



CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting
16000 N. Civic Center Plaza
Surprise, AZ 85374
Monday, June 3, 2019 @ 6:00 PM
Council Overflow Room

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Current Events and Reports
- E. Staff Reports
- F. Arts and Cultural Advisory Commission Agenda

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission only on issues within the jurisdiction of the Board\Commission which are not an item on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

- | | | | | |
|----|----------|---|------|--|
| 1. | Citywide | Consideration and action approving the May 6, 2019 Arts & Cultural Advisory Commission meeting minutes. | None | Danielle Osborne
City Manager
Office |
| 2. | Internal | Discussion with the City Attorney pertaining to Conflicts of Interest. | None | Robert Wingo
Legal |
| 3. | Internal | Discussion pertaining to the Surprise Public Art Policies & Procedures. | None | Margaret Lieu
Chair
City Manager
Office |
| 4. | Internal | Discussion pertaining to the list of events and duties for the Arts & Cultural Advisory Commission. | None | Margaret Lieu
Chair
City Manager
Office |

5.	Internal	Discussion and action pertaining to the calendar of events for Fiscal Year 2020.	None Margaret Lieu Chair City Manager Office
6.	Citywide	Discussion and action pertaining to the donation of "May Peace Prevail on Earth" by the Rotary Club of Surprise.	None Danielle Osborne City Manager Office
7.	Internal	Discussion and action pertaining to the purchase of wall enclosures for the Mobile Museum display.	None Danielle Osborne City Manager Office
8.	Internal	Discussion pertaining to the display plan for the History Wall.	None Danielle Osborne City Manager Office
9.	Internal	Discussion and action pertaining to the acquisition of art for the City's permanent collection.	None Margaret Lieu Chair City Manager Office
10.	Internal	Consideration and action pertaining to the purchase of lighting for the display cases in the Mayor's Atrium.	None Margaret Lieu Chair City Manager Office

G. Other Business and Future Agenda Items

H. Executive Session

For information purposes: Upon a public majority vote of a quorum ("Commission"), the Commission may hold an executive session, which will not be open to the public, but for only the following purposes: discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03(A)(2));

or discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. §38-431.03(A)(3)).

Confidentiality Requirements: Pursuant to A.R.S. §38-431.03(C)(D), any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney or by agreement of the Commission, or as otherwise ordered by a court of competent jurisdiction.

The Commission may vote to hold an executive session for the purpose of obtaining legal advice from the Commission's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

I. Adjournment

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: May 31, 2019 at 9:46 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting

Council Meeting Date: June 3, 2019

Contact Person: Danielle Osborne, MGMT
ANALYST

Submitting Department: City Manager Office

District: Citywide

Staff Recommendations: None

Consent: No

Regular: No

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Consideration and action approving the May 6, 2019 Arts & Cultural Advisory Commission meeting minutes.

Motion:

I move to approve the minutes for the May 6, 2019 Arts & Cultural Advisory Commission meeting.

Background:

N/A

Objective Analysis:

N/A

Policy Compliant:

N/A

Financial Impact:

N/A

Budget Impact:

N/A

FTE Impact:

N/A

ATTACHMENTS:

1. 20190506 SACAC Meeting Minutes-Draft
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CITY OF SURPRISE
ARTS AND CULTURAL ADVISORY COMMISSION

Meeting Minutes – Draft

May 6, 2019 / 6:00 PM

COMMUNITY ROOM
16000 NORTH CIVIC CENTER PLAZA
SURPRISE, ARIZONA 85374

CALL TO ORDER:

A. Roll Call

Chair Margaret Lieu, Vice-Chair John Hastings, Commission members, Kathie Morgan, Rhiannon Miett, Deborah Welch, 1 vacancy.

Absent: Vice-Chair John Hastings (excused), Commission member, Susan deJong (unexcused).

Staff: Danielle Osborne, Management Analyst, Paul Bernardo, Community Partnerships Manager, Robert Wingo, City Attorney.

B. Pledge of Allegiance

C. Current Events Reports

Chair Lieu reminded the Commission that there was a full agenda to get through and asked that they limit their reports to key events only. The panel for the CIP project had a meeting with Scott Philips about where potential entertainment will be happening in City Center, which may change where the roadway artwork is placed. She attended a Planning & Zoning public meeting regarding the City Center, where she heard feedback from the public. She encouraged the Commissioners to attend these meetings. She hosted the Poetry Slam, and attended the Dysart Art Festival, and heard that WHAM may be combining their Recycled Arts Festival with that event in the future. Chair Lieu and her students completed a mural with 300 ceramic birds. The piece will be unveiled Thursday, May 16th from 5-7p.m. at Peoria Accelerated High School. She also mentioned that a question came up regarding a piece of art that was moved to City Hall; she heard that it may not have gone through the proper channels to be exhibited, which is why it was removed. She would like to create it as a future agenda item, and asked the Commission to ensure that when they place art, they're paying mind to how they're doing things and that they are going through the proper channels.

Ms. Welch attended the CIP meeting with Commissioner deJong and Chair Lieu, as well as a Marley Park feedback meeting. She, along with Commissioners Morgan and Miett discussed possible locations for the Peace Pole.

Ms. Morgan hosted the April AZ Humanities speaker series, and worked with the working group regarding the Peace Pole.

Ms. deJong did Lunchtime Theater – Marvelous Wonderettes, went to the AZ Humanities, reviewed the Parks and Trails with Vice-Chair Hastings, led the Desert Caballeros bus tour in

Wickenburg, met with Scott Phillips, and went to one of his public meetings, where they talked about art. Ms. deJong heard that resorts were out of the picture now, and wanted to keep this in mind when placing new art. She also attended the Dysart Festival of the Arts, the Surprise Youth Council “I Am” event, and helped Connie Whitlock with hanging the Congressional Art Show. She went to reception for State art contest, and met with City Clerk Sherry Aguilar about history wall, where she learned about the Women’s Heritage Trail and reminded the Commission of an idea Ms. Welch proposed some time ago related to this trail. Ms. Aguilar would be happy to take the Commission on a tour of the Women’s Heritage Trail.

Chair Lieu shared that Sally Wilson-Johnson has resigned and will not be renewing her role as a Commissioner.

At 6:10 p.m., Ms. deJong departed from the meeting.

D. Staff Reports

Ms. Osborne reported on the following items:

- “The Learning Tree” book pages have been replaced. The pages have begun rusting and will continue to naturally do so over the next month or so until it matches the finish of the rest of the piece.

CALL TO THE PUBLIC:

None.

REGULAR AGENDA ITEMS – NON PUBLIC HEARING

Item 1 – Consideration and action approving the April 1, 2019 Arts and Cultural Advisory Commission Meeting minutes.

Ms. Mielt moved to approve the minutes of the April 1, 2019 Arts & Cultural Advisory Commission meeting. Ms. Welch 2nd. 4 Yes votes. 2 Absent (Hastings & deJong). 1 Vacancy. Motion carried.

Item 2 – Discussion pertaining to the Friends of the Surprise Libraries’ annual bookmark contest.

Manuel de Leon presented to the Commission. The Friends of the Library (FOTL) are excited and would like to continue this bookmark contest partnership next year, and appreciate the additional insight from the Commission.

Mr. de Leon shared the updated application with the Commission. FOTL tried to keep it simple this year, but can add more to the application if the Commission feels it can be enhanced in some way. They are hoping to reach a bigger audience next year. He also inquired about adding an Honorable Mention or 1st Prize award presented by the Commission, or perhaps a Mayor’s Choice award.

Mr. de Leon will be using the Dysart Unified School District’s 2019-2020 calendar as a guide for setting event dates. Chair Lieu thanked FOTL for creating and growing this contest, and for including homeschooled students. She wondered about adding a rule regarding students printing and pasting images onto the bookmarks rather than drawing on them. Mr.

de Leon appreciated the feedback and hoped to have a deeper conversation regarding suggestions to the rules. Chair Lieu asked when FOTL planned to discuss the next contest with schools, to which Mr. de Leon replied that those discussions would likely take place around September or October.

Ms. Morgan asked how many applicants FOTL receives. Mr. de Leon responded that this year, they got just over one hundred, but typically they get more than four hundred entries. Ms. Morgan suggested that perhaps the total number of entries was getting so high because students are doing multiple submissions. Mr. de Leon replied that the large number of submittals has been manageable.

Mr. de Leon added that this year, there were people that wanted to buy packets of the bookmarks at the City Council meeting. Ms. Miett suggested a reception with food for next year. Mr. de Leon welcomed support or sponsorship from the Commission if they would like to see a reception of some sort.

