



CITY OF SURPRISE
Regular City Council Meeting Agenda
16000 N. Civic Center Plaza
Surprise, AZ 85374

Tuesday, March 18, 2014 @ 6:00 PM

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- A. Call To Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Invocation
- E. City Manager Report:
- F. City Attorney Report:
- G. Regular City Council Meeting Agenda:

Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the City Council. There will be no separate discussion on these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

Consent Agenda:

- | | | | |
|-----|-------------------|--|---|
| *#1 | District 4 | <u>Consideration and action on Resolution 2014-21, a resolution of the Mayor and Council of the City of Surprise, Arizona, approving final plat, entitled "Final Plat for Stover Subdivision," located at 13410 West Foxfire Drive.</u> | Approve
Jeff
Mihelcih,
Assistant
City
Manager |
| *#2 | District Citywide | <u>Consideration and action on authorizing the submittal, acceptance and execution of the GOHS 2015 Surprise Safety Education Campaign for the Surprise Fire-Medical Department through the Governor's Office of Highway Safety Program in the amount of \$20,500; Resolution 2014-31.</u> | Approve
Janeen K.
Gaskins |
| *#3 | District 3 | <u>Consideration and action on Resolution 2014-07; declaring the City's intention to create the "City of Surprise, Arizona, Marley Park Phase 3 Lighting Improvement District" pursuant to A.R.S. § 48-616; Resolution #2014-07.</u> | Approve
Dick
McKinley,
Public
Works
Department |
| *#4 | District Citywide | <u>Consideration and action on the minutes of March 1, 2014 Special City Council Meeting (Council Retreat) and March 4, 2014 Regular City Council Meeting.</u> | Approve
Sherry Ann
Aguilar, |

*#5 District Citywide [Consideration and action on authorizing acceptance and execution of the Arizona Department of Homeland Security subgrant and amending the FY2013-2014 budget in the amount of \\$5,000; Resolution 2014-23.](#)

Approve
Janeen K.
Gaskins

H. Call To The Public:

INSTRUCTIONS: In order to address the City Council, you will need to fill out a Call to the Public Form available at the front counter, and then turn it in to the City Clerk before the meeting begins.

[Download the Call to the Public form](#) (PDF download requires [Adobe Acrobat Reader](#))

[Fill out the Call to the Public form online](#) If submitting form electronically, please submit to City Clerk at least one hour before the meeting start time.

The Call to the Public form is also available at the front counter.

Note: A.R.S. 38-431.01(H) - During this time members of the public may address City Council on any item not on the agenda. At the conclusion of the open call, City Council may respond to criticism, may ask staff to review the matter or may ask that the matter be put on a future agenda. No discussion or action shall take place on any item raised.

Approval of items on the Consent Agenda – all items with an asterisk (*) are considered to be routine matters and will be enacted by one motion and one roll call vote to the City Council. There will be no separate discussion on these items unless a Councilmember requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

I. Other Business and Future Agenda Items:

J. Mayor/Council Reports:

K. Executive Session:

For information Purposes; Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, but for only the following purposes:

- discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
- discussion or consideration of records exempt by law from public inspection (A.R.S. §38-401.03 (A)(2));
- discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3));
- discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (a)(4));
- discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or
- discussion, consultation or consideration for international and interstate negotiations or for negotiations by a city or town, or its designated representatives, with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city or town. A.R.S. §38-401.03 (A)(6)).
- discussing or consulting with designated representatives of the city in order to consider its position and

instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).

Confidentiality Requirements Pursuant to A.R.S. §38-431.03(C)(D): Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.

L. Adjournment:

SHERRY ANN AGUILAR, CITY CLERK, MMC

POSTED: March 13, 2014 at 2:30 p.m.

SPECIAL NOTE: PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETER, SHOULD CONTACT THE CITY CLERK'S OFFICE @ 623.222.1200 OR TTY 623.222.1002, BY NO LATER THAN 24 HOURS IN ADVANCE OF THE REGULAR SCHEDULED MEETING TIME.



CITY OF SURPRISE
Regular City Council Meeting

March 18, 2014 @ 6:00:00 PM

[Back](#) [Print](#)

Council Meeting Date: March 18, 2014
Submitting Department: CD
Staff Recommendations: Approve

Contact Person: Jeff Mihelcih, Assistant City Manager
District: 4

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action on Resolution 2014-21, a resolution of the Mayor and Council of the City of Surprise, Arizona, approving final plat, entitled "Final Plat for Stover Subdivision," located at 13410 West Foxfire Drive.

Motion:

I move to approve Resolution 2014-21.

Background:

The applicant is requesting a final plat to accommodate an indoor recycling facility in the Foxfire Commerce Development.

Financial Impact Statement:

All activity related to ongoing development of the City of Surprise has an economic and fiscal impact on the city and the region.

ATTACHMENTS:

Click to download

- ☐ [Staff Report](#)
 - ☐ [Resolution](#)
 - ☐ [Plat](#)
 - ☐ [Vicinity Map](#)
-

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	White Board	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):



COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT

Date: March 18, 2014

To: Mayor and City Council

From: Jeffrey J. Mihelich, Assistant City Manager
Hobart Wingard, Planner
hobart.wingard@surpriseaz.gov 623-222-3156

Re: FS13-485 – Stover Subdivision Final Plat

Application Summary

The applicant is requesting final plat approval to split an approximately two (2) acre parcel into two (2) commercially zoned parcels. The subdivision will allow an additional business opportunity for the northern lot as well as providing the southern lot an opportunity to meet required residential buffering distances for an indoor recycling facility.

Location

The subject property is located at 13410 West Foxfire Drive.

History

- On May 23, 1996, the subject property was annexed into the City of Surprise.
- On December 21, 1999, the Planning and Zoning Commission approved the DNS Woodworks site plan.

Economic Impact

All activity related to ongoing development of the City of Surprise has an economic and fiscal impact on the city and the region.

Findings of Fact

1. Staff finds that the proposed final plat complies with Section 122-177 of the Surprise Municipal Code.
2. Staff finds that the proposed final plat complies with the Surprise General Plan.

Recommendation

Staff recommends approval of the Stover final plat.

Attachment

Resolution, Vicinity Map, Final Plat.

RESOLUTION #2014-21

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE, ARIZONA, APPROVING A FINAL PLAT ENTITLED "FINAL PLAT FOR STOVER SUBDIVISION", LOCATED AT 13410 WEST FOXFIRE DRIVE.

WHEREAS, on May 23, 1996 the Mayor and City Council approved an annexation of the subject parcel;

WHEREAS, on December 21, 1999, the Planning and Zoning Commission approved the DNS Woodworks Site Plan; and

WHEREAS, the proposed Final Plat is in compliance with the Surprise Municipal Code and Surprise General Plan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Surprise, Arizona, as follows:

Section 1. The Final Plat entitled "Final Plat for Stover Subdivision", dated January 7, 2014 is approved.

APPROVED AND ADOPTED this _____ day of _____ 2014.

Sharon R. Wolcott, Mayor

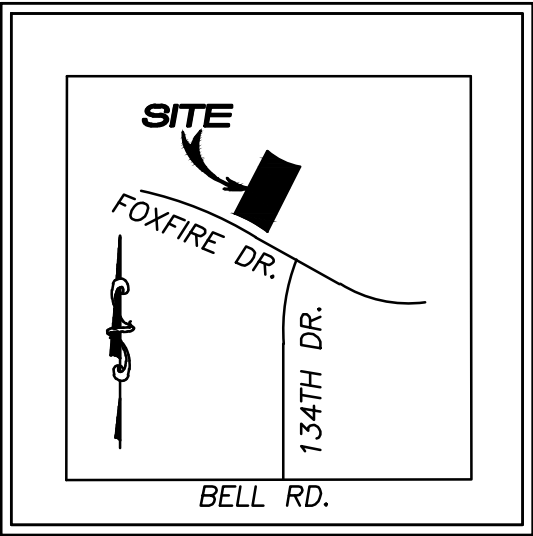
Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Misty Leslie, City Attorney

FINAL PLAT FOR STOVER SUBDIVISION
A SUBDIVISION OF LOT 2B OF THE RESUBDIVISION OF SUN CITY WEST-COMMERCE PARK.
RECORDED IN BOOK 536 OF MAPS, PAGE 27 LOCATED IN A PORTION OF THE SOUTHEAST
QUARTER OF SECTION 34, TOWNSHIP 4 NORTH, RANGE 1 WEST OF THE GILA AND SALT
RIVER BASE AND MERIDIAN, MARICOPA COUNTY, ARIZONA



VICINITY MAP

DEDICATION;

STATE OF ARIZONA }
COUNTY OF MARICOPA } SS

KNOW ALL MEN BY THESE PRESENTS: CDS INVESTMENTS LLC, AS OWNER HAS PLATTED SAID PARCEL UNDER THE NAME OF "STOVER SUBDIVISION" BEING A PORTION OF THE SOUTHEAST QUARTER OF SECTION 34, TOWNSHIP 4 NORTH, RANGE 1 WEST, OF THE GILA AND SALT RIVER BASE AND MERIDIAN, MARICOPA COUNTY, ARIZONA, AS SHOWN HEREON AND PLATTED HEREON AND DOES HEREBY PUBLISH THIS PLAT AS AND FOR THE PLAT OF "STOVER SUBDIVISION" AND DECLARES THAT THIS PLAT SETS FORTH THE LOCATION AND GIVES THE DIMENSIONS OF EACH LOT, TRACT, STREET AND EASEMENT CONSTITUTING SAME, AND THAT EACH LOT, TRACT, STREET AND EASEMENT SHALL BE KNOWN BY THE NUMBER, LETTER, AND/OR NAME GIVEN TO EACH RESPECTIVELY AS SHOWN ON THIS PLAT.

OWNER HEREBY GRANTS TO THE CITY OF SURPRISE A CROSS ACCESS EASEMENT ACROSS THE ENTIRE PLAT FOR THE PURPOSE OF PROVIDING CONTINUOUS AND UNINTERRUPTED INGRESS AND EGRESS FOR EMERGENCY AND TRASH COLLECTION VEHICLES.

OWNER HEREBY GRANTS TO THE CITY OF SURPRISE A NON-EXCLUSIVE EASEMENT OVER, UPON AND ACROSS THE AREAS DESIGNATED AS PUBLIC UTILITY EASEMENTS AS SHOWN ON THE PLAT FOR THE PURPOSE OF INSTALLING, CONSTRUCTING, MAINTAINING, REPAIRING, REPLACING AND UTILIZING PUBLIC UTILITIES.

OWNER HEREBY GRANTS TO THE CITY OF SURPRISE A NON-EXCLUSIVE EASEMENT OVER, UPON AND ACROSS THE AREAS DESIGNATED AS SIGHT VISIBILITY TRIANGLES FOR THE PURPOSE OF ENSURING THAT THESE AREAS REMAIN FREE OF SIGHT VISIBILITY OBSTRUCTIONS.

THE EASEMENTS GRANTED WITHIN THIS DEDICATION ARE PERMANENT AND PERPETUAL AND SHALL RUN WITH THE LAND AND BE BINDING UPON OWNER AND ITS HEIRS, ASSIGNS, AND SUCCESSORS IN INTEREST TO THIS PLAT OR ANY PARCEL OR LOT THEREOF.

OWNER HEREBY GRANTS TO THE UNITED STATES OF AMERICA DEPARTMENT OF THE AIR FORCE ("USAF") AN AVIGATION EASEMENT OVER AND ACROSS THIS PLAT AND EVERY LOT AND PARCEL THEREOF, WHICH EASEMENT SHALL INCLUDE, BUT NOT BE LIMITED TO, THE RIGHT OF FLIGHT OF AIRCRAFT OVER THIS PLAT, TOGETHER WITH ITS ATTENDANT NOISE, VIBRATIONS, FUMES, DUST, FUEL AND LUBRICANT PARTICLES, AND ALL OTHER EFFECTS THAT MAY BE CAUSED BY THE OPERATION OF AIRCRAFT LANDING AT, OR TAKING OFF FROM, OR OPERATING AT OR ON LUKE AIR FORCE BASE AND AUXILIARY FIELD.

CDS INVESTMENTS LLC ("OWNER") DOES HEREBY (1) RELEASE AND DISCHARGE THE USAF AND THE CITY OF SURPRISE, AND (2) INDEMNIFY, DEFEND, AND HOLD HARMLESS THE CITY OF SURPRISE, OF AND FROM ANY LIABILITY FOR ANY AND ALL CLAIMS FOR DAMAGES OF ANY KIND TO PERSONS OR PROPERTY THAT MAY ARISE AT ANY TIME IN THE FUTURE OVER, OR IN CONNECTION WITH AIRCRAFT OVER FLIGHTS FROM AIRCRAFT UTILIZING LUKE AIR FORCE BASE, WHETHER SUCH DAMAGE SHALL ORIGINATE FROM NOISE, VIBRATION, FUMES, DUST, FUEL AND LUBRICANT PARTICLES, AND ALL OTHER EFFECTS THAT MAY BE CAUSED BY THE OPERATION OF AIRCRAFT LANDING AT, OR TAKING OFF FROM, OR OPERATING AT OR ON LUKE AIR FORCE BASE. THIS INSTRUMENT SHALL RUN WITH THE LAND AND BE BINDING UPON OWNER AND IT'S HEIRS, ASSIGNS, AND SUCCESSORS IN INTEREST TO THIS PLAT OR ANY PARCEL OR LOT THEREOF. THIS INSTRUMENT DOES NOT RELEASE THE USAF FROM LIABILITY FOR DAMAGE OR INJURY TO PERSON OR PROPERTY CAUSED BY FALLING AIRCRAFT OR FALLING PHYSICAL OBJECTS FROM AIRCRAFT, EXCEPT AS STATED HEREIN WITH RESPECT TO NOISE, FUMES, DUST, FUEL, AND LUBRICANT PARTICLES.

THE MAINTENANCE OF LANDSCAPING WITHIN THE ADJACENT PUBLIC RIGHTS-OF-WAY, INCLUDING LANDSCAPED MEDIANS WITHIN COLLECTORS AND LOCAL STREETS AND LANDSCAPED AREAS BETWEEN THE CURB AND THE DETACHED SIDEWALK, SHALL BE THE RESPONSIBILITY OF THE ADJACENT PROPERTY OWNER OR THE PROPERTY ASSOCIATION FORMED BY THE ADJACENT PROPERTY.

PUBLIC NOTICE

THE LOTS DEPICTED ON THIS PLAT ARE LOCATED WITHIN THE VICINITY OF LUKE AIR FORCE BASE AND MAY BE SUBJECT TO OVER FLIGHTS BY JET AIRCRAFT. ALL STRUCTURES WITHIN THIS PLAT SHALL BE CONSTRUCTED IN COMPLIANCE WITH THE SOUND ATTENUATION STANDARDS ADOPTED BY THE CITY OF SURPRISE. A MAP DEPICTING THE MOST CURRENT ADOPTED MAG NOISE CONTOURS IN RELATION TO THIS PLAT SHALL BE DISPLAYED IN ALL SALES OFFICES. ADDITIONAL INFORMATION MAY BE OBTAINED BY CONTACTING THE CITY OF SURPRISE COMMUNITY DEVELOPMENT DEPARTMENT.

RELEASE OF LIABILITY

CDS INVESTMENTS LLC ("OWNER") DOES HEREBY (1) RELEASE AND DISCHARGE THE USAF AND THE CITY OF SURPRISE, AND (2) INDEMNIFY, DEFEND, AND HOLD HARMLESS THE CITY OF SURPRISE, OF AND FROM ANY LIABILITY FOR ANY AND ALL CLAIMS FOR DAMAGES OF ANY KIND TO PERSONS OR PROPERTY THAT MAY ARISE AT ANY TIME IN THE FUTURE OVER, OR IN CONNECTION WITH AIRCRAFT OVER FLIGHTS FROM AIRCRAFT UTILIZING LUKE AIR FORCE BASE, WHETHER SUCH DAMAGE SHALL ORIGINATE FROM NOISE, VIBRATION, FUMES, DUST, FUEL AND LUBRICANT PARTICLES, AND ALL OTHER EFFECTS THAT MAY BE CAUSED BY THE OPERATION OF AIRCRAFT LANDING AT, OR TAKING OFF FROM, OR OPERATING AT OR ON LUKE AIR FORCE BASE. THIS INSTRUMENT SHALL RUN WITH THE LAND AND BE BINDING UPON OWNER AND ITS HEIRS, ASSIGNS, AND SUCCESSORS IN INTEREST TO THIS PLAT OR ANY PARCEL OR LOT THEREOF. THIS INSTRUMENT DOES NOT RELEASE THE USAF FROM LIABILITY FOR DAMAGE OR INJURY TO PERSON OR PROPERTY CAUSED BY FALLING AIRCRAFT OR FALLING PHYSICAL OBJECTS FROM AIRCRAFT, EXCEPT AS STATED HEREIN WITH RESPECT TO NOISE, FUMES, DUST, FUEL, AND LUBRICANT PARTICLES.

OWNER HEREBY FURTHER AGREES TO INDEMNIFY, DEFEND, AND HOLD HARMLESS THE CITY OF SURPRISE FROM ANY AND ALL CLAIMS FOR DAMAGES OF ANY KIND TO PERSONS OR PROPERTY THAT MAY ARISE IN CONNECTION WITH THE USE OF THE SIDEWALKS LOCATED WITHIN THE RIGHT-OF-WAY.

IN ACCORDANCE WITH ARS § 9-461.07, THE CITY OF SURPRISE HAS DETERMINED THAT ALL DEDICATIONS OCCURRING WITH THIS PLAT ARE IN CONFORMANCE WITH THE SURPRISE GENERAL PLAN.

IN WITNESS WHEREOF:

CDS INVESTMENTS LLC, AS OWNER HAS HEREUNDER CAUSED ITS CORPORATE NAME TO BE SIGNED AND ITS CORPORATE SEAL TO BE AFFIXED BY THE UNDERSIGNED, DULY AUTHORIZED OFFICER THIS

____ DAY OF _____, 2014.

CDS INVESTMENTS LLC

BY: _____

ITS _____

ACKNOWLEDGEMENT:

STATE OF ARIZONA }
COUNTY OF MARICOPA } SS

BEFORE ME THIS _____ DAY OF _____, 2014.

_____ PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED NOTARY

PUBLIC, WHO ACKNOWLEDGED HIMSELF TO BE

_____ OF CDS INVESTMENTS LLC, THE LEGAL OWNER OF THE

PROPERTY PLATTED HEREON AND ACKNOWLEDGE THAT _____ AS

_____, EXECUTED THIS INSTRUMENT FOR THE PURPOSE HEREIN
CONTAINED.

IN WITNESS WHEREOF, I HEREUNTO SET MY HAND AND SEAL

NOTARY PUBLIC

MY COMMISSION EXPIRES _____

LOT DESCRIPTION:

PER RECORD DEED 2000-0478046 M.C.R.
LOT 2B, OF RESUBDIVISION OF SUN CITY WEST-COMMERCE PARK, ACCORDING TO THE PLAT OF
RECORD IN THE OFFICE OF THE COUNTY RECORDER OF MARICOPA COUNTY, ARIZONA, RECORDED IN
BOOK 536 OF MAPS, PAGE 27.

ZONING CLASSIFICATION:

THE CURRENT CITY OF SURPRISE ZONING CLASSIFICATION IS C-3.

FLOOD ZONE:

THIS PROPERTY IS LOCATE IN ZONE "X" PER THE FIRM MAP #04013C1240L, DATED OCTOBER 16, 2013

CITY OF SURPRISE ENGINEER APPROVAL:

DATE ON THIS PLAT REVIEWED AND APPROVED THIS _____ DAY OF _____, 2014,
BY THE CITY ENGINEER OF SURPRISE, ARIZONA.

APPROVED: _____ DATE _____
CITY ENGINEER

CITY OF SURPRISE COUNCIL APPROVAL:

APPROVED BY THE CITY COUNCIL OF THE CITY OF SURPRISE, ARIZONA THIS _____ DAY

OF _____, 2014

MAYOR DATE _____

ATTEST: _____ DATE _____
CITY CLERK

RECORD OWNER:

CDS INVESTMENTS LLC

PARCEL ADDRESS

13410 W. FOXFIRE DR.
SURPRISE, ARIZONA. 85378

SERVICING UTILITIES:

SEWER:	CITY OF SURPRISE
WATER:	EPCOR WATER (USA) INC.-SUN CITY
ELECTRIC:	ARIZONA PUBLIC SERVICE COMPANY
CABLE:	COX COMMUNICATION
COAXIAL, FIBER:	CENTURYLINK, INC
GAS:	SOUTHWEST GAS CORPORATION
FIRE AND EMERGENCY:	CITY OF SURPRISE
POLICE:	CITY OF SURPRISE

LOT AREAS:

LOT 1: 31,495.0 SQ. FT. OR 0.72 ACRES±
LOT 2: 55,624.8 SQ. FT. OR 1.276 ACRES±

NET OVER ALL PARCEL: 87,119.8 SQ. FT. OR 2.00 ACRES±

GROSS PARCEL: 87,119.8 SQ. FT. OR 2.00 ACRES±

CERTIFICATION:

I, DALE A. MATTINGLY, HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR IN THE STATE OF ARIZONA, THAT THIS MAP, CONSISTING OF 2 SHEETS, CORRECTLY REPRESENTS A BOUNDARY SURVEY MADE UNDER MY SUPERVISION DURING THE MONTH OF JANUARY 2014; THAT THE SURVEY IS TRUE AND COMPLETE, AS SHOWN; THAT ALL EXTERIOR BOUNDARY MONUMENTS ACTUALLY EXIST AS SHOWN, THAT THEIR POSITION ARE CORRECTLY SHOWN AND THAT SAID MONUMENTS ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED.

DALE A. MATTINGLY R.L.S. #36888
BLACK MOUNTAIN SURVEYING



SURVEYOR:

BLACK MOUNTAIN SURVEYING
17308 WEST WOODROW LANE
SURPRISE, AZ. 85388
PHONE: 623-266-0402
FAX: 623-266-0402
CONTACT: DALE A. MATTINGLY

FINAL PLAT FOR STOVER SUBDIVISION
LOCATED IN A PORTION OF THE SE 1/4
OF SECTION 34, T4N, R1W, G&SRB&M
MARICOPA COUNTY, ARIZONA.

17308 WEST WOODROW LANE
SURPRISE, ARIZONA. 85388
BLACKMOUNTAINSURVEYING.COM
SURVEYING ARIZONA FOR 29 YEARS



DRAWN BY: DAM

CHECKED BY: DAM

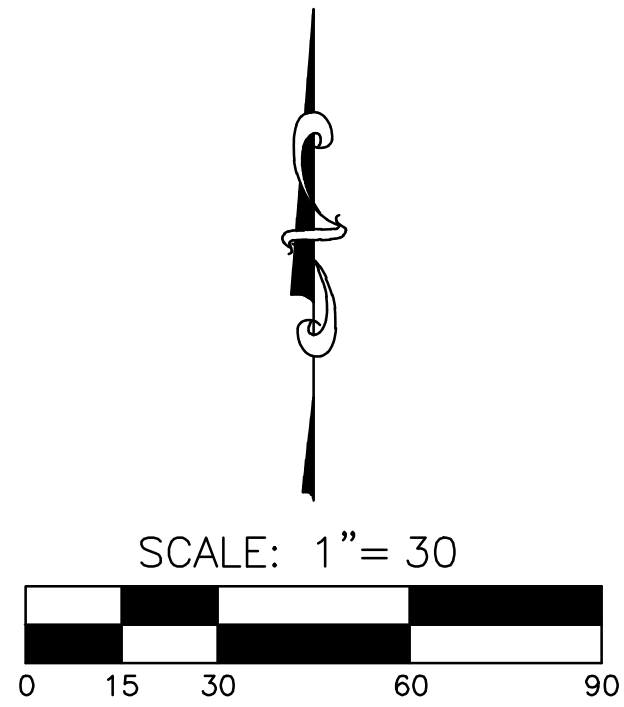
JOB # 14002

DATE: 01/07/14

REVISED:

FINAL PLAT

FINAL PLAT FOR STOVER SUBDIVISION
A SUBDIVISION OF LOT 2B OF THE RESUBDIVISION OF SUN CITY WEST-COMMERCE PARK.
RECORDED IN BOOK 536 OF MAPS, PAGE 27 LOCATED IN A PORTION OF THE SOUTHEAST
QUARTER OF SECTION 34, TOWNSHIP 4 NORTH, RANGE 1 WEST OF THE GILA AND SALT
RIVER BASE AND MERIDIAN, MARICOPA COUNTY, ARIZONA



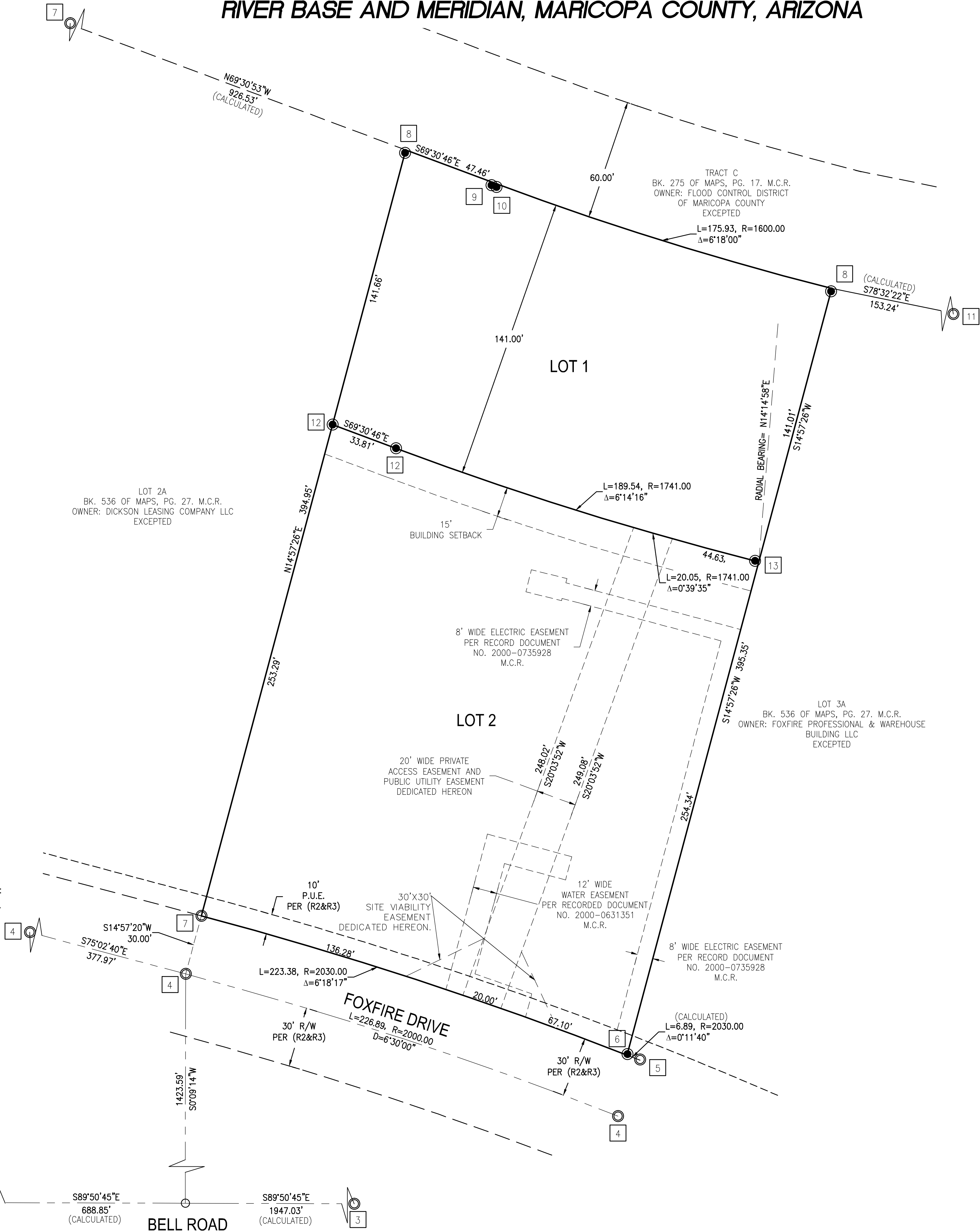
MONUMENT NOTES:

ALL MONUMENTS LISTED BELOW WERE ACCEPTED UNLESS OTHERWISE NOTED.

