



CITY OF SURPRISE
Disability Advisory Commission Agenda
16000 N. Civic Center Plaza
Surprise, AZ 85374

Wednesday, March 19, 2014 @ 6:00 PM
 COUNCIL CHAMBERS

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CALL TO ORDER.

- A. Roll Call
- B. Pledge of Allegiance
- C. Current Events and Reports – Pursuant to A.R.S. §38-431.02(k) the chief administrator, presiding officer or a member of a public body may present a brief summary of current events without listing in the agenda the specific matters to be summarized, provided that 1) The summary is listed on the agenda; and 2) The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action.
- D. Staff Reports

Disability Advisory Commission Agenda:

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission on any item not on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

- E. Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the Board\Commission. There will be no separate discussion on these items unless a board member or commissioner requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

ITEM #	DISTRICT #	ITEM DESCRIPTION	STAFF RECOMMENDATION/ PRESENTED BY
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- | | | | |
|----|-------------------|---|---|
| #1 | District Citywide | <u>Discussion and action pertaining to the nomination of "Above & Beyond" award to Arizona Traditions, 17221 N. Citrus Rd., Surprise, AZ, for installing three separate automatic door openers; presentation of "Above & Beyond" award to Julia Ricciardi, AZ Traditions HOA Boardmember.</u> | Approve
John Yaeger |
| #2 | District Citywide | <u>Presentation and discussion pertaining to developing an Employment First Initiative in Arizona.</u> | None
Brenda Renou |
| #3 | District Citywide | <u>Discussion about the Surprise Fire Department's 9-1-1 database use for responding to calls involving citizens with disabilities and practices the Fire Department employs in the case of a disaster or other large scale emergency.</u> | None
Chief Espie &
Captain
Hamblin |
| #4 | District Citywide | <u>Discussion and action pertaining to the content of the survey regarding same day trash pickup to possibly be included in the next edition of the Surprise Progress newsletter.</u> | Approve
Chair Yaeger |
| #5 | District Citywide | <u>Discussion and approval of the content and best way to disseminate DAC customer service survey.</u> | Approve
Chair Yaeger |
| #6 | District Citywide | <u>Discussion and approval of the January 15, 2014 regular DAC meeting minutes.</u> | Approve
Michael Mason |
| #7 | District Citywide | <u>Discussion and approval of items to be included on future DAC agendas.</u> | Approve
Michael Mason |

OTHER BUSINESS:

ADJOURNMENT:

SHERRY ANN AGUILAR, CITY CLERK, CMC

POSTED: March 4, 2014 at 9:00 a.m.

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Disability Advisory Commission

March 19, 2014 @ 6:00:00 PM

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Board Meeting Date:	March 19, 2014	Contact Person:	John Yaeger
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to the nomination of "Above & Beyond" award to Arizona Traditions, 17221 N. Citrus Rd., Surprise, AZ, for installing three separate automatic door openers; presentation of "Above & Beyond" award to Julia Ricciardi, AZ Traditions HOA Boardmember.

Motion:

Motion to approve nomination of "Above & Beyond" award to Arizona Traditions, 17221 N. Citrus Rd., Surprise, AZ, for installing three separate automatic door openers.

Background:

In December 2012, as part of its Strategic Plan, the DAC implemented an "Above & Beyond" award program to award individuals/businesses in the community that go above and beyond ADA requirements. This is the fourth nomination of this award.

Financial Impact Statement:

The cost is minimal for production of the certificate and frame.

ATTACHMENTS:

Click to download

☐ [Award certificate template](#)

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



The City of Surprise Disability Advisory Commission

Presents The

Above and Beyond Award

ARIZONA TRADITIONS

17221 N. Citrus Rd., Surprise, Arizona

For installing three automatic doors to better serve
their residents with mobility issues.

Sharon Wolcott
Mayor

February 2014

John Yaeger
Chair, Disability Advisory Commission



CITY OF SURPRISE
Disability Advisory Commission

March 19, 2014 @ 6:00:00 PM

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Board Meeting Date:	March 19, 2014	Contact Person:	Brenda Renou
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Presentation and discussion pertaining to developing an Employment First Initiative in Arizona.

