



City of Surprise
Disability Advisory Commission (DAC)
Wednesday, January 15, 2014 – 6:00 P.M.
Surprise City Hall – Council Chambers
16000 N. Civic Center Plaza
Surprise, Arizona 85374

MINUTES OF THE MEETING

CALL TO ORDER

Chair Yaeger called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, January 15, 2014 at 6:07pm.

A. ROLL CALL

Also in attendance with Chair Yaeger were Vice Chair Hernandez and Commissioners Kaiser and Stutzman. Two vacancies currently exist on the DAC.

Absent: Commissioner Nielson.

Staff in attendance: Michael Mason, Risk Manager; Ricka Gallagher, Risk Analyst.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS AND REPORTS

Vice Chair Hernandez and Commissioner Kaiser had nothing to report.

Commissioner Stutzman reported in December she attended the Fair Housing event. Even though she did not get the opportunity to present her Powerpoint, she felt it was a success in that information about the DAC was provided to citizens in attendance. She also had the opportunity to discuss accessibility and overnight parking issues affecting some residents.

Second, Commissioner Stutzman attended the Surprise Party and had issues finding accessible parking and drop off areas. As a result, she was unable to go to the event. Chair Yaeger and Vice Chair Hernandez stated parking was an issue at this event the previous two years. Chair Yaeger requested staff invite Tara Combs to attend next month's meeting to explain the details of coordinating this event and other special events.

Chair Yaeger reported he submitted the DAC Report and Strategic Plan to Sherry Aguilar for Council review. To date, no status has been provided to staff. He will contact Sherry again about it and, if no word comes from Council in the next month, he will contact the Council directly about it. Vice Chair Hernandez asked for an update on the possible ADA Coordinator position. Chair Yaeger included this recommendation in his report to the Council.

Second, Chair Yaeger reported that he met with Councilmen Tande and Winters about the upcoming change to same day trash pickup. His concern is that this may create an undue hardship for individuals with disabilities and the elderly. He requested this item and accompanying hardship survey be put on the February DAC agenda for discussion.

Lastly, Chair Yaeger presented a nomination for the next "Above & Beyond" Award and requested this be added to the February DAC agenda for discussion, approval and presentation.

D. STAFF REPORTS

Ms. Gallagher reported on the following:

- CRS ADA Self Evaluation Items – Two more items were completed. They were additional accessible parking spaces added to 8 Acre Park, next to the Stadium.
- CRS activities – Update of the adaptive recreational activities currently happening or planned in the next two or so months.

CALL TO THE PUBLIC

Chair Yaeger opened the call to the public. Having none, Chair Yaeger closed the call to the public.

CONSENT AGENDA

REGULAR AGENDA ITEM – NON-PUBLIC HEARING

Item #1: Discussion and approval of content to be added, deleted or changes from the 2013 Annual Work Plan and Strategic Plan.

Chair Yaeger stated this matter has been completed and submitted to Council.

Item #2: Discussion and approval of content to be submitted into the next quarterly *Surprise Progress* newsletter.

Chair Yaeger requested a survey be included in the publication and/or on the City's internet site about same day trash collection. Commissioner Kaiser stated there are online apps available, such as Survey Monkey, that are free. Staff will check with Ken Lynch and Gina Busby to see what the City's position is to the use of this online app or any others for this purpose.

Chair Yaeger requested this matter be included on the February agenda for further discussion and content of survey.

Item #3: Discussion and approval of content to be included on the form the Fire Department uses for its 9-1-1 database to respond to emergencies involving citizens with special needs.

Staff was asked to invite Captain Hamblin to the February meeting to discuss this matter further.

Item #4: Discussion and approval of changes to the DAC Bylaws to change the membership makeup of the DAC to be less restrictive.

Chair Yaeger indicated this matter has been voted on by the DAC and has been included in the DAC report to Council.

Item #5: Discussion and approval to either scrap the old survey on the DAC webpage, of changes to the DAC Bylaws to change the membership makeup of the DAC to be less restrictive.

See Item #2 for discussion. Chair Yaeger requested this matter be included on the February agenda for further discussion and content of survey.

Item #6: Discussion and approval of the November 20, 2013 regular meeting minutes.

Chair Yaeger motioned to approve; seconded Commissioner Stutzman. Approved 4/0.

Item #7: Discussion and approval of future agenda items.

The following non-standing items will be placed on the February agenda:

- Surprise Party issues with parking and other DAC concerns
- *Surprise Progress* and Survey Monkey app re: same day trash pickup
- "Above & Beyond" Award approval and presentation
- Fire Department 9-1-1 database & emergency management practices
- Customer Service Survey new survey content, avenues of outreach
- Dave Kohlbeck (Transportation) Dial-a-Ride update; application process to apply for ADA certification

The following items will be placed on future agendas beyond February:

- Visitability – Building Department presentation on status of visitability in the City of Surprise (March)
- HOA overnight on-street parking and pedestrian paths; what steps can DAC take to inform HOA's & HOA property management firms (March)

OTHER BUSINESS

ADJOURNMENT

Hearing no further business, Chair Yaeger adjourned the meeting at 7:10pm.

Michael E. Mason

Michael E. Mason, Risk Manager