- SW CORNER OF SECTION 34, FOUND A 3" CITY OF SURPRISE BRASS CAP IN A HANDHOLE.
- S 1/4 CORNER OF SECTION 34, NOTHING FOUND. CALCULATED POSITION PER (R4).
- SE CORNER OF SECTION 34, FOUND A 3" MARICOPA COUNTY DEPARTMENT OF TRANSPORTATION BRASS CAP IN A HANDHOLE PER (R4).
- FOUND A 3" MARICOPA COUNTY DEPARTMENT OF TRANSPORTATION BRASS CAP FLUSH.
- FOUND A BENT 1/2" REBAR WITHOUT IDENTIFICATION. SHOT AT POINT OF ENTRY.
- SET WITNESS CORNER 0.5' NORTHEAST DUE TO SIDEWALK. MONUMENT IS A 1/2" REBAR WITH A 1.5" ALUMINUM CAP STAMPED WC LS 36888. FOUND CHISELED "X" IN SIDEWALK WITHOUT IDENTIFICATION S80°32'40"W @ 0.20' FROM CALCULATED POSITION. THIS CORNER WAS NOT ACCEPTED BECAUSE IT DOES NOT MEET THE CURRENT STATE STANDARDS FOR A CORNER MONUMENT. MONUMENT WAS SET BY CARLOS PADILLA, LS 46474 AROUND 10-01-13.
- FOUND A 1/2" REBAR WITH A 1" PLASTIC CAP. LS 21780.
- FOUND A CONCRETE NAIL WITHOUT IDENTIFICATION IN CANAL BANK. SET A WITNESS CORNER SOUTHWEST 1.5'. MONUMENT IS A 1/2" REBAR WITH A 1.5" ALUMINUM CAP STAMPED WC LS 36888.
- FOUND A CONCRETE NAIL WITHOUT IDENTIFICATION IN CANAL BANK. SET A REFERENCE MARKER S61°53'49"W @ 2.00'. MONUMENT IS A 1/2" REBAR WITH A 1.5" ALUMINUM CAP. STAMPED RM LS 36888.
- FOUND A CONCRETE NAIL WITHOUT IDENTIFICATION IN CANAL BANK. SET A REFERENCE MARKER S20°56'46"E @ 2.00'. MONUMENT IS A 1/2" REBAR WITH A 1.5" ALUMINUM CAP. STAMPED RM LS 36888.
- FOUND 1/2" REBAR WITH A 1" PLASTIC CAP. LS 21780.
- SET A 1/2" REBAR WITH A 1" PLASTIC CAP AND TAG. LS 36888.
- SET WITNESS CORNER 1.50' WESTERLY OF ACTUAL CORNER DUE TO WALL LOCATION. MONUMENT IS A 1/2" REBAR WITH A 1.5" PLASTIC CAP STAMPED WC LS 36888.

NOTES:

- ALL DIMENSIONS SHOWN HEREON ARE RECORD UNLESS OTHERWISE NOTED.
- PROPERTY IS SUBJECT TO ALL EASEMENTS OF RECORD WHETHER SHOWN HEREON OR NOT.
- THIS PROPERTY IS LOCATE WITHIN AN AREA HAVING A FLOOD ZONE DESIGNATION OF "X" BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, ON FLOOD INSURANCE RATE MAP NO. #04013C1240L, WITH A DATE OF IDENTIFICATION OF DATED OCTOBER 16, 2013, FOR COMMUNITY NO. 040053, IN MARICOPA COUNTY, STATE OF ARIZONA, WHICH IS THE CURRENT FLOOD INSURANCE RATE MAP FOR THE COMMUNITY IN WHICH SAID PROPERTY IS SITUATED.
- PURSUANT TO A.R.S. § 42-11102, THE CITY OF SURPRISE, A POLITICAL SUBDIVISION OF THE STATE OF ARIZONA, IS EXEMPT FROM ALL TAXES AND ASSESSMENTS BASED ON ASSESSED VALUE EXCEPT FOR SPECIAL DISTRICTS #14751 AND 14710, WHEN APPLICABLE.



REFERENCE DATA:

THE FOLLOWING INFORMATION WAS REVIEWED DURING THE COURSE OF THIS SURVEY:

- (R1) PLAT OF SUN CITY WEST UNIT 22. BOOK 275 OF MAPS, PAGE 17 M.C.R.
(R2) PLAT OF SUN CITY WEST-COMMERCE PARK. BOOK 415 OF MAPS, PAGE 15 M.C.R.
(R3) RESUBDIVISION OF SUN CITY WEST-COMMERCE PARK. BOOK 536 OF MAPS, PAGE 27. M.C.R.
(R4) GDAC PLAT. BOOK 678 OF MAPS, PAGE 15. M.C.R.
(R5) ALTA SURVEY. BOOK 1023 OF MAPS, PAGE 36 M.C.R.
(R6) RE-PLAT OF LOTS 5B & 5C. BOOK 1047, PAGE 30 M.C.R.
(R7) MAP OF DEDICATION. BOOK 401 OF MAPS, PAGE 7, M.C.R.

LEGEND:

- EASEMENT LINES -----
ADJACENT PROPERTY LINES. -----
PROPERTY LINES. -----
SECTION LINES. -----
ROAD RIGHT OF WAY LINES. -----
○ FOUND MONUMENT AS NOTED WITHIN ACCEPTABLE TOLERANCE.
○ CALCULATED POSITION. NOTHING FOUND OR SET.
● SET MONUMENT AS NOTED.
(M) MEASURED DIMENSIONS.
(R#) RECORD DIMENSION PER REFERENCE DOCUMENTS.
N. NORTH.
S. SOUTH.
W. WEST.
E. EAST.
M.C.R. MARICOPA COUNTY RECORDER.
P.U.E. PUBLIC UTILITY EASEMENT
SURVEY MONUMENT AS NOTED.
L PROPERTY LINE
M MONUMENT LINE

BASIS OF BEARING:

IS THE SOUTH LINE OF THE SOUTHEAST QUARTER OF SECTION 34, AKA BELL ROAD. AS CALCULATED BETWEEN MONUMENTS SHOWN HEREON AS #2 & #3
BEARING =S 89°50'45" E
BEARING =S 89°50'59" E PER (R4)



FINAL PLAT FOR STOVER SUBDIVISION
LOCATED IN A PORTION OF THE SE 1/4
OF SECTION 34, T4N, R1W, G&SRB&M
MARICOPA COUNTY, ARIZONA.

17308 WEST WOODROW LANE
SURPRISE, ARIZONA. 85388
BLACKMOUNTAINSURVEYING.COM
SURVEYING ARIZONA FOR 29 YEARS



DRAWN BY: DAM

CHECKED BY: DAM

JOB # 14002
DATE: 01/07/14

REVISED:

FINAL PLAT

2 of 2

LOCATION MAP – FS13-485





CITY OF SURPRISE
Regular City Council Meeting

March 18, 2014 @ 6:00:00 PM

Back Print

Council Meeting Date:	March 18, 2014	Contact Person:	Janeen K. Gaskins
Submitting Department:	City Mgr	District:	Citywide
Staff Recommendations:	Approve		

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action on authorizing the submittal, acceptance and execution of the GOHS 2015 Surprise Safety Education Campaign for the Surprise Fire-Medical Department through the Governor's Office of Highway Safety Program in the amount of \$20,500; Resolution 2014-31.

Motion:

I move to approve Resolution 2014-31.

Background:

Surprise Fire-Medical is an organization of about 118 professionals dedicated to providing fire suppression, emergency medical services, code enforcement, public education, fire prevention, and technical rescue to the people who reside within or pass through the city of Surprise's borders. Services are delivered by full-time personnel operating out of seven engine companies, one air/light support truck, one battalion chief and a host of support staff. Surprise Fire-Medical participates in a Valley-wide automatic aid system which encompasses 26 different municipal fire departments and fire districts.

The median age of the represented population is 36. The City has four high schools which add additional young and inexperienced drivers to our roadways as well as several active adult communities. Surprise has the fourth largest 65+ population in the nation (per-capita) which has increased the amount of vehicle, bicycle, and pedestrian traffic in and around the city.

The City of Surprise's City Council recently approved the Fire-Medical Department's name change, which emphasized the medically related importance of Fire Professionals. In total, the Surprise Fire-Medical Department is responsible for providing services to approximately 690 miles of roadway within the city.

The population growth and infrastructure of the City of Surprise has caused heavy traffic loads resulting in more traffic collisions. The Fire-Medical Department has been providing child car safety fittings and education for more than 10 years. This initiative has helped to decrease the fatalities from three to one between 2012 and 2013. During the financial recession the Fire-Medical Department suffered through budget cuts with a direct impact on equipment and training initiatives. The Surprise Fire-Medical Department is committed to reducing traffic injuries though educating the public and

training its personnel on how to rescue people when a tragedy occurs. This grant application aligns with all of the City Council's Public Safety Goals.

GOAL ONE: Mitigate crimes and accidents by enhancing community awareness of public safety system and partnering with other fires and crime prevention programs.

GOAL TWO: Provide public safety workers with the tools and training necessary to meet community public safety needs.

GOAL THREE: Ensure timely and appropriate responses.

GOAL FOUR: Provide extraordinary internal and external customer service

GOAL FIVE: Ensure fiscal responsibility in all public safety efforts

DISCUSSION:

As a result of the increasing traffic volume along Surprise's roadways, there has been an increase in the number of motor vehicle accidents. Statistical data from the Traffic Data Summary, supplied by the Surprise Police Department indicates a 32% increase in Speed Related Injuries, increases in Total Extreme DUI .15 Arrests and DUI Drug Arrest and Under Age DUI Arrest between 2012 and 2013. Despite the decrease in traffic related fatalities, traffic calls for service increased from 2011 and remained the same between 2012 and 2013 as well as an increase in traffic related injuries during the same time period. Within the last three years, there have been six fatalities and during 2013 two required extrication assistance.

Additional data from the National Highway Traffic Safety Administration highlights the newly emerging issues around the influence of older drivers; which is particularly concerning for the City of Surprise; which was nationally recognized as having the 4th highest 65+ population per capita (Census 2010). Serious vehicle accidents may require the use of extrication tools to stabilize, cut, pry, or remove portions of the vehicle in order to gain access to and remove the patient. In many cases, the fire department units that arrive on scene first do not have this specialized equipment, thus valuable time is lost in getting patients extricated, treated, and transported to the hospital within "*The Golden Hour*". "*The Golden Hour*" is an unwritten rule that all emergency service personnel use as a goal in the treatment of trauma patients. Increased post-trauma patient survivability has been attributed to immediate pre-hospital treatment and transportation of patients to a trauma center within one hour of the event.

The before mentioned statistical data justifies the City's request for funding proposal which is proactive and based upon statistical data collected during fiscal year 2013. The Surprise Fire-Medical Department request for funding is focused on Emergency Medical Services in the hopes of purchasing extrication mannequins and associated training overtime costs. The project will also include Occupant Protection and Pedestrian and Bicycle Safety by hosting community trainings and educational interactive events to enforce highway safety.

If funded, Surprise's Fire-Medical Department will reduce traffic calls for service by participating in various community events and demonstration projects. The City of Surprise's Public Safety Departments are partnering with various non-profits and local vendors during the G.A.I.N. event and April Pools Day event; where several traffic safety booths will showcase demonstration projects and distribute educational literature to improve traffic safety awareness. The requested extrication equipment will be utilized during the events through demonstration projects that will have a profound impact on residents in the hopes of encouraging good traffic safety habits.

Financial Impact Statement:

The City of Surprise Fire-Medical Department is requesting grant funding in the amount of \$20,500 for the Surprise Safety Education Campaign and associated trainings through the Governor's Office of Highway Safety Program. The GOHS requires that all application submittals and approvals be approved through City Council resolutions. There are no match requirements for this grant. The Fire-Medical Department has received internal approval for submitting this grant from the Finance Department and Grant Administration.

ATTACHMENTS:

Click to download

- ☐ [Grant Submittal](#)
 - ☐ [Resolution 2014-31](#)
-

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	White Board	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):

Chief Michael White

Cover Page

Project Title City of Surprise Safety Education Campaign - Fire-Medical

Total Grant Funding Requested \$20,500.00

Total ERE Percentage 0

Agency Name: Surprise Fire Department
Contact Information: 14250 W Statler Plaza
Suite 101
Surprise, AZ 85374
Phone: (623) 222-5128

Governmental Unit: City of Surprise
Address:

Project Director: Janeen Gaskins
Contact Information:

Project Administrator: Janeen Gaskins
Contact Information: Grant Administrator
16000 West Civic Center Drive
Surprise, AZ 85374-7470
Phone: (623) 222-3624
Fax: (623) 222-1021
E-mail: janeen.gaskins@surpriseaz.gov

Fiscal/Financial Contact: Janeen Gaskins
Contact Information: Grant Administrator
16000 West Civic Center Drive
Surprise, AZ 85374-7470
Phone: (623) 222-3624
Fax: (623) 222-1021
E-mail: janeen.gaskins@surpriseaz.gov

Please upload a cover letter addressed to the Director of the Governor's Office of Highway Safety on agency letterhead. This cover letter **must** be signed by a representative of your agency authorized to commit your agency to conduct the grant should it be approved for funding.

Any proposal received without a cover letter will not be considered for funding by GOHS.

http://egrants.azgohs.gov/_Upload/13426-FwdFFY2015GrantProposalFIREForKimberlyReview-admin@shakatronicsav_com-ShakatronicsMail.mht

For GOHS Office use only
Total Proposal

Jurisdiction

Select the Type of Jurisdiction:

City

Select the Type of Agency:

Law Enforcement



Fire Department / District

Non-Profit / Other

Select the County Served:

Maricopa County

Proposal Summary

Proposal Summary:

Please include a summary of funding requested by program area (Alcohol, Aggressive Driving, Occupant Protection etc...).

This proposal is a request for \$20,500 in grant assistance from the Arizona Governor's Office of Highway Safety to the City of Surprise Fire-Medical Department to support the 2015 Surprise Safety Education Campaign which will highlight traffic safety awareness to citizens through training, demonstration projects, and traffic safety literature and fun interactive trivia games.

This program primarily falls under the Governor's Office of Highway Safety Emergency Medical Services, with additional supportive categories, which includes Occupant Protection and Pedestrian and Bicycle Safety categories, a top priority for City of Surprise's Fire-Medical Department. If funded, Surprise's Public Safety Departments will host joint Highway Safety Booths during our annual G.A.I.N event, April Pool Safety event and smaller targeted community events such as schools, senior centers and community town halls. During these events the Fire-Medical Department and/or Police Department will demonstrate extrication equipment, disperse motorcycle helmet safety awareness information and provide child car seat fittings. Educational materials will be coordinated with the Police Department's GOHS request so that educational materials distributed to citizens will not be duplicated. Traffic safety trivia cards will provide a fun way to teach safety to citizens. Citizens that participate in demonstrations and learning exercises will benefit from give-a-ways that will include child car seats, motorcycle helmets, highway safety pamphlets, coloring books, highway safety buttons, stickers, etc. Simple surveys will also be conducted for the purpose of tracking highway safety awareness before and after activities.

In addition, the Fire-Medical Department is seeking funding to purchase two Crash Kelley mannequins with IV training arms and funding to train sworn members on advanced life support skills during patient extrication scenarios of vehicular accidents. This specialized mannequin allows two sectors to work simultaneously on one mannequin in a training scenario. This also provides the overtime needed to implement the valuable training which will be used to better prepare our first responders in response efforts from traffic accidents thus improving patient outcomes and survivability. The equipment will be used as a demonstration project during community events to show the serious implications of traffic incidents.

The community events, likewise, are great places for a captive audience and will allow all age groups to learn about highway safety. The Fire-Medical Department's estimated project costs are as follows:

40 Converter car seats @\$65.00 each - City will carry tax and shipping
65 Booster Car seats @ \$35.00 each - City will carry tax and shipping
3 Motorcycle Helmets @109.95 + tax \$8.74 city will carry shipping
2 Crash Kelly Extrication @\$2314.93 + tax of 8% \$185
2 Mannequins and IV Training arm @\$552.00 + tax at 8% \$44.15
Materials and supplies to include educational information in Spanish and English estimated at \$1,955
\$7,290 - Extrication ALS Training Overtime
Total: \$20,500

The City of Surprise Fire Department is requesting \$20,500 to support the City of Surprise's Safety Education Campaign. It should be noted that the City of Surprise's Police Department requested funding to support other elements of this initiative and that all efforts will be coordinated to ensure that efforts are not duplicated.

Proposal Summary

Background/Problem:

Provide general characteristics of the agency, including information on population, demographics, and a description of streets and highways in the agency's jurisdiction including road mileage.

Surprise Fire-Medical is an organization of about 118 professionals dedicated to providing fire suppression, emergency medical services, code enforcement, public education, fire prevention, and technical rescue to the people who reside within or pass through the city of Surprise's borders. Services are delivered by full-time personnel operating out of seven engine companies, one air/light support truck, one battalion chief and a host of support staff. Surprise Fire-Medical participates in a Valley-wide automatic aid system which encompasses 26 different municipal fire departments and fire districts.

The City of Surprise is located northwest of the City of Phoenix, nestled along the east and north sides of the White Tank Mountain Range. The City of Surprise encompasses approximately 104 square miles of desert terrain with annexation plans of an estimated 150 square miles over the next several years. The typical climate for Surprise, Arizona is an average summer temperature of 105 degrees with July typically being the hottest month of the year. Cooler temperatures are experienced from December thru March. On average, the month of February is the wettest month with the onset of winter rains. The current population for the City of Surprise is 121,287 (Census 2011). The City of Surprise has experienced tremendous growth over the past ten years, resulting in an estimated 281% increase in population.

Vehicular traffic enters the City of Surprise via four main routes; State Highway 60/Grand Avenue, which cuts through the City of Surprise southeast to northwest, providing motorists travel between Phoenix and Las Vegas, Nevada. Secondly, Bell Road cuts through the northern heart of the city, running east and west. Thirdly, Greenway Road cuts through the southern heart of the city, also running east and west. Finally, State Route 303 cuts through the City of Surprise north and south and is currently completing an extensive expansion to increase the flow of traffic through the City of Surprise. This expansion will not only bring more motorists into the City of Surprise; but, allow traffic to travel through Surprise to Interstate 10 to the south, which leads to California and New Mexico and north to Interstate 17 which takes travelers to Flagstaff.

The median age of the represented population is 36. The City has four high schools which add additional young and inexperienced drivers to our roadways as well as several active adult communities. Surprise has the fourth largest 65+ population in the nation (per-capita) which has increased the amount of vehicle, bicycle, and pedestrian traffic in and around the city.

The City of Surprise's City Council recently approved the Fire-Medical Department's name change, which emphasized the medically related importance of Fire Professionals. In total, the Surprise Fire-Medical Department is responsible for providing services to approximately 690 miles of roadway within the city. The population growth and infrastructure of the City of Surprise has caused heavy traffic loads resulting in more traffic collisions. The Fire-Medical Department has been providing child car safety fittings and education for more than 10 years. This initiative has helped to decrease the fatalities from three to one between 2012 and 2013. During the financial recession the Fire-Medical Department suffered through budget cuts with a direct impact on equipment and training initiatives. The Surprise Fire-Medical Department is committed to reducing traffic injuries though educating the public and training its personnel on how to rescue people when a tragedy occurs.

Problem Statement:

What problem is your agency looking to solve with this grant? Provide appropriate data to support funding.

Proposal Summary

As a result of the increasing traffic volume along Surprise's roadways, there has been an increase in the number of motor vehicle accidents. Statistical data from the Traffic Data Summary, supplied by the Surprise Police Department indicates a 32% increase in Speed Related Injuries, increases in Total Extreme DUI .15 Arrests and DUI Drug Arrest and Under Age DUI Arrest between 2012 and 2013. Despite the decrease in traffic related fatalities, traffic calls for service increased from 2011 and remained the same between 2012 and 2013 as well as an increase in traffic related injuries during the same time period. Within the last three years, there have been six fatalities and during 2013 two required extrication assistance.

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If funded, Surprise's Fire-Medical Department will reduce traffic calls for service by participating in various community events and demonstration projects. The City of Surprise's Public Safety Departments are partnering with various non-profits and local vendors during the G.A.I.N. event and April Pools Day event; where several traffic safety booths will showcase demonstration projects and distribute educational literature to improve traffic safety awareness. The requested extrication equipment will be utilized during the events through demonstration projects that will have a profound impact on residents in the hopes of encouraging good traffic safety habits.

If you have additional information, please upload:

Attempts to Solve Problem

Attempts to Solve Problem:

Identify past attempts to solve the problem identified in your proposal.

Surprise Fire-Medical Department does not have any training mannequins to assist Fire Professionals in performing ALS skills while a patient is being extricated. These mannequins allow treatment companies to perform ALS treatment while extrication is being performed. It will provide for multiple training scenarios simultaneously. It will also provide the opportunity for companies to practice triage on multi patient incidents.

The Fire-Medical Department will be submitting a budget request to support training for 111 firefighters but totaling \$7,290. Although the City's financial outlook has improved, other departments will be competing for funding to support much need services. The Fire-Medical Department is requesting grant funding to support the training overtime associated with the equipment request.

FY2013, the National Highway Safety Administration (NHTSA) identified several emerging highway safety opportunities to educate residents of all ages. The City of Surprise's Public Safety Departments have been using large community venues to provide the following:

1. Safety car seat fittings to include boosters and infant seat.
2. Seat belt safety and proper adjustments
3. Safe Pedestrian and Bicycle Safety
4. Distracted Driving awareness
5. Drunk driving /Impaired driving awareness

In 2013, Surprise Fire Professionals received 590 traffic calls for service and assisted with 589 injuries and one fatality. The City of Surprise is requesting grant funds to expand its efforts to include impacting demonstration projects that includes new NHTSA information on older drivers, motorcycle injuries, texting, and more.

Project Objectives, Methods of Procedure, Performance Measures: Project 1

Title: Project 1

Objectives of the projects in your proposal should follow the SMART method. They should be:

S = Specific

M = Measurable

A = Action-Oriented

R = Realistic

T = Time-Framed

Project Objectives:

The project objectives should be stated in measurable terms directly related to the identified problem, concise and deal with a specific item, realistic, with a reasonable probability of achievement and related to a specific time frame.

Project Objectives:

1. To increase the Fire-Medical Departments ability to effectively respond to Emergency Medical Services that require extrication assistance by purchasing training equipment and providing training overtime cost to 111 fire fighter within the grant funding period.
2. To reduce traffic seat belt and child safety citations by providing traffic safety education during at least two events during the grant funding year.
3. To provide child safety seat fittings and equipment after training at least 35 residents who have visible need for services
4. To provide pedestrian and bike education and equipment to residents during two or more educational events during the grant funding period
5. To provide motorcycle injury information and equipment to residents during two or more events during the grant funding period
6. To provide aging vehicular information in partnership with the Police Department and other non-profits during two or more events during the grant funding period.

Method of Procedure:

Detail how your agency will solve the problem and meet the objectives you have set.