Chair Lieu asked where the other judges come from. Mr. de Leon said that they come from other businesses, but they are mostly FOTL volunteers. They are looking at partnering with Ottawa University in the future, but they rely heavily on the Commission to invite people as judges. Chair Lieu suggested using the Community Room as a venue for the judging of the bookmarks to accommodate the large number of submittals. Ms. Miett suggested Arts HQ if the Community Room is unavailable.

In thinking about dates for next year, Mr. de Leon mentioned that he would like to hold the presentations to Council in the first week in March but definitely before Spring Break begins for the schools. Ms. Miett suggested providing the entire schedule to the entrants as part of the application.

Chair Lieu asked that Mr. de Leon keep the Commission in the loop as FOTL begins firming up dates.

Item 3 – Discussion and action pertaining to the donation of “May Peace Prevail on Earth” by the Rotary Club of Surprise.

Ms. Welch presented the working group’s recommended location of Statler Plaza. The group felt that the beauty of the site would create a prominent location for the artwork. It would also lend itself to the peace-keeping theme that the plaza represents, since it houses the Public Safety Facility. Ms. Welch reported that as the working group dialogued back and forth about the location, they found out that there is a memorial project in the works, but it is still in the preliminary stages. However, there was no concern about the art piece interfering with the project as long as they are coordinated closely.

Ms. Miett added that both the east and west side have spaces that can house the art, but the west side has more tree coverings which may become an issue with birds later on, which is why the working group recommends the east side.

Chair Lieu clarified that the location is in front of the Police and Fire Stations, and felt that it was a beautiful site. Ms. Morgan responded that the Peace Pole lent to the idea of peace and protection, and that the additional memorial project also ties in nicely with the whole idea. Chair Lieu asked when the memorial project would be installed, to which Ms. Osborne

responded that it was still in the very early stages of planning, but as long as the Commission keyed into that process early on, there will be no issue.

Chair Lieu invited Jay Lickus of the Rotary to discuss with the Commission. Mr. Lickus liked the idea of the location, and shared that the Rotary and six other clubs just became a part of the International Peace Pole movement, where the initiative is to grow peace in the community. He also mentioned that the Rotary club was working with the City of Phoenix 911 officers to help build a stress-free environment for them. He liked the tie-in with Police and Fire. Chair Lieu asked whether the options of spotlighting and bricks mentioned in the application were something that the Rotary was looking to implement now or in the future. Mr. Lickus said that there was discussion surrounding bricks or plaques to designate the Rotary as the donor of the piece. He added that there is a chance to do backlighting behind the piece or enhance it with string lighting or solar lighting. The solar panels would probably be placed on the ground around the piece. Any decorative blocks would need to be placed on a cement base around the tree. Chair Lieu asked whether the site is wired for electricity, to which Ms. Osborne said she would look into when she vets the site through staff.

Chair Lieu asked if the piece would be placed on the grass, to which Ms. Miett responded that it would be on the gravel in the seating area. Ms. Morgan mentioned that the group is recommending the east side because it does not have as much tree covering, and would therefore provide more exposure. Chair Lieu asked Mr. Lickus to provide more recent photos of the piece, to which he agreed.

Call to the Public – Andy Cepon: If the Rotary is happy, I'm happy. I don't see why you can't vote on it tonight since the person who would have had to recuse herself is not present. I am a Rotarian and participated in the Committee that put this application together. The Committee had talked about unveiling the piece on International Peace Day, which is September 21st, and goes along with the theme. I also appreciated the discussion about the Public Safety Memorial, but hope the Commission is involved. This would be a good time to incorporate a memorial plaque that used to be located in the OTS and honored a fallen officer, but over time has been removed and lost due to construction. He hoped that this plaque can be reinstated. Thank you for working on this.

Ms. Miett moved to approve the recommended location of Statler Plaza for "May Peace Prevail on Earth," and asked that staff report back to the Commission regarding the costs and challenges associated with installation at the recommended location. Ms. Morgan 2nd. 4 Yes votes. 2 Absent (Hastings & deJong). 1 Vacancy. Motion carried.

Ms. Osborne advised the Commission that the next step would be to work with staff regarding that specific location. She will report out her findings at the next meeting and if everything is satisfactory, the Commission will vote to recommend to the City Council. From there, the City Council will vote on whether or not to accept it. Chair Lieu asked if Mr. Lickus could provide mock-ups of the backlighting, to which he agreed.

Item 4 – Discussion and possible action pertaining to an RFP for the centerpiece of the Development Center seating area.

Ms. Osborne shared the draft Call to Artists with the group. Chair Lieu shared that she had suggested removing the word "aquatic" and instead using "related to the theme of water." Ms. Miett asked whether there was a weight restriction since the base was made of acrylic. Ms. Osborne said that she noted it in the Call, but as we accept entries, we can take it into

consideration. Chair Lieu liked the way it's written but doesn't want people to just think of water. Ms. Morgan suggested saying that in part, the piece must have some relation to water. She asked whether photos could be included in the Call, to which Ms. Osborne responded that this has been her practice with any RFP.

Chair Lieu mentioned that she had talked to some of the staff working in the area, and they requested that the art not block their line of sight. To this effect, the submittals can't be anything solid, and should be transparent. Ms. Mielt inquired about mobile art in that space. Chair Lieu said that it had been explored before, but it was an issue due to the existing fire systems.

Mr. Bernardo asked the group to clarify the wording they wanted in the description. Chair Lieu liked use of the request to "compliment the theme of water." Ms. Osborne asked whether there should be a limit to the type of material that they accept, but Chair Lieu felt that with the given parameters, artists would be limited enough. Mr. Bernardo asked about budget. Ms. Osborne advised that it would need to come out of the FY20 budget due to the timeline, and that \$20,000 would be available next year out of Support the Strategic Plan, as long as the requested budget is adopted by Council. Ms. Mielt asked whether the Commission would need to cover the cost of installation, to which Ms. Osborne responded that they would. Due to the cost of materials and the fact that it would be a custom piece, the Commission agreed to a budget not to exceed \$7,500 all-inclusive.

Ms. Welch moved to distribute the RFP for the centerpiece of the Development Center seating area with a budget not-to-exceed \$7,500 all-inclusive. Ms. Mielt 2nd. 4 Yes votes. 2 Absent (Hastings & deJong). 1 Vacancy. Motion carried.

Item 5 – Discussion and possible action pertaining to the display plan for the History Wall.

Chair Lieu reported out that she, Ms. Mielt and Ms. deJong met about the wall, and she had asked some questions of staff. Ms. Osborne answered that in regards to removing the hanging system on the blue wall, the area where it was adhered would need to be patched, and the whole wall re-painted due to the color being faded over the years. Ms. Mielt felt that the hanging system should remain in case they ever want to utilize it. Ms. Osborne answered a question about requests for specific photos, stating that it would take some time due to them being in many different locations and the workload of the staff who have access to them being impacted. However, she was able to collect some photos that were requested.

Ms. Mielt shared that she had looked into the costs of a graphic artist, but they charge by the hour which would likely end up being expensive. Chair Lieu had also reached out to a contact, but they would not be available due to other projects. Ms. Mielt suggested looking locally. Chair Lieu shared an example of what the group was discussing as far as a design for the display. They had floated the idea of printing photos and mounting them on foam core. She also shared that the Commission was inspired by the Youth Council's recent "We Are" exhibit, where they had guests download an app called HP Reveal. When pointed at the photos, the app would then bring up a video that the Youth Council created. Chair Lieu hoped to do something similar in the future with the history wall, where perhaps the Communications Department in collaboration with the City Clerk could produce some videos that go into detail about the history of each photo. They may also be able to incorporate videos where the Mayor and Council talking about the city or their districts. The goal is to make an interactive display where people who don't have access to smartphones could

enjoy the display as-is as well. Ms. Mielt said the working group had also discussed possibly purchasing some cheap tablets that members of the public could check out from the City Clerk's office if they wanted to view the videos behind the display.

Ms. Osborne asked what the focus of the display would be. Ms. Mielt responded that they would like to see Surprise as a whole from past to present. Chair Lieu asked that the stained glass and acrylic be incorporated into the full design so that it is cohesive. Ms. Mielt reminded the Commission that the City Clerk had some historical artifacts available for display as well. Ms. Mielt asked that the display be done in 10 year blocks. Mr. Bernardo asked whether the Commission would be willing to pay to contract out a graphic artist to complete the display, to which the Commission agreed, and Chair Lieu asked that if that was the best option, staff come to the next meeting with a quote for a graphic artist.

