



CITY OF SURPRISE
Disability Advisory Commission Agenda
16000 N. Civic Center Plaza
Surprise, AZ 85374

Wednesday, June 18, 2014 @ 6:00 PM
 COUNCIL CHAMBERS

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CALL TO ORDER.

- A. Roll Call
- B. Pledge of Allegiance
- C. Current Events and Reports – Pursuant to A.R.S. §38-431.02(k) the chief administrator, presiding officer or a member of a public body may present a brief summary of current events without listing in the agenda the specific matters to be summarized, provided that 1) The summary is listed on the agenda; and 2) The public body does not propose, discuss, deliberate or take legal action at that meeting on any matter in the summary unless the specific matter is properly noticed for legal action.
- D. Staff Reports

Disability Advisory Commission Agenda:

CALL TO THE PUBLIC:

INSTRUCTIONS: In order to address the Board\Commission, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the Secretary before the meeting begins.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address the Board\Commission on any item not on the agenda. At the conclusion of the open call, the Board\Commission may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

- E. Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the Board\Commission. There will be no separate discussion on these items unless a board member or commissioner requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

CONSENT AGENDA:

REGULAR AGENDA ITEM - NON-PUBLIC HEARING:

			STAFF RECOMMENDATION/
ITEM #	DISTRICT #	ITEM DESCRIPTION	PRESENTED BY

- | | | | |
|----|-------------------|--|---------------------------------|
| #1 | District Citywide | <u>Presentation of Above & Beyond Award to Julia Ricciardi of AZ Traditions for installing automatic door openers.</u> | None
Chair Yaeger |
| #2 | District Citywide | <u>Discussion and action pertaining to the nomination of the Above & Beyond Award to Connie Whitlock, WHAM, for her service in providing adaptive recreation activities and events for individuals with disabilities in the community.</u> | None
Vice Chair
Hernandez |
| #3 | District Citywide | <u>Discussion on pre-event steps taken by staff to ensure Sun Dancers are informed of all necessary details.</u> | None
Chair Yaeger |
| #4 | District Citywide | <u>Discussion and approval of the May 21, 2014 regular meeting minutes.</u> | Approve
Ricka Gallagher |
| #5 | District Citywide | <u>Discussion and action pertaining to items to be included on future agendas.</u> | Approve
Ricka Gallagher |

OTHER BUSINESS:

ADJOURNMENT:

SHERRY ANN AGUILAR, CITY CLERK, CMC

POSTED: June 3, 2014 at 10:05 AM

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Disability Advisory Commission

June 18, 2014 @ 6:00:00 PM

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Board Meeting Date:	June 18, 2014	Contact Person:	Chair Yaeger
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Presentation of Above & Beyond Award to Julia Ricciardi of AZ Traditions for installing automatic door openers.

Motion:

Background:

This items has been on the last two DAC agendas, but has had to be postponed.

Financial Impact Statement:

none

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

June 18, 2014 @ 6:00:00 PM

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Board Meeting Date:	June 18, 2014	Contact Person:	Vice Chair Hernandez
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	☒ x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to the nomination of the Above & Beyond Award to Connie Whitlock, WHAM, for her service in providing adaptive recreation activities and events for individuals with disabilities in the community.

Motion:

I move to approve the nomination of the Above & Beyond Award to Connie Whitlock, WHAM, for her service in providing adaptive recreation activities and events for individuals with disabilities in the community.

Background:

Vice Chair Hernandez made the nomination at the May 21, 2014 DAC meeting.

Financial Impact Statement:

none

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

June 18, 2014 @ 6:00:00 PM

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Board Meeting Date:	June 18, 2014	Contact Person:	Chair Yaeger
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	None		

Consent	Regular	☒	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion on pre-event steps taken by staff to ensure Sun Dancers are informed of all necessary details.

Motion:

Background:

This item was on the May 21, 2014 DAC agenda and was explained by staff. However, since Chair Yaeger was absent, this matter was formally tabled.

Financial Impact Statement:

none

ATTACHMENTS:

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No Attachments Available

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



CITY OF SURPRISE
Disability Advisory Commission

June 18, 2014 @ 6:00:00 PM

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Board Meeting Date:	June 18, 2014	Contact Person:	Ricka Gallagher
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and approval of the May 21, 2014 regular meeting minutes.

Motion:

I move to approve the May 21, 2014 regular meeting minutes.

Background:

Financial Impact Statement:

ATTACHMENTS:

Click to download

☐ [5.21.14 minutes](#)

External Attachment Links:

Meeting Requirements:

Powerpoint	Video	White Board	Other
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Presentation Speaker Names (spelling and titles for TV captions):



City of Surprise
Disability Advisory Commission (DAC)
Wednesday, May 21, 2014 – 6:00 P.M.
Surprise City Hall – Council Chambers
16000 N. Civic Center Plaza
Surprise, Arizona 85374

MINUTES OF THE MEETING

CALL TO ORDER

Vice Chair Hernandez called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, May 21, 2014 at 6:01pm.

A. ROLL CALL

Also in attendance with Vice Chair Hernandez were Commissioners Jess, Kaiser and Stutzman. No vacancies currently exist on the DAC.

Absent: Chair Yaeger and Commissioners Elkins and Nielsen.

Staff in attendance: Chief Brendan Espie, Fire Department; Mike Mason, Risk Manager; Ricka Gallagher, Risk Analyst.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS AND REPORTS

Commissioner Kaiser had nothing to report.

Commissioner Jess reported:

She contacted Mike Gent in the City's Public Works Department, and he indicated there is a program for citizens who need smaller refuse cans, but it's on an individual basis. Any requests for smaller cans need to be made through him.

Commissioner Stutzman reported:

City/DAC website:

The Strategic Plan posted is from 2012/2013 and needs to be updated.
"Above & Beyond" photos are from 12/2013 and need to be updated.
The survey question about same day collection is not posted.
Sidewalk closure information is either outdated or not in existence.

ADA Self Evaluation – She discussed this with Joe Gladieux. Mr. Gladieux was the ADA Coordinator at the time this document was created, but no longer is responsible for maintaining it. This document is not specific just to CRS; however Mr. Gladieux does report on items that do pertain to CRS specifically. Mr. Mason reported he is retiring soon and this document, along with all other ADA matters, will be the responsibility of the proposed ADA position tentatively approved in next year's budget.

Surprise Party/Special Events (SunDancers) – She discussed this with Joe Gladieux. Mr. Mason reported that, before each event, staff reviews parking and other informational items with the volunteers.

Vice Chair Hernandez reported she recently attended the WHAM “Arts is Alive in Surprise” event, and was very pleased with the turn out and public interest.

D. STAFF REPORTS

Ms. Gallagher reported the regularly scheduled meeting on July 16th needs to be rescheduled. July 9th was selected as the new meeting date.

CALL TO THE PUBLIC

Vice Chair Hernandez opened the call to the public. Mr. Andy Cepon thanked the DAC for attending the recent WHAM event, and also mentioned adaptive recreation art classes are available for the public through WHAM for free or at reduced fees.

CONSENT AGENDA

REGULAR AGENDA ITEM – NON-PUBLIC HEARING

Item #1: Discussion and action pertaining to the nomination of “Above & Beyond” award to Arizona Traditions, 17221 N. Citrus Rd., Surprise, AZ, for installing three separate automatic door openers; presentation of “Above & Beyond” award to Julia Ricciardi, AZ Traditions Boardmember.

Vice Chair Hernandez tabled this matter to the June meeting.

Item #2: Discussion about the Surprise Fire Department's 9-1-1 database use for responding to calls involving citizens with disability, and practices the Fire Department employes in the case of a disaster or other large-scale emergency.

Chief Espie explained the intended purpose of the database and what the Fire Department plans to do to update it. As for large-scale emergencies, the Fire Department has limited resources and, therefore, it is up to the residents individually to ensure their survival for the first 72 hours.

Item #3: Discussion on how the CRS ADA self evaluation came into existence, what has been done up to now, and what needs to be done in the future.

Vice Chair Hernandez tabled this matter until the tentatively approved ADA position is filled.

Item #4: Discussion on the steps taken by staff to ensure volunteers (Sun Dancers) are informed about all the parking issues that could arise, and other issues that have occurred as previous city events.

Vice Chair Hernandez tabled this matter to the June meeting.

Item #5: Discussion on research findings by Commissioner Jess about sanitation services available to the disabled – specifically providing smaller sized cans vs. regular sized cans.

Commissioner Jess reported on this in her current event report.

Item #6: Discussion and approval of the March 19, 2014 regular DAC meeting minutes.

Commissioner Kaiser motioned to approve; seconded Commissioner Stutzman. Approved 4/0.

Item #7: Discussion and approval of items to be included on future DAC agendas.

The following non-standing items will be placed on the June agenda:

- “Above & Beyond” Award presentation (AZ Traditions)
- “Above & Beyond” Award nomination (Connie Whitlock-WHAM)
- Surprise Party/Sun Dancer parking issues

The following non-standing items will be placed on future agendas:

- ADA self evaluation (once proposed ADA position is filled)

OTHER BUSINESS

ADJOURNMENT

Hearing no further business, Vice Chair Hernandez adjourned the meeting at 6:36pm.

Ricka Gallagher

Ricka Gallagher, Risk Analyst



CITY OF SURPRISE
Disability Advisory Commission

June 18, 2014 @ 6:00:00 PM

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Board Meeting Date:	June 18, 2014	Contact Person:	Ricka Gallagher
Submitting Department:	HR Boards and Commissions	District:	Citywide
Staff Recommendations:	Approve		

Consent	Regular	x	Public Hearing	Report/Discussion
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Agenda Wording:

Discussion and action pertaining to items to be included on future agendas.

Motion:

I move to approve [item] to be included on future agendas.

Background:

Financial Impact Statement:

unknown

ATTACHMENTS:

[Click to download](#)

No Attachments Available

External Attachment Links:

Meeting Requirements:

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Presentation Speaker Names (spelling and titles for TV captions):