



CITY OF SURPRISE
Regular City Council Meeting Agenda
16000 N. Civic Center Plaza
Surprise, AZ 85374

Tuesday, April 21, 2015 @ 6:00 PM
COUNCIL CHAMBERS

* Back Print

- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. PROCLAMATION AND COMMUNITY ACKNOWLEDGEMENTS
- E. City Manager Report:
- F. City Attorney Report:
- G. City Clerk Report:
- H. Regular City Council Meeting Agenda:

Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the City Council. There will be no separate discussion on these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

Consent Agenda:

1. District Citywide [Consideration and action on the meeting minutes of April 7, 2015 Regular City Council Work Session and Regular City Council Meeting.](#) Approve
Sherry Ann
Aguilar,
City Clerk
2. District 4 [Consideration and action on a FY2015 budget amendment in the amount of \\$82,000 from the Transportation Improvement Fund, Payment Preservation Project to the Medians at Bell Road East of El Mirage Road Project to pay for scope changes in the Median Project; Resolution 2015-35.](#) Approve
Mike Gent
3. District Citywide [Consideration and action authorizing the submittal, acceptance and execution of the 2016 GOHS Police Department DUI Overtime and Equipment grants through the Governor's Office of Highway Safety Program in the amount of \\$51,500; Resolution 2015-29.](#) Approve
Lt. John
Heffelfinger
4. District 3 [Consideration and action to approve a request by Randy Guse \(Applicant\) for a Person & Location Transfer for a Series 9 liquor license for Walgreen's #07933 located at 15514 W. Waddell Road, Surprise, AZ. 85379 \(License # 09070460\).](#) Approve
Sherry Ann
Aguilar, City
Clerk MMC
5. District 4 [Consideration and action to approve a request by Nicholas Guttilla](#) Approve

(Applicant) for Acquisition of Control for existing license # 12071546 for Peter Piper Pizza #139 located at 12851 W. Bell Road, #20, Surprise, AZ. 85374.

Sherry Ann
Aguilar, City
Clerk MMC

Regular Agenda Item - Non-Public Hearing:

- | | | | |
|----|-------------------|---|--|
| 6. | District Citywide | <u>Consideration and possible action identifying the Roy Villanueva Community and Recreation Complex, and abutting City property, as the proposed location for the Boys & Girls Club of Surprise.</u> | Approve
Councilmembers
Rachael
Villanueva, Jim
Biundo & Skip
Hall |
| 7. | District Citywide | <u>Consideration and possible action directing the expenditure of the funds designated in the FY2015 budget for the Boys & Girls Club to the Arizona Community Foundation revenue fund opened on behalf of the Boys & Girls Club of Surprise Steering Committee for future operating costs associated with the Boys & Girls Club of Surprise, and directing the City Manager and City Attorney to execute the necessary budget amendments and legal documents to effectuate that direction.</u> | Approve
Councilmembers
Rachael
Villanueva, Jim
Biundo & Skip
Hall |
| 8. | District Citywide | <u>Discussion and presentation regarding the City Manager's FY2016 Recommended Budget.</u> | No Action
Jared
Askelson,
Budget &
Research
Manager |
| 9. | District Citywide | <u>Consideration and action to direct staff to apply for a City of Surprise Multi-modal Corridor Enhancement TIGER Grant.</u> | Approve
Martin
Lucero,
Community
Development |

Regular Agenda Item - Public Hearing:

- | | | | |
|-----|-------------------|---|--|
| 10. | District Citywide | <u>Consideration and action to approve CDBG Consolidated Plan 2015-2019 and Annual Action Plan 2015-2016.</u> | Approve
Christina
Ramirez,
Neighborhood
Services
Supervisor |
| 11. | District Citywide | <u>Consideration and action on a zoning text amendment regarding the regulation of donation bins within the City of Surprise; Ordinance 2015-09.</u> | Approve
Hobart
Wingard -
Community
Development |
| 12. | District Citywide | <u>Presentation and discussion of two alternative approaches to land use concepts for the city-initiated Major General Plan Amendment - General Plan Elements Update.</u> | No Action
Eric Fitzer,
Community
Development |

I. Call To The Public:

INSTRUCTIONS: In order to address the City Council, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the City Clerk before the meeting begins.

[Download the Call to the Public form](#) (PDF download requires [Adobe Acrobat Reader](#))

[Fill out the Call to the Public form online](#) If submitting form electronically, please submit to City Clerk at least one hour before the meeting start time.

The Call to the Public form is also available at the front counter.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address City Council on any item not on the agenda. At the conclusion of the open call, City Council may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the City Council. There will be no separate discussion on these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

J. Other Business and Future Agenda Items:

K. Mayor/Council Reports:

L. Executive Session:

For information Purposes; Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, but for only the following purposes:

- discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
- discussion or consideration of records exempt by law from public inspection (A.R.S. §38-401.03 (A)(2));
- discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3));
- discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (a)(4));
- discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or
- discussion, consultation or consideration for international and interstate negotiations or for negotiations by a city or town, or its designated representatives, with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city or town. A.R.S. §38-401.03 (A)(6)).
- discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).

Confidentiality Requirements Pursuant to A.R.S. §38-431.03(C)(D): Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.

The council may vote to hold an executive session for the purpose of obtaining legal advice from the

Board's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

M. Adjournment:

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: Posted on Thursday, April 16, 2015 @ 4:32 p.m.

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Regular City Council Meeting

April 21, 2015 @ 6:00:00 PM

Back Print

Council Meeting Date: April 21, 2015

Contact Person: Sherry Ann Aguilar, City Clerk

Submitting Department:

District: Citywide

Staff Recommendations: Approve

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action on the meeting minutes of April 7, 2015 Regular City Council Work Session and Regular City Council Meeting.

Motion:

I move to approve the meeting minutes.

Background:

Financial Impact Statement:

ATTACHMENTS:

Click to download

- ☐ [April 7 WS Minutes](#)
 - ☐ [April 7 Reg Minutes](#)
-

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	White Board	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):

CITY OF SURPRISE
Regular City Council Work Session Minutes
16000 North Civic Center Plaza
Surprise, AZ 85374

Tuesday, April 7, 2015 @ 04:00 PM

A. Call to Order

B. Roll Call

Mayor Wolcott called the **Regular City Council Work Session** to order at 04:00 PM Surprise City Hall Council Chamber 16000 North Civic Center Plaza Surprise, Arizona 85374, on **Tuesday, April 7, 2015**. Also in attendance with Mayor Wolcott were Council Member Winters, Council Member Biundo, Council Member Villanueva, Council Member Hall, and Council Member Tande.

Staff City Manager, Bob Wingenroth, City Attorney, Misty Leslie, and City Clerk,
Present: Sherry Ann Aguilar.

C. Pledge of Allegiance

Regular City Council Work Session Agenda:

1. Presentation and discussion regarding CDBG Administration, Neighborhood Improvement Activities to HUD as part of the Annual Action Plan 2015-16 - NO ACTION

Human Services Director, Michael Celaya gave the introduction of the CDBG Administration, Neighborhood Improvement Activities and turned the powerpoint presentation over to Christina Ramirez and Alicia Rubio.

Council Member Biundo thanked staff for their report and from the citizens.

Council Member Hall asked for clarification of data and streetlights in the OTS.

Council Member Tande stated that he likes all the effort that staff put into this plan.

Mayor Wolcott commented that she appreciates the extra effort you put into getting this report together and that she is very interested in water feasibility study.

Council Member Villanueva stated that some of the street light poles are missing numbers and that some belong to century link.

2. Presentation and Discussion of the recommended draft Water Funding Policy - NO ACTION

Water Services Director, Terry Lowe gave a powerpoint presentation regarding Water Funding Policy.

Mayor Wolcott thanked Mr. Lowe for bringing this report forward and kudos to the Water Planning Committee for their efforts.

Council Member Hall commented that he appreciates all that the water planning committee and staff are doing. He further commented that we have a reasonable plan for the future that is flexible to move and adjust as needed.

3. Presentation and discussion regarding Bell Road and Grand Avenue (US60) Traffic Interchange Aesthetic concepts, designs, and costs - NO ACTION

Karl Zook gave the introduction for this item and introduced Meg Saligman the artist who spoke about the design concept and public participation process.

Jackie Keller reviewed timeline for the project.

Meg Saligman discussed the different options of art for this project and outlined most cost effective methods.

Mayor Wolcott thanked staff for providing a variety of concepts, and asked Ms. Saligman to provide some of the feedback from meetings already held.

Ms. Saligman commented that ADOT was concerned about the paint and light, that they were positive about the agave concept, but not so sure about the My Surprise concept.

Jackie Keller also gave feedback in that the majority agree that we want to be different, something that stands out and they all want Surprise to be distinguished.

Council Member Tande spoke of the quality and unique comments, branding Surprise and suggested possibly adding saguaros and joshua trees, sunset over white tanks and the Arizona State Flag.

Council Member Hall commented on imagery on fence material.

Council Member Biundo agreed that LED lighting is critical, he commented that he likes shadows and agave.

Mayor Wolcott stated that it is important that ADOT loves this project as much as we do and commented that the overall public comments were to make sure it wasn't too busy, something classy.

Council Member Hall inquired about the feedback from the Arts Commission.

Council Member Villanueva commented that she also likes the lighting but does not like the level 3 concept.

4. Presentation and discussion on a Zoning Text Amendment regarding the regulation of donation bins within the City of Surprise - NO ACTION

Hobart Wingard, City Planner gave an overview of a Zoning Text Amendment regarding the regulation of donation bins within the City of Surprise. He commented that staff is recommending a temporary use permit for the placement of donation bins with additional restrictions.

Council Member Hall inquired about Planning and Zoning Commission's recommendations.

Mr. Wingard stated that they recommended what is in the draft ordinance right now.

Council Member Winters stated that he is glad that the City is doing something about this.

Council Member Tande stated that it looks like there are only 4 or 5 different providers for these boxes, and asked if we anticipate any others.

Mayor Wolcott stated that she has noticed that some people have used these as if they are dumpsters. She asked what the industry doing about this issue and if they can help us respond to this.

Public Comments

Benjamin Graf - Whitney Morris Law Firm, here to represent Goodwill, they do not own any drop boxes. They are tired of these drop boxes showing up on their properties. Currently, we estimate approx. 6 to 7,000 drop boxes in the valley. The issue is a land use issue. The great majority of these boxes are owned by 4 non-profit companies. I do not have any suggested changes to the draft ordinance presented to you, other cities

are taking a look at your ordinance. Fee structure needs to be a part of this process to cover code enforcement costs.

Kristin Greene, represent a tech recycling industry and echo what Mr. Graf said, we are very happy with this ordinance. Small change requested, singling out the donation bin industry and not all other TUP's, the change request would be to cover all TUP's since this is a land use issue.

Jim Mapstead - Represent Stop Donation Bin Blight. Express support for the City's ordinance for donation bins and protect property rights.

Robby Milner - Operations Manager for Recycling Services, we fully support the regulations being presented to Council in the ordinance. We clearly mark all of our bins to what type of items we are collecting. We service our bins a minimum 3 times per week. We are very aware of the blight. It is purely a convenience factor for using the bins, instead of going to a facility. It provides a service for the community and eliminated over 50 tons going into the landfill last year alone.

Council Member Hall commented that he likes what Planning and Zoning recommended to Council and he selected option 2.

Mayor Wolcott commented that everyone appeared to be in general agreement with option 2.

5. Continuation of the discussion and presentation regarding FY2016 Budget - NO ACTION

Finance Director, Lindsey Duncan introduced Jared Askelson to conduct the powerpoint presentation regarding the changes.

City Manager, Bob Wingenroth commented on additional recommended staff and library costs.

Council Member Hall requested that staff explain the Library situation for the audience,

Council Member Tande commented on the creative work on the internal auditor.

Call to the Public

Rick Molera - 163rd Avenue and Peakview Rd., The City chip sealed Peakview Road, thanks to the Mayor and Council for doing this for the citizens.

Adjournment

Council Member Winters made the motion to adjourn the Regular City Council Work Session of April 7, 2015 at 6:02 PM. Council Member Villanueva seconded the motion. Six yes votes. Motion carried.

Sharon R. Wolcott, Mayor

ATTEST:

Sherry Ann Aguilar, City Clerk,

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Regular City Council Work Session of **Tuesday, April 7, 2015.**

Sherry Ann Aguilar, City Clerk,

CITY OF SURPRISE
Regular City Council Meeting Minutes
16000 North Civic Center Plaza
Surprise, AZ 85374

Tuesday, April 7, 2015 @ 06:14 PM

A. Call to Order

B. Roll Call

Mayor Wolcott called the **Regular City Council Meeting** to order at 06:14 PM at Surprise City Hall Council Chamber 16000 North Civic Center Plaza Surprise, Arizona 85374, on **Tuesday, April 7, 2015**. Also in attendance with Mayor Wolcott were Council Member Winters, Council Member Biundo, Council Member Villanueva, Council Member Hall, and Council Member Tande.

Staff City Manager, Bob Wingenroth, City Attorney, Misty Leslie and city Clerk,
Present: Sherry Ann Aguilar.

C. Pledge of Allegiance

Council Member Villanueva introduced Mr. Chavez, ICMA

Octavio Chavez - ICMA, Sinaloa, Mexico. The group is working with municipalities to learn about urban and economic development.

D. Proclamation and Community Acknowledgements

1. Mayor/Council Recognition of Literacy Challenge Winners - 4th & 5th Grade Classrooms

Council Member Hall introduced the winners of the Literacy Program 4th and 5th grade classrooms. Rancho Gabriela Elementary School were recognized.

2. **Mayor Wolcott issues Arizona FairShare Proclamation to recognize and acknowledge the hunger issues that exist in the state of Arizona.**

E. City Manager Report

Mike Gent asked resident, Ms. Tracy Randall and City staff, David Kohlbeck, recognized for alternate route that cut down travel time to approx. 45 minutes.

F. City Attorney Report

G. City Clerk Report

Regular City Council Meeting Agenda:

Consent Agenda

Council Member Hall made the motion to approve the consent agenda, consisting of items 3-7. Council Member Tande seconded the motion. Six yes votes. Motion carried.

3. **Consideration and action on the minutes of March 17, 2015 Regular City Council Work Session and Regular City Council Meeting - APPROVED**
4. **Consideration and action accepting maintenance of the Shadow Ridge High School Fine Arts Building offsite improvements at Desert Cove Road, north of Shadow Ridge High School and east of Perryville Road; Resolution 2015-25 - APPROVED**
5. **Consideration and action to amend the FY2015 budget in the amount of \$170,000 from the general fund, general operations' contingency to establish the Surprise Campus/Fields Electrical Panel Split capital improvement project; Resolution 2015-31 - APPROVED**

6. Consideration and action to approve sampling privileges requested by Nicholas Guttilla (applicant) for Albertsons #977 located at 14551 W. Grand Avenue, Surprise, AZ. 85374 (Current License 09070567) - APPROVED
7. Consideration and action accepting grant funding from the Federal Emergency Management Association (FEMA) and amending the fiscal year 2015 budget in the amount of \$312,500 to support projects associated with the flood event that took place in the City of Surprise on September 8, 2014; Resolution 2015-37 - APPROVED
8. Consideration and action approving the Development Agreement Regarding Martin Acres Flood Control and Norwich Drive Improvements, and authorizing execution of necessary documents; Resolution 2015-32 - APPROVED

Council Member Winters inquired about funding and future flooding.

Council Member Winters made the motion to approve Resolution 2015-32. Council Member Biundo seconded the motion. Six yes votes. Motion approved.

Regular Agenda Item - Non Public Hearing

9. Discussion and presentation by Greg Pereira regarding the Communiversity - NO ACTION

Communiversity Director, Greg Pereira gave a report on the activities of the Communiversity and Life Long Learning Center in Original Townsite.

Council Member Villanueva asked that they work with the public schools as well.

10. Consideration and action amending the fiscal year 2015 budget in the amount of \$500,000 and establishing an AZ TechCelerator renovation capital improvement project using identified monies from the City Manager's Economic Development division operational contingency fund; Resolution 2015-27 - APPROVED

Regular City Council Meeting Minutes – April 7, 2015 – Page 4

Jeanine Jerkovic, Economic Development Director gave a powerpoint presentation regarding amending the fiscal year 2015 budget in the amount of \$500,000 and establishing an AZ TechCelerator renovation capital improvement project using identified monies from the City Manager's Economic Development division operational contingency fund; Resolution 2015-27.

Council Member Winters inquired about cost and budget account.

It will come out of the ED Budget.

Council Member Tande commented that he wants to give the people of the Techcelerator a sense of pride with visitors they have coming in.

Council Member Hall commented on lighting and asked that the sign light up.

Council Member Hall commented that Athena Wireless sold to Google and signed a lease.

Mayor Wolcott commented on the innovators coming into Surprise because of our techcelerator.

Council Member Villanueva made the motion to approve Resolution 2015-27. Council Member Tande seconded the motion. Six yes votes. Motion carried.

11. Consideration and action approving an agreement with the U.S. Census Bureau for the mid-decade census, and amending the FY2015 budget in the amount of \$850,000; Resolution 2015-36 - APPROVED

Jared Askelson reported on the agreement with the US Census Bureau and budgeting.

Council Member Tande inquired about the timeline.

Mr. Askelson commented that it would start October 1st, 2015.

Council Member Tande commented on the budget amount and hiring census employees.

Council Member Biundo agreed with Council Member Tande on the numbers and the break-down and commented on re-cooping the cost.

Council Member Hall made the motion to approve Resolution 2015-36. Council Member Tande seconded the motion. Six yes votes. Motion carried.

Regular Agenda Item - Public Hearing

12. Consideration and action approving proposed Zoning Text Amendment pertaining to Assisted Living Facilities; Ordinance 2015-07 - APPROVED

Robert Kuhfuss of Community Development gave a re-cap of the text amendment.

Council Member Hall inquired about revocation/termination of a license and inquired about the next steps. He referred to having foil on windows and the HOA's involvement, if any.

Mr. Kuhfuss explained that the zoning ordinance would be silent on that. He referred to the City Attorney.

Ms. Leslie commented on CC&R's and the zoning ordinance.

Council Member Tande asked for clarification regarding Planning and Zoning Commission's concern on the 120 days.

Public comments:

Nunzio Howard, runs the oldest assisted living facility in Surprise. Also represents 72 other facilities. The HOA's have authority to keep the neighborhoods nice, but not to discriminate against the elderly and veterans. 1200 foot rule, we agree with this, it's not out of line. Would like to address the Council on a case by case basis. We are heavily regulated and inspected by the State. 453 pages of new rules mandated by the state.

Council Member Villanueva commented that she has had 3 family members in one of these homes and that the elderly need to be taken care of, not in hospitals.

Council Member Tande commented that basically we are cleaning this ordinance language and moving forward.

Council Member Hall made the motion to approve Ordinance 2015-07. Council Member Winters seconded the motion. Six yes votes. Motion carried.

H. Call to the Public

Gwenn Wisner - Thanked the Council and City staff for installing the flashing stop signs at the intersection of Goldwater and Clearview in Sun City Grand.

I. Other Business

J. Mayor/Council Reports

Mayor and Council attended and/or reported on the following:

Council Member Villanueva congratulated Mark Coronado and CRS staff for great organizing of CRS events.

Council Member Biundo - Very positive comments once stop signs were installed.

Ribbon cutting ceremony - Trail marker program loop 303 overpass, initiated by a group of 4. Recognize city staff, former Chief Mike White; Chief Tom Abbott; GIS staff; Former councilmember Richard Alton for bringing this item forward back in 2013.

Council Member Winters - Acknowledged Mark Coronado's presence at the meeting tonight.

Read a note from a resident who was pleased that City staff fixed a sink hole in Desert Oasis, and did this on a holiday.

Mayor Wolcott - Sense of pride about our City, all that is going on, started in Mesa at a Prayer Breakfast with east valley Mayors.

Council Member Winters made the motion to recess into executive session at 8:00 PM. Council Villanueva seconded the motion. Six yes votes. Motion carried.

K. Executive Session

13. Discussion and consultation with the City Attorney for legal advice; and to consider its position and instruct its attorneys regarding its position pertaining to contracts that are the subject of negotiations related to the Surprise baseball complex use and expansion; Ariz. Rev. Stat. Section 38-431.03(A)(1)(3) & (4).

14. Discussion and consultation with the City Attorney for legal advice; to consider its position and instruct its attorneys regarding its position in possible litigation and pending litigation involving the City; Ariz. Rev. Stat. Section 38-431.03(A)(1)(3) & (4).

Regular City Council Meeting Minutes – April 7, 2015 – Page 7

L. Adjournment

Council Member Biundo made the motion to adjourn the Regular City Council Meeting of April 7, 2015 at 9:44 PM. Council Member Hall seconded the motion. Six yes votes. Motion carried.

Sharon R. Wolcott, Mayor

ATTEST:

Sherry Ann Aguilar, City Clerk,

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the of **Tuesday, April 7, 2015.**

Sherry Ann Aguilar, City Clerk,



CITY OF SURPRISE
Regular City Council Meeting

April 21, 2015 @ 6:00:00 PM

[Back](#) [Print](#)

Council Meeting Date:	April 21, 2015	Contact Person:	Mike Gent
Submitting Department:		District:	4
Staff Recommendations:	Approve		

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action on a FY2015 budget amendment in the amount of \$82,000 from the Transportation Improvement Fund, Payment Preservation Project to the Medians at Bell Road East of El Mirage Road Project to pay for scope changes in the Median Project; Resolution 2015-35.

Motion:

I move to approve Resolution 2015-35.

Background:

On December 2, 2014 Council approved the Bell and El Mirage median project to allow business and residents on the south side of Bell road east of EL Mirage road access to turn left and head west into the City. The project and budget amendment resolution was for \$75,000. During design, the contractor, designer and city staff determined that the original scope to create a median opening was not the best solution for this intersection. The scope was increased to include a full acceleration lane with an additional 500 feet of pavers, asphalt and striping. This change impacted existing conduit that will be needed for a future lighting project, which required the conduit to be moved as well. These changes resulted in an overall price increase to the project of \$82,000. The resolution before you tonight is to amend the project budget to align with the project costs.

Financial Impact Statement:

This is a non-growth project. This project was an amendment to the approved FY2015 capital improvements budget in the amount of \$75,000 for Bell and El Mirage Rd (21526) on Resolution #2014-100. Resolution #2015-35 will increase the project budget by \$82,000 to \$157,000 with funding in both the general fund (\$75,000) and transportation improvement fund (\$82,000).

ATTACHMENTS:

Click to download

☐ [Resolution 2015-35](#)

External Attachment Links:

Meeting Requirements:

Powerpoint x Video White Board Other x

Presentation Speaker Names (spelling and titles for TV captions):

RESOLUTION # 2015-35

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE, ARIZONA, AMENDING THE FISCAL YEAR 2015 BUDGET BY REALLOCATING APPROPRIATIONS OF \$82,000 FROM TRANSPORTATION IMPROVEMENT FUND, PAVEMENT PRESERVATION PROJECT (28019), TO AMEND THE MEDIANS AT BELL RD EAST OF EL MIRAGE RD PROJECT (21526) FOR SCOPE CHANGE.

WHEREAS, Mayor and Council amended and established a FY2015 capital project budget for Medians at Bell Rd east of El Mirage Rd with Resolution number 2014-100;

WHEREAS, during design, the contractor, designer and city staff determined that the original scope to create a median opening was not the best solution for this intersection;

WHEREAS, the scope was increased to include a full acceleration lane with an additional 500 feet of pavers, asphalt and striping and modifications to accommodate existing conduit for future lighting;

WHEREAS, the FY2015 budget was adopted by Council Resolution #2014-53 on June 3, 2014;

WHEREAS, this action will necessitate a budget amendment; and

WHEREAS, City of Surprise Administrative Policies requires the approval of the Mayor and Council for budget amendments of this nature.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Surprise, Arizona, as follows.

Section 1. That the statements and schedules attached as *Exhibit A* and incorporated by reference are adopted, amending the budget of the City of Surprise, Arizona for the fiscal year July 1, 2014 through June 30, 2015.

SIGNATURES ON THE FOLLOWING PAGE

APPROVED AND ADOPTED this ____ day of _____, 2015.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Misty Leslie, City Attorney

RESOLUTION # 2015-35
Exhibit A

The FY2015 Annual Budget is amended by reallocating appropriations among lawfully available appropriations to ensure the continued operations of the City of Surprise in the payment of necessary expenditures. These allocations do not represent an actual transfer of funds, but only a transfer of spending authority. Additionally, these reallocations do not increase or decrease the total budget.

Fund/PROJECT	Current Appropriation	Increase (Decrease)	Amended Appropriation
Transportation Improvement Fund Pavement Preservation (28019)	\$2,303,900	-\$82,000	\$2,221,900
Transportation Improvement Fund Bell and El Mirage (21526)	\$75,000	\$82,000	\$157,000
	<u>\$2,378,900</u>	<u>\$0</u>	<u>\$2,378,900</u>

The fund changes are as follows:

- The amendment transfers appropriation from Transportation Improvement fund, pavement preservation project (28019) in the amount of \$82,000 to Medians at Bell East of El Mirage Rd project (21526) for increase in scope associated with necessary safety improvements without exceeding the approved total annual budget for FY2015.



CITY OF SURPRISE
Regular City Council Meeting

April 21, 2015 @ 6:00:00 PM

[Back](#) [Print](#)

Council Meeting Date:	April 21, 2015	Contact Person:	Lt. John Heffelfinger
Submitting Department:		District:	Citywide
Staff Recommendations:	Approve		

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action authorizing the submittal, acceptance and execution of the 2016 GOHS Police Department DUI Overtime and Equipment grants through the Governor's Office of Highway Safety Program in the amount of \$51,500; Resolution 2015-29.

Motion:

I move the approval of Resolution 2015-29.

Background:

The City of Surprise Police Department is requesting grant funding from the Arizona Governor's Office of Highway Safety (AZGOHS) in the amount of \$51,500 to support DUI task force overtime expenses for the enforcement of all traffic laws of the State of Arizona, and the purchase of the Crash Data Retrieval System for the processing of fatal collision scenes. The Governor's Office of Highway Safety's purpose for the project is to protect citizens from the dangers of impaired drivers and reduce serious and fatal traffic accidents with a strict, "zero tolerance" enforcement. Officers from the Surprise Police Department will be utilized during traffic task force operations to curb DUIs and other related violations within the City of Surprise. The Crash Data Retrieval System will be used at serious accidents and officer involved accidents to make sure the investigator has as much relevant information as possible in making decisions about the cause of an accident. This resolution is coming before the Council because the Governor's Office of Highway Safety requires all the Highway Safety Grant application submittals be approved through City Council resolutions prior to submittal.

Financial Impact Statement:

The City of Surprise Police Department is requesting grant funding in the total amount of \$51,500 through two separate grants. One grant is for DUI overtime (\$40,000) and the other is for a Crash Data Retrieval System (CDR) (approx. \$11,500) through the Governor's Office of Highway Safety Program. There are no match requirements for this grant and the grant funding will be included as a part of the FY2016 budget. The Police Department has received internal approval for submitting this grant from the Finance Department and Grant Administration.

ATTACHMENTS:

Click to download

- ☐ [FY2016 GOHS Overtime Grant Proposal](#)
- ☐ [FY2016 GOHS Crash Data Retrieval System](#)
- ☐ [Resolution 2015-29](#)

External Attachment Links:

Meeting Requirements:

Powerpoint x Video White Board Other x

Presentation Speaker Names (spelling and titles for TV captions):

FFY 2016 PROPOSAL

Contact Information

AGENCY NAME	Surprise Police Department
ADDRESS	14250 W. Statler Plaza, #103
CITY	Surprise
COUNTY	Maricopa
PHONE	(623) 222-4000
FAX	(623) 222-4009
WEBSITE	www.surpriseaz.gov
PROJECT DIRECTOR	Chief of Police, Michael T. Frazier
PHONE	(623) 222-4020
EMAIL	Michael.frazier@surpriseaz.gov
PROJECT ADMINISTATOR	Lieutenant, John Heffelfinger
PHONE	(623) 222-4029
EMAIL	john.heffelfinger@surpriseaz.gov
FISCAL/FINANCIAL CONTACT	Mary Truhler
PHONE	(623) 222-1847
EMAIL	mary.truhler@surpriseaz.gov

Proposal Summary

This proposal is a request for **\$40,000** in grant assistance from the Arizona Governor's Office of Highway Safety to the City of Surprise Police Department for the continuance of the department's progressive, aggressive, and proactive enforcement of the traffic laws of the State of Arizona. This program falls under the Governor's Office of Highway Safety Impaired Driving category, a top priority in traffic enforcement for the City of Surprise which will be accomplished through partnerships with other West Valley Law Enforcement Agencies through hosting and participation in "DUI Saturation Patrol" events. With funding, the City of Surprise Police Department will be able to host and actively participate in West Valley efforts to combat impaired drivers, enforce, educate, and positively impact all drivers and passengers contacted above and beyond our typical enforcement efforts. Funding to assist in overtime expenses for the deployment of police officers to host and participate in "DUI Saturation Patrols" as well as the overtime expense for a dedicated Communications Officer to provide radio service at a cost of **\$40,000**.

Agency Background

The City of Surprise is located northwest of the City of Phoenix, nestled along the east and north sides of the White Tank Mountain Range. The City of Surprise encompasses approximately 104 square miles of desert terrain with annexation plans of an estimated 150 square miles over the next several years. The typical climate for Surprise, Arizona is an average summer temperature of 105 degrees with July typically being the hottest month of the year. Cooler temperatures are experienced from December thru March. On average, the month of February is the wettest month with the onset of winter rains.

The current population for the City of Surprise is 123,797 (MAG 2014). The City of Surprise has experienced tremendous growth over the past ten years, resulting in an estimated 281% increase in population. Vehicular traffic enters the City of Surprise via four main routes; State Highway 60/Grand Avenue, which cuts through the City of Surprise southeast to northwest, providing motorists travel between Phoenix and Las Vegas, Nevada. Secondly, Bell Road cuts through the northern heart of the city, running east and west. Thirdly, Greenway Road cuts through the southern heart of the city, also running east and west. Finally, State Route 303 cuts through the City of Surprise north and south and is currently completing an extensive expansion to increase the flow of traffic through the City of Surprise. This expansion will not only bring more motorists into the City of Surprise; but, allow traffic to travel through Surprise to Interstate 10 to the south, which leads to California and New Mexico and north to Interstate 17 which takes travelers to Flagstaff.

In total, the Surprise Police Department is responsible for patrolling approximately 690 miles of roadway. The population growth and infrastructure of the City of Surprise has increased the amount of vehicle, bicycle, and pedestrian traffic in and around the city. With the heavy traffic load, traffic collisions continue to be a major concern; and to add an impaired driver to the mix escalates the safety of citizens and visitors of the City of Surprise.

Problem Statement

The City of Surprise Police Department 2016 funding proposal is proactive and based upon statistical data collected during fiscal year 2014. Our request for funding is focused upon DUI/Alcohol enforcement overtime expenses and additional equipment to assist with the enforcement of all traffic laws of the State of Arizona. Funding will allow Surprise Police Officers to actively participate in DUI Saturation Patrols and Task Force Operations in the West Valley. The DUI task force is an effective enforcement strategy involving multiple police agencies working together in partnership to remove impaired motorists from the roadways not only during the holidays, but throughout the year. The Surprise Police Department continues to implement enforcement action that stems from impaired driving; and continues contribution to the DUI Task Force, which promotes roadway safety throughout the City of Surprise and neighboring jurisdictions.

In calendar year 2014, the police officers of the City of Surprise Police Department focused their efforts on DUI traffic enforcement making a total of 381 DUI arrests. They took their enforcement efforts further by issuing 8,151 traffic citations of which 2,883 were speed citations and 117 were seatbelt violations. Additional funding for DUI overtime and equipment is requested to continue to make impaired driving deterrence, public education, and traffic enforcement a top priority for our community.

Attempts to Solve Problem

As the City of Surprise continues to grow so does the calls for police service and the needs of the citizens we serve. The department Traffic Enforcement Unit, established in 2000, is currently staffed with a sergeant and (5) traffic officers. The unit utilizes police motorcycles and one unmarked police traffic enforcement vehicle. The amount of officers assigned to this unit limits the amount of time a traffic officer can dedicate to the enforcement of impaired and aggressive drivers. For this reason, patrol officers are often called upon to assist. The patrol officers operate fully marked police vehicles which further assist by becoming a visible deterrent to potential violators, however their participation often hinders daily operations and minimum staffing requirements.

FY2013, the National Highway Safety Administration (NHTSA) national drunk driving statistics support the concern the City of Surprise Police Department has to stop motorists from driving impaired. Research conducted on the NHTSA website located at (www.nhtsa.gov) supported the City of Surprise Police Departments concerns about impaired drivers through the following statistical information.

- Alcohol-impaired motor vehicle crashes cost more than an estimated \$37 billion annually.
- In 2012, more than 10,000 people died in alcohol-impaired driving crashes.
- More than 50% of convicted impaired drivers continue to drive on a suspended license.
- On average, one in three people will be involved in an impaired driving crash in their lifetime.
- Impaired driving involvement in fatal crashes is 4.5 times higher at night than during the day.

In 2014, Surprise Police Officers arrested 381 impaired drivers and 21 of those arrested were drivers under the age of 21. Our dedicated officers work diligently to detect impaired drivers traveling on our streets to intervene before they are involved in a collision or injure another. Aggressive enforcement of impaired driving laws is a top priority for the City of Surprise Police Department. Due to its effectiveness, one of the preferred methods used to deter and detect impaired drivers are specialized task forces. These events are hosted by various regional agencies in the Phoenix metropolitan area. Officers from jurisdictions across the region work as a team to aggressively enforce traffic laws, specifically those pertaining to driving while impaired. Our officers are brought in on overtime and tasked exclusively with traffic enforcement, freeing them from the need to respond to routine service calls.

With the assistance of the media, these events are publicized prior to their occurrence. This helps to deter possible impaired persons from getting behind the wheel of a motor vehicle through public education. Our police officers also participate throughout the year in various community activities educating the public about the importance of traffic and bicycle safety and the dangers of driving impaired.

Project Objectives

1. To increase the number of impaired drivers contacted for FY2016.
2. To increase public education about the dangers of driving impaired through (2) public safety events for FY2016.
3. To increase the number of traffic citations issued for moving violations and passenger safety restraints for FY2016.
4. Utilize both local and social media to educate the public about the City of Surprises strict enforcement of the DUI laws with “zero tolerance” for driving under the influence.
5. Conduct in-service DUI detection training for all newly hired officers for FY2016.
6. Participate in a minimum of (15) DUI Task Forces for FY2016.
7. Conduct a “Know Your Limit” campaign, and host one event.