Motion:

Background:

Financial Impact Statement:

unknown

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):

Brenda Renou



CITY OF SURPRISE
Disability Advisory Commission

March 19, 2014 @ 6:00:00 PM

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Board Meeting Date:	March 19, 2014	Contact Person:	Chief Espie & Captain Hamblin
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion about the Surprise Fire Department's 9-1-1 database use for responding to calls involving citizens with disabilities and practices the Fire Department employs in the case of a disaster or other large scale emergency.

Motion:

Background:

At the November 2013 DAC meeting, emergency preparedness was discussed, and it was suggested to bring the Fire Department back before the DAC to explain their database as well as emergency preparedness/management.

Financial Impact Statement:

None.

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):

Chief Brenden Espie & Captain Renee Hamblin.



CITY OF SURPRISE
Disability Advisory Commission

March 19, 2014 @ 6:00:00 PM

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Board Meeting Date:	March 19, 2014	Contact Person:	Chair Yaeger
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to the content of the survey regarding same day trash pickup to possibly be included in the next edition of the Surprise Progress newsletter.

Motion:

Motion to approve content of survey regarding same day trash pickup to possibly be included in the next edition of the Surprise Progress newsletter.

Background:

At the January 2014 DAC meeting, Chair Yaeger noted he has concerns about the upcoming change to the Solid Waste pickup schedule to be same day pickup. The DAC discussed including a survey about this subject in the next Surprise Progress newsletter to get feedback from residents on the upcoming service change. Commissioner Kaiser suggested using an online app called Survey Monkey to collect the responses of the survey.

Financial Impact Statement:

none

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

March 19, 2014 @ 6:00:00 PM

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Board Meeting Date:	March 19, 2014	Contact Person:	Chair Yaeger
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and approval of the content and best way to disseminate DAC customer service survey.

Motion:

Motion to approve content of DAC customer service survey and best way to disseminate.

Background:

At the November 2013 DAC meeting, the DAC discussed replacing the old survey that was on the City's website with a new survey, and the best way to disseminate this new survey to residents.

Financial Impact Statement:

None.

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

March 19, 2014 @ 6:00:00 PM

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Board Meeting Date:	March 19, 2014	Contact Person:	Michael Mason
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and approval of the January 15, 2014 regular DAC meeting minutes.

Motion:

Motion to approve the January 15, 2014 regular DAC meeting minutes.

Background:

Financial Impact Statement:

none

ATTACHMENTS:

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☐ [1.15.14 minutes](#)

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



City of Surprise
Disability Advisory Commission (DAC)
Wednesday, January 15, 2014 – 6:00 P.M.
Surprise City Hall – Council Chambers
16000 N. Civic Center Plaza
Surprise, Arizona 85374

MINUTES OF THE MEETING

CALL TO ORDER

Chair Yaeger called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, January 15, 2014 at 6:07pm.

A. ROLL CALL

Also in attendance with Chair Yaeger were Vice Chair Hernandez and Commissioners Kaiser and Stutzman. Two vacancies currently exist on the DAC.

Absent: Commissioner Nielson.

Staff in attendance: Michael Mason, Risk Manager; Ricka Gallagher, Risk Analyst.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS AND REPORTS

Vice Chair Hernandez and Commissioner Kaiser had nothing to report.

Commissioner Stutzman reported in December she attended the Fair Housing event. Even though she did not get the opportunity to present her Powerpoint, she felt it was a success in that information about the DAC was provided to citizens in attendance. She also had the opportunity to discuss accessibility and overnight parking issues affecting some residents.

Second, Commissioner Stutzman attended the Surprise Party and had issues finding accessible parking and drop off areas. As a result, she was unable to go to the event. Chair Yaeger and Vice Chair Hernandez stated parking was an issue at this event the previous two years. Chair Yaeger requested staff invite Tara Combs to attend next month's meeting to explain the details of coordinating this event and other special events.

