



CITY OF SURPRISE
City Council Work Session Minutes
100 North Civic Center Plaza
Surprise, AZ 85374

Monday, August 18, 2014 @ 04:00 PM

A. Call to Order

B. Roll Call

Vice Mayor Hall called the **Regular City Council Work Session** to order at 04:00 p.m. Surprise City Hall Council Chamber 16000 North Civic Center Plaza Surprise, Arizona 85374 , on **Monday, August 18, 2014**. Also in attendance with Vice Mayor Hall were Council Member Winters, Council Member Biundo, Council Member Williams, Council Member Villanueva, and Council Member Tande.

Staff Present: City Manager, Bob Wingenroth, City Attorney, Misty Leslie, and City Clerk, Sherry Ann Aguilar.

C. Pledge of Allegiance

D. Regular City Council Work Session Agenda

Regular City Council Meeting Agenda:

Mayor Wolcott arrived at 4:05 PM.

1. Discussion of a proposed Council Policy & Procedure Manual, addressing Council rules of conduct and demeanor, parliamentary rules, use of city resources, reimbursements, and implementation/enforcement - NO ACTION

City Attorney, Misty Leslie reviewed the proposed 16 page document with the Council and asked for comments.

No questions or comments on Rules 1 - 8 & 11.

Vice Mayor Hall: Rule 9 - Council/Manager structure of City Government. Council should not interfere with staff carrying out policy.

Vice Mayor Hall: Rule 10 - Council needs to set an example on how to conduct ourselves, interact with residents and staff.

Council Member Villanueva: Rule 10 - More specific and to add what the Council's job is, we represent the Community and bring issues to the floor and for Council not to micromanage

employees. This goes for all of us including the Mayor. She asked for clarification regarding Rule 12 - Celebrity Access. A recommended change proposed was read by the City Attorney.

Council Member Biundo - Seemed pleased with some of the proposed change, but is not sure if this clearly defines the issue.

Vice Mayor Hall: Inquired about MAG, GPEC, Conferences, etc.

Council Member Tande commented that he tweeted photos of the event with Russell Wilson and it reached a lot of people to market Surprise.

Attorney Leslie: Value of \$50.00.

Council Member Williams asked if there is a state statute that outlines a dollar amount.

Ms. Leslie stated that there is not.

Mayor Wolcott commented that every place that she has been has different set of rules regarding gifting. In Minnesota, anything over \$5.00 was considered a gift and had to be disclosed.

Council Member Williams asked if they should put a dollar amount, or just report gifts.

Council Member Villanueva commented on reporting gifts.

Council Member Villanueva stated that they don't need an amount, that Council knows what their responsibilities are.

Mayor Wolcott - "Personally, I am not comfortable having no disclosure because if you have a disclosure you are telling the people, that if something happens we are going to disclose it, if you don't have a disclosure, then they don't know".

Council Member Winters agreed that \$50.00 is reasonable.

Council Member Tande prefers having a limit and disclosing.

Council Member Biundo agreed with disclosure, \$50.00 is reasonable.

Disclosure timeline - 5 days or 10 days.

Parliamentary Procedure - General guide to simplify the rules. Ms. Leslie will create a cheat sheet to have at the dais for reference.

Vice Mayor Hall commented on ratification.

Ms. Leslie clarified a complex motion.

Council Member Biundo inquired about use of discretionary funds.

Council Member Winters: Discretionary funds comment. He commented that 1 & 3 are in conflict with each other.

Council Member Biundo recommended eliminating the Rotary creed.

2. City Council discussion on Fiscal Year 2016 budget process - NO ACTION

City Manager Wingenroth opened discussion regarding Fiscal Year 2016 budget process. Introduced Interim Finance Director, Lindsey Duncan to conduct the powerpoint presentation.

Vice Mayor Hall stated that at the planning retreat he would like a list of what has been done, and what still needs to be done. He spoke of the following: funding options; public outreach; recreation for kids and getting our residents excited about what we are doing in our communities.

Council Member Villanueva spoke of compensating employees who did not get a raise this year.

Council Member Williams spoke of CIP Plan concerns, and un-met community needs.

Council Member Winters spoke of Dial-A-Ride/Valley Metro, extending rides.

Council Member Tande spoke of engaging the residents.

Mayor Wolcott spoke of the need for getting out to our residents.

Siera Petry spoke of more opportunities in Surprise for the youth groups, including a skate park and other activities that would be helpful to our community.

3. Community Development Planning Update - NO ACTION

Lloyd Abrams, Planning Manager gave an overview of the planning process including General Plan, Village Plans, etc.

Vice Mayor Hall inquired about high profile corner update.

Mr. Abrams stated they are being addressed.

Joint Meeting will be held on September 16, 2014

Proposed Council Meeting - November 8, 2014

Council Member Villanueva inquired about Village 1.

Mr. Abrams - OTS Stakeholder's group report.

Council Member Williams inquired about CC&R's.

Vice Mayor Hall inquired about page 9 - implementation program.

E. Call to the Public

F. Executive Session

G. Adjournment

Council Member Villanueva made the motion to adjourn the Regular City Council Work Session of August 18, 2014 at 5:54 p.m. Council Member Tande seconded the motion. Seven yes votes. Motion carried.

Sharon R. Wolcott, Mayor

ATTEST:

Sherry Ann Aguilar, City Clerk,

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Regular City Council Work Session of **Monday, August 18, 2014.**

Sherry Ann Aguilar, City Clerk,