



City of Surprise
Disability Advisory Commission (DAC)
Wednesday, February 20, 2013 – 6:00 P.M.
Surprise City Hall – Council Chambers
16000 N. Civic Center Plaza
Surprise, Arizona 85374

MINUTES OF THE MEETING

CALL TO ORDER

Chair Hernandez called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, February 20, 2013 at 6:08pm.

A. ROLL CALL

Also in attendance with Chair Hernandez were Vice Chair Yaeger, and Commissioners Jones, Kaiser, Lewis and Winters.

Absent: Commissioner Cline

Staff in attendance: Joe Gladieux, Adaptive Recreation Supervisor; Michael Mason, Risk Manager; Ricka Gallagher, Risk Analyst.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS AND REPORTS

Commissioners Lewis and Kaiser had nothing to report.

Vice Chair Yaeger reported several things:

- He met with PD regarding accessible parking abuse and was instructed to contact the auxiliary police to enforce accessible parking issues.
- He toured the 911 communications center and learned 1) how individuals with disabilities can best be served when calling 911; 2) the department is working on establishing a database registry which will identify those citizens with disabilities; and 3) the percentage of accidental 911 calls is at least 20%. He would like to get the message out to citizens about this problem to improve that percentage, if possible.
- He met with Connie Whitlock, WHAM President, about the upcoming “Arts is Alive” event. He thinks the DAC should have a table at the event with literature/information about the DAC to hand out.

Commissioner Winters reported he attended the Mayor's State of the City address. He also gave a presentation about the upcoming Handicapped Travel Club event at the February 12, 2013 Council meeting.

Commissioner Jones reported she made a couple minor changes to the DAC Annual Plan to be more inclusive based on comments that Commissioner Lewis had made earlier.

D. STAFF REPORTS

Mr. Gladieux provided the Commission an update of the various adaptive recreation programs the public can register for. These programs are available to the public on the City's website, the City's adaptive recreation Facebook page, the *Inside Surprise* newspaper, and other mediums as well.

Ms. Gallagher provided the following update items:

- Quorum for March – The Commission indicated it will have no quorums for March, aside from the regular DAC meeting on March 20, 2013; however, a quorum will need to be noticed as several of them plan on attending the upcoming WHAM “Arts is Alive in Surprise” event, April 6-7, 2013.
- Title VI Proposed Changes Comment Form – One completed comment form was received from Commissioner Winters. No other commissioners had any additional comments to add.
- Boards/Commission Meeting Minutes – Written meeting minutes for posting will be prepared for all meetings effective December 2012 as opposed to audio recordings. The minutes will be in the “action” format that the Council uses.

CALL TO THE PUBLIC

Chair Hernandez opened the call to the public to discuss any issues not noted on the agenda. The following citizens addressed the commission:

- Brittney Moore – provided information about a Luke AFB program called STOMP. She would like to collaborate with the DAC to make the military citizens of Surprise aware of this program.
- William Cherilla – asked about accessible parking, parking placards, and the law(s) related to that.

Having no other public comments, Chair Hernandez closed the call to the public.

CONSENT AGENDA

REGULAR AGENDA ITEM – NON-PUBLIC HEARING

Item #1: Update regarding discussions with Connie Whitlock of WHAM and possible approvals on collaboration efforts for the upcoming “Arts is Alive in Surprise” event planned for April 2013 and possibly other future art-related events and activities specific to individuals with disabilities

The commissioners reported what discussions have occurred with Ms. Whitlock since the last DAC meeting. Several commissioners plan to attend and hopefully participate in this event. The commission will request a table with a DAC banner on it, and would like to have flyers/brochures explaining what the DAC is, what their mission is, etc.

Item #2: Discussion and possible approval of nominations for future “Above and Beyond” award recipients

Commissioner Lewis recommended approving “Surprise Family Karate” as the next award recipient. Motion to approve – Commissioner Lewis; seconded – Commissioner Kaiser. APPROVED 6/0.

Item #3: Discussion and approval of proposed content for the DAC submission into the next *Inside Surprise* quarterly newsletter and content for DAC webpage

Vice Chair Yaeger provided a draft of proposed webpage and newsletter content. Motion to approve – Vice Chair Yaeger; seconded – Commissioner Winters. APPROVED 5/1 (Lewis abstaining)

It was also decided to invite Mr. Ken Lynch to the next DAC meeting to explain the City’s webpage and newsletter so the commissioners have a better understanding of what is required, submission timeframes, etc.

Item #4: Discussion and approval of DAC Annual Work Plan and Budget Recommendation Form

After discussion, the budget recommendation form for closed captioning was revised to add an additional 4 meetings/year to the estimate, increasing the total costs by \$1,600.

Regarding the budget recommendation form for “Above & Beyond” Award, it was revised to more accurately describe the recommendation.

Motion to approve with changes – Commissioner Kaiser; seconded – Commissioner Winters. APPROVED 6/0.

Item #5: Discussion and approval of Strategic Plan component implementation ideas

This item was not discussed for lack of time. Motion to table to March – Commissioner Kaiser; seconded Commissioner Winters. APPROVED 6/0.

Item #6: Discussion and possible action to place items on future agendas

Agenda items planned for March are:

- Dave Kohlbeck – Dial-a-Ride update
- Ken Lynch – DAC webpage/newsletter content
- WHAM event and DAC table informational materials
- Strategic Plan component implementation ideas
- Surprise Family Karate Above & Beyond Award Recipient (if available to attend)
- Grant update (if any)

Agenda items planned for April are:

- Brittney Moore - EFMP/STOMP program presentation
- Donna Meuse - Disability sensitivity training/video
- CED – General Plan update

Agenda items planned for months beyond April are:

- AZ Tech. Access Program (AZTAP) presentation
- SPD/PFD 911 handling of hearing impaired callers presentation
- Domela Finnessey – 911 registration system implementation
- AZ Association of Deaf & Hard of Hearing presentation

OTHER BUSINESS

Commissioner Winters announced he is running for the District 1 Council seat and, therefore, resigned his seat with the DAC effective immediately.

ADJOURNMENT

Vice Chair Yaeger left the meeting at 8:35pm. Hearing no further business, Chair Hernandez adjourned the meeting at 8:42pm.

Michael E. Mason

Michael E. Mason, Risk Manager