Motion:

None

Background:

None

Financial Impact Statement:

None

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

May 27, 2015 @ 6:00:00 PM

Back Print

Board Meeting Date:	May 27, 2015	Contact Person:	Chair Yaeger
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion of recommendations pertaining to accessible parking enforcement.

Motion:

None

Background:

None

Financial Impact Statement:

None

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

May 27, 2015 @ 6:00:00 PM

[Back](#) [Print](#)

Board Meeting Date:	May 27, 2015	Contact Person:	Commissioner Jeffords
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	☒	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion pertaining to making arrangements for experts in disability related topics to speak at local Libraries.

Motion:

None

Background:

Possibility of teaming up with the Library regarding disability series or topics to have experts in the area speak that enrich the lives of our citizens with disabilities.

Financial Impact Statement:

None

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

May 27, 2015 @ 6:00:00 PM

Back Print

Board Meeting Date:	May 27, 2015	Contact Person:	Commissioner Jeffords
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to the nomination and presentation of an Above & Beyond Award to Cross Fit Gym.

Motion:

I move to approve the nomination of the "Above & Beyond" award to Cross Fit Gym.

Background:

None

Financial Impact Statement:

None

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

May 27, 2015 @ 6:00:00 PM

Back Print

Board Meeting Date:	May 27, 2015	Contact Person:	Vice Chair Stutzman
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion pertaining to scheduling the month of the "Above & Beyond" Award Presentation to QT Stations.

Motion:

None

Background:

None

Financial Impact Statement:

None

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

May 27, 2015 @ 6:00:00 PM

Back Print

Board Meeting Date:	May 27, 2015	Contact Person:	Commissioner Jeffords
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Presentation and discussion pertaining to ADA Protocol/Dial-a-Ride Public Transportation.

Motion:

None

Background:

None

Financial Impact Statement:

None

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

May 27, 2015 @ 6:00:00 PM

Back Print

Board Meeting Date:	May 27, 2015	Contact Person:	Commissioner Jeffords
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Presentation and discussion pertaining to Accessibility of Audible Signals.

Motion:

None

Background:

None

Financial Impact Statement:

None

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

May 27, 2015 @ 6:00:00 PM

Back Print

Board Meeting Date:	May 27, 2015	Contact Person:	Lynda Davis
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to approval of the April 20, 2015 DAC Special Meeting Minutes.

Motion:

Motion to approve the April 20, 2015 DAC Special Meeting Minutes.

Background:

None

Financial Impact Statement:

None

ATTACHMENTS:

Click to download

☐ [April 20, 2015 DAC Special Meeting Minutes](#)

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



City of Surprise
Disability Advisory Commission (DAC)
Monday, April 20, 2015 – 6:15 P.M.
Special Meeting
Surprise City Hall – Council Chambers
16000 N. Civic Center Plaza
Surprise, Arizona 85374

MINUTES OF THE MEETING

CALL TO ORDER

Chair Yaeger called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Monday, April 20, 2015, at 6:15 p.m.

A. ROLL CALL

Also in attendance with Chair Yaeger were Commissioners Jeffords, Poschner and Stutzman.

Chair Yaeger advised that there was a quorum for the meeting and further that there are currently three (3) vacant positions on the Disability Advisory Commission.

Staff in attendance: Scott Bailey, HR Manager, and Lynda Davis, Sr. HR Analyst-ADA.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS AND REPORTS

Commissioner Jeffords reported that she is working on preparing a future presentation regarding how to use Dial-a-Ride public transportation.

Commissioner Stutzman reported that she is willing to take over the Above & Beyond Award to QT Station that was started previously by Commissioner Jess.

Commissioner Stutzman updated that on the front page of the City of Surprise website there is a link to the Capital Improvement Funding Public Committee; it provides the opportunity for public feedback and comments. She encouraged Members to take a look at this and discuss and determine if they would like to set this up on the DAC website wherein the community could provide feedback to how the DAC can answer their questions on what things the community need help or assistance with and serve their needs.

Commissioner Poschner had nothing to report.

Chair Yaeger reported that three Commissioners previously resigned and that there are currently three Disability Advisory Commission vacancies. He further advised that the City of Surprise website has directions and guidance on the application/interview procedures and steps on submitting an application to the City Clerk's Office.

Chair Yaeger pointed out some mistakes that are currently on the Disability Advisory Commission website indicating Mike Mason's name should be removed as he has since retired; and that the ending meeting time should be adjusted.

Chair Yaeger advised that on Friday, April 24, 2015, there will be a free Health and Wellness Fair at the Disability Empowerment Center located at 5025 East Washington Street in Phoenix from Noon to 5:00 p.m.

Chair Yaeger advised that upon confirmation of availability that the next Disability Advisory Commission Meeting is tentatively scheduled for Wednesday, May 27, 2015, at 6:00 p.m., in Council Chambers.

D. STAFF REPORTS

Mr. Bailey and Ms. Davis had nothing to report.

CONSENT AGENDA

REGULAR AGENDA ITEM – NON-PUBLIC HEARING

Item #1: Discussion regarding Fair Housing Presentation by Commissioner Stutzman.

A presentation regarding Disabilities: Fair Housing Act was presented by Commissioner Stutzman and is accessible on the Disability Advisory Commission website.

Item #2: Discussion and action to appoint Vice Chair with term ending June 30, 2015.