To reach Surprise's Fire-Medical's objective of increasing 111 fire fighters ability to effectively respond to Emergency Medical Services that require extrication assistance the grant funding will be used to purchase two Crash Kelly Extrication Mannequins and two IV training arm; which will be used during trainings and demonstration projects. Fire-Medical staff will showcase the mannequins at community events to help residents visualize the seriousness of traffic injuries. Funding will also be used for Fire-Medical overtime costs associated with attending trainings.

Initial extrication training is already provided through the fire training academy and the City of Surprise will use general funds to pay for cost associated with training facilitators. GOHS will be supplied with training reports that indicate the level of participation and competency when possible.

Efforts to meet the other objectives will occur during community events. The Fire-Medical Department and the Police Department will participate in two or more community events. Both Public Safety departments will work together to ensure that efforts are complimentary and not duplicated. During these events the

Project Objectives, Methods of Procedure, Performance Measures: Project 1

Fire-Medical Department and/or Police Department will demonstrate extrication equipment, disperse motorcycle helmet safety awareness information and provide child car seat fittings. Educational materials will be coordinated with the Police Department's GOHS request so that materials distributed to citizens will not be duplicated. Traffic safety trivia cards will provide a fun way to teach safety to citizens. Citizens that participate in demonstrations and learning exercises will benefit from give-a-ways that will include child car seats, motorcycle helmets, highway safety pamphlets, coloring books, highway safety buttons, stickers, etc. This will also allow the simple surveys to be conducted for the purpose of tracking highway safety awareness. GOHS will be supplied with reports on event participation which will include specific data from a simple community awareness survey that will gauge before and after responses from residents that participate in activities that result in give-a-ways such as bike helmet, motorcycle helmets, car seats, and more.

Performance Measures:

Establish measurable goals for your proposal. Example: "To decrease alcohol related fatalities 10% from the 2012 base year average of 250 to 225 by September 30, 2014." "To increase DUI arrests 10% above the 2008 base year average of 5,000 to 5,500 by September 30, 2014."

Your agency should enumerate the objectives of the project in this section. Example: "To participate in 4 DUI Task Forces by September 30, 2014." "To participate in 8 speed enforcement details by September 30, 2014."

1. To increase the Fire-Medical Departments ability to effectively respond to Emergency Medical Services that require extrication assistance by purchasing training equipment and providing training overtime cost to 111 fire fighter within the grant funding period.
2. To reduce traffic seat belt and child safety citations by providing traffic safety education during at least two events during the grant funding year and simple survey results that show at least 50% awareness improvement between pre and post responses.
3. To provide child safety seat fittings and equipment after training at least 35 residents who have visible need for services and simple survey results that show at least 50% awareness improvement between pre and post responses.
4. To provide pedestrian and bike education and equipment to residents during two or more educational events during the grant funding period and simple survey results that show at least 50% awareness improvement between pre and post responses.
5. To provide motorcycle injury information and equipment to residents during two or more events during the grant funding period and simple survey results that show at least 50% awareness improvement between pre and post responses.
6. To provide aging vehicular information in partnership with the Police Department and other non-profits during two or more events during the grant funding period and simple survey results that show at least 50% awareness improvement between pre and post responses.

Traffic Data Summary - Fire District

Only fill out these following questions if your agency is a Fire Department/District.

Description	2013	2012	2011
Traffic Calls for Service	590	590	572
Injuries	589	587	570
Fatalities	1	3	2
Crash To Hospital Arrival Times			

Personnel Services

Description

EMS training overtime costs.7,290 - Extrication ALS Training Overtime

City will provide the ERE costs

108 sworn Fire Fighters @ 1.5 hrs each = 162 hours total @ \$45 hrs (OT) - \$7,290

City will pay for the training

Personnel Services:**Employee Related Expenses:**

Description	Requested Amount	ERE %	ERE Amount	Overtime Amount
EMS training overtime costs.	\$7,920	0%	\$0	\$7,920
City will provide the ERE costs				
108 sworn Fire Fighters @ 1.5 hrs each = 162				
hours total @ \$45 hrs (OT) - \$7,290				
City will pay for the training				
		%	\$0	\$0
		%	\$0	\$0
		%	\$0	\$0
		%	\$0	\$0
		%	\$0	\$0
		%	\$0	\$0
		%	\$0	\$0
		%	\$0	\$0
Total:	\$7,920		\$0	\$7,920

Professional and Outside Services

Description

Description	Amount
-------------	--------

Total	\$0
-------	-----

Materials and Supplies

Description

Non-duplicated education materials (Spanish and English) \$1,000

Trivia Cards and Survey \$500

Coloring books and Key Chains \$440

Buckle up tattoos \$15

Description	Quantity	Price Per Unit	Tax	Shipping	Amount
Non-duplicated education materials (Spanish and English) \$1,000	1	\$1,000.00			\$1,000
Trivia Cards and Survey \$500	1	\$500.00			\$500
Coloring books 500 @ .88	500	\$0.88			\$440
Buckle up tattoos	250	\$0.06			\$15
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
Total					\$1,955

Capital Outlay

Description

40 Converter car seats@\$65.00 each - City will carry tax and shipping

65 Booster Car seats @ \$35.00 each - City will care tax and shipping

3 Motorcycle Helmets @109.95 + tax \$26.22 city will carry shipping

2 Crash Kelly Extrication @\$2314.93 + tax of 8% \$185

2 Mannequins and IV Training arm @\$276.00 + tax at 8% \$44.15

Description	Quantity	Price Per Unit	Tax	Shipping	Amount
40 Converter car seats	40	\$65.00			\$2,600
65 Booster Car seats	65	\$35.00			\$2,275
3 Motorcycle Helmets @109.95 + tax \$8.74and shipping TBD	3	\$109.95	\$8.74		\$339
2 Crash Kelly Extrication Mannequins @\$2314.93 + tax of 8% \$185	2	\$2,314.93	\$185.00		\$4,815
2 IV Training arm @\$552.00 + tax at 8%	2	\$276.00	\$44.15		\$596
					\$0
					\$0
					\$0
					\$0
					\$0
					\$0
Total					\$10,625

Total Estimated Cost

Budget Item	Amount	
Personnel Services	\$7,920	
Employee Related Expenses	\$0	0%
Professional and Outside Services	\$0	
Travel In-State	\$0	
Travel Out-of-State	\$0	
Materials and Supplies	\$1,955	
Capital Outlay	\$10,625	
Total Estimated Cost	\$20,500	

Attachments

Attachments

A resolution from your agency's board of supervisors or city/town council will be included in this section.

http://egrants.azgohs.gov/_Upload/13558-ResolutionDraftGOHSFireMedical2015.doc

Upload any additional supplemental material below.

http://egrants.azgohs.gov/_Upload/13558-GOHS2015CityCouncilReportDRAFTFIRE.docx

http://egrants.azgohs.gov/_Upload/13558-SURPRISE-HELMETQuoteEstimated.pdf

http://egrants.azgohs.gov/_Upload/13558-CrashKellyQuote.pdf

RESOLUTION # 2014-31

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE, ARIZONA AUTHORIZING CITY PERSONNEL TO APPLY, ACCEPT, AND EXPEND GRANT FUNDING ASSOCIATED WITH ARIZONA'S GOVERNOR'S OFFICE OF HIGHWAY SAFETY GRANT FY2015

WHEREAS, the Governor's Office of Highway Safety (the "GOHS") is seeking proposals from state and local agencies for projects relating to all aspects of highway safety;

WHEREAS, the Surprise Fire-Medical Department recommends that the Council of the City of Surprise (the "City Council") authorize the submission of grant applications to support the Surprise Safety Education Campaign and associated trainings; and

WHEREAS, the City Council, through the Fire-Medical Department, desires to submit Public Safety Outreach and Training overtime, grant projects to be considered by the GOHS for funding in the form of reimbursable grants from the National Highway Traffic Safety Administration.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Surprise, Arizona, as follows:

Section 1. That the City Council hereby approves the submission of projects to the GOHS for consideration in Arizona's 2015 Highway Safety Plan (the "Grant Applications").

Section 2. That the City Manager or his authorized designee is hereby authorized and directed to take all steps necessary and execute and submit all documents in connection with the Grant Applications.

Section 3. That the City Manager or his authorized designee is hereby authorized to accept and implement the grant upon award approval from GOHS in the approximate amount of \$20,500.

Section 4. That the Mayor, the City Manager, the City Clerk and the City Attorney are hereby authorized and directed to execute and submit all documents, contracts and any other necessary or desirable instruments in connection with the Grant Application, Grant Award and Grant Implementation and to take all steps necessary to carry out the purpose and intent of this Resolution.

PASSED AND ADOPTED this ____day of _____, 2014.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Misty Leslie, City Attorney



CITY OF SURPRISE
Regular City Council Meeting

March 18, 2014 @ 6:00:00 PM

[Back](#) [Print](#)

Council Meeting Date:	March 18, 2014	Contact Person:	Dick McKinley, Public Works Department
Submitting Department:	Public Works	District:	3
Staff Recommendations:	Approve		

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action on Resolution 2014-07; declaring the City's intention to create the "City of Surprise, Arizona, Marley Park Phase 3 Lighting Improvement District" pursuant to A.R.S. § 48-616; Resolution #2014-07.

Motion:

I move to approve Resolution No. 2014 - 07

Background:

The City has verified that the Petition for the proposed street light improvement district contains the signatures of all of the real property owners in the district, exclusive of mortgages and other lien holders.

The City and Arizona Public Service Company ("APS") have approved the street layout and facilities design. The electric rates are established by APS tariff.

The lighting improvements are more than local or ordinary public benefit and the expenses of the district will be paid for by the levy and collection of equal apportionment taxes upon the assessed valuation within the district.

Financial Impact Statement:

Any financial impact on the City is anticipated to be minimal, as the Developer and District will be bearing the costs and expenses of the District and street light improvement facilities.

ATTACHMENTS:

Click to download

- ☐ [Resolution 2014-07](#)
 - ☐ [Signed Petition-legal description-Map](#)
-

External Attachment Links:

Meeting Requirements:

Powerpoint x Video White Board Other x

Presentation Speaker Names (spelling and titles for TV captions):

RESOLUTION # 2014-07

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE, ARIZONA, DECLARING ITS INTENTION TO ESTABLISH A STREET LIGHT IMPROVEMENT DISTRICT TO PURCHASE ENERGY FOR LIGHTING THE PUBLIC STREETS AND PARKS IN THE AREA WITHIN THE CORPORATE LIMITS OF THE CITY OF SURPRISE, ARIZONA DESCRIBED ON EXHIBIT A, ATTACHED HERETO; DECLARING SUCH IMPROVEMENTS TO BE OF MORE THAN LOCAL OR ORDINARY PUBLIC BENEFIT AND THAT THE EXPENSES THEREOF BE PAID FOR BY THE LEVY AND COLLECTION OF EQUAL APPORTIONMENT OF TAXES BASED ON THE NUMBER AND CLASSIFICATION OF PROPERTIES WITHIN THE DISTRICT TO BE KNOWN AS "CITY OF SURPRISE, ARIZONA, MARLEY PARK PHASE 3 LIGHTING IMPROVEMENT DISTRICT"; AND ORDERING THAT SUCH IMPROVEMENTS BE PROVIDED FOR UNDER THE PROVISIONS OF SECTION 48-572, ARIZONA REVISED STATUTES.

WHEREAS, the owners, exclusive of mortgagees and other lienholders, of all of the real property (hereinafter referred to as "Petitioner") in the hereinafter described District, acting pursuant to the provisions of Sections 48-615(A) and 48-617(A), Arizona Revised Statutes, have petitioned the Mayor and Council of the City of Surprise, Arizona (hereinafter referred to as "City"), to adopt a resolution of intention (hereinafter referred to as "Resolution") ordering the purchase of energy for the lighting of the public streets and parks (hereinafter referred to as "Improvements") for the real property legally described in Exhibit A (such area hereinafter referred to as the "District") with such boundaries as shown in the map in Exhibit B attached hereto pursuant to the provisions of Section 48-576, Arizona Revised Statutes, giving the City immediate jurisdiction to order the Improvements pursuant to the provisions of Section 48-581, Arizona Revised Statutes, without the necessity of the publications or posting of this Resolution provided for in Sections 48-578, Arizona Revised Statutes;

WHEREAS, the City has verified that Petitioner is the owner, exclusive of mortgagees and other lienholders, of all of the real property included within the boundaries of the District, and;

WHEREAS, the Mayor and Council of the City hereby find and determine that they have jurisdiction to adopt this Resolution to order the Improvements pursuant to the provisions of Section 48-576, Arizona Revised Statutes, and have immediate jurisdiction to adopt this Resolution ordering the Improvements pursuant to the provisions of Section 48-581, Arizona Revised Statutes without the necessity of publications and posting of this Resolution as provided for in Section 48-578, Arizona Revised Statutes.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Surprise, Arizona, as follows.

Section 1. The City, after verifying ownership of the real property included within the boundaries of the District, hereby finds the Petitioner is the owner, exclusive of

mortgagees and other lienholders, of all of the real property included within the boundaries of the District.

Section 2. The name of the District shall be "CITY OF SURPRISE, ARIZONA, MARLEY PARK PHASE 3 LIGHTING IMPROVEMENT DISTRICT."

Section 3. The District is formed, and shall exist, pursuant to the provisions of Title 48, Chapter 4, Article 2, Arizona Revised Statutes, and Section 48-616, Arizona Revised Statutes.

Section 4. The public interest or convenience requires, and it is the intention of the Mayor and Council of the City to order the Improvements as so described above.

Section 5. The Improvements, in the opinion of the Mayor and Council of the City, are of more than local or ordinary public benefit and are of special benefit to the respective lots, pieces and parcels of real property in the District, and the Mayor and Council of the City hereby make and order the expense of the Improvements payable from the levying and collection of an equal apportionment of taxes based on the number and classification of properties within the District to be known and designated as "City of Surprise, Arizona Marley Park Phase 3 Lighting Improvement District" and hereby declare that the District is as legally described on Exhibit A attached hereto with the boundaries as shown in the map in Exhibit B attached hereto. Any public street or alley within the District shall be omitted from the assessment. Any lot belonging to the United States, the State, a county, city, school district or political subdivision or institution of the state or county within the District shall be omitted from the assessment.

Section 6. The Superintendent of Streets or equivalent of the City shall not be required to post or cause to be posted notices of the Resolution of Intention. The Clerk of the City shall certify to the passage of this Resolution of Intention but shall not be required to cause the same to be published in a newspaper published and of general circulation in the City.

Section 7. The Mayor and Council of the City shall make annual statements and estimates of the expenses of the district, which shall be provided for by the levy and collection of equal apportionment of taxes based on the number and classification of properties within the District; shall publish notice thereof; shall have hearings thereon; and shall adopt them at the times and in the manner provided for incorporated cities and towns by the applicable portions of Section 42-17101, et seq., 42-17152, Arizona Revised Statutes. The Mayor and Council of the City shall, on or before the third Monday in August of each year, fix, levy and assess the amount to be raised by an equal apportionment of taxes based on the number and classification of the properties within the District and collect, as Maricopa County, Arizona (the "County") taxes are collected, the amounts shown by the statements and estimates as adopted by the Mayor and Council of the City. All statutes providing for the levy and collection of State of Arizona and County taxes, shall be applicable to District taxes as provided to be levied under Section 48-616, Arizona Revised Statutes.

Section 8. The District shall not be authorized to issue bonds and no assessment for District purposes against the property within the District shall exceed One Dollar and Twenty Cents (\$1.20) per each hundred dollars of taxable valuation thereof in any year.

Section 9. The District shall not engage in any activity other than as provided in Section 48-616, Arizona Revised Statutes, i.e., contracting for and purchasing of energy for street and public park lighting.

Section 10. The formation of the District shall not be considered as preventing the subsequent establishment of improvement districts for any other purpose authorized by law, including improvement districts for the purpose of construction street lighting facilities within any part or all of the same territory as the District.

Section 11. The type of lighting facilities to be installed in the District and the locations thereof shall consist of those lighting facilities and locations described in the petition submitted by Petitioner, or as may be approved by the City.

Section 12. The rate to be paid for purchasing the energy for the District shall be the rate described in the petition submitted by Petitioner, or as may be approved by the Arizona Public Service Company.

Section 13. Any resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

APPROVED AND ADOPTED this __day of _____, 2014.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Misty Leslie, City Attorney

Exhibit "A"

Wood, Patel & Associates, Inc.
(602) 335-8500
www.woodpatel.com

Revised December 30, 2013
Revised June 12, 2013
Revised June 6, 2013
April 10, 2003
WP # 123883
Page 1 of 4
See Exhibit "B"

PARCEL DESCRIPTION
Marley Park
Proposed Phase 3 Street Light Improvement District (S.L.I.D.)

A portion of the west half of Section 16, Township 3 North, Range 1 West, of the Gila and Salt River Meridian, Maricopa County, Arizona, more particularly described as follows:

Commencing at the west quarter corner of said Section 16, a 3-inch brass cap flush in concrete RLS 27239, from which the southwest corner of said section, a 2-inch aluminum cap in pavement RLS 27239, bears South 00°04'59" West (basis of bearing), a distance of 2627.11 feet;

THENCE along the west line of said section, South 00°04'59" West, a distance of 80.61 feet;

THENCE leaving said west line, South 89°55'01" East, a distance of 55.00 feet, to the northwest corner of Marley Park Well Site as described in Document 2009-0346558, Maricopa County Records (M.C.R.) and the easterly right-of-way line of Bullard Avenue as shown on Map of Dedication for Marley Park Phase 1A, recorded in Book 699, page 29, M.C.R. and the **POINT OF BEGINNING**;

THENCE along said easterly right-of-way line, North 00°04'59" East, a distance of 80.66 feet;

THENCE North 00°01'03" West, a distance of 99.79 feet;

THENCE leaving said easterly right-of-way line, South 44°21'12" East, a distance of 57.22 feet;

THENCE South 88°41'21" East, a distance of 439.41 feet, to the beginning of a curve;

THENCE easterly along said curve, having a radius of 2727.00 feet, concave northerly, through a central angle of 18°18'59", a distance of 871.77 feet, to a point of intersection with a non-tangent line;

THENCE South 17°00'20" East, a distance of 106.00 feet, to a point of intersection with a non-tangent curve;

THENCE easterly along said curve, having a radius of 2833.00 feet, concave northerly, whose radius bears North 17°00'20" West, through a central angle of 00°41'15", a distance of 33.99 feet, to the curve's end;

THENCE North 72°18'25" East, a distance of 171.40 feet;

THENCE South 17°41'35" East, a distance of 166.28 feet;

THENCE North 46°56'43" East, a distance of 71.83 feet;

THENCE South 89°58'52" East, a distance of 255.14 feet;

THENCE North 00°01'08" East, a distance of 5.00 feet;

THENCE South 89°58'52" East, a distance of 240.00 feet;

THENCE South 00°01'08" West, a distance of 5.00 feet;

THENCE South 89°58'52" East, a distance of 240.00 feet;

THENCE South 75°21'28" East, a distance of 84.48 feet;

THENCE South 72°32'58" East, a distance of 101.16 feet to the north-south mid-section line of said Section 16;

EXHIBIT "A"

Parcel Description

Marley Park

Proposed Phase 3 Street Light Improvement District (S.L.I.D.)

Revised December 30, 2013

Revised June 12, 2013

Revised June 6, 2013

April 10, 2003

WP # 123883

Page 2 of 4

See Exhibit "B"

THENCE along said north-south mid-section line, South 00°01'08" West, a distance of 2535.50 feet, to the northerly right-of-way line of Cactus Road as shown on Map of Dedication for Waddell Road, Litchfield Road and Cactus Road, recorded in Book 839, page 39, (M.C.R.);

THENCE leaving said north-south mid-section line, along said northerly right-of-way line, North 89°58'52" West, a distance of 31.00 feet;

THENCE South 45°24'38" West, a distance of 56.18 feet;

THENCE North 89°11'53" West, a distance of 2474.48 feet;

THENCE North 44°33'27" West, a distance of 56.92 feet to the easterly right-of-way line of Bullard Avenue as shown on Map of Dedication for Marley Park Phase 1A, recorded in Book 699, page 29, M.C.R.;

THENCE leaving said northerly right-of-way line, along said easterly right-of-way line, North 00°04'59" East, a distance of 2362.19, feet to the southwest corner of said Marley Park Well Site No. 2009-0346558, M.C.R.;

THENCE leaving said easterly right-of-way line, along the south line of said Marley Park Well Site, South 89°16'50" East, a distance of 120.00 feet, to the southeast corner of said Marley Park Well Site;

THENCE leaving said south line, along the east line of said Marley Park Well Site, North 00°04'59" East, a distance of 90.00 feet, to the northeast corner of said Marley Park Well Site;

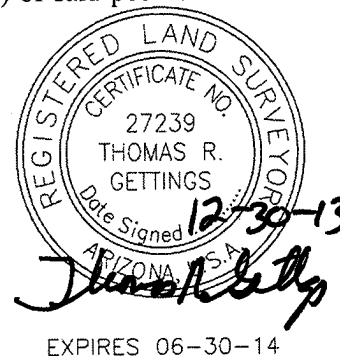
THENCE leaving said east line, along the north line of said Marley Park Well Site, North 89°16'50" West, a distance of 120.00 feet, to the **POINT OF BEGINNING**.

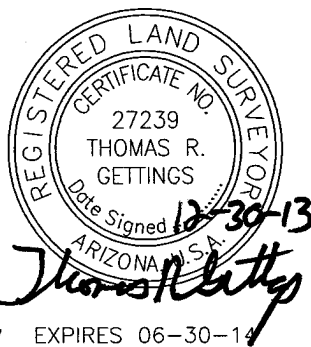
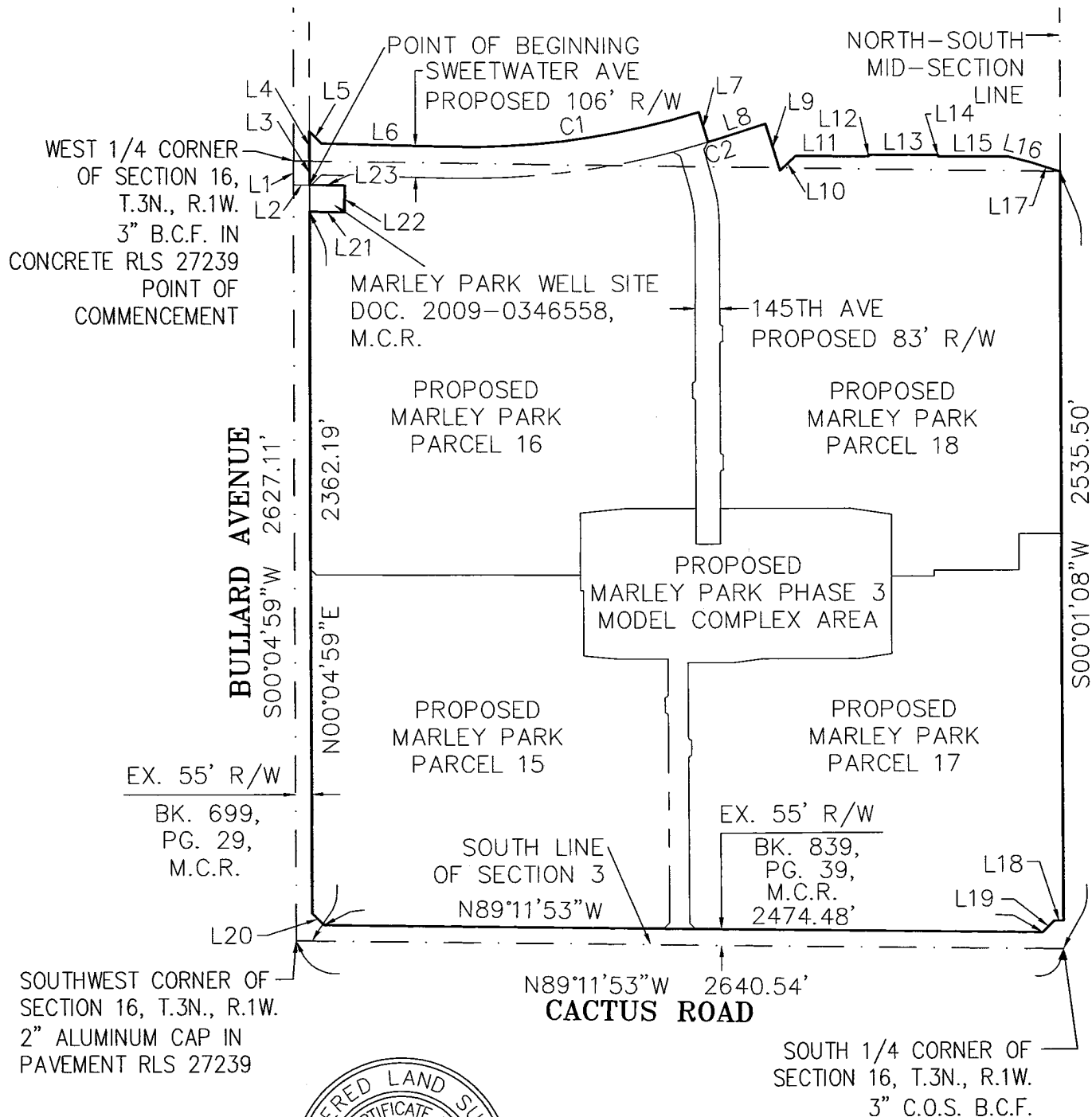
Containing 156.5455 acres, or 6,819,123 square feet of land, more or less.

Subject to existing rights-of-way and easements.

This parcel description is located within an area surveyed by Wood, Patel & Associates, Inc. during the month of July, 2001. Any monumentation noted in this parcel description is within acceptable tolerance (as defined in Arizona Boundary Survey Minimum Standards dated 02/14/2002) of said positions based on said survey.