Ms. Osborne shared that she looked into the repair of the stained glass windows and was able to find a shop out of Scottsdale that would pick up, repair, and deliver the window for \$1,000 based on the pictures he was able to evaluate. As for hanging the panels, the shop suggested custom frames to support the weight and protect them. For one frame, it would be \$700, and for three frames it would be \$1500. Ms. Osborne asked that the Commission consider taxes and a potential increase to the quoted price. Chair Lieu shared her concern that perhaps frames would not match the aesthetic of the rest of the display, and that perhaps they could explore mounting the stained glass with standoffs. Ms. Mielt asked about adding a wiring system to the back of the windows. Ms. Osborne said that rather than work on different elements of the display absent a solid design, it would likely be better to move forward with the repair of the stained glass if the Commission knows they want to use it for their display. Ms. Mielt suggested asking the vendor for suggestions on how best to hang the windows.

Ms. Morgan moved to accept and approve repairs to the stained glass panel at a cost not-to-exceed \$1,500. Ms. Welch 2nd. 4 Yes votes. 2 Absent (Hastings & deJong). 1 Vacancy. Motion carried.

Item 6 – Discussion pertaining to “Reflections of Surprise” and “Give Your Community a Hand.”

Ms. Osborne reported that she has been unable to get in contact with the original artist to complete the painting, so she is moving on from that option. She has been in contact with Connie Whitlock of WHAM, who recommended artist Marty Wolfe. Ms. Osborne is planning to meet with Ms. Wolfe this week to review the mural and get a cost estimate. Since funding has already been approved for the repair of the mural, she will use those funds to take care of payment.

With regards to “Give Your Community a Hand,” Ms. Osborne reported that the contractor who performed the removal were able to save a large majority of the community tiles. Many of the border tiles broke off, but they were not unique and can be replaced. Altogether, there are four very large tubs full of the tiles in storage. Ms. Osborne advised the Commission that the next step would be to scout locations for re-installation, and that any wall they choose would need to be the same size or larger as the previous wall in order to accommodate the mural.

Chair Lieu felt that relocation of the piece was not a priority at this time, and asked that the Commission look into a new location during the upcoming fiscal year.

Item 7 – Discussion and update pertaining to the requested budget for Fiscal Year 2020.

Ms. Osborne reported that neither request – grant funding and a staff position – were included in the recommended budget for FY20. However, she encouraged the Commission that they started a conversation that could hopefully lead to results in the future. With regards to the request for grant funding, the last update was that funds from the Community Outreach and Partnerships grant could be earmarked specifically for the arts. Ms. Osborne reported that the Committee on Outreach, Partnerships, and Grants met and determined that they would not allocate money specifically to the arts, but that art organizations were still encouraged to apply for grants.

Chair Lieu thanked Ms. Osborne for the update, but shared her concerns that the Commission up to this point has not been included in any review of art organization applicants. She felt that last year, there were some questions regarding the arts organizations that the Commission could have answered and provided a different perspective. She felt that it is important for the Commission to be involved.

Item 8 – Discussion and possible action pertaining to the purchase of a Mobile Museum display.

Ms. Osborne passed around mock-ups of the tent for the Commissioners to review. Ms. Miett liked both the purple and the white design. Chair Lieu felt that white would get dirty too quickly. She added that she loved the gradient flag. The Commission expressed a desire to see the tent and any other purple items in the official Surprise Purple. They also chose the tablecloth with the gray sides and top. The Commission agreed to purchase the gradient flags. Ms. Miett asked whether the website could be printed on the flaps of all sides. Ms. Osborne clarified whether they wanted to include Arts & Culture on one or more flaps. The Commission responded that the front should have the Surprise Logo on the top, with Arts & Culture on the flap, the back with the I heart Surprise graphic on the top, and the website on the flap, and the sides with blank tops and the website on each flap, for a total of three flaps showing the website and one flap having Arts & Culture.

Ms. Morgan moved to approve the purchase of a Mobile Museum Display at a cost not-to-exceed \$4,000. Ms. Miett 2nd. 4 Yes votes. 2 Absent (Hastings & deJong). 1 Vacancy. Motion carried.

Item 9 – Discussion and possible action pertaining to the acquisition of art for the City's permanent collection.

This item was tabled for a future meeting.

Ms. Morgan asked the City Attorney to clarify whether a Commissioner is considered present if they are present for roll call but leave after. City Attorney Wingo responded that it is at the discretion of the Chair to determine whether it is an absence, and whether it is excused or unexcused. Chair Lieu deemed this an unexcused absence since there was no correspondence prior to Ms. deJong's departure.

Other Business and Future Agenda Items:

History Wall/Stained Glass Framing

Reflections of Surprise – Report
Peace Pole
Policies & Procedures
Conflict of Interest
Events for the New Year
Standard Operating Procedures

ADJOURNMENT – Motion to adjourn 7:46 p.m. – Ms. Mielt, 2nd by Ms. Welch. 4 Yes votes. 2 Absent (Hastings & deJong). 1 Vacancy. Motion carried.

ATTEST:

Paul Bernardo, Community Partnerships
Manager.

CERTIFICATION:

I, Danielle Osborne, Management Analyst for the City of Surprise City Manager's Office, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Arts and Cultural Advisory Commission meeting held on May 6, 2019.

Danielle Osborne, Management Analyst



CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting

Council Meeting Date: June 3, 2019

Contact Person: Robert Wingo, CITY
ATTORNEY

Submitting Department: Legal
Staff Recommendations: None

District: Internal

Consent: No	Regular: No	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Discussion with the City Attorney pertaining to Conflicts of Interest.

Motion:

This item is for discussion only.

Background:

At the May 6, 2019 meeting, Chair Margaret Lieu requested a presentation from the City Attorney's office regarding Conflicts of Interest as it pertains to the Arts & Cultural Advisory Commission.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. The objective of this item is to inform the Commission on how to achieve their mission without violating conflict of interest laws.

Policy Compliant:

Sec. 2-295 of the Surprise Municipal Code states that The city attorney will act as legal counsel to every public body and will attend meetings as necessary.

Financial Impact:

There is no financial impact associated with this item.

Budget Impact:

There is no budget impact associated with this item.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:



CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting

Council Meeting Date: June 3, 2019
Submitting Department: City Manager Office
Staff Recommendations: None

Contact Person: Margaret Lieu, Chair
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to the Surprise Public Art Policies & Procedures.

Motion:

This item is for discussion only.

Background:

At the May 6, 2019 meeting, Chair Margaret Lieu requested this item be placed on the next agenda in order to provide an opportunity for new and established Commission members to review and revisit the Public Art Policies and Procedures as it relates to selection and inclusion of art in the City Hall Art Gallery and other temporary art displays.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. City staff does not anticipate any negative impacts at this time.

Policy Compliant:

This item has been placed on the agenda to review the Public Art Policies and Procedures Guide, which was adopted by the Surprise City Council in March 2017 and dictates the procedures by which public art is acquired for, or displayed by, the City, including displays in the City Hall Art Gallery, and temporary displays of art.

Financial Impact:

There is no financial impact associated with this item.

Budget Impact:

There is no budget impact associated with this item.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:

1. Temporary Art Installations
 2. CH Gallery Process - WVAC
-

4. Temporary Art Installations

The process of soliciting and evaluating temporary public art proposals is similar to that outlined for other types of art. Artists will be commissioned through the SPAPPG process of sending out a call for artists and using a selection process managed by staff and SACAC.

Temporary art is subject to evaluation using the same criteria as other public art projects but additional criteria specific to the temporary nature of the work should be included.

a. Additional review criteria for temporary art installation proposals

(1) Placement

Artwork must be placed on publicly-owned property or public rights of way. Examples may include, but are not limited to, libraries, community centers, parks, bus stops, schools or university campuses and open spaces. Location of the artwork must be approved by SACAC and any affected departments or agencies. Installation may not take place without written site approval from the installation site manager.

(a) Site/placement criteria

- i) Availability of an appropriate public site for the artwork
- ii) Potential to enhance the civic environment in a dynamic way
- iii) Potential to enhance tourist appeal or the economic value of the space
- iv) Ability to maintain normal vehicular and pedestrian traffic circulation and activities when the artwork is installed
- v) Placement of the artwork where it does not result in disturbance of or damage to the site and natural environment

(2) Artistic Intent

Temporary art installations become events in and of themselves. People want to see the temporary works, knowing the art may not be there long. There's an opportunity to surprise, experiment and delight with artworks that move, change or that can be changed as part of the artist's intent. Knowing that the installation is temporary, artists can try out new ideas and create works that might not be feasible as permanent artworks.