Chair Yaeger explained the duties and responsibilities of the position of the appointment of Vice Chair. This position has the same responsibilities as a Commissioner except that, in absence of the Chair, the Vice Chair would run the meeting.

Commissioner Jeffords motioned to nominate Commissioner Stutzman as Vice Chair with term ending June 30, 2015; seconded by Chair Yaeger. Approved 4/0.

Item #3: Discussion of recommendations pertaining to the City's Mediation Program and incorporation into the DAC's mission and goals.

Chair Yaeger advised that the City of Surprise does offer a free Mediation Program to bring both parties closer together to try to work out a compromise fair to all. Vice Chair Stutzman advised she is a Certified Mediator and clarified mediation processes.

Item #4: Discussion of recommendations pertaining to accessible parking enforcement.

Chair Yaeger advised that he spoke to Commander Jim Gearns who is in charge of the City's Citizen Patrol. Chair Yaeger stated that Commander Gearns suggested either sending out warning citations first and/or placing an additional small sign underneath the reserved accessibility signs that indicate the language of the minimum current fine amount. These signs could easily be replaced if the charge amount changed.

Chair Yaeger advised that he will provide more details and statistics regarding this item at next month's meeting.

Item #5: Discussion and action pertaining to DAC promotional items procurement.

Vice-Chair Stutzman advised that both companies will hold to their initial quote that the Board voted and approved on prior. Vice Chair Stutzman indicated that she would provide the Invoice to Staff Member, Lynda Davis for submittal of payment.

Regarding the 5 x 7 magnet, Vice-Chair Stutzman prepared a handout/draft for review. Discussion was held regarding resources to be placed on the magnet. Board Members agreed that Vice Chair Stutzman will bring the finished product to the next meeting.

Comment by Chair Yaeger:

Chair Yaeger reported that he and Councilman Winters had a discussion that the Disability Advisory Commission Board should have considered setting up a booth at the WHAM art event held recently wherein other Commissions were in attendance.

Item #6: Discussion pertaining to making arrangements for experts in disability related topics to speak at local Libraries.

Commissioner Jeffords advised she had a conversation with Linda Montgomery; Chief Librarian for the State of Arizona's Talking Book Library and was advised that they actually had a date already scheduled in Surprise to talk about this service. It's a program that if anyone has a disability that prevents them from

reading print or holding a book, they can get this special service; it's mail order or downloadable. It's a great way to get books in an audible format.

Commissioner Jeffords will speak to local Librarians to bring in disability topics for the disability community and will report more at next month's meeting.

Item #7: Discussion and action pertaining to the nomination and presentation of an Above & Beyond Award to Mountainside Fitness.

Commissioner Poschner nominated Mountainside Fitness as outlined in his nomination letter attached to the agenda.

Based on Commissioner Poschner's presentation, Vice Chair Stutzman motioned to approve the Above & Beyond Award to Mountainside Fitness; seconded by Commissioner Jeffords. Approved 4/0.

Commissioner Poschner will advise Staff Member, Lynda Davis confirming the attendance of when a representative from Mountainside Fitness can appear and accept the award in order to be placed on future agenda.

Item #8: Discussion and action pertaining to the nomination and presentation of an Above & Beyond Award to Cross Fit Gym.

Commissioner Jeffords advised why Cross Fit Gym should be nominated and advised she would submit at the next board meeting her nomination information and requested that this matter be tabled to next month's board meeting.

Item #9: Discussion and action pertaining to approval of the February 18, 2015, March 11, 2015, and April 8, 2015 DAC Regular Meeting Minutes.

Vice Chair Stutzman indicated that the March 11, 2015 (Item #9) meeting minutes should reflect that the company name for the 5x7 magnets is AZCA Print (City of Surprise provider).

Upon stipulation that the above correction be made to the March 11, 2015 meeting minutes, Commissioner Poschner motioned to approve the February 18, 2015, March 11, 2015, and April 8, 2015 DAC meeting minutes; seconded Commissioner Jeffords. Approved 4/0.

Item #10: Discussion and action pertaining to future agenda items.

The following non-standing items will be placed on the May agenda:

- Discussion Accessible Parking Enforcement (Yaeger)
- Discussion speaking at Local Libraries (Jeffords)
- Presentation of Above & Beyond Award Mountainside Fitness (Poschner)

- Discussion of nomination of Above & Beyond Award to Cross Fit Gym (Jeffords)
- Discussion scheduling month of Above & Beyond Award Presentation to QT Stations (Stutzman)
- Discussion ADA Protocol/Dial-a-Ride Public Transportation Presentation (Jeffords)
- Discussion of Accessibility of Audible Signals (Jeffords)

CALL TO THE PUBLIC

Chair Yaeger opened the call to the public. Having none, Chair Yaeger closed the call to the public.

OTHER BUSINESS:

Vice-Chair Stutzman inquired regarding the status of the Disability Advisory Commission vacancies. Staff will provide the Board Members with an updated status.

Discussion was held regarding Board Members terms.

ADJOURNMENT:

Hearing no further business, Chair Yaeger adjourned the meeting at 8:17 pm.

Lynda Davis

Lynda Davis, Sr. HR Analyst



CITY OF SURPRISE
Disability Advisory Commission

May 27, 2015 @ 6:00:00 PM

Back Print

Board Meeting Date:	May 27, 2015	Contact Person:	Chair Yaeger
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to future agenda items.

Motion:

Motion to approve items to be placed on future agendas.

Background:

None

Financial Impact Statement:

Unknown

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):