



City of Surprise
Disability Advisory Commission (DAC)
Wednesday, July 17, 2013 – 6:00 P.M.
Surprise City Hall – Council Chambers
16000 N. Civic Center Plaza
Surprise, Arizona 85374

MINUTES OF THE MEETING

CALL TO ORDER

Chair Hernandez called the meeting to order at the Surprise City Hall, Council Chambers, 16000 N. Civic Center Plaza, Surprise, Arizona 85374, on Wednesday, July 17, 2013 at 6:00 pm.

A. ROLL CALL

Also in attendance with Chair Hernandez were Commissioners Cline, Lewis and Stotzman.

Absent: Vice Chair Yaeger and Commissioners Jones and Kaiser.

Staff in attendance: Linda Stevens, Deputy City Clerk; Michael Mason, Risk Manager.

B. PLEDGE OF ALLEGIANCE

C. CURRENT EVENTS AND REPORTS

Chair Hernandez had nothing to report.

Commissioner Cline reported she attended the Community & Recreation Services Advisory Commission meeting on June 24, 2013. She discussed opportunities for the CRS Commission and DAC to share information, particularly relating to the Library.

Commissioner Lewis reported there will be deaf/hard of hearing and first responder emergency preparedness training at the Disability Empowerment Center, 5025 E. Washington St., Phoenix, on July 31, 2013. Also, there will be a disability expo at the July 28, 2013 Diamondbacks game.

D. STAFF REPORTS

Mr. Mason reported the following:

- Census statistics – Census demographic breakdowns of disabled Surprise citizens was distributed.

- Pima County Inclusive Home Design Ordinance – Information from Pima County on their housing building requirements/visitability was distributed.
- DAC webpage/Facebook page – The Communications Department has recently updated its Board/Commission webpage. Staff touched on some of the search and content improvements.

Communications is also looking into the feasibility of establishing Facebook pages for those Boards/Commissions that are interested, but it must comply with City and communication safety policies relative to social media sites.

- CRS activities – An update of the adaptive recreational activities currently happening or planned in the next two or so months was distributed.
- Surprise Library automatic restroom doors grant – The City's Grant Coordinator provided staff an update about the status of the grant. A recipient has been chosen and some of the funds are still remaining. The City is waiting to hear from the Grantor to confirm if the City did or did not get awarded the grant and, if not, what could have been done better to enhance the chances for future awards.

CALL TO THE PUBLIC

Chair Hernandez opened the call to the public. Having none, Chair Hernandez closed the call to the public.

CONSENT AGENDA

REGULAR AGENDA ITEM – NON-PUBLIC HEARING

- Item #1:** Ceremonial swearing in of new DAC Commissioner, Kymberlee Stutzman, with a term expiration of July 1, 2017.

Mrs. Stevens conducted the ceremonial Oath of Office for newly appointed Commissioner Kymberlee Stutzman.

- Item #2:** Discussion on methodology the DAC may utilize in order to seek input from citizens and promote ways to ask residents with special needs to complete the proposed "Effective Customer Service to People with Disabilities" survey on the City's website.

Due to Vice Chair Yaeger's absence, Chair Hernandez tabled this matter to the August DAC meeting.

Item #3: Discussion and approval of the 6.19.13 regular DAC meeting minutes.

Commissioner Lewis motioned to table this matter to the August DAC meeting because both she and Chair Hernandez had not had a chance to previously review the minutes; seconded Commissioner Cline. Motion passed 4/0.

Item #4: Discussion and possible approval of content to be submitted for inclusion in next quarterly Surprise Progress newsletter.

Due to Commissioner Jones' absence, Chair Hernandez tabled this matter to the August DAC meeting.

Item #5: Discussion and possible action to place items on future agendas.

In addition to the tabled items from this meeting, other agenda items from previous meetings planned for **August** or when presenters are available to attend are:

- Acting Chair Cline / Commissioner Lewis - Rocky Macy / Brittney Moore presentation on EFMP / STOMP program
- Vice Chair Yaeger – Domela Finnessy presentation on 911 registration system
- Sergeant Donovan – presentation on bullying of special needs individuals and other programs involving at-risk juveniles

Agenda items planned for **September** or when presenters are available to attend are:

- Acting Chair Cline - National Federation of the Blind presentation on the services they provide
- Acting Chair Cline – AZ Center for the Blind and Visually Impaired (ACBVI) presentation on the services they provide

Agenda items planned for **October** or when presenters are available to attend are:

- Acting Chair Cline - AZ Bridge for Independent Living presentation on the services they provide

Agenda items planned for **November** or when presenters are available to attend are:

- Commissioner Lewis – AZ Technology Access Program (AZTAP) presentation on the services they provide

OTHER BUSINESS

Commissioner Stutzman provided some detail on her background and interest in serving on the DAC.

ADJOURNMENT

Hearing no further business, Chair Hernandez adjourned the meeting at 6:34pm.

Michael E. Mason

Michael E. Mason, Risk Manager