(a) Artistic Intent Review Criteria

- i) Potential of the proposed artwork to enhance or expand the spectrum of artistic themes expressed in the city's permanent public art collection
- ii) Contribution of the temporary nature of the work to its artistic value
- iii) Potential for the temporary work to draw people to it and to enliven the space in which it is located
- iv) Potential of the proposed artwork to be provocative, surprising, exciting, intriguing and to generate dialogue
- v) Potential of the proposed artwork to evoke an emotional response, a sense of awe or a memory

- vi) Potential of the proposed artwork to stimulate discovery or ongoing contemplation
- vii) Appropriateness of the temporary artwork to season and place
- viii) Ability of the public to interact with the artwork
- ix) Potential to involve new artists, such as emerging, local or renowned artists who are of value to the public art program and the West Valley arts community

(3) Art Media

The media used in temporary installations need not have the durability required in permanent artworks, but the works must be structurally sound and well-constructed. If the public is expected to interact with the artwork, it should be safe and sturdy enough to hold up to the expected types of interactions. It is important that when the artwork is removed, no lasting damage is done to the site.

(a) Criteria for Evaluation of Art Media

- i) Artwork that goes beyond the media and styles present in the City's permanent public art collection
- ii) Materials and media that are safe and resistant to damage from public contact
- iii) Evaluation of whether the artwork can be removed completely, without deleterious impacts to its site or surroundings

(4) Funding

Budgets for temporary artworks are generally less than for permanent installations. Funds may be raised or donated to support the proposed artwork or drawn from public art program funds. Any funds raised or donated must be done in accordance with the City's Donation Policy and will require City Council approval prior to being expended if not included in the approved City budget. The project budget must take into account costs for installing, maintaining and removing the temporary art.

(a) Funding criteria

- i) Availability of project funds, internally, externally or by donation
- ii) Value of the proposed artwork to the public art program, considering preparatory, installation and short-term maintenance costs.

b. Artist responsibilities

- (1) Responsibility for the artwork, including fabrication, installation, loss or damage of the artwork due to vandalism, and the clean-up/de-installation, is assumed by the artist. Artist must sign a loan agreement which acknowledges these responsibilities.
- (2) Publicity - The public art program must be notified of any artist-initiated media or news releases prior to distribution. All publicity must acknowledge that the project is funded by the City of Surprise Public Art Program.

- (3) Project Documentation - Artists are required to submit archival photographs of the temporary work as installed, a financial report and a completed project description to SACAC within 30 days of removal of the artwork upon project completion. The description must include a written narrative and photographic documentation of the completed project.

5. Loan or Rental of Artworks

Art may be rented or loaned to the City for use in temporary installations or to create an ongoing, changing public art exhibition program. Loaned works can provide temporary installations of sculptural or two-dimensional works of art and may be used in educational programs.

a. Loaned artworks or installations

- (1) SACAC and staff will determine whether the artworks are most appropriate for display in an outdoor setting or in indoor public spaces
- (2) Determine budget, exhibition duration, media, and scope of project
- (3) Develop installation concept, identify potential sites, artists and artworks
- (4) Review of concept, artist, proposed artwork, budget and site by appropriate City Departments and SACAC
- (5) City Council approval

b. Traveling exhibitions

Traveling exhibitions may include public art works or projects advanced by organizations, institutions, museums or individuals, organized as traveling exhibitions.

- (1) Review Process
 - (a) SACAC, with input from City staff, reviews scope of the exhibition, artistic merit, appropriateness to community and site, costs, liability and maintenance issues, budget and installation requirements.
 - (b) SACAC will recommend approval or denial of the request to fund the traveling exhibition and will forward its recommendation to City Council.

H. Art in Private Development

1. Adoption of AIPD policy recommended

Preparing an Art in Private Development policy is recommended as a future phase of work. Substantial input from the development community, City Council and other stakeholders will be necessary before an AIPD program is established. The voluntary program can provide a sustaining supplemental funding mechanism for the public art program.

3.5 The City shall ensure that the Licensed Premises are secured after normal business hours and after any event held by the WVAC that should occur after normal business hours.

3.6 The City shall promote the WVAC's activities and events at the Licensed Premises on the City's webpage, in program guides, and in information releases. The Parties shall review and mutually agree on the content of any items promoting the WVAC's operations.

4. WVAC Responsibilities for Art Display.

4.1 The WVAC shall provide the City with art for public display accompanied by general information about the artists and an art display schedule.

4.2 The WVAC shall ensure that it has written permission from each artist to display his or her artworks and shall provide such documentation to the City upon request.

4.3 The WVAC shall ensure that all potential art for display has been reviewed and juried by the WVAC and no less than two members of the City of Surprise Arts and Cultural Advisory Commission.

4.4 The WVAC shall designate a member to serve as the liaison between the City and the WVAC.

4.5 The WVAC shall arrange for and ensure delivery, set up, and removal of all art exhibits.

5. City Right of Refusal. Prior to display of any art work(s), the Parties shall review the art proposed for display. The City may reject any pieces of art determined by the City to be inappropriate for display in the Licensed Premises and City Hall.

6. Use of Licensed Premises.

6.1 Without prior approval of the City, the WVAC shall not use the Licensed Premises for any use other for the purpose of the WVAC's operations.

6.2 The WVAC may rent or otherwise open the Licensed Premises for use of private events at no charge or for a fee so long as the WVAC maintains a written record of all such events available upon request by the City. The WVCA shall provide notice to the City no less than seven (7) business days in advance of any private event. Approval by the City in writing is not required; a non-response or a verbal approval shall be deemed approval. In addition, the WVAC shall, during any such event, have a staff member present on the Licensed Premises at all times to assure compliance with all applicable terms and conditions of this Agreement.

6.3 The WVAC and its agents, contractors, customers, directors, employees, invitees, officers, and patrons (collectively, "Permittees") have a non-exclusive privilege and license to use, during the Term, the Common Areas in common with all other



CITY OF SURPRISE Arts and Cultural Advisory Commission Meeting

Council Meeting Date: June 3, 2019
Submitting Department: City Manager Office
Staff Recommendations: None

Contact Person: Margaret Lieu, Chair
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion pertaining to the list of events and duties for the Arts & Cultural Advisory Commission.

Motion:

This item is for discussion only.

Background:

In recent years, the Arts & Cultural Advisory Commission has established various arts and cultural programs in Surprise, including the AZ Humanities Speaker Series, Poetry Slams, Lunchtime Theater, and more. At the beginning of FY19, Chair Lieu requested for the Commission to help her compile a comprehensive list of arts and cultural events and programs, and corresponding procedures vital to their success. At the time, Commissioners volunteered and were assigned responsibilities for specific programs. This item has been placed on the agenda to revisit the list of duties and update information or re-assign Commissioners as necessary.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Discussion of this item will allow the Commission to determine the most efficient manner to allow members to execute the mission. City staff does not anticipate any negative impacts at this time.

Policy Compliant:

Sec. 2-299 (d)(6) of the Surprise Municipal Code directs the Commission to serve as arts advocates through art awareness activities. This item will explore how best to allocate volunteered time and efforts among the Commissioners.

Financial Impact:

There is no financial impact associated with this item.

Budget Impact:

There is no budget impact associated with this item.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:

1. List of Events and Duties
-

Tier 1	Event	Steps	Deadlines	Timeframe	Contacts
	Poetry Slam Margaret	- Work with Dustin Gardy and WHAM to coordinate dates. - City produces flyer.	- Dates for events calendar needed by early July. - Dates for flyer needed at least two months prior to first event.	5-6 performances, typically begin in August and take place every other month, third Friday from 6-8 p.m.	WHAM/Connie Whitlock 623-640-5229 connie.whitlock@wham-art.org Dustin Gardy dustingardy@fuller.edu
	City Hall Exhibitions Susan Sally	- Agreement with WVAC for curation - Work with WVAC to select theme for exhibition	Calls for Art typically distributed 2 months ahead of exhibition opening.	Quarterly in City Hall	Bernadette Carroll, West Valley Arts Council bcarroll@westvalleyarts.org (623) 584-2626
	Fiesta Grande Booth All	- Determine features or interactive display at August meeting. - All available Commissioners man booth day of the event; help guide any interactive displays	Depending on scope of booth activity, planning may take place as early as July.	October 13, 2018 (Fiesta Grande is usually the 2 nd Saturday in October)	Internal

Tier 1	Surprise Fine Art & Wine Festival (Thunderbird Artists) booth Kathie	• Coordinate booth theme/display. • Seek permission to borrow tent. • Tent is loaned by WHAM. • Commissioner picks up and drops off tent to/from WHAM and City Hall. • Staff sets up tent and Commission sets up display.	• Depending on scope of booth display, planning may begin as early as November • Tent availability should be confirmed at least 1 month prior to event • Tent must be dropped off to City Hall the week before the event	January 11-13, 2019 10:00 a.m. – 5:00 p.m.	Marty Wolfe martyfinearts@gmail.com marty.wolfe@wham-art.org
	Friends of the Surprise Library Bookmark Contest All	• Friends of the Surprise Library coordinates all participation. • Participating Commissioners judge bookmark contest.	• Presentation to the Commission takes place in November • Judging takes place in February	Early February. Presentation to winners at City Council meeting in early April.	Friends of the Surprise Libraries Merrill Edelstein, Aly Cline, Manuel DeLeon admin@friendsofthesurpriselibraries.org (602) 652-3000

