



## CITY OF SURPRISE

City Council Work Session Minutes  
100 North Civic Center Plaza  
Surprise, AZ 85374

Tuesday, December 3, 2013 @ 04:00 PM

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### A. Call To Order

### B. Roll Call

Mayor Wolcott called the **Special City Council Work Session** to order at 04:00 p.m. Surprise City Hall Council Chamber 16000 North Civic Center Plaza Surprise, Arizona 85374 , on **Tuesday, December 3, 2013**. Also in attendance with Mayor Wolcott were Vice Mayor Biundo, Council Member Alton (Telephonically), Council Member Williams, Council Member Villanueva, Council Member Hall, and Council Member Mankiewicz.

**Staff Present:** City Manager, Chris Hillman, Deputy City Attorney, Julie Kriegh, and City Clerk, Sherry Ann Aguilar.

### C. Pledge of Allegiance

### D. Special City Council Work Session Agenda:

#### **Regular Agenda Item - Non-Public Hearing:**

**#1 Presentation and discussion regarding Step Higher Foundation request for Tourism/Marketing funding not to exceed \$23,900 for a Surprise Crossfit Festival to be held February 7-9, 2014 (Skate Park Initiative - Fund Raising) - NO ACTION**

Community and Recreation Services Director, Mark Coronado gave an overview regarding a request by Step Higher Foundation. This event will utilize the north parking lot at the Stadium. Attendance is expected to bring in 5,000 - 7,000 attendees.

Council Member Hall commented that the intent of this event is to help fund a skate park; that it seems that he is in the hole for this event and that he is concerned that this event is under funded.

Mr. Coronado stated that that is correct and that he is looking for either private or public sponsors for a skate park.

Member of the Tourism Commission both for and against the event answered Council questions.

Mr. Pasley commented on having reservations on the time frame of February.

Mr. Ab Jackson commented that he thought this project had some potential, but has changed his mind; also not clear on 200 room nights and if it is approved this month, that only leaves 57 days for advertising.

Council Member Williams spoke of concerns on the logistics; the date and it's on the heels of another international event in the month of March.

Anthony Chavez stated that we put this event in to staff last December and meetings were postponed and cancelled and many revisions were made to the requirements. Clarified the questions related to the budget.

Council Member Hall inquired about sponsorship.

Mr. Chavez commented that he was going to but the City had so many stipulations.

Mayor Wolcott stated that what she is hearing is a lot of dreams, great ideas but that he is missing focus on this type of a project; she spoke of Council's concerns and research.

Council Member Villanueva inquired about the number of people working on the project and looking at a future date.

Mr. Chavez commented that he brought this to the City last December, and many issues complicated and pushed us back. We have 300 plus volunteers for Step Higher Foundation and he have many volunteers working with this project.

Vice Mayor Biundo expressed concern relating to the event, funding, etc., He spoke of the Parks Master plan process. He also expressed concerns about the foundation.

Mr. Coronado commented that during the month of January, Will be bringing forward proposal for a skate park is in the process for one of our local parks at a lower cost.

Mr. Coronado commented that we have consistently asked for a business plan from Mr. Chavez and to date we have not received this.

Mayor Wolcott commented that this is a huge undertaking to fund raise; that the Tourism Commission has a very specific mission and that she is not hearing that there is a good fit here.

Council Member Alton inquired about the type of liability insurance are we requesting.

Mr. Coronado stated that we will work with Risk Management, 1 to 2 million dollar policy and that the grant would not be paid until the event was completed.

Council Member Alton asked Mr. Chavez if he is a member of Desert Springs Church.

**#2 Presentation and discussion on Resolution #2013-137 a resolution by Mayor and Council for acceptance of FY2014 Arizona Lottery Fund (ALF) grant funds - NO ACTION**

Public Works Director, Dick McKinley gave an overview regarding Resolution #2013-137 a

resolution by Mayor and Council for acceptance of FY2014 Arizona Lottery Fund (ALF) grant funds. No matching funds are required and we are required to use this for transit.

Council Member Hall asked if this meets our budget for FY2014.

Council Member Villanueva asked for funding clarification.

**#3 Presentation and discussion on COS 13-005 a contract with Hiltz Consulting Group, Inc. for the design of South Plant Reclaimed Basin Covers in the amount of \$123,000 plus an owners contingency of \$12,300 - NO ACTION**

Lee Lambert of Public Works gave an overview on COS 13-005 a contract with Hiltz Consulting Group, Inc. for the design of South Plant Reclaimed Basin Covers in the amount of \$123,000 plus an owners contingency of \$12,300.

Mayor Wolcott questioned funding and CM Hall questioned capacity.

Vice Mayor Biundo commented that there should be cost savings.

