



CITY OF SURPRISE
Disability Advisory Commission Agenda
16000 N. Civic Center Plaza
Surprise, AZ 85374

Wednesday, July 8, 2015 @ 6:00 PM
 COUNCIL CHAMBERS

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CALL TO ORDER.

- A. Roll Call
- B. Pledge of Allegiance
- C. Current Events and Reports – Pursuant to A.R.S. §38-431.02(k) the chief administrator, presiding officer or a member of a public body may present a brief summary of current events without listing in the agenda the specific matters to be summarized, provided that 1) The summary is listed on the agenda; and 2) The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action.
- D. Staff Reports

Disability Advisory Commission Agenda:

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission on any item not on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

- E. Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the Board\Commission. There will be no separate discussion on these items unless a board member or commissioner requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

			STAFF RECOMMENDATION/ PRESENTED BY
ITEM #	DISTRICT #	ITEM DESCRIPTION	

- | | | | |
|----|-------------------|---|---------------------------------------|
| #1 | District Citywide | <u>City Clerk Sherry Aguilar will swear-in Nicole Jeffords for her Commissioner appointment to the Disability Advisory Commission.</u> | None
Sherry Aguilar,
City Clerk |
| #2 | District Citywide | <u>Presentation of the "Above & Beyond" Award to QT Stations for providing excellent customer service to patrons with disabilities.</u> | None
Vice Chair
Stutzman |
| #3 | District Citywide | <u>Discussion pertaining to making arrangements for experts in disability related topics to speak at local Libraries.</u> | None
Commissioner
Jeffords |
| #4 | District Citywide | <u>Discussion pertaining to Cross Disabilities Children's Programming.</u> | None
Commissioner
Yaeger |
| #5 | District Citywide | <u>Discussion pertaining to DAC materials to be updated and copies made for public events.</u> | None
Chair Poschner |
| #6 | District Citywide | <u>Discussion and action pertaining to approval of the May 27, 2015 and June 10, 2015 DAC Meeting Minutes.</u> | None
Lynda Davis |
| #7 | District Citywide | <u>Discussion and action pertaining to future agenda items.</u> | None
Chair Poschner |

OTHER BUSINESS:

ADJOURNMENT:

SHERRY ANN AGUILAR, CITY CLERK, CMC

POSTED: June 18, 2015 at 3:05 PM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Disability Advisory Commission

July 8, 2015 @ 6:00:00 PM

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Board Meeting Date:	July 8, 2015	Contact Person:	Sherry Aguilar, City Clerk
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

City Clerk Sherry Aguilar will swear-in Nicole Jeffords for her Commissioner appointment to the Disability Advisory Commission.

Motion:

None

Background:

None

Financial Impact Statement:

None

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

July 8, 2015 @ 6:00:00 PM

Back Print

Board Meeting Date:	July 8, 2015	Contact Person:	Vice Chair Stutzman
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Presentation of the "Above & Beyond" Award to QT Stations for providing excellent customer service to patrons with disabilities.

Motion:

None

Background:

None

Financial Impact Statement:

None

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

July 8, 2015 @ 6:00:00 PM

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Board Meeting Date:	July 8, 2015	Contact Person:	Commissioner Jeffords
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion pertaining to making arrangements for experts in disability related topics to speak at local Libraries.

Motion:

None

Background:

Possibility of teaming up with the Library regarding disability series or topics to have experts in the area speak that enrich the lives of our citizens with disabilities.

Financial Impact Statement:

None

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

July 8, 2015 @ 6:00:00 PM

Back Print

Board Meeting Date:	July 8, 2015	Contact Person:	Commissioner Yaeger
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion pertaining to Cross Disabilities Children's Programming.

Motion:

None

Background:

None

Financial Impact Statement:

None

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

July 8, 2015 @ 6:00:00 PM

Back Print

Board Meeting Date:	July 8, 2015	Contact Person:	Chair Poschner
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion pertaining to DAC materials to be updated and copies made for public events.

Motion:

None

Background:

None

Financial Impact Statement:

Unknown

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

July 8, 2015 @ 6:00:00 PM

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Board Meeting Date:	July 8, 2015	Contact Person:	Lynda Davis
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to approval of the May 27, 2015 and June 10, 2015 DAC Meeting Minutes.

Motion:

I move to approve the May 27, 2015 and June 10, 2015 DAC Meeting Minutes.