Y:\WP\Parcel Descriptions\2012 Parcel Descriptions\123883 Marley Park Phase 3 Proposed SLID L03R02 12-30-13.docx





WOOD/PATEL
2051 West Northern
Phoenix, AZ 85021
Phone: (602) 335-8500
Fax: (602) 335-8580
PHOENIX • MESA • TUCSON

EXHIBIT "B"
MARLEY PARK PHASE 3
PROPOSED STREET LIGHT
IMPROVEMENT DISTRICT (S.L.I.D.)
REVISED 12/30/2013
WP#123883
PAGE 3 OF 4
NOT TO SCALE

T:\2012\123883\LEGAL\3883L03-DB\DWG\3883L03R01.DWG

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S00°04'59"W	80.61'
L2	S89°55'01"E	55.00'
L3	N00°04'59"E	80.66'
L4	N00°01'03"W	99.79'
L5	S44°21'12"E	57.22'
L6	S88°41'21"E	439.41'
L7	S17°00'20"E	106.00'
L8	N72°18'25"E	171.40'
L9	S17°41'35"E	166.28'
L10	N46°56'43"E	71.83'
L11	S89°58'52"E	255.14'
L12	N00°01'08"E	5.00'
L13	S89°58'52"E	240.00'
L14	S00°01'08"W	5.00'
L15	S89°58'52"E	240.00'
L16	S75°21'28"E	84.48'
L17	S72°32'58"E	101.16'
L18	N89°58'52"W	31.00'
L19	S45°24'38"W	56.18'
L20	N44°33'27"W	56.92'
L21	S89°16'50"E	120.00'
L22	N00°04'59"E	90.00'
L23	N89°16'50"W	120.00'

CURVE TABLE			
CURVE	DELTA	RADIUS	ARC
C1	18°18'59"	2727.00'	871.77'
C2	00°41'15"	2833.00'	33.99'



WOOD/PATEL
 2051 West Northern
 Phoenix, AZ 85021
 Phone: (602) 335-8500
 Fax: (602) 335-8580
 PHOENIX • MESA • TUCSON

EXPIRES 06-30-14

EXHIBIT "B"
 MARLEY PARK PHASE 3
 PROPOSED STREET LIGHT
 IMPROVEMENT DISTRICT (S.L.I.D.)
 REVISED 12/30/2013

WP#123883
 PAGE 4 OF 4
 NOT TO SCALE

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STREET LIGHT IMPROVEMENT DISTRICT PETITION

TO THE MAYOR AND COUNCIL OF THE CITY OF SURPRISE:

We, the undersigned, are all or a majority of the real property owners, exclusive of mortgagees and other lienholders, within the district named below. We petition the City Council of the City of Surprise, Arizona, to establish a street light improvement district under Arizona Revised Statutes (A.R.S.) §48-571 to 48-622, and any amendments, and specifically A.R.S. §48-615 to 48-617, to purchase electricity for lighting the public streets and/or parks within the district whose boundaries and area is described in Exhibits A and B attached hereto. This petition includes a charge for maintaining the lighting facilities.

It is hereby requested that, in compliance with the Arizona Revised Statutes, the City Council adopt a Resolution of Intention to order the proposed improvements, and that unless protests are received pursuant to A.R.S. §48-579 sufficient to bar further proceedings, the City Council proceed with the improvements petitioned for herein.

Expenses of the District shall be paid by the levy and collection of an equal apportionment of taxes based on the number and classification of properties within the District.

Public convenience, necessity and welfare will be promoted by the establishment of the District and the real property within the District will be benefited by the District. Additional street lighting facilities may be installed and included in the District, at no investment cost to the District, as directed by the City and as approved by Arizona Public Service and the City Engineer.

WHEREFORE, we respectfully ask that this Petition be properly filed and that the Mayor and Council of the City adopt the Resolution and take such other action as is proper, necessary and appropriate to form the District and to fulfill the purposes for which the District is organized, as the Mayor and Council believe is proper and necessary.

The name of the proposed street light improvements district shall be:
Marley Park Phase 3 #134

Marley Park Phase 3 #134

PETITIONERS: Please print and sign your name

[illegible]



CITY OF SURPRISE
Regular City Council Meeting

March 18, 2014 @ 6:00:00 PM

Back Print

Council Meeting Date: March 18, 2014

Contact Person: Sherry Ann Aguilar, City Clerk

Submitting Department:

District: Citywide

Staff Recommendations: Approve

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action on the minutes of March 1, 2014 Special City Council Meeting (Council Retreat) and March 4, 2014 Regular City Council Meeting.

Motion:

I move to approve the meeting minutes.

Background:

Financial Impact Statement:

ATTACHMENTS:

Click to download

- ☐ [Minutes - March 1](#)
 - ☐ [Minutes - March 4](#)
-

External Attachment Links:

Meeting Requirements:

Powerpoint	x	Video	White Board	Other	x
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Presentation Speaker Names (spelling and titles for TV captions):

Call to Order: Mayor Wolcott called the Special City Council Meeting (Council Retreat) to order at 8:37 a.m. at the Surprise City Hall Community Room located at 16000 N. Civic Center Plaza, Surprise, Arizona 85374.

Roll Call: In attendance with Mayor Wolcott were Vice-Mayor, Skip Hall; Councilmembers Roland Winters; Jim Biundo; John Williams; Rachel Villanueva and Todd Tande.

Staff Present: City Manager, Chris Hillman; City Attorney Misty Leslie; Asst. City Attorney, Donna Bronski; Assistant City Attorney, Julie Kriegh; Cindy Coen, Senior Analyst; Asst. City Attorney, Debbie White; ACM, Jeff Mihelich; IT Director, Tammie Hollowell; Public Works Director, Dick McKinley; Communications Director, Ken Lynch; Asst. Police Chief, Don Schneidmiller; Asst. Fire Chief, Darrell Johnston and City Clerk, Sherry Ann Aguilar.

Public Present: Andy Cepon, Surprise resident.

Item 1: Consideration and action on the minutes of November 9, 2013 Special City Council Work Session - APPROVED

Council Member Biundo made the motion to approve the minutes of November 9, 2013 Special City Council Work Session. Council Member Winters seconded the motion. Seven yes votes. Motion carried.

Item 2: Presentation and Discussion related to:

City Attorney, Misty Leslie opened discussion highlighting various PAD maps; Village Plan Map; Wildlife Linkage Corridors and Noise Corridors.

- I. November Retreat Summary – Revisited the maps that were created during the discussion that took place at the November 2013 Retreat. Mayor Wolcott commented that there is one gateway that we forgot to mark on the west side of White Tanks and would like this acknowledged.
- II. Development Overview: General Plan to Site Plan
- III. Climbing the Development Pyramid

- a. General Plan
- b. Strategic Plans – this was updated at the November retreat. Water Master plan, transportation plan; Sports/Recreation Master plan and Parks and trails master plan.
- c. Specific Plans – Village Concept – 2035 Villages Map. Village Plans 1 & 3 were already adopted; and Village 5 is under construction. The others have not been addressed. Councilmember Biundo expressed concern about the issue of connectivity. How do we create the sense of a unified City when we have segments in the context of the City, and some of the village areas are not within the City limits. We need additional discussion about villages in general.
- d. Zoning and other tools – zoning; development agreements; infrastructure and platting. The players in the process; city council; zoning administrator; planning and zoning commission and board of adjustment. Mayor Wolcott asked when was the approval process be turned over to planning and zoning? Attorney Leslie commented that she not was sure on a date. The document was approved by the City Council in the SUDC. The Board of Adjustment is a quasi-judicial body and the final decision maker.
- e. Development team – management; planning staff; legal development committee
- f. Platting and Site Plan Review

Review of what is zoning? Legislative act; enforcement document.

- What is a zoning ordinance?

Mayor Wolcott – Zoning ordinance questions and clarification.

Councilmember Biundo – noticed to whom and how? Statutory requirements.

Vice Mayor Hall – Questioned the process for permitted uses for strategic pieces of property.

Attorney Leslie continued with powerpoint presentation.

- Zoning is your principal tool to meet your goal.
- Stipulations/conditions - In order to be effective, has to be in the body of the ordinance that you pass.
- Hard zoning/overlay districts

Mayor Wolcott – When does an overlay become a burden to the landowner? There can be exceptions.

CM Hillman – how do these overlay districts coincide with our current development agreements?

Mayor Wolcott – We are changing our focus on development, so now using these tools, how do we change the path we have been taking?

- Entitlement vs. vesting

Vice Mayor Hall – at what point would be considered vesting? Dirt moving, permits, etc., what constitutes that the property is vested?

State Land vs. City Zoning – All based around money. Council Member Tande, can we earmark the funds for schools in Surprise? Bronski - State funding source.

- Open Space Zoning
- Proposition 207
- Private property

Mayor Wolcott – We can make an argument for high end executive housing – start with foundational idea when the developers approach us, ask them to look at our vision. This is the direction we are trying to encourage everyone to go to.

Attorney Leslie - A lot of our Development Agreements don't have specific timeframes, newly approved ones will have a clear enforceable time frames such as 10 years, etc. We have 85 current agreements.

Vice Mayor Hall – Value is very tricky, comparison of nice homes in a non comparable area. Take developers who have entitlement and place on graph to show what types of developments we are going to have. Attorney Leslie, will do a presentation on density.

Councilmember Biundo, current development agreements, are they subject to discussion or not? Some that have been built out, but not expired, it really depends on the stipulations. We need to prioritize the areas we are going to focus on.

Councilmember Tande commented that with the data we have in our database, it should be doable. Attorney Leslie, they are poorly drafted and not consistent.

Attorney Bronski, development agreements are for having certainty for both developer and the City moving forward, and they are contracts, consideration.

- Platting – Preliminary and final plats

Councilmember Tande – Process seeing it coming at least 6 months in advance before Council votes on items, want to rely on City staff.

Mayor Wolcott commented that the development team will help with this process.

Councilmember Williams – When the final plat gets to Council, my interpretation is that we vote yes on it.

- Annexation Process

Councilmember Tande, what is involved with annexations, parcels, property owners? Are all types included?

- GPLET – Government Property Lease Excise Tax program
- Job Training Credits
- Creative Incentives
- Special Districts – SLIDS, parkway Imp Districts, enhanced Municipal Service Districts
- Community Facilities Districts

City Manager Hillman brought up the issue of Marley Park CFD and bonding capacity. Had high reserve, may be coming forward this year asking to release bonds.

Vice Mayor Hall – What is the requirement for the developer to disclose that the development has a CFD? Asst. Attorney Bronski, vigorous statute requirements to disclose that the development has a CFD. I was informed when we bought our home that there was a CFD.

Council Member Williams, this has been an issue for years, especially Luke Air Force Base and CFD's.

Attorney, we will research authority.

Break 10:10 a.m. to 10:30 a.m.

Continuation of discussion of powerpoint presentation.

- Governing Financing Tools
- Partnerships
- Things to consider

Vice Mayor Hall made the motion to adjourn the Special City Council Meeting at 10: 33 a.m. and enter into executive session. Council Member Williams seconded the motion. Seven yes votes. Motion carried.

Reconvened Special Council Meeting at 12:05 p.m.

Continuation of discussion:

Future Items – Council Member Tande – Raise Bond Ratings; median strips that are in the City that don't have plants citywide;

Councilmember Williams – Development Agreements within Village 2; infill issues; strategic plan, add a pillar – consider recreation as a separate pillar;

Councilmember Villanueva – I want to see what we are going to do with the OTS – Needs upgrading, what's priority.

Councilmember Biundo – Discuss Villages, statuses, etc.

Adjournment:

Council Member Winters made the motion to adjourn the Special City Council Meeting at 12:13 p.m. Vice Mayor Hall seconded the motion. Seven yes votes. Motion carried.

Sharon R. Wolcott, Mayor

ATTEST:

Sherry Ann Aguilar, City Clerk

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Special City Council Meeting of **Saturday, March 1, 2014.**

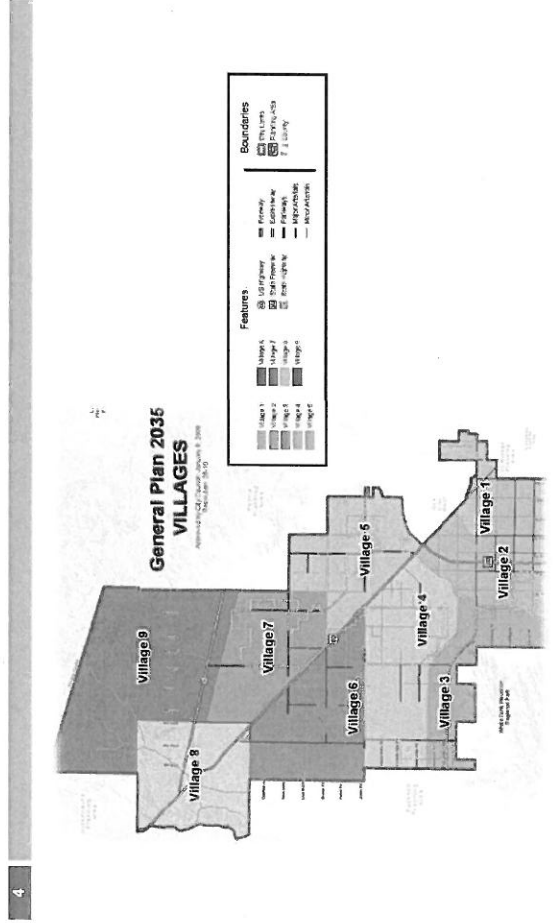
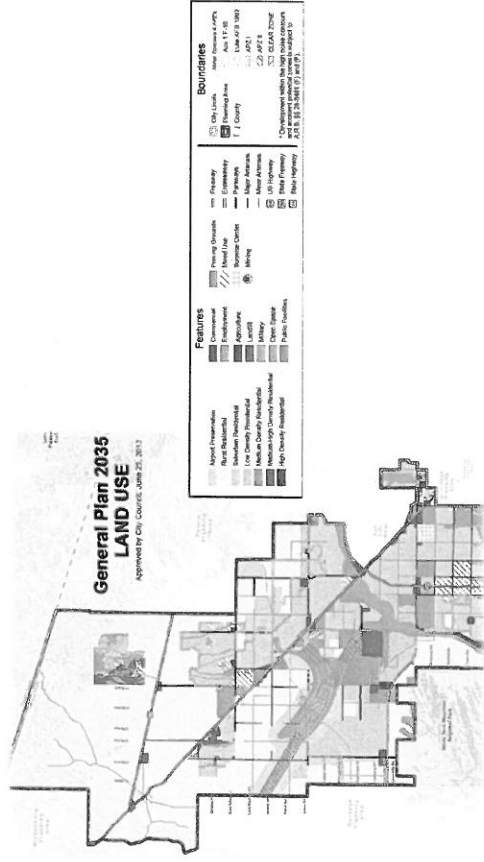
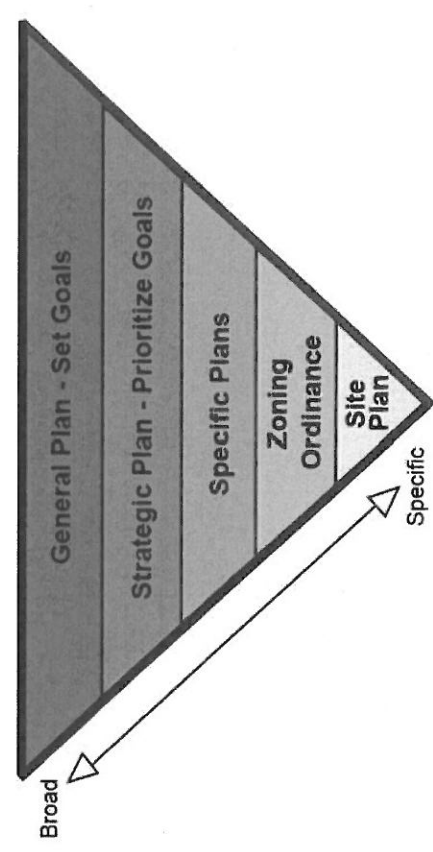
Sherry Ann Aguilar, City Clerk

1



The City of Surprise, Arizona

Planning Pyramid



Specific Plans

7

- Specific plans are more precise plans for a smaller segment of the City, though on a more regional level.
- Specific Plans called for in the General Plan are called Village Plans.
- They are adopted using a process similar to the General Plan.

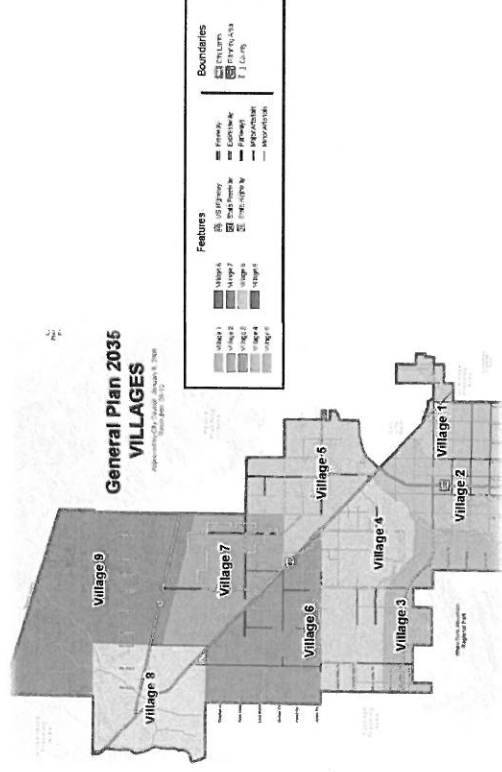
Strategic Plans

5

- The “Strategic Plan” – Updated at Budget Retreat
- Master Plans – Being Updated
 - Water Master Plan
 - Transportation Master Plan
 - Sports/Recreation Master Plan
 - Parks & Trails Master Plan
- Other Council Policies
 - Annexation Policy

2035 Villages Map

8



The Strategic Plan

6

- “Develop a high standard of community life through shared vision, superior service, and sustainable practices.”
- Strategic priorities:
 - Transportation
 - Economic development
 - Community lifestyle
 - Sustainability
 - Tourism
 - Education
 - Public safety

Players in the Process

11

- City Council
- Zoning Administrator
- Planning & Zoning Commission
- Board of Adjustment
- The Development Team

Villages – Current Status

9

- Village 1 – Adopted
- Village 2
- Village 3 – Adopted
- Village 4
- Village 5 – Under construction
- Village 6-9

Role of the City Council

12

- Establish Policies, Goals and Objectives
- Initiate, adopt, and amend:
 - a comprehensive, long-range General Plan
 - specific plans, regulations, programs, and legislation as needed for the systematic implementation of the General Plan
- Establish necessary boards, commissions or committees to implement the General Plan
- Consider and approve development agreements, impact fees, budget allocations, etc.

Zoning and Other Tools

10

- Zoning and other tools regulate development to encourage or limit development in such a way as to achieve the ultimate goals set out in the General, Strategic and Specific Plans.
- Tools include:
 - Zoning
 - Development Agreements
 - Infrastructure
 - Platting

Board of Adjustment

15

- Responsible for reviewing request for a variance and appeal of a Zoning Administrator Decision.
- Variance is departure from zoning in unique circumstances for very limited purposes (e.g. structure height/width).
- Zoning Administrator Decisions include zoning determinations.
- Quasi-judicial body and the final decision maker.

Role of the Zoning Administrator

13

- The City Manager, or designee
- Responsible for enforcing zoning ordinances
 - Land use/building
 - Sign
 - Parking
 - Design standards
- Primary “interpreter” of zoning regulations
 - Can issue written interpretations

Development Team

16

- Management
- Planning Staff
- Legal
- Development Subcommittee

Working together to facilitate positive movement toward Council’s Vision and Goals

Planning & Zoning Commission

14

- Responsible for Review and Recommendation to City Council:
 - General Plan & Village Plans
 - P&Z Regulations (SUDC)
 - “official Character Pattern and Zoning Maps”
- Responsible for review and approval of:
 - Site Plans
 - Major Site Plan Amendment
 - Conditional Use

What's in a Zoning Ordinance

19

- Zoning Ordinances should include:
 - Specific descriptions of land uses permitted or disallowed (vague = void)
 - Stipulations /Conditions
- Proper notice required or void

Zoning is one of Council's Principle Tools to Meet its Strategic Goals

What is "Zoning"?

17

- Zoning is a legislative act that creates an enforcement document – the Ordinance
- Regulates land use to assure community goals are met:
 - Defines community character,
 - Ensures health, safety, aesthetics, and public values,
 - Prohibits land use for destructive purposes,
 - Groups together or separates land uses.

Stipulations / Conditions

20

- Regularly applied to Zoning Ordinances and Preliminary Plats
- Stipulations and Conditions are the same: things that must be done for the zoning or preliminary plat to become effective.
- Conditions subsequent – A condition after zoning becomes effective, that if not satisfied, can invalidate the zoning (requires specific process).

What "Zoning" is NOT.

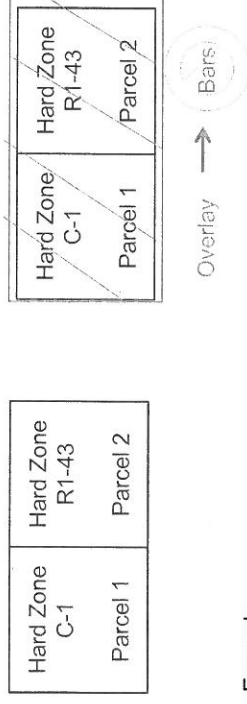
18

Zoning is not:

- Subdivision Design
- Site Orientation
- Architectural Regulation
- Site Engineering
- Construction Standards
- A Contract

Hard Zoning v. Overlay Districts

23



Example

You have Parcel 1 and Parcel 2.

1 is commercial and 2 is residential.

The City doesn't want bars in this area, so it adds a new rule that "overlays" the hard zoned area rules, saying they can keep all their original rules with this one additional rule of no bars.

Who can Zone?

21

- The City has the right to regulate land use, limited only by
 - Vesting of property
 - Constitutional considerations
- Property owners may **request** a change in the zoning, Council not required to approve.

Entitlement vs. Vesting

24

"Entitlement" is the current development rules/regulations that apply to a property

"Vesting" is the point at which the property zoning cannot be changed without the consent of the current owner and occurs when an owner relies on a construction permit to the owners detriment (substantial monetary expenditures or property improvement).

Hard Zoning v. Overlay Districts

22

- Hard zoning is set of consistent land use rules that apply to all properties with the same zoning classification.
 - Traditional is R-1, C-2, etc.
 - PAD permits mixed traditional uses within the same zone.
- An Overlay District modifies the applicable Hard Zoning

Proposition 207

27

- Also known as “Private Property Rights Protection Act”
- This was to amend ARS Title 12, Chapter 8, by adding article 2.1
- Essentially says that if a government regulation causes property value to drop, then the City must reimburse the difference.

State Lands v. City Zoning

25

- Zoning of State Land, whether in or out of the City, is controlled by the state.
- Negotiations regarding zoning can be made as part of Annexation.
- The purpose of State Land is to raise funds.

Development Agreements

28

- A written contract between the City and one or more corporate entities (developer) that establishes the developer’s responsibility regarding development of a specified area. The development agreement may include design standards, community master plan, project phasing, infrastructure development, etc..
- Lives beyond life of council that adopts it.

Open Space Zoning

26

- Public funds may be used for open space preservation.
- Private property/state trust land cannot be zoned as open space without owner consent.
- Alternatives:
 - Minimum lot size
 - Eminent Domain

Annexation

31

- Annexation is a political process that allows a city to expand its boundaries by adding land that is currently outside its City limits.
- Requires Owners consent.

Platting

29

- Platting is the process by which property is subdivided
- Plats govern the configuration of lots and installation of infrastructure.
- Two part process, Preliminary and Final

GPLET

32

- Government Property Lease Excise Tax program
- Used to incentivize development by reducing a project's operating costs by replacing the real property tax with an excise tax.
- The excise tax is established for the building type of use and is calculated on the gross square footage of building.
- GPLET requires that the land and improvements be conveyed to a government entity and leased back for private use.

Preliminary v. Final Plat

30

- Preliminary plats are a discretionary part of the approval process.
- Preliminary plats can contain conditions/stipulation.
- Final plats must be approved if they are consistent with the preliminary plat and the conditions/stipulations approved.
- Final plats should not contain stipulations or conditions.

Special Districts

35

- Special taxing districts are portions of the City that agree to tax themselves to receive certain services in these areas provided to them.
- Includes for example:
 - SLIDS (Street Light Improvised Districts)
 - Parkway Improvement Districts
 - Enhanced Municipal Service Districts

Job Training Credits

33

- The Arizona Job Training reimbursable grant is a job-specific reimbursable grant that supports the design and delivery of customized training plans for employers creating new jobs or increasing the skill and wage levels of current employees.
- An employer creating new jobs can apply for a grant to receive up to 75% of their eligible training expenses reimbursed.
- An employer seeking to supplement their current training plan and increase the skill level of their employees may apply for a grant to receive up to 50% of their eligible training expenses reimbursed.
- Funds are provided by Arizona Commerce Authority.

CFD

36

- Community Facilities Districts is a method to finance construction/purchasing of public infrastructure, which benefits the “ultimate owner” and “real property.”
- CFD’s are statutory special taxing districts with borrowing powers (bonding) created within the boundaries of the City.
- Is a way to finance/enhance local services.
- It is disliked because there is a lack of transparency and predictability to future property owners in the district.

Creative Incentives

34

- Creative incentives are a way for developers to get help with the developing process (permits, resources, money, approval) by doing a creative act for the City.
- The City will benefit from the creative action, and reciprocates assistance to the developer (ergo, not gifting).
 - An example is a new pizza delivery service wants to develop and the City will waive certain fees so long as they paint their cars Eggplant to match Surprise’s color scheme.
- This will draw attraction to other potential businesses for economic development of Surprise.