Tier 2	AZ Humanities Kathie	- Select speakers from AZ Humanities catalogue - Contact speakers to secure dates. - Staff liaison handles payment and setup of event. - Greet speaker the day of the event and introduce speaker to audience.	- Secure speakers and dates by early July. - Pay for speakers as soon as possible (typically July); grants run out in October.	5 speakers throughout the fiscal year, usually starts around November, typically every other month, always Wednesday at 11:00 a.m. in Council Chambers	Catalogue available at http://azhumanities.org/programs/az-speaks-2017-2019/
	Lunchtime/Sunset Theater Susan	- Work with WVAC to determine performances for the fiscal year. - WVAC produced the flyers this year.	- Performers secured by May/June. - Dates for events calendar needed by early July.	Anywhere from 5-8 performances beginning in August or September, frequency depends on availability	Bernadette Carroll, West Valley Arts Council bcarroll@westvalleyarts.org (623) 584-2626

Tier 2	Public Art Bus Tours Susan Kathie Deborah	• Determine dates and times. • If visiting a studio or gallery, coordinate tour with the destination. • Bus is secured and paid by staff liaison.	• Dates for events calendar needed by early July.	Increased to 4 bus tours in FY19; take place every few months; Wednesdays or Saturdays; Three hours round-trip; usually start in the morning.	Desert Caballeros Museum (928) 684-2272 Joe Tyler (623) 584-1552 Benevilla (623) 584-4999
	Technology & Art: A Tinker Time for All Ages John	• Coordinate event with library • Coordinate booths for event (3-D printing, virtual reality goggles, etc.) • Invite schools to participate or visit	• Planning may begin taking place as early as May. • Final date needed for events calendar by early July.	During Art Week (2 nd or 3 rd week in October)	Coreen Wagner coreenwagner@mclidaz.org (602) 652-3401

Tier 2	Vision and Sound - Black History Month Susan	• Coordinate participation with Dysart school district teachers. • Coordinate transportation of students to Arts HQ to view Vision and Sound exhibition. • If a fee is required for transportation, staff liaison handles payment.	• Participating teachers/classrooms should be confirmed by December or early January to allow DUSD to obtain permission slips from students • Buses should be obtained no later than early January	Duration of the month of February.	Vision and Sound Board - Susan deJong SandBApple@msn.com (623) 512-0190 Bernadette Carroll, West Valley Arts Council bcarroll@westvalleyarts.org (623) 584-2626 Dysart Unified School District for buses – Olden Young Olden.Young@dysart.org Participating teachers. This year: Margaret Lieu lieu.artist@gmail.com Heather Casey heather.casey@dysart.org Matthew Aragon matthew.aragon@dysart.org Erika Adelman Erika.adelman@dysart.org Brandi Moore Brandi.moore@dysart.org
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Tier 2	Spring Training Art Contest Sally	• Select theme for contest • Share Call to Artists with schools and teachers • Coordinate preparation of mini baseball bats (sand down old paint) • Coordinate drop-off and pick-up of bats to schools • Arrange for judging among Commissioners • Notify teachers of winning designs • Display winning designs in Mayor's atrium • Coordinate prizes for winners	• Theme is usually chosen by September • Staff prepares the Call to Artists; preparation of the document depends on readiness and finalization of dates.	Advertise in the Fall; select winners in February; display winning pieces throughout March	Depends on participants; try to include as many classes as possible
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Tier 2	Veteran's Day Art Display	• Coordinate participation with CRS • Coordinate art pieces for display • Pick up and drop off pieces to artists • Pick up portable walls for display (loaned by WVAC) • Set up display day of event • Man the display day of the event.	• Commission approval of event typically takes place in August • Participation must be confirmed to CRS no later than early September • Artist participation should be confirmed by mid-October	During Veteran's Day Parade (November 12, 2019)	Bernadette Carroll, West Valley Arts Council bcarroll@westvalleyarts.org (623) 584-2626 Connie Whitlock, WHAM 623-640-5229 connie.whitlock@wham-art.org Participating artists
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CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting

Council Meeting Date: June 3, 2019
Submitting Department: City Manager Office
Staff Recommendations: None

Contact Person: Margaret Lieu, Chair
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to the calendar of events for Fiscal Year 2020.

Motion:

I move to approve the arts and cultural calendar of event for Fiscal Year 2020

Background:

This item has been placed on the agenda to solidify arts and cultural events and dates for Fiscal Year 2020, and to begin the process for creating a Calendar of Events flyer to be used for marketing and promotional purposes.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Continuation of existing arts & cultural events will serve as an execution of the education and advocacy component of the mission statement. City staff does not anticipate any negative impacts at this time.

Policy Compliant:

Sec. 2-299 (d)(6) of the Surprise Municipal Code directs the Commission to serve as arts advocates through art awareness activities. A calendar of events will allow the Commission to advertise current and future arts and cultural efforts throughout the city.

Financial Impact:

There is no financial impact associated with this item.

Budget Impact:

There is no budget impact associated with this item.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:



CITY OF SURPRISE Arts and Cultural Advisory Commission Meeting

Council Meeting Date: June 3, 2019

Contact Person: Danielle Osborne, MGMT
ANALYST

Submitting Department: City Manager Office

District: Citywide

Staff Recommendations: None

Consent: No

Regular: No

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to the donation of "May Peace Prevail on Earth" by the Rotary Club of Surprise.

Motion:

I move to recommend that the Surprise City Council consider and accept "May Peace Prevail on Earth," a work of art donated by the Rotary Club of Surprise, with a recommendation to locate the art in the seating area of Statler Plaza, at a cost not-to-exceed .

Background:

The Rotary Club of Surprise has submitted an application to donate a piece of art entitled "May Peace Prevail on Earth," a collaboration of work by local artist Joe Tyler and by metal works manufacturer Eric Bolze of E2 Innovations. "May Peace Prevail on Earth" is a Peace Pole, which is an internationally-recognized symbol of the entire human family. Each peace pole bears the message May Peace Prevail on Earth in different languages on each of its four or six sides.

The idea of Peace Poles was first thought up by Masahisa Goi in 1955 in Japan. The Peace Pole Project today is promoted by The World Peace Prayer Society as well as other groups and individuals. Rotary International has been involved in the project for many years. There are currently 25,000 peace poles in nearly every country in the world dedicated as monuments to peace.

At the last meeting, the Commission accepted the application for donation and asked staff to explore the costs and challenges associated with installing the art piece on the east side of the seating area in the grassy lawn of Statler Plaza, in front of the Public Safety building.

This item has been placed on the agenda to give staff an opportunity to report out their findings. If the findings are determined to be satisfactory, the Commission must make a final recommendation to the City Council for acceptance.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Approval to accept this donation application would be directly tied to the placement of public art as identified in the mission statement. City staff does not anticipate any negative impacts at this time.

Policy Compliant:

Sec. 2-299 (a) of the Surprise Municipal Code directs the Commission to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community.

Financial Impact:

As this item concerns a donation to the City, no costs will be incurred for the procurement of the art piece. However, if the Commission chooses to take action, the City may incur installation costs up to an amount not to exceed \$15,000.00.

Budget Impact:

Currently, \$15,000.00 is available in the budget for Community Relations - Art Acquisition

FTE Impact:

There is no FTE Impact associated with this item.

ATTACHMENTS:

1. Peace Pole Application_Redacted
 2. Peace Pole Location Recommendation
 3. Pole 5 22 19
 4. Peace Obelisk 1-28-19
-

March, 2019

Donor Information

Name of donating individual or organization: Rotary Club of Surprise

Address: P.O. Box 7248, Surprise, Arizona, 85374

Telephone: (623) 734-5438

Email: jaypatfan@hotmail.com

Contact Person: Jay Lickus, President, Rotary Club of Surprise

Address: P.O. Box 7248, Surprise, Arizona, 85374

Telephone: (623) 734-5438

Email: jaypatfan@hotmail.com

Provenance (history of ownership): Rotary Club of Surprise

State how this donation will enhance the City's public art collection:

A Peace Pole is an internationally-recognized symbol of the entire human family. Each peace pole bears the message ***May Peace Prevail on Earth*** in different languages on each of its four or six sides. The idea of Peace Poles was first thought up by Masahisa Goi in 1955 in Japan. The Peace Pole Project today is promoted by [The World Peace Prayer Society](http://www.worldpeaceprayer.org) as well as other groups and individuals. Rotary International has been involved in the project for many years. There are currently 25,000 peace poles in nearly every country in the world dedicated as monuments to peace. When we plant a peace pole in our community we are linking with people all over the world who have planted peace poles in the same spirit of peace and brotherhood.