Method of Procedure

Nationally, approximately 30 people are killed daily in impaired driver related crashes. It is a commonly held belief that impaired drivers can be deterred if they believe there is a high probability of being detected, arrested, convicted, and punished. DUI Task Force Saturation Patrols greatly increase the public's awareness and have a high potential to deter individuals from driving impaired.

For that driver's that ignore the possibility of detection, locating them and removing them from the roadway is a high priority. A DUI Task Force greatly increases an officer's ability to stop these dangerous drivers before they harm themselves or others. Officers assigned to task forces are able to concentrate on locating and arresting impaired drivers exclusively. To accomplish this task, officers who are not tied to routine calls for service and other varied tasks assigned are needed. These officers would be brought in during weekends and holiday times when the percentage of impaired drivers on the roadway is greater.

Officers from area agencies would be asked to participate to help saturate an area with officers looking for impaired drivers. For those that ignored the media releases about the task force, the sight of numerous marked patrol units may deter them from driving under the influence. The officers selected for this assignment at the City of Surprise Police Department are individuals who have shown enthusiasm and professionalism in aggressively and proactively enforcing impaired driver laws. These are normally members of the traffic enforcement unit and beat officers who have dedicated themselves to learning the techniques for effectively building cases against impaired drivers.

The request in this proposal is to cover overtime costs associated with DUI enforcement officers for minimum of (15) task forces for FY2016. The City of Surprise is budgeted for other related employee costs, i.e. vehicles, fuel, and court costs. DUI enforcement and aggressive driver deterrents can begin within one month of funding approval. Statistics will be maintained as directed by the Governor's Office of Highway Safety and within the scope of the current record keeping protocol of the City of Surprise Police Department. Data gathered will be conveyed to the public by the Police Department in cooperation through social media, local media and Surprise News Channel 11, as well as public safety events, neighborhood watch meetings, Police Explorer meetings, and citizen academies.

Performance Measures

1. To increase enforcement capabilities by implementing additional personnel services to DUI activities.
2. To increase the total number of DUI arrests from the calendar year 2014 base year total of 381 by December 31, 2015.
3. To develop a DUI Operational Plan to establish the method of operation, protocol, and objectives applicable upon initiation of contracted grant program.
4. To conduct DUI training sessions to all newly hired police officers and provide refresher training for task force participating officers by September 30, 2015.

(For Law Enforcement Agencies Only)
Traffic Data Summary – Law Enforcement Report
(Submitted to GOHS)

2012-2014
Reporting Period

Please include the following traffic data to support the identified problem in your proposal.

Description	(If Available) 2014	2013	2012
Sober Designated Drivers Contacted	28	48	82
TOTAL DUI ARRESTS	381	381	400
Aggravated DUI Arrests	36	31	31
Misdemeanor DUI Arrests	248	350	369
Extreme DUI Arrests (.15-.19)	97	124	121
Extreme DUI Arrests (.20-+)	Not Avail	Not Avail	Not Avail
DUI – Drug Arrests	10	40	26
DRE Evaluations	15	0	16
Under 21 DUI Citations	21	34	26
Under 21 Liquor Consumption Arrests	26	Not Avail	Not Avail
Under 21 Liquor Possession Arrests	26	Not Avail	Not Avail
Under 21 DUI – Drug Arrests	1	Not Avail	Not Avail
TOTAL AGENCY CITATIONS	8151	7729	9786
Criminal Speed Citations	257	344	Not Available
Aggressive Driving Citations	1	2	
Civil Speed Citations	2625	3186	
Other Citations (Except Speed)	4848	3776	3817
Child Restraint Citations	34	23	39
Seatbelt Citations	117	140	154

(For Emergency Medical Agencies Only)
Traffic Data Summary – Fire Department / District
(Submitted to GOHS)

Include the following traffic data to support the identified problem in your proposal.

Description	(If Available) 2014	2013	2012
Traffic Calls for Service	1695	1673	1599
Injuries	226	232	254
Fatalities	0	3	3
Crash to Hospital Arrival Times	N/A	N/A	N/A

Estimated Budget Costs

FFY 2016 Budget			
Budget Item	Description	Subtotal	Total
Personnel Services (Overtime)	DUI Task Force	\$ 40,000	\$ 40,000.00
Total Estimated Cost			\$ 40,000.00

Budget Narrative

Personnel Services

Funds will be used for Personnel Services (Overtime). The City of Surprise will use its general funds for Employee Related Expenses (ERE) to support and enhance DUI enforcement throughout the City of Surprise.

Attachments

A resolution will be taken to the Surprise City Council in April, 2015.

FFY 2016 PROPOSAL

Contact Information

AGENCY NAME	Surprise Police Department
ADDRESS	14250 W. Statler Plaza, #103
CITY	Surprise
COUNTY	Maricopa
PHONE	(623) 222-4000
FAX	(623) 222-4009
WEBSITE	www.surpriseaz.gov
PROJECT DIRECTOR	Chief of Police, Michael T. Frazier
PHONE	(623) 222-4020
EMAIL	Michael.frazier@surpriseaz.gov
PROJECT ADMINISTATOR	Lieutenant, John Heffelfinger
PHONE	(623) 222-4029
EMAIL	john.heffelfinger@surpriseaz.gov
FISCAL/FINANCIAL CONTACT	Mary Truhler
PHONE	(623) 222-1847
EMAIL	mary.truhler@surpriseaz.gov

Proposal Summary

This proposal is a request for **\$11,500** in grant assistance from the Arizona Governor's Office of Highway Safety to the City of Surprise Police Department for the purchase of the proprietary Bosch Vehicle Crash Data Retrieval (CDR) instrument from the Crash Data Group. This program falls under the Governor's Office of Highway Safety **Accident Investigation** category. When funded, the City of Surprise Police Department will be able purchase the CDR, thereby furthering the Traffic Officer's ability to download the data from the vehicles at the fatal or serious injury accident scenes.

Agency Background

The City of Surprise is located northwest of the City of Phoenix, nestled along the east and north sides of the White Tank Mountain Range. The City of Surprise encompasses approximately 104 square miles of desert terrain with annexation plans of an estimated 150 square miles over the next several years. The typical climate for Surprise, Arizona is an average summer temperature of 105 degrees with July typically being the hottest month of the year. Cooler temperatures are experience from December thru March. On average, the month of February is the wettest month with the onset of winter rains.

The current population for the City of Surprise is 123,797 (MAG 2014). The City of Surprise has experienced tremendous growth over the past ten years, resulting in an estimated 281% increase in population. Vehicular traffic enters the City of Surprise via four main routes; State Highway 60/Grand Avenue, which cuts through the City of Surprise southeast to northwest, providing motorists travel between Phoenix and Las Vegas, Nevada. Secondly, Bell Road cuts through the northern heart of the city, running east and west. Thirdly, Greenway Road cuts through the southern heart of the city, also running east and west. Finally, State Route 303 cuts through the City of Surprise north and south and is currently completing an extensive expansion to increase the flow of traffic through the City of Surprise. This expansion will not only bring more motorists into the City of Surprise; but, allow traffic to travel through Surprise to Interstate 10 to the south, which leads to California and New Mexico and north to Interstate 17 which takes travelers to Flagstaff.

In total, the Surprise Police Department is responsible for patrolling approximately 690 miles of roadway. The population growth and infrastructure of the City of Surprise has increased the amount of vehicle, bicycle, and pedestrian traffic in and around the city. The City of Surprise lack sufficient transit services and has the 4th largest 65+ population in the nation (per capita). This demographic contributes to the heavy traffic load, traffic collisions continue to be a major concern; and to add an impaired driver to the mix escalates the safety of citizens and visitors of the City of Surprise.

Problem Statement

The City of Surprise Police Department 2016 funding proposal is a proactive approach based on statistical data collected during fiscal year 2014. Our request for funding is focused upon additional equipment to assist with the reconstruction of serious vehicular accidents. Funding will allow trained Surprise Police Traffic Officers to utilize the Bosch Vehicle Crash Data Recovery Instrument (CDR) during fatalities and serious injury accidents involving DUI's in addition to accidents involving police vehicles. Surprise Police Traffic Officers attended GOHS funded training in February, 2015 on the use of the CDR. The City of Surprise's Attorney's Office is also committed to using this real-time data to facilitate accurate legal action.

In the last five years, the Officers of the City of Surprise Police Department investigated 17 fatality accidents and 1104 injury accidents. Currently, The Traffic Officers utilize the CDR from the Phoenix Police Department, when available, on fatalities and serious injury accidents.

Attempts to Solve Problem

As the City of Surprise continues to grow so does the calls for police service and the needs of the citizens we serve. The department Traffic Enforcement Unit, established in 2000, is currently staffed with one (1) sergeant and five (5) traffic officers. The unit utilizes police motorcycles and one unmarked police traffic enforcement vehicle. These traffic officers have received specialized training on the use of equipment, to include the use of the CDR, to investigate fatalities and serious injury accidents. The use of the CDR will provide important data for the Accident Reconstructionist, to include the vehicle's speed, braking, signals and airbag deployment.

FY2013, the National Highway Safety Administration (NHTSA) national drunk driving statistics support the concern the City of Surprise Police Department has to stop motorists from driving impaired. Research conducted on the NHTSA website located at (www.nhtsa.gov) supported the City of Surprise Police Departments concerns about impaired drivers through the following statistical information.

- Alcohol-impaired motor vehicle crashes cost more than an estimated \$37 billion annually.
- In 2012, more than 10,000 people died in alcohol-impaired driving crashes.
- On average, one in three people will be involved in an impaired driving crash in their lifetime.
- Impaired driving involvement in fatal crashes is 4.5 times higher at night than during the day.

In February, 2015, the Surprise Police Traffic Officers were trained in the use of the CDR, utilizing GOHS funding from FY2015. Currently, the Surprise Police Traffic Officers borrow the CDR from the Phoenix Police Department and download the vehicle's data at a later date. With the purchase of the CDR, the speed and efficiency of retrieving the vehicle's computer data in a fatal investigation or serious injury accident investigation will be increased, as the equipment would be readily available.

Project Objectives

1. Utilize the Bosch Vehicle Crash Data Recovery Instrument (CDR) during fatalities and serious injury accidents for accurate vehicle data.

Method of Procedure

Trained Traffic Officers will utilize the CDR on fatal accident investigations, serious injury accident investigations, and investigations involving police vehicles. This data will be conveyed into the investigation through the appropriate report/documentation.

The request in this proposal is to cover the purchase of one (1) Bosch Vehicle Crash Data Retrieval instrument, which is proprietary, and only available from the Crash Data Group. The equipment will be purchased within the first quarter of funding approval. Statistics will be maintained as directed by the Governor's Office of Highway Safety and within the scope of the current record keeping protocol of the City of Surprise Police Department. Data gathered will be conveyed to the public by the Police Department in cooperation through social media, local media and Surprise News Channel 11, as well as public safety events, neighborhood watch meetings, Police Explorer meetings, and citizen academies.

Performance Measures

- Goal 1:
 - Purchase on Utilize the Bosch Vehicle Crash Data Recovery Instrument (CDR) within the first quarter of grant funding.
- Goal 2:
 - Increase the use of the equipment by 15% from the borrowed equipment usage.
- Goal 3:
 - Complete data reporting in accordance with the grant, evaluate project efficiencies and report to Police Chief and GOHS in June 2017.

(Submitted to GOHS)

2012-2014
Reporting Period

Please include the following traffic data to support the identified problem in your proposal.

Description	(If Available) 2014	2013	2012
Sober Designated Drivers Contacted	28	48	82
TOTAL DUI ARRESTS	381	381	400
Aggravated DUI Arrests	36	31	31
Misdemeanor DUI Arrests	248	350	369
Extreme DUI Arrests (.15-.19)	97	124	121
Extreme DUI Arrests (.20-+)	Not Avail	Not Avail	Not Avail
DUI – Drug Arrests	10	40	26
DRE Evaluations	15	0	16
Under 21 DUI Citations	21	34	26
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Under 21 DUI – Drug Arrests	1	Not Avail	Not Avail
TOTAL AGENCY CITATIONS	8151	7729	9786
Criminal Speed Citations	257	344	Not Available
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Child Restraint Citations	34	23	39
Seatbelt Citations	117	140	154

(For Emergency Medical Agencies Only)
Traffic Data Summary – Fire Department / District
(Submitted to GOHS)

Include the following traffic data to support the identified problem in your proposal.

Description	(If Available) 2014	2013	2012
Traffic Calls for Service	1695	1673	1599
Injuries	226	232	254
Fatalities	0	3	3
Crash to Hospital Arrival Times	N/A	N/A	N/A

Estimated Budget Costs

FFY 2016 Budget			
Budget Item	Description	Subtotal	Total
Equipment	Bosch Vehicle Crash Data Retrieval (CDR)	\$ 11,500	\$ 11,500
Tax			
Delivery			
Shipping			
Set up			
Total Estimated Cost			\$ 11,500

Budget Narrative

Equipment

Funds will be used to purchase the proprietary Bosch Vehicle Crash Data Retrieval (CDR) from Crash Data Group. The estimated life of the equipment is 5+ years.

Attachments

A resolution will be taken to the Surprise City Council by April 30, 2015

RESOLUTION # 2015-29

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE, ARIZONA, AUTHORIZING THE CITY TO APPLY FOR AND, IF AWARDED, ENTER INTO TWO GRANTS FOR HIGHWAY SAFETY THROUGH GRANT PROGRAM HS-FY2016, WITH THE GOVERNOR'S OFFICE OF HIGHWAY SAFETY, STATE OF ARIZONA.

WHEREAS, the Arizona Governor's Office of Highway Safety annually awards grants to Local Agencies to focus upon Highway Safety;

WHEREAS, the City of Surprise Police Department desires to seek and accept grant funding for an accident investigation instrument to assist with accident reconstruction and for overtime reimbursement to combat driving while under the influence via hosting and participating in various DUI checkpoints and saturation patrols; and

WHEREAS, accepting the grant will cause accident investigation, especially for fatal accidents, to be more accurate and completed more efficiently and DUI enforcement to be increased and more efficient;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Surprise, Arizona, as follows.

Section 1. The City is hereby authorized to apply for and, if awarded, accept a grant in the amount of \$11,500 from the Governor's Office of Highway Safety for the City of Surprise Police Department to be able to purchase an instrument to assist in accident investigation and reconstruction pursuant to the Governor's Office of Highway Safety Grant Program HS-FY 2016.

Section 2. The City is hereby authorized to apply for and, if awarded, accept a grant in the amount of \$40,000 from the Governor's Office of Highway Safety for the City of Surprise Police Department to be able to conduct DUI enforcement pursuant to the Governor's Office of Highway Safety Grant Program HS-FY 2016.

Section 3. That Bob Wingenroth, City Manager, or his designees, are authorized to conduct all negotiations and to execute and submit all document and other necessary or desirable instruments in connection with said application and grant award.

APPROVED AND ADOPTED this ____ day of _____, 2015.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Misty Leslie, City Attorney



CITY OF SURPRISE
Regular City Council Meeting

April 21, 2015 @ 6:00:00 PM

[Back](#) [Print](#)

Council Meeting Date:	April 21, 2015	Contact Person:	Sherry Ann Aguilar, City Clerk MMC
Submitting Department:		District:	3
Staff Recommendations:	Approve		

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action to approve a request by Randy Guse (Applicant) for a Person & Location Transfer for a Series 9 liquor license for Walgreen's #07933 located at 15514 W. Waddell Road, Surprise, AZ. 85379 (License # 09070460).

Motion:

I move to approve a request by Randy Guse (Applicant) for a Person & Location Transfer for a Series 9 liquor license for Walgreen's #07933 located at 15514 W. Waddell Road, Surprise, AZ. 85379 (License # 09070460).

Background:

This request is of a routine nature and all departmental reports are attached noting no concerns.

Financial Impact Statement:

N/A

ATTACHMENTS:

Click to download

☐ [Walgreen's Departmental Reports](#)

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	White Board	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):



MEMO

Date: 04/02/2015

To: Sherry Aguilar, City Clerk
Linda Stevens, Deputy City Clerk
From: Stacie McQuarrie, Accounting Support Specialist
RE: Liquor License Application – Walgreen's #07933

Business License Status:

License #1004447, current and valid for 2015.



COMMUNITY DEVELOPMENT DEPARTMENT

Date: April 7, 2015
To: Sherry Aguilar, City Clerk
From: Eric Fitzer, Community Development Director
By: James Stewart, Zoning Specialist
Re: Liquor License Application for:

Walgreen's #07933
Series # 10 – Person & Location Transfer/ Corporation - 09070460
15514 W. Waddell Road
Surprise, Arizona 85379

The number and series of licenses in close proximity to the subject site are:

1. Vogue Bistro (Series 12) – 15433 W. Waddell Rd. #108
2. Bashas' #137 (Series 9) – 15367 W. Waddell Rd.
3. 4 Sons Food Store (Series 10) – 15445 W. Waddell Rd.
4. Wal-mart Neighborhood Market #4218 (Series 10) – 15431 W. Greenway Rd.
5. Barro's Pizza (Series 12) – 15403 W. Greenway Rd. #104
6. CVS Pharmacy #5477 (Series 9) – 15474 W. Greenway Rd.

The immediate area is composed of commercial establishments. The property is zoned C-2 which is consistent with the proposed use.

Residential population will most likely remain static. Commercial growth will likely remain static.

If managed properly, the effects of granting this liquor license on surrounding residences will be minimal. This license will have little to no affect on parking in the area. Staff believes that granting this liquor license will not directly impact the surrounding business and residential areas in a negative way.





Surprise Fire-Medical Department

14250 W. Statler Plaza Ste.101

Surprise, AZ 85374-7479

Phone: 623-222-5100

Fax: 623-222-5002



Date: April 9, 2015

TO: Sherry Ann Aguilar, City Clerk

CC: Fire Marshal's Office

FROM: Doug Helbig

Subject: Liquor License Application

Walgreen's

15514 W. Waddell Road

Surprise, Arizona 85379

The Surprise Fire-Medical Department inspected the above location to ensure the building and tenant space is in compliance with applicable fire codes. The fire department finds the business is in compliance with city fire code at the time of inspection on June 9, 2014.

Sincerely,

Doug Helbig, Fire Marshal
Fire Prevention Division



SURPRISE POLICE DEPARTMENT
LIQUOR LICENSE APPLICATION REVIEW

REFERENCE:

DATE: April 7th, 2015

LICENSE NUMBER- 09070460

Series #9 – Location Transfer / Corporation

APPLICANT:

Walgreens #07933

15514 W. Waddell Road

Surprise, Arizona 85379

FINDINGS:

- 1) *Evidence concerning the nature of the proposed business, its potential market and its likely customers.*

Walgreens #07933 is a drug store that sells pharmaceutical items, general merchandise and a small amount of grocery items. It should continue to primarily service patrons of all ages from the surrounding communities and general public. There is no evidence to support a substantial change in its market or customer base.

- 2) *Effect of vehicular traffic in close proximity.*

There is no anticipated impact on vehicle traffic in close proximity to this location.

- 3) *The history for the past five years of liquor violations and reported criminal activity at the proposed premises provided that the applicant has received a detailed report of such activity at least 20 days before the hearing.*

There are no liquor violations reported at this location over the past five years. A five year search shows a total of 116 calls for service at this location. These calls for service include business alarms, calls where Walgreens had been the victim of a crime such as shoplifting or fraud, and calls for suspicious activity in the parking lot or surrounding area.

- 4) *Comparison of hours of operation of the proposed premises to the existing businesses in close proximity.*

Walgreens hours of operation are relatively consistent with the existing businesses in close proximity with the exception of the Chevron gas station which operates 24 hours a day.

- 5) *Appropriateness of series license requested.*

The series 9 license is appropriate, which allows a retailer to sell all types of liquor to be consumed off site.



CITY OF SURPRISE
Regular City Council Meeting

April 21, 2015 @ 6:00:00 PM

[Back](#) [Print](#)

Council Meeting Date:	April 21, 2015	Contact Person:	Sherry Ann Aguilar, City Clerk MMC
Submitting Department:		District:	4
Staff Recommendations:	Approve		

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action to approve a request by Nicholas Guttilla (Applicant) for Acquisition of Control for existing license # 12071546 for Peter Piper Pizza #139 located at 12851 W. Bell Road, #20, Surprise, AZ. 85374.

Motion:

I move to approve a request by Nicholas Guttilla (Applicant) for Acquisition of Control for existing license # 12071546 for Peter Piper Pizza #139 located at 12851 W. Bell Road, #20, Surprise, AZ. 85374.

Background:

This request is of a routine nature and departmental reports are attached noting no concerns.

Financial Impact Statement:

N/A

ATTACHMENTS:

Click to download

☐ [Peter Piper Departmental Reports](#)

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	White Board	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):



MEMO

Date: 04/02/2015

To: Sherry Aguilar, City Clerk
Linda Stevens, Deputy City Clerk
From: Stacie McQuarrie, Accounting Support Specialist
RE: Liquor License Application – Peter Piper Pizza #139

Business License Status:

License #1000036, current and valid for 2015.



COMMUNITY DEVELOPMENT DEPARTMENT

Date: April 7, 2015
To: Sherry Aguilar, City Clerk
From: Eric Fitzer, Community Development Director
By: James Stewart, Zoning Specialist
Re: Liquor License Application for:

**Peter Piper Pizza #139
Current License – 12071546 – Acquisition of Control
Series 12
12851 W. Bell Road, Suite 20
Surprise, Arizona 85374**

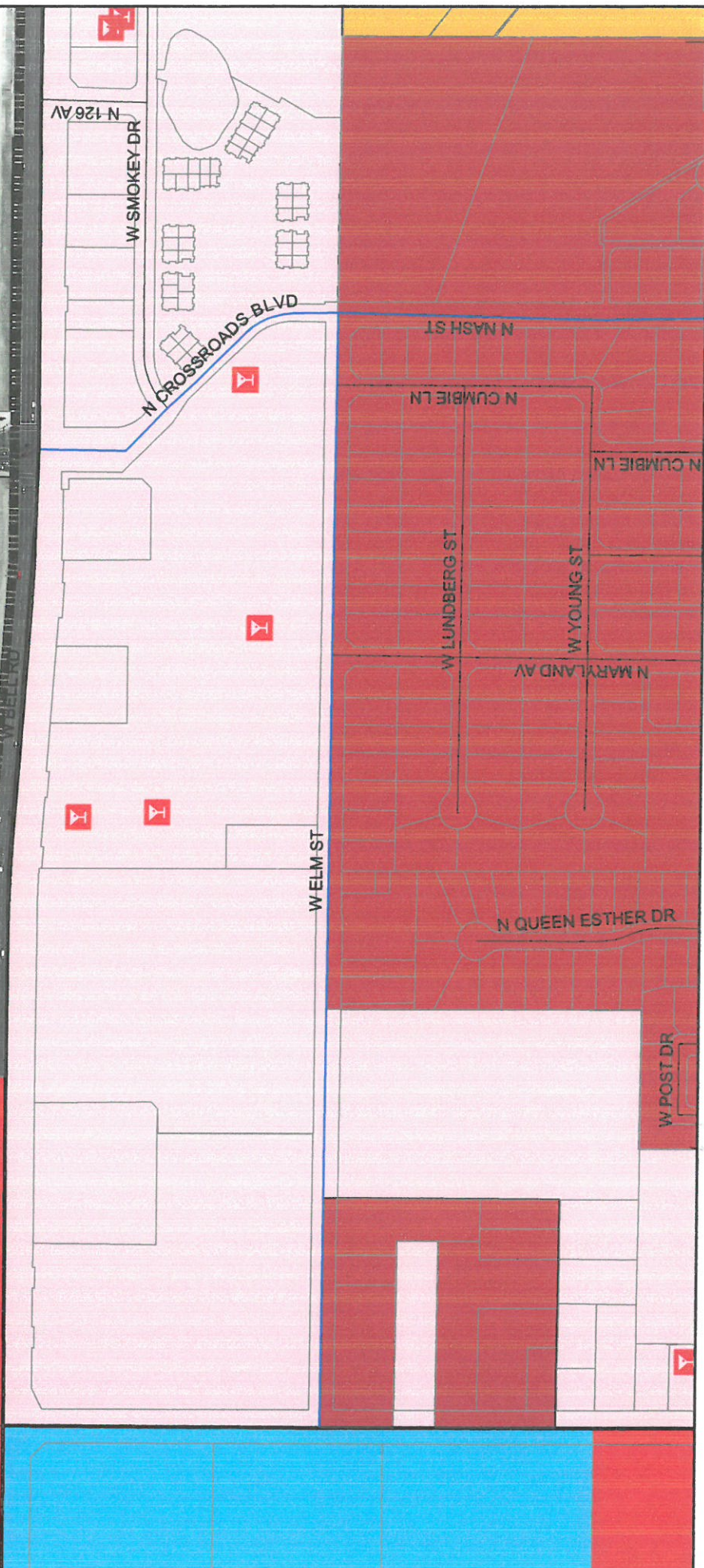
The number and series of licenses in close proximity to the subject site are:

1. Las Cazuelas Mexican & Seafood Restaurant (Series 12) – 16551 N. Dysart Rd. #101
2. Portofino West Ristorante (Series 12) – 12851 W. Bell Rd. #15
3. Runners Sports Bar (Series 6) – 12751 W. Bell Rd. #8&9
4. Red Lobster #6288 (Series 12) – 13709 W. Bell Rd.
5. Olive Garden #1627 (Series 12) 13379 W. Grand Ave.
6. Cindy's Mini Market (Series 10) – 12865 W. Grand Ave.
7. Desert Palms Restaurant (Series 12) – 12425 W. Bell Rd.
8. Marley's Restaurant & Bar (Series 12) – 15226 W. Bell Rd.
9. Chevron Foodmart #601 (Series 10) – 12299 W. Bell Rd.
10. Circle K #1184 (Series 10) – 12707 W. Grand Ave.
11. Cindy's Mini Market (Series 10) – 15444 N. Greasewood
12. Bubba's Drive-Thru (Series 10) – 15445 N. Greasewood
13. Northside Market (Series 10) – 15601 N. Greasewood
14. Dysart & Santa Fe Food & Gas (Series 10) – 16551 N. Dysart Rd. #123
15. Bert's Bistro (Series 12) – 16752 N Greasewood St.
16. 99 Cents Only Store (Series 10) – 12801 W. Bell Rd.
17. Bayrischer Hof Restaurant (Series 12) – 12535 W Bell Rd.
18. Octane Lounge (Series 6) – 13420 W. Bell Rd. #140
19. Surprise AZ Aerie #4534 FOE (Series 14) – 12425 W. Bell Rd., Suite 100
20. I & J Fountain Restaurant (Series 12) – 12221 W. Bell Rd.

The immediate area is composed of commercial establishments. The property is zoned C-2 which is consistent with the proposed use.

Residential population will most likely remain static. Commercial growth will likely remain static.

If managed properly, the effects of granting this liquor license on surrounding residences will be minimal. This license will have little to no affect on parking in the area. Staff believes that granting this liquor license will not directly impact the surrounding business and residential areas in a negative way.





Surprise Fire-Medical Department
14250 W. Statler Plaza Ste.101
Surprise, AZ 85374-7479
Phone: 623-222-5100
Fax: 623-222-5002



Date: April 9, 2015

TO: Sherry Ann Aguilar, City Clerk
CC: Fire Marshal's Office
FROM: Doug Helbig

Subject: Liquor License Application

Peter Piper Pizza
12851 W. Bell Road, Suite 20
Surprise, Arizona 85374

The Surprise Fire-Medical Department inspected the above location to ensure the building and tenant space is in compliance with applicable fire codes. The fire department finds the business is in compliance with city fire code at the time of inspection on April 2, 2015.

Sincerely,

Doug Helbig, Fire Marshal
Fire Prevention Division



**SURPRISE POLICE DEPARTMENT
LIQUOR LICENSE APPLICATION REVIEW**

REFERENCE:

DATE: April 7th, 2015

LICENSE NUMBER- 12071546
Series #12 – Acquisition of Control

APPLICANT:

Peter Piper Pizza #139
12851 W. Bell Road, #20
Surprise, Arizona 85374

FINDINGS:

- 1) *Evidence concerning the nature of the proposed business, its potential market and its likely customers.*

Peter Piper Pizza is a restaurant that currently serves alcohol as a secondary to its food income. It should continue to primarily service patrons of all ages from the surrounding communities and general public. There is no evidence to support a substantial change in its market or customer base.

- 2) *Effect of vehicular traffic in close proximity.*

There is no anticipated impact on vehicle traffic in close proximity to this location.

- 3) *The history for the past five years of liquor violations and reported criminal activity at the proposed premises provided that the applicant has received a detailed report of such activity at least 20 days before the hearing.*

There are no liquor violations reported at this location over the past five years. A five year search shows calls for service at this location, however it is difficult to determine which were actually at the Peter Piper Pizza due to the address being for the entire strip-mall. The Surprise Police Department's record management system is not able to differentiate between separate suite numbers. The calls for service in the strip-mall include business alarms, calls where businesses had been the victim of a crime such as shoplifting or fraud, and calls for suspicious activity in the parking lot or surrounding area.

- 4) *Comparison of hours of operation of the proposed premises to the existing businesses in close proximity.*

Peter Piper Pizza's hours of operation are relatively consistent with those of its neighbors in the surrounding area.

- 5) *Appropriateness of series license requested.*

The series 12 license is appropriate for this type of business.



CITY OF SURPRISE
Regular City Council Meeting

April 21, 2015 @ 6:00:00 PM

[Back](#) [Print](#)

Council Meeting Date:	April 21, 2015	Contact Person:	Councilmembers Rachael Villanueva, Jim Biundo & Skip Hall
Submitting Department:		District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and possible action identifying the Roy Villanueva Community and Recreation Complex, and abutting City property, as the proposed location for the Boys & Girls Club of Surprise.

Motion:

I move to approve the selection of the Roy Villanueva Community and Recreation Complex, and abutting City property as the proposed location of the Boys & Girls Club of Surprise.

Background:

In 1989, the Surprise City Council began initial discussions for establishing Boys and Girls Club (Club) in the City of Surprise. Although there has been discussion on and off over the nearly 25 years, it was not until the Surprise City Council acted in 2014 to set aside \$2 million in the FY2015 General Capital Fund to build a Club Facility. Recent discussions of the Club were heard by the Original Town Site (OTS) Stakeholders Group and subsequently by the Boys and Girls Club Working Group. A twenty person Steering Committee has been formed to perform the necessary steps to establish a Club recognized by the Boys and Girls Clubs of America. The name "Boys and Girls Club of Surprise" has been approved and designated by the Boys and Girls Clubs of America. Non profit, 501(c)(3) status has been established through a partnership with the Arizona Community Foundation. The Arizona Community Foundation manages operating and endowment funds for hundreds of community service organizations in Arizona. Fund yields have achieved 7-9% return over the past several years. Valley non-profit Chicanos por la Causa has attended a number of OTS Stakeholder Group and Boys and Girls Club Steering Committee meetings. They have proposed to build a commercial building along Hollyhock in the OTS as well as a 20,000 square foot Club facility. They propose that the rents from the commercial building will be sufficient to cover the construction of both the commercial and the Club buildings. As a result of this creative approach, the \$2 million budgeted for the project is no longer necessary for construction of the Club brick and mortar. Several years ago, the Boys and Girls Clubs of Metro Phoenix (Metro) did a site feasibility analysis of the Hollyhock site. They found that there was sufficient youth population and need for a Club at that location. Further, Metro developed a draft annual budget of \$500,000 for operations of the site. The two largest line items in the budget are Club staffing and food for the children. Funds need to be raised to assure the ongoing operations of the Club. Best practices for operating support include a combination of an ongoing endowment, where interest earnings

are used, as well as annual ongoing commitments from business and private donors. Sustainability is the key! Once the Club has been opened, it is critical that it be there for the community and the children for the long run.

Financial Impact Statement:

The Club project was budgeted in FY2015 in the General Capital Fund for \$2 million.

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	White Board	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):

Council Member Villanueva Council Member Biundo Council Member Hall Mike Boyle, Resident, Chair of the Boys and Girls Club of Surprise Steering Committee Bob Wingenroth, City Manager



CITY OF SURPRISE
Regular City Council Meeting

April 21, 2015 @ 6:00:00 PM

[Back](#) [Print](#)

Council Meeting Date:	April 21, 2015	Contact Person:	Councilmembers Rachael Villanueva, Jim Biundo & Skip Hall
Submitting Department:		District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and possible action directing the expenditure of the funds designated in the FY2015 budget for the Boys & Girls Club to the Arizona Community Foundation revenue fund opened on behalf of the Boys & Girls Club of Surprise Steering Committee for future operating costs associated with the Boys & Girls Club of Surprise, and directing the City Manager and City Attorney to execute the necessary budget amendments and legal documents to effectuate that direction.

Motion:

I move to authorize the expenditure of the funds designated in the FY2015 budget for the Boys & Girls Club to the Arizona Community Foundation revenue fund opened on behalf of the Boys & Girls Club of Surprise Steering Committee for future operating costs associated with the Boys & Girls Club of Surprise, and direct the City Manager and City Attorney to execute the necessary budget amendments and legal documents to effectuate that expenditure.

Background:

In 1989, the Surprise City Council began initial discussions for establishing Boys and Girls Club (Club) in the City of Surprise. Although there has been discussion on and off over the nearly 25 years, it was not until the Surprise City Council acted in 2014 to set aside \$2 million in the FY2015 General Capital Fund to build a Club Facility. Recent discussions of the Club were heard by the Original Town Site (OTS) Stakeholders Group and subsequently by the Boys and Girls Club Working Group. A twenty person Steering Committee has been formed to perform the necessary steps to establish a Club recognized by the Boys and Girls Clubs of America. The name "Boys and Girls Club of Surprise" has been approved and designated by the Boys and Girls Clubs of America. Non profit, 501(c)(3) status has been established through a partnership with the Arizona Community Foundation. The Arizona Community Foundation manages operating and endowment funds for hundreds of community service organizations in Arizona. Fund yields have achieved 7-9% return over the past several years. Valley non-profit Chicanos por la Causa has attended a number of OTS Stakeholder Group and Boys and Girls Club Steering Committee meetings. They have proposed to build a commercial building along Hollyhock in the OTS as well as a 20,000 square foot Club facility. They propose that the rents from the commercial building will be sufficient to cover the construction of both the commercial and the Club buildings. As a result of this creative approach, the \$2 million budgeted for the project is no longer

necessary for construction of the Club brick and mortar. Several years ago, the Boys and Girls Clubs of Metro Phoenix (Metro) did a site feasibility analysis of the Hollyhock site. They found that there was sufficient youth population and need for a Club at that location. Further, Metro developed a draft annual budget of \$500,000 for operations of the site. The two largest line items in the budget are Club staffing and food for the children. Funds need to be raised to assure the ongoing operations of the Club. Best practices for operating support include a combination of an ongoing endowment, where interest earnings are used, as well as annual ongoing commitments from business and private donors. Sustainability is the key! Once the Club has been opened, it is critical that it be there for the community and the children for the long run.