Things to Consider

39

- Everything cannot be done all at once.
- Planning ahead.
- Everything Costs:
 - Time
 - Resources
 - Money
- How does this decision play into the overall strategy.
- Understand the consequences of action.

Government Financing Tools

37

- Bonds (e.g. IDA, Improvement district, etc.)
- State programs (e.g. job training tax credits, GPLET, single business district)
- Federal programs (e.g. CDBG in low income areas)

Partnerships

38

- Partnerships are a cost/resource/time saving technique that is available to the City and private companies so long as they comply with the gift clause.
- These can include:
 - IGA (Intergovernmental Agreements)
 - Public-Private partnerships
 - Development Agreements

CITY OF SURPRISE
Regular City Council Meeting Minutes
16000 North Civic Center Plaza
Surprise, AZ 85374

Tuesday, March 4, 2014 @ 06:00 PM

A. Call To Order

B. Roll Call

Mayor Wolcott called the **Regular City Council Meeting** to order at 06:00 PM at Surprise City Hall Council Chamber, 16000 North Civic Center Plaza Surprise, Arizona 85374, on **Tuesday, March 4, 2014**. Also in attendance with Mayor Wolcott were Vice Mayor Hall, Council Member Winters, Council Member Biundo, Council Member Williams, Council Member Villanueva, and Council Member Tande.

Staff City Manager, Chris Hillman, City Attorney, Misty Leslie and City Clerk,
Present: Sherry Ann Aguilar.

C. Pledge of Allegiance

D. Invocation

E. City Manager Report: None

F. City Attorney Report: None

G. Regular City Council Meeting Agenda:

Consent Agenda:

***#1. Consideration and action on a request by Jason Morris for a Series 9 liquor license for CVS Pharmacy located at 15300 N. Cotton Lane, Surprise, Arizona 85374 - APPROVED**

***#2. Consideration and Action to approve a one year extension of a final plat, entitled "Hope Community Church", located at 16051 North Reems Road; Resolution 2014-19 - APPROVED**

Regular City Council Meeting Minutes – March 4, 2014 – Page 2

***#3. Consideration and action on the minutes of February 18, 2014 Special City Council Work Session and February 25, 2014 Regular City Council Meeting - APPROVED**

Council Member Biundo made the motion to approve the consent agenda. Vice Mayor Hall seconded the motion. Seven yes votes. Motion carried.

Non-Public Hearing:

#4. Discussion and presentation regarding the possible creation of a Community Emergency Response Team (CERT) - NO ACTION

Presentation regarding the possible creation of a Community Emergency Response Team (CERT). Fire Chief, Michael White gave an overview of this program.

Vice Mayor Hall requested it be added into this year's budget process then inquired about the amount of residents for this program.

Chief White commented that a long range plan is needed and that they could look at a few volunteers for each district.

Council Member Winters asked if this is open to anyone in the City and if there would be any pre-qualifications.

Chief White stated that anyone can apply and no pre-qualifications.

Council Member Villanueva spoke of her brother passing away and the positive and caring response from the team.

#5. Presentation and discussion on customer user fees associated with water, wastewater, and solid waste - NO ACTION

Public Works Director, Dick McKinley introduced Angie Sanchez, FCS Group, to discuss the Utility Rate Study completed for the City and explained the process for the rate study results.

Mayor Wolcott stated that stormwater issue needs to be addressed.

Council Member Williams stated that it is important to know that our rates for Surprise are fair; that the study was helpful and that the OTS numbers stand out.

Regular City Council Meeting Minutes – March 4, 2014 – Page 3

Council Member Villanueva stated that the water rates in OTS is not fair; we've had El Mirage water for many years; she has expressed her concerns before; some have bills up to \$200.00 per month and that the poorest area in Surprise has the highest water rates.

Mr. McKinley stated that unless something changes, we will continue with El Mirage since they own the pumps, pipes and tanks.

City Manager Hillman stated that this issue came up almost 2 years ago; meetings have been held with El Mirage; concerns were expressed regarding the rate increase; discussion took place regarding an asset swap with El Mirage but there were a lot of complications with this. He further stated that if the OTS and the City Council want to have control of this area, we will need direction from Council to see what our options are.

Mayor Wolcott stated that the issue needs to be addressed; the existing system has basically lost its value; beneficial to invest in a system for this area and it's time for us to have a sit down with El Mirage again to initiate conversation.

Vice Mayor Hall asked about any distinction of rates for El Mirage vs. Surprise.

Mr. McKinley stated that continuing to operate a system that has deteriorated costs more to maintain.

Council Member Tande referenced page 12 and asked if this includes growth or regular replacement.

Mr. McKinley stated it is replacement of a growing fleet.

Council Member Tande inquired about 5 year rates and how will this actually work and our water strategy. He commented that we need to bring OTS water up to standards.

Council Member Biundo asked what a storm water management entails.

Council Member Tande stated that our General Fund is always going to be stretched and would like to identify how we fund that so we can have considerable funded data.

Mayor Wolcott would like to learn more about commercial rates as well.

Sarah Fakhoury inquired about the rates for apartment complexes.

Mr. McKinley explained it is up to landlord and possibly they can roll into the rate.

Regular City Council Meeting Minutes – March 4, 2014 – Page 4

Council Member Winters stated that the rates are very fair and sympathizes with the OTS. He further commented about EPCOR rates.

H. Call To The Public:

Ab Jackson, Surprise Regional Chamber of Commerce referenced book titled "When Boomers Bail: A Community Economic Development Guide" and commented on State of the City Address.

I. Other Business and Future Agenda Items:

Council Member Biundo: review Boards and Commission Handbook.

J. Mayor/Council Reports:

Mayor and Council attended and/or reported on the following:

Council Member Winters: press conference with Russell Wilson; thanked Mark Coronado.

Council Member Biundo: Conference Bridging the Education Gap hosted by League of Women Voters.

Council Member Tande: attended the Police Promotional process and Annual Firefighter Awards Ceremony.

Council Member Villanueva: enjoying baseball games; attended Russell Wilson's press conference.

Vice Mayor Hall: Kudos to Public Works South Wastewater Plant, 2 years with no accidents, attended their safety luncheon.

Mayor Wolcott: Thanked Ab Jackson; Mayor's State of the City; thanked Communications staff, Ken Lynch for their hard work and efforts putting the event together and Public Safety Town Hall Meeting went really well.

K. Executive Session: None

Regular City Council Meeting Minutes – March 4, 2014 – Page 5

L. Adjournment

Council Member Winters made the motion to adjourn the Regular City Council Meeting of March 4, 2014 at 7:22 p.m. Council Member Biundo seconded the motion. Seven yes votes. Motion carried.

Sharon R. Wolcott, Mayor

ATTEST:

Sherry Ann Aguilar, City Clerk

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Regular City Council Meeting of **Tuesday, March 4, 2014.**

Sherry Ann Aguilar, City Clerk



CITY OF SURPRISE
Regular City Council Meeting

March 18, 2014 @ 6:00:00 PM

[Back](#) [Print](#)

Council Meeting Date:	March 18, 2014	Contact Person:	Janeen K. Gaskins
Submitting Department:	City Mgr	District:	Citywide
Staff Recommendations:	Approve		

Consent	x	Regular	Public Hearing	Report/Discussion
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Agenda Wording:

Consideration and action on authorizing acceptance and execution of the Arizona Department of Homeland Security subgrant and amending the FY2013-2014 budget in the amount of \$5,000; Resolution 2014-23.

Motion:

I move to approve Resolution #2014-23.

Background:

The Surprise Police Department activity participates in Homeland Security initiatives throughout the state of Arizona. The City of Surprise plays an active role in the Regional CBRNE/RRT program. The goal of this project is to strengthen the capabilities of the Department's CBRNE/RRT and eventually meet the standards defined by FEMA in their "Typed Resource Definitions for Law Enforcement and Security Resources" publication for type I SWAT/tactical teams.

This grant request meets the City Council's most recently approved Strategic Plan Public Safety Priority Goal 2: Provide public safety worker with the tools and training necessary to meet community public safety needs.

Meeting these standards assures the team's capability for responding and conducting hazard mitigation, search and rescue, crime scene management and addressing other critical hazards throughout the region. Training and equipment sought in connection with this project will help the SPD CBRNE/RRT meet and maintain FEMA's requirements as outlined in its "Guidelines for Law Enforcement and Security Resources" for type III SWAT/tactical teams and places it in a position to later meet the guidelines required to be considered a type II SWAT/tactical team.

Financial Impact Statement:

The Police Department will follow the City's Procurement Policy and all grant contract requirements associated with the acceptance of \$5,000 for night vision helmet mounts. The grant application does not

have any match requirement and the Police Department will maintain the equipment.

ATTACHMENTS:

Click to download

- ☐ [AZDOHS Contract](#)
 - ☐ [Grant Award Letter](#)
 - ☐ [Grant Application Workbook](#)
 - ☐ [Resolution Exhibit A](#)
 - ☐ [Resolution 2014-23](#)
-

External Attachment Links:

Meeting Requirements:

Powerpoint x Video White Board Other x

Presentation Speaker Names (spelling and titles for TV captions):

Janeen K. Gaskins, Grant Administrator.
Michael Frazier/Randy Rody, Police Department

SUBGRANTEE AGREEMENT-REALLOCATION

12-AZDOHS-HSGP- 999821-02

Between

**The Arizona Department of Homeland Security
And**

City of Surprise Police Department

WHEREAS, A.R.S. § 41-4254 charges the Arizona Department of Homeland Security (AZDOHS) with the responsibility of administering funds.

THEREFORE, it is agreed that the AZDOHS shall provide funding to the

City of Surprise Police Department

(subrecipient) for services under the terms of this Grant Agreement.

I. PURPOSE OF AGREEMENT

The purpose of this Agreement is to specify the responsibilities and procedures for the subrecipient's role in administering homeland security grant funds.

II. TERM OF AGREEMENT, TERMINATION AND AMENDMENTS

This Agreement shall become effective on **January 1, 2014** and shall terminate on **July 31, 2014**. The obligations of the subrecipient as described herein will survive termination of this agreement.

III. DESCRIPTION OF SERVICES

The subrecipient shall provide the services for the State of Arizona, Arizona Department of Homeland Security as approved in the grant application titled
"Surprise PD, 2012 Reallocated Funds, NVG Mounts"

and funded at \$ 5,000 (as may have been modified by the award letter).

IV. MANNER OF FINANCING

The AZDOHS shall:

- a) Provide up to \$ 5,000 to the subrecipient for services provided under Paragraph III.
- b) Payment made by the AZDOHS to the subrecipient shall be on a reimbursement basis only and is conditioned upon receipt of proof of payment and applicable, accurate and complete reimbursement documents, as deemed necessary by the AZDOHS, to be submitted by the subrecipient. A listing of acceptable documentation can be found at www.azdohs.gov. Payments will be contingent upon receipt of all reporting requirements of the subrecipient under this Agreement.

V. FISCAL RESPONSIBILITY

It is understood and agreed that the total amount of the funds used under this Agreement shall be used only for the project as described in the application. Any modification to quantity or scope of work must be preapproved in writing by the AZDOHS. Therefore, should the project not be completed, the subrecipient shall reimburse said funds directly to the AZDOHS immediately. If the project is completed at a lower cost than the original budget called for, the amount reimbursed to the subrecipient shall be for only the amount of dollars actually spent by the subrecipient in accordance with the approved application. For any funds received under this Agreement for which expenditure is disallowed by an audit exemption or otherwise by the AZDOHS, the State, or Federal government, the subrecipient shall reimburse said funds directly to the AZDOHS immediately.

VI. FINANCIAL AUDIT/PROGRAMATIC MONITORING

The subrecipient agrees to terms specified in A.R.S. § 35-214 and § 35-215.

- a) In addition, in compliance with the Federal Single Audit Act (31 U.S.C. par. 7501-7507), as amended by the Single Audit Act Amendments of 1996 (P.L. 104 to 156), the subrecipient must have an annual audit conducted in accordance with OMB Circular #A-133 ("Audits of States, Local Governments, and Non-profit Organizations") if the subrecipient expends more than \$500,000 from Federal awards. If the subrecipient has expended more than \$500,000 in Federal dollars, a copy of the subrecipient's audit report for the previous fiscal year and subsequent years within the period of performance is due annually to AZDOHS by March 31st.
- b) Subrecipients will be monitored periodically by the AZDOHS staff, both programmatically and financially, to ensure that the project goals, objectives, performance requirements, timelines, milestone completion, budgets, and other related program criteria are being met. Monitoring will be accomplished through a combination of office-based reviews and onsite monitoring visits. Monitoring can involve aspects of the work involved under this contract including but not limited to the review and analysis of the financial, programmatic, equipment, performance and administrative issues relative to each program and will identify areas where technical assistance and other support may be needed.

VII. APPLICABLE FEDERAL REGULATIONS

The subrecipient must comply with the Funding Opportunity Announcement (FOA), Office of Management and Budget (OMB) Circulars Code of Federal Regulations (CFR) and other Federal guidance including but not limited to:

- a) 44 CFR Chapter 1, Federal Emergency Management Agency, Department of Homeland Security at http://www.access.gpo.gov/nara/cfr/waisidx_07/44cfrv1_07.html.
- b) 2 CFR 225 Cost Principles for State, Local & Indian Tribal Governments (A-87 OMB Circular), at http://www.access.gpo.gov/nara/cfr/waisidx_07/2cfr225_07.html. Cost Principles: 2 CFR Part 225, State and Local Governments; 2 CFR Part 220, Educational Institutions; 2 CFR Part 230, Non-Profit Organizations; Federal Acquisition Regulation Sub-part 31.2, Contracts with Commercial Organizations. OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, at <http://www.whitehouse.gov/omb/circulars/a133/a133.html>.

- c) 44 CFR Part 13, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments (formerly OMB Circular A-102), at http://149.168.212.15/mitigation/Library/44_CFR-Part_13.pdf. U.S. Department of Homeland Security Authorized Equipment List (AEL), at <https://www.rkb.mipt.org/acl.cfm> 2 CFR Part 215, Institutions of Higher Education, Hospitals and Other Non-Profit Organizations.
- d) 28 CFR applicable to grants and cooperative agreements, including Part II, Applicability of Office of Management and Budget Circulars; Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence System Operating Policies; Part 42, Non-discrimination Equal Employment Opportunities Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Part 66, Uniform Administrative Requirements for Grants and Co-operative Agreements to State and Local Government.

Included within the above mentioned guidance documents are provisions for the following:

National Incident Management System (NIMS)

The subrecipient agrees to remain in compliance with National Incident Management System (NIMS) Implementation initiatives as outlined in the FOA.

Environmental Planning and Historic Preservation

The subrecipient shall comply with all applicable Federal, State, and Local environmental and historic preservation (EHP) requirements and shall provide any information requested by FEMA to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898). Subrecipient shall not undertake any project having the potential to impact EHP resources without the prior approval of AZDOHS/FEMA, including but not limited to communications towers, physical security enhancements, new construction, and modifications to buildings that are 50 years old or greater. Subrecipient must comply with all conditions placed on the project as the result of the EHP review. Any change to the approved project scope of work will require re-evaluation for compliance with these EHP requirements. If ground disturbing activities occur during project implementation, the subrecipient must ensure monitoring of ground disturbance and if any potential archeological resources are discovered, the subrecipient will immediately cease construction in that area and notify FEMA and the appropriate State Historic Preservation Office. Procurement and construction activities shall not be initiated prior to the full environmental and historic preservation review.

Consultants/Trainers/Training Providers

Billings for consultants/trainers/training providers must include at a minimum: a description of services; dates of services; number of hours for services performed; rate charged for services; and, the total cost of services performed. Consultant/trainer/training provider costs must be within the prevailing rates; must be obtained under consistent treatment with the procurement policies of the subrecipient and 44 CFR Chapter 1, Part 13; and shall not exceed the maximum of \$450 per day per consultant/trainer/training provider unless prior written approval is granted by the AZDOHS. In addition to the per day \$450 maximum amount, the consultant/trainer/training provider may be reimbursed

reasonable travel, lodging, and per diem not to exceed the state rate. Itemized receipts are required for lodging and travel reimbursements. The subrecipient will not be reimbursed costs other than travel, lodging, and per diem on travel days for consultants/trainers/training providers.

Contractors/Subcontractors

The subrecipient may enter into written subcontract(s) for performance of certain of its functions under the contract in accordance with terms established in the OMB Circulars, Code of Federal Regulations, DHS Guidance/FOA and DHS Program Guidance. The subrecipient agrees and understands that no subcontract that the subrecipient enters into with respect to performance under this Agreement shall in any way relieve the subrecipient of any responsibilities for performance of its duties. The subrecipient shall give the AZDOHS immediate notice in writing by certified mail of any action or suit filed and prompt notice of any claim made against the subrecipient by any subcontractor or vendor which in the opinion of the subrecipient may result in litigation related in any way to the Agreement with the AZDOHS.

Personnel and Travel Costs

All grant funds expended for personnel, travel, lodging, and per diem must be consistent with the subrecipient's policies and procedures; and the State of Arizona Accounting Manual (SAAM); must be applied uniformly to both federally financed and other activities of the agency; and will be reimbursed at the most restrictive allowability and rate. At no time will the subrecipient's reimbursement(s) exceed the State rate established by the Arizona Department of Administration, General Accounting Office Travel Policies: <http://www.gao.state.gov>.

Procurement

The subrecipient shall comply with all internal agency procurement rules/policies and must also comply with Federal procurement rules/policies as outlined in section VII and all procurement must comply with Arizona State procurement code and rules. The Federal intent is that all Homeland Security Funds are awarded competitively. The subrecipient shall not enter into a Noncompetitive (Sole or Single Source) procurement agreement, unless prior written approval is granted by the AZDOHS. The Noncompetitive Procurement Request Form and instructions are located on the AZDOHS website, <http://www.azdohs.gov/Documents/Grants/NoncompetitiveProcurementRequestForm.xls>.

Training and Exercise

The subrecipient agrees that any grant funds used for training and exercise must be in compliance with the FOA. All training must be approved through the ADEM/AZDOHS training request process prior to execution of training contract(s). All exercises must utilize the FEMA Homeland Security Exercise and Evaluation Program (HSEEP) Toolkit for exercise design, development and scheduling. Subrecipient agrees to:

- a) Submit the HSEEP Toolkit Exercise Summary to AZDOHS with all Exercise Reimbursement Requests.
- b) Post all exercises, documentation and After Action Reports/Improvement Plans via the HSEEP Toolkit.

- c) Within 60 days of completion of an exercise, or as prescribed by the most recent HSEEP guidance, the exercise host subrecipient is required to upload the AAR/IP into the HSEEP Toolkit and email the AAR/IP to the local County Emergency Manager, the FEMA Region IX Exercise POC, HSEEP@dhs.gov, the AZDOHS Strategic Planner, and the Arizona Department of Emergency Management (ADEM) Exercise Officer.

Nonsupplanting Agreement

The subrecipient shall not use funds to supplant State or Local funds or other resources that would otherwise have been made available for this program/project. Further, if a position created by a grant is filled from within, the vacancy created by this action must be filled within thirty (30) days. If the vacancy is not filled within thirty (30) days, the subrecipient must stop charging the grant for the new position. Upon filling the vacancy, the subrecipient may resume charging for the grant position.

E-Verify

Compliance requirements for A.R.S. § 41-4401—immigration laws and E-Verify requirement.

- a) The subrecipient warrants compliance with all Federal immigration laws and regulations relating to employees and warrants its compliance with Section A.R.S. § 23-214, Subsection A. (That subsection reads: "After December 31, 2007, every employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-Verify program).
- b) A breach of a warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of the contract and the subrecipient may be subject to penalties up to and including termination of the Agreement.
- c) The AZDOHS retains the legal right to inspect the papers of any employee who works on the Agreement to ensure that the subrecipient is complying with the warranty under paragraph (a) above.

Property Control

Effective control and accountability must be maintained for all property. The subrecipient must adequately safeguard all such property and must assure that it is used for authorized purposes as described in the FOA, grant application, and Code of Federal Regulations (CFRs). The subrecipient shall exercise caution in the use, maintenance, protection and preservation of such property.

- a) Equipment shall be used by the subrecipient in the program or project for which it was acquired as long as needed, whether or not the program or project continues to be supported by federal grant funds. Theft, destruction, or loss of property shall be reported to the AZDOHS immediately.
- b) Nonexpendable Property is property which has a continuing use, is not consumed in use, is of a durable nature with an expected service life of one or more years, has an acquisition cost of \$300 (Three Hundred Dollars) or more, and does not become a fixture or lose its identity as a component of other equipment or plant.
- c) A Capital Asset is any personal or real property, or fixture that has an acquisition cost of \$5,000 (Five Thousand Dollars) or more per unit and a useful life of more than one year. If the Capital Asset current value is equal to or greater than \$5,000 at the end of life or required project activities is discontinued, the subrecipient must request and

receive authorization from AZDOHS prior to disposition. The Equipment Disposition Request form and Guidance is located on the AZDOHS website, <http://www.azdohs.gov/Documents>.

- d) A Property Control Form (if applicable) shall be maintained for the entire scope of the program or project for which property was acquired through the end of its useful life and/or disposition. All Nonexpendable Property and Capital Assets must be included on the Property Control Form. The subrecipient shall provide AZDOHS a copy of the Property Control Form with the final reimbursement request form, or no more than **forty-five (45) calendar days** after the end of the Agreement. The Property Control Form shall be updated and a copy provided to AZDOHS no more than forty-five (45) calendar days after equipment disposition, if applicable. The disposition of equipment shall be in compliance with the AZDOHS Disposition Guidance.
- e) Upon submission of the final quarterly programmatic report the subrecipient must file with the AZDOHS a copy of the Property Control Form. The subrecipient agrees to be subject to equipment monitoring and auditing by state or federal authorized representatives to verify information.
- f) A physical inventory of the Nonexpendable Property and Capital Assets must be taken and the results reconciled with the Property Control Form at least once every two years.

(1) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft shall be investigated.

(2) Adequate maintenance procedures must be developed to keep the property in good condition.

Allowable Costs

The allowability of costs incurred under this agreement shall be determined in accordance with the general principles of allowability and standards for selected cost items as set forth in the applicable OMB Circulars, Code of Federal Regulations, authorized equipment lists and guidance documents referenced above.

- a) The subrecipient agrees that grant funds are not to be expended for any indirect costs that may be incurred by the subrecipient for administering these funds.
- b) The subrecipient agrees that grant funds are not to be expended for any Management and Administrative (M&A) costs that may be incurred by the subrecipient for administering these funds unless explicitly applied for and approved in writing by the AZDOHS and shall be in compliance with the FOA.

VIII. DEBARMENT CERTIFICATION

The subrecipient agrees to comply with the Federal Debarment and Suspension regulations as outlined in the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions."

IX. FUNDS MANAGEMENT

The subrecipient must maintain funds received under this Agreement in separate ledger accounts and cannot mix these funds with other sources. The subrecipient must manage funds according to applicable Federal regulations for administrative requirements, costs principles, and audits.

The subrecipient must maintain adequate business systems to comply with Federal requirements. The business systems that must be maintained are:

- Financial Management
- Procurement
- Personnel
- Property
- Travel

A system is adequate if it is 1) written; 2) consistently followed – it applies in all similar circumstances; and 3) consistently applied – it applies to all sources of funds.

X. REPORTING REQUIREMENTS

Regular reports by the subrecipient shall include:

a) Programmatic Reports

The subrecipient shall provide quarterly programmatic reports to the AZDOHS within fifteen (15) working days of the last day of the quarter in which services are provided. The subrecipient shall use the form provided by the AZDOHS to submit quarterly programmatic reports. The report shall contain such information as deemed necessary by the AZDOHS. The subrecipient shall use the Quarterly Programmatic Report Format template, which is posted at www.azdohs.gov. If the scope of the project has been fully completed and implemented, and there will be no further updates, then the quarterly programmatic report for the quarter in which the project was completed will be sufficient as the final report. The report should be marked as final and should be inclusive of all necessary and pertinent information regarding the project as deemed necessary by the AZDOHS. Quarterly programmatic reports shall be submitted to the AZDOHS until the entire scope of the project is completed

b) Quarterly Programmatic Reports are due:

January 15 (period October 1– December 31)

April 15 (period January 1 – March 31)

July 15 (period April 1 – June 30)

October 15 (period July 1 – September 30)

c) Property Control Form – if applicable

The subrecipient shall provide AZDOHS a copy of the Property Control Form the final reimbursement request form, or no more than **forty-five (45) calendar days** after the end of the Agreement. The Property Control Form shall be updated and provide a copy to AZDOHS no more than forty-five (45) calendar days after equipment disposition, if applicable. The disposition of equipment must be in compliance with the AZDOHS Disposition Guidance.

d) The Grant Funded Typed Resource Report – if applicable

The subrecipient shall email the AZDOHS Strategic Planner a copy of the Grant Funded Typed Resource Report no more than **forty-five (45) calendar days** after the end of the Agreement

<http://www.azdohs.gov/Documents/Grants/GrantFundedTypedResourceReport.xlsx>

e) Financial Reimbursements

The subrecipient shall provide as frequently as monthly but not less than quarterly requests for reimbursement. Reimbursements shall be submitted with the Reimbursement Form provided by the AZDOHS staff. The subrecipient shall submit a final reimbursement for expenses received and invoiced prior to the end of the termination of this Agreement no more than **forty-five (45) calendar days** after

the end of the Agreement. Requests for reimbursement received later than the forty-five (45) days after the Agreement termination will not be paid. The final reimbursement request as submitted shall be marked FINAL.

The AZDOHS requires that all requests for reimbursement are submitted via U.S. mail (United States Postal Service), FedEx, UPS, etc...or in person. Reimbursements submitted via fax or by any electronic means will not be accepted.