Each peace pole may be purchased as a simple plastic structure or hand-crafted locally, displaying the languages that are meaningful to our organization. Our club chose to create a unique and powerful piece of artwork as a statement of the passion and commitment of the membership of our local Rotary Club to worldwide peace. Thus, we have had a singular monument created by local metal artist Joe Tyler with the support of Eric Bolze at E2 Innovations.

It is our desire to strengthen our club's relationship with the community and the City of Surprise by donating the piece to the city's public art collection and have it displayed in a highly public

location knowing this peace pole will be an inspiration to everyone who sees it every day, as well as to other people/organizations that may decide to join the peace pole movement.

This piece will enhance the public art collection several ways. Not only is it a beautiful piece of artwork but it serves a cultural purpose as well.

1. It's tie-in to the international piece movement adds validity to the City of Surprise as a "Golden Rule" city. Surprise is a great young town that appreciates and supports its citizens and that shows through their relationship with local non-profit resources like the Rotary Club of Surprise.
2. It's intrinsic structure and texture exemplify strength and power.
3. Created by local artist.
4. Strengthens relationship with community by working with local non-profit.
5. Constructed in local natural resources - steel and copper - materials that reflect the background of the Arizona cultural economy.
6. The four languages are the most prevalent spoken in Arizona: English, Spanish, Navajo and German lending credence to the historic value of these nationalities to the growth and strength of Surprise and Arizona.
7. It would be virtually cost free to the city. The artwork is simple, easy to maintain and the Rotary Club of Surprise could handle the annual maintenance and cover costs.

Identification

Title of Work and Year of Completion: May Peace Prevail on Earth - 2019

Artist's Name: Joe Tyler

Address: [REDACTED]

Telephone: [REDACTED]

Email: [REDACTED]

Artwork Information

Height: Approx. 13' **Width:** Approx. 20" Varying

Depth with base: NA

Depth without base: NA

Appraised value of work being donated: Approximately \$10,000

Source and date of appraisal: Artist

Materials and finishes used:

16 Gauge steel plate, 1/2" angle iron, 1 1/4" angle iron & 1/8" stainless steel flat bar

Weight: Approximately 225lbs

See attached technical drawing

Fabrication information

Name of fabricator:

Joe Tyler Artist

Eric Bolze – E2 Innovations

Address: 4001 N 28th Avenue, Phoenix, Arizona, 85017

Telephone: (602) 212-9515

Email: eric@e2innovations.com

Fax: (602) 212-9512

Welding or joining material(s):

See attached technical drawing

Construction techniques used:

See attached technical drawing

Placement of the Art

If a site is proposed, discuss how the proposed site will be improved or enhanced by installation of the work of art:

A primary site has been targeted on the City of Surprise City Hall complex campus, the hub and virtual center of the city. The artwork structure will be erected in the semi-circular pedestrian area just west of the grass area of West Statler Plaza off of North Civic Center Plaza Drive. This area is located between the City Hall Building and the new Ottawa University building (see map). Currently this courtyard is an open area of colored concrete and an access road for short term deliveries. It is predominately a pedestrian walkway.

There is an 8 to 10-foot circular concrete base with a tall light fixture monument sign with plaques stating "City of Surprise City Hall." This sign is located close to the North Civic Center Plaza Drive.

The peace pole would be located at the west end of the concrete “triangle shape” where the city monument sign exists. It would be an excellent complement to the city signage; even more so if a future lighting feature is added to the pole. The city sign is concrete and steel which is a great counterpart to the rusted steel facade of the peace pole. The addition of the peace pole would increase pedestrian traffic to the area and the other artistic elements of the complex courtyard. The peace pole natural patina would also accentuate the multiple textures of the surrounding sandstone and reddish colored block walls and columns.

Provide ownership information for the site, owner consent and reasons why the proposed site was selected.

The site is owned by the City of Surprise. There were several other proposed sites including the Surprise Community Garden at Benevilla, the NW corner on Bullard adjacent to the main entrance of Surprise Stadium and the central median of the newly paved North Civic Center Drive where it intersects with West Paradise Lane just North of the City Hall complex. This site was chosen over the others because of the greater pedestrian visibility and subsequent growth impact on pedestrian visitation to the location when the peace pole is in place.

Maintenance

Description of how materials and other aspects of the work take into consideration the weathering process as part of overall visual impact. Describe the type of environment for which the work is best suited.

The basis of the peace pole is fabricated from steel plate and will be allowed to weather naturally to a striking rust patina. Similar effect can be seen in other local art pieces by Joe Tyler including the “Learning Tree” sculpture near the Surprise Library and the monument piece in front of Fire & Medical Station #301. The 4 language panels will be mechanically attached polished stainless steel and raised approximately ¼ inch off of the structure for added depth and contrast. There will be additional attached stainless steel panels with Rotary and City of Surprise logos based on future enhancement discussions between the Rotary Club of Surprise and the SA&CAC. The weathering of the basic structure will further enhance the character and impact of the language panels as time progresses.

Description of foundation specifications – the method and materials used in securing the work of art at the proposed site:

The structure can be attached directly to the existing concrete with welded steel tab footings as used on the Station #301 monument.

Description of maintenance methods, materials and procedures recommended for maintenance of the artwork:

There will be annual visual inspections of the artwork by the Rotary Club of Surprise but virtually no maintenance of the piece will be needed for at least the first 10 years or longer. At a point in the future when the patina is considered “perfect” a clear finish of flat or satin aliphatic polyurethane could be applied to maintain structural integrity and the patina. This can be applied by brush and roller or by air assisted spray techniques.

Estimated cost of maintenance, and the type and frequency of routine maintenance needed.

\$0

Additional Information

Location and description of signature marking: lower base plates

Other relevant information about the work that the donor feels should be presented during review:

Options and future considerations of enhancements to the peace pole include:

- The addition of a brick/block apron around the art piece. The first five bricks being inscribed with the names of Paul P. Harris, Gustavus Loehr, Silvester Schiele, Hiram E Shorey and Harry Ruggles, the first Rotarians. These five men came together in 1905 as business associates and their ideas eventually led to an international organization of service and fellowship known today as the Rotary Club International.
- The addition of a top light with a beam similar to the Twin Towers Memorial burning day and night to commemorate the commitment of our partnership to bring peace to the world.
- The addition of a percussion park area around the structure to further enhance public interaction and draw youth to the artwork and the message of peace it bears.

“The Rotary Club of Surprise peace pole will stand as a reminder of an individual’s social responsibility as a community member. It will stand as a reminder that it takes action from each individual to create a peaceful community, nation and world.”

Peace Pole Location Recommendation

After much discussion the Peace Pole Location Working Group would like to submit the following recommendation for the location of the Peace Pole being donated by the Rotary Club of Surprise.

Recommendation – Statler Plaza

The location of the Peace Pole would be integrate into the existing Statler Plaza.

- This is another prominent location that is surrounded by the peace keeping and protecting forces of our City of Surprise Police and Fire Departments
- The location is already designed for foot traffic and reflection under the existing arbor
- It is hoped that it would be fairly easy to install the Peace Pole within the current gardens located on the east side of the arbor.
- A small cement slab can be placed at the site on which the Peace Pole will stand
- After further investigation it was discovered that a Public Safety related memorial project is planned for this area. City management did not feel there would be a conflict if planning is coordinated closely with the other project



Red circle is the site suggestion from Rotary Club.

Yellow circle is our second choice site suggestion.

