

## **CITY OF SURPRISE**

### **PLANNING AND ZONING COMMISSION 16000 North Civic Center Plaza Surprise, AZ 85374**

**September 11, 2014**

## **MEETING MINUTES**

### **CALL TO ORDER**

Chair Jan Blair called the Planning and Zoning Commission Meeting to order at 6 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Thursday, September 11, 2014.

### **ROLL CALL**

In attendance with Chair Blair were Vice Chair Steve Somers and Commissioners Ken Chapman, Jerry Hoyler, Matthew Bieniek, Dennis Smith and Peter Pervi.

### **PLEDGE OF ALLEGIANCE**

### **CURRENT EVENTS REPORT**

### **STAFF REPORT**

Long Range Planning Manager Lloyd Abrams stated that Kneaders Bakery received their Certificate of Occupancy today. He also announced the promotions of Deb Perry to Development Services Project Coordinator and Sergio Angulo to Planner I.

Manager Abrams also reminded the Commission of the joint work session on September 16<sup>th</sup> in the Community Room at 5pm.

### **CALL TO THE PUBLIC**

Chair Blair called to the public to discuss any issues not noted on the agenda. Hearing no comments, Chair Blair closed the call to the public.

### **CONSENT AGENDA**

All items listed with an asterisk (\*) are considered to be routine by the Planning and Zoning Commission and were approved by one motion. There was no separate discussion of these items during this meeting.

### **REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING**

- **Item 1: Consideration and Action – Planning and Zoning Commission Work Session Minutes for August 7, 2014**

Commissioner Smith made a motion to approve the **Planning and Zoning Commission Work Session Minutes for August 7, 2014**. Commissioner Bieniek seconded the motion. The motion passed with a vote of 4 ayes and 3 abstain (Somers, Hoyler, Pervi).

- **Item 2: Consideration and Action – Planning and Zoning Commission Meeting Minutes for August 7, 2014**

Commissioner Smith made a motion to approve the **Planning and Zoning Commission Meeting Minutes for August 7, 2014**. Vice Chair Somers seconded the motion. The motion passed with a vote of 4 ayes and 3 abstain (Somers, Hoyler, Pervi).

## **REGULAR AGENDA ITEMS REQUIRING A PUBLIC HEARING**

- **Item 3: Consideration and Action – Consolidated Annual Performance Evaluation Report 2013-2014 (CAPER)**

Neighborhood Services Supervisor Christina Ramirez presented the 2013-2014 CAPER to the Commission. Staff recommended approval of the **Consolidated Annual Performance Evaluation Report 2013-2014**.

Chair Blair opened the Call to the Public. Hearing no comments, Chair Blair closed the Call to the Public

Commissioner Bieniek made a motion to approve the **Consolidated Annual Performance Evaluation Report 2013-2014**. Commissioner Pervi seconded the motion. The motion passed with a vote of 7 ayes.

- **Item 4: FS14-315 - Consideration and Action – General Plan text amendment to the Implementation Chapter of the City of Surprise General Plan 2035**

Deputy City Attorney Donna Bronski presented the General Plan text amendment to the Implementation Chapter of the City of Surprise General Plan 2035. Staff recommended approval of the **General Plan 2035 Minor Text Amendment**

Commissioner Chapman suggested rewording of a paragraph to make it a more positive statement.

Chair Blair opened the Call to the Public. Hearing no comments, Chair Blair closed the Call to the Public

Commissioner Pervi made a motion to recommend approval to the Mayor and Council the **City of Surprise Access Management Plan**. Commissioner Chapman seconded the motion. The motion passed with a vote of 7 ayes.

## **OTHER BUSINESS**

- **Item 7: Future Agenda Items**

The Commission didn't have any future items to add to the agenda.

## **ADJOURNMENT**

Hearing no further business, Chair Blair adjourned the Planning and Zoning Commission meeting at 6:22 p.m.

## **STAFF PRESENT:**

Interim Community & Economic Development Director Chris Boyd, Deputy City Attorney Donna Bronski, Long Range Planning Manager Lloyd Abrams, Neighborhood Services Supervisor Christina Ramirez, Planner Rob Kuhfuss, Planner Jackie Keller, Neighborhood Services Program Coordinator Alicia Rubio, and Planning and Zoning Commission Secretary Deb Perry.

## **COUNCIL MEMBERS PRESENT:**

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Lloyd Abrams  
Long Range Planning Manager

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Jan Blair, Chair  
Planning and Zoning Commission

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: \_\_\_\_\_  
Deb Perry, Commission Secretary

DATE: \_\_\_\_\_