**#4 Presentation and discussion regarding the progress of the Form Based Code Working Group - NO ACTION**

Mayor Wolcott opened discussion regarding the form based code process and asked staff to present.

Council Member Mankiewicz led the working group process and opened the discussion explaining what form base code is. He introduced staff Nicole Arbeiter and ACM Mihelich who assisted with the project, and acknowledged that CM Hall and CM Williams and Mayor participated with discussions and meeting attendance.

Mayor Wolcott thanked staff and Council for their hard work on this project. She stated that this is an opportunity for our City's vision and that this is how we put the plan into place and make our City something to be proud of.

Council Member Villanueva commented that this sounds very exciting, would like to see what we can do with the original townsite, would like to see a plan. No big buildings but a lot of empty streets that need to be addressed.

**#5 Presentation and discussion of the development impact fee study process and update - NO ACTION**

ACM Wingenroth and Public Works Director McKinley gave an overview of the development impact fee study process and update. A powerpoint presentation and report was passed out to the Mayor and City Council for further review. Copies were made available to the public.

Council Member Villanueva asked if impact fees were a one time payment for homeowners.

It is paid and a function of new development. The Developer pays the fee at the time of pulling the permit.

Council Member Mankiewicz asked if the definition of impact fees are clear enough.

Council Member Hall asked if there will be an audit with this process.

Mr. Wingenroth commented that yes an audit by outside firm will be done every 2 years. Also reviewed a statutory requirement timeline.

Mayor Wolcott commented that we have to review these every 2 years in order to keep up, this will be another tool so that we do this right.

City Manager Hillman stated that this is a very comprehensive set of reports being presented tonight. What does the new law mean and how will this impact us. He complimented staff for their hard work on this project.

#### **#6 Presentation and discussion regarding the Employee Classification and Compensation Study - NO ACTION**

City Manager Hillman gave an overview of the presentation and introduced HR staff that is handling the classification review.

HR Director April Reynolds introduced HR Senior Class Comp Specialist Lori Smith, who is handling the class and comp study.

Council Member Hall inquired about how will the report be broken down, will it be by classifications, etc.

Mr. Hillman stated by market study and classification bands.

Council Member Mankiewicz asked if employees are being kept in the loop of what is going on and that they are made to feel comfortable that this is not another layer that the employees will have to deal with.

Public Comments:

Ken Wright - This point system sounds very similar to the Barrington System. This system was biased for outdoor work, exposure to weather conditions, etc., In summary, to me the point system and comparative rate system are inclusive and this needs to be looked at closely.

#### **#7 Presentation and discussion regarding a potential partnership with the West Valley Arts Council - NO ACTION**

Vice Mayor Biundo introduced the item for discussion regarding a potential partnership with the West Valley Arts Council.

Council Member Hall commented that we have an opportunity to use a facility that we built and focus on art at the City Hall Complex.

A representative from the West Valley Arts Council gave a powerpoint presentation highlighting Programs and Services.

Mayor Wolcott commented that this is very exciting and an opportunity to not pass up. Grateful to Vice Mayor Biundo and Council Member Hall for reaching out to you on this. Council needs to give staff some direction on what steps to take to make this happen.

City Manager Hillman explained the process of what will need to be done before bringing to Council for a budget transfer.

Council Member Hall commented that we need to keep the Chamber in mind while we are going through this.

Margaret Lieu - commented that the Arts Commission met last night and the Commission supports this project.

**#8 Discussion and possible direction to City Staff regarding any item included in the executive session notice - NO ACTION**

**E. Call To The Public:**

Council Member Hall made the motion to adjourn the Special City Council Work Session and enter into executive session at 6:40 p.m. Vice Mayor Biundo seconded the motion. Seven yes votes. Motion carried.

**F. Executive Session:**

**#9 Discussion/consultation with the City Attorney to receive legal advice; and to consider its position, and to provide instruction/direction to the City Attorney regarding Surprise's position (A.R.S. §38-431.03 (A)(3) & (4)) on the following: 1 - Council authority, review, and avoiding possible litigation involving development at the southwest corner of Bell Road and the Loop 303; 2 - Home Builders Association of Central Arizona v. City Surprise; 3 - Contract negotiations regarding limitations on development and land use on property bounded by Bell, Litchfield, Greenway and Bullard Roads.**

**G. Adjournment:**

Vice Mayor Biundo made the motion to adjourn the Special City Council Work Session of December 3, 2013 at 8:25 p.m. Council Member Williams seconded the motion. Seven yes votes. Motion carried.

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Sharon R. Wolcott, Mayor

**ATTEST:**

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Sherry Ann Aguilar, City Clerk,

**CERTIFICATION:**

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Special City Council Work Session of **Tuesday, December 3, 2013.**

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Sherry Ann Aguilar, City Clerk,