The AZDOHS reserves the right to request and/or require any supporting documentation it feels necessary in order to process reimbursements.

All reports shall be submitted to the contact person as described in Paragraph XXXIX, NOTICES, of this Agreement.

XI. ASSIGNMENT AND DELEGATION

The subrecipient may not assign any rights hereunder without the express, prior written consent of both parties.

XII. AMENDMENTS

Any change in this Agreement including but not limited to the Description of Services and budget described herein, whether by modification or supplementation, must be accomplished by a formal Agreement amendment signed and approved by and between the duly authorized representative of the subrecipient and the AZDOHS.

Any such amendment shall specify: 1) an effective date; 2) any increases or decreases in the amount of the subrecipient's compensation if applicable; 3) be titled as an "Amendment," and 4) be signed by the parties identified in the preceding sentence. The subrecipient expressly and explicitly understands and agrees that no other method of communication, including any other document, correspondence, act, or oral communication by or from any person, shall be used or construed as an amendment or modification or supplementation to this Agreement.

XIII. US DEPARTMENT OF HOMELAND SECURITY AGREEMENT ARTICLES

Article I – Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award.

Article II - Compliance with Funding Opportunity Announcement

The recipient agrees that all allocations and use of funds under this grant will be in accordance with the Funding Opportunity Announcement.

Article III - DHS Specific Acknowledgements and Assurances

All recipients of financial assistance must acknowledge and agree—and require any sub-recipients, contractors, successors, transferees, and assignees acknowledge and agree—to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

1. Recipients must cooperate with any compliance review or complaint investigation conducted by DHS.

2. Recipients must give DHS access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS awarding office and the DHS Office of Civil Rights and Civil Liberties.
6. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against the recipient, or the recipient settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS Component and/or awarding office.

The United States has the right to seek judicial enforcement of these obligations.

Article IV - Use of DHS Seal, Logo and Flags

All recipients must obtain DHS's approval prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

Article V - USA Patriot Act of 2001

All recipients must comply with the requirements of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c. Among other things, the USA PATRIOT Act prescribes criminal penalties for possession of any biological agent, toxin, or delivery system of a type or in a quantity that is not reasonably justified by a prophylactic, protective, bona fide research, or other peaceful purpose.

Article VI - Trafficking Victims Protection Act of 2000

All recipients of financial assistance will comply with the requirements of the government-wide award term which implements Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104), located at 2 CFR Part 175. This is implemented in accordance with OMB Interim Final Guidance, Federal Register, Volume 72, No. 218, November 13, 2007. In accordance with the statutory requirement, in each agency award under which funding is provided to a private entity, Section 106(g) of the TVPA, as amended, requires the agency to include a condition that authorizes the agency to terminate the award, without penalty, if the recipient or a subrecipient —

- (a) Engages in severe forms of trafficking in persons during the period of time that the award is in effect;
- (b) Procures a commercial sex act during the period of time that the award is in effect; or
- (c) Uses forced labor in the performance of the award or subawards under the award. Full text of the award term is provided at 2 CFR § 175.15.

Article VII - Non-supplanting Requirement

All recipients must ensure that Federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-Federal sources. Applicants or award recipients may be required to demonstrate and document that a reduction in non-Federal resources occurred for reasons other than the receipt of expected receipt of Federal funds.

Article VIII - Lobbying Prohibitions

All recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal.

Article IX - Hotel and Motel Fire Safety Act of 1990

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. §2225(a), all recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with Federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, 15 U.S.C. §2225.

Article X - Fly America Act of 1974

All recipients must comply with Preference for U.S. Flag Air Carriers: Travel supported by U.S. Government funds requirement, which states preference for the use of U.S. flag air carriers (air carriers holding certificates under 49 U.S.C. §41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. § 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B138942.

Article XI - Federal Debt Status

All recipients are required to be non-delinquent in their repayment of any Federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129 and form SF-424, item number 17 for additional information and guidance.

Article XII - False Claims Act and Program Fraud Civil Remedies

All recipients must comply with the requirements of 31 U.S.C. § 3729 which set forth that no recipient of federal payments shall submit a false claim for payment. See also 38 U.S.C. § 3801-3812 which details the administrative remedies for false claims and statements made.

Article XIII - Duplication of Benefits

State, Local and Tribal Recipients must comply with 2 CFR Part §225, Appendix A, paragraph (C)(3)(c), which provides that any cost allocable to a particular Federal award or cost objective under the principles provided for in this authority may not be charged to other Federal awards to overcome fund deficiencies.

Article XIV - Drug-Free Workplace Regulations

All recipients must comply with the Drug-Free Workplace Act of 1988 (412 U.S.C. § 701 et seq.), which requires that all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. These regulations are codified at 2 CFR 3001.

Article XV - Debarment and Suspension

All recipients must comply with Executive Orders 12549 and 12689, which provide protection against waste, fraud and abuse by debarring or suspending those persons deemed irresponsible in their dealings with the Federal government.

Article XVI - Copyright

All recipients must affix the applicable copyright notices of 17 U.S.C. § 401 or 402 and an acknowledgement of Government sponsorship (including award number) to any work first produced under Federal financial assistance awards, unless the work includes any information that is otherwise controlled by the Government (e.g., classified information or other information subject to national security or export control laws or regulations).

Article XVII - Best Practices for Collection and Use of Personally Identifiable Information (PII)

All award recipients who collect PII are required to have a publically-available privacy policy that describes what PII they collect, how they use the PII, whether they share PII with third parties, and how individuals may have their PII corrected where appropriate. Award recipients may also find as a useful resource the DHS Privacy Impact Assessments:

http://www.dhs.gov/xlibrary/assets/privacy/privacy_pia_guidance_june2010.pdf
and
http://www.dhs.gov/xlibrary/assets/privacy/privacy_pia_template.pdf, respectively.

Article XVIII - Activities Conducted Abroad

All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

Article XIX - Acknowledgement of Federal Funding from DHS

All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

Article XX - Assurances, Administrative Requirements and Cost Principles

a. Recipients of DHS federal financial assistance must complete OMB Standard Form 424B Assurances – Non-Construction Programs. Certain assurances in this form may not be applicable to your project or program, and the awarding agency may require applicants to certify to additional assurances. Please contact the program awarding office if you have any questions. The administrative requirements that apply to DHS award recipients originate from two sources:

- Office of Management and Budget (OMB) Circular A-102, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments (also known as the "A-102 Common Rule"). These A-102 requirements are also located within DHS regulations at Title 44, Code of Federal Regulations (CFR) Part 13.

- OMB Circular A-110, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Non-Profit Organizations, relocated to 2 CFR Part 215.

b. The cost principles that apply to DHS award recipients through a grant or cooperative agreement originate from one of the following sources:

- OMB Circular A-21, Cost Principles for Educational Institutions, relocated to 2 CFR Part 220.

- OMB Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments, relocated to 2 CFR Part 225.

- OMB Circular A-122, Cost Principles for Non-Profit Organizations, relocated to 2 CFR Part 230. The audit requirements for State, Local and Tribal recipients of DHS awards originate from:

- OMB Circular A-133, Audits of States, Local Governments and Non-Profit Organizations.

XIV. OFFSHORE PERFORMANCE OF WORK PROHIBITED

Due to security and identity protection concerns, all services under this Agreement shall be performed within the borders of the United States. All storage and processing of information shall be performed within the borders of the United States. This provision applies to work performed by subcontractors at all tiers.

XV. AGREEMENT RENEWAL

This Agreement shall not bind nor purport to bind the AZDOHS for any contractual commitment in excess of the original Agreement period.

XVI. RIGHT TO ASSURANCE

If the AZDOHS in good faith has reason to believe that the subrecipient does not intend to, or is unable to perform or continue performing under this Agreement, the AZDOHS may demand in writing that the subrecipient give a written assurance of intent to perform. If the subrecipient fails to provide written assurance within the number of days specified in the demand, the AZDOHS at its option may terminate this Agreement.

XVII. CANCELLATION FOR CONFLICT OF INTEREST

The AZDOHS may, by written notice to the subrecipient, immediately cancel this Agreement without penalty or further obligation pursuant to A.R.S. § 38-511 if any person significantly involved in initiating, negotiating, securing, drafting or creating the Agreement on behalf of the State or its subdivisions (unit of Local Government) is an employee or agent of any other party in any capacity or a consultant to any other party to the Agreement with respect to the subject matter of the Agreement. Such cancellation shall be effective when the parties to the Agreement receive written notice from the AZDOHS, unless the notice specifies a later time.

XVIII. THIRD PARTY ANTITRUST VIOLATIONS

The subrecipient assigns the State of Arizona any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to subrecipient toward fulfillment of this Agreement.

XIX. AVAILABILITY OF FUNDS

Every payment obligation of the AZDOHS under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligations. If the funds are not allocated and available for the continuance of this Agreement, the AZDOHS may terminate this Agreement at the end of the period for which funds are available. No liability shall accrue to the AZDOHS in the event this provision is exercised, and the AZDOHS shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph, including purchases and/or contracts entered into by the subrecipient in the execution of this Agreement.

XX. FORCE MAJEURE

If either party hereto is delayed or prevented from the performance of any act required in this Agreement by reason of acts of God, strikes, lockouts, labor disputes, civil disorder, or other causes without fault and beyond the control of the party obligated, performance of such act will be excused for the period of the delay.

XXI. PARTIAL INVALIDITY

Any term or provision of this Agreement that is hereafter declared contrary to any current or future law, order, regulation, or rule, or which is otherwise invalid, shall be deemed stricken from this Agreement without impairing the validity of the remainder of this Agreement.

XXII. ARBITRATION

In the event of any dispute arising under this Agreement, written notice of the dispute must be provided to the other party within thirty (30) days of the events giving the rise to the dispute. The subrecipient agrees to terms specified in A.R.S. § 12-1518.

XXIII. GOVERNING LAW AND CONTRACT INTERPRETATION

- a) This Agreement shall be governed and interpreted in accordance with the laws of the State of Arizona.
- b) This Agreement is intended by the parties as a final and complete expression of their agreement. No course of prior dealings between the parties and no usage of the trade shall supplement or explain any terms in this document.
- c) Either party's failure to insist on strict performance of any term or condition of the Agreement shall not be deemed a waiver of that term or condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object.

XXIV. ENTIRE AGREEMENT

This Agreement and its Exhibits constitute the entire Agreement between the parties hereto pertaining to the subject matter hereof and may not be changed or added to except by a writing signed by all parties hereto in conformity with Paragraph X, REPORTING REQUIREMENTS; provided; however, that the AZDOHS shall have the right to immediately amend this Agreement so that it complies with any new legislation, laws, ordinances, or rules affecting this Agreement. The subrecipient agrees to comply

with any such amendment within ten (10) business days of receipt of a fully executed amendment. All prior and contemporaneous agreements, representations, and understandings of the parties, oral, written, pertaining to the subject matter hereof, are hereby superseded or merged herein.

XXV. RESTRICTIONS ON LOBBYING

The subrecipient shall not use funds made available to it under this Agreement to pay for, influence, or seek to influence any officer or employee of a State or Federal government.

XXVI. LICENSING

The subrecipient, unless otherwise exempted by law, shall obtain and maintain all licenses, permits, and authority necessary to perform those acts it is obligated to perform under this Agreement.

XXVII. NON-DISCRIMINATION

The subrecipient shall comply with all State and Federal equal opportunity and non-discrimination requirements and conditions of employment, including the Americans with Disabilities Act, in accordance with A.R.S. title 41, Chapter 9, Article 4 and Executive Order 2009-09.

XXVIII. SECTARIAN REQUESTS

Funds disbursed pursuant to this Agreement may not be expended for any sectarian purpose or activity, including sectarian worship or instruction in violation of the United States or Arizona Constitutions.

XXIX. SEVERABILITY

The provisions of this Agreement are severable. Any term or condition deemed illegal or invalid shall not affect any other term or condition of the Agreement.

XXX. ADVERTISING AND PROMOTION OF AGREEMENT

The subrecipient shall not advertise or publish information for commercial benefit concerning this Agreement without the written approval of the AZDOHS.

XXXI. OWNERSHIP OF INFORMATION, PRINTED AND PUBLISHED MATERIAL

The AZDOHS reserves the right to review and approve any publications funded or partially funded through this Agreement. All publications funded or partially funded through this Agreement shall recognize the AZDOHS and the U.S. Department of Homeland Security. The U.S. Department of Homeland Security and the AZDOHS shall have full and complete rights to reproduce, duplicate, disclose, perform, and otherwise use all materials prepared under this Agreement.

The subrecipient agrees that any report, printed matter, or publication (written, visual, or sound, but excluding press releases, newsletters, and issue analyses) issued by the subrecipient describing programs or projects funded in whole or in part with Federal funds shall contain the following statement:

"This document was prepared under a grant from U.S. Department of Homeland Security. Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of the U.S. Department of Homeland Security."

The subrecipient also agrees that one copy of any such publication, report, printed matter, or publication shall be submitted to the AZDOHS to be placed on file and distributed as appropriate to other potential sub-recipients or interested parties. The AZDOHS may waive the requirement for submission of any specific publication upon submission of a request providing justification from the subrecipient.

The AZDOHS and the subrecipient recognize that research resulting from this Agreement has the potential to become public information. However, prior to the termination of this Agreement, the subrecipient agrees that no research-based data resulting from this Agreement shall be published or otherwise distributed in any form without express written permission from the AZDOHS and possibly the U.S. Department of Homeland Security. It is also agreed that any report or printed matter completed as a part of this agreement is a work for hire and shall not be copyrighted by the subrecipient.

XXXII. CLOSED-CAPTIONING OF PUBLIC SERVICE ANNOUNCEMENTS

Any television public service announcement that is produced or funded in whole or in part by the subrecipient shall include closed captioning of the verbal content of such announcement.

XXXIII. INDEMNIFICATION

To the extent permitted by law, each party (as indemnitor) agrees to indemnify, defend and hold harmless the other party (as indemnitee) from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as claims) arising out of bodily injury of any person (including death) or property damage, but only to the extent that such claims which result in vicarious/derivative liability to the indemnitee, are caused by the act, omission, negligence, misconduct, or other fault of the indemnitor, its officers, officials, agents, employees, or volunteers.

XXXIV. TERMINATION

- a) All parties reserve the right to terminate the Agreement in whole or in part due to the failure of the subrecipient or the grantor to comply with any term or condition of the Agreement, to acquire and maintain all required insurance policies, bonds, licenses and permits or to make satisfactory progress in performing the Agreement. The staff of either party shall provide a written thirty (30) day advance notice of the termination and the reasons for it.
- b) If the subrecipient chooses to terminate the contract before the grant deliverables have been met then the AZDOHS reserves the right to collect all reimbursements distributed to the subrecipient.
- c) The AZDOHS may, upon termination of this Agreement, procure, on terms and in the manner that it deems appropriate, materials or services to replace those under this Agreement. The subrecipient shall be liable to the AZDOHS for any excess costs incurred by the AZDOHS in procuring materials or services in substitution for those due from the subrecipient.

XXXV. CONTINUATION OF PERFORMANCE THROUGH TERMINATION

The subrecipient shall continue to perform, in accordance with the requirements of the Agreement, up to the date of termination, as directed in the termination notice.

XXXVI. PARAGRAPH HEADINGS

The paragraph headings in this Agreement are for convenience of reference only and do not define, limit, enlarge, or otherwise affect the scope, construction, or interpretation of this Agreement or any of its provisions.

XXXVII. COUNTERPARTS

This Agreement may be executed in any number of counterparts, copies, or duplicate originals. Each such counterpart, copy, or duplicate original shall be deemed an original, and collectively they shall constitute one agreement.

XXXVIII. AUTHORITY TO EXECUTE THIS AGREEMENT

Each individual executing this Agreement on behalf of the subrecipient represents and warrants that he or she is duly authorized to execute this Agreement.

XXXIX. SPECIAL CONDITIONS

- a) The subrecipient must comply with the most recent version of the Administrative Requirements, Cost Principles, and Audit requirements
- b) The subrecipient acknowledges that U.S. Department of Homeland Security and the AZDOHS reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use, for Federal government purposes: (a) the copyright in any work developed under an award or sub-award; and (2) any rights of copyright to which a subrecipient purchases ownership with Federal support. The subrecipient shall consult with the AZDOHS regarding the allocation of any patent rights that arise from, or are purchased with, this funding.
- c) The subrecipient agrees that, when practicable, any equipment purchased with grant funding shall be prominently marked as follows: **"Purchased with funds provided by the U.S. Department of Homeland Security."**
- d) The subrecipient agrees to cooperate with any assessments, state/national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this agreement.
- e) The subrecipient is prohibited from transferring funds between programs (State Homeland Security Program, Urban Area Security Initiative, Citizen Corps Program, Operation Stonegarden, and Metropolitan Medical Response System).

XL. NOTICES

Any and all notices, requests, demands, or communications by either party to this Agreement, pursuant to or in connection with this Agreement shall be in writing be delivered in person or shall be sent to the respective parties at the following addresses:

Arizona Department of Homeland Security
1700 West Washington, Suite 210
Phoenix, AZ 85007

The subrecipient shall address all programmatic and reimbursement notices relative to this Agreement to the appropriate the AZDOHS staff; contact information at www.azdohs.gov.

The AZDOHS shall address all notices relative to this Agreement to:

Enter Title, First & Last Name above

Enter Agency Name above

Enter Street Address

Enter City, State, ZIP

XLI. IN WITNESS WHEREOF

The parties hereto agree to execute this Agreement.

FOR AND BEHALF OF THE

Enter Agency Name above

Authorized Signature above

Print Name & Title above

Enter Date above

FOR AND BEHALF OF THE

Arizona Department of Homeland Security

Gilbert M. Orrantia
Director

Date

(Please be sure to complete and mail two original documents to the Arizona Department of Homeland Security.)



Governor Janice K. Brewer



Director Gilbert M. Orrantia

State of Arizona

Department of Homeland Security

February 5, 2014

Chief Michael Frazier
City of Surprise Police Department
14250 W. Statler Plaza #103
Surprise, AZ 85374-7474

Subject: FFY 2012 Homeland Security Grant Program Award-REALLOCATION
Sub Grant Agreement Number: **999821-02**
Project Title: **Surprise PD, 2012 Reallocated Funds, NVG Mounts**

Dear Chief Michael Frazier:

The application that your agency submitted to the Arizona Department of Homeland Security (AZDOHS) for consideration under the Homeland Security Grant Program has been awarded. The project titled "**Surprise PD, 2012 Reallocated Funds, NVG Mounts**" has been funded under the URBAN AREA SECURITY INITIATIVE for **\$5,000**. The grant performance period is **January 1, 2014 through July 31, 2014**. This grant program is part of the U.S. Department of Homeland Security Grant Program and specifically is awarded under CFDA #97.067 (Catalog of Federal Domestic Assistance).

To initiate the award process, the following action items must be completed, signed and returned to AZDOHS:

1. Two original Subgrantee Agreements (enclosed).
2. Project Administration Page (enclosed).
3. **NIMS Compliance Certification (enclosed)- New Requirement**
4. Environmental and Historic Preservation (EHP) required documentation (if applicable, see attached EHP Designation Letter).

These items must be completed and on file at AZDOHS in order for your agency to be eligible for reimbursement. **If all documentation listed in numbers 1, 2, and 3 above is not signed and received by AZDOHS on or before April 30, 2014 this award is rescinded and the funds will be reallocated.**

Additional grant requirements:

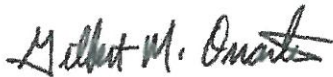
- Quarterly programmatic reports must be submitted on the most recent form/template, which was updated as of 10/1/2012.
- Subgrantees are required to submit a copy of their annual A133 Audit to AZDOHS each year. Subgrantees will not receive any positive action by AZDOHS, to include payment of reimbursements, until the A133 Audit has been received and, if applicable, an approved action plan for compliance.
- Reimbursements are limited to approved quantities and funding thresholds.
- All radio equipment purchased with Homeland Security funds must be P25 capable and programmed in accordance with the Arizona's State Interoperable Priority Programming Guide Channels, which include standard names for national channels as identified in the National Interoperability Field Operations Guide (NIFOG).
- If your project requires an Environmental and Historic Preservation (EHP) review, this must be completed, submitted and **approved** by FEMA/AZDOHS prior to any expenditure of funds.

- All projects that support training initiatives including FEMA approved/state sponsored training must be in compliance with grant guidance, the subgrantee agreement, and approved through the ADEM/AZDOHS training request process prior to execution of training.
- All projects that support exercises must be:
 - In compliance with grant guidance and the subgrantee agreement.
 - Must utilize the FEMA Homeland Security Exercise and Evaluation Program (HSEEP) Toolkit.
 - All exercises, documentation and After Action Reports/Improvement Plans (AAR/IP) must be posted via the HSEEP Toolkit within 60 days after completion of an exercise.
 - Within 60-days of completion of an exercise, the exercise host subrecipient is required to upload the AAR/IP into the HSEEP Toolkit and email the AAR/IP to the local County Emergency Manager, the FEMA Region IX Exercise POC, HSEEP@dhs.gov, the AZDOHS Strategic Planner, and the Arizona Department of Emergency Management (ADEM) Exercise Officer.
- Terrorism Liaison Officer (TLO) Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) Response Vehicles purchased with Department of Homeland Security Grant Program funding must be assigned to and used by certified TLOs working with the Arizona Counter Terrorism Information Center (ACTIC).
 - Persons receiving TLO vehicles shall be available to respond to incidents and events on a "call out" basis and shall be available for regional and statewide deployment for TLO operations and training.
 - TLO equipment and/or services purchased or maintained with Department of Homeland Security Grant Program funding will be assigned to and used by certified TLOs working with the ACTIC TLO Program. This equipment may include: radios, computers, cell phones, cellular and satellite service fees, open source data services, cameras, GPS devices and any other equipment needed to complete the TLO mission.
- Subgrantees are subject to the AZDOHS Site Monitoring Program.
- All reimbursements for personnel costs must be in compliance with AZDOHS Time and Effort Reporting requirements.
- AZDOHS reserves the right to request additional documentation at any time.

If you should have any questions, please do not hesitate to contact your Strategic Planner.

Congratulations on your Homeland Security Grant Program award.

Sincerely,



Gilbert M. Orrantia
Director

Cc: Lieutenant Randy Rody

Attachments: Project Administration Page, EHP Designation Letter, Application Summary Page, Budget Narrative page(s), NIMS Compliance Certification



STATE OF ARIZONA
Department of Homeland Security

2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

PLEASE FILL OUT THE SUBGRANTEE AND PROJECT TITLE BLANKS ONLY

Grant #:

Applicant:

Project Title:

The following document(s) have been completed and submitted with the application.

Check if Completed

Grant Workbook

- ☒ -Project Administrative Page (Questions 1-10)
- ☒ -Project Narrative (Questions 11-13)
- ☒ -Project Justification (Questions 14 & 15)
- ☒ -Core Capabilities (Questions 16 & 17)
- ☒ -Milestones (Question 18)

Please be sure to only complete the following worksheets that pertain to your project.

- ☒ -Equipment Budget Narrative
 - ☒ -Equipment Description & Utilization
- ☐ -Training Budget Narrative & Detail Worksheet
- ☐ -Exercise Budget Narrative & Detail Worksheet
- ☐ -Planning Budget Narrative & Detail Worksheet
- ☐ -M&A Budget Narrative & Detail Worksheet
- ☐ -Organization Budget Narrative & Detail Worksheet
- ☐ -Memorandum of Understanding (if applicable)

Please check the following boxes if

- ☒ -Your agency is NIMSCAST Compliant

For more information on NIMSCAST:

<http://www.fema.gov/nimscast/index.jsp>

- ☒ -Your agency is registered with and participating in E-Verification Program

For more information on E-Verify

www.uscis.gov/E-Verify

The following tabs **MUST** be completed

- ☒ -Standard Data Collection Form
- ☒ -Financial System Survey
- ☒ -Budget Summary
- ☐ -Project Summary
- ☒ -FFATA Summary
- ☒ -Grant-Funded Typed Resource Report

The due date for this application is March 1, 2013 at 5:00PM. No late applications will be accepted. No incomplete applications will be accepted. There will be no opportunity for clarifications once the application has been submitted. To submit an application please click on the link below:

<http://www.azdohs.gov/application2013.asp>

Central Region, Phoenix UASI		East and West Regions, State Agencies		North and South Regions
Susan Dzbanko (602) 542-1777 sdzbanko@azdohs.gov		John Coughlin (602) 542-7012 jcoughlin@azdohs.gov		Maryann Loya (602) 542-7062 mloya@azdohs.gov

Grant Timeline

March 1, 2013 no later than 5:00 PM (Arizona Time) - Application due to AZDOHS.

March 4 - March 15, 2013 AZDOHS reviews grant applications.

March 18 - April 12, 2013 Applicable applications will be reviewed by Working Groups as necessary. Regional Advisory Councils will provide recommendations to the Director of AZDOHS.

TBD - AZDOHS Applications due to Federal DHS.

On or before September 2013 - Awards will be made to local jurisdictions and state agencies.

Grant Period - Start date will be determined by the date on the official award notice to Arizona.
from U.S. DHS. The local jurisdictions grant award period will not exceed 12 months.