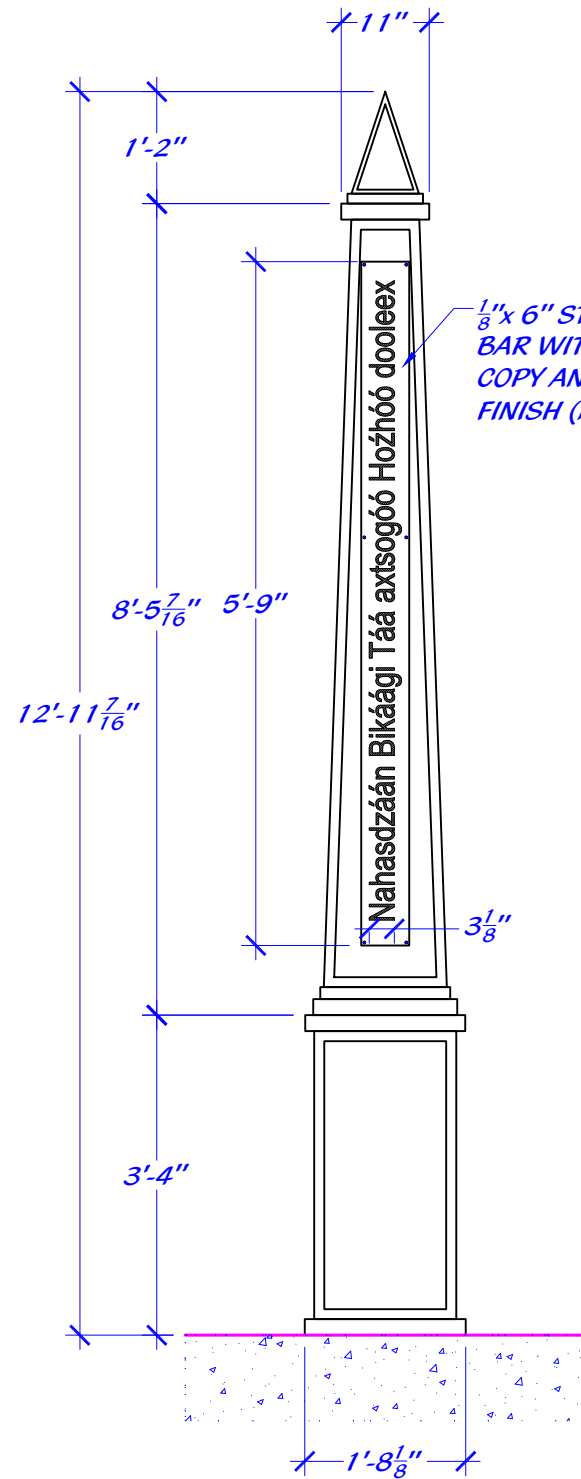
The peace pole would sit at a natural gathering place, Statler Plaza near Police and Fire offices.

The West side (left) is covered by trees

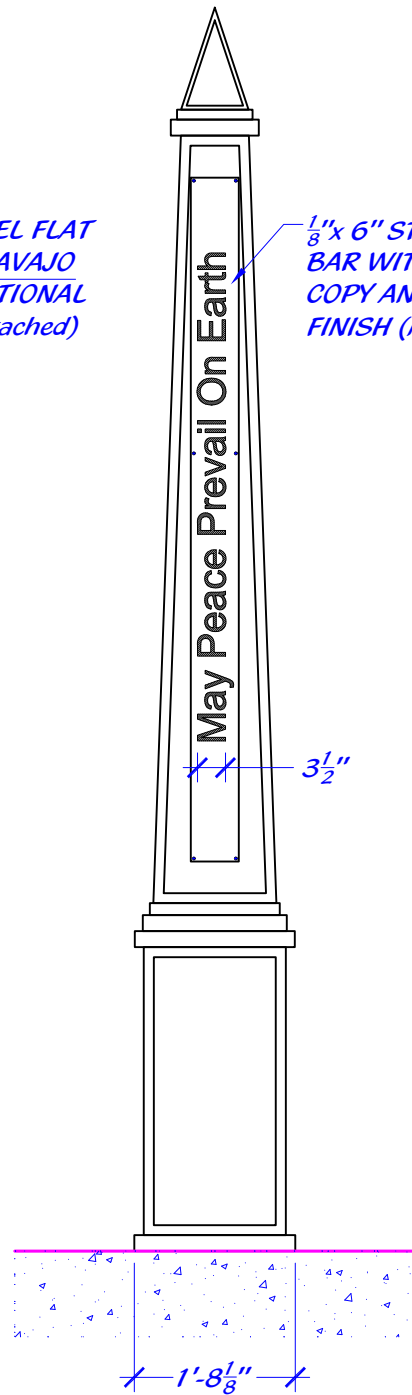
The East side (right) is open



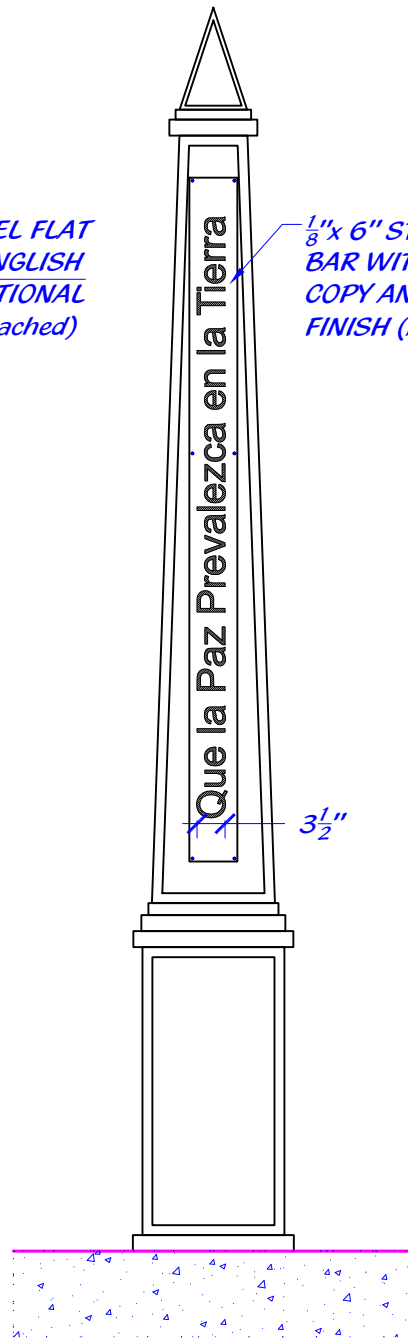




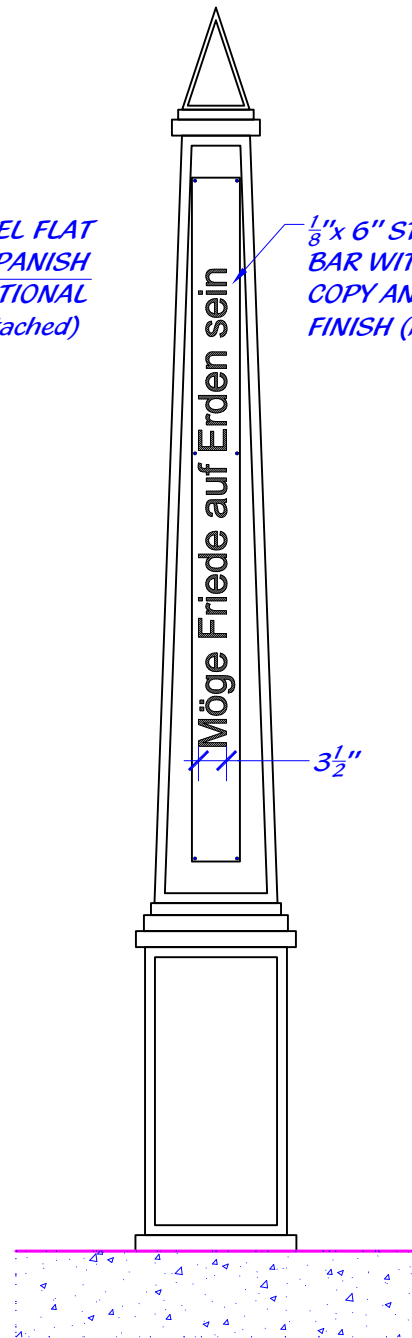
1 SIDE VIEW
Scale: 1/2"=1'



2 FRONT VIEW
Scale: 1/2"=1'



3 SIDE VIEW
Scale: 1/2"=1'



4 BACK VIEW
Scale: 1/2"=1'

QTY: 1 EA

E2 Innovations, Inc.



4001 North 28th Ave
Phoenix Arizona 85017
P- (602) 212-9515
F- (602) 212-9512

Revised:
1-28-19

ROTARY CLUB
Peace Pole

Project Info

FILE NAME: G:\Customer Projects\Rotary Club\A7484 - Peace Oblisk\Peace Oblisk 4-30-18.dwg

Checked:
E. BOLZE

Job No
A7484

Drawn by:
C. RIOS

Date:
4-30-18

This document, and the designs and fabrication information incorporated herein, are the exclusive property of E2 Innovations, Inc. and are not to be used in whole or in part for the construction of this or any other project without the written authorization from an officer of E2 Innovations, Inc.

1.0

Sheet Number



CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting

Council Meeting Date: June 3, 2019

Contact Person: Danielle Osborne, MGMT
ANALYST

Submitting Department: City Manager Office

District: Internal

Staff Recommendations: None

Consent: No

Regular: No

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to the purchase of wall enclosures for the Mobile Museum display.

Motion:

I move to approve the purchase of custom wall panels for the Mobile Museum tent at a cost not to exceed \$1400.00.

