



City of Surprise
Disability Advisory Commission (DAC)
Wednesday, June 19, 2013 – 6:00 P.M.
Surprise City Hall – Council Chambers
16000 N. Civic Center Plaza
Surprise, Arizona 85374

MINUTES OF THE MEETING

CALL TO ORDER

Acting Chair Cline called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, June 19, 2013 at 6:03 pm.

A. ROLL CALL

Also in attendance with Acting Chair Cline were Commissioners Belsan, Kaiser and Lewis.

Absent: Chair Hernandez, Vice Chair Yaeger, and Commissioner Jones

Staff in attendance: Renee Hamblin, Fire Captain; Michael Mason, Risk Manager; Ricka Gallagher, Risk Analyst.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS AND REPORTS

Commissioner Lewis reported how thrilled she is that the entire Gladieux family is serving the community. The wife of Joe Gladieux, Adaptive Recreation Supervisor, worked with her child at his school.

Acting Chair Cline and Commissioners Belsan and Kaiser had nothing to report.

D. STAFF REPORTS

Mr. Mason explained the new process for agendaizing matters for future meetings based on recent internal agenda submittal changes.

Ms. Gallagher reported the following:

- Commissioner Belsan term expiration – Commissioner Belsan has declined to continue serving on the DAC for a full term, effective July 2013. Kymberlee Stutzman will be replacing Commissioner Belsan.

- Pending DAC grant application – Staff still has not heard from the grantor on the consideration of this grant application.
- CRS Activities – An update was not available of the adaptive recreational activities currently happening or planned in the next two or so months.

CALL TO THE PUBLIC

Acting Chair Cline opened the call to the public. Having no public comments, Acting Chair Cline closed the call to the public.

CONSENT AGENDA

REGULAR AGENDA ITEM – NON-PUBLIC HEARING

- Item #1:** Discussion with Captain Hamblin about the Fire Department's crisis response program.

Captain Hamblin explained this is a volunteer program, their duties, physical expectations, the training they receive, and how important they are in giving back to the City and its residents.

- Item #2:** Discussion and approval of DAC PowerPoint design / layout to be used at future HOA Academy meetings and any other meetings where the DAC will be presenting.

Acting Chair Cline went through the content of the PowerPoint presentation created by Chair Hernandez. She noted the page listing the commissioners needs updated to reflect the new commissioner, Kymberlee Stutzman, instead of "vacant". Commissioner Lewis stated it will be important for the PowerPoint to be updated at least quarterly with current information such as "Above & Beyond" award recipients.

Ms. Gallagher mentioned the City is hosting several HOA Academy sessions in October and November 2013, and provided information which can be found on the City's internet page.

Motion to approve PowerPoint pending the amendments discussed – Commissioner Kaiser; seconded – Commissioner Belsan. Approved 4/0.

- Item #3:** Update and possible approval on new Surprise Board & Commission website content and design; update on possible DAC Facebook page.

Mr. Lynch was unable to attend but informed Ms. Gallagher that the Board & Commission websites are in final development and should be available in the near future.

Acting Chair Cline tabled this matter for next month.

Item #4: Discussion and possible approval of content to be submitted for inclusion in next quarterly *Surprise Progress* newsletter.

Commissioner Jones was unable to attend. Acting Chair Cline tabled this matter for next month.

Item #5: Update by Brenda Renou regarding the activities and organizations she has been and is now involved with since her last appearance before the DAC.

Ms. Renou listed her educational achievements as well as the activities and organizations she has been involved with since her last visit before the DAC. She introduced Cherish, her new service puppy in training.

Item #6: Discussion and approval of the 4.24.13 regular DAC meeting minutes.

Motion to approve – Commissioner Belsan; seconded Commissioner Kaiser. Approved 4/0.

Item #7: Discussion and possible action to place items on future agendas.

Agenda items planned for **July** are:

- Ken Lynch – update to new City Board & Commission website & Facebook page
- Ken Lynch / Commissioner Jones - content for submission into *Inside Surprise* newsletter
- Vice Chair Yaeger – "Effective Customer Service to People with Disabilities" survey on the City's website
- Acting Chair Cline – grant application update

Agenda items planned for **August** or when presenters are available to attend are:

- Acting Chair Cline – Home Builders Association presentation on west valley visitability. Ms. Gallagher will provide the DAC information she received from Pima County about its design ordinance as they declined to make a presentation.
- Acting Chair Cline / Commissioner Lewis - Rocky Macy / Brittney Moore presentation on EFMP / STOMP program

- Vice Chair Yaeger – Domela Finnessy presentation on 911 registration system
- Sergeant Donovan – presentation on bullying of special needs individuals and other programs involving at-risk juveniles

Agenda items planned for **September** or when presenters are available to attend are:

- Acting Chair Cline - National Federation of the Blind presentation on the services they provide
- Acting Chair Cline – AZ Center for the Blind and Visually Impaired (ACBVI) presentation on the services they provide

Agenda items planned for **October** or when presenters are available to attend are:

- Acting Chair Cline - AZ Bridge for Independent Living presentation on the services they provide

Agenda items planned for **November** or when presenters are available to attend are:

- Commissioner Lewis – AZ Technology Access Program (AZTAP) presentation on the services they provide

ADJOURNMENT

Hearing no further business, Acting Chair Cline adjourned the meeting at 7:08 pm.

Michael E. Mason

Michael E. Mason, Risk Manager