Financial Impact Statement:

The Club project was budgeted in FY2015 in the General Capital Fund for \$2 million.

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	White Board	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):

Council Member Villanueva Council Member Biundo Council Member Hall Mike Boyle, Resident, Chair of the Boys and Girls Club of Surprise Steering Committee Bob Wingenroth, City Manager



CITY OF SURPRISE
Regular City Council Meeting

April 21, 2015 @ 6:00:00 PM

[Back](#) [Print](#)

Council Meeting Date:	April 21, 2015	Contact Person:	Jared Askelson, Budget & Research Manager
Submitting Department:		District:	Citywide
Staff Recommendations:	No Action		

Consent	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and presentation regarding the City Manager's FY2016 Recommended Budget.

Motion:

None.

Background:

Guided by discussion with the Mayor and Council over the last few Council meetings and work sessions, the City Manager has completed his Recommended Budget for the upcoming fiscal year. This presentation will review the recommendations and the discussion will influence the Tentative Budget that will be brought forward for future Council Action.

Financial Impact Statement:

None.

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	White Board	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Regular City Council Meeting

April 21, 2015 @ 6:00:00 PM

[Back](#) [Print](#)

Council Meeting Date:	April 21, 2015	Contact Person:	Martin Lucero, Community Development
Submitting Department:		District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action to direct staff to apply for a City of Surprise Multi-modal Corridor Enhancement TIGER Grant.

Motion:

Motion to proceed with the Transportation Investment Generating Economic Recovery (TIGER) Grant plan for the Multi-modal Corridor Enhancement Project as proposed.

Background:

Council has taken actions over the years in support of multi-modal pedestrian projects within the City, and Council has approved various community transportation master planning documents, such as the Long Range Transportation Plan, the City's Gap Study, and the Bell Road Access Control Plan, demonstrating support of the City's efforts to provide pedestrian transportation services to our community.

Financial Impact Statement:

There is no financial impact to this action that allows the application to proceed. If awarded, the match obligation of \$2.5-5.0 million for this grant may require modifications to the capital improvements plan that will take additional action by the Mayor and Council. The modifications would likely involve removing funding from projects that are not eligible to satisfy the match obligation to projects that are eligible.

ATTACHMENTS:

Click to download

- ☐ [Tiger Grant Staff Report - 4-21-15](#)
 - ☐ [Tiger Grant Map - 4-21-15](#)
 - ☐ [Resolution 2015-42](#)
-

External Attachment Links:

Meeting Requirements:

Powerpoint x Video White Board Other x

Presentation Speaker Names (spelling and titles for TV captions):

Martin Lucero - Transportation Planning Manager Eric Fitzer - Community Development Director



COMMUNITY DEVELOPMENT

Date: April 21, 2015

To: Mayor and City Council

From: Martin Lucero, Transportation Planning Manager
martin.lucero@surpriseaz.gov, 623-222-3142
Eric Fitzer, Community Development Director

Re: City of Surprise Multi-modal Corridor Enhancement Transportation Investment Generating Economic Recovery (TIGER) Grant

Consideration of applying for a City of Surprise Multi-modal Corridor Enhancement TIGER Grant.

Background

Council has taken actions over the years in support of multi-modal pedestrian projects within the City and Council has approved various community transportation master planning documents, such as the Long Range Transportation Plan, the City's Gap Study, and the Bell Road Access Control Plan, demonstrating support of the City's efforts to provide pedestrian transportation services to our community.

TIGER 2015

- USDOT will make \$500 million available for transportation projects across the country under a seventh round TIGER competitive grant program.
- TIGER 2015 discretionary grants will fund capital investments in surface transportation infrastructure with a minimum application amount of \$12.5 million for projects located in urban areas.
- The minimum award of \$12.5 million has a \$2.5 million local match requirement with a corresponding \$10 million federal apportionment.
- The grant program will focus on capital projects that generate economic development and improve access to reliable, safe and affordable transportation for the disadvantaged, while emphasizing improved connection to employment, education, services and other opportunities.
- Eligible projects for TIGER Discretionary Grants are capital projects that include, but are not limited to:

- a. highway or bridge projects eligible under title 23, United States Code (including bicycle and pedestrian related projects);
- b. public transportation projects eligible under chapter 53 of title 49, United States Code;
- c. passenger and freight rail transportation projects;
- d. port infrastructure investments (including inland port infrastructure); and
- e. intermodal projects.

TIGER 2015 DATES

- | | |
|--|----------------|
| • Submission for consideration to MAG | April 16, 2015 |
| • Project Reviewed at MAG Regional Council meeting | April 22, 2015 |
| • Required Pre-application Submission to USDOT | May 4, 2015 |
| • Final Applications Due | June 5, 2015 |

Greenway Road Corridor

- Includes 7 highly prioritized projects from Grand Avenue to our western city limits, which would incorporate one of our heaviest travelled arterials, as well as a significant economic impact supporting future development, safety improvements, multi-modal corridor, flood prone infrastructure, etc..
- The total estimated cost for the Project is about \$25 million and includes local matching funds of about \$5 million.
- The Grant Project is administered by the Federal Highway Administration and through the Arizona Department of Transportation.
- The City will contract with a consultant for design and construction engineering for the identified CIP projects.

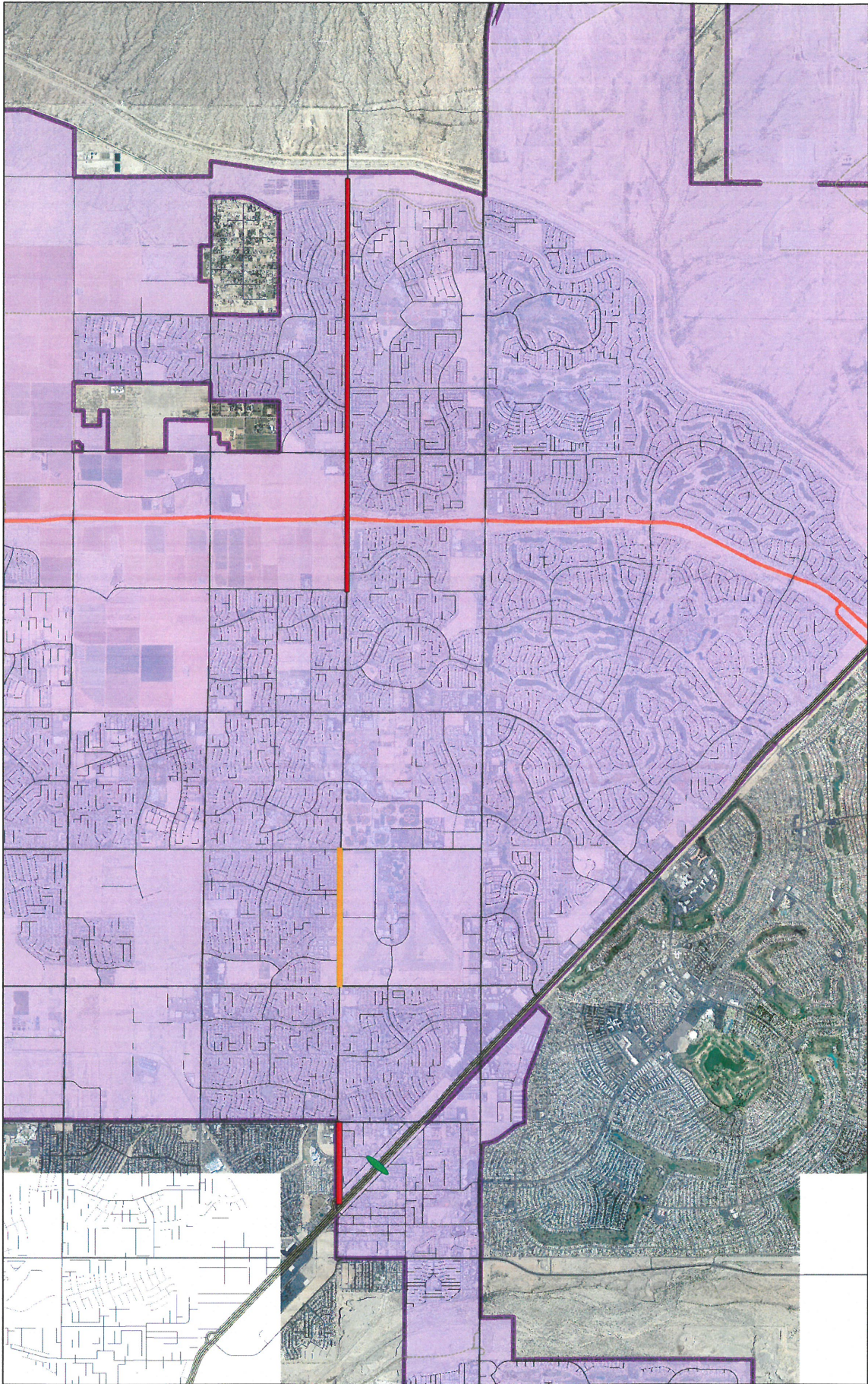
Recommendation

Motion to direct staff to proceed with the Transportation Investment Generating Economic Recovery (TIGER) Grant plan for the Multi-modal Corridor Enhancement Project as proposed.

ATTACHMENTS:

1. Project Location Map

City of Surprise Multimodal Corridor Enhancement TIGER Grant



0 0.5 1 2 Miles

Pedestrian Bridge

Corridor Projects

Other Greenway Projects

RESOLUTION # 2015-42

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF
SURPRISE, ARIZONA AUTHORIZING APPLICATION FOR
TRANSPORTATION (TIGER) GRANT FROM US DEPARTMENT OF
TRANSPORTATION.**

WHEREAS, the US Department of Transportation (USDOT) is granting funds for transportation projects across the Country;

WHEREAS, the 2015 TIGER (Transportation Investment Generating Economic Recovery) grant program is focusing on capital projects that generate economic development, promote access to reliable, safe and affordable transportation for the disadvantaged, and connections to employment, education, and services;

WHEREAS, the City has identified various capital projects along the Greenway Corridor, referred to as the Multimodal Corridor Enhancement Project with an estimated cost of approximately \$25 million dollars that will require the city to contribute approximately \$5 million dollars in local matching funds;

WHEREAS, the City has engaged its transportation planning partners around the region to develop and make future multimodal connection along the Greenway Corridor to the Maricopa County Regional Park and Trail System and to the City of El Mirage's Bike and Trails Facilities; and

WHEREAS, these projects are currently included in future year CIP (Capital Improvement Projects) budgets that will be advanced if the City is awarded this 2015 TIGER grant.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Surprise, Arizona, as follows:

Section 1. That the Mayor and Council hereby authorize the City Manager, the City Attorney and the Community Development Director to take all actions and execute all documents necessary to apply for a 2015 TIGER grant in support of the Multimodal Corridor Enhancement Project in the Greenway Road Corridor.

APPROVED AND ADOPTED this _____ day of _____, 2015.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Misty Leslie, City Attorney



CITY OF SURPRISE
Regular City Council Meeting

April 21, 2015 @ 6:00:00 PM

[Back](#) [Print](#)

Council Meeting Date:	April 21, 2015	Contact Person:	Christina Ramirez, Neighborhood Services Supervisor
Submitting Department:		District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	Public Hearing	x	Report/Discussion
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Agenda Wording:

Consideration and action to approve CDBG Consolidated Plan 2015-2019 and Annual Action Plan 2015-2016.

Motion:

I move to approve CDBG Consolidated Plan 2015-2019 and Annual Action Plan 2015-2016.

Background:

This item was presented as a workshop item on 4/7/15. Introduced as an entitlement city, Surprise receives a yearly allotment of Community Development Block Grant (CDBG) funding from the U. S. Department of Housing and Urban Development (HUD). Per grant guidelines, the city has the ability to designate up to 85% of the grant award to fund eligible administrative, housing and public improvement services with the intent of serving low- to moderate-income persons within the City of Surprise. Today's Planning and Zoning Commission meeting is aimed at assisting the Commission in deciding if proposed projects meet grant criteria while filling community needs. Once the recommendation is determined, it will be forwarded to Council for consideration. Upon approval by City Council, the CDBG Administration, Neighborhood Improvement Activities will be submitted to HUD as part of the Annual Action Plan 2015-16. Background CDBG administration and neighborhood improvement activities are carried out by city departments. These improvements address the neighborhood infrastructure improvement needs identified in the city's Consolidated Plan. CDBG administration and neighborhood improvements will be used to implement projects that will improve the safety and quality of life of the residents living within the Original Town Site of Surprise. Although the Consolidated Plan lists neighborhood improvements as a priority, Surprise wanted to more specifically list street improvement in the form of road reconstruction as the project being considered today. According to HUD regulations, CDBG funds may be used to provide street improvements (including labor, supplies, materials, project management and other costs), provided the service serves low- to moderate-income persons in the City of Surprise through area benefit or serving a particular clientele like seniors, youth and families.

Financial Impact Statement:

None at this time; however, topics covered in this work session could lead to future actions which may

have a fiscal impact on City operations.

ATTACHMENTS:

Click to download

☐ [Annual Action Plan 2015-2016](#)

☐ [Consolidated Plan 2015-2019](#)

External Attachment Links:

Meeting Requirements:

Powerpoint x Video White Board Other x

Presentation Speaker Names (spelling and titles for TV captions):

Christina Ramirez, Neighborhood Service Supervisor

CITY OF SURPRISE, ARIZONA

ANNUAL ACTION PLAN 2015-16

MAY 2015

ON REQUEST THIS DOCUMENT CAN BE MADE AVAILABLE IN ALTERNATE FORMATS

First Program Year Action Plan

This First Annual Action Plan (FAAP 2015-2016) includes the [SF 424](#) and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations.

Narrative Responses

Executive Summary

The First Year Annual Action Plan 2015-16 (FAAP 2015-16) implements the first year of activities that will address goals established in the City of Surprise Consolidated Plan 2015-19. The major focus of this FAAP 2015-16 concentrates on providing decent housing and creating suitable living environments. The FAAP 2015-2016 complies with regulations set by the U.S. Department of Housing and Urban Development (HUD). HUD requires entitlement communities, such as the City of Surprise, to consolidate its planning, application and reporting requirements for HUD programs, including the Community Development Block Grant (CDBG) and the HOME Investment Partnership Grant programs. An Annual Action Plan is prepared each year and is presented to the City of Surprise Planning and Zoning Commission and the City Council.

The needs of low-income seniors, low-income youth, people in poverty and the community's aging neighborhoods continue. The FAAP 2015-16 will focus on the allocation of CDBG and HOME funds. The term of this plan is from July 1, 2015, through June 30, 2016.

To the extent feasible, the narrative for this Annual Plan will attempt to not duplicate the narrative for the Consolidated Plan. However, the outlines for the five-year plan and the annual action plan are very similar, so some repetition is unavoidable. Programs and activities described in this plan are intended to primarily benefit low- and moderate-income residents of City of Surprise, neighborhoods with high concentrations of low- and moderate-income residents, and the city as a whole. The City of Surprise CDBG program has been allocated \$551,309 in funding for program year (PY) 2015-2016.

This FAAP 2015-2016 implements the first year activities that will address goals established in the City of Surprise Consolidated Plan 2015-19. Consistent with the established objectives, CDBG funds will be used for:

Fifteen percent (\$82,696) of the CDBG allotted funds (\$551,309) will be utilized for public service activities through nonprofit organizations. This is in accord to the regulations set by HUD.

The City of Surprise has offered housing rehabilitation programs for each of the last fifteen years. The continuation of this program will allow the city to continue assisting the aging home population as it experiences deficiencies that are hazardous to the health and safety of inhabitants. Due to this program's benefits, this activity remains a high priority. Both the CDBG 2015-2016 award and CDBG carried over funds from previous years' awards (PY 2013 and PY 2014) will be utilized for the purpose of continuing its Emergency Housing Rehabilitation program for Low Moderate Income individual's owner-occupied homes. This project will improve sustainability by providing decent-housing and making them accessible. 2015-2016 will serve as the fifth consecutive year the City of Surprise has offered the Emergency Housing Rehabilitation program; which includes minor repairs of a minimum of 25 existing owner occupied single-family homes throughout the City of Surprise. The houses to be repaired are selected based on income qualifications and be offered on a first come, first serve basis. The program activities will include, but are not limited to, repairs of plumbing, electrical, cooling and heating systems, roofing, flooring, painting, cabinetry, energy efficiency, and accessibility improvements of income qualified individuals' homes inside the city limits of Surprise.

While the FAAP 2015-16 will focus on the allocation of the 2015-2016 CDBG award, it will also describe the proposed use of other local and agency funding, which is allocated to address housing and community development needs. These funds are anticipated to be budgeted for:

Community Pride Day activities are realized twice annually and are funded with the City's general fund (\$19,000).

The City of Surprise recognizes the importance of citizen participation in the development and implementation of any plan or program. The FAAP 2015-2016 was discussed at two separate meetings. The City Council public hearings that were scheduled for its development (April 5 workshop and April 21, 2015). The Planning and Zoning Commission held a public meeting (February 5, 2015) specifically discussing the First Annual Action Plan 2015-2016. These meetings are open to the public in order to encourage individuals and organizations to facilitate a public discussion and provide a means whereby the public can actively participate in the planning and development of the city's CDBG Program. Citizens are encouraged to submit new project proposals and comments on past and proposed CDBG programs and projects. All dates and times for Commission public meetings are published on the city's website and in the Daily News-Sun local newspaper. The proposed projects and budgets selected by the City Council for CDBG funding were published in the local newspaper for citizen review and meeting time information.

Infrastructure and Neighborhood Improvements was placed as a high priority in the

2015-19 Consolidated Plan. Over the past 5 years, park and street improvements have been implemented in the OTS for those who live in the low-moderate income target area of Surprise. These activities have helped create sustainable neighborhoods within the Original Town Site.

General Questions

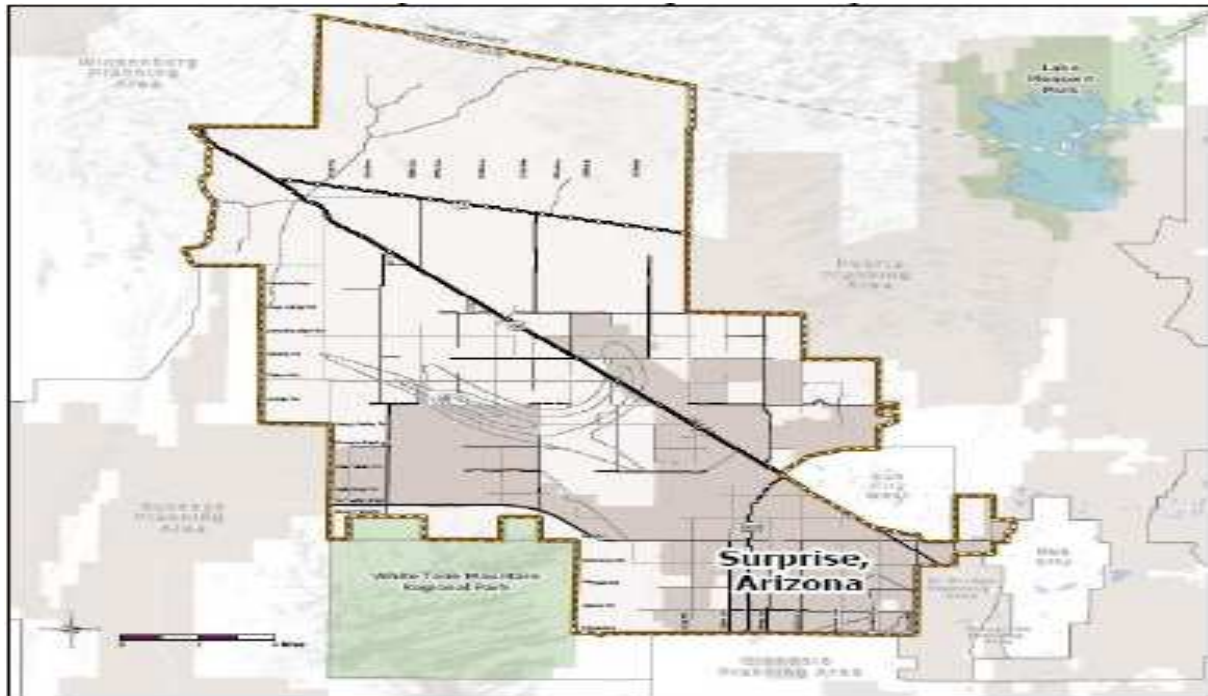
1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.
4. Identify the federal, state, and local resources expected to be made available to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

Second Annual Action Plan 2011-2012 General Questions response:

1.

Surprise is located in the northwest of the Phoenix Metropolitan Area (*Figure 1 below*). The Surprise Planning Area is bordered on the east by the cities of Peoria and El Mirage, on the west by the town of Buckeye, on the south by the city of Glendale, and on the northwest by the town of Wickenburg. Both Sun City and Sun City West, both unincorporated, are adjacent to the eastern boundary of the planning area. Located within the Surprise Planning Area are the unincorporated communities of Morristown, Circle City, and Wittmann.

Figure 1: Surprise, AZ



The total area of incorporated City of Surprise is approximately 109 square miles. Infrastructure and Neighborhood Improvements, Economic Development and public services, along with other eligible activities under the CDBG program that directly benefit individuals will be provided throughout the community contingent on the eligibility of the applicant for low- or moderate-income caveat. Projects that will be implemented citywide in the FAAP 2015-16 are:

- **Public service activities through nonprofit agency(s).** Seven organizations were tentatively selected to receive funding by the Planning and Zoning Commission on February 19, 2015 for the 2015-2016 Fiscal Year. St. Mary's Food Bank Alliance, for \$11,480, will provide Emergency Food Boxes, to aid income qualified individuals who reside in Surprise. Benevilla, for \$10,000, will provide Intergenerational Care for income qualified Surprise residents. Arizona Charter Academy, for \$12,539, will conduct a Literacy Camp at their campus located in the OTS. Az Bridge to Independent Living \$15,580 for home handicap modifications; Central Az Shelter Services \$5,000 to provide shelter nights for homeless residents; Aid to Adoption to Special Kids \$3,000 to provide training for foster parents and Tumbleweed \$8,000 to provide Street outreach to homeless teens in the area. All area non-profit organizations are encouraged to apply.

2.

The system for establishing the target areas for the CDBG funded activities are predicated upon the following criteria:

The OTS area targeted for CDBG investments under this plan is the lowest income Census Tract (#608) in City of Surprise.

The community has targeted this area for investment in the *Original Townsite Revitalization Plan* and *Surprise Revitalization Strategic Plan*.

Meeting the statutory requirements of the CDBG program.

Coordination and leveraging of resources.

Response to expressed needs.

Long-term impact and sustainability.

The ability to measure or demonstrate progress and success.

The steps in assignment of priority for specific activities selected for this plan are described further in the section on Priority Needs Analysis and Strategy of the FAAP 2015-16.

3.

Funding Future

One of the main obstacles to meeting community needs is inadequate resources for programs. The decline in resources across sectors, including government agencies and foundations, due to the current economic conditions has had a negative impact on the quantity and quality of housing and community development services. Although federal stimulus funding has helped to mitigate this trend to some extent, resources for these programs will likely be limited for the near future.

Other obstacles to meeting underserved needs include:

- 1. Insufficient resources to meet all of the legitimate and eligible needs identified.**
- 2. Private ownership of incompatible land uses within the Revitalization area.**
- 3. Public ownership of the water system in the Revitalization area by another municipality.**
- 4. Environmental issues related to the location of Grand Avenue, the railroad, and Luke Airforce Base.**

4.

Approximate funding expected from different sources for the PY 2015-16 are:

CDBG funds- \$551,309

Carried over CDBG funds from previous years- \$551,177

HOME funds- \$188,451

City of Surprise general funds for semi-annual Community Pride Day - \$19,000

Managing the Process

- 1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.**
- 2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.**
- 3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.**

1.

The Neighborhood Services Division of the Human Service and Community Vitality Department is the lead agency for the City of Surprise Consolidated Plan. The Consolidated Plan along with the Annual Action Plan is authorized and approved by Mayor and the City Council upon the recommendation of the appointed Planning and Zoning Commission. Actions required to accept and administer the CDBG and HOME funds are assigned to the City Manager or his designee.

2.

The City of Surprise has developed the Consolidated Plan with the input of several key city departments and divisions, county agencies, local nonprofit agencies and service organizations, community groups, boards and commissions, City Council, and citizens of Surprise.

To gather input from the citizens of Surprise, the city has adopted a Citizen Participation Plan that describes the citizens input process for the CDBG and HOME programs.

Significant steps in the planning process included:

1. Creating a public participation plan to involve citizens of City of Surprise.
2. Establish of a needs assessment and priorities with other city departments and divisions.
3. Conducting a survey with citizens of the city and city officials to determine the high priorities needs.
4. Review of needs assessments and goals and objectives established with the Surprise CDBG and Planning and Zoning Commission members.
5. Conducting a City Council work session.

3.

Actions taking place during Program Year 2015 to enhance coordination between public and private housing, health, and social service agencies include:

Execution of contract documents with awarded nonprofit agencies to perform public service activities with CDBG funding.

Continue the intergovernmental agreement with the Maricopa HOME Consortium.

Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

1.

Citizen input is a vital component when developing the Consolidated Plan and the Annual Action Plans. The City of Surprise provides its citizens many opportunities to provide input to the decision making process. The City of Surprise encourages citizens to attend and participate in City Council meetings, CDBG, and Planning and Zoning Commission meetings to solicit public input. These community engagement practices are designed to meet the needs and requirements of various programs and planning processes.

In accordance with 24 CFR 91.115(e), city staff has developed a Citizen Participation Plan (CPP) designed specifically for the Consolidated Plan. The CPP describes city policies relating to public hearings, public notices, and comment period. A schedule of citizen participation actions was developed at the beginning of the Consolidated Plan drafting.

**Table 1:
Schedule of Citizen Participation**

Date	Activity
December 15, 2014	Public Service Grant 2015-2016 application available.
January 16, 2015	Receipt of all Public Service Grant applications
February 5, 2015	2015 Public Hearing for Public Service applicants at CDBG Planning and Zoning Commission Meeting
March 3-April 3, 2015	30 day public comment period on Annual Action Plan and 2015-16 and Consolidated Plan 2015-19
February 19, 2015	Planning and Zoning Commission meeting and Recommendation on AAP 2015-2016
April 7 and 21, 2015	City Council Work Session and Public Hearing
April 21, 2015	City Council approval
May 15, 2015	Submission to HUD

2.
No citizen comments received as of yet.

3.
To assist in obtaining broad-based participation, a city's mailing distribution list is used. The list includes public, private and social service agencies and individuals that request notices of meetings and hearings. Staff publishes public notices for both public meetings and hearings in the Daily News-Sun, an daily newspaper, in accordance with city notification practices. Per the CPP, the public hearings were held at an accessible location. Electronic copies were made available on the city's website. Public Notices were printed in a local paper describing meeting times and comment periods.

Public meetings and hearings are accessible and sign language interpretation is available for public hearings and meetings on request.

4.
Citizens' request for highway access, road repairs, and other transportation improvements were not included as they do not qualify under either area benefit or limited clientele benefit caveat for low-to moderate-income persons in the city.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

1.
The City of Surprise is the clearinghouse and facilitator for the activities as described by the FAAP 2015-2016. The City of Surprise is empowered to apply for and administer CDBG and other grant funds. The city will continue to do so this year, the second in the five year cycle described by the 2015-2019 Consolidated Plan, and the subsequent three years (through 2019, or the final year of the

current Consolidated Plan). Important steps to be taken in the next year to develop institutional structure will include:

a.

Continued staff training in

- a. Environmental Review
- b. HUD's Integrated Disbursement and Information System (IDIS)
- c. Program compliance, particularly
 - i. Procurement and
 - ii. Labor Standards
- d. Performance measurement
- e. Fair housing planning and reporting
- f. The Consolidated Annual Performance and Evaluation Report (CAPER) and
- g. Subrecipient monitoring.

b.

Refinement of the process for the development of the Annual Action Plan:

- i. Coordination among city departments in administration and delivery of funded activities including:
 1. Procurement,
 2. Labor standards,
 3. Accounting,
 4. Drawdown, and
 5. Single Audit.
- ii. The Surprise CDBG Planning and Zoning Commission will monitor the implementation process and advise the City Council on the allocation of HUD funds available.
- iii. Continue participation in the Maricopa HOME Consortium.
- iv. Continue participation with the Housing Authority of Maricopa County and the City.

3.

Amend priorities and needs based on changing economic and social conditions.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

The City of Surprise Human Service and Community Vitality Department of the Neighborhood Services Division oversees all CDBG funded housing and community development programs and will be responsible for all performance measurement activities for the PY 2015-16.

The Neighborhood Services Division is also responsible for the timely implementation of activities and projects. The City of Surprise will ensure that all grant funded projects are monitored for compliance with all applicable city, state and Federal laws. This will be accomplished using the city's current monitoring/contract compliance process for Federal programs.

The Neighborhood Services Division monitors all proposed activities to ensure long-term compliance with program requirements. The objectives for monitoring are to assure activities:

- a. Comply with all regulations governing their administrative, financial, and programmatic operations; and

- b. Achieve their performance objectives within schedule and budget.**

General Monitoring Procedures

Annually, with the preparation of Consolidated Annual Performance and Evaluation Report (CAPER), the Neighborhood Services Division will review whether the specific objectivities outlined in this strategic plan are being met. Furthermore, the CAPER will give an opportunity to address community priorities and if adequate resources are available to meet objectives.

The City of Surprise requires subgrantees comply with submitting a complete Monthly Performance Reports (MPR) to assess project progress.

Accomplishments for the quarter are identified including measurable outcomes, client information, time frames and monthly costs. As the process for the Grantee (the City of Surprise) and the Subgrantee(s) normalizes (contingent upon performance, successful implementation, and reporting by Subgrantee), the reporting schedule can be amended to a quarterly reporting structure in place of a monthly plan by the Grantee.

The Neighborhood Services Division of the Human Service and Community Vitality Department administers the Integrated Disbursement and Information System (IDIS). Formal monitoring begins with a risk assessment of all grant funded projects and subrecipient contracts. The risk assessment considers size of the grant contract, changes in organizational structure and how long it has been since the last on-site monitoring.

For HOME programs, included is an annual peer review for each member of the Maricopa HOME Consortium. The peer monitoring is performed by representatives from other participating communities and may take the form of either a desk review or an on-site monitoring.

Subrecipient Monitoring:

All subrecipients of CDBG and HOME funds will be subject to monitoring. Fiscal monitoring will include review and approval of budgets, compliance with executed grant agreements, review of fiscal reports on a monthly or quarterly basis, and a review of audits on an annual basis. Additional monitoring will occur through on-site visits. These site visits will occur as necessary but will be conducted at least once every six months.

All subrecipients must identify the personnel working on the project; keep accurate records and filing systems in order to document program benefits and assure compliance; maintain an appropriate financial management system; submit to an audit; and submit a final report at closeout.

Affirmative and Outreach Monitoring:

The city's contract compliance officer is responsible for ensuring affirmative marketing and minority outreach including Section 3 and Minority/Women Business Enterprise compliance, by using existing standards and procedures as prescribed under the CDBG and HOME programs.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

Reduction of lead hazards in paint will be accomplished in the following ways:

Houses built before 1978 that are being rehabilitated with CDBG or HOME assistance will be tested for lead in painted surfaces prior to rehabilitation. If lead is present, it will be abated through removal or encapsulation as part of the rehabilitation contract.

Rental units built before 1978 that are being assisted with Housing Choice Vouchers will be inspected by the Housing Authority of Maricopa County for chipped or peeling paint prior to assisted occupancy.

Public housing units owned by the Housing Authority of Maricopa County have already been abated and were re verified as lead-free in 2001. Actual numbers of units that will be impacted during the year will be small, probably less than five.

Specific Housing Objectives

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Table 2: Housing Needs and Objectives

Year-Two Short-term Housing Objectives	Source	Allocation	Unit of Measure	Improved Outcome
Housing Rehabilitation (Major)	HOME	\$122,699	Homes Improved	5 rehabilitated homes/Decent Housing/Availability/ Accessibility
Housing Rehabilitation (Major)	NSP	\$1,329,844	Homes Improved	Acquisition, Rehab, Disposition, Homebuyer Assistance
Community Pride Clean up Reinvestment	City General Fund	\$19,000	Homes improved	20 homes repaired/Decent Housing/Availability/ Accessibility
Rental Assistance	Public Housing and Section 8 Vouchers		Public housing units and Housing Choice Vouchers maintained.	Households live in affordable rental units.

Specific housing objectives and funding allocation for the SAAP 2015-2016 are as follows:

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

1.

The Housing Authority of Maricopa County (HAMC) administers the public housing and Section 8 subsidized housing program within City of Surprise. Surprise's housing activities are planned and reported through the Maricopa Consortium Plan. See the 2015-2019 Consolidated Plan for the Maricopa HOME Consortium for more information.

2.

The HAMC is not designated as a "troubled" agency.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

During the PY 2015-16, the following actions will contribute to the removal of barriers to affordable housing:

- 1. Surprise will dedicate resources to preservation and development:**
 - a. The city's allocation of HOME funds to major rehabilitation .**
 - b. City general revenues for beautification. Pride Day activities generally happen twice annually and are paid for with General Funds.**
- 2. The Neighborhood Stabilization Program (NSP) funding will assist in acquisition, rehabilitation, disposition, and homebuyer assistance to program eligible applicants at or below 50%-120% or Area Median Income (AMI). These funds are required by the Wall Street Reform and Consumer Protection Act of 2010 (Dodd-Frank Act). Target areas for this funding are established by a HUD mapping tool that considers several factors to include vacancy rate, mortgage delinquency rate, and number of sub-prime loans.**

Surprise utilizes general funds on HOME eligible emergency repairs to match HOME expenditures for housing rehabilitation. The city maintains a match log and match is applied at the time of requests for reimbursement from Maricopa County Community Development.

Specific Homeless Prevention Elements

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

City of Surprise' homeless needs and activities are planned and reported through the Maricopa Consortium Plan. See the 2015-2019 Consolidated Plan for the Maricopa HOME Consortium for a complete description of these activities. Additional information is provided below. The Maricopa Association of Governments Continuum of Care Subcommittee (MAG CoC) is the regional body that manages the collaborative efforts of communities and agencies in Maricopa County to plan for the needs of the homeless and access federal funding on behalf of agencies organized to address those needs. **The 'Regional Plan to End Homelessness' study published by MAG CoC in January**

2011 reported there are 11 homeless persons in the city which represents a 38% reduction over last year's data. However, the city will do a periodic assessment of any new homeless person cases in the city and will act accordingly to mitigate the problem.

Table 3



2011 Homeless Street Count Municipal Summary Data

*All counts were conducted on Tuesday, January 25, 2011.