Background:

None

Financial Impact Statement:

None

ATTACHMENTS:

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- ☐ [5.27.15 DAC Meeting Minutes](#)
 - ☐ [6.10.15 DAC Meeting Minutes](#)
-

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



City of Surprise
Disability Advisory Commission (DAC)
Wednesday, May 27, 2015 – 6:00 P.M.
Surprise City Hall – Council Chambers
16000 N. Civic Center Plaza
Surprise, Arizona 85374

MINUTES OF THE MEETING

CALL TO ORDER

Chair Yaeger called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, May 27, 2015, at 6:00 p.m.

A. ROLL CALL

Also in attendance with Chair Yaeger were Vice Chair Stutzman and Commissioners Curtis, Jeffords, Poschner, and Van Natter.

Commissioners Curtis and Van Natter gave an introduction of themselves.

Staff in attendance: Ricka Gallagher, Risk Analyst and Lynda Davis, Sr. HR Analyst-ADA.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS AND REPORTS

Commissioners Curtis, Jeffords, Poschner, and Van Natter had nothing to report.

Vice Chair Stutzman thanked staff for updating the Fair Housing Presentation to the Disability Advisory Commission Resource Page and updating the website with the two new Commissioner's profiles.

Vice Chair Stutzman received an email from the City directing her to a link to a survey (Bell Grand Interchange); something for the Board Members to think about.

Both promotional item Invoices were submitted to staff and approved, paid, and shipped. Vice Chair Stutzman provided samples to Board Members.

Vice Chair Stutzman advised that her Brother-in-Law was the one that brought her to become a part of the Disability Advisory Commission due to his disability. Vice Chair Stutzman provided information about the crisis response volunteers and the valuable

resource they are in times of need. Vice Chair Stutzman highlighted Dial 211 features she was provided information on by the crisis response volunteers.

Chair Yaeger reported that, at the last meeting, Vice Chair Stutzman pointed out that there is a Capital Improvement Funding Exploratory Committee. Unfortunately the committee has now ended, and they are in the process of making their recommendations to City Council who will vote on this sometime in the near future. Chair Yaeger recommended that a DAC Commissioner be appointed to any committees involving citizens.

Chair Yaeger contacted Diane Arthur, Director of Communications for the City. The City has a retail survey on the City's main web page. Chair Yaeger advised that this is the kind of survey that the Disability Advisory Commission has been talking about formulating to get ideas how they can get their information and ideas out to the community.

D. STAFF REPORTS

Ms. Gallagher and Ms. Davis had nothing to report.

CONSENT AGENDA

REGULAR AGENDA ITEM – NON-PUBLIC HEARING

Item #1: Presentation of the “Above & Beyond” award to Mountainside Fitness for providing excellent customer service to patrons with disabilities.

Commissioner Poschner introduced Jenny Holstein, Assistant Manager of the Surprise Branch and Robyn Klawitter, Vice President of Operations from Mountainside Fitness and further gave recognition to both of them for providing excellent service.

6:14 p.m. Meeting was suspended for presentation of the Above & Beyond Award.

6:19 p.m. Meeting reconvened with all parties present.

Item #2: Discussion of recommendations pertaining to accessible parking enforcement.

Chair Yaeger advised that he had spoken to Jim Gearns, Chief Frazier, and Mark Schott, and received statistical information regarding issuance of summons given to Citizens illegally parking in an accessibility parking space without a placard or accessibility sticker.

Chair Yaeger was further advised that a few years ago the Police Department began a program using blue courtesy cards explaining to citizens to please place their sticker or placard out instead of issuing a summons. This has resulted in a dramatic decrease in violations. He suggested the Disability Advisory Commission put their efforts towards another need.

Vice Chair Stutzman advised that she added accessible parking information onto the magnet. Citizens may pick up the promotional items at the City of Surprise and Board Members would also be handing these items out at events.

Item #3: Discussion pertaining to making arrangements for experts in disability related topics to speak at local Libraries.

Commissioner Jeffords advised that she has not been able to make contact with Alison Cline from Friends of the Library and requested this item be tabled to next month. Commissioner Jeffords further requested that if any Board Members have any topics or suggestions that they could give to her in order to be more effective in presenting the ideas to the Library.

Item #4: Discussion and action pertaining to the nomination and presentation of an Above & Beyond Award to CrossFit Surprise.

Commissioner Jeffords nominated CrossFit Surprise. Chair Yaeger made a motion to award the Above & Beyond award to CrossFit Surprise. Seconded by Vice Chair Stutzman. Approved 6/0.

Item #5: Discussion pertaining to scheduling the month of the “Above & Beyond” Award Presentation to QT Stations.

Vice Chair Stutzman advised she invited former DAC Commissioner, Roddi Jess, to attend the Above & Beyond award presentation. Vice Chair Stutzman will make arrangements for a QT representative to attend the July meeting for this award.

Item #6: Presentation and discussion pertaining to ADA Protocol/Dial-a-Ride Public Transportation.

Commissioner Jeffords provided information regarding the Dial-a-Ride program and features of the program.

Vice Chair Stutzman advised that Dial-a-Ride’s phone number (602-266-8723) is on the new magnet and on the DAC resource page in order for anyone to utilize this service.

Item #7: Presentation and discussion pertaining to Accessibility of Audible Signals.

Commissioner Jeffords spoke to Dana Owsiany, Traffic Engineer Manager. Ms. Owsiany was not aware of any audible signals in the City at this time, but if an individual has these needs to contact her. Requests are done on an individual needs basis.

Item #8: Discussion and action pertaining to approval of the April 20, 2015 DAC Meeting Minutes.

Commissioner Jeffords made a motion to approve the DAC April 20, 2015 Special Meeting Minutes. Commissioner Poschner seconded the motion. Approved 6/0.

Item #9: Discussion and action pertaining to future agenda items.

The following non-standing items will be placed on the June agenda:

- Presentation of Above & Beyond Award to CrossFit Surprise (Jeffords)
- Discussion speaking at Local Libraries (Jeffords)
- Discussion pertaining to DAC Materials updated and copies made for public events (Yaeger)
- Chair and Vice Chair Elections (Yaeger)

Future July Agenda – Above & Beyond Award to QT Stations (Stutzman)

CALL TO THE PUBLIC

Chair Yaeger opened the call to the public. Having none, Chair Yaeger closed the call to the public.

OTHER BUSINESS:

None

ADJOURNMENT:

Hearing no further business, Chair Yaeger adjourned the meeting at 6:56 pm.

Lynda Davis

Lynda Davis, Sr. HR Analyst



City of Surprise
Disability Advisory Commission (DAC)
Wednesday, June 10, 2015 – 6:00 P.M.
Surprise City Hall – Council Chambers
16000 N. Civic Center Plaza
Surprise, Arizona 85374

MINUTES OF THE MEETING

CALL TO ORDER

Chair Yaeger called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, June 10, 2015, at 6:00 p.m.

A. ROLL CALL

Also in attendance with Chair Yaeger were Vice Chair Stutzman and Commissioners Curtis, Jeffords, Poschner, and Van Natter.

Chair Yaeger advised that there is currently one vacant position on the Disability Advisory Commission.

Staff in attendance: Ricka Gallagher, Risk Analyst and Lynda Davis, Sr. HR Analyst-ADA Coordinator.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS AND REPORTS

Commissioners Curtis, Poschner and Van Natter had nothing to report.

Commissioner Jeffords provided information regarding Regional Paratransit (Valley Metro) Plan Meeting. She further advised that Valley Metro is preparing a Regional Paratransit Plan that will assess recommendations from the 2008 Regional Paratransit Study and consider opportunities for greater consistency of service policies. The meeting is scheduled on Tuesday, June 16, 2015 from 6:00 to 8:00 pm (formal presentation at 6:30 pm) at the Disability Empowerment Center, 5025 East Washington Street in Phoenix. For additional information or to make accommodations for persons with disabilities, please contact Dolores Nolan at 602.523.6070/TTY 602.251.2039 or email: dnolan@valleymetro.org.

Commissioner Jeffords further provided information regarding Wheelchair Labs located in Phoenix operating as a program of Southwest Community Network, a 501(c) 3 non-profit organization. With caring volunteers and community partners, they refurbish and

repair donated electric wheelchairs and scooters; in addition to designing and building all-terrain personal vehicles. All mobility vehicles are gifted to those who are physically impaired which include disabled Veterans and others in need so they can move freely within their communities and gain better access to jobs, resources, education and basic needs. Their volunteers go through a repair process to assure that the equipment distributed is fully functional and ready to serve the needs of the less mobile. Their contact information about volunteering, financial donations, or donations of mobility devices and parts is 602.439.2953 or email: info@wheelchairlabs.org.

