



**CITY OF SURPRISE**  
**City Council Work Session Minutes**  
**100 North Civic Center Plaza**  
**Surprise, AZ 85374**

Tuesday, March 17, 2015 @ 04:00 PM

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**Call to Order**

**Roll Call**

Mayor Wolcott called the **Regular City Council Work Session** to order at 04:00 p.m. Surprise City Hall Council Chamber 16000 North Civic Center Plaza Surprise, Arizona 85374 , on **Tuesday, March 17, 2015**. Also in attendance with Mayor Wolcott were Vice Mayor Williams, Council Member Winters, Council Member Biundo, Council Member Villanueva, Council Member Hall, and Council Member Tande.

**Staff Present:** City Manager, Bob Wingenroth, City Attorney, Misty Leslie, and City Clerk, Sherry Ann Aguilar.

**Pledge of Allegiance**

**Invocation**

**Regular Agenda Item - Non-Public Hearing**

**1 - Presentation and discussion regarding City Transportation projects and Bell Road and Grand Ave Traffic Interchange update - NO ACTION**

Karl Zook, City Engineer gave an overview of Transportation projects and Bell Road and Grand Avenue Traffic Interchange update.

Topic included:

El Mirage Road Update

Winco Right-of-way improvements - it will be completed by end of this week.

City Speed Limit Plan

Lane Restriping for Mountain View and Reems Road.

175th and Waddell Median design - working with school

Waddell Median improvements at Litchfield Road - Working on finalizing design.

Bell Road Sidewalk Project - Advertising in April, bids in May, Constructions in July.

Council Member Hall inquired about future light at 140th and Sierra Verde.

Council Member Tande inquired about the landscape and commented on having a safe left turn in both directions.

Bell/Grand - General Project Update - Project Schedule review.

Mayor Wolcott inquired about plans for moving overhead lines and what this will look like.

Mr. Zook explained that they have some preliminary designs from APS.

Topic: Bridge Aesthetic Concept Establishment - 2 public meetings to discuss art structure ideas. Artist will come back with 3 alternative drawings from the notes taken at the 2 public meetings.

Council Member Hall inquired about the cost.

Staff explained that the City has \$500,000. budgeted as our portion for this project and that ADOT will be the actual approving body.

City Manager Wingenroth stated that we are working closely with MAG and that we are continuing to pursue grant opportunities if we are over this amount.

Council Member Tande inquired about publicizing the upcoming public meetings.

Mr. Zook commented that the Sun City Grand turnout was the strongest of the 3 meetings. He also commented that they will work with communications department to promote.

Mayor Wolcott commented on doing an email for upcoming meetings. The groups with light turnout had some great feedback.

Council Member Hall commented on the 8-acre park on Saturday's and that it is heavily populated with families.

**2 - Presentation and discussion regarding a proposed Zoning Text Amendment pertaining to Assisted Living Facilities affecting Surprise Municipal Code Sections 122-43, 122-99, 122-178 - NO ACTION**

Robert Kuhfuss, Community Development Department gave an overview regarding a proposed Zoning Text Amendment pertaining to Assisted Living Facilities affecting Surprise Municipal Code Sections 122-43, 122-99, 122-178.

The following topics were reviewed:

Removing ambiguity of existing language

Different levels of care

Assisted living is not a group home

Graphs showed comparisons to other cities regarding senior population and assisted living facilities.

Citizens Review/Concerns - 2 emails opposing

Role of the HOA and process

Assistant City Manager, Eric Fitzer asked for clarification on timing of moving forward with ordinance.

Vice Mayor Williams spoke of his concern with the language regarding bedroom size. He further commented about retrofitting and that some don't currently meet this criteria.

Mayor Wolcott inquired about enforcement.

Council Member Tande inquired about the possibility of being more restrictive than the State.

Mr. Kuhfuss commented that we can be more restrictive in certain circumstance.

Council Member Tande asked how many assisted living homes will be affected by the changes.

Mr. Kuhfuss commented that there are 111 according to DHS records.

Council Member Tande inquired about monitoring the facilities.

Mr. Kuhfuss stated that the state does do inspections as well as the City through permitting process.

Council Member Hall commented that if it were up to him, he would put a moratorium on these. He further commented that we can't rely on the State to inspect and monitor these facilities.

Council Member Winters stated that he receives calls that there are a lot of assisted living facilities in neighborhoods.

Council Member Biundo asked for clarification regarding when it moves from a residence to a business.

Mayor Wolcott commented on HOA's; enforcement and partnering with HOA's.

Council Member Villanueva commented that she has 3 family members living in Assisted Living Facilities and have had very good service in these homes and that the homes are very clean and take good care of them.

Council Member Tande inquired about the number of homes that will be impacted by the changes.

Mr. Kuhfuss stated that all of them will be impacted.

City Attorney Leslie stated that she is hearing that Council would like more discussion and that by asking that the Ordinance to come forward Council could ask for additional information.

### **3 - Discussion and presentation regarding Operating Budget Expenditures**

Jared Askelson gave an overview of Operating Budget Expenditures, following a powerpoint presentation.

Council Member Hall asked where we stand on our mid-decade census.

An application in with a request for an estimate last week and expect response within a month.

Council Member Tande inquired about the \$1,000,000. vehicle replacement.

Sometimes it is more cost effective to replace older vehicles than fix them.

Council Member Tande commented on merit increases and long term maintenance costs.

Council Member Biundo inquired about grant match contingency.

Council Member Biundo inquired the budget schedule and a proposal for a bond election.

Mr. Wingenroth stated that it would be discussed with Council in detail.

Council Member Villanueva inquired about the Jerry Street project.

Mr. Wingenroth thanked Ms. Duncan and Mr. Askelson for their presentations.

The City Manager's Recommended Budget - FY2016 Change Requests. \$800,000. Revenue Over expense.

Discussed requested positions for:

Fire Department  
Information Technology  
Police Department  
Public Works  
Human Services and Community Vitality  
City Manager's Office

Ongoing total cost: 1.0 million

Alternatives for each department were presented.

Property Tax Levy amount discussion.

Mayor Wolcott made the following comments: she's specifically interested in asset replacement which is zero budget at this time; the library is one of our most used facilities in the city, we could probably use another one double this size; we need to look at departmental budgets and would like to see if there is a way to have adequate funding for grants programming.

Council Member Hall commented about needing help on working with the directors and asking them for a 10% cut in their budgets then going back to Council with top priority of funding.

Council Member Tande commented that this is an excellent opportunity to set priorities, that we are one of the leanest cities in the valley and that we strive for the highest rating possible for bond rating.

Mr. Wingenroth stated that if we had to cut 10% from our organization, we would bring back recommendations for Council's review.

Vice Mayor Williams spoke of pavement preservation; vehicle and asset replacement and the need for formulating a plan moving forward.

Council Member Villanueva how long have we been doing employee merits.

Finance Director, Lindsey Duncan gave a history on pay increases.

## **Executive Session**

## **Adjournment**

Council Member Villanueva made the motion to adjourn the Regular City Council Work Session of March 17, 2015 at 5:59 PM. Council Member Biundo seconded the motion. Seven yes votes. Motion carried.

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Sharon R. Wolcott, Mayor

## **ATTEST:**

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Sherry Ann Aguilar, City Clerk,

## **CERTIFICATION:**

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Regular City Council Work Session of **Tuesday, March 17, 2015.**

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Sherry Ann Aguilar, City Clerk,