	Non-Chronically Homeless Male	Non-Chronically Homeless Female	Non-Chronically Homeless Male/Veteran	Non-Chronically Homeless Female/Veteran	Chronically Homeless Male	Chronically Homeless Female	Chronically Homeless Male/Veteran	Chronically Homeless Female/Veteran	Person in Families Adult Women**	Persons in Families Adult Men	Families Adult Male/Veteran	Families Adult Female/Veteran	Persons in Families Children	Male Youth On Own	Female Youth On Own	2011 Municipal Total	2010 Municipal Total	Percent Change, NC=No Change
MAG Region Totals																		
Avondale	0	0	0	0	7	3	1	0	0	0	0	0	0	0	0	11	20	-45%
Buckeye	11	3	1	0	1	1	2	0	0	0	0	0	0	0	0	19	15	27%
Carefree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Cave Creek	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	200%
Chandler	14	1	0	0	42	5	1	0	1	0	0	0	1	0	0	65	12	442%
El Mirage	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	2	3	-33%
Fountain Hills	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Gila Bend	2	1	0	0	8	1	1	1	0	0	0	0	0	0	0	14	12	17%
Gilbert	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	-100%
Glendale	9	5	1	0	16	6	5	0	0	0	0	0	0	0	0	42	28	50%
Goodyear	0	0	3	1	0	0	0	0	0	0	0	0	0	0	0	4	17	-76%
Guadalupe	52	1	0	0	5	0	0	0	0	0	0	0	0	0	0	58	80	-28%
Litchfield Park	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Mesa	9	2	1	0	60	18	12	0	0	0	0	0	0	0	0	102	461	-78%
Paradise Valley	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Peoria	4	0	2	0	7	0	5	0	0	0	0	0	0	0	0	18	20	-10%
Phoenix	424	118	83	22	302	60	58	24	1	3	0	0	2	42	20	1159	1750	-34%
Queen Creek	11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11	8	38%
Scottsdale	57	7	1	0	38	12	3	0	0	0	0	0	0	1	0	119	126	-6%
Sun City	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Surprise	4	0	2	0	5	0	0	0	0	0	0	0	0	0	0	11	18	-39%
Tempe	23	9	2	0	50	13	15	0	0	0	0	0	0	0	0	112	155	-28%
Tolleson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	-100%
Wickenburg	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Youngtown	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Municipal Total	622	148	96	23	542	119	103	25	2	3	0	0	3	43	20	1749	2729	-36%

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Not Applicable.

Community Development

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.

2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a

suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

Based on feedback from citizens, city staff, CDBG and Planning and Zoning Commission members, two priority community development needs have been identified for implementation under the CDBG funding that will benefit low to moderate-income persons in the City of Surprise. They are:

Public Service Activities through nonprofit agency(s). Fifteen percent (\$82,696) of the tentatively allotted PY 2015-2016 funding (\$551,309) was allocated for this activity.

The project to be carried out will be Infrastructure and Neighborhood Improvements. For this, the carried over funding amount from the PY 2015 and 2016 will be utilized. This project will begin in the late Fall of 2015 and go into the Spring of 2016.

The City of Surprise was allotted \$551,309 from HUD under the CDBG program. Of this allotted funding, twenty percent (\$110,261) will be set aside for administrative expenses.

These projects are designated high priority in the following table. For the first year of the Consolidated Plan 2015-2019, the city will aim funds at public services per the response of appointed members of boards, city staff, and citizens. Fifteen percentage of the allotted CDBG funding will be set aside for public service activities. The HOME funds for Housing Rehabilitation will serve individual homeowners who require rehabilitation assistance with their owner-occupied housing and have Low Mod income levels.

Table 4 Community Development Needs 2011- 2012	Needs	Priority Need: H,M,L	Dollars to Address Specifically planned for this Strategic Plan	Plan to Fund? Y/N	Fund Source	Objective	Outcome
		H	\$358,350	Y	CDBG		Sustainability Affordability
05 Public Services (General) 570.201(e)	Yes; FAAP 2015- 2016	H	\$82,696	Y	CDBG	Suitable Living Environment Sustainability	Sustainability
21A General Program Administration 570.206	Yes; FAAP 2015- 2016	H	\$110,261	Y	CDBG		

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

The city's anti-poverty efforts are largely embedded within the strategic plan. These efforts will maintain and preserve the housing stock occupied by Low Moderate Income individuals, stimulate economic revitalization in the city and potentially fund organizations that provide services to the city's populations in poverty.

The city is cognizant of the needs of those living in poverty. Its strategy is to address the issue of poverty by supplementing resources to help ensure an acceptable standard of living, and this will continue through rehabilitation of housing to assist persons living in poverty and substandard conditions. The city continues to support those agencies providing direct services to those living in poverty. All of these activities support housing so that low-income families and persons can use their limited resources for other living requirements.

Ongoing efforts that will continue in SAAP 2015-2016:

These include:

Title V Employment Program

Financial fitness sessions

Direct CDBG funding allocation for public service activities through nonprofit agency(s). A number of residents will experience improved economic conditions over the next year but the number of households that will move out of poverty is expected to be relatively small.

Non-homeless Special Needs (91.220 (c) and (e))

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.

2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

1.

The City of Surprise has included public service activities through CDBG funding for the PY 2015-16 to benefit low- moderate-income residents in the city. The top priorities for the next five years per the survey feedback are:

Transportation services

Youth activities

Anti-crime programs

Health services

Senior activities

For PY 2015-16, the city will be targeting the delineated CDBG public service funds for emergency food boxes, services for youth and seniors through nonprofit organizations.

2.

Due to economic downturn, no city general revenue will be allotted to these services at this time. Other funding from state and federal sources will be requested as feasible.

Housing Opportunities for People with AIDS

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.

2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.

3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.

4. Report on annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.

5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.

6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.

7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.

8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.

9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Not Applicable.

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Not Applicable.

Include any Action Plan information that was not covered by a narrative in any other section.

None.



5 Year Strategic Plan

This document includes Narrative Responses to specific questions that grantees of the Community Development Block Grant, HOME Investment Partnership, Housing Opportunities for People with AIDS and Emergency Shelter Grants Programs must respond to in order to be compliant with the Consolidated Planning Regulations.

GENERAL

Executive Summary

5 Year Strategic Plan Executive Summary:

The City of Surprise Consolidated Plan is a comprehensive document that addresses the city's housing, community development and economic development needs. The Consolidated Plan 2015-19 comprehensively updates the previous four-year strategic plan covering the program years of 2010-2014. It also includes the 2015 Action Plan. The Consolidated Plan is a combination of housing, community development, and public service plan, and acts as an application for the following two U.S. Department of Housing and Urban Development (HUD) entitlement programs:

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships Program

The City of Surprise 2015 Annual Action Plan fiscal year runs from July 1, 2015 through June 30, 2016. The city's lead agency responsible for the plan's development is the Neighborhood Services Division, Human Service and Community Vitality Development Department. The executive summary includes objective and outcome expectations, as well as an evaluation of past performance. The 2015 Consolidated Plan states how the city intends to utilize its HUD entitlement funds in the areas of housing, community development, public services, and administration. The Consolidated Plan ties HUD grant-funded spending to other funding initiatives in the city that benefit low- and moderate-income residents.

Key components of the plan are:

- Needs assessment.
- Strategic goals.
- Delivery system.
- Accountability and performance measurement.

Primary categories of need that are addressed in the plan are:

- Infrastructure development.
- Housing.
- Public services to special needs populations.

Summary of Objective and Outcome Expectations

The City of Surprise performance measurement system is tied to the city's Original Townsite Revitalization Plan objectives and to the annual budget

process. In previous years, the Consolidated Plan provided an estimate of *output* measures in compliance with HUD's data system. The Consolidated Plan includes measures of performance to quantify longer-term goals by incorporating projected *outcome* measures. Quantifiable results-oriented goals for capital programs are tied to a unified framework for the benefit of low- and moderate-income residents.

- Preserve neighborhoods through infrastructure improvements in the targeted low-income area(s).
- Provide public services based on qualifications to special needs populations.
- Preserve neighborhoods through housing rehabilitation assistance to qualified homeowners.
- Preserve habitability of owner-occupied housing through emergency home repair assistance.
- Increase homeownership through downpayment assistance.
- Preserve affordability of quality rental housing through the Housing Choice Voucher program.
- Provide public service activities to city's youth, seniors, special needs persons, veterans, persons and families in crisis, and disabled persons through nonprofit agencies or other city departments.

Changes currently anticipated during the term of this plan:

- Inclusion of economic development activities through CDBG funding.

Past Performance Summary

Since becoming an entitlement community in 2006 for CDBG funding, infrastructure was identified as the city's highest priority and was aimed at the Original Townsite (OTS) of Surprise which is predominantly a low- to moderate-income resident area. Three flood drain improvement projects, one park improvements and one street improvement project was carried out in the OTS. The infrastructure improvements aimed at creating a suitable living environment principally for the low- to moderate-income persons within the OTS of Surprise.

Implementation

This Consolidated Plan will serve as a guide for City of Surprise' endeavors in housing and community development during the next five years. The plan is updated annually through the adoption of the Annual Action Plan and may be amended from time to time as circumstances change. The Annual Action Plan and amendments to the Consolidated Plan will allow for public review and comment consistent with the Citizens Participation Plan.

Strategic Plan

Due every three, four, or five years (length of period is at the grantee's discretion) no less than 45 days prior to the start of the grantee's program year start date. HUD does not accept plans between August 15 and November 15.

Mission:

The mission of the City of Surprise is to enhance the quality of life through sustainable reconstruction of aging infrastructure systems and housing

stock at the neighborhood level in order to develop a healthy living environment.

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed.

Community Profile

2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) and the basis for assigning the priority (including the relative priority, where required) given to each category of priority needs (91.215(a)(2)). Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.
3. Identify any obstacles to meeting underserved needs (91.215(a)(3)).

5 Year Strategic Plan General Questions response:

1.
Surprise is located in the northwest region of the Phoenix Metropolitan Area (*Figure 1*). The Surprise Planning Area is bordered on the east by the cities of Peoria and El Mirage, on the west by the town of Buckeye, on the south by the city of Glendale, and on the northwest by the town of Wickenburg. Sun City and Sun City West, both unincorporated communities are adjacent to the eastern boundary of the planning area. Located within the Surprise Planning Area are the unincorporated communities of Morristown, Circle City, and Wittmann.

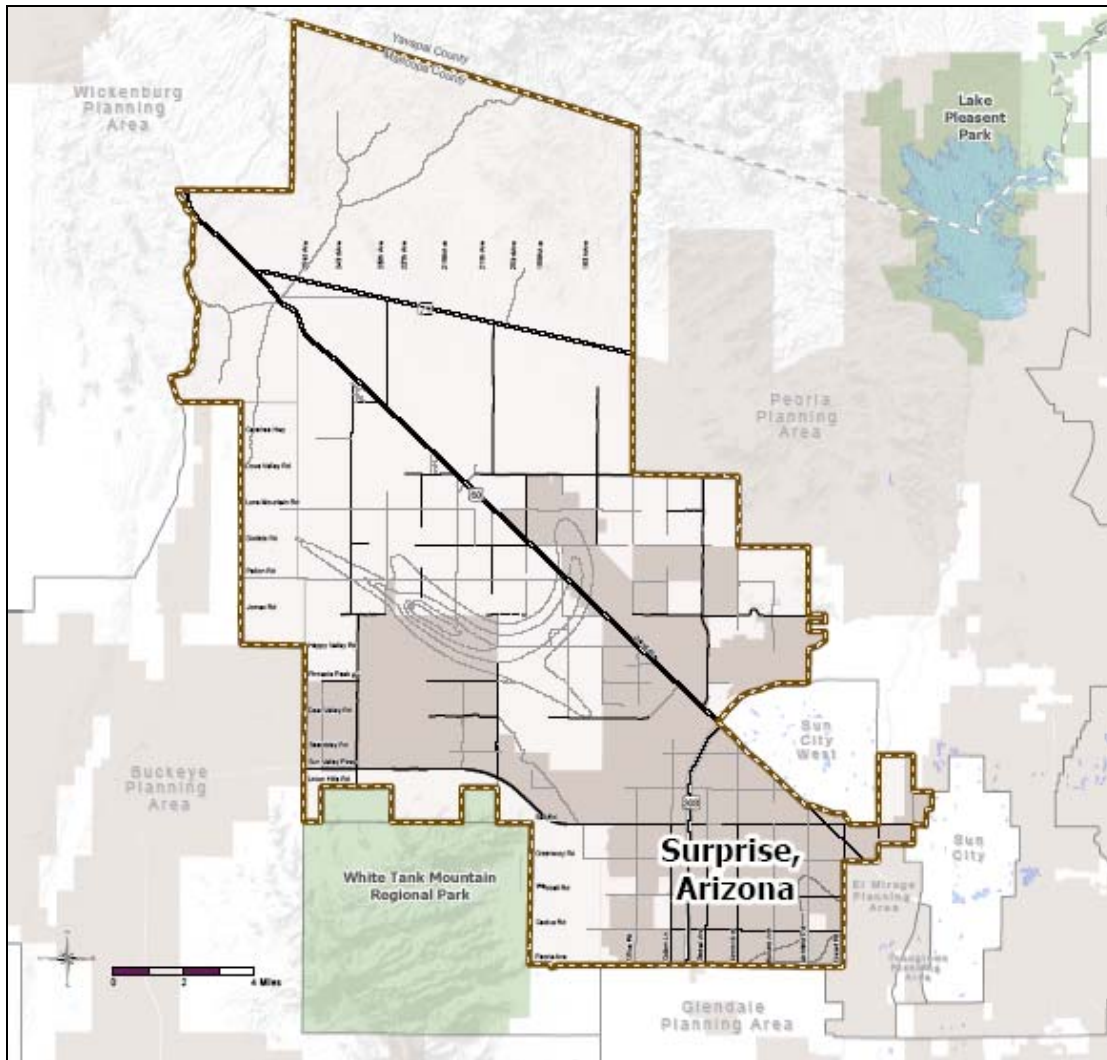


Figure 1: Surprise, AZ

Public facilities and infrastructure improvements with CDBG funds will only be undertaken in the Original Townsite (*Figure 2*) as area benefit activities targeted to the designated service area. This area is the only Census Tract (#608) in Surprise with a population that is more than 51% low and moderate income.



Figure 2: Original Townsite, Surprise, AZ

Economic development, public services, and other eligible activities under the CDBG program that directly benefit individuals will be provided throughout the community contingent on the eligibility of the applicant for the low- or moderate-income beneficiary requirement.

2.

The system for establishing the target areas for the CDBG-funded activities are predicated upon the following criteria:

- The Original Townsite area targeted for CDBG investments under this plan is the lowest income Census Tract in City of Surprise.
- The community has targeted this area for investment in the *Original Townsite Revitalization Plan* and *Surprise Revitalization Strategic Plan – Heritage Overlay*.
- Meeting the statutory requirements of the CDBG program.
- Coordination and leveraging of resources.
- Response to expressed needs.
- Long-term impact and sustainability.

- The ability to measure or demonstrate progress and success.

The steps in assignment of priority for specific activities selected for this plan are described further in the section on Priority Needs Analysis and Strategy.

3.

Funding Future

One of the main obstacles to meeting community needs is inadequate resources for programs. The decline in resources across sectors, including government agencies and foundations, due to the economic downturn has negatively impacted the quantity and quality of housing and community development services. Although federal stimulus funding helps mitigate this trend to some extent, resources for these programs will likely be limited for the near future.

Other obstacles to meeting underserved needs include:

1. Insufficient resources to meet all of the legitimate and eligible needs identified.
2. Private ownership of incompatible land uses within the revitalization area.
3. Public ownership of the water system in the revitalization area by another municipality.
4. Environmental issues related to the location of Grand Avenue (US 60), the Railroad, and Luke Airforce Base.

Managing the Process (91.200 (b))

1. Lead Agency. Identify the lead agency or entity for overseeing the development of the plan and the major public and private agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe the jurisdiction's consultations with housing, social service agencies, and other entities, including those focusing on services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons.

*Note: HOPWA grantees must consult broadly to develop a metropolitan-wide strategy and other jurisdictions must assist in the preparation of the HOPWA submission.

5 Year Strategic Plan Managing the Process response:

1.

The Neighborhood Services Division of the Human Service and Community Vitality Development is the lead agency for the City of Surprise Consolidated Plan. The Consolidated Plan along with the Annual Action Plan is authorized and approved by the Mayor and City Council upon the recommendation of the appointed Surprise Planning and Zoning Commission. Actions required

to accept and administer the CDBG and HOME funds are assigned to the City Manager or his designee.

2.

The City of Surprise has developed the Consolidated Plan with the input of several key city departments and divisions, county agencies, local nonprofit agencies and service organizations, community groups, boards and commissions, and citizens of Surprise.

To gather input from the citizens of Surprise, the city has adopted a Citizen Participation Plan that describes the citizens input process for the CDBG and HOME programs.

Significant steps in the planning process included:

- a) Creating a public participation plan to involve citizens of City of Surprise.
- b) Establishment of needs assessment and priorities with other city departments and divisions.
- c) Conducting a survey and followed up with a supplemental survey to citizens of the city and city officials to determine high priorities needs within Surprise.
- d) Review of needs assessments and goals and objectives established with the Surprise Planning and Zoning Commission members.
- e) Conducting a City Council work session.

3.

During the development of the Consolidated Plan, the following groups and city departments were interviewed and or returned surveys. These groups represent or serve the populations whose needs were considered in the Consolidated Plan:

- a) City of Surprise Community Development Department.
- b) City of Surprise Community and Recreation Services.
- c) City of Surprise Economic Development Department.
- d) City of Surprise Public Works Department.
- e) Maricopa HOME Consortium.
- f) The Housing Authority of Maricopa County.
- g) Maricopa County Community Development.
- h) City of Surprise Planning and Zoning Commission.
- i) Original Town Site Stakeholder Group
- j) Area Congressional Representative response for the survey.

Citizen Participation (91.200 (b))

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

5 Year Strategic Plan Citizen Participation response:

1.

Throughout the development of the Consolidated Plan, citizen input is encouraged. The City of Surprise provides its citizens many opportunities to provide input to the decision making process. Citizens are encouraged to attend and participate in City Council meetings, Planning and Zoning Commission meetings to solicit public input. These community engagement practices are designed to meet the needs and requirements of various programs and planning processes.

In accordance with 24 CFR 91.115(e), city staff has developed a Citizen Participation Plan (CPP) designed specifically for the Consolidated Plan. The CPP describes city policies relating to public hearings, public notices, and comment period. A schedule of citizen participation actions was developed at the beginning of the Consolidated Plan drafting.

Table 1: Schedule of Citizen Participation

Time	Activity
February 5, 2015	Planning and Zoning Commission Meeting on Consolidated Plan Priorities
December 2014 - February 26, 2015	Survey questionnaire for city residents and city staff
February 21, 2015	Planning and Zoning Commission Public Hearing on Annual Action and Consolidated Plan Priorities
March 3-April 3, 2015	30 day public comment period on Annual Action Plan and Consolidated Plan
March 19, 2015	Planning and Zoning Public Hearing
April 7, 2015	City Council Public Work Shop
April 21, 2015	City Council Public Hearing and approval
May 15, 2015	Submission to HUD

2.

TBD comments were received during the comment period and Public Hearings.

3.

To assist in obtaining broad-based participation, a city's mailing distribution list is used. The list includes public, private and social service agencies and individuals that request notices of meetings and hearings. Staff publishes public notices for both public meetings and hearings in Daily News-Sun an everyday publishing newspaper, in accordance with city notification practices.

As per the CPP, the public hearings were held at accessible locations. Electronic copies of the plan were made available on the city's website. Printed public notices were distributed in English listing the locations where copies of the Consolidated Plan are available and inviting citizens to speak at the public meetings and hearings and/or submit written comments.

Public meetings and hearings are accessible and sign language interpretation is available for public hearings and meetings by request.

4.

Citizens' request for highway access, road repairs, and other transportation improvements were not included as they do not qualify either under area benefit or limited clientele benefit caveat for the low- to moderate-income persons in the city.

Institutional Structure (91.215 (i))

1. Explain the institutional structure through which the jurisdiction will carry out its consolidated plan, including private industry, nonprofit organizations, and public institutions.
2. Assess the strengths and gaps in the delivery system.
3. Assess the strengths and gaps in the delivery system for public housing, including a description of the organizational relationship between the jurisdiction and the public housing agency, including the appointing authority for the commissioners or board of housing agency, relationship regarding hiring, contracting and procurement; provision of services funded by the jurisdiction; review by the jurisdiction of proposed capital improvements as well as proposed development, demolition or disposition of public housing developments.

5 Year Strategic Plan Institutional Structure response:

1.

The City of Surprise is the clearinghouse and facilitator for the activities as described by the Consolidated Plan.

The Neighborhood Services Division of the Human Service and Community Vitality Development Department oversees the administration of all CDBG and HOME entitlement programs. The department is responsible for:

- **Program management and oversight.**
- **Interdepartmental coordination.**
- **Subrecipient contract administration and monitoring.**
- **Program evaluation.**
- **Consolidated Plan preparation, monitoring and evaluation.**
- **Required reporting to HUD.**

Other city departments and private agencies that participate in the implementation of federal-funded grants include:

- **City Council - formal approval body for policy making and release of funds.**
- **The Public Works Department - has experience in administering the procurement and Labor Standards requirements of federally funded projects.**
- **Financial management will be appropriately separated between the Finance Department and Human Service and Community Vitality Department.**

- Maricopa HOME Consortium is the lead agency for HOME funds and activities.
- The Maricopa County Human Services Department provides services in workforce development and special transportation
- The city is also served by a number of private nonprofit housing and health and human services providers and local church organizations like Habitat for Humanity, Benevilla and Adelante Health Services.

2.

The major gap is the coordination of multiple organizations in regards with networking, ensuring that overlap of assignments is minimized, and facilitating more efficient use of resources.

For the first time as the city is carrying out public service activities under the CDBG program through an open application process, effective management of the subrecipients would be a challenge and will likely require additional training.

3.

The Housing Authority of Maricopa County (HAMC) has two public housing developments in Surprise and administers Housing Choice Vouchers in the private rental market. The operations of HAMC in Surprise have not been formalized since Surprise incorporated as a city and an intergovernmental agreement would be beneficial.

Monitoring (91.230)

1. Describe the standards and procedures the jurisdiction will use to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

5 Year Strategic Plan Monitoring response:

The City of Surprise Neighborhood Services Division of the Human Service and Community Vitality Department oversees all grant-funded housing and community development programs and will be responsible for all performance measurement activities.

The Neighborhood Services Division is also responsible for the timely implementation of activities and projects. The City of Surprise will ensure that all grant-funded projects are monitored for compliance with the applicable city, state and federal laws. This will be accomplished using the city's current monitoring/contract compliance process for federal programs.

The Neighborhood Services Division monitors all proposed activities to ensure long-term compliance with program requirements. The objectives of these monitoring are to make sure that activities:

1. Comply with all regulations governing their administrative, financial, and programmatic operations.
2. Achieve their performance objectives within schedule and budget.

General Monitoring Procedures

Annually, with the preparation of Consolidated Annual Performance and Evaluation Report (CAPER), the Neighborhood Services Division will review whether the specific objectivities outlined in this strategic plan are being met. Furthermore, subsequent CAPERs will give an opportunity to address community priorities and if adequate resources are available to meet the objectives.

The City of Surprise relies upon all grant-funded entities to complete a Quarterly Performance Report (QPR) to assess project progress. Accomplishments for the quarter are identified including measurable outcomes, client information, time frames and quarterly costs.

Neighborhood Services Division also administers the Integrated Disbursement and Information System (IDIS).

The more formal monitoring begins with a risk assessment of all grant-funded projects and subrecipient contracts. The risk assessment considers size of the grant contract, changes in organizational structure, and how long it has been since the last on-site monitoring.

For the HOME programs, included is an annual peer review for each member of the Maricopa HOME Consortium. The peer monitoring is performed by representatives from other participating communities and may take the form of either a desk review or an on-site monitoring.

Subrecipient Monitoring:

All subrecipients of CDBG and HOME funds will be subject to monitoring. Fiscal monitoring will include review and approval of budgets, compliance with executed grant agreements, review of fiscal reports on a monthly or quarterly basis, and a review of audits on an annual basis. Additional monitoring will occur through on-site visits. These site visits will occur as necessary but will be conducted at least once every six months.

All subrecipients must identify the personnel working on the project; keep accurate records and filing systems to document program benefits and compliance; maintain an appropriate financial management system; submit to an audit; and submit a final report at closeout.

Affirmative and Outreach Monitoring

The city's contract compliance officer is responsible for ensuring affirmative marketing and minority outreach including Section 3 and Minority/Women Business Enterprise compliance, by using existing standards and procedures as prescribed under the CDBG and HOME programs.

Priority Needs Analysis and Strategies (91.215 (a))

1. Describe the basis for assigning the priority given to each category of priority needs.
2. Identify any obstacles to meeting underserved needs.

5 Year Strategic Plan Priority Needs Analysis and Strategies response:

1.

The priorities presented were developed by:

- **Weighing the severity of the need among all groups and subgroups in the city.**
- **Analyzing the current social, economic and housing conditions.**
- **Analyzing the relative needs of low- and moderate-income families.**
- **Assessing the resources likely to be available over the next five years.**

Priorities are relative and follow these classifications:

High: The city plans to use available Consolidated Plan funds for activities to meet the need during the Five-Year Strategic Plan.

Medium: The city plans to use any available funds, including Consolidated Plan funds, for activities to meet the need during the Five-Year Strategic Plan, and can assist organizations in seeking funds to meet the need.

Low: The city does not envision using any available Consolidated Plan funds for activities to meet the need during the Five-Year Strategic Plan.

Identified Feasible Priorities Based on Survey:

- **Veteran Programs**
- **Transportation infrastructure improvements**
- **Job creation/retention**
- **Youth centers/Youth activities**
- **Neighborhood Clean up**
- **Literacy Programs**
- **Health care**
- **Health care services**
- **Senior Center programs/activities**

Identified Feasible Priorities Based on Needs and Urgency:

- **Job training.**
- **Water system Improvements in OTS.**
- **Drainage Improvements in OTS.**
- **Lighting Improvements in OTS.**
- **Street Improvements.**
- **Youth training program.**
- **Youth recreation program.**
- **Veteran services**

2.

Funding Future

One of the main obstacles to meeting community needs is inadequate resources for programs. The decline in resources across sectors, including government agencies and foundations, due to the economic downturn has negatively impacted the quantity and quality of housing and community

development services. Although federal stimulus funding helps mitigate this trend to some extent, resources for these programs will likely be limited for the near future.

Other obstacles to meeting underserved include:

- a) Insufficient resources to meet all of the legitimate and eligible needs identified.
- b) Private ownership of incompatible land uses within the revitalization area.
- c) Public ownership of the water system in the Revitalization area by another municipality.
- d) Environmental issues related to the location of Grand Avenue, the railroad, and Luke Airforce Base.

Lead-based Paint (91.215 (g))

1. Estimate the number of housing units that contain lead-based paint hazards, as defined in section 1004 of the Residential Lead-Based Paint Hazard Reduction Act of 1992, and are occupied by extremely low-income, low-income, and moderate-income families.
2. Outline actions proposed or being taken to evaluate and reduce lead-based paint hazards and describe how lead based paint hazards will be integrated into housing policies and programs, and how the plan for the reduction of lead-based hazards is related to the extent of lead poisoning and hazards.

5 Year Strategic Plan Lead-based Paint response:

1.

Assessment of the outside parameters of lead paint hazard for the City of Surprise has been calculated in the chart below utilizing data from the 2000 Census applied to the findings of a national study titled 'The prevalence of Lead Based Paint Hazards in U.S. Housing.'

Table 2:

Sample	Region	Surprise	Prevalence Sample	%w/hazards	Surprise Owner	Renter
Western Region			Western region	15%		
Owner renter split			Construction year			
Owner	69	88%	1978+w/hazards	3%	302	33
Renter	30	12%	1960-1977	8%	63	28
In poverty	14%	8.70%	1940-1959	43%	53	24
Income			Before 1940	69%	19	0
0-\$19,999	20%		Tenure			
\$20-39,999	27%		Owner	23%	437	
\$40-+	44%		Renter	30%		84
Calculations are derived from 2000 Census based on findings of "The prevalence of Lead Based Paint Hazards in U.S Housing" October 2002.			In poverty	38%	166	32
			W/children	25%	109	21

The Arizona Department of Health Services maintains records on the number of children reported to have elevated blood levels from any source. Since the year 2008 - 2014, sixty-seven (67) children have tested positive for elevated levels of lead in the bloodstream. **During that time, two of the tests resulted in environmental investigations at the home.** Neither of the home investigations revealed an apparent source for the lead.

2.

Housing units assisted under any and all programs covered under this Consolidated Plan are inspected and/or tested prior to assistance as follows:

- a. The Housing Authority of Maricopa County inspects all rental units prior to occupancy by households who have Housing Choice Vouchers. For units built before 1978, chipped or peeling paint must be removed prior to occupancy.
- b. For units built before 1978, chipped or peeling paint must be removed prior to occupancy. Renter and owner-occupied units built before 1978 that are being rehabilitated with CDBG or HOME funds must be professionally assessed and abated as part of the assisted contract.
- c. Lead-based paint is not allowed or sold for residential construction after 1978. Newly constructed single-family or multifamily residences assisted with funding from the covered grants will be free of lead paint hazards.

HOUSING

Housing Needs (91.205)

*Please also refer to the Housing Needs Table in the Needs.xls workbook

1. Describe the estimated housing needs projected for the next five year period for the following categories of persons: extremely low-income, low-income, moderate-income, and middle-income families, renters and owners, elderly persons, persons with disabilities, including persons with HIV/AIDS and their families, single persons, large families, public housing residents, victims of domestic violence, families on the public housing and section 8 tenant-based waiting list, and discuss specific housing problems, including: cost-burden, severe cost- burden, substandard housing, and overcrowding (especially large families).
2. To the extent that any racial or ethnic group has a disproportionately greater need for any income category in comparison to the needs of that category as a whole, the jurisdiction must complete an assessment of that specific need. For this purpose, disproportionately greater need exists when the percentage of persons in a category of need who are members of a particular racial or ethnic group is at least ten percentage points higher than the percentage of persons in the category as a whole.

5 Year Strategic Plan Housing Needs response:

Effective July 1, 2006, City of Surprise became a member of the Maricopa HOME Consortium through an Intergovernmental Agreement. Federal regulations (24 CFR 91.405) require that housing needs assessment(s) be

consolidated for the entire Consortium Service Area. See the 2015-2019 Consolidated Plan for the Maricopa HOME Consortium.

Priority Housing Needs (91.215 (b))

1. Identify the priority housing needs and activities in accordance with the categories specified in the Housing Needs Table (formerly Table 2A). These categories correspond with special tabulations of U.S. census data provided by HUD for the preparation of the Consolidated Plan.
2. Provide an analysis of how the characteristics of the housing market and the severity of housing problems and needs of each category of residents provided the basis for determining the relative priority of each priority housing need category.

Note: Family and income types may be grouped in the case of closely related categories of residents where the analysis would apply to more than one family or income type.

3. Describe the basis for assigning the priority given to each category of priority needs.
4. Identify any obstacles to meeting underserved needs.

5 Year Strategic Plan Priority Housing Needs response:

Effective July 1, 2006, the City of Surprise became a member of the Maricopa HOME Consortium through an Intergovernmental Agreement. Federal regulations (24 CFR 91.405) require that housing needs assessments be consolidated for the entire Consortium Service Area. See the 2015-2019 Consolidated Plan for the Maricopa HOME Consortium.

Housing Market Analysis (91.210)

*Please also refer to the Housing Market Analysis Table in the Needs.xls workbook

1. Based on information available to the jurisdiction, describe the significant characteristics of the housing market in terms of supply, demand, condition, and the cost of housing; the housing stock available to serve persons with disabilities; and to serve persons with HIV/AIDS and their families. Data on the housing market should include, to the extent information is available, an estimate of the number of vacant or abandoned buildings and whether units in these buildings are suitable for rehabilitation.
2. Describe the number and targeting (income level and type of household served) of units currently assisted by local, state, or federally funded programs, and an assessment of whether any such units are expected to be lost from the assisted housing inventory for any reason, (i.e. expiration of Section 8 contracts).
3. Indicate how the characteristics of the housing market will influence the use of funds made available for rental assistance, production of new units, rehabilitation of old units, or acquisition of existing units. Please note, the goal of affordable housing is not met by beds in nursing homes.

5 Year Strategic Plan Housing Market Analysis responses:

Effective July 1, 2006, the City of Surprise became a member of the

Maricopa HOME Consortium through an Intergovernmental Agreement. Federal regulations (24 CFR 91.405) require that housing needs assessments be consolidated for the entire Consortium Service Area. See the 2015-2019 Consolidated Plan for the Maricopa HOME Consortium.

Specific Housing Objectives (91.215 (b))

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve over a specified time period.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the strategic plan.

5 Year Strategic Plan Specific Housing Objectives response:

Specific Housing Objectives for the period of the Consolidated Plan include:

Table 3:			
National Objective met by: <i>Providing decent housing.</i>			
Desired outcome: <i>An increase in the number of quality affordable units.</i>			
Need to be addressed / From the Needs Assessment	Goal to address high and medium priority needs	Activity and General Location	Anticipated sources of funding
Quality owner-occupied housing	Increase the quality of owner-occupied housing in older neighborhoods	Major and Minor Housing rehabilitation to low- and moderate-income households primarily located in the Original Townsite Area.	CDBG, HOME, Private loans and Owners' funds
Quality owner-occupied housing	Increase the availability of affordable owner-occupied housing	Support to the development of housing and neighborhoods by Habitat for Humanity.	Private financing, Sweat equity, HOME funds, and NSP Program
Quality owner-occupied housing	Preserve habitability of owner-occupied housing	Emergency repair assistance.	State Housing Trust Funds, CDBG Funds
Affordable rental housing	Increase the supply of affordable rental housing	Acquisition/ rehabilitation assistance to preserve units affordable to low- and moderate-income renters as opportunities are presented by nonprofit housing providers.	HOME, affordable housing bonds, private financing

Affordable rental housing	Increase the supply of affordable rental housing	Acquisition/ new development assistance to add to the number of units affordable to low- and moderate-income renters.	HOME, Affordable housing bonds, Private financing, Low Income Housing Tax Credits
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See the chart below for the performance measures for the above objectives.