STATE OF ARIZONA
Department of Homeland Security

2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

FOR THIS SECTION BE SURE TO CHOOSE A PROGRAM

Grant #: **Applicant:**

Project Title:

Grant Program:

PROJECT ADMINISTRATIVE PAGE

1. Applicant City of Surprise Police Department Applicant Address: Mailing Address: 14250 W. Statler Plaza #103 City/State/Zip: Surprise AZ 85374-7474 https://tools.usps.com/go/ZipLookupActionInput.action Head of Agency <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 20%;">Chief</td><td style="width: 40%;">Michael</td><td style="width: 40%;">Frazier</td></tr><tr><td>Title</td><td>First Name</td><td>Last Name</td></tr></table> Phone #: 623-222-4020 E-Mail Address: michael.frazier@surpriseaz.gov Agency's Point of Contact Information <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 20%;">Lieutenant</td><td style="width: 40%;">Randy</td><td style="width: 40%;">Rody</td></tr><tr><td>Title</td><td>First Name</td><td>Last Name</td></tr></table> Phone #: 623-222-4238 Cell Phone #: 623-693-1559 E-Mail Address: randy.rody@surpriseaz.gov	Chief	Michael	Frazier	Title	First Name	Last Name	Lieutenant	Randy	Rody	Title	First Name	Last Name	2. Organization Type Municipality 3. Region or Entity: Phoenix UASI Program Initiatives 4a. Initiatives: Strengthen CBRNE Detection, Response & Decontamination 4b. Is this LETPA?: -1 5. Total Dollar Amount Requested: \$5,000
Chief	Michael	Frazier											
Title	First Name	Last Name											
Lieutenant	Randy	Rody											
Title	First Name	Last Name											

6. Enter the 2011 - 2014 State Homeland Security Strategy Objectives (EXAMPLE : 1.1.0) and Action Item(s) Numbers (EXAMPLE:1.1.4) that relate to this project. To learn more about the strategy visit this website:

<http://www.azdohs.gov/Grants/SHSS.asp>

5.1.0, 5.1.1

7. Identify the primary National Priority that is supported by this project from the drop down box below.

8. Is this project new or ongoing? If the project is ongoing, identify the corresponding projects and funding amounts for each year as applicable. Also, for the current grant cycle, please identify, if any, requests for funding from other funding sources i.e. EOC, EMPG etc.

This is an ongoing project for the City of Surprise. 2010, \$500K (#10-HSGP-777822-01) to purchase a CBRNE response vehicle, 2 robots and negotiations equipment. 2011, \$84K and \$15K (#11-AZDOHS-HSGP-888827-01 and 09-AZDOHS-HSGP-555821-01) to purchase SCBA kits, protective ensembles and tactical headsets. 2012, \$33,280 (12-AZDOHS-HSGP-999821-01) to purchase mechanical breaching equipment and portable radios. 2013, \$54K and \$8,500 (13-AZDOHS-HSGP-130825-01 and

9. Can partial funding be accepted for this project? If so, at what specific dollar amount(s), items, and quantities? Be sure to list the order of priority.

Partial funding can be accepted but will reduce the effectiveness of the project. The intent was to utilize funds to purchase mounts to affix night vision equipment to individual operators' helmets. Approximate cost per mount is approximately \$300. A minimum number of mounts, in order to be effectively utilized, would be 9 (9 x \$300 = \$2,700).

10. Please list the multiple jurisdictions and/or disciplines served by this project. Include POC information for each partnering agency.

Fire and Police Services of Surprise (B. Espie 623.222.5027), Phoenix (G. Carnicle 602.768.1495), Peoria (D. Steele 623.773.8002), Buckeye (P. Dugan 623.349.6409), Goodyear (J. Mercy 623.882.7716), Glendale (W. Arevalo 623.872.5017)

STATE OF ARIZONA
Department of Homeland Security

2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

Grant #:

Applicant:

City of Surprise Police Department

Project Title:

Surprise PD, 2012 Reallocated Funds, NVG Mounts

PROJECT NARRATIVE

11. Provide a summary description (scope of work) for this project as well as a description of the need. Be sure to include how this project will support and enhance jurisdictional capabilities that are directly related to the Initiative identified on the previous tab under item 4. The character limit for this section is 1,000. Do not use any special characters such as a hyphen or apostrophe.

In our efforts to strengthen CBRNE detection, response and decontamination capabilities within the region, and be a more capable, deployable and reliable asset, the Surprise PD's CBRNE/RRT pursues training and equipment requirements as defined in FEMA's "Typed Resource Definitions for Law Enforcement and Security Resources" publication. The team currently meets the requirements to be considered a Type III Team. The funds requested under this grant application will be used to enhance the effectiveness of current equipment necessary to be considered a Type II tactical team.

12. What is the sustainability plan for this project/equipment?

The City of Surprise will provide for the ongoing maintenance and replacement of equipment obtained under this project.

13. Provide a summary of the current state of this project, its objectives and any outcomes to be completed prior to this funding. The character limit for this section is 1,000. Do not use any special characters such as a hyphen or apostrophe.

The Surprise PD's CBRNE vehicle, robots, CNT, communications, forcible entry and rescue equipment are operational and deployed as needed. SCBA training is ongoing.

STATE OF ARIZONA
Department of Homeland Security

2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

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City of Surprise Police Department

Project Title:

Surprise PD, 2012 Reallocated Funds, NVG Mounts

PROJECT JUSTIFICATION

14a. Explain how this project supports the State Homeland Security Strategy.

To learn more about the State Homeland Security Strategy, refer to the following website:

<http://www.azdohs.gov/Grants/SHSS.asp>

This project fully supports objective 5.2.0 and action item 5.2.1 of the State Homeland Security Strategy. Both refer to the strengthening of Arizona's response capabilities to CBRNE incidents. Equipment and training obtained under this project enables the Surprise Police Department's CBRNE/RRT to meet and maintain requirements as outlined in FEMA's "Guidelines for Law Enforcement and Security Resources" for type II SWAT/tactical teams. Meeting these guidelines enables the Surprise Police Department's CBRNE/RRT to effectively detect and respond to acts of terrorism or incidents involving CBRNE materials or agents.

14b. Include how this project fits into one (or more) of the State Initiatives. Please refer to the "PROJECT ADMIN TAB" under Item 4. Provide any additional justification that supports this project. The character limit for this section is 1,000. Do not use any special characters such as a hyphen or apostrophe.

This project fully supports the "Strengthen CBRNE Detection, Response and Decontamination" State initiative as well as objective 5.2.0 and action item 5.2.1 of the State Homeland Security Strategy. The initiative, objective and action item refer to the strengthening of Arizona's response capabilities to CBRNE incidents. Equipment and training obtained under this project strengthens the Surprise Police Department's CBRNE/RRT capabilities, allow it to maintain and meet requirements as outlined in FEMA's "Guidelines for Law Enforcement and Security Resources" for type II SWAT/tactical teams, and enable it to effectively detect and respond to acts of terrorism or incidents involving CBRNE materials or agents.

15. Describe in detail the goals and objectives of the proposed project. Be sure to address what your organization's current capabilities are, and how the current capabilities of your organization will be impacted or enhanced as a result of this grant. The character limit for this section is 1,000. Do not use any special characters such as a hyphen or apostrophe.

The Surprise PD is currently a partner in the CBRNE/RRT program. The goal of this project is to strengthen the capabilities of the Department's CBRNE/RRT and eventually meet the standards defined by FEMA in their "Typed Resource Definitions for Law Enforcement and Security Resources" publication for type I SWAT/tactical teams. Meeting these standards assures the team is capable of responding and conducting hazard mitigation, search and rescue, crime scene management and addressing other critical hazards throughout the region. Training and equipment sought in connection with this project will help the SPD CBRNE/RRT meet and maintain FEMA's requirements as outlined in its "Guidelines for Law Enforcement and Security Resources" for type III SWAT/tactical teams and places it in a position to later meet the guidelines required to be considered a type II SWAT/tactical team.

STATE OF ARIZONA
Department of Homeland Security

2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

Grant #:

Applicant:

Project Title:

CORE CAPABILITIES

16. From the 31 Core Capabilities please identify, from the drop down menu, no more than three Core Capabilities supported by this project in priority order. Then enter the proposed amount of funding to be obligated for each Core Capability from this project. To access the Core Capabilities List click on the link below.

<http://www.fema.gov/pdf/prepared/npg.pdf>

<http://www.fema.gov/pdf/prepared/crosswalk.pdf>

Enter Amount:

Enter Amount:

Enter Amount:

This amount should equal the total amount being requested for this project.

17. For each Core Capability selected, list the gap number as identified in the State Preparedness Report (SPR) that this project will address (Example gap number: Operational Communications, Equipment, 1- Acquire, maintain and sustain equipment). For each gap listed, provide a description of how this project will addresses that gap within your jurisdiction and/or region.

On-scene Security and Protection; Equipment, 1-Acquire, maintain and sustain equipment. Equipment obtained under this project enables the Surprise Police Department CBRNE/RRT to continue to meet the requirements of a type III SWAT/tactical team as defined in FEMA's "Typed Resource Definitions for Law Enforcement and Security Resources" publication. The Surprise Police Department's CBRNE/RRT maintains regional response capabilities and the ability to operate in adverse, low-light conditions. The equipment purchased under this project will enable the team to effectively deploy individually issued/operated night vision equipment.

STATE OF ARIZONA
Department of Homeland Security

2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

Grant #:

Applicant:

Project Title:

MILESTONES

18. Provide specific milestones for the project during the course of the performance period. Each milestone (up to 4) should provide a clear description of the projected outcome. Note: If this grant is awarded, the milestones, as identified below, are required to be fulfilled as part of the grant requirement. The grant performance period is 12 months and the projected funding cycle is October 2013 - September 2014. Extensions will only be considered under extenuating circumstances, and additional supporting documentation will be required. Do not use any special characters such as a hyphen or apostrophe.

Milestone 1		
Description:	Start Date	End Date
	10/01/2013	12/31/2013

Milestone 2		
Description:	Start Date	End Date
Gain approval from City of Surprise Council to receive and allocate awarded grant funds. Initiate the procurement process.	01/01/2014	03/31/2014

Milestone 3		
Description:	Start Date	End Date
Receive and inventory equipment. Finalize the procurement process. Place equipment in-service.	04/01/2014	06/30/2014

Milestone 4		
Description:	Start Date	End Date
	07/01/2014	09/30/2014

2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

Applicant: City of Surprise Police Department

Project Title:	Surprise PD, 2012 Reallocated Funds, NVG Mounts
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For this budget narrative include any and all items that can be found on the AEL. Provide a **detailed** description of each item and how each item will be utilized. Equipment cost estimates must be listed, installation, shipping and taxes should be included in the per item cost. For each item of equipment, list the Authorized Equipment List (AEL) Item Number. If "Other Authorized Equipment" was annotated, specify the equipment here. All equipment associated with this grant must be listed on this page only. If you have any questions or concerns regarding the AEL, contact Michael Stidham at mstidham@azdohs.gov or (602) 542-7041.

https://www.rkb.us/fema_grants.cfm

Mounting brackets will be purchased as used to affix night vision equipment to individual helmets worn by members of the department's CBRNE/RRT.

[illegible]

STATE OF ARIZONA
Department of Homeland Security

2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

Grant #:

Applicant:

City of Surprise Police Department

Project Title: Surprise PD, 2012 Reallocated Funds, NVG Mounts

TRAINING - BUDGET NARRATIVE AND BUDGET DETAIL WORKSHEET

All training must be in accordance with and approved by the State Training POC, prior to any contracted services with training provider. Any grant funds used for Communications Unit training must be in compliance with the Arizona Communications Unit Training Coordination Procedure.

More information on the Arizona Communications Unit Training Coordination Procedure can be found at:

<http://azpsic.gov/library/standards/default.htm>

FEMA approved training class, course number, title and/or conference/training event:

<https://www.firstrespondertraining.gov>

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, number and website, 5) estimated number of participants from your jurisdiction.

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

How does the requested training address a gap identified in the SPR? List the gap number from the SPR and a description of how the training addresses that gap.

Mission Area

Choose Mission Area

Training Level

Choose Training Level

Projected Number of
Deliveries (1 or Greater)

Backfill
Overtime

Workshops
Conferences

Trainers
Contractors
Consultants

Supplies

Travel

0

\$0

\$0

\$0

\$0

\$0

Total

Total Cost for All Deliveries

\$0

\$0

\$0

\$0

\$0

\$0

If requesting supplies, you must provide a list and corresponding dollar amount for all consumable supplies requested.

Section 2

FEMA approved training class, course number, title and/or conference/training event:

<https://www.firstrespondertraining.gov>

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, number and website, 5) estimated number of participants.

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

How does the requested training enhance/sustain capabilities that support the UASI or SHSGP Strategy?

Mission Area

Choose Mission Area

Training Level

Choose Training Level

Projected Number of
Deliveries (1 or Greater)

Backfill
Overtime

Workshops
Conferences

Trainers
Contractors
Consultants

Supplies

Travel

0

\$0

\$0

\$0

\$0

\$0

Total

Total Cost for All Deliveries

\$0

\$0

\$0

\$0

\$0

\$0

If requesting supplies, you must provide a list and corresponding dollar amount for all consumable supplies requested.

Section 3

FEMA approved training class, course number, title and/or conference/training event:

<https://www.firstrespondertraining.gov>

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, number and website, 5) estimated number of participants.

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

How does the requested training enhance/sustain capabilities that support the UASI or SHSGP Strategy?

Mission Area Choose Mission Area

Training Level Choose Training Level

Projected Number of
Deliveries (1 or Greater)Backfill
OvertimeWorkshops
ConferencesTrainers
Contractors
Consultants

Supplies

Travel

0

\$0

\$0

\$0

\$0

\$0

Total

Total Cost for All Deliveries

\$0

\$0

\$0

\$0

\$0

\$0

If requesting supplies, you must provide a list and corresponding dollar amount for all consumable supplies requested.

Section 4

FEMA approved training class, course number, title and/or conference/training event:

<https://www.firstrespondertraining.gov>

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, number and website, 5) estimated number of participants.

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

How does the requested training enhance/sustain capabilities that support the UASI or SHSGP Strategy?

Mission Area Choose Mission Area

Training Level Choose Training Level

Projected Number of
Deliveries (1 or Greater)Backfill
OvertimeWorkshops
ConferencesTrainers
Contractors
Consultants

Supplies

Travel

0

\$0

\$0

\$0

\$0

\$0

Total

Total Cost for All Deliveries

\$0

\$0

\$0

\$0

\$0

\$0

If requesting supplies, you must provide a list and corresponding dollar amount for all consumable supplies requested.

Section 5

FEMA approved training class, course number, title and/or conference/training event:
<https://www.firstrespondertraining.gov>

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, number and website, 5) estimated number of participants.

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

How does the requested training enhance/sustain capabilities that support the UASI or SHSGP Strategy?

Mission Area

Training Level

Projected Number of Deliveries (1 or Greater)	Backfill Overtime	Workshops Conferences	Trainers Contractors Consultants	Supplies	Travel	Total
0	\$0	\$0	\$0	\$0	\$0	
Total Cost for All Deliveries	\$0	\$0	\$0	\$0	\$0	\$0

If requesting supplies, you must provide a list and corresponding dollar amount for all consumable supplies requested.

Section 6

FEMA approved training class, course number, title and/or conference/training event:
<https://www.firstrespondertraining.gov>

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, number and website, 5) estimated number of participants.

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

How does the requested training enhance/sustain capabilities that support the UASI or SHSGP Strategy?

Mission Area

Training Level

Projected Number of Deliveries (1 or Greater)	Backfill Overtime	Workshops Conferences	Trainers Contractors Consultants	Supplies	Travel	Total
0	\$0	\$0	\$0	\$0	\$0	
Total Cost for All Deliveries	\$0	\$0	\$0	\$0	\$0	\$0

If requesting supplies, you must provide a list and corresponding dollar amount for all consumable supplies requested.

Section 7

FEMA approved training class, course number, title and/or conference/training event:
<https://www.firstrespondertraining.gov>

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, number and website, 5) estimated number of participants.

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

How does the requested training enhance/sustain capabilities that support the UASI or SHSGP Strategy?

Mission Area

Training Level

Projected Number of
Deliveries (1 or Greater)

Backfill
Overtime

Workshops
Conferences

Trainers
Contractors
Consultants

Supplies

Travel

0

\$0

\$0

\$0

\$0

\$0

Total

Total Cost for All Deliveries

\$0

\$0

\$0

\$0

\$0

\$0

If requesting supplies, you must provide a list and corresponding dollar amount for all consumable supplies requested.

Section 8

FEMA approved training class, course number, title and/or conference/training event:
<https://www.firstrespondertraining.gov>

Enter a brief course description. MUST include: 1) proposed location, 2) training provider, 3) provider address, 4) provider point of contact, number and website, 5) estimated number of participants.

How does the requested training support FEMA mission scope to prepare personnel to prevent, protect, respond to and recover from all critical hazards?

How does the requested training enhance/sustain capabilities that support the UASI or SHSGP Strategy?

Mission Area

Training Level

Projected Number of
Deliveries (1 or Greater)

Backfill
Overtime

Workshops
Conferences

Trainers
Contractors
Consultants

Supplies

Travel

0

\$0

\$0

\$0

\$0

\$0

Total

Total Cost for All Deliveries

\$0

\$0

\$0

\$0

\$0

\$0

If requesting supplies, you must provide a list and corresponding dollar amount for all consumable supplies requested.

TOTAL TRAINING COSTS

\$0

\$0

\$0

\$0

\$0

\$0

STATE OF ARIZONA
Department of Homeland Security

2013 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT APPLICATION

Grant #:

Applicant:

City of Surprise Police Department

Project Title:

Surprise PD, 2012 Reallocated Funds, NVG Mounts

EXERCISE - BUDGET NARRATIVE & BUDGET DETAIL WORKSHEET

Must be conducted in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP).

https://hseep.dhs.gov/pages/1001_HSEEP7.aspx

Each Exercise event must be explained in detail. Personnel dollar amounts must list out fringe benefits and costs. Fringe benefits on overtime hours are limited to FICA, Workers' Compensation, and Unemployment Compensation. **(Medicare is NOT a reimbursable cost for personnel Backfill/Overtime)**. All Equipment associated with Exercise must be listed on the "Equipment Budget Narrative" page only. **The character limit for this section is 1,000.**

Travel, Lodging and Per Diem rates based on the Arizona Accounting Manual, that can be found at the following website:

<http://www.gao.az.gov/publications/SAAM/SAAM-2d-022008.pdf>

EXERCISE LEVEL: (Table Top, Functional, Full Scale)

EXERCISE DESCRIPTION: Provide a description of this exercise event. Each allowable exercise expense category must be listed and a brief description provided of each item and how it will be utilized. Estimated costs must be listed: Personnel, Travel, and Supplies, etc. If requesting supplies, you must provide a list and corresponding dollar amount for all consumable supplies requested.

Backfill Overtime	Contractors Consultants	Design Develop	Exercise Planning	Travel	Supplies	Total
\$0	\$0	\$0	\$0	\$0	\$0	\$0

EXERCISE LEVEL: (Table Top, Functional, Full Scale)

EXERCISE DESCRIPTION: Provide a description of this exercise event. Each allowable exercise expense category must be listed and a brief description provided of each item and how it will be utilized. Estimated costs must be listed: Personnel, Travel, and Supplies, etc. If requesting supplies, you must provide a list and corresponding dollar amount for all consumable supplies requested.

Backfill Overtime	Contractors Consultants	Design Develop	Exercise Planning	Travel	Supplies	Total
\$0	\$0	\$0	\$0	\$0	\$0	\$0

EXERCISE LEVEL: (Table Top, Functional, Full Scale)

EXERCISE DESCRIPTION: Provide a description of this exercise event. Each allowable exercise expense category must be listed and a brief description provided of each item and how it will be utilized. Estimated costs must be listed: Personnel, Travel, and Supplies, etc. If requesting supplies, you must provide a list and corresponding dollar amount for all consumable supplies requested.

Backfill Overtime	Contractors Consultants	Design Develop	Exercise Planning	Travel	Supplies	Total
\$0	\$0	\$0	\$0	\$0	\$0	\$0

Backfill Overtime	Contractors Consultants	Design Develop	Exercise Planning	Travel	Supplies	Total
\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF ARIZONA
Department of Homeland Security

2013 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT APPLICATION

Grant #:

Applicant:

City of Surprise Police Department

Project Title:

Surprise PD, 2012 Reallocated Funds, NVG Mounts

PLANNING - BUDGET NARRATIVE & BUDGET DETAIL WORKSHEET

Each Planning activity must be explained in detail. Refer to the link below for additional guidance and detailed information on allowable planning expenses/activities. Personnel dollar amounts must list out fringe benefits and costs. Fringe benefits on overtime hours are limited to FICA, Workers' Compensation, and Unemployment Compensation. (Medicare is NOT a reimbursable cost for personnel Backfill/Overtime). All Equipment associated with Planning must be listed on the "Equipment Budget Narrative" page only. **The character limit for this section is 1,000.**

Management & Administration and Planning Information:

http://www.azdohs.gov/Documents/Grants/HSGP_MAandPlanning1210.pdf

Travel, Lodging and Per Diem rates based on the Arizona Accounting Manual, that can be found at the following website:

<http://www.gao.az.gov/publications/SAAM/SAAM-2d-022008.pdf>

Enter the 2011 - 2014 State Homeland Security Strategy Objectives (EXAMPLE : 1.1.0) and Action Item(s) Numbers (EXAMPLE:1.1.4) that relate to this project.

Provide a description of this planning activity. Each allowable planning expense category must be listed and a brief description provided of each item and how it will be utilized. Estimated costs must be listed: Personnel, Travel, and Materials, etc. If requesting conferences and workshops, provide the name and description of the conference(s) or workshop(s) requested. If requesting materials, you must provide a list and corresponding dollar amount for all materials requested.

Backfill and Overtime	Staff, Contractors, Consultants	Conferences and Workshops	Travel / Per Diem	Materials	Total
\$0	\$0	\$0	\$0	\$0	\$0

Select Associated Staff, Contractor, or Consultant Costs:

Choose Planning Cost For Staff, Contractors, Consultants

Enter the 2011 - 2014 State Homeland Security Strategy Objectives (EXAMPLE : 1.1.0) and Action Item(s) Numbers (EXAMPLE:1.1.4) that relate to this project.

Provide a description of this planning activity. Each allowable planning expense category must be listed and a brief description provided of each item and how it will be utilized. Estimated costs must be listed: Personnel, Travel, and Materials, etc. If requesting materials, you must provide a list and corresponding dollar amount for all materials requested.

Backfill and Overtime	Staff, Contractors, Consultants	Conferences and Workshops	Travel / Per Diem	Materials	Total
\$0	\$0	\$0	\$0	\$0	\$0

Select Associated Staff, Contractor, or Consultant Costs:

Choose Planning Cost For Staff, Contractors, Consultants

Enter the 2011 - 2014 State Homeland Security Strategy Objectives (EXAMPLE : 1.1.0) and Action Item(s) Numbers (EXAMPLE:1.1.4) that relate to this project.

Provide a description of this planning activity. Each allowable planning expense category must be listed and a brief description provided of each item and how it will be utilized. Estimated costs must be listed: Personnel, Travel, and Materials, etc. If requesting materials, you must provide a list and corresponding dollar amount for all materials requested.

Backfill and Overtime	Staff, Contractors, Consultants	Conferences and Workshops	Travel / Per Diem	Materials	Total
\$0	\$0	\$0	\$0	\$0	\$0

Select Associated Staff, Contractor, or Consultant Costs:

Choose Planning Cost For Staff, Contractors, Consultants

Enter the 2011 - 2014 State Homeland Security Strategy Objectives (EXAMPLE : 1.1.0) and Action Item(s) Numbers (EXAMPLE:1.1.4) that relate to this project.

Provide a description of this planning activity. Each allowable planning expense category must be listed and a brief description provided of each item and how it will be utilized. Estimated costs must be listed: Personnel, Travel, and Materials, etc. If requesting materials, you must provide a list and corresponding dollar amount for all materials requested.

Backfill and Overtime	Staff, Contractors, Consultants	Conferences and Workshops	Travel / Per Diem	Materials	Total
\$0	\$0	\$0	\$0	\$0	\$0

Select Associated Staff, Contractor, or Consultant Costs:

Choose Planning Cost For Staff, Contractors, Consultants

PLANNING SUBTOTALS

Backfill and Overtime	Staff, Contractors, Consultants	Conferences and Workshops	Travel / Per Diem	Materials	Total
\$0	\$0	\$0	\$0	\$0	\$0

STATE OF ARIZONA
Department of Homeland Security

2013 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT APPLICATION

Grant #:

Applicant:

City of Surprise Police Department

Project Title:

Surprise PD, 2012 Reallocated Funds, NVG Mounts

ORGANIZATION - BUDGET NARRATIVE & BUDGET DETAIL WORKSHEET

Each Organization activity must be explained in detail. Personnel dollar amounts must list out fringe benefits and costs. Fringe benefits on overtime hours are limited to FICA, Workers' Compensation, and Unemployment Compensation. **(Medicare is NOT a reimbursable cost for personnel Backfill/Overtime).** All Equipment associated with Organization must be listed on the "Equipment Budget Narrative" page only. **The character limit for this section is 1,000.**

Travel, Lodging and Per Diem rates based on the Arizona Accounting Manual, that can be found at the following website:

<http://www.gao.az.gov/publications/SAAM/SAAM-2d-022008.pdf>

Enter the 2011 - 2014 State Homeland Security Strategy Objectives (EXAMPLE : 1.1.0) and Action Item(s) Numbers (EXAMPLE:1.1.4) that relate to this project.

Provide a description of this Organization activity. Each allowable organization expense category must be listed and a brief description provided of each item and how it will be utilized.

Overtime for Information,
Investigative and Intelligence
Sharing Activities

\$0

Select Operational Expenses Associated
with Increased Security Measures at CI
Sites as Declared by Federal DHS.

\$0

New Staff Positions, Contractors, or
Consultants for Participation in
Information, Intelligence Analysis
and Sharing Groups or Fusion
Center Activities

\$0

Enter the 2011 - 2014 State Homeland Security Strategy Objectives (EXAMPLE : 1.1.0) and Action Item(s) Numbers (EXAMPLE:1.1.4) that relate to this project.:

Provide a description of this Organization activity. Each allowable organization expense category must be listed and a brief description provided of each item and how it will be utilized.