Vice Chair Stutzman reported that WinCo Foods in Surprise will be offering the adaptive carts for adults.

Vice Chair Stutzman advised that she spoke to the regional office and local manager on behalf of the QT Station, and that next month, Michael Chavez, local Manager, will be accepting the Above & Beyond Award.

Vice Chair Stutzman advised that there is a new line of toys from Mymakies.com (sponsored by Toy Like Me) that extends disability toys and dolls to children.

Vice Chair Stutzman advised that Commissioner Jeffords and Commission Poschner's terms are expiring at the end of this month. Commissioner Jeffords and Commissioner Poschner advised that they both have resubmitted their Applications to the Clerk's Office.

Vice Chair advised that the City of Surprise is having their Crime Prevention Fair on Saturday, June 27, 2015 from 1:00 to 5:00 p.m. held inside at Public Safety Auditorium. More information is on the City of Surprise website for more information.

Chair Yaeger advised that Councilman Winters had sent him a congratulatory email that the Disability Advisory Board is doing a fine job overall and that he shared this email to all DAC Board Members and Staff.

Chair Yaeger reported that the Crime Prevention Fair is not a place for the Disability Advisory Commission to set up a booth but that the Board Members should give an update on any event wherein they could set up a booth.

CALL TO THE PUBLIC

Chair Yaeger opened the call to the public. Having none, Chair Yaeger closed the call to the public.

D. STAFF REPORTS

Ms. Gallagher and Ms. Davis had nothing to report.

CONSENT AGENDA

REGULAR AGENDA ITEM – NON-PUBLIC HEARING

Item #1: Presentation of the “Above & Beyond” award to CrossFit Surprise for providing excellent customer service to patrons with disabilities.

Commissioner Jeffords introduced Mike and Jolene Westerly, Owners of CrossFit Surprise and further gave recognition to both of them for providing excellent service and presented the Above & Beyond Award.

Item #2: Discussion pertaining to making arrangements for experts in disability related topics to speak at local Libraries.

Commissioner Jeffords advised that she had no firm answers at this time due to there being no current branch manager that she has been able to speak with at the Northwest Regional Library and requested that this item be tabled to next month.

Item #3: Discussion pertaining to DAC materials to be updated and copies made for public events.

Discussion was held regarding updating the Disability Advisory Commission materials. Chair Yaeger requested that Staff provided materials for review at next month’s meeting and requested this item be tabled to next month.

Item #4: Discussion and action to appoint Chair & Vice Chair with terms effective July 1, 2015 through June 30, 2016.

Commissioner Poschner nominated himself for Chair of the Disability Advisory Commission. Chair Yaeger moved to approve the appointment of Joseph Poschner as Chair of the DAC with an effective term of July 1, 2015 through June 30, 2016. Vice Chair Stutzman seconded. Approved 6/0.

Chair Yaeger nominated Kymberlee Stutzman for Vice Chair of the Disability Advisory Commission. Chair Yaeger moved to approve the appointment of Kymberlee Stutzman as Vice Chair of the DAC with an effective term of July 1, 2015 through June 30, 2016. Commissioner Jeffords seconded. Approved 6/0.

Item #5: Discussion and action pertaining to approval of the May 27, 2015 DAC Meeting Minutes.

Chair Yaeger and Vice Chair Stutzman were unable to review the DAC May 27, 2015 Meeting Minutes and Chair Yaeger requested the May 27, 2015 Minutes be tabled to next month.

Item #6: Discussion and action pertaining to future agenda items.

The following non-standing items will be placed on the July 8th agenda:

- Above & Beyond Award to QT Station (Stutzman)
- Item #2 – Experts speaking at Local Libraries (Jeffords)
- Cross Disabilities Children's Programming (Yaeger)
- Item #3 – DAC Materials (Yaeger)
- Item #5 – DAC May 27th Meeting Minutes.

OTHER BUSINESS:

None

ADJOURNMENT:

Hearing no further business, Chair Yaeger adjourned the meeting at 7:12 pm.

Lynda Davis

Lynda Davis, Sr. HR Analyst



CITY OF SURPRISE
Disability Advisory Commission

July 8, 2015 @ 6:00:00 PM

Back Print

Board Meeting Date:	July 8, 2015	Contact Person:	Chair Poschner
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to future agenda items.

Motion:

Motion to approve items to be placed on future agendas.

Background:

None

Financial Impact Statement:

Unknown

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):