Chair Yaeger reported he submitted the DAC Report and Strategic Plan to Sherry Aguilar for Council review. To date, no status has been provided to staff. He will contact Sherry again about it and, if no word comes from Council in the next month, he will contact the Council directly about it. Vice Chair Hernandez asked for an update on the possible ADA Coordinator position. Chair Yaeger included this recommendation in his report to the Council.

Second, Chair Yaeger reported that he met with Councilmen Tande and Winters about the upcoming change to same day trash pickup. His concern is that this may create an undue hardship for individuals with disabilities and the elderly. He requested this item and accompanying hardship survey be put on the February DAC agenda for discussion.

Lastly, Chair Yaeger presented a nomination for the next "Above & Beyond" Award and requested this be added to the February DAC agenda for discussion, approval and presentation.

D. STAFF REPORTS

Ms. Gallagher reported on the following:

- CRS ADA Self Evaluation Items – Two more items were completed. They were additional accessible parking spaces added to 8 Acre Park, next to the Stadium.
- CRS activities – Update of the adaptive recreational activities currently happening or planned in the next two or so months.

CALL TO THE PUBLIC

Chair Yaeger opened the call to the public. Having none, Chair Yaeger closed the call to the public.

CONSENT AGENDA

REGULAR AGENDA ITEM – NON-PUBLIC HEARING

Item #1: Discussion and approval of content to be added, deleted or changes from the 2013 Annual Work Plan and Strategic Plan.

Chair Yaeger stated this matter has been completed and submitted to Council.

Item #2: Discussion and approval of content to be submitted into the next quarterly *Surprise Progress* newsletter.

Chair Yaeger requested a survey be included in the publication and/or on the City's internet site about same day trash collection. Commissioner Kaiser stated there are online apps available, such as Survey Monkey, that are free. Staff will check with Ken Lynch and Gina Busby to see what the City's position is to the use of this online app or any others for this purpose.

Chair Yaeger requested this matter be included on the February agenda for further discussion and content of survey.

Item #3: Discussion and approval of content to be included on the form the Fire Department uses for its 9-1-1 database to respond to emergencies involving citizens with special needs.

Staff was asked to invite Captain Hamblin to the February meeting to discuss this matter further.

Item #4: Discussion and approval of changes to the DAC Bylaws to change the membership makeup of the DAC to be less restrictive.

Chair Yaeger indicated this matter has been voted on by the DAC and has been included in the DAC report to Council.

Item #5: Discussion and approval to either scrap the old survey on the DAC webpage, of changes to the DAC Bylaws to change the membership makeup of the DAC to be less restrictive.

See Item #2 for discussion. Chair Yaeger requested this matter be included on the February agenda for further discussion and content of survey.

Item #6: Discussion and approval of the November 20, 2013 regular meeting minutes.

Chair Yaeger motioned to approve; seconded Commissioner Stutzman. Approved 4/0.

Item #7: Discussion and approval of future agenda items.

The following non-standing items will be placed on the February agenda:

- Surprise Party issues with parking and other DAC concerns
- *Surprise Progress* and Survey Monkey app re: same day trash pickup
- "Above & Beyond" Award approval and presentation
- Fire Department 9-1-1 database & emergency management practices
- Customer Service Survey new survey content, avenues of outreach
- Dave Kohlbeck (Transportation) Dial-a-Ride update; application process to apply for ADA certification

The following items will be placed on future agendas beyond February:

- Visitability – Building Department presentation on status of visitability in the City of Surprise (March)
- HOA overnight on-street parking and pedestrian paths; what steps can DAC take to inform HOA's & HOA property management firms (March)

OTHER BUSINESS

ADJOURNMENT

Hearing no further business, Chair Yaeger adjourned the meeting at 7:10pm.

Michael E. Mason

Michael E. Mason, Risk Manager



CITY OF SURPRISE
Disability Advisory Commission

March 19, 2014 @ 6:00:00 PM

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Board Meeting Date:	March 19, 2014	Contact Person:	Michael Mason
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and approval of items to be included on future DAC agendas.

Motion:

Motion to approve items to be included on future DAC agendas.

Background:

Financial Impact Statement:

None.

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):