Overtime for Information,
Investigative and Intelligence
Sharing Activities

\$0

Select Operational Expenses Associated
with Increased Security Measures at CI
Sites as Declared by Federal DHS.

\$0

New Staff Positions, Contractors, or
Consultants for Participation in
Information, Intelligence Analysis
and Sharing Groups or Fusion
Center Activities

\$0

Enter the 2011 - 2014 State Homeland Security Strategy Objectives (EXAMPLE : 1.1.0) and Action Item(s) Numbers (EXAMPLE:1.1.4) that relate to this project.:

Provide a description of this Organization activity. Each allowable organization expense category must be listed and a brief description provided of each item and how it will be utilized.

Overtime for Information,
Investigative and Intelligence
Sharing Activities

\$0

Select Operational Expenses Associated
with Increased Security Measures at CI
Sites as Declared by Federal DHS.

\$0

New Staff Positions, Contractors, or
Consultants for Participation in
Information, Intelligence Analysis
and Sharing Groups or Fusion
Center Activities

\$0

TOTAL ORGANIZATION COSTS

\$0

\$0

\$0

TOTAL COSTS

\$0

							Total
M & A SUBTOTALS:	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF ARIZONA
Department of Homeland Security
2013 STATE HOMELAND SECURITY GRANT PROGRAM APPLICATION

Grant #:

Applicant:

Project Title:

APPLICATION - SUMMARY

FUNDING CATEGORIES	TOTAL
EQUIPMENT	\$5,000
TRAINING	\$0
EXERCISE	\$0
PLANNING	\$0
ORGANIZATION	\$0
M & A	\$0
APPLICATION TOTAL	\$5,000

Grant Number:

Application Number:

Arizona Department of Homeland Security
1700 West Washington Street, Suite 210
Phoenix, AZ 85007

Project Summary

Local Unit of Government:	City of Surprise Police Department
Award Amount:	\$5,000
Project Title:	Surprise PD, 2012 Reallocated Funds, NVG Mounts
Project Description:	In our efforts to strengthen CBRNE detection, response and decontamination capabilities within the region, and be a more capable, deployable and reliable asset, the Surprise PD's CBRNE/RRT pursues training and equipment requirements as defined in FEMA's "Typed Resource Definitions for Law Enforcement and Security Resources" publication. The team currently meets the requirments to be considered a Type III Team. The funds requested under this grant application will be used to enhance the effectiveness of current equipment necessary to be considered a Type II tactical team.
Project Type:	Enhance capabilities to respond to all-hazards events ▼
Primary Core Capability:	On-Scene Security and Protection ▼
HSGP Investment Supported:	Choose Primary Investment Supported ▼
HSGP Primary Goal:	Choose an HSGP Primary Goal ▼
HSGP Objective:	Choose an HSGP Objective ▼
Phoenix UASI Investment Supported:	Choose Primary Investment Supported ▼
Phoenix UASI Primary Goal:	Choose a Phoenix UASI Goal ▼
Phoenix UASI Objective:	Choose a Phoenix UASI Objective ▼
Funding Source:	UASI - URBAN AREA SECURITY INITIATIVE ▼

2013 Budget Summary

Is this LETPA? Yes

Grant Number:
Application Number:

Allowable Planning Costs	SHSGP	UASI	Choose Primary Discipline
Developing hazard/threat-specific annexes that incorporate the range of prevention, protection, response, and recovery activities	\$0	\$0	Click Discipline
Developing and implementing homeland security support programs and adopting ongoing DHS National Initiatives	\$0	\$0	Click Discipline
Developing related terrorism prevention activities	\$0	\$0	Click Discipline
Developing and enhancing plans and protocols	\$0	\$0	Click Discipline
Developing or conducting assessments	\$0	\$0	Click Discipline
Hiring of full- or part-time staff or contract/consultants to assist with planning activities (not for the purpose of hiring public safety personnel fulfilling traditional public safety duties)	\$0	\$0	Click Discipline
Conferences to facilitate planning activities	\$0	\$0	Click Discipline
Materials required to conduct planning activities	\$0	\$0	Click Discipline
Travel/per diem related to planning activities	\$0	\$0	Click Discipline
Overtime and backfill costs (IAW operational Cost Guidance)	\$0	\$0	Click Discipline
Planning Totals	\$0	\$0	\$0
Allowable Organizational Activities	SHSGP	UASI	Choose Primary Discipline
Overtime for information, investigative, and intelligence sharing activities (up to 50 percent of the allocation)	\$0	\$0	Click Discipline
Reimbursement for select operational expenses associated with increased security measures at critical infrastructure sites incurred during periods of DHS declared alert (up to 50 percent of the allocation)	\$0	\$0	Click Discipline
Hiring of new staff positions/contractors/consultants for participation in information/intelligence analysis and sharing groups or fusion center activities (up to 50 percent of the allocation)	\$0	\$0	Click Discipline
Organizational Totals	\$0	\$0	\$0
Allowable Equipment Categories	SHSGP	UASI	Choose Primary Discipline
01- Personal Protective Equipment	\$0	\$0	Click Discipline
02- Explosive Device Mitigation and Remediation Equipment	\$0	\$0	Click Discipline
03- CBRNE Operational Search and Rescue Equipment	\$0	\$5,000	Law Enforcement
04- Information Technology	\$0	\$0	Click Discipline
05- Cyber Security Enhancement Equipment	\$0	\$0	Click Discipline
06- Interoperable Communications Equipment	\$0	\$0	Click Discipline
07- Detection	\$0	\$0	Click Discipline
08- Decontamination	\$0	\$0	Click Discipline
09- Medical	\$0	\$0	Click Discipline
10- Power	\$0	\$0	Click Discipline
11- CBRNE Reference Materials	\$0	\$0	Click Discipline
12- CBRNE Incident Response Vehicles	\$0	\$0	Click Discipline
13- Terrorism Incident Prevention Equipment	\$0	\$0	Click Discipline
14- Physical Security Enhancement Equipment	\$0	\$0	Click Discipline
15- Inspection and Screening Systems	\$0	\$0	Click Discipline
16- Agriculture Terrorism Prevention, Response, and Mitigation Equipment	\$0	\$0	Click Discipline
17- CBRNE Prevention and Response Watercraft	\$0	\$0	Click Discipline
18- CBRNE Aviation Equipment	\$0	\$0	Click Discipline
19- CBRNE Logistical Support Equipment	\$0	\$0	Click Discipline
20- Intervention Equipment	\$0	\$0	Click Discipline
21- Other Authorized Equipment	\$0	\$0	Click Discipline
Equipment Totals	\$0	\$5,000	\$5,000
Allowable Training Costs	SHSGP	UASI	Choose Primary Discipline
Overtime and backfill for emergency preparedness	\$0	\$0	Click Discipline
Training workshops and conferences	\$0	\$0	Click Discipline
Full- or part-time staff or contractors/consultants	\$0	\$0	Click Discipline
Travel	\$0	\$0	Click Discipline
Supplies	\$0	\$0	Click Discipline
Training Totals	\$0	\$0	\$0
Allowable Exercise Related Costs	SHSGP	UASI	Choose Primary Discipline
Design, Develop, Conduct and Evaluate an Exercise	\$0	\$0	Click Discipline
Exercise planning workshop	\$0	\$0	Click Discipline
Full- or part-time staff or contractors/consultants	\$0	\$0	Click Discipline
Overtime and backfill costs, including expenses for part-time and volunteer emergency response personnel participating in FEMA exercises	\$0	\$0	Click Discipline
Implementation of HSEEP	\$0	\$0	Click Discipline
Travel	\$0	\$0	Click Discipline
Supplies	\$0	\$0	Click Discipline
Exercise Totals	\$0	\$0	\$0
Allowable Management & Administrative Costs	SHSGP	UASI	Choose Primary Discipline
Hiring of full- or part-time staff or contractors/consultants to assist with the management of the respective grant program, application requirements, compliance with reporting and data collection requirements	\$0	\$0	Click Discipline
Development of operating plans for information collection and processing necessary to respond to FEMA data calls	\$0	\$0	Click Discipline
Overtime and backfill costs	\$0	\$0	Click Discipline
Travel	\$0	\$0	Click Discipline
Meeting related expenses	\$0	\$0	Click Discipline
Authorized office materials	\$0	\$0	Click Discipline
Recurring expenses such as those associated with cell phones and faxes during the period of performance of the grant program	\$0	\$0	Click Discipline
Management & Administrative Totals	\$0	\$0	\$0
Grand Totals	\$0	\$5,000	\$5,000

**Arizona Department of Homeland Security
Financial Systems Survey**

Name of Organization: City of Surprise Police Department

Person completing survey: Lt. Randy Rody

Date: 12/31/2013

Email: randy.rody@surpriseaz.gov

**PLEASE ANSWER EVERY QUESTION BY CHECKING THE APPROPRIATE BOX. ATTACH MATERIALS AND
DOCUMENT Comments AS REQUIRED.**

As stewards of federal and state funds, the Arizona Department of Homeland Security (AZDOHS) prefers to award funds to organizations (regardless of how small or large) that are both capable of achieving project goals/objectives and upholding their responsibility for properly managing funds as they achieve those objectives.

This survey will be used primarily for initial monitoring of the organization. This survey may also be used in evaluating the financial capability of the organization in the award process. Deficiencies should be addressed for corrective action and the organization should consider procuring technical assistance in correcting identified problems.

A. GENERAL INFORMATION

1. Has your organization received a Federal or State Grant within the last two years?

☒ Yes ☐ No

2. Has your organization received funding from the Arizona Department of Homeland Security within the past two years? If yes, specify the grant contract numbers (for OSGP awards prior to FFY08 simply state "Stonegarden" in the blank provided): SHSGP 444403-03

☒ Yes ☐ No

12-AZDOHS-HSGP-999821-01, 13-AZDOHS-HSGP-130825-01, 11-AZDOHS-HSGP-888827-02

3. Has your organization been audited by an independent Certified Public Accountant within the past two years?

☒ Yes ☐ No

4. Has your organization completed an A-133 Single Audit within the past two years?

☒ Yes ☐ No

5. Has your organization been granted tax-exempt status by the Internal Revenue Service?

☐ Yes ☒ No

6. If you answered YES to question #5 under what section of the IRS code?

☐ 501 C (3) ☐ 501 C (4) ☐ 501 C (5) ☐ 501 C (6) ☐ Other

7. Does your organization have established policies related to salary scales, fringe benefits, travel reimbursement and personnel policies?

☒ Yes ☐ No

B. FUNDS MANAGEMENT

8. Which of the following describes your organization's accounting system?

☐ Manual ☒ Automated ☐ Combination

9. How frequently do you post to the General Ledger?

☒ Daily ☐ Weekly ☐ Monthly ☐ Other

10. Does the accounting system completely and accurately track the receipt and disbursements of funds by each

☒ Yes ☐ No

11. Does the accounting system provide for the recording of actual costs compared to budgeted costs for each budget line item?

☒ Yes ☐ No

12. Are time and effort distribution reports maintained for employees working fully or partially on state or federal grant programs which account for 100% of each employee's time?

☒ Yes ☐ No

13. Is your organization familiar with Federal Cost Principles (i.e. OMB Circular A-87, A-122 or A-21)?

☒ Yes ☐ No

C. INTERNAL CONTROLS

14. Are duties of the bookkeeper/accountant segregated from the duties of cash receipt or cash disbursement?

☐ Yes ☐ No

15. Are checks signed by individuals whose duties exclude recording cash received, approving vouchers for payment and the preparation of payroll?

☒ Yes ☐ No

16. Are all accounting entries and payments supported by source documentation?

☒ Yes ☐ No

17. Are cash or in-kind matching funds supported by source documentation?

☒ Yes ☐ No

18. Are employee time sheets supported by appropriately approved/signed documents?

☒ Yes ☐ No

19. Does the organization maintain policies which include procedures for assuring compliance with applicable Code of Federal Regulations and terms of each grant award?

☒ Yes ☐ No

D. PROCUREMENT

20. Does the organization maintain written codes of conduct for employees involved in awarding or administering procurement contracts?

☒ Yes ☐ No

21. Does the organization conduct purchases in a manner that encourages open and free competition among vendors?

☒ Yes ☐ No

22. Does the organization complete some level of cost or price analysis for every purchase?

☒ Yes ☐ No

23. Does the organization maintain files and other source documentation sufficient to detail the history of each purchase?

☒ Yes ☐ No

24. Does the organization maintain a system of contract administration to ensure contractor conformance with the terms and conditions of each contract?

☒ Yes ☐ No

25. Does the organization maintain written procurement policies and procedures?

☒ Yes ☐ No

Grant Number: Application Number: **Arizona Department of Homeland Security****Standard Data Collection Form****A. Agency Information**

Project Title <i>(if applicable)</i> :	Surprise PD, 2012 Reallocated Funds, NVG Mounts
Agency:	City of Surprise Police Department
Amount Requested:	\$5,000
Project Description:	In our efforts to strengthen CBRNE detection, response and decontamination capabilities within the region, and be a more capable, deployable and reliable asset, the Surprise PD's CBRNE/RRT pursues training and equipment requirements as defined in FEMA's "Typed Resource Definitions for Law Enforcement and Security Resources" publication. The team currently meets the requirements to be considered a Type III Team. The funds requested under this grant application will be used to enhance the effectiveness of current equipment necessary to be considered a Type II tactical team.

Address:	14250 W. Statler Plaza #103
	Surprise AZ 85374-7474
	(City) (State) (Zip code)
County:	Maricopa
Authorized Individual:	
Name	Michael Frazier
	(First Name) (Last Name)
Position / Title:	Chief
Email:	michael.frazier@surpriseaz.gov
Phone:	623-222-4020 Ext.

Employer Identification Number:	866007796
Agency Classification <i>(This is based on your selection on the Project Administrative Page)</i> :	Municipality
Have you previously conducted business with the State using this Employer Identification Number?	-1
If No, Please go to the following website to download and complete the State of Arizona Substitute W-9 form. Please be sure to submit this form with your application. http://gao.az.gov/onlineforms/forms/AZ_subw-9_010713-S&S.pdf	

In which Congressional (Federal) District is your agency headquartered? Enter District #:	2
http://www.azredistricting.org	
In which Legislative (State) District is your agency headquartered? Enter District #:	12
http://www.azredistricting.org	

Approximately how much FEDERAL funding will your organization expend in your current fiscal year?	\$139,000
What is your organization's fiscal year-end date?	MM 06 DD 30
Does your organization undergo an annual independent audit in accordance with OMB Circular A-133?	Select Yes/No

Please provide contact information of the audit firm conducting your audit:	
Agency:	Eide Bailey CPA & Business Advisors
Address:	1850 N. Central Avenue, Suite 400
	(Address Line 1)
	AZ
	(Address Line 2) (City) (State) (Zip code)
Phone Number:	602-264-5844
Fax:	602-277-4845

Arizona Department of Homeland Security

Standard Data Collection Form

B. Contact Information (Please copy this portion as many times as needed.)

Program Agency - Indicates person with primary contact with the Arizona Department of Homeland Security and is directly responsible for ensuring the program plan is implemented. All future program correspondence will be sent to this person.

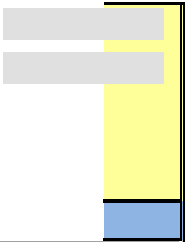
Fiscal Agency - Indicates person responsible for financial matters pertaining to this grant.

Collaborator - Indicates all persons/agencies that have been identified as a collaborator, partner, or host site as a requirement of this grant.

Agency Contact Type :	Program Agency
Agency:	City of Surprise Police Department
Address:	14250 W. Statler Plaza #103
	(Address Line 1)
	Surprise
	(City)
	AZ
	(State)
	85374
	(Zip code)
County:	Maricopa
Contact Person:	Randy
	(First Name)
	Rody
	(Last Name)
Position/Title:	Lieutenant
Email:	randy.rody@surpriseaz.gov
Phone Number:	623-222-4238
Fax:	623-222-4009

Agency Contact Type :	Select Contact Type
Agency:	
Address:	
	(Address Line 1)
	(Address Line 2)
	(City)
	(State)
	(Zip code)
County:	Select County
Contact Person:	
	(First Name)
	(Last Name)
Position/Title:	
Email:	
Phone Number:	
Fax:	

Agency Contact Type :	Select Contact Type
Agency:	
Address:	
	(Address Line 1)
	(Address Line 2)
	(City)
	(State)
	(Zip code)
County:	Select County
Contact Person:	
	(First Name)
	(Last Name)
Position/Title:	
Email:	
Phone Number:	
Fax:	



ounts



Grant Number:

Application Number:

Arizona Department of Homeland Security

FFATA (Federal Funding Accountability and Transparency Act) Reporting Requirements

Name of Entity Receiving Award:	City of Surprise Police Department		
Requested Amount:	\$5,000	Awarded Amount:	(AZDOHS use only)
Funding Agency:	Arizona Department of Homeland Security		
CFDA Number:	97.067		
Project Title:	Surprise PD, 2012 Reallocated Funds, NVG Mounts		
Location:	City: Surprise	State: AZ	Congressional District 2 http://www.azredistricting.org
	Zip+4 Code: 85374-7474		
DUNS Number:	021648936		
1) Is 80% or more of your annual gross revenues from Federal Awards?	Select Yes/No		
2) Do you receive \$25 Million or more annually from Federal Awards?	Select Yes/No		

If you answered YES to BOTH questions, you MUST provide the following:

Names and Total Compensation of Top Five paid executives:

1:	Name	Total Compensation
2:	Name	Total Compensation
3:	Name	Total Compensation
4:	Name	Total Compensation
5:	Name	Total Compensation

Applicant: City of Surprise Police Department

[illegible]

STATE OF ARIZONA
Department of Homeland Security
2013 STATE HOMELAND SECURITY GRANT PROGRAM PROJECT APPLICATION

Points of Contact

Address Your State Homeland Security Grant Program Management Questions to the Individuals Listed Below

AZDOHS

Assistant Director of Planning and Preparedness

Lisa Hansen
(602) 542-7014
Lhansen@azdohs.gov

Assistant Director of Finance and Administration

Terry Riordan
(602) 542-7056
Triordan@azdohs.gov

Assistant Director of Community Preparedness

Cheryl Bowen Kennedy
(602) 542-7077
Cbowen@azdohs.gov

Equipment Specialist

Michael Stidham
(602) 542-7041
Mstidham@azdohs.gov

NIMCAST COMPLIANCE (ADEM)

Mariano Gonzalez
(602) 464-6327
Mariano.gonzalez@azdema.gov

REGIONAL STRATEGIC PLANNERS AND FINANCE SPECIALISTS

Central Region,

Phoenix UASI

Susan Dzbanko
Senior Strategic Planner
Office: (602) 542-1777
Cell: (602) 319-8837
Sdzbanko@azdohs.gov

East & West Regions,

State Agencies

John Coughlin
Strategic Planner
Office: (602) 542-7012
Cell: (602) 568-2973
Jcoughlin@azdohs.gov

North and South

Regions

Maryann Loya
Strategic Planner
Office: (602) 542-7062
Cell: (602) 531-7226
Mloya@azdohs.gov

Central, East & West Regions,

Phoenix UASI

Lois George
Grant & Finance Specialist
(602) 542-7047
Lgeorge@azdohs.gov

North Region,

State Agencies

Kevin Mancino
Budget Manager
(602) 542-1716
Kmancino@azdohs.gov

South Region

Simone Courter
Grant & Finance Specialist
(602) 542-7037
Scourter@azdohs.gov

ADEM (Training & Exercise)

Homeland Security Training
Coordinator

Kathy Walker
Office: (602) 464-6264
katherine.walker@azdema.gov

Exercise Coordinator

Jan Lindner
Office: (602) 464-6218
jan.lindner@azdema.gov

FEMA Training Coordinator

Becky Scott
Office: (602) 464-6398
becky.scott@azdema.gov

**Arizona Department of Homeland Security
FFY 2013
State Homeland Security Grant Program (SHSGP)
Regional Advisory Council (RAC) Scoring Tool***

Region _____
Reviewer _____

Score All projects using the following scale	
2	Project Fully Meets Criterion
1	Project Partially Meets Criterion
0	Project Does Not Meet Criterion

Project #	The overall application is complete	Project is multi-discipline (1) or multi-jurisdictional (2)	Project Narrative is fully described and sustainability (if applicable) is outlined	Provides linkage between project and State Homeland Security Strategy and objective identified	Project describes current capabilities and State project will enhance capabilities, how this method of how to determine success.	Supports SPR gaps. (value double weighted)	Milestones are achievable and provide clear description of the activities from start to finish and are presented in a clear sequence	Budget Narratives are descriptive of all project requirements (includes FEMA Course #s, AEL #s, etc.)	Funding Plan is appropriate for activities or services
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0
									0

*This tool is to assist the RACs in their review and recommendation process.

RESOLUTION # 2014-XXX
Exhibit A

The FY2014 Annual Budget is amended by reallocating appropriations among lawfully available appropriations to ensure the continued operations of the City of Surprise in the payment of necessary expenditures. These allocations do not represent an actual transfer of funds, but only a transfer of spending authority. Additionally, these reallocations do not increase or decrease the total budget.

Grants and Contingency Fund	Current Appropriation	Increase (Decrease)	Amended Appropriation
AZDOHS UASI 2012			
Grant/Revenue	\$4,798,800	\$5,000	\$4,803,800
Other Grant Revenue	4,798,800	(5,000)	4,793,800
	<u>\$9,597,600</u>	<u>\$0</u>	<u>\$9,597,600</u>
 AZDOHS UASI 2012			
Grant/Equipment	\$406,300	\$5,000	\$411,300
Contingency	45,071,200	(5,000)	45,066,200
	<u>\$45,477,500</u>	<u>\$0</u>	<u>\$45,477,500</u>

The fund changes are as follows:

- Grants and Contingency Fund - Revenue –The amendment reallocates budget authority for \$5,000 to the AZDOHS UASI 2012 grant within other grant revenue.
- Grants and Contingency Fund – Expenditures – the amendment reallocates appropriation of \$5,000 from contingency for the purchase of equipment. Contingency is programmed for unplanned expenses without exceeding the approved total annual budget for FY2014

RESOLUTION # 2014-23

A RESOLUTION OF THE CITY OF SURPRISE, MARICOPA COUNTY, ARIZONA, AUTHORIZING THE CITY TO ENTER INTO A SUBGRANT WITH THE ARIZONA DEPARTMENT OF HOMELAND SECURITY, GRANT NUMBER 12-AZDOHS-HSGP-999821-02, AND AMENDING THE FISCAL YEAR 2014 BUDGET BY REALLOCATING APPROPRIATIONS OF \$5,000 FROM CONTINGENCY IN THE GRANT REVENUE FUND TO THE GRANT EQUIPMENT FUND.

WHEREAS, the Arizona Department of Homeland Security has awarded the City a subgrant in the amount of \$5,000 using reallocated monies from the FY2012 UASI grant program, Grant Number 12-AZDOHS-HSGP-999821-02;

WHEREAS, the City of Surprise Police Department desires to accept the grant to fund the purchase of Night Vision Goggles and Helmet Mounts;

WHEREAS, accepting the grant will increase the safety of the citizens and officers of the Surprise Police Department;

WHEREAS, based on final adoption of FY2014 budget by Council Resolution #2013-13 on June 18, 2013; and

WHEREAS, accepting this grant will necessitate a budget adjustment, and City of Surprise Administrative Policy requires the approval of the Mayor and Council for budget adjustment of this nature. The amendments are included in the attached *Exhibit A*.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Surprise, as follows:

Section 1. The City is hereby authorized to accept a subgrant in the amount of \$5,000 from the Arizona Department of Homeland Security, Grant Number 12-AZDOHS-HSGP-999821-02, funded through reallocated monies from the UASI FY 2012 grants with such funds to be used for the Surprise Police Department to purchase Night Vision Goggles and Helmet Mounts to more safely carry out its operations.

Section 2. That Chris Hillman, City Manager, or his designees, are authorized to conduct all negotiations and to execute and submit all documents and other necessary or desirable instruments in connection with said grant.

Section 3. If the Grant is accepted, the statements and schedules attached as *Exhibit A* and incorporated by reference are hereby adopted, amending the budget of the City of Surprise, Arizona for the fiscal year July 1, 2013 through June 30, 2014.

APPROVED AND ADOPTED this ____ day of March, 2014.

Sharon R. Wolcott, Mayor

Attest:

Approved as to form:

Sherry Aguilar, City Clerk

Misty Leslie, City Attorney

RESOLUTION # 2014-23

Exhibit A

The FY2014 Annual Budget is amended by reallocating appropriations among lawfully available appropriations to ensure the continued operations of the city of Surprise in the payment of necessary expenditures. These allocations do not represent an actual transfer of funds, but only a transfer of spending authority. Additionally, these reallocations do not increase or decrease the total budget.

Grants and Contingency Fund	Current Appropriation	Increase (Decrease)	Amended Appropriation
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Grant/Revenue	\$4,798,800	\$5,000	\$4,803,800
Other Grant Revenue	4,798,800	(5,000)	4,793,800
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Grant/Equipment	\$406,300	\$5,000	\$411,300
Contingency	45,071,200	(5,000)	45,066,200
	<u>\$45,477,500</u>	<u>\$0</u>	<u>\$45,477,500</u>

The fund changes are as follows:

- Grants and Contingency Fund - Revenue –The amendment reallocates budget authority for approximately \$5,000 to the AZDOHS UASI 2012 grant within other grant revenue.
- Grants and Contingency Fund – Expenditures – the amendment reallocates appropriation of approximately \$5,000 from contingency for the purchase of equipment. Contingency is programmed for unplanned expenses without exceeding the approved total annual budget for FY2014