



CITY OF SURPRISE
City Council Work Session Minutes
100 North Civic Center Plaza
Surprise, AZ 85374

Tuesday, April 9, 2013 @ 05:02 PM

A. Call To Order

B. Roll Call

Mayor Wolcott called the **Regular City Council Work Session** to order at 05:02 p.m. Surprise City Hall Council Chamber 16000 North Civic Center Plaza Surprise, Arizona 85374 , on **Tuesday, April 9, 2013**. Also in attendance with Mayor Wolcott were Vice Mayor Biundo, Council Member Alton, Council Member Williams, Council Member Villanueva, Council Member Woodard, and Council Member Hall.

Staff Present: City Manager, Chris Hillman, Interim City Attorney, Misty Leslie, and City Clerk, Sherry Ann Aguilar.

C. Pledge of Allegiance

D. Regular City Council Work Session Agenda:

#1 Introduction: Over the last few months, issues related to funding public agencies have demonstrated the need to develop policies and procedures that provide vetting and award guidelines outlining if, when, and how the city provides funding and other city resources - NO ACTION

City Manager Hillman gave an overview for this item and introduced Jessica Blazina, Grants Administrator to give the presentation relating to issues related to funding public agencies have demonstrated the need to develop policies and procedures that provide vetting and award guidelines outlining if, when, and how the city provides funding and other city resources.

Ms. Blazina conducted a powerpoint presentation relating to Community Outreach/Grants Program. Timeline for FY 2014 was discussed in detail, outreach and the application process was defined.

Mayor Wolcott thanked her for the presentation this evening.

Council Member Alton commented that he doesn't like any of the options discussed because we went to Council to ask for extra money for WHAM. He further stated that he doesn't like the sub-committee idea because there will be favoritism.

Council Member Williams inquired about looking at the Avondale and Goodyear models and/or non-profits that the grants will go towards and a separate citizens committee that could handle the

process. He commented that there also needs to be a review process after funds have been distributed to find out how they can do this on their own eventually.

Mayor Wolcott stated that Council actually defines the scope and these are used as a model and that it is really up to Council how the outreach funds are distributed.

Council Member Hall commented on Council being smart enough to review when applications and feels that Council should be involved with this process. He questioned following federal guidelines. He would like to see a one page application; the city should rank and review and possibly Council should go back to individual discretionary funds.

Council Member Woodard agreed with Council Member Alton and Hall regarding the Discretionary Funds; then commented that we need to have a strict process in place for future council's and staff.

Council Member Villanueva asked for clarification regarding mixing this process with CDBG. He further stated that he agrees with discretionary funds as long as there are some strong guidelines in place.

Vice Mayor Biundo stated that the amount of money that Council approves through the budget process, will define the process ultimately. He suggested some individual discretionary funds for Council for smaller amount needs.

Mayor Wolcott stated that everyone recognizes that this is not our money, it's the taxpayer's money. She also stated that there are so many non-profits doing great work, but many do not know that there may be some funding available for them, so we need to have a fair process in place for all to apply and a process that is simple enough to not create more work on City staff.

City Manager Hillman stated that it is going to be important to know what to expect for planning purposes as far in advance as possible and that it will also affect staffing levels as well.

Mayor Wolcott spoke of review twice per year; an ongoing process and Council handling discretionary funds.

Vice Mayor Biundo spoke of an extinction between the different types of partnerships involved.

Mayor Wolcott agreed but still thinks there needs to be a process in place.

E. Call To The Public:

Bob Vukanovich: Appreciates all of Council comments; stated that we should listen to what Council Member Woodard has to say since he has dealt with this for some time; that we just donated funds from CDBG, there should be stricter guidelines for charitable organizations and was disappointed when you had Planning & Zoning take responsibility for CDBG grant process.

F. Adjournment

Council Member Alton made the motion to approve adjourning the Special City Council Work Session of April 9, 2013 at 6:05 p.m. Vice Mayor Biundo seconded the motion. Seven yes votes. Motion carried.

Sharon R. Wolcott, Mayor

ATTEST:

Sherry Ann Aguilar, City Clerk,

CERTIFICATION:

I, Sherry Ann Aguilar, City Clerk for the City of Surprise, Maricopa County, Arizona, do hereby verify that these are the true and correct minutes of the Regular City Council Work Session of **Tuesday, April 9, 2013.**

Sherry Ann Aguilar, City Clerk,