Background:

Each year, the Surprise Arts & Cultural Advisory Commission recommends a budget to the City Council which helps support the mission to identify suitable art projects for city buildings or property. This year, the Commission dedicated a portion of their budget towards the acquisition of art. At the March 4, 2019 meeting, the Commission asked staff to explore the costs of designing and procuring a mobile tent display, to be used at festivals and special events throughout the City. At the May 6, 2019 meeting, the Commission approved the purchase of two tents and associated accessories to create a mobile display.

In completing the purchase for the tents, the city's graphic designer suggested some creative ideas for the side panels that enclose the tents. This item has been placed on the agenda to allow the Commission an opportunity to review and approve the suggested designs and purchase of additional side panels.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. City staff does not anticipate any negative impacts at this time.

Policy Compliant:

Sec. 2-299 (d)(1) of the Surprise Municipal Code directs the Commission to develop and present to city council an art master plan that will identify suitable art projects for city buildings or property, including location, and size. This item will address the placement of public art using the guidelines of the master plan.

Financial Impact:

The costs associated with these wall enclosures will not exceed \$1,400.00. The Commission previously

approved an amount not to exceed \$4,000.00 for the entire tent display, however only \$2,852.00 was expended. By approving an amount not to exceed \$1,400.00, staff will have the opportunity to procure the last component of the tents' structure.

Budget Impact:

Currently, \$15,000.00 remains budgeted towards Community Relations - Art Acquisition.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:

1. tent canopy_mockup
 2. Library Mural_SIDEWALL-1
 3. Exhibit_SIDEWALL-2
 4. Top Knot_SIDEWALL-3
 5. Concerts_SIDEWALL-4
 6. Folklorico Dancers_SIDEWALL-5
 7. Tylers Rose_SIDEWALL-6
-



DESIGN TEMPLATE
 The Flash/The Forever Flash - 10' Sidewall

Background Color:



PMS:



Example



Example



Example



Red Line = Cut Line
 Black Line = Bleed Line

DESIGN TEMPLATE
The Flash/The Forever Flash - 10' Sidewall

Background Color:



PMS:



Example



Example



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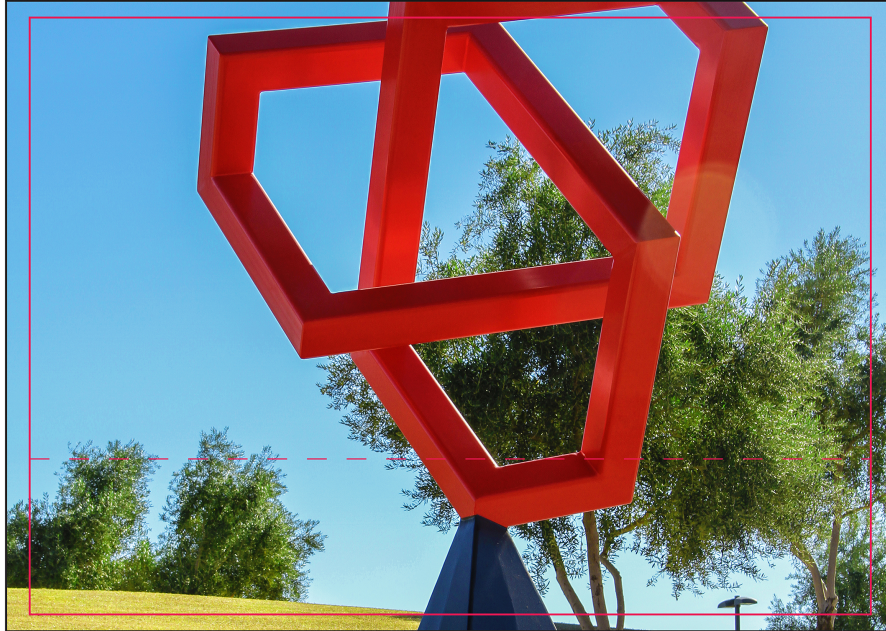
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CITY OF SURPRISE Arts and Cultural Advisory Commission Meeting

Council Meeting Date: June 3, 2019

Contact Person: Danielle Osborne, MGMT
ANALYST

Submitting Department: City Manager Office

District: Internal

Staff Recommendations: None

Consent: No

Regular: No

Public Hearing: No

Report/Discussion: No

Agenda Wording:

Discussion pertaining to the display plan for the History Wall.

Motion:

This item is for discussion only.

Background:

The City Hall Art Display Plan was approved by City Council on May 16, 2017, including the implementation of seven new art projects. As projects progressed, the Commission expressed a desire to continue enhancements in the Mayor's Atrium.

At the last meeting, a working group reported out to the full Commission that the best option would be to have staff take the lead on creating a design, and presenting it to the Commission for approval.

This item has been placed on the agenda to allow staff an opportunity to report out their findings.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. This item would lend itself to implementation of public art. City staff does not anticipate any negative impacts at this time.

Policy Compliant:

Sec. 2-299 (d)(1) of the Surprise Municipal Code directs the Commission to develop and present to city council an art master plan that will identify suitable art projects for city buildings or property, including location, and size.

Financial Impact:

The City may incur costs in order to procure materials for the History Wall up to an amount not to exceed \$15,000.00.

Budget Impact:

Currently, \$15,000.00 remains budgeted towards Art Acquisition.

FTE Impact:

There is no FTE Impact associated with this item.

ATTACHMENTS:



CITY OF SURPRISE

Arts and Cultural Advisory Commission Meeting

Council Meeting Date: June 3, 2019
Submitting Department: City Manager Office
Staff Recommendations: None

Contact Person: Margaret Lieu, Chair
District: Internal

Consent: No Regular: No Public Hearing: No Report/Discussion: No

Agenda Wording:

Discussion and action pertaining to the acquisition of art for the City's permanent collection.

Motion:

I move to approve the acquisition of _____ for the City's permanent art collection at a cost not to exceed _____.

Background:

The Surprise Arts & Cultural Advisory Commission is allocated a budget each year for the purpose of supporting art initiatives and implementing the Public Art Master Plan. Additionally, the Commission is tasked with acquiring art suitable for the City's permanent art collection. At the request of Commissioner Susan deJong, this item has been placed on the agenda to explore the procurement of art by artists John Clark and Mary Bruns.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Approval to seek out art pieces for the City's permanent collection would directly tie in to the Commission's task of implementing a plan for the placement of public art within the community. City staff does not anticipate any negative impacts at this time.

Policy Compliant:

Sec. 2-299 (d)(1) of the Surprise Municipal Code directs the Commission to develop and present to city council an art master plan that will identify suitable art projects for city buildings or property, including location, and size. Action on this item will allow the Commission to identify artwork to be purchased and displayed on City property.

Financial Impact:

If the Commission chooses to take action, the City may incur costs in order to procure artwork at an amount not to exceed \$15,000.00.

Budget Impact:

Currently, \$15,000.00 is budgeted toward Community Relations - Art Acquisition.

FTE Impact:

There is no FTE Impact associated with this item.

ATTACHMENTS:



CITY OF SURPRISE
Arts and Cultural Advisory Commission Meeting

Council Meeting Date: June 3, 2019
Submitting Department: City Manager Office
Staff Recommendations: None

Contact Person: Margaret Lieu, Chair
District: Internal

Consent: No	Regular: No	Public Hearing: No	Report/Discussion: No
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Agenda Wording:

Consideration and action pertaining to the purchase of lighting for the display cases in the Mayor's Atrium.

Motion:

I move to approve the purchase and installation of lighting for the display cases in the Mayor's Atrium at a cost not to exceed .

Background:

In 2018, the Commission approved the purchase and installation of two art display cases in the Mayor's Atrium. A need for lighting has been identified for the cases. This item has been placed on the agenda to discuss lighting options and to approve any purchases necessary to acquire.

Objective Analysis:

The mission of the Surprise Arts & Cultural Advisory Commission is to spur cultural growth through education and advocacy, and to assist the city to create and implement a plan for the placement of public art within the community. Approval to lighting for the display cases would serve to enhance temporary public art. City staff does not anticipate any negative impacts at this time.

Policy Compliant:

Sec. 2-299 (d)(1) of the Surprise Municipal Code directs the Commission to Develop and present to city council an artmaster plan that will identify suitable artprojects for city buildings or property, including location, and size. Approval of this item will enhance existing art housed in a city building.

Financial Impact:

If the Commission chooses to take action, the City may incur costs in order to purchase lights and related equipment, up to an amount not to exceed \$15,000.00.

Budget Impact:

Currently, \$15,000 is budgeted towards Community Relations Supplies.

FTE Impact:

There is no FTE impact associated with this item.

ATTACHMENTS:
