



City of Surprise
Disability Advisory Commission (DAC)
Wednesday, October 15, 2014 – 6:00 P.M.
Surprise City Hall – Council Chambers
16000 N. Civic Center Plaza
Surprise, Arizona 85374

MINUTES OF THE MEETING

CALL TO ORDER

Chair Yaeger called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, October 15, 2014 at 6:00pm.

Chair Yaeger suspended the meeting at 7:44pm and reconvened at 7:49pm.

A. **ROLL CALL**

Also in attendance with Chair Yaeger were Vice Chair Hernandez and Commissioners Jess and Stutzman. Two vacancies currently exist on the DAC.

Absent: Commissioner Elkins.

Staff in attendance: Ricka Gallagher, Risk Analyst; Lynda Davis, Sr. HR Analyst-ADA.

B. **PLEDGE OF ALLEGIANCE**

C. **CURRENT EVENTS AND REPORTS**

Commissioners Jess and Stutzman had nothing to report.

Vice Chair Hernandez reported:

Fiesta Grande – She and Chair Yaeger attended the event. Due to the out-of-the-way location of the DAC table, they did not have a lot of foot traffic. In the future, they would like a table located in an area for better access.

Chair Yaeger reported:

Open Meeting Law Training – Current events and reports are not to be discussed or voted on. The purpose is strictly to give information. However, if follow up is needed, Commissioners can request the item be placed on a future agenda.

HOA Academy – He and Vice Chair Hernandez will be presenting at this event on November 10, 2014.

Health & Wellness – There will be a table at this event on November 15, 2014.

Interview with Councilman Winters – He and Vice Chair Hernandez will be taping an interview with Councilman Winters on October 21, 2014.

D. STAFF REPORTS

Ms. Gallagher reported:

- GAIN night – if DAC is interested in participating again this year, let her know and she will get more information. The event is on October 25, 2014.
- CRS Adaptive Recreation event updates.
- Introduction of Lynda Davis, the City's new ADA Coordinator.

CALL TO THE PUBLIC

Chair Yaeger opened the call to the public. Having none, Chair Yaeger closed the call to the public.

CONSENT AGENDA

REGULAR AGENDA ITEM – NON-PUBLIC HEARING

Item #1: Discussion with City Planning staff about requirements of commercial and private businesses to accommodate individuals with disabilities (accessible parking, accessible shopping carts, etc.)

Commissioner Stutzman kept this item on the agenda for Commissioner Elkins but, since Commissioner Elkins is not present, has nothing to discuss.

Item #2: Discussion and action pertaining to the nomination of the “Above & Beyond” award to the Board of directors of Happy Trails for installing 6 ADA accessible doors in the Happy Trails Resort and for updating the restrooms and shower room by the pool to be ADA accessible.

Commissioner Stutzman motioned to approve; seconded Vice Chair Hernandez. Approved 4/0.

Chair Yaeger will find out exactly who will be accepting the award and how to properly word the award before presenting next month.

Item #3: Discuss current available publicity avenues of the Disability advisory Commission (DAC).

Chair Yaeger provided some options that have been discussed in the past (Surprise Progress newsletter, DAC webpage using Survey Monkey, etc.). Commissioner Jess offered to find out if a story could be published in the Sun City Grand publication, pending prior legal approval. Chair Yaeger asked the commissioners to come up with potential questions for the survey, and come up with the list of questions for the survey.

Item #4: Discussion and approval of revisions to DAC Strategic Plan.

Chair Yaeger went through the 2012-2013 Strategic Plan, and suggested the Commissioners consider additional and/or different areas in which to focus on prior to revising.

Item #5: Discussion and action of the Disability Advisory Commission (DAC) on the content of the DAC customer service survey, and discussion on the options available through the city to publicize the DAC customer service survey.

This was discussed under Agenda Item #3.

Item #6: Discussion and action pertaining to revising the content of the Disability Advisory Commission (DAC) Powerpoint and informational brochure, subject to final review by Legal prior to release.

Chair Yaeger asked all the commissioners to review and come back next month with any suggestions, changes, etc.

Item #7: Discussion about requested budget for FY2015 for DAC promotional materials.

Chair Yaeger suggested options for promotional items they can use at public events, etc. Discussion followed on budget impacts and other promotional item possibilities.

Item #8: Discussion pertaining to pool lifts at city pools.

Chair Yaeger reported that funds have been budgeted for new pool lifts at the two city pools, and are currently in the procurement process.

Item #9: Discussion and approval of the August 15, 2014 regular DAC meeting minutes.

Commissioner Stutzman motioned to approve; seconded Commissioner Jess. Approved 4/0.

Item #10: Consideration and action of items to be placed on future agendas.

The following non-standing items will be placed on the November agenda:

- Above & Beyond Award nomination – QT stations (Stutzman)
- Strategic Plan discussions (Yaeger)
- DAC customer service survey questions & best means to publish (Yaeger)
- Sun City Grand publication article (Jess)
- Promotional items and associated budget impacts (Yaeger)
- Huntington, NY accessible parking article (Yaeger)

OTHER BUSINESS

ADJOURNMENT

Hearing no further business, Chair Yaeger adjourned the meeting at 8:01pm.

Ricka Gallagher

Ricka Gallagher, Risk Analyst