Five-year Goals for Housing

Table 4: Priority Housing Needs (Households)		Priority		Unmet Need
Renter	Small Related	0-30%	H	270
		31-50%	H	251
		51-80%	M	348
	Large Related	0-30%	H	72
		31-50%	H	79
		51-80%	H	81
	Elderly	0-30%	H	108
		31-50%	H	167
		51-80%	M	137
	All Other	0-30%	H	261
		31-50%	H	242
		51-80%	M	319
Owner	Small Related	0-30%	M	128
		31-50%	H	157
		51-80%	H	347
	Large Related	0-30%	M	46
		31-50%	H	69
		51-80%	H	107
	Elderly	0-30%	H	219
		31-50%	H	283
		51-80%	H	296
	All Other	0-30%	M	110
		31-50%	H	77
		51-80%	H	179
Non-Homeless Special needs	Elderly	0-80%	H	126
	Frail Elderly	0-80%	H	168
	Severe Mental Illness	0-80%	H	165
	Physical Disability	0-80%	M	53

	Developmental Disability	0-80%	M	105
	Alcohol/Drug Abuse	0-80%	H	96
	HIV/AIDS	0-80%	M	15
	Victims of Domestic Violence	0-80%	H	45

Table 5: Priority Needs	5-YR. Goal Plan / Act	Year 1 Goal Plan / Act	Year 2 Goal Plan / Act	Year 3 Goal Plan / Act	Year 4 Goal Plan / Act	Year 5 Goal Plan / Act
Renters	119	24	24	24	24	24
0-30%	33	7	7	7	7	7
31-50%	17	3	3	3	3	3
51-80%	69	14	14	14	14	14
owners	135	27	27	27	27	27
0-30%	40	8	8	8	8	8
31-50%	56	11	11	11	11	11
51-80%	39	8	8	8	8	8
Homeless						
Individuals	0	0	0	0	0	0
Families	0	0	0	0	0	0
Non-Homeless Special Needs						
Elderly	64	13	13	13	13	13
Frail Elderly	23	5	5	5	5	5
Severe Mental Illness	4	1	1	1	1	1
Physical Disability	18	4	4	4	4	4
Developmental Disability	13	3	3	3	3	3
Alcohol/Drug Abuse	5	1	1	1	1	1
HIV/AIDS	2	0	0	0	0	0
Victims of Domestic Violence	5	1	1	1	1	1
Total	134	27	27	27	27	27

The above two tables are derived from the Maricopa Consortium Consolidated Plan for 2015-19. The estimated number of people in Surprise for each need category is determined by multiplying the category's county population by the percentage of Surprise population that is in the Maricopa County- 3%. The estimated number are derived from 2007 - 2011 CHAS runs extrapolated to **2011**.

Table 6: Priority Needs	5-YR. Goal Plan / Act	Year 1 Goal Plan / Act	Year 2 Goal Plan / Act	Year 3 Goal Plan / Act	Year 4 Goal Plan / Act	Year 5 Goal Plan / Act
CDBG						
Acquisition of existing rental units						
Production of new rental units						
Rehabilitation of existing rental units						
Rental assistance						
Acquisition of existing owner units						
Production of new owner units						
Rehabilitation of existing owner units	24	24	0	0	0	0
Homeownership assistance						
HOME						
Acquisition of existing rental units						
Production of new rental units						
Rehabilitation of existing rental units						
Rental assistance						
Acquisition of existing owner units						
Production of new owner units						
Rehabilitation of existing owner units	15	3	3	3	3	3
Homeownership assistance						
HOPWA						
Rental assistance						
Short term rent/mortgage utility payments						
Facility based housing development	City of Surprise does not receive HOPWA funding					
Facility based housing operations						
Supportive Services						
Other						
NSP						
Production of new owner units	2	1	1	-	-	-
Homeownership assistance	24	8	8	8	-	-

Surprise is not eligible for funding for Housing Opportunities for People with AIDS and does not track housing assistance or set housing goals for persons with AIDS separate from housing assistance for persons with other disabilities. Section 8 regulations do not authorize the collection of this information.

The goals listed in the chart above continue services and levels of service that have been provided in the past under operating agreements with Maricopa County Community Development, the Housing Authority of Maricopa and nonprofit housing providers.

2.

Resources anticipated to address these objectives include:

- 1. HUD funding**
 - a. Community Development Block Grants.**
 - b. HOME Investment Partnerships funds.**
 - c. Neighborhood Stabilization Program (NSP).**
 - d. Housing Choice Vouchers.**
- 2. Low Income Housing Tax Credits issued through the state.**
- 3. State and County IDA funding from**
 - a. Multifamily.**
 - b. Single-Family bonds.**
 - c. Mortgage Credit Certificates.**
- 4. Private funding**
 - a. Family Self-sufficiency escrow accounts.**
 - b. IDEA grants.**
 - c. Individual Development Accounts.**
 - d. Unrestricted funds leveraged and matched by nonprofit housing providers.**
 - e. Subsidized and unsubsidized private investments by private investors.**

Needs of Public Housing (91.210 (b))

In cooperation with the public housing agency or agencies located within its boundaries, describe the needs of public housing, including the number of public housing units in the jurisdiction, the physical condition of such units, the restoration and revitalization needs of public housing projects within the jurisdiction, and other factors, including the number of families on public housing and tenant-based waiting lists and results from the Section 504 needs assessment of public housing projects located within its boundaries (i.e. assessment of needs of tenants and applicants on waiting list for accessible units as required by 24 CFR 8.25). The public housing agency and jurisdiction can use the optional Priority Public Housing Needs Table (formerly Table 4) of the Consolidated Plan to identify priority public housing needs to assist in this process.

5 Year Strategic Plan Needs of Public Housing response:

The Housing Authority of Maricopa County (HAMC) administers the public housing and Section 8 subsidized housing programs for City of Surprise. Surprise' housing activities are planned and reported through the Maricopa Consortium Plan. See the 2010-2014 Consolidated Plan for the Maricopa HOME Consortium for more information.

Public Housing Strategy (91.210)

- 1. Describe the public housing agency's strategy to serve the needs of extremely low-income, low-income, and moderate-income families residing in the jurisdiction served by the public housing agency (including families on the public housing and section 8 tenant-based waiting list), the public housing agency's strategy for addressing the revitalization and restoration needs of public housing projects within the jurisdiction and improving the management and operation of such public housing, and the public housing agency's strategy for improving the living environment of extremely low-income, low-income, and moderate families residing in public housing.**

2. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake to encourage public housing residents to become more involved in management and participate in homeownership. (NAHA Sec. 105 (b)(11) and (91.215 (k))
3. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation. (NAHA Sec. 105 (g))

5 Year Strategic Plan Public Housing Strategy response:

1. **Not Applicable**
2. **Not Applicable**
3. **HAMC is not designated as a "troubled agency."**

Barriers to Affordable Housing (91.210 (e) and 91.215 (f))

1. Explain whether the cost of housing or the incentives to develop, maintain, or improve affordable housing are affected by public policies, particularly those of the local jurisdiction. Such policies include tax policy affecting land and other property, land use controls, zoning ordinances, building codes, fees and charges, growth limits, and policies that affect the return on residential investment.
2. Describe the strategy to remove or ameliorate negative effects of public policies that serve as barriers to affordable housing, except that, if a State requires a unit of general local government to submit a regulatory barrier assessment that is substantially equivalent to the information required under this part, as determined by HUD, the unit of general local government may submit that assessment to HUD and it shall be considered to have complied with this requirement.;

5 Year Strategic Plan Barriers to Affordable Housing response:

1.
While the city's housing supply is large enough to meet demand, there is a significant disconnect between the supply of housing units and the location, price, and quality of the housing units. The housing stock has been growing and stands at 52,384 units as of 2013. This includes single-family units, multi-family units and mobile homes. An average of 2511 units has been built each year from 2008 through 2013. The average household size is now 2.75. More than half of Surprise's housing stock was built after 2000.

The City of Surprise is recognized for its affordability. First time homebuyers have been able to purchase quality homes in master planned neighborhoods due to affordable pricing and homebuyer assistance programs. Monitoring housing affordability as the city matures will be important. The key is to ensure the widest range of housing supply possible to meet the needs of a growing city including low- and moderate-income households.

The main contributors to the cost of housing in Surprise are:

- **The cost of vacant land and built residential property.**

- The lack of a supply of land available for residential development outside of master-planned communities.
- The lack of supply of a variety of housing.
- The lack of available credit for low- and moderate-income persons.

The growth of Surprise over the last 15 years can only be described as extreme. Much of this development has been in master-planned subdivisions with high amenities and innovative development patterns. The city's development standards are strict enough to support long-term neighborhood quality in the intense Arizona sun. The result has been rapid increases in the cost of housing that has been exacerbated by the recent run-up in the value of resale housing in all of Maricopa County.

The following table, although not required, documents the city's standing pursuant to the April 21, 2004 Federal Register Notice on the Affordable Communities Initiative.

America's Affordable Communities Initiative	U.S. Department of Housing and Urban Development	OMB approval no. 2535-0120 (exp. 06/30/2010)
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Public reporting burden for this collection of information is estimated to average 3 hours. This includes the time for collecting, reviewing, and reporting the data. The information will be used for encourage applicants to pursue and promote efforts to remove regulatory barriers to affordable housing. Response to this request for information is required in order to receive the benefits to be derived. This agency may not collect this information, and you are not required to complete this form unless it displays a currently valid OMB control number.

Questionnaire for HUD's Initiative on Removal of Regulatory Barriers Part A. Local Jurisdictions. Counties Exercising Land Use and Building Regulatory Authority and Other Applicants Applying for Projects Located in such Jurisdictions or Counties

	1	2
1. Does your jurisdiction's comprehensive plan (or in the case of a tribe or TDHE, a local Indian Housing Plan) include a "housing element? A local comprehensive plan means the adopted official statement of a legislative body of a local government that sets forth (in words, maps, illustrations, and/or tables) goals, policies, and guidelines intended to direct the present and future physical, social, and economic development that occurs within its planning jurisdiction and that includes a unified physical plan for the public development of land and water. If your jurisdiction does not have a local comprehensive plan with a "housing element," please enter no. If no, skip to question # 4.	☐ No	☒ Yes
2. If your jurisdiction has a comprehensive plan with a housing element, does the plan provide estimates of current and anticipated housing needs, taking into account the anticipated growth of the region, for existing and future residents, including low, moderate and middle income families, for at least the next five years?	☒ No	☐ Yes
3. Does your zoning ordinance and map, development and subdivision regulations or other land use controls conform to the jurisdiction's	☐ No	☒ Yes

comprehensive plan regarding housing needs by providing: a) sufficient land use and density categories (multifamily housing, duplexes, small lot homes and other similar elements); and, b) sufficient land zoned or mapped "as of right" in these categories, that can permit the building of affordable housing addressing the needs identified in the plan? (For purposes of this notice, "as-of-right," as applied to zoning, means uses and development standards that are determined in advance and specifically authorized by the zoning ordinance. The ordinance is largely self-enforcing because little or no discretion occurs in its administration.). If the jurisdiction has chosen not to have either zoning, or other development controls that have varying standards based upon districts or zones, the applicant may also enter yes.		
4. Does your jurisdiction's zoning ordinance set minimum building size requirements that exceed the local housing or health code or is otherwise not based upon explicit health standards?	☐ Yes	☒ No
5. If your jurisdiction has development impact fees, are the fees specified and calculated under local or state statutory criteria? If no, skip to question #7. Alternatively, if your jurisdiction does not have impact fees, you may enter yes.	☐ No	☒ Yes
6. If yes to question #5, does the statute provide criteria that sets standards for the allowable type of capital investments that have a direct relationship between the fee and the development (nexus), and a method for fee calculation?	☐ No	☒ Yes
7. If your jurisdiction has impact or other significant fees, does the jurisdiction provide waivers of these fees for affordable housing?	☒ No	☐ Yes
8. Has your jurisdiction adopted specific building code language regarding housing rehabilitation that encourages such rehabilitation through graduated regulatory requirements applicable as different levels of work are performed in existing buildings? Such code language increases regulatory requirements (the additional improvements required as a matter of regulatory policy) in proportion to the extent of rehabilitation that an owner/developer chooses to do on a voluntary basis. For further information see HUD publication: "Smart Codes in Your Community: A Guide to Building Rehabilitation Codes" (www.huduser.org/publications/destech/smartcodes.html)	☒ No	☐ Yes
9. Does your jurisdiction use a recent version (i.e. published within the last 5 years or, if no recent version has been published, the last version published) of one of the nationally recognized model building codes (i.e. the International Code Council (ICC), the Building Officials and Code Administrators International (BOCA), the Southern Building Code Congress International (SBCI), the International Conference of Building Officials (ICBO), the National Fire Protection Association (NFPA)) without significant technical amendment or modification. In the case of a tribe or TDHE, has a recent version of one of the model building codes as described above been adopted or, alternatively, has the tribe or TDHE adopted a building code that is substantially	☐ No	☒ Yes

equivalent to one or more of the recognized model building codes? Alternatively, if a significant technical amendment has been made to the above model codes, can the jurisdiction supply supporting data that the amendments do not negatively impact affordability.		
10. Does your jurisdiction's zoning ordinance or land use regulations permit manufactured (HUD-Code) housing "as of right" in all residential districts and zoning classifications in which similar site-built housing is permitted, subject to design, density, building size, foundation requirements, and other similar requirements applicable to other housing that will be deemed realty, irrespective of the method of production?	☒ No	☐ Yes
11. Within the past five years, has a jurisdiction official (i.e., chief executive, mayor, county chairman, city manager, administrator, or a tribally recognized official, etc.), the local legislative body, or planning commission, directly, or in partnership with major private or public stakeholders, convened or funded comprehensive studies, commissions, or hearings, or has the jurisdiction established a formal ongoing process, to review the rules, regulations, development standards, and processes of the jurisdiction to assess their impact on the supply of affordable housing?	☒ No	☐ Yes
12. *Within the past five years, has the jurisdiction initiated major regulatory reforms either as a result of the above study or as a result of information identified in the barrier component of the jurisdiction's "HUD Consolidated Plan?" If yes, attach a brief list of these major regulatory reforms.	☐ No	☒ Yes
13. Within the past five years has your jurisdiction modified infrastructure standards and/or authorized the use of new infrastructure technologies (e.g. water, sewer, street width) to significantly reduce the cost of housing?	☒ No	☐ Yes
14. Does your jurisdiction give "as-of-right" density bonuses sufficient to offset the cost of building below market units as an incentive for any market rate residential development that includes a portion of affordable housing? (As applied to density bonuses, "as of right" means a density bonus granted for a fixed percentage or number of additional market rate dwelling units in exchange for the provision of a fixed number or percentage of affordable dwelling units and without the use of discretion in determining the number of additional market rate units.)	☒ No	☐ Yes
15. Has your jurisdiction established a single, consolidated permit application process for housing development that includes building, zoning, engineering, environmental, and related permits? Alternatively, does your jurisdiction conduct concurrent, not sequential, reviews for all required permits and approvals?	☐ No	☒ Yes
16. Does your jurisdiction provide for expedited or "fast track" permitting	☒	☐

and approvals for all affordable housing projects in your community?	No	Yes
17. Has your jurisdiction established time limits for government review and approval or disapproval of development permits in which failure to act, after the application is deemed complete, by the government within the designated time period, results in automatic approval?	☒ No	☐ Yes
18. Does your jurisdiction allow “accessory apartments” either as: a) a special exception or conditional use in all single-family residential zones or, b) “as of right” in a majority of residential districts otherwise zoned for single-family housing?	☒ No	☐ Yes
19. Does your jurisdiction have an explicit policy that adjusts or waives existing parking requirements for all affordable housing developments?	☒ No	☐ Yes
20. Does your jurisdiction require affordable housing projects to undergo public review or special hearings when the project is otherwise in full compliance with the zoning ordinance and other development regulations?	☐ Yes	☒ No
Total Points:	10	10

The questions above indicate that the city has reviewed policies and procedures and removed potential barriers when possible. The only barriers in the city that remain on the form above are due to their significant legal or financial costs.

2.

The City of Surprise has an active strategy to promote homeownership and the preservation and management of existing residential property. To offset the increasing cost of housing in the private market, the city has undertaken a number of strategies to preserve and develop new affordable housing. These strategies include:

1. The use of general funds and HOME funds for the preservation of existing affordable owner-occupied housing.
2. Support of for-profit and nonprofit developers in the construction of Tax Credit assisted rental housing for families and seniors.
3. Development of Original Townsite Revitalization Plan which has already resulted in public investment in community facilities and infill construction of mixed income owner-occupied homes.

4.

HOMELESS

Homeless Needs (91.205 (b) and 91.215 (c))

*Please also refer to the Homeless Needs Table in the Needs.xls workbook

Homeless Needs— The jurisdiction must provide a concise summary of the nature and extent of homelessness in the jurisdiction, (including rural homelessness and

chronic homelessness where applicable), addressing separately the need for facilities and services for homeless persons and homeless families with children, both sheltered and unsheltered, and homeless subpopulations, in accordance with Table 1A. The summary must include the characteristics and needs of low-income individuals and children, (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered. In addition, to the extent information is available, the plan must include a description of the nature and extent of homelessness by racial and ethnic group. A quantitative analysis is not required. If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates.

5 Year Strategic Plan Homeless Needs response:

City of Surprise' homeless needs and activities are planned and reported through the Maricopa Consortium Plan. See the 2015-2019 Consolidated Plan for the Maricopa HOME Consortium for a complete description of these activities. Additional information is provided below.

The Maricopa Association of Governments Continuum of Care Subcommittee (MAG CoC) is the regional body that manages the collaborative efforts of communities and agencies in Maricopa County to plan for the needs of the homeless and access federal funding on behalf of agencies organized to address those needs. According to the '*Regional Plan to End Homelessness*' published by MAG CoC in March 2009, there are no homeless persons in the city (*Table 7*). However, the city did a Point in Time Homeless Street Count in February 2014 in conjunction with MAG and interviewed 2 homeless persons. The city will continue to do a periodic assessment of any new homeless person cases in the city and will act accordingly to mitigate the problems.

Table 7: Homeless Street Count



2011 Homeless Street Count Municipal Summary Data

*All counts were conducted on Tuesday, January 25, 2011.



Continuum of Care
Regional Committee
on Homelessness

	Non-Chronically Homeless Male	Non-Chronically Homeless Female	Non-Chronically Homeless Male/Veteran	Non-Chronically Homeless Female/Veteran	Chronically Homeless Male	Chronically Homeless Female	Chronically Homeless Male/Veteran	Chronically Homeless Female/Veteran	Persons in Families Adult Women**	Persons in Families Adult Men	Families Adult Male/Veteran	Families Adult Female/Veteran	Persons in Families Children	Male Youth On Own	Female Youth On Own	2011 Municipal Total	2010 Municipal Total	Percent Change, NC=No Change
MAG Region Totals																		
Avondale	0	0	0	0	7	3	1	0	0	0	0	0	0	0	0	11	20	-45%
Buckeye	11	3	1	0	1	1	2	0	0	0	0	0	0	0	0	19	15	27%
Carefree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Cave Creek	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	200%
Chandler	14	1	0	0	42	5	1	0	1	0	0	0	1	0	0	65	12	442%
El Mirage	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	2	3	-33%
Fountain Hills	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Gila Bend	2	1	0	0	8	1	1	1	0	0	0	0	0	0	0	14	12	17%
Gilbert	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	-100%
Glendale	9	5	1	0	16	6	5	0	0	0	0	0	0	0	0	42	28	50%
Goodyear	0	0	3	1	0	0	0	0	0	0	0	0	0	0	0	4	17	-76%
Guadalupe	52	1	0	0	5	0	0	0	0	0	0	0	0	0	0	58	80	-28%
Litchfield Park	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Mesa	9	2	1	0	60	18	12	0	0	0	0	0	0	0	0	102	461	-78%
Paradise Valley	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Peoria	4	0	2	0	7	0	5	0	0	0	0	0	0	0	0	18	20	-10%
Phoenix	424	118	83	22	302	60	58	24	1	3	0	0	2	42	20	1159	1750	-34%
Queen Creek	11	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11	8	38%
Scottsdale	57	7	1	0	38	12	3	0	0	0	0	0	0	1	0	119	126	-6%
Sun City	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Surprise	4	0	2	0	5	0	0	0	0	0	0	0	0	0	0	11	18	-39%
Tempe	23	9	2	0	50	13	15	0	0	0	0	0	0	0	0	112	155	-28%
Tolleson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	-100%
Wickenburg	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Youngtown	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	NC
Municipal Total	622	148	96	23	542	119	103	25	2	3	0	0	3	43	20	1749	2729	-36%

Priority Homeless Needs

- Using the results of the Continuum of Care planning process, identify the jurisdiction's homeless and homeless prevention priorities specified in Table 1A, the Homeless and Special Needs Populations Chart. The description of the jurisdiction's choice of priority needs and allocation priorities must be based on reliable data meeting HUD standards and should reflect the required consultation with homeless assistance providers, homeless persons, and other concerned citizens regarding the needs of homeless families with children and individuals. The jurisdiction must provide an analysis of how the needs of each category of residents provided the basis for determining the relative priority of each priority homeless need category. A separate brief narrative should be directed to addressing gaps in services and housing for the sheltered and unsheltered chronic homeless.
- A community should give a high priority to chronically homeless persons, where the jurisdiction identifies sheltered and unsheltered chronic homeless persons in its Homeless Needs Table - Homeless Populations and Subpopulations.

5 Year Strategic Plan Priority Homeless Needs response:

Priority Homeless Needs

The needs chart below is developed directly from the 'Regional Plan to End Homelessness' published by MAG CoC in March 2009.

Table 8 Part 1: Homeless Population		Sheltered		Un-sheltered	Total
		Emergency	Transitional		
1. Homeless Individuals		0	0	0	0
2. Homeless Families with Children		0	0	0	0
2a. Persons in Homeless with Children Families		0	0	0	0
Total (lines 1 + 2a)		0	0	0	0
Part 2: Homeless Subpopulations		Sheltered		Un-sheltered	Total
1. Chronically Homeless		0	0	0	0
2. Severely Mentally Ill		0			
3. Chronic Substance Abuse		0			
4. Veterans		0			
5. Persons with HIV/AIDS					
6. Victims of Domestic Violence		0			
7. Youth (Under 18 years of age)					

Source: "Regional Plan to End Homelessness", MAG CoC, March 2009.

The definitions used for emergency and transitional housing:

Emergency Shelter means any facility with the primary purpose of providing temporary housing for homeless people.

Transitional Housing means any facility that has the goal of facilitating the movement of homeless people to permanent housing within 24 months.

Homeless Inventory (91.210 (c))

The jurisdiction shall provide a concise summary of the existing facilities and services (including a brief inventory) that assist homeless persons and families with children and subpopulations identified in Table 1A. These include outreach and assessment, emergency shelters and services, transitional housing, permanent supportive housing, access to permanent housing, and activities to prevent low-income individuals and families with children (especially extremely low-income) from becoming homeless. The jurisdiction can use the optional Continuum of Care Housing Activity Chart and Service Activity Chart to meet this requirement.

5 Year Strategic Plan Homeless Inventory response:

The Table below documents the inventory of beds in the County from the Update to the MAG Continuum of Care Plan to End Homelessness and the inventory of beds in Surprise from local records.

Table 8 Inventory/Beds	Shelter	Transitional	Permanent Supportive
Maricopa County			
Total	2694	2999	2523
Surprise			
Eve's Place	10 beds		
Catholic Charities		3 units	
Central AZ Shelter Services	1260 nights		
Surprise Total	10 beds	3 units	50 units

Homeless Strategic Plan (91.215 (c))

1. Homelessness— Describe the jurisdiction's strategy for developing a system to address homelessness and the priority needs of homeless persons and families (including the subpopulations identified in the needs section). The jurisdiction's strategy must consider the housing and supportive services needed in each stage of the process which includes preventing homelessness, outreach/assessment, emergency shelters and services, transitional housing, and helping homeless persons (especially any persons that are chronically homeless) make the transition to permanent housing and independent living. The jurisdiction must also describe its strategy for helping extremely low- and low-income individuals and families who are at imminent risk of becoming homeless.
2. Chronic homelessness—Describe the jurisdiction's strategy for eliminating chronic homelessness by 2012. This should include the strategy for helping homeless persons make the transition to permanent housing and independent living. This strategy should, to the maximum extent feasible, be coordinated with the strategy presented Exhibit 1 of the Continuum of Care (CoC) application and any other strategy or plan to eliminate chronic homelessness. Also describe, in a narrative, relationships and efforts to coordinate the Conplan, CoC, and any other strategy or plan to address chronic homelessness.
3. Homelessness Prevention—Describe the jurisdiction's strategy to help prevent homelessness for individuals and families with children who are at imminent risk of becoming homeless.
4. Institutional Structure—Briefly describe the institutional structure, including private industry, nonprofit organizations, and public institutions, through which the jurisdiction will carry out its homelessness strategy.
5. Discharge Coordination Policy—Every jurisdiction receiving McKinney-Vento Homeless Assistance Act Emergency Shelter Grant (ESG), Supportive Housing, Shelter Plus Care, or Section 8 SRO Program funds must develop and implement a Discharge Coordination Policy, to the maximum extent practicable. Such a policy should include “policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons.” The jurisdiction should describe its planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how

the community will move toward such a policy.

5 Year Homeless Strategic Plan response:

Since no homeless persons are reported from the above Table1A, but 2 persons were identified. The city will continue to do a periodic assessment of any new homeless person cases in the city and will act accordingly to mitigate the problem.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

5 Year Strategic Plan ESG response:

This section is not applicable to this plan. Surprise does not receive Emergency Shelter Grant funding.

COMMUNITY DEVELOPMENT

Community Development (91.215 (e))

*Please also refer to the Community Development Table in the Needs.xls workbook

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), – i.e., public facilities, public improvements, public services and economic development.
2. Describe the basis for assigning the priority given to each category of priority needs.
3. Identify any obstacles to meeting underserved needs.
4. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

NOTE: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

5 Year Strategic Plan Community Development response:

1.

Based on feedback from citizens, city staff, CDBG and Planning and Zoning Commission members, five priority needs have been identified for implementation under the CDBG funding that will benefit low- to moderate-income persons in the City of Surprise. They are:

- a) Youth, Senior and Veteran Programs.
- b) Job training programs for residents in Surprise with focus on the OTS.
- c) Water system improvements in the OTS.
- d) Lighting improvements in the OTS.
- e) City wide housing rehabilitation.
- f) Public Service Activities through nonprofit agency(s). Fifteen percent of the allotted PY 2015 funding will be delineated for this activity.

These projects are designated high priority in the following table. For the first time, the city will aim funds at public services and consider economic development activities per the public response that the city received from the survey as part of public participation process. Fifteen percentage of the allotted CDBG funding will be set aside for public service activities. The CDBG funds will be targeted to the Original Townsite Area under the area benefit caveat as this is the only place in the city with a census tract where majority of the population is either low or moderate income.

City of Surprise was allocated \$551,309/year under the CDBG funding allotment from HUD for the next five years. This funding allotment is determined by HUD and is subject to change. Carried over CDBG funding from previous program years in the total of approximately \$551,177 will be added to this allotment and will be utilized for programs and projects deemed of high priority in the PY 2015-16. CDBG funding allotment for the next five years will be as follows:

Table 9:

Program year	Projects	Public Services (15% max.)	Administrative functions (20% max.)	Carried Over CDBG Funds	Total
2015-16	\$551,309	\$82,696	\$110,261	\$551,177	\$1,102,486
2016-17	\$551,309	\$82,696	\$110,261	-	\$551,309
2017-18	\$551,309	\$82,696	\$110,261	-	\$551,309
2018-19	\$551,309	\$82,696	\$110,261	-	\$551,309
2019-20	\$551,309	\$82,696	\$110,261	-	\$551,309

Below is the community development needs table based on funding projections and prioritized needs for the next five years:

Table 10: Community Development Needs		Needs	Priorit y Need: H, M, L	Dollars to Address- Specifically planned for this Strategic Plan	Plan to Fund? Y/N	Fund Source	Objective	Outcome
Public Fac / Improvements	03 Public Facilities and Improvements (General) 570.201I	Yes	M		N	CDBG	Suitable Living Environment	Sustain-ability
	03F Parks, Recreational Facilities 570.201I	Yes	L		N	CDBG	Suitable Living Environment	Sustain-ability
	03J Water/Sewer Improvements 570.201I	Yes	H	1,369,000	Y	CDBG	Suitable Living Environment	Sustain-ability
	03K Street Improvements 570.201I	Yes- Jerry Street Year 1 and 2	H	\$141,250	Y	CDBG/other	Suitable Living Environment /Economic Dev.	Sustain-ability
	03I Flood Drain Improvements 570.201I	Yes 3 locations	H	\$100,000	Y	CDBG	Suitable Living Environment	Sustain-ability
	03O Fire Stations/Equipment 570.201I	No	L		Y	General	Suitable Living Environment	Sustain-ability
	03A Senior Centers 570.201I	Yes	H	\$50,000	Y	General	Suitable Living Environment	Sustain-ability
	03B Handicapped Centers 570.201I	Yes	L	\$10,000	N	CDBG/other	Suitable Living Environment	Sustain-ability
	03C Homeless Facilities 570.201I	Yes	H	\$10,000	Y	CDBG	Suitable Living Environment	Sustain-ability
	03D Youth Centers 570.201I	Yes	H	\$26,000	Y	CDBG	Suitable Living Environment	Sustain-ability
	03P Health Facilities 570.201I	Yes	H		N	Unknown	Suitable Living Environment	Sustain-ability
Public Services	05 Public Services (General) 570.201(e)	Yes; 5 Years	H	\$419,331	Y	CDBG	Suitable Living Environment	Sustain-ability
	05A Senior Services 570.201(e)	Yes	H		Y	CDBG	Suitable Living Environment	Sustain-ability
	05B Handicapped Services 570.201(e)	Yes	H		Y	General	Suitable Living Environment	Sustain-ability
	05D Youth Services 570.201(e)	Yes; Year1-5	H	\$270,498	Y	CDBG/other	Suitable Living Environment /Economic Dev.	Sustain-ability
	05E Transportation Services 570.201(e)	Yes	H		Y	General	Suitable Living Environment	Sustain-ability

	05G Battered and Abused Spouses 570.201(e)	Yes	H		Y	CDBG	Suitable Living Environment	Sustainability
	05H Employment Training 570.201(e)	Yes	H		Y	CDBG	Suitable Living Environment	Sustainability
	05J Fair Housing Activities (if CDBG, then subject to 570.201(e))	Yes	H	\$15,000	Y	CDBG	Suitable Living Environment	Sustainability
	05M Health Services 570.201(e)	Yes	H		Y	Other	Suitable Living Environment	Sustainability
	05N Abused and Neglected Children 570.201(e)	Yes	H		Y	CDBG	Suitable Living Environment	Sustainability
	05P Screening for Lead-Based Paint/Lead Hazards Poison 570.201(e)	Yes	M		Y	CDBG/HOME	Suitable Living Environment	Sustainability
	05Q Subistence Payments 570.204 (Temporary)	Yes	H			General	Suitable Living Environment	Sustainability
	05S Rental Housing Subsidies (if HOME, not part of 5% 570.204)	Yes	H		N	Section 8 Vouchers	Suitable Living Environment	Sustainability
	05T Security Deposits (if HOME, not part of 5% Admin c	Yes	H		Y	Private	Suitable Living Environment	Sustainability
13	Direct Homeownership Assistance 570.201(n)	Yes	H		Y	HOME/NSP	Decent Housing	Affordability
	14A Rehab; Single-Unit Residential 570.202	Yes; 25 homes; Year 1-5	H	\$667,250	Y	CDBG/HOME /other	Decent Housing	Affordability
	14B Rehab; Multi-Unit Residential 570.202	Yes	H		Y	HOME	Decent Housing	Affordability
	14G Acquisition – for Rehabilitation 570.202	Yes	H		Y	HOME	Decent Housing	Affordability
	14H Rehabilitation Administration 570.202	Yes	H		Y	CDBG	Decent Housing	Affordability
	14I Lead-Based/Lead Hazard Test/Abate 570.202	Yes	H		Y	CDBG/HOME	Decent Housing	Affordability
	17A CI Land Acquisition/Disposition 570.203(a)	Yes	H		Y	CDBG	Decent Housing	Affordability
	19A HOME Admin/Planning Costs of PJ (not part of 5% Ad	Yes	H		Y	HOME		
	19B HOME CHDO Operating Costs (not part of 5% Admin ca	Yes	H		Y	HOME		
20	Planning 570.205	Yes	Yes		Y	CDBG		
	21A General Program Administration 570.206	Yes; 5 years	H	\$406,873	Y	CDBG/HOME		
	21D Fair Housing Activities (subject to 20% Admin cap) 570.206	Yes	H		Y	CDBG	Suitable Living Environment	Sustainability
	21I HOME CHDO Operating Expenses (subject to 5% cap)	0	M		Y	HOME		
22	Unprogrammed Funds	0				CDBG		

All of the stated priorities and needs are subject to amendment and change due to:

- Changes in regulatory requirements at the local, state, and federal level that impact the priorities, funding, and delivery of services;
- Changing demographics and socio-economic factors affecting the city;
- Annual reevaluations of resources, priorities, objectives, strategies and goals for the city; and
- Changes in the funding resources and amounts available for programs and services for city residents.

2.

Priority needs for CDBG eligible activities have been assessed using the following resources:

- Citizens and city staff input through surveys, interviews AND Public Hearings;
- The City of Surprise Capital Improvement Plan;
- The City of Surprise General Plan;
- Activity and project needs assessments; and
- Planning and Zoning Commission
- Local information from the Maricopa HOME Consortium and MAG CoC.

The primary objective of the City of Surprise CDBG program is to foster the development, revitalization, and preservation of neighborhoods to provide decent housing, a suitable living environment, and expanded economic opportunities, especially for low- and moderate-income persons in the OTS area of Surprise.

3.

Funding Future

One of the main obstacles to meeting community needs is inadequate resources for programs. The decline in resources across sectors, including government agencies and foundations, due to the economic downturn has negatively impacted the quantity and quality of housing and community development services. Although federal stimulus funding helps mitigate this trend to some extent, resources for these programs will likely be limited for the near future.

Other obstacles to meeting underserved include:

- a) Insufficient resources to meet all of the legitimate and eligible needs identified.
- b) Private ownership of incompatible land uses within the revitalization area.
- c) Public ownership of the water system in the revitalization area by another municipality.
- d) Environmental issues related to the location of Grand Avenue, the railroad, and Luke Airforce Base.

Antipoverty Strategy (91.215 (h))

1. Describe the jurisdiction's goals, programs, and policies for reducing the number of poverty level families (as defined by the Office of Management and Budget and revised annually). In consultation with other appropriate public and private agencies, (i.e. TANF agency) state how the jurisdiction's goals, programs, and policies for producing and preserving affordable housing set forth in the housing

component of the consolidated plan will be coordinated with other programs and services for which the jurisdiction is responsible.

2. Identify the extent to which this strategy will reduce (or assist in reducing) the number of poverty level families, taking into consideration factors over which the jurisdiction has control.

5 Year Strategic Plan Antipoverty Strategy response:

1.

