

CITY OF SURPRISE

PLANNING AND ZONING COMMISSION 16000 North Civic Center Plaza Surprise, AZ 85374

December 4, 2014

MEETING MINUTES

CALL TO ORDER

Chair Steve Somers called the Planning and Zoning Commission Meeting to order at 6 p.m. at Surprise City Hall, 16000 North Civic Center Plaza, Surprise, Arizona 85374, on Thursday, December 4, 2014.

ROLL CALL

In attendance with Chair Somers were Vice Chair Ken Chapman and Commissioners Dennis Smith, Peter Pervi, Matthew Bieniek and Jerry Hoyler.

PLEDGE OF ALLEGIANCE

CURRENT EVENTS REPORT

STAFF REPORT

Community Development Director Eric Fitzer advised the Commission that January's meeting will take place on January 8, 2015 due to the New Year's holiday.

CALL TO THE PUBLIC

Chair Somers called to the public to discuss any issues not noted on the agenda. Hearing no comments, Chair Somers closed the call to the public.

CONSENT AGENDA

All items listed with an asterisk (*) are considered to be routine by the Planning and Zoning Commission and were approved by one motion. There was no separate discussion of these items during this meeting.

REGULAR AGENDA ITEMS NOT REQUIRING A PUBLIC HEARING

- **Item 1: Consideration and Action – Planning and Zoning Commission Minutes for November 20, 2014.**

Commissioner Smith made a motion to approve the **Planning and Zoning Commission Minutes for November 20, 2014**. Vice Chair Chapman seconded the motion. The motion passed with 4 yes votes, 2 abstain (Bieniek, Hoyler) and 1 vacancy.

- **Item 2: Presentation and discussion on the development of a Heritage Overlay District for the Original Town Site.**

Planner Jackie Keller gave the presentation to the Commission.

The Commission had some discussion regarding

- Revitalization of area similar to Glendale, Phoenix, Scottsdale and Gilbert
 - Federal funding received from HUD, etc. (funding mechanisms)
 - Overlay zoning – Opt in zoning
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- **Item 3: Consideration and Action – Site Plan for Legacy Traditional Charter School at Marley Park.**

Planner Robert Kuhfuss presented the project to the Commission. Staff recommended approval of **a major site plan for Legacy Charter School at Marley Park.**

The Commission had some discussion regarding

- Projected vehicle loads for surrounding roadways leading to school
- Marley Park community outreach for school
- School reader board
- Road alignments
- Emergency exits

Commissioner Pervi made a motion to approve a site plan for **Legacy Traditional Charter School at Marley Park** and to adopt staff's findings as listed in the staff report. Commissioner Bieniek seconded the motion. The motion passed with 6 yes votes, and 1 vacancy.

OTHER BUSINESS

- **Item 4: Presentation and Discussion – Current transportation projects within the city.**

Transportation Planning Manager, Martin Lucero, gave the presentation.

- **Item 5: Future Agenda Items**

None

ADJOURNMENT

Hearing no further business, Chair Somers adjourned the Planning and Zoning Commission meeting at 6:59 p.m.

STAFF PRESENT:

Community Development Director Eric Fitzer, Deputy City Attorney Donna Bronski, Long Range Planning Manager Lloyd Abrams, Transportation Planning Manager Martin Lucero, Planner Robert Kuhfuss, Planner Jackie Keller, Project Coordinator Deb Perry and Planning and Zoning Commission Secretary Heather Donaldson.

COUNCIL MEMBERS PRESENT:

None

Eric Fitzer
Community Development Director

Steve Somers, Chair
Planning and Zoning Commission

The foregoing instrument is a full, true and correct copy of the original document on file in the office of the City Clerk, City of Surprise, Arizona.

ATTEST BY: _____
Heather Donaldson, Commission Secretary

DATE: _____