The City of Surprise Anti-Poverty Strategy is to help people to move out of poverty through emergency stabilization actions with local non-profits and Community Housing Development Corporations that include:

- **Intake and case management.**
- **Utility assistance.**
- **Emergency mortgage/rent assistance.**

The long-term actions include:

- **Operation and capital costs for organizations that provide job training, self sufficiency, and other counseling and planning services for homeless or at-risk persons. CDBG public service funding would be targeted for this action.**
- **After school and other youth programs that help at-risk youth that provide positive role models and promote healthy lifestyles.**
- **Information and referral services on job training, small business, and similar programs.**
- **Counseling and downpayment assistance for low- and moderate-income first-time homebuyers.**
- **Limited emergency assistance for low- and moderate-income persons at risk of becoming homeless to help them maintain their current housing and not become dependent on more costly outside services.**

These programs are provided locally and regionally. They all support the broad goal of helping prevent or end homelessness by promoting self-sufficiency. CDBG and HOME funds will be available to fund these activities.

2.

A number of residents will experience improved economic conditions over the next five years but the number of households that will move out of poverty is expected to be relatively small.

Low Income Housing Tax Credit (LIHTC) Coordination (91.315 (k))

1. (States only) Describe the strategy to coordinate the Low-income Housing Tax Credit (LIHTC) with the development of housing that is affordable to low- and moderate-income families.

5 Year Strategic Plan LIHTC Coordination response:

Not Applicable.

NON-HOMELESS SPECIAL NEEDS

Specific Special Needs Objectives (91.215)

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve over a specified time period.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the strategic plan.

5 Year Non-homeless Special Needs Analysis response:

1.
The City of Surprise has included public service activities through CDBG funding to benefit low- and moderate-income residents in the city. The top priorities for the next five years as per the survey feedback are:

- **Neighborhood improvement services**
- **Youth activities**
- **Senior activities**
- **Veteran services**
- **Job training activities**

For the program year 2015-16, the city will be targeting the delineated CDBG public service funds for emergency food boxes, services for youth, seniors, homeless individuals and families and veterans through nonprofit organizations.

2.
Due to the economic downturn, no city general revenue will be allotted to these services at this time. Other funding from state and federal sources will be requested as feasible.

Non-homeless Special Needs (91.205 (d) and 91.210 (d)) Analysis (including HOPWA)

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Estimate, to the extent practicable, the number of persons in various subpopulations that are not homeless but may require housing or supportive services, including the elderly, frail elderly, persons with disabilities (mental, physical, developmental, persons with HIV/AIDS and their families), persons with alcohol or other drug addiction, victims of domestic violence, and any other categories the jurisdiction may specify and describe their supportive housing needs. The jurisdiction can use the Non-Homeless Special Needs Table (formerly Table 1B) of their Consolidated Plan to help identify these needs.

*Note: HOPWA recipients must identify the size and characteristics of the population with HIV/AIDS and their families that will be served in the metropolitan area.

2. Identify the priority housing and supportive service needs of persons who are not homeless but may or may not require supportive housing, i.e., elderly, frail elderly, persons with disabilities (mental, physical, developmental, persons with HIV/AIDS and their families), persons with alcohol or other drug addiction by using the Non-homeless Special Needs Table.
3. Describe the basis for assigning the priority given to each category of priority needs.
4. Identify any obstacles to meeting underserved needs.
5. To the extent information is available, describe the facilities and services that assist persons who are not homeless but require supportive housing, and programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing.
6. If the jurisdiction plans to use HOME or other tenant based rental assistance to assist one or more of these subpopulations, it must justify the need for such assistance in the plan.

5 Year Non-homeless Special Needs Analysis response:

The estimate of need in the following chart is based on national population studies and is taken from the Maricopa HOME Consortium Strategic Plan. The estimated number of people in Surprise for each need category is determined by multiplying the category's county population by the percentage of Surprise population that is in the Maricopa County- 3 %.

Table 11:

Special needs populations identified here are ranked as high priority for Consolidated Planning Purposes but may not necessarily be funded through CDBG/HOME	Population count for Maricopa County	Data Sources	Population count proportional to the City of Surprise-3%	Types of supportive services needed by this population	Identified funding gap in services	Identified sources of service for this population
Elderly	537,261	2010 Census	16,117	Case management, Befriending services, Counseling, Adult day care, Home Care Home delivered meals	Area Agency on Aging Study in 2013 indicated current funding serves about one third of need.	Area Agency on Aging, Maricopa County Special Transportation Services, AHCCCS, Community Action Program
Frail elderly	91,937	<i>Area of Agency on Aging 2013</i>	2758	Case management, Befriending services, Counselling, Adult day care, Home care, Home delivered meals, Help service, Nursing/ medical services	Area Agency on Aging Study in 2013 indicated current funding serves about one third of need.	Area Agency on Aging, Senior Adult Independent Living (SAIL), Arizona Long Term Care System, AHCCCS
Persons with severe mental illness	134,315	<i>Mental Health: Heath Service Executive</i>	4029	Outreach and identification, Treatment, Health care, Income support, Rehabilitation services		AHCCCS
Developmentally disabled persons	80,188	<i>Bethesda Institute 2006</i>	723	Assistive technology, Employment and training, Information and referral, Transportation, Caregiver respite	Area Agency on Aging Study in 2013 indicated current funding serves about one third of need.	The Centers for Habilitation, Arizona Bridge to Independent Living, Maricopa County Special Transportation Services, AHCCCS

Special needs populations identified here are ranked as high priority for Consolidated Planning Purposes but may not necessarily be funded through CDBG/HOME	Population count for Maricopa County	Data Sources	Population count proportional to the City of Surprise-3%	Types of supportive services needed by this population	Identified funding gap in services	Identified sources of service for this population
Physically disabled persons	469,101	Disabilitystatistics.org 2012	14,073	Assistive technology, Employment and training, Information and referral, Transportation, Caregiver respite	Area Agency on Aging Study in 2013 indicated current funding serves about one third of need.	Arizona Technology Access Program, Easter Seals, Southwest Human Development, Arizona Center for the Blind and Visually Impaired, Valley Center for the Deaf, Arizona Commission for the Deaf and Hard of Hearing, Arizona Bridge to Independent Living, Maricopa County Special Transportation Services, AHCCCS
Alcohol/drug addicted persons	400,941	Closing the Addiction Treatment Gap (CATG) 2010	12,028	Monitoring, Screening, Information and referral, Detox medication, Education, Self-help groups		CDBG, AHCCCS

Special needs populations identified here are ranked as high priority for Consolidated Planning Purposes but may not necessarily be funded through CDBG/HOME	Population count for Maricopa County	Data Sources	Population count proportional to the City of Surprise-3%	Types of supportive services needed by this population	Identified funding gap in services	Identified sources of service for this population
Persons with HIV/AIDS and their families	10200	Arizona Dept. of Health Services 2012 Annual Report	306	Case management, Emergency financial assistance, Food, Transportation, Early intervention, Education, Wellness and nutrition		CDBG, Maricopa County Health Department, Ryan White, AHCCCS

Housing Opportunities for People with AIDS (HOPWA)

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. The Plan includes a description of the activities to be undertaken with its HOPWA Program funds to address priority unmet housing needs for the eligible population. Activities will assist persons who are not homeless but require supportive housing, such as efforts to prevent low-income individuals and families from becoming homeless and may address the housing needs of persons who are homeless in order to help homeless persons make the transition to permanent housing and independent living. The plan would identify any obstacles to meeting underserved needs and summarize the priorities and specific objectives, describing how funds made available will be used to address identified needs.
2. The Plan must establish annual HOPWA output goals for the planned number of households to be assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. The plan can also describe the special features or needs being addressed, such as support for persons who are homeless or chronically homeless. These outputs are to be used in connection with an assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
3. For housing facility projects being developed, a target date for the completion of each development activity must be included and information on the continued use of these units for the eligible population based on their stewardship requirements (e.g. within the ten-year use periods for projects involving acquisition, new construction or substantial rehabilitation).

4. The Plan includes an explanation of how the funds will be allocated including a description of the geographic area in which assistance will be directed and the rationale for these geographic allocations and priorities. Include the name of each project sponsor, the zip code for the primary area(s) of planned activities, amounts committed to that sponsor, and whether the sponsor is a faith-based and/or grassroots organization.
5. The Plan describes the role of the lead jurisdiction in the eligible metropolitan statistical area (EMSA), involving (a) consultation to develop a metropolitan-wide strategy for addressing the needs of persons with HIV/AIDS and their families living throughout the EMSA with the other jurisdictions within the EMSA; (b) the standards and procedures to be used to monitor HOPWA Program activities in order to ensure compliance by project sponsors of the requirements of the program.
6. The Plan includes the certifications relevant to the HOPWA Program.

5 Year Strategic Plan HOPWA response:

This section is not applicable to this plan. Surprise does not receive HOPWA funding.

Specific HOPWA Objectives

1. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the strategic plan.

5 Year Specific HOPWA Objectives response:

This section is not applicable to this plan. Surprise does not receive HOPWA funding.

OTHER NARRATIVE

Include any Strategic Plan information that was not covered by a narrative in any other section.

Fair Housing Policies

The City of Surprise continues to be committed to fair housing and to eliminate discrimination in the city. The city completed an Analysis of Impediments to Fair Housing Choice in 2006. Major points from the plan include:

Table 12: Fair Housing Plan 2006-11

IMPEDIMENT TO BE ADDRESSED	GOAL	STRATEGY TO MEET THE GOAL	RESPONSIBLE ENTITIES ASSIGNED TO MEET GOALS	PROPOSED INVESTMENT	PERFORMANCE MEASURE
Lack of diversity in many Census Tracts	Opportunities for diverse populations to choose	Engage the real estate community in increasing	Fair Housing Coordinator, 2015	Staff time	Number of meetings initiated

IMPEDIMENT TO BE ADDRESSED	GOAL	STRATEGY TO MEET THE GOAL	RESPONSIBLE ENTITIES ASSIGNED TO MEET GOALS	PROPOSED INVESTMENT	PERFORMANCE MEASURE
	places to live throughout the community	opportunities for greater diversity in neighborhoods. Become a participant in the Arizona Fair Housing Partnership.	Fair Housing Coordinator, 2015		Number of meetings attended
High denial rates for Black/African Americans in CT 405.11	Equal access to credit and mortgages throughout the community	Engage the services of one of the fair housing services to provide paired test to assess whether minorities are treated with different terms and conditions.	Neighborhood Services, within the next five years.	\$15,000	Number of tests performed
Lack of affordable rental housing has a disproportionate impact on single female heads of households with children.	Opportunities for parents who become single to find places to live in the community.	Develop an IGA with the Housing Authority of Maricopa County to formalize the operating relationship with the agency. Seek additional resources to facilitate development of affordable rental housing.	Neighborhood Services Department, within the next 24 months. Neighborhood Services	Staff time Indirect, in that funding would actually come from other sources.	IGA executed Additional affordable units constructed for families.
Lack of knowledge about fair housing rights and how to file a fair housing complaint.	An increase in people's knowledge of fair housing rights.	Facilitate and/or participate in fair housing training for City staff, real estate professionals and citizens.	Fair Housing Coordinator	Staff time and incidental costs related to speakers and sessions.	Sessions provided
Lack of fair housing infrastructure required as part of the CDBG Certification to Affirmatively Further Fair Housing.	Compliance with the CDBG Certification to Affirmatively Further Fair Housing	Modify the Fair Housing page on the City website to access directly HUD and the Attorney General's fair housing web sites. Develop a data base that can	Neighborhood Services and the City's web manager Fair Housing Coordinator and ADA Coordinator.	Staff time	New information available A new useable database

IMPEDIMENT TO BE ADDRESSED	GOAL	STRATEGY TO MEET THE GOAL	RESPONSIBLE ENTITIES ASSIGNED TO MEET GOALS	PROPOSED INVESTMENT	PERFORMANCE MEASURE
		be used by both the Fair Housing Coordinator and the ADA Coordinator to record, identify and track resolution when fair housing complaints and inquiries come to the City. Develop a grievance procedure for Section 504 complaints. Such a procedure may also be used for other types of complaints related to federal grants administration. Update the AI periodically as new information is available from the Census or other sources which makes an update appropriate.	Fair Housing Coordinator and City Attorney Neighborhood Services		A formal administrative grievance procedure Periodic updates to the AI

Area of Minority Concentration

Surprise has one area of minority concentration. The Hispanic population makes up 18.5% of Census Tract 608 and totals 22,856 residents as per census 2010. This census tract includes all the Original Townsite and is the only low- and moderate-income census tract in the community. All area benefit activities included in the 5 Year Strategic Plan will take place in this area. The city has a Council appointed, the Planning and Zoning Commission, which monitor the implementation of the Specific Plan for the Revitalization of the Original Townsite. Resources recommended by these boards include CDBG funds and general funds set aside for the revitalization of the OTS. In addition, many direct benefit recipients of housing rehabilitation assistance are residents of this neighborhood. The commitment of facilities and resources to this neighborhood is substantial.



CITY OF SURPRISE
Regular City Council Meeting

April 21, 2015 @ 6:00:00 PM

[Back](#) [Print](#)

Council Meeting Date: April 21, 2015

Contact Person: Hobart Wingard - Community Development

Submitting Department:

District: Citywide

Staff Recommendations: Approve

Consent	Regular	Public Hearing	x	Report/Discussion
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Agenda Wording:

Consideration and action on a zoning text amendment regarding the regulation of donation bins within the City of Surprise; Ordinance 2015-09.

Motion:

I move to approve Ordinance 2015-09.

Background:

The proposed ordinance establishes improved regulation of donations bins within the City of Surprise. The need for this regulation was identified in part because of citizen concerns raised regarding unsightliness, the increasing number of donation bins located within the City, and interest of the property owners on whose property these bins are placed. Council discussed this ordinance at its April 7th work session.

Financial Impact Statement:

The financial impact is minimal and can be absorbed by the department.

ATTACHMENTS:

Click to download

- ☐ [FS15-013 - Donation Bin Text Amendment - Staff Report](#)
 - ☐ [FS15-013 - Donation Bin Text Amendment - Citizen Review Meeting Summary](#)
 - ☐ [FS15-013 - Donation Bin Text Amendment - Inventory](#)
 - ☐ [FS15-013 - Donation Bin Text Amendment - Presentation](#)
 - ☐ [Ordinance 2015-09](#)
-

External Attachment Links:

Meeting Requirements:

Powerpoint x Video White Board Other x

Presentation Speaker Names (spelling and titles for TV captions):

Hobart Wingard, Planner II Eric Fitzer, Director



COMMUNITY DEVELOPMENT DEPARTMENT

Date: April 21, 2015

To: Planning and Zoning Commission

From: Eric Fitzer, Director
Lloyd Abrams, Long Range Planning Manager
Hobart Wingard, Planner
hobart.wingard@surpriseaz.gov 623-222-3156

Re: **FS15-013, Zoning Text Amendment for the Regulation of Donation Bins within the City of Surprise**

Introduction

Attached is the proposed Zoning Text Amendment for the Mayor and City Council discussion to address recent citizen concerns and the unregulated placement of donation bins within the City of Surprise.

Background

The city has not at any time have regulations regarding donation bins. Resident concerns regarding aesthetics and placement of these bins initiated an internal discussion and donation bin inventory and found that the city has approximately 65 of these donation bins distributed around the City. An inventory list is attached to this request.

Proposal

The proposed amendment will allow for regulations regarding donation bins. After staff performed an inventory of the existing bins, other municipalities were contacted and found that this issue is an ever-increasing issue and many municipalities have only recently enacted legislation regarding donation bins. Staff utilized the criteria for regulating from many of these municipalities.

The text amendment being proposed will require these facilities to register these bins with a temporary Use Permit that would have to be applied for annually. The bins are limited to Commercial, Business Park, Industrial, and Public Facility Zoning Districts. There are exceptions allowed in Residential Zoning Districts for places of assembly, and other public facilities located in Residential Zoning Districts.

The text amendment also regulates the location, size, maintenance, and identification of the donation bins. The quantity and grouping of these bins is also restricted by this amendment. These parameters are determined by the size of the property or commercial center. In no case will groupings of greater than two (2) donation bins be allowed or located within 1,000 feet of other donation bins or groupings.

Staff has also taken this opportunity to combine two (2) sections of code regarding temporary uses into a single section. The sections are 122-47, Temporary use/special event permit, and 122-105 – Temporary uses. The fundamental portion of Section 122-47 was added to Section 122-105 and renamed “Temporary Use Permits.”

Recommendation

Staff recommends approval of FS15-013, a Zoning Text Amendment to institute regulations for donation bins within the City of Surprise

Attachments

Ordinance 2015-09, Donation Bin Inventory, and Citizen Review Summary.

Zoning Text Amendment - FS15-013

The Regulation of Donation Bins in the City of Surprise

Citizen Review Meeting Summary

February 18, 2015 - 5pm to 6pm - City of Surprise Council Overflow Room

Staff present:

Chris Boyd, Assistant Community Development Director

Lloyd Abrams, Long Range Planning Manager

Hobart Wingard, Planner II

Sergio Angulo, Planner I

Attachments – Proposed ordinance and sign in sheet

The following are concerns raised by the attendees that participated in the discussion regarding Donation Bins:

- Questions regarding the process to obtain a Temporary Use Permit (TUP) for a donation bin:
 - o What are the fees? Staff stated that the cost of a Temporary Use Permit would follow the current fee resolution. The current fees are variable, from \$20 to \$60, depending on the intensity of event. Staff is discussing which fee would be appropriate for a donation bin for an entire year.
 - o How would the owner's authorization be obtained? The current language in the draft document is to be removed. This process would follow the current policy required by a TUP which requires a notarized signature from the owner. Because there are concerns regarding the true identity of the owner, staff is looking to the city Real Estate Department to ensure owner authenticity. To this point, an attendee suggested that the language should be kept in the ordinance and not in policy that could change without City Council consent.
 - o The ordinance would require the yearly TUP number to be painted on the face of the bin. It was generally agreed by the attendees that this would be a good way to identify legally placed bins.
 - o An attendee added that the city should also have the ability to revoke the permit if the notarized signature is found to be false or incorrect.

- A question was raised about the size of the donation bin. The attendee would like to see the maximum capacity should be from six (6) to seven cubic yards. The attendee suggested this would make for an easier drop off of items as the doors to the bin would be bigger. Another attendee recommended using two (2) smaller containers.
- Concern was raised regarding the maintenance of the bin and the area surrounding the bin. The ordinance addresses this by requiring the owner of the bin place their contact information on the bin in case of disrepair or refuse. Attendees asked if the owner does not follow procedure as they may be from a different state. Staff stated that the Property code would cover this and abatement could be initiated but initially lesser means will be utilized and substantial fines could be levied. Some discussion continued about the subject and the attendees appeared satisfied with the response. Another attendee asked at whose expense? Staff explained that a portion of the budget is included that would pay for such activities.
- An attendee wanted to see a provision in the ordinance that would allow the owner of the property to have the bin removed and the TUP revoked. Staff agreed to investigate this issue in more detail before the Planning and Zoning Commission workshop.
- An attendee asked for a Word copy of the ordinance. Staff agreed to send a copy to all attendees that signed in and gave their email address.
- An attendee asked what the next steps were and staff gave the following meeting dates:
 - o March 5, 2015 – Planning and Zoning workshop
 - o March 19, 2015 – Planning and Zoning recommendation
 - o April 7, 2015 – City Council workshop
 - o April 21, 2015 – City Council action
 - o May 21, 2015 – Ordinance in effect if approved
- Staff asked the attendees if there were any other issues that warranted further discussion. As there were no additional comments, the meeting was ended at approximately 6pm.



Donation Box Inventory

Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
50116990B	NEC Litchfield & Greenway	2	13870 W Greenway Rd	Weldon House Address: City: State: Zip: 866-900-9308 E-mail:	
50116990B	NEC Litchfield & Greenway	2	13870 W Greenway Rd	CDRF Address: City: State: Zip: 888-899-9963 E-mail:	
50117935	SWC Bell & Grand	1	13363W Grand Ave	Big Brothers Big Sisters Address: City: State: Zip: 602-230-8900 E-mail:	
50118019C	NWC Dysart & Grand	1	16551 N Dysart Rd	Weldon House Address: City: State: Zip: 866-900-9308 E-mail:	

Donation Box Inventory					
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
50122004A	SEC Grand & Sunny LN	1	12833 W Grand Ave	CDRF	
				Address:	
				City:	
				State: Zip:	
				888-899-9963	
				E-mail:	
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
50115979	NEC Litchfield & Waddell	1	13828 W Waddell Rd	Welldon House	
				Address:	
				City:	
				State: Zip:	
				866-900-9308	
				E-mail:	
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
50115974	NEC Litchfield & Waddell	1	13828 W Waddell Rd	Discover Books Research Foundation	
				Address:	
				City:	
				State: Zip:	
				888-402-2665	
				E-mail:	
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
50136939	SEC Litchfield & Waddell	1	13541 N Litchfield Rd	Salvation Army	
				Address:	
				City:	
				State: Zip:	
				800-728-7825	
				E-mail:	

Donation Box Inventory

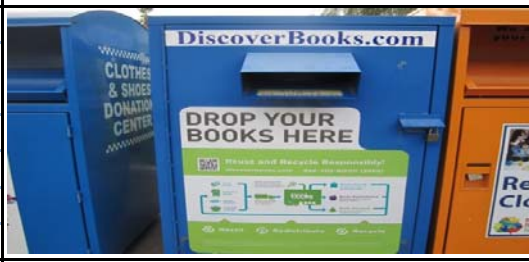
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
50917922	SWC Cactus & Bullard	1	14763 W Cactus Rd	Childhood Disease Research Foundation Address: City: State: Zip: 888-899-9963 E-mail:	
50917922	SWC Cactus & Bullard	1	14763 W Cactus Rd	Welldon House Address: City: State: Zip: 866-900-9308 E-mail:	
50197633	SWC Cactus & Reems	1	15357 W Cactus Rd	Welldon House Address: City: State: Zip: 866-900-9308 E-mail:	
23239969	NEC Bell/Eastham	1	16846 W Bell Rd	CDRF Address: City: State: Zip: 888-899-9963 E-mail:	

Donation Box Inventory

Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
50396884	NWC of lot	1	16547 W Bell Rd	Name: Susan G Komen for the Cure Address: City: State: Zip: Phone: 800-300-1201 E-mail:	
50375055N	NEC Bell/Cotton	1	17088 W Bell Rd	Name: Bossom Buddies of America BBA Address: City: State: Zip: 602-231-6648 E-mail:	
50112904	SEC Bell/Cotton	1	17049 W Bell Rd	Name: Drop your book here Address: City: State: Zip: Phone: 888-402-2665 E-mail:	
50112005F	SEC Bell/303	1	16573 W Bell Rd	CDRF Address: City: State: Zip: Phone: 888-899-9963 E-mail:	

Donation Box Inventory					
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
50201002V	SWC Cotton/Bell	1	17111 W Bell Rd	Catholic Charities	
				Address:	
				City:	
				State: Zip:	
				866-900-9308	
				E-mail:	
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
23232972	NWC Reems/Grand	2	14557 W Grand Av	Clothing Donation	
				Address:	
				City:	
				State: Zip:	
				602-442-0955	
				E-mail:	
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
23232972	NWC Reems/Grand	2	14557 W Grand Av	Boys & Girls Club	
				Address:	
				City:	
				State: Zip:	
				602-714-8166	
				E-mail:	
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
50360455	NEC Reems/Grand	3	18795 N Reems	Bosom Buddies of America BBA	
				Address:	
				City:	
				State: Zip:	
				888-402-2665	
				E-mail:	

Donation Box Inventory					
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
50360455	NEC Reems/Grand	3	18795 N Reems	Boys & Girls Club	
				Address:	
				City:	
				State: Zip:	
				602-714-8166	
50360455	NEC Reems/Grand	3	18795 N Reems	E-mail:	
				Big Brothers Big Sisters	
				Address:	
				City:	
				State: Zip:	
50287916	SWC Cotton/Greenway	2	15300 W Greenway	602-230-8900	
				E-mail:	
				CDRF	
				Address:	
				City:	
50287916	SWC Cotton/Greenway	2	15300 W Greenway	State: Zip:	
				888-899-9963	
				E-mail:	
				Weldon House	
				Address:	
50287916	SWC Cotton/Greenway	2	15300 W Greenway	City:	
				State: Zip:	
				866-900-9308	
				E-mail:	
				Recycling Center Clothing & Shoes	

Donation Box Inventory					
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
503-59-023T	NEC Bell/Reems	1	Parking Lot	Name: Bosom Buddies of Arizona Address: City: State: Zip: Phone: 1-800-368-8166 E-mail:	
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
503-59-909C	NWC Bell/Reems	4	Parking Lot	Name:CDRF Address: City: State: Zip: Phone: 888-899-9963 E-mail:	
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
503-59-909C	NWC Bell/Reems	4	Parking Lot	Name:Drop Your Books Here Address: City: State: Zip: Phone: 888-402-2665 E-mail:	
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
503-59-910D	NWC Bell/Reems	4	Parking Lot	Name:Weldon House Address: City: State: Zip: Phone:866-900-9308 E-mail:	

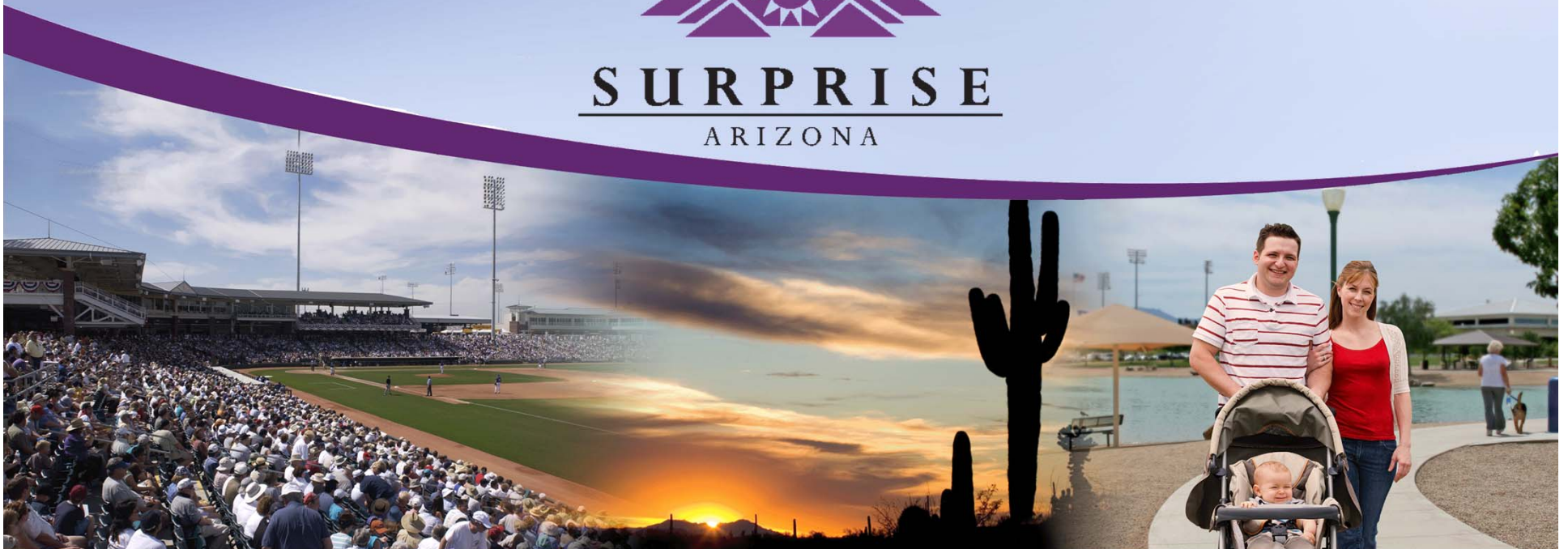
Donation Box Inventory					
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
503-59-910D	NWC Bell/Reems	4	Parking Lot	Name:Weldon House	
				Address:	
				City:	
				State: Zip:	
				Phone:866-900-9308	
				E-mail:	
501-77-986	SEC Bell/Sarival	1	Vacant Lot	Name:CDRF	
				Address:	
				City:	
				State: Zip:	
				Phone: 888-899-9963	
				E-mail:	
501-77-968	SWC Bell/Reems	1	Landscaping	Name:Weldon House	
				Address:	
				City:	
				State: Zip:	
				Phone: 866-900-9308	
				E-mail:	
509-12-838	NEC Greenway/Reems	2	Parking Lot	Name: Weldon House	
				Address:	
				City:	
				State: Zip:	
				Phone: 866-900-9308	
				E-mail:	

Donation Box Inventory					
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
509-12-838	NEC Greenway/Reems	2	Parking Lot	Name: CDRF Address: City: State: Zip: Phone: 888-899-9963 E-mail:	
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
501-77-008D	NWC Reems/Waddell	1	Parking Lot	Name: Bosom Buddies of Arizona Address: City: State: Zip: Phone: 800-368-8166 E-mail:	
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
501-17-025G	14320 W WADDELL RD	2	Parking Lot	Name: CDRF Address: City: State: Zip: Phone: 888-899-9963 E-mail:	
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
501-17-025G	14320 W WADDELL RD	2	Parking Lot	Name: Bosom Buddies of Arizona Address: City: State: Zip: Phone: 800-368-8166 E-mail:	

Donation Box Inventory					
Parcel Number	General Location	Grouping	Physical Placement	Contact Info.	Notes
509-17-911	NWC Waddell/Litchfield	1	Parking Lot	Name: Drop Your Books Here	
				Address:	
				City:	
				State: Zip:	
				Phone: 888-402-2665	
				E-mail:	

Zoning Text Amendment City Council Donation Bin Regulations

April 21, 2015



CURRENT SITUATION

Inappropriate Locations



CURRENT SITUATION



**Parking
Encroachment**



CURRENT SITUATION



**Bins Set
Anywhere**



CURRENT SITUATION



Refuse Around Bins



Donation Bins Require Temporary Use Permit - Renewed Annually



Restrict Donation Bins to Commercial, Business Park, Industrial, and Public Facilities



Ensure Bins are on Paved Surface



Restrict the Placement of Bins From

- Required Parking Spaces
- Rights-of-Way
- Drive or Pedestrian Aisles
- Fire Lanes
- Loading Zones

Discourage Clustering Bins Together

- 1 Bin for Commercial Properties 1 Acre or Less
- 2 Bins on Commercial Properties or Commercial Centers on 1 to 3 Acres
- No More Than 4 Bins on Commercial Centers Greater Than 3 Acres
- Maximum of 2 Bins Clustered Within 1,000 Feet of Each Other

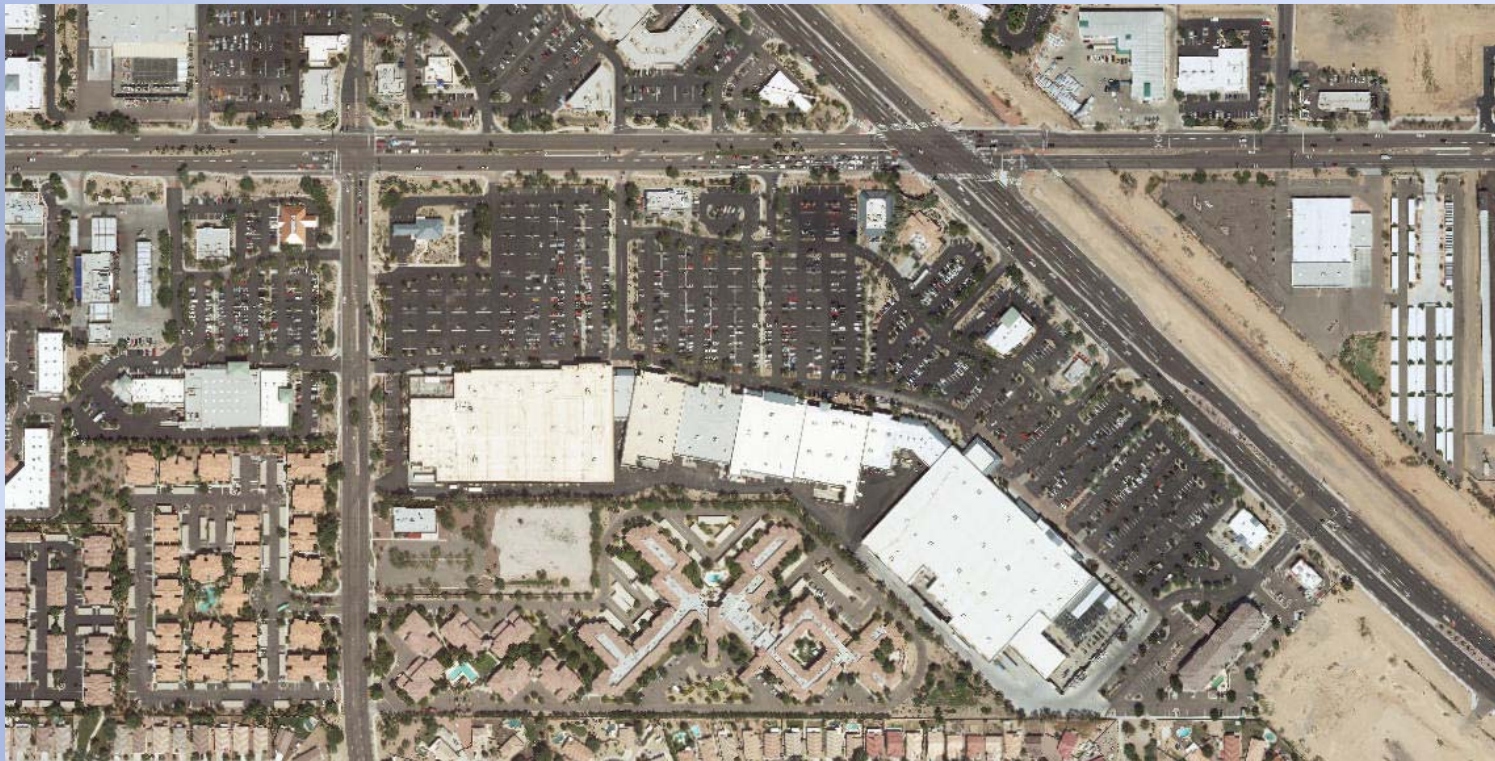
Bins are to be Clearly Marked To Identify

- Types of Materials Collected
- City of Surprise TUP Number
- The Responsible Organizations Name
- The Phone Number of the Responsible Organization

The Capacity of A Donation Bin is
No Larger Than 7 Cubic Yards



Commercial Center



DEFINITIONS

Donation Bin



A Citizen Review Meeting Was Held February 19, 2015 at City Hall

Maintenance



Owner Authorization



1. City Currently Utilizes a Notarized Owner Authorization
 - Provides Flexibility
2. Codify Requirement for a Notarized Owner or Authorized Agent Consent for Donation Bin TUPs
 - Current Recommended Proposal
3. Codify Requirement for a Notarized Owner or Authorized Agent Consent for Donation Bin TUPs

Owner Rights



- Property Owner Controls of TUP
- Owner Rights to remove Bin or Cancel TUP

NEXT STEPS



- ✓ February 19, 2015 – Citizen Review
- ✓ March 5, 2015 - Planning and Zoning Workshop
- ✓ March 19, 2015 – Planning and Zoning Recommendation
- ✓ April 7, 2015 – City Council Workshop

April 21, 2015 – City Council Action

May 21, 2015 – Ordinance in Effect if Approved

Staff Recommends Approval of Ordinance 2015-09, an Ordinance to Regulate Donation Bins



ORDINANCE 2015-09

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE, ARIZONA, APPROVING A TEXT AMENDMENT TO THE SURPRISE UNIFIED DEVELOPMENT CODE AS IT RELATES TO DONATION BINS, AMENDING SUDC SECTIONS 122-47 AND 105 REGARDING TEMPORARY USE/SPECIAL EVENT PERMITS.

WHEREAS, this Ordinance was properly noticed for public hearing and the necessary hearings and opportunity for public input were completed;

WHEREAS, these ordinance amendments are designed to address recently voiced citizen concerns regarding the unregulated placement of donation bins within the City of Surprise.

WHEREAS, as part of the review process staff reorganized and edited the temporary use/special event permit provisions; and

WHEREAS, on February 5, 2015, the Planning and Zoning Commission recommended approval of the proposed amendments to the text of the SUDC.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Surprise, Arizona, as follows:

Section 1. Section 122-47, *Temporary use/special event permit*, of the Surprise Uniform Development Code is hereby repealed. This section will be reserved for future use as appropriate.

Section 2. Section 122-105, *Temporary Use Permits*, of the Surprise Uniform Development Code is hereby amended as per the attached Exhibit A, and incorporated by this reference.

Section 3. Repeal of Conflicting Ordinances. All ordinances or parts of ordinances in conflict with the provisions of this ordinance or any part of the code adopted herein by reference are hereby repealed, upon the effective date of this Ordinance.

Section 4. Severability. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section 5. Effective Date. This ordinance shall become effective at the time and in the manner prescribed by law.

APPROVED AND ADOPTED this _____ day of _____ 2015.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Misty Leslie, City Attorney

Exhibit A
Zoning Text Amendment
The Regulation of Donation Bins within the City of
Surprise – Legislative Edits
Mayor and City Council Workshop – April 7, 2015

Sec. 122-47. RESERVED --~~Temporary use/special event permit.~~

~~The temporary use/special event permit allows for short term activities that may be appropriate on an interim basis without requiring full compliance with the development standards of the land use district or by which the city may permit seasonal or transient uses not otherwise permitted.~~

~~(a) Approval criteria:~~

- ~~(1) Conditions may be applied to the issuance of the permit and periodic review may be required;~~
- ~~(2) The permit may be granted for a particular use and not for a particular person or company;~~
- ~~(3) Any use or structure requiring sanitary facilities shall locate the sanitary facilities on the same lot as a host structure unless independent water and sewer service is provided.~~
- ~~(4) The operation and maintenance of the temporary use/special event shall be in a manner compatible with existing uses on adjoining properties and in the surrounding area. Conditions to be considered shall include, but are not limited to, the following:~~
 - ~~a. Adequate parking;~~
 - ~~b. Hours of operation;~~
 - ~~c. Site location including ingress and egress, trip generation, and, if applicable, pedestrian accessibility;~~
 - ~~d. The nature, scope, location and manner of operation of the use shall not constitute a health and/or safety hazard to the public.~~
 - ~~e. Assurance of compliance with health, building, fire, electrical, plumbing, and all other appropriate codes shall be required;~~
 - ~~f. Site lighting;~~

~~g. Security considerations; and~~

~~h. Any other conditions that may have a detrimental effect on the city or on surrounding properties.~~

~~(Ord. No. 09-12, § 2(Exh. A), 5-14-09)~~

Sec. 122-105. - Temporary Uses. PERMITS

THE TEMPORARY USE PERMIT ALLOWS FOR ACTIVITIES THAT MAY BE APPROPRIATE ON AN INTERIM BASIS WITHOUT REQUIRING FULL COMPLIANCE WITH THE DEVELOPMENT STANDARDS OF THE LAND USE DISTRICT OR BY WHICH THE CITY MAY PERMIT SEASONAL OR TRANSIENT USES NOT OTHERWISE PERMITTED. When allowed, temporary uses shall be subject to the following requirements:

(a) APPROVAL CRITERIA:

- (1) CONDITIONS MAY BE APPLIED TO THE ISSUANCE OF THE PERMIT AND PERIODIC REVIEW MAY BE REQUIRED;
- (2) THE PERMIT MAY BE GRANTED FOR A PARTICULAR USE AND NOT FOR A PARTICULAR PERSON OR COMPANY;
- (3) ANY USE OR STRUCTURE REQUIRING SANITARY FACILITIES SHALL LOCATE THE SANITARY FACILITIES ON THE SAME LOT AS THE HOST USE OR STRUCTURE UNLESS INDEPENDENT WATER AND SEWER SERVICE IS PROVIDED.
- (4) THE OPERATION AND MAINTENANCE OF THE TEMPORARY USE/SPECIAL EVENT SHALL BE IN A MANNER COMPATIBLE WITH EXISTING USES ON ADJOINING PROPERTIES AND IN THE SURROUNDING AREA. CONDITIONS TO BE CONSIDERED SHALL INCLUDE, BUT ARE NOT LIMITED TO, THE FOLLOWING:
 - a. ADEQUATE PARKING;
 - b. HOURS OF OPERATION;
 - c. SITE LOCATION INCLUDING INGRESS AND EGRESS, TRIP GENERATION, AND, IF APPLICABLE, PEDESTRIAN ACCESSIBILITY;
 - d. THE NATURE, SCOPE, LOCATION AND MANNER OF OPERATION OF THE USE SHALL NOT CONSTITUTE A HEALTH AND/OR SAFETY HAZARD TO THE PUBLIC;
 - e. ASSURANCE OF COMPLIANCE WITH HEALTH, BUILDING, FIRE, ELECTRICAL, PLUMBING, AND ALL OTHER APPROPRIATE CODES SHALL BE REQUIRED;
 - f. SITE LIGHTING;
 - g. SECURITY CONSIDERATIONS; AND

h. ANY OTHER CONDITIONS THAT MAY HAVE A DETRIMENTAL EFFECT ON THE CITY OR ON SURROUNDING PROPERTIES.

(b) A temporary use permit shall be issued for a maximum of:

- (1) Sixty days for one event uses, such as Christmas tree sales; or
- (2) Four event periods during a calendar year with each event period lasting no more than four days during each period; or
- (3) During the time of construction when the temporary use is for the temporary placement of a construction trailer on a construction site-; OR

(4) DONATION BINS MAY BE PERMITTED FOR A RENEWABLE DURATION NOT TO EXCEED 12 MONTHS OR AS DETERMINED BY THE CITY. EACH RENEWAL REQUIRES A NEW TEMPORARY USE PERMIT APPLICATION AND FEE. DONATION BIN TEMPORARY USE PERMITS WILL BE RENEWED 30 DAYS PRIOR TO THE FIRST DAY OF EVERY YEAR. IF AN APPLICANT SUBMITS FOR A TEMPORARY USE PERMIT PRIOR TO THE 30 DAY RENEWAL PERIOD, THE PERMIT WILL NOT EXCEED THE DURATION OF THE CURRENT CALENDAR YEAR AND THE PERMIT FEES WILL BE PRORATED.

(c) Temporary sales or display of goods for special event use or fundraising use are allowed only if they are related to a particular seasonal, cultural, traditional, or community activity or event use. The following uses may be permitted:

- (1) Carnivals, circuses, festivals, fairs, holiday and special events;
- (2) Concerts, exhibitions, and special performances;
- (3) Temporary retail sales of arts, crafts, souvenirs, gifts, food, and other goods;
- (4) Temporary retail sales of Christmas trees, or other seasonally related sales;
- (5) Grand opening events, tent sales, sidewalk sales, and other events that include commercial activities or commercial related activities in areas that are not used for commercial purposes;
- (6) Religious/revival gatherings;
- (7) Political/organizational rallies;
- (8) Parades, races, walk or bike-a-thons, and sports tournaments;
- (9) School events;
- (10) Garage or yard sales held in excess of 32 hours or two times a year.

(d) Portable storage containers shall be subject to the following requirements:

- (1) The temporary placement of a portable storage container on any residential lot for the purpose of loading and unloading household contents shall be permitted for a period of time not exceeding seven days in a calendar year.
- (2) In all non-residential districts, portable storage containers are permitted only in accordance with the following:

- a. As a temporary use during construction, remodeling, or redevelopment of permanent on-site building and facilities. In addition to specifying and limiting the number, size, location, and duration of the storage containers, the city manager or designee may require additional measures to ensure compatibility with adjacent land uses such as increased setbacks, screen walls, landscaping, exterior materials and color.
 - b. As a temporary use that is periodic, intermittent, or isochronal and accessory to a primary permitted use. In addition to specifying and limiting the number, size, location, and duration of the storage containers, the city manager or designee may require additional measures to ensure compatibility with adjacent land uses such as increased setbacks, screen walls, landscaping, exterior materials and color.
 - c. In no case shall such storage containers be located in required landscape areas, open space, retention basins, drive aisles, fire lanes, required parking spaces, loading zones, or any other location that may cause hazardous conditions, constitute a threat to public safety, or create a condition detrimental to surrounding land uses and developments.
- (e) Construction trailer shall be subject to the following requirements:
- (1) The construction trailer shall remain on site only for the duration of an active permit. Abandoned trailers shall not be permitted on the site.
 - (2) The construction trailer, attendant parking and storage areas shall be located on site so as not to interfere with safe ingress and egress to developed areas or areas under construction.
 - (3) The construction trailer shall be removed prior to issuance of a final certificate of occupancy.
- (f) DONATION BINS SHALL BE SUBJECT TO THE FOLLOWING REQUIREMENTS:
- (1) DONATION BINS ARE PERMITTED IN COMMERCIAL, BUSINESS PARK, INDUSTRIAL, AND PUBLIC FACILITY ZONING DISTRICTS. PLACES OF ASSEMBLY AND OTHER PUBLIC FACILITIES LOCATED IN RESIDENTIAL ZONING DISTRICTS MAY BE PERMITTED.
 - (2) DONATION BINS SHALL BE LOCATED ON A PAVED SURFACE.
 - (3) DONATION BINS SHALL NOT BE LOCATED WITHIN THE FRONT OR CORNER SIDE SETBACKS, REQUIRED LANDSCAPED AREAS OR WITHIN REQUIRED PARKING SPACES.
 - (4) DONATION BINS SHALL NOT OBSTRUCT PEDESTRIAN OR VEHICULAR CIRCULATION, OR BE LOCATED WITHIN THE PUBLIC RIGHT-OF-WAY, DRIVE AISLES, FIRE LANES, LOADING ZONES, OR ANY OTHER LOCATION THAT MAY CAUSE HAZARDOUS CONDITIONS, OR CONSTITUTE A THREAT TO THE PUBLIC HEALTH, SAFETY, AND WELFARE.

- (5) THERE SHALL BE NO MORE THAN ONE (1) DONATION BIN ON PROPERTIES LESS THAN ONE (1) ACRE IN SIZE, NO MORE THAN TWO (2) DONATION BINS ON PROPERTIES OR COMMERCIAL CENTERS OF ONE (1) TO THREE (3) ACRES IN SIZE, AND NO MORE THAN FOUR (4) DONATION BINS ON A COMMERCIAL CENTER GREATER THAN THREE (3) ACRES IN SIZE. NO MORE THAN TWO (2) DONATION BINS SHALL BE CLUSTERED TOGETHER AND LOCATED WITHIN 1,000 FEET OF ANY OTHER DONATION BIN.
- (6) EACH DONATION BIN SHALL HAVE A FIRMLY CLOSING LID.
- (7) EACH DONATION BIN SHALL BE CLEARLY MARKED TO IDENTIFY THE SPECIFIC ITEMS AND MATERIALS REQUESTED TO BE COLLECTED FOR DONATION.
- (8) EACH DONATION BIN SHALL BE CLEARLY MARKED TO IDENTIFY THE CITY OF SURPRISE TEMPORARY USE PERMIT NUMBER WITH CONTRASTING PAINT. THE NUMBERS SHALL BE A MINIMUM OF TWO (2) INCHES HIGH AND LOCATED ON THE DEPOSIT FACE OF THE DONATION BIN.
- (9) THE ENTITY PLACING THE BIN SHALL SUBMIT TO THE CITY NOTORIZED, WRITTEN PERMISSION OF THE PROPERTY OWNER OR AUTHORIZED AGENT CONSENTING TO THE PLACEMENT AND MAINTENANCE OF THE DONATION BIN.
- (10) THE PROPERTY OWNER WILL CONTROL THE TEMPORARY USE PERMIT. AS SUCH, THE OWNER OR AUTHORIZED AGENT MAY RESCIND THEIR AUTHORIZATION BY SUBMITTING A CANCELLATION REQUEST TO THE CITY IN WRITING. AT THE REQUEST OF THE PROPERTY OWNER OR AUTHORIZED AGENT, THE PERMIT WILL BE REVOKED.
- (11) THE NAME AND TELEPHONE NUMBER OF THE ENTITY OBTAINING THE TEMPORARY USE PERMIT SHALL BE AFFIXED TO THE DONATION BIN ON AN AREA NO LARGER THAN ONE (1) FOOT BY ONE (1) FOOT.
- (12) DONATION BINS SHALL HAVE A CAPACITY NO GREATER THAN SEVEN (7) CUBIC YARDS.
- (13) ALL DONATED ITEMS MUST BE COLLECTED AND STORED IN THE DONATION BIN AND ALL CONTENTS CLEARED NO LESS THAN ONCE A WEEK. ANY ITEMS OR MATERIALS LEFT OUTSIDE OF THE DONATION BIN SHALL BE REMOVED WITHIN 24 HOURS OF DISCOVERY OR NOTIFICATION, WHICHEVER OCCURS FIRST.
- (14) IF A DONATION BIN IS DAMAGED OR VANDALIZED, IT MUST BE REMOVED WITHIN FIVE (5) BUSINESS DAYS OF DISCOVERY OR NOTIFICATION. IF THERE IS A PUBLIC HEALTH, SAFETY OR WELFARE

CONCERN PURSUANT TO THE AUTHORITY GRANTED TO THE CITY, THE DONATION BIN MUST THEN BE REMOVED WITHIN 24 HOURS OF DISCOVERY OR NOTIFICATION.

- (15) IT IS THE JOINT RESPONSIBILITY OF THE PROPERTY OWNER OR AUTHORIZED AGENT AND THE ENTITY OBTAINING THE TEMPORARY USE PERMIT TO KEEP THE AREA AROUND THE DONATION BOXES FREE OF LITTER AND DEBRIS, AND REMOVE ANY GRAFFITI WITHIN (24) HOURS OF DISCOVERY OR NOTIFICATION, WHICHEVER OCCURS FIRST.
- (16) IT IS THE RESPONSIBILITY OF THE ENTITY OBTAINING THE TEMPORARY USE PERMIT TO MAINTAIN THE DONATION BIN PAINTED OR OTHERWISE UN-RUSTED AND UN-DENTED AND IN GOOD REPAIR.
- (17) THIS ORDINANCE AUTHORIZES THE CITY AND PROPERTY OWNER TO REMOVE AND DISPOSE OF ANY DONATION BIN (INCLUDING ITS CONTENTS) WHICH IS UNAUTHORIZED, UNPERMITTED, OR IS OTHERWISE IN VIOLATION OF THIS ORDINANCE.
- (18) FAILURE TO COMPLY WITH THE REQUIREMENTS OF THIS SECTION MAY RESULT IN REVOCATION OF THE TEMPORARY USE PERMIT BY THE CITY MANAGER OR DESIGNEE.
- (19) THE CITY MANAGER OR DESIGNEE MAY REVOKE THE TEMPORARY USE PERMIT ISSUED UNDER THE PROVISIONS OF THIS SECTION WHEN THE TEMPORARY USE PERMIT IS ISSUED IN ERROR OR ON THE BASIS OF INCORRECT, INACCURATE, INCOMPLETE, OR FRAUDULENT INFORMATION.

(g) - Definitions.

COMMERCIAL CENTER. A LOCATION WHERE, REGARDLESS OF THE NUMBER OF PARCELS, ECONOMIC, SOCIAL, CULTURAL, AND ADMINISTRATIVE SERVICES ARE PROVIDED. THE COMMERCIAL CENTER WILL PROVIDE COMMON CIRCULATION, PARKING, AND UTILITY FACILITIES THAT SERVICE THE COMMERCIAL CENTER. A COMMERCIAL CENTER WOULD BE A CONTIGUOUS FACILITY AND WOULD NOT CROSS PUBLIC STREETS.

DONATION BIN. ANY CONTAINER, STORAGE UNIT, OR STRUCTURE, OTHER THAN A PRIMARY BUILDING OR ACCESSORY BUILDING(S), THAT IS USED FOR THE COLLECTION OF CHARITABLE OR FOR-PROFIT DONATED ITEMS BY THE GENERAL PUBLIC, INCLUDING BUT NOT LIMITED TO CLOTHING, HOUSEHOLD GOODS, TOYS, BOOKS, AND NEWSPAPERS.

AUTHORIZED AGENT. A PERSON WHO IS A PRINCIPAL EXECUTIVE OFFICER OR OTHER CORPORATE OFFICER WITH SIGNATORY POWERS AS PER THE COMPANY'S BY-LAWS OR PER A VOTE OF THE DIRECTORS IF THE COMPANY IS A CORPORATION; A GENERAL PARTNER OR PROPRIETOR IF THE COMPANY IS

A PARTNERSHIP OR SOLE PROPRIETORSHIP RESPECTIVELY; OR A DULY AUTHORIZED REPRESENTATIVE, THE INDIVIDUAL DESIGNATED ON THE PERMIT APPLICATION OR PERMIT COVER PAGE, IF SUCH REPRESENTATIVE IS RESPONSIBLE FOR THE OVERALL OPERATION OF THE FACILITY AND HAS THE AUTHORITY TO SIGN CONTRACTS, PERMITS, PERMIT APPLICATIONS, MONITORING RESULTS AND OTHER DOCUMENTS IN THE COMPANY'S NAME AND OTHERWISE BIND THE COMPANY.



CITY OF SURPRISE
Regular City Council Meeting

April 21, 2015 @ 6:00:00 PM

[Back](#) [Print](#)

Council Meeting Date:	April 21, 2015	Contact Person:	Eric Fitzer, Community Development
Submitting Department:		District:	Citywide
Staff Recommendations:	No Action		

Consent	Regular	Public Hearing	x	Report/Discussion
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Agenda Wording:

Presentation and discussion of two alternative approaches to land use concepts for the city-initiated Major General Plan Amendment - General Plan Elements Update.

Motion:

None.

Background:

In lieu of the development of Village Plans, a holistic approach to developing a 'One Surprise', while respecting the city's unique character areas, requires an update to the General Plan 2035's Land Use, Growth, Roadway Systems, Economic Development, Housing, and Implementation Elements. After initial public input was received, comments and baseline data were presented to a joint meeting with Council and Commission on February 3, 2015. Input from the community, stakeholders, Commission, and Council was used to prepare alternative concepts for updating the Land Use Element for the General Plan 2035 that could provide a better tool for guiding new development and the appropriate, desired uses within the City. Planning and Zoning Commission met on April 16, 2015 to discuss and make a recommendation.

Financial Impact Statement:

The Major General Plan Amendment - General Plan Elements Update will utilize funds originally transferred in FY2015 for the Village 5 Plan per Resolution #2014-102. Any future activities with budget implication related to implementing the Updated General Plan Elements would need to be considered by the Mayor and City Council at the time of proposal.

ATTACHMENTS:

Click to download

- ☐ [Major General Plan Amendment - Staff Report](#)
 - ☐ [Major General Plan Amendment - Presentation](#)
-

External Attachment Links:

Meeting Requirements:

Powerpoint x Video White Board Other x

Presentation Speaker Names (spelling and titles for TV captions):

Eric Fitzer, Director Kevin Kugler, Consultant, Michael Baker International, LLC



COMMUNITY DEVELOPMENT

Date: April 21, 2015

To: Mayor and City Council

From: Eric Fitzer, Community Development Director
Lloyd Abrams, Long Range Planning Manager
Joshua Mike, Planner II

Re: **General Plan Elements Update**

Introduction/History

In lieu of the development of Village Plans, a holistic approach to developing a 'One Surprise', while respecting the city's unique character areas, requires an update to the General Plan 2035's Land Use, Growth, Roadway Systems, Economic Development, Housing, and Implementation Elements. After initial public input was received, comments and baseline data were presented to a joint meeting with Council and Commission on February 3, 2015.

Input from the community, stakeholders, Commission, and Council was used to prepare alternative concepts for updating the Land Use Element for the General Plan 2035 that could provide a better tool for guiding new development and the appropriate, desired uses within the City.

Planning and Zoning Commission met on April 16, 2015 to discuss and make a recommendation.

Location

This General Plan Elements Update covers the entire 309 square miles of the Surprise Planning Area, including the incorporated municipal land area of approximately 108 square miles.

Planning Process

Updating the General Plan 2035 Land Use Element will provide a new approach to how the Land Use Map will represent the future land use categories and implementation of future development. In order to properly develop an updated Land Use Element, the community, stakeholders, the Commission, and Council will be presented with two alternative approaches; "Conventional" and "Character Area". Each approach has various strengths to illustrate how the City could guide future development to meet the General Plan 2035's Vision.

The 'Conventional' approach utilizes a more familiar and traditional land use map with corresponding policy, which would allow better coordination and compatibility with adjacent municipality land uses. When reviewing development proposals, the 'Conventional' approach is more straight-forward in determining allowable land uses, however may seem less flexible when a new type of land use is proposed when it deviates greatly from the allowed uses and triggers a major general plan amendment. Flexibility may be provided by better defining the criteria for triggering a major amendment and what the City defines as the process for a major amendment. These types of enhancements to the 'Conventional' approach would provide the ability to better adapt to the marketplace and would require little modification to the General Plan 2035. The 'Conventional' approach is more intuitive and less education to implement.

The 'Character Area' approach is an integration of land use concepts and built form when determining a common vision of development and land use pattern. With fewer land use categories, the 'Character Area' approach utilizes planning concepts that depend on form and function-oriented design guidelines to determine appropriate uses and compatibility with adjacent properties, land uses, built form, and neighboring municipal plans. This approach could provide more flexibility in determining an area's or development proposal's intent. The 'Character Area' approach would require the development of guidelines and policies to support and guide what the character and built form will look like, as opposed to a prescriptive application of land uses. This new approach to land use planning would necessitate a different style and composition to the General Plan 2035 and require training and education to comprehend and implement.

The intent for either approach is to develop fewer land use categories and provide more flexibility in making land use decisions than what currently exists. Either approach will require changes to the current Surprise Unified Development Code which is currently undergoing a revision and could incorporate the appropriate revisions to support the preferred approach.

Future Steps

Each of the alternative land use concepts, the 'Conventional' approach and the 'Character Area' approach, will be presented to the Planning and Zoning Commission, City Council, stakeholders, and the community. Michael Baker, Intl. will use this input and work with the City to develop a preferred approach to update the General Plan Land Use Element. An application for a Major General Plan Amendment will be filed with the City to be presented and reviewed by the Commission and Council.

Recommendation

Provide input and direction on the two alternative land use concepts to update the General Plan Land Use Element to City Staff and Consultant.

Attachments:

1. Powerpoint presentation by Michael Baker International, LLC

Land Use Plan Alternative Approaches, Comparison, and Direction

General Plan Elements Update

City Council Meeting

April 21, 2015



MEETING PURPOSE

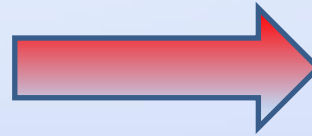


The purpose of this work session is to introduce, compare and receive Commission input on two potential approaches to land use planning, with the intent to develop one preferred approach as the basis for updating the Land Use Plan for the City of Surprise.

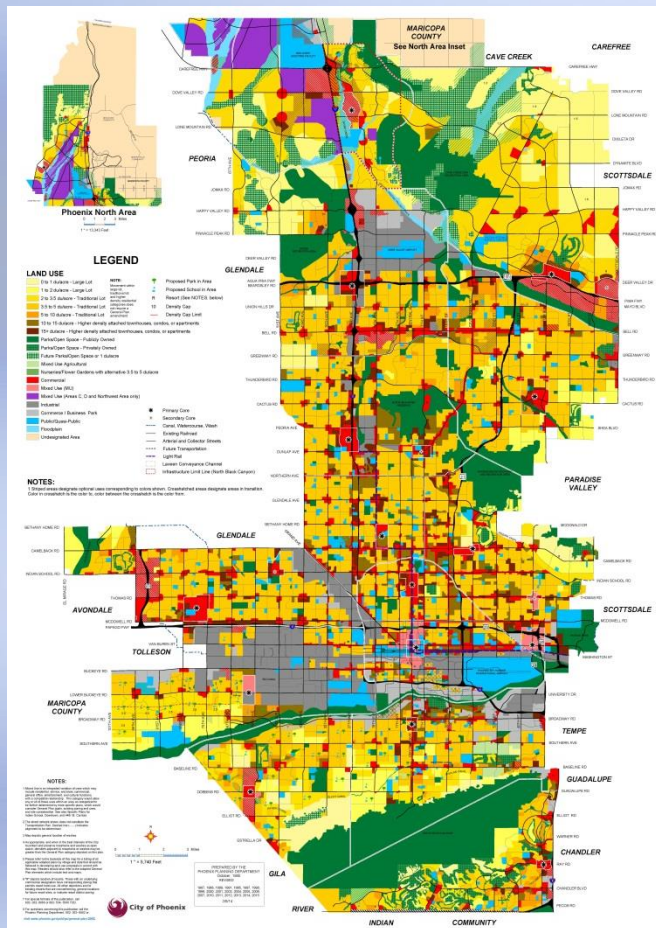
LAND USE PLANNING APPROACHES



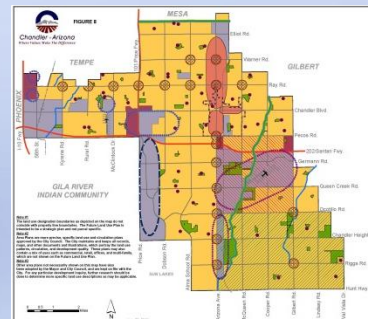
Conventional/Traditional



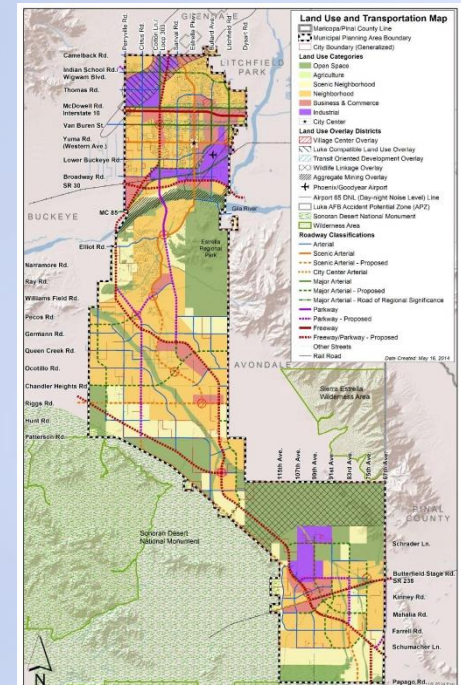
Character Area



City of Phoenix

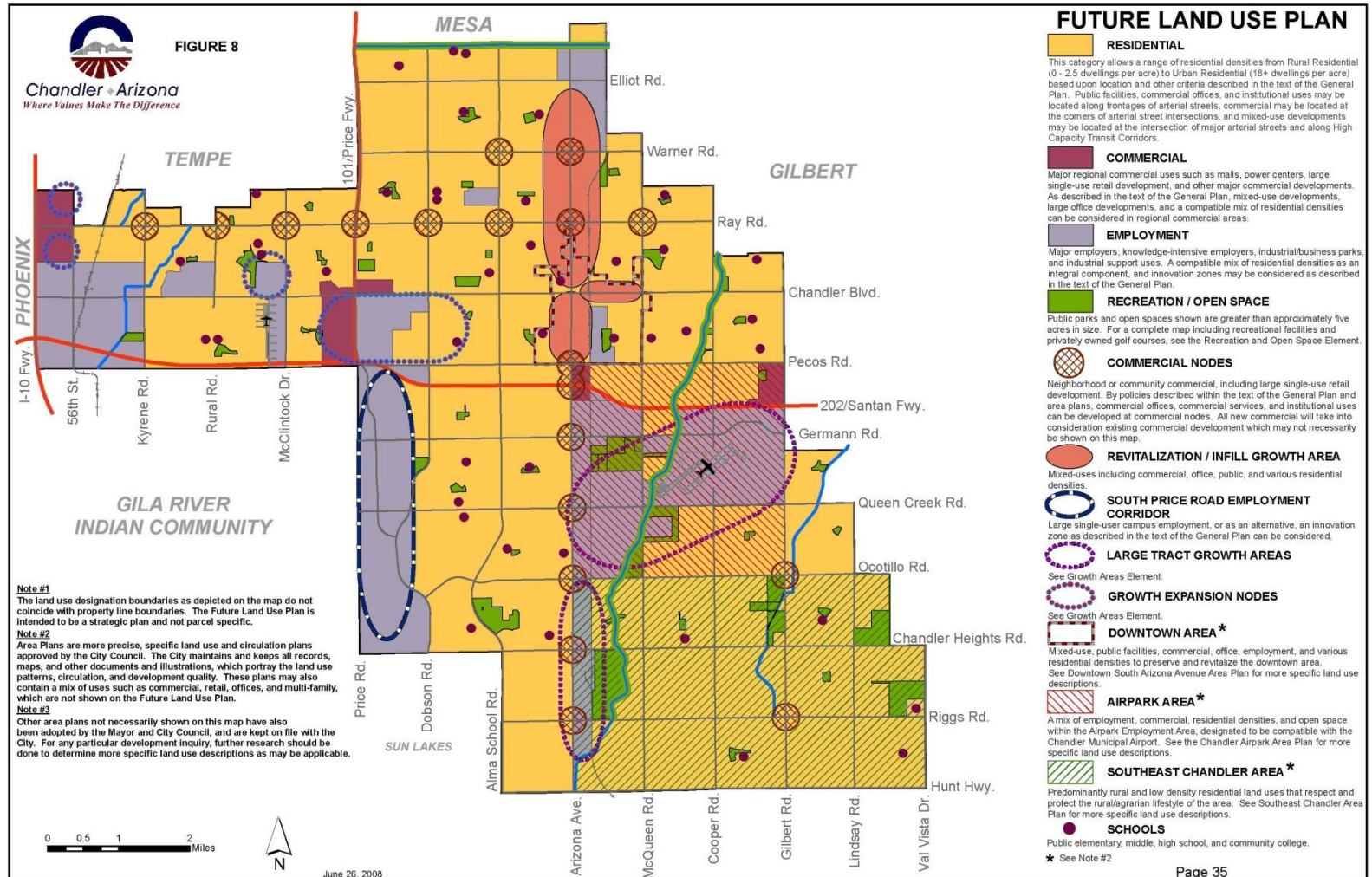


City of Chandler

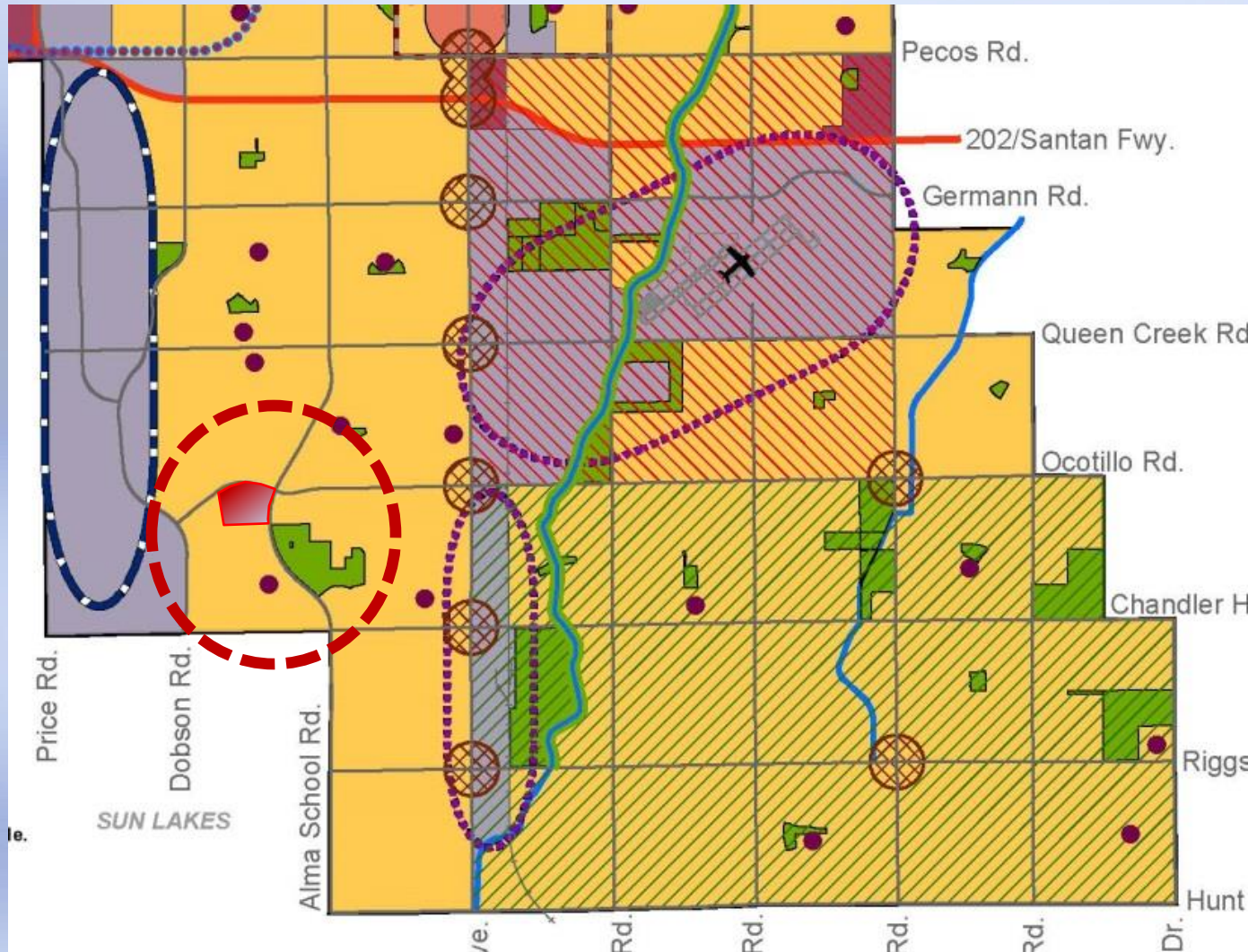


City of Goodyear

LAND USE PLANNING APPROACHES



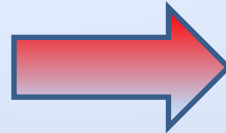
LAND USE PLANNING APPROACHES



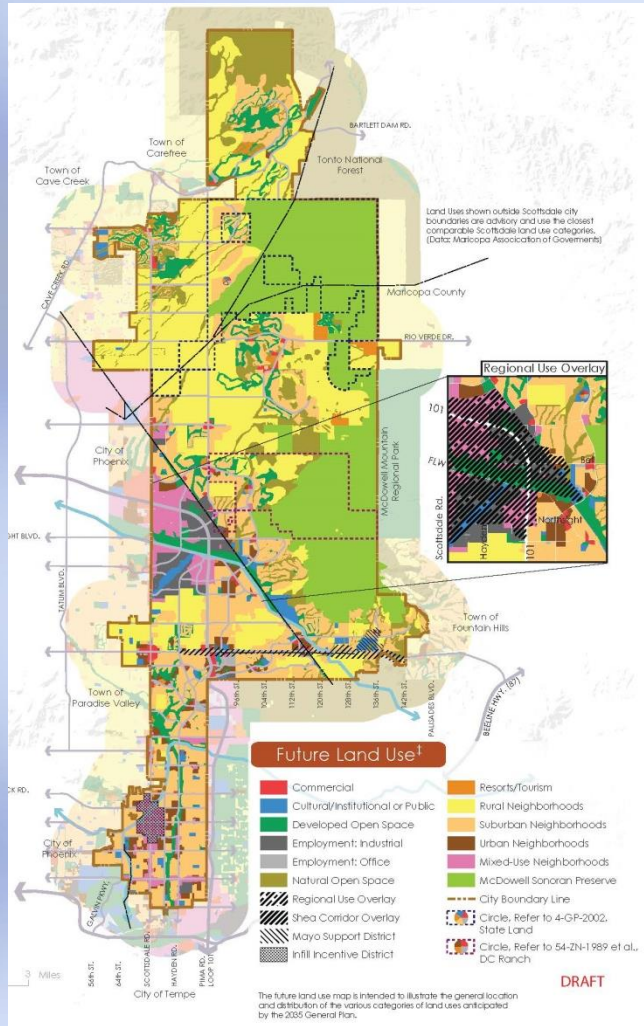
Character Area - City of Chandler

LAND USE PLANNING APPROACHES

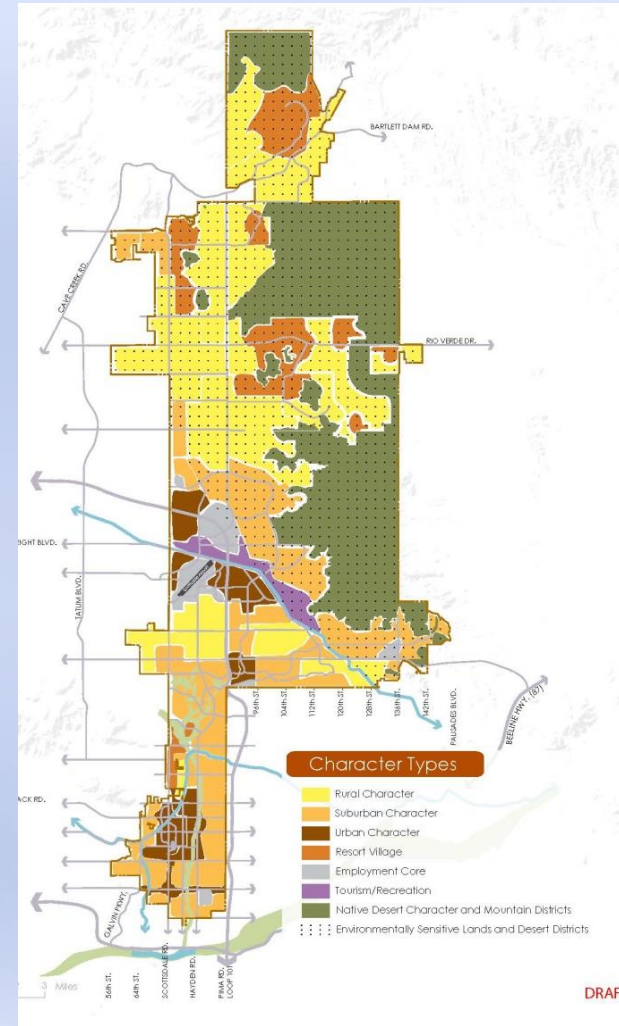
Future Land Use



Character Types



City of Scottsdale General Plan 2035 (DRAFT)

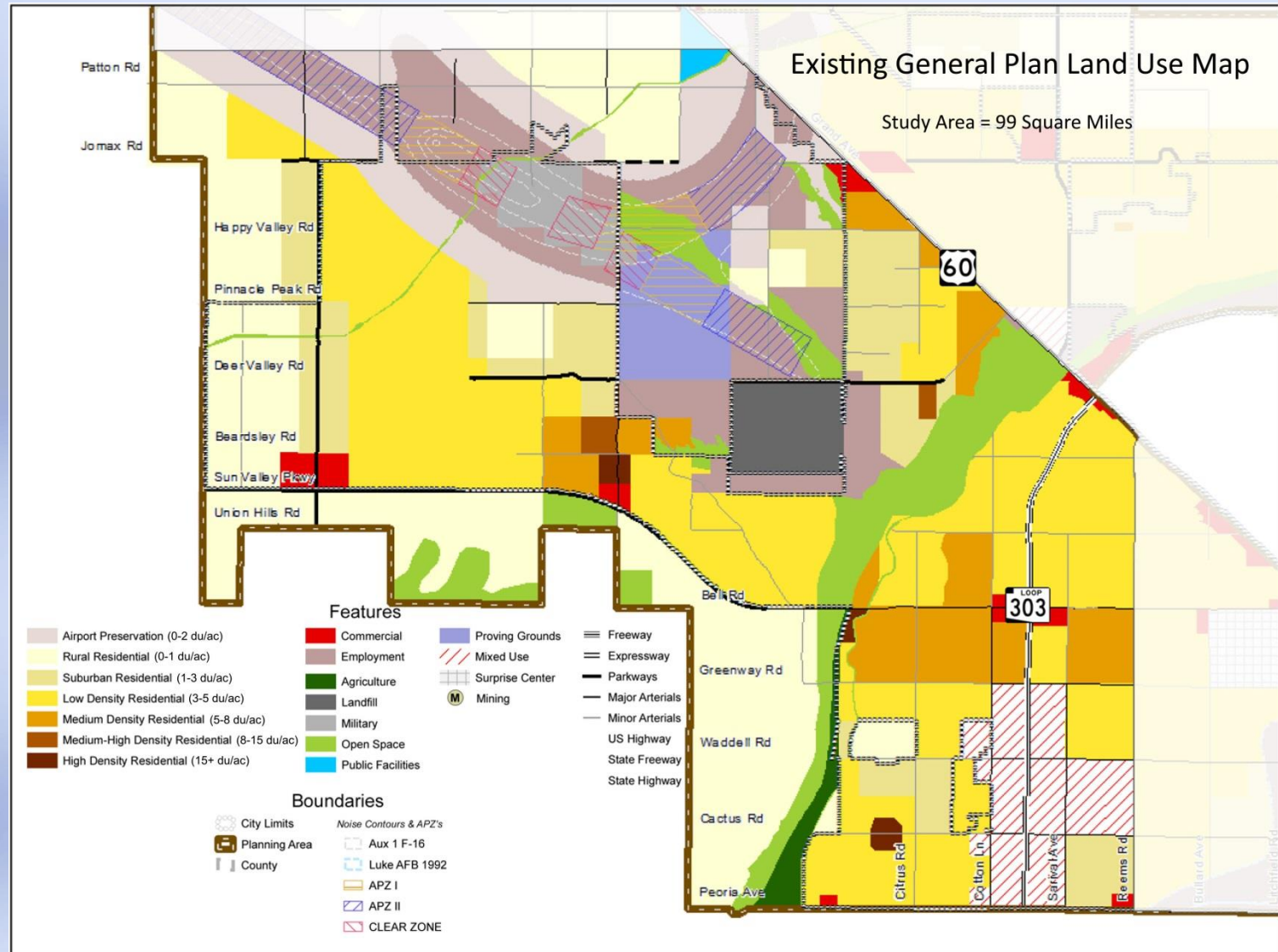


Land Use Scenario Types

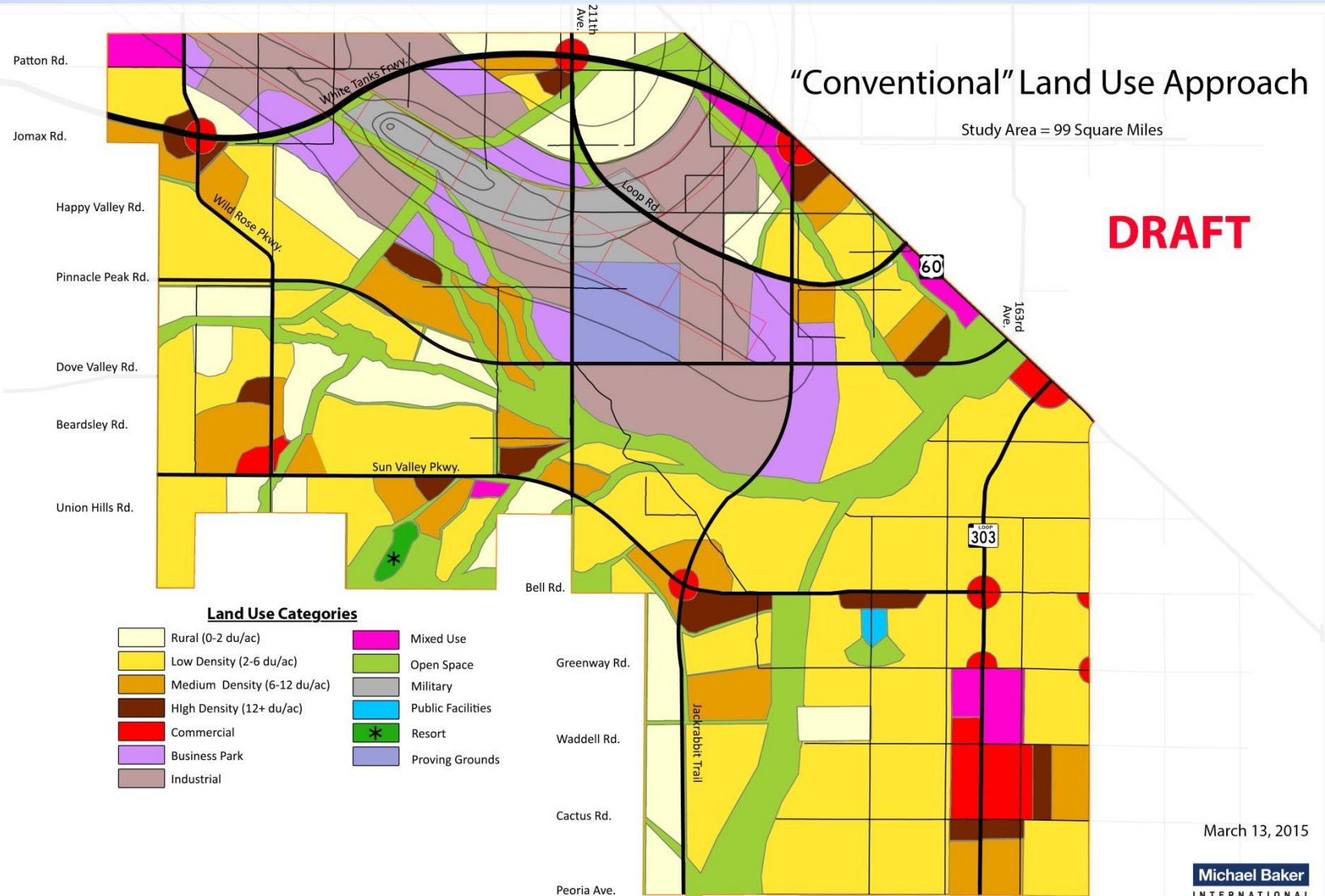


Conventional	Character Area
Similar to the existing Surprise General Plan, but enhanced!	More recent approach that has been used in some more recent plan updates – but tailored to Surprise’s needs!
Tends to be more prescriptive – defines and focus is upon individual land uses specific to a particular parcel.	The Character Areas approach combines concepts of land use with building form and intensity to identify places that show a common form of development and land use pattern, lifestyle and "feel".
Fairly rigid and quantitative in its application - low density, medium density and high density residential arranged in a particular land use pattern.	Approach is more flexible and qualitative in its application – the exact location and arrangement of low, medium and high density residential neighborhoods are not prescribed on a map, but design guidance is offered to demonstrate their compatibility and relationship.
Approach is typically considered less business friendly by triggering more major General Plan amendments.	Approach is typically considered more business friendly by triggering fewer major General Plan amendments.
	Intensity of use, design elements or other factors that collectively define the overall character, whether existing or intended in the future.

Alternative Land Use Map - Existing

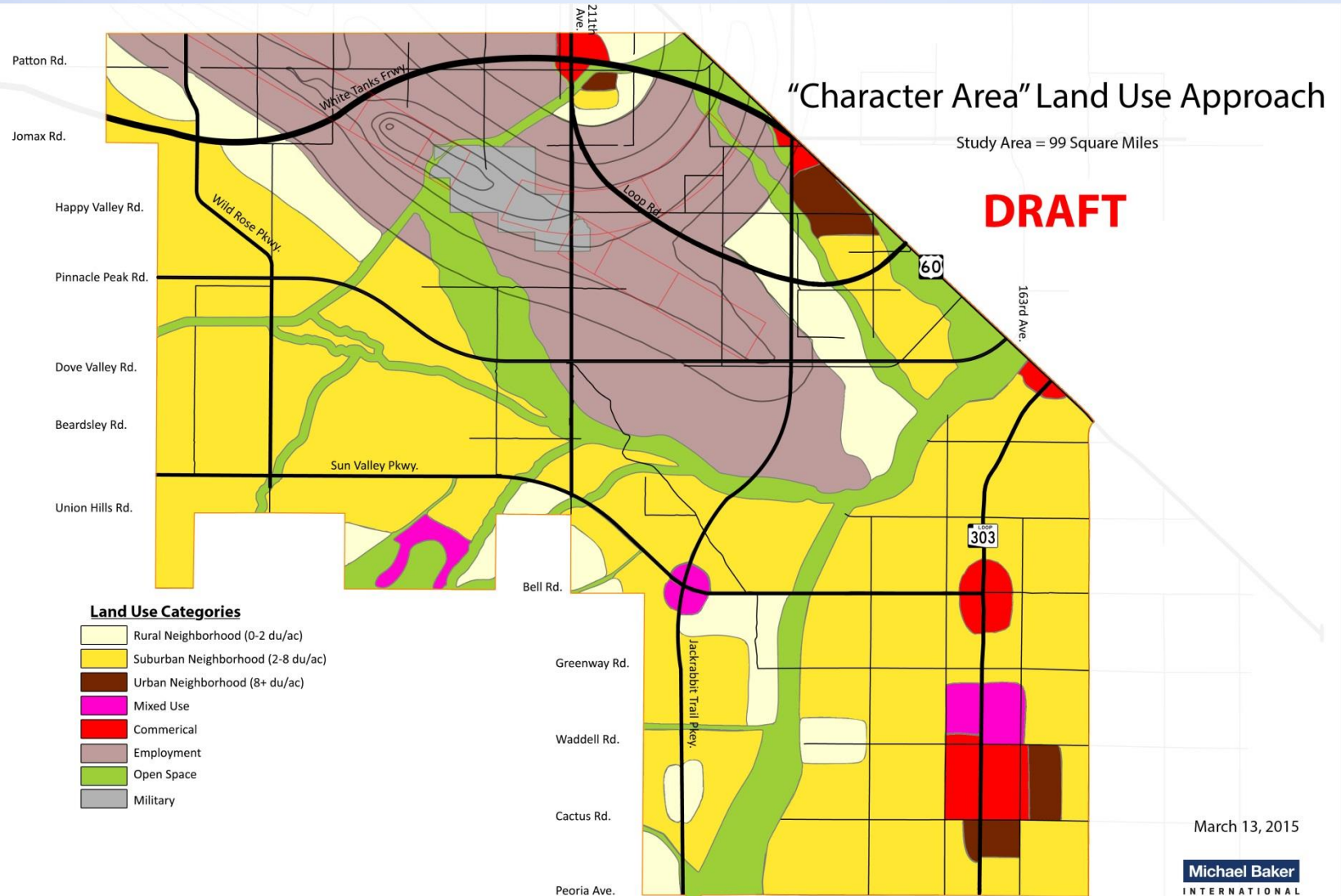


Alternative Land Use Map – Conventional



March 13, 2015

Alternative Land Use Map – Character Area



Comparison of Land Uses - Residential



CHARACTER AREA APPROACH	CONVENTIONAL APPROACH	EXISTING SURPRISE GENERAL PLAN
RESIDENTIAL CATEGORIES		
RURAL NEIGHBORHOODS (0-2 du/ac) – Horses and livestock permitted.	RURAL RESIDENTIAL (0-2 du/ac) – Horses and livestock permitted.	RURAL RESIDENTIAL (0-1 du/ac) – Horses and livestock permitted.
		SUBURBAN RESIDENTIAL (1-3 du/ac) – Large lot, single family housing. Limited neighborhood commercial permitted where appropriately cited.
SUBURBAN NEIGHBORHOODS (2-8 du/ac) – Character area defined by a wide range of conventional and alternative lot sizes and housing products permitted. Neighborhood services mixed use activity centers, accessible parks and trails required in this character area.	LOW DENSITY RESIDENTIAL (3-6 du/ac) – Mixture of large, medium and small single family detached lot sizes. Neighborhood commercial and personal service on 20 acres or less permitted.	LOW DENSITY RESIDENTIAL (3-5 du/ac) – Predominately single family detached residential on medium sized lot sizes.
		MEDIUM DENSITY RESIDENTIAL (5-8 du/ac) - Mix of single family detached and attached homes on small lots along with duplexes, condos, townhomes, casitas, and patio homes.
URBAN NEIGHBORHOODS (8+ du/ac) – Character area defined by a wide range of alternative lot single family attached, cluster, suburban scale and midrise apartments, condos, townhomes, and vertically integrated mixed use products permitted, parks permitted.	MEDIUM DENSITY RESIDENTIAL (6-12 du/ac) – Mix of single family detached and attached homes on small lots along with duplexes, condos, townhomes, casitas, and patio homes.	MEDIUM HIGH DENSITY RESIDENTIAL (8-15 du/ac) – Mix of single family attached, duplex, townhome condos and suburban scale apartments. Supporting neighborhood scale commercial services permitted where appropriate.
	HIGH DENSITY RESIDENTIAL (12+ du/ac) – Mix of suburban and urban scale apartments, condos, townhomes.	HIGH DENSITY RESIDENTIAL (15+ du/ac) – Mix of suburban and urban scale apartments, condos, townhomes.

Land Use Comparison – Non-Residential



CHARACTER AREA APPROACH	CONVENTIONAL APPROACH	EXISTING SURPRISE GENERAL PLAN
MIXED USE CATEGORY		
MIXED USE CHARACTER AREAS – Vibrant and rich regionally utilized environment that is defined by a horizontal and vertical integration of high density residential housing, regional commercial, office entertainment, cultural, civic and employment uses.	MIXED USE CENTERS – Environment that is defined by a horizontal and vertical integration of high density residential housing, regional commercial, office entertainment, cultural, civic and employment uses.	MIXED USE – Unique areas that prove a variety of employment, commercial and entertainment uses supported by high density residential dwellings.
NON-RESIDENTIAL CATEGORIES		
Note: Community commercial scale land uses are an inherent and permitted element in suburban and urban neighborhood character areas.	COMMUNITY COMMERCIAL – Neighborhood commercial and personal service on 20 acres or less.	
COMMERCIAL – Greater intensity of commercial uses, including Big box retail establishments, professional office buildings.	REGIONAL COMMERCIAL – Greater intensity of commercial uses, including Big box retail establishments, professional office buildings.	COMMERCIAL – Only denotes retail areas larger than 25 acres.
EMPLOYMENT – Employment character areas can include areas designated for large business parks, manufacturing, warehousing and distribution facilities.	BUSINESS PARK – Refers to areas where a combination of light manufacturing or fabrication, research and development, back office and services with appurtenant retail and wholesale operations.	EMPLOYMENT – Appropriate areas for professional office, tourism/recreational uses (resorts/amusement facilities), service uses, office/warehouse and/or manufacturing type industrial uses.
	INDUSTRIAL – Areas intended for more intensive industrial and/or manufacturing operations.	AIRPORT PRESERVATION – Used to protect and support the mission of Luke AFB. Includes a variety of employment related uses .
		PROVING GROUNDS – Area designated on the Ford Proving grounds facilities (1539 acres).
		LANDFILL – Area denoting the Northwest Regional Landfill. This 1,200 acre property has an 80-year lifespan.

Comparison of the Two Approaches



Component Areas for Comparison

1. Plan Preparation/Review and Adoption

- *Existing General Plan Composition & Style*
- *Public Education*
- *Edge Treatment*
- *Relationship to Additional General Plan Elements(those not designated for update)*

2. Plan Administration/Approvals

- *Staff Perspective*
- *Planning & Zoning Commission/City Council Perspective*
- *Major vs Minor Plan Amendments*
- *Development Community Perspective of Process/Procedures*

3. Plan Implementation

- *Existing Zoning Ordinance (SUDC) Consistency*
- *Capital Improvement Plan (CIP) Planning & Budgeting*
- *Master Plan/ Specific Plan Conformity*
- *Existing Planned Area Developments (PAD's)*

Existing General Plan Composition & Style

Conventional	Character Area
1) Subtle modifications necessary.	1) Subject matter necessitates different style and composition.
	2) Integration of this approach results in a disparate plan that is not consistent/uniform.

Public Education

Conventional	Character Area
1) Approach is more familiar and intuitive - easier for users to grasp.	1) Approach is more innocuous - requires additional training/education to comprehend and implement.
2) Approach is focused on a traditional land use map and corresponding policy guidance.	2) Approach utilizes planning concepts that are supported by form and function-oriented design guidelines .

Edge Treatment

Conventional	Character Area
1) From a land use map perspective - easier to visualize consistency or contrast with adjacent municipal plans.	1) From a land use map perspective, more difficult to ascertain consistency with adjacent municipal plans.
2) Easier to qualify and quantify development proposal consistency by evaluation of land use conformity only .	2) Consistency is more than land use - staff review and analysis must focus on the form, function and transition design guidance

Plan Preparation/Review/Adoption



Relationship to Additional General Plan Elements

(not designated for update at this time)

Conventional	Character Area
1) Subtle modifications needed - extent of changes depend on breadth/depth of implementation measures.	1) Additional modifications to Cost of Development, Neighborhood Planning, Urban Design and Conservation Elements needed to complement/ correspond to the shift in land use and policy planning approach.

City Staff Perspective

Conventional	Character Area
1) Approach: more rigid and quantitative relative to acceptability of a development proposal.	1) Approach: more flexible and qualitative when determining acceptability of a development proposal.
2) Lack of clear intentions and integration of land uses when determining “the look” of the proposed built environment.	2) Guidelines compel an application to be more definitive and thorough by requiring the explanation of design intentions.
3) Reliance on policies that suggest “should” or “may” lead to design implementation uncertainty.	3) Results in a stronger comprehension of what the built form will look like when constructed.

Plan Administration/Approvals



City Staff Perspective

Conventional	Character Area
4) Rigid “black and white” guidance reduces staff’s interpretative ability to accept a proposal/application the city desires-conversely it diminishes the ability to deny an application that appears (by sheer land use comparison) to conform with the General Plan.	4) Approach offers “gray area”- allowing flexibility for staff in reviewing development proposals and providing “safe harbor” to accept a proposal the city desires and deny a proposal that is not supported.
5) Approach typically triggers more Major General Plan amendments (application/time/money) and is less business friendly.	5) Approach typically triggers less Major General Plan amendments (application/time/money) and is more business friendly.
	6) This approach may be more effective in areas where the surrounding character area is established through previous development.

Plan Administration/Approvals



Planning & Zoning Commission/City Council Perspective

Conventional	Character Area
1) Consistent with existing approach - more familiarity with concepts.	1) New approach with new concepts and policy/design guidance - requires education and training of the concepts.
2) Approach: consists of more rigid guidance-not only reduces Commission and Council's interpretative ability to approve a proposal/application the city desires-diminishes Commission/ Council's ability to deny an undesirable application that appears to conform with the General Plan.	2) Approach: flexibility for Commission/Council to consider development proposals-greater ability and flexibility for Commission and Council for "safe harbor" - accept a proposal the city desires/deny a proposal that is not supported.

Plan Administration/Approvals



Major vs. Minor General Plan Amendments

Conventional	Character Area
1) Statutory ability for the city to define what acreage thresholds and types of land use changes constitute/ define major and minor General Plan amendments-approach is often more rigid and triggers more major and minor General Plan amendments.	1) Statutory ability for the city to define what acreage thresholds and types of land use changes constitute/ define major and minor General Plan amendments-approach is flexible - resulting in fewer General Plan amendments.

Plan Administration/Approvals



Development Community Perspective

Conventional	Character Area
1) Development community perception: more rigid, time consuming and not responsive to the needs of the marketplace.	1) Development community perception: more flexible, less time consuming and market friendly.
2) Priority economic development projects: literally "held up" in a major general plan amendment process (only heard once a year).	2) Priority economic development projects: not "held up" in a major general plan amendment process- often fit as a minor General Plan amendment - processed with zoning (if needed).
3) Application submittal requirements: typically less extensive.	3) Application submittal requirements: typically more extensive (for design guideline considerations)-developers typically prefer to pay in order to save time.

Plan Implementation



Existing Zoning Ordinance (SUDC) Consistency

Conventional	Character Area
1) Approach: likely necessitates a <u>moderate level of adjustment</u> to the SUDC (depends on type and # of categories/policies).	1) Approach likely necessitates a <u>more extensive level of adjustment</u> to the SUDC (depends on type and # of categories/policies .
“Development Regulations” (Ch. 3) and “Zoning” (Ch. 5) are the likely candidates for modification.	“Definitions” (Ch. 2), “Development Regulations” (Ch.3), “Zoning” (Ch. 5), “Design”, (Ch. 6) and “Development Review Procedures” (Ch. 7) are the likely candidates for modification.
	2) <u>Existing Design Guideline documents-likely need modification</u> to support and be consistent with the new form, function, transition provisions.

Plan Implementation



CIP Planning & Budgeting

Conventional	Character Area
1) Approach: provides more certainty and predictability in quantifying infrastructure facility and line sizing needs and resulting costs.	1) Approach: requires additional assumptions in forecasting infrastructure facility and line sizing needs (in undeveloped areas)-resulting cost estimates have a tendency to be less precise.

Plan Implementation



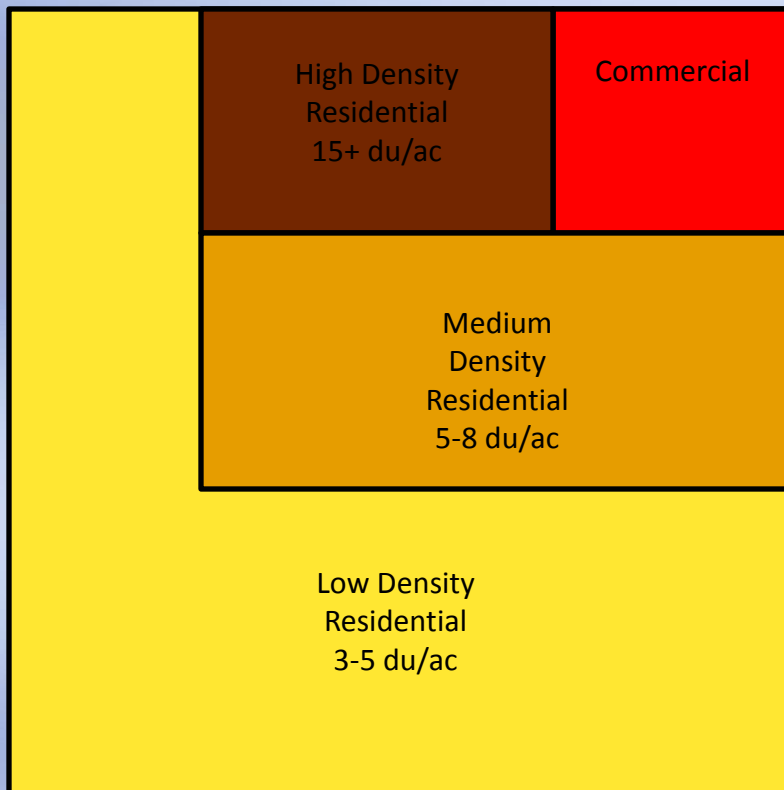
Existing Planned Area Developments (PADs)

Conventional	Character Area
1) PAD Inventory - 72 approved - 140,000 dwelling units + 7,000 acres of commercial and employment uses. Size: 7 to 5,500 acres -various stages of development.	1) PAD Inventory - 72 approved - 140,000 dwelling units + 7,000 acres of commercial and employment uses. Size: 7 to 5,500 acres-various stages of development.
3) Land use categories: similar to the existing General Plan.	3) Land use categories: will be different than the existing General Plan.
4) Potential for modified mix, arrangement and/or location of land uses , newly identified parks, open spaces and/or trail locations and design policies.	4) New land use categories may alter the existing mix, arrangement and/or location of land uses -new plan update: newly identified parks, open spaces and/or trail locations and design policies.
5) Conformance with newly adopted land uses, policies or design provisions to be incorporated into the planning/design/development of each PAD.	5) Conformance with newly adopted land uses, policies or design provisions to be incorporated into the planning/design/development of each PAD.
6) Approved densities and intensities of land uses will not be adjusted - but the location, mix and arrangement of land uses, roadways and supporting infrastructures may need to occur.	6) Approved densities and intensities of land uses will not be adjusted - the location, mix and arrangement of land uses, roadways and supporting infrastructures may need to occur.

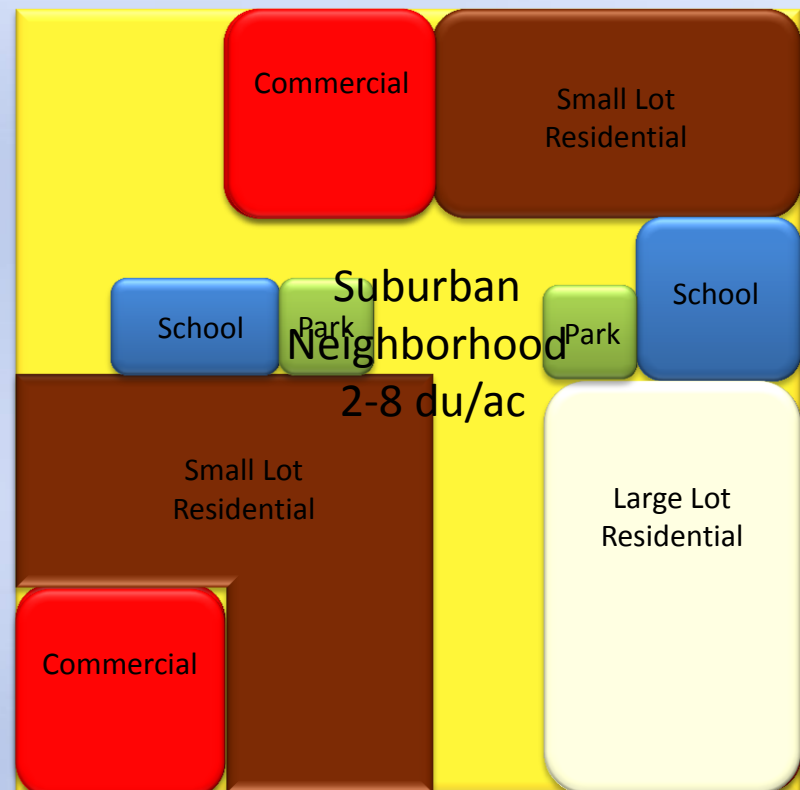
Land Use Examples



Conventional Land Use Plans



Character Area Land Use Plans



Character Area Approach – What Makes it Tick?



- **Each Land Use Category will consist of more than one “support district”.**
 - By Example, the “Employment” Land Use Category consists of the following support districts:
 - Business Park
 - Corporate Campus
 - Research & Development Park
 - Manufacturing & Processing
 - Warehouse/Distribution Centers
- **Form, Scale & Function Community Character Design Tenants**
 - Achieve positive “character forming design habits” Surprise desires.
 - With flexibility to respond and integrate with the adjacent land uses and market needs of a particular development project.
 - Land uses and support districts integrate through proper design, transition and buffering.

Character Area Approach – What Makes it Tick?



Balanced and Logical Integration of Supporting Design Guidance to Achieve Desirable Places & Spaces

Universal Design Guidance

- Quality and Enduring Places and Spaces
- Transects of Density Types – their Proximity and Relationship to each other

Mobility & Connectivity Design Guidance

- Promoting connectivity of modes
- Neighborhood to neighborhood connectivity
- Trail and path mobility and connectivity
- Conceptual design element and easement conveyance provisions
- Transit

Neighborhood Design Guidance

- Lot sizes, mixtures, buffering and transition principles
- Appropriate clustering options when protecting natural resources or enhancing adjacent open spaces, washes and hillsides
- Level of service standards for park sizing and programming
- Location of trails, parks and public spaces

Public Places and Spaces

Commercial, Business Park and Industrial Development Guidance

Adequate Public Facilities

Implementation Considerations

- ***Paradigm Shift*** – requires a new way of thinking. Emphasis on a stronger comprehension of what the character and built form will look like than prescriptive application of land uses.
- ***Supporting Character Area Plans for targeted areas*** – White Tanks area, north of SR 74, Luke Aux 1 Area, Neighborhood Preservation and Maintenance Plans for mature areas, etc.
- ***Update and modification to SUDC for proper support***
 - PAD's retain approved densities and intensities. Location, mix and arrangement of approved uses could be adjusted when adhering to character area design guidance.
 - Less emphasis on future General Plan amendments; more reliance upon collaborative design.
 - More emphasis on demonstrating design principles in future applications.
- ***Zoning Request Consideration Checklist***

We Want to Hear From You!



**Questions
&
Open Discussion**

Project Information



For More Information on the General Plan.

Please visit the General Plan section of the City of Surprise website at:

<http://www.surpriseaz.gov/generalplan>

Or by contacting the Community Development department at:

